

STANDING COMMITTEES

Thursday, 2 September 2021

commencing at 1.30 pm

Via Zoom unless we are at Alert Level 2

CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Service Delivery Committee will be held via Zoom (dependent on Alert Levels) on Thursday 2 September 2021, commencing at 1.30pm.

Steve Hill
CHIEF EXECUTIVE OFFICER

Committee Members

Councillor Bruce Graham (Chairman)
Councillor Dane Catherwood
Councillor Stewart Cowie
Councillor Wayne Felts
Councillor Gaynor Finch
Councillor Mel Foster
Councillor John Herbert
Councillor Lloyd McCall

Mayor Bryan Cadogan
Councillor Alison Ludemann
Councillor Ken Payne
Councillor Carol Sutherland
Councillor Jo-anne Thomson
Councillor Bruce Vollweiler
Councillor Selwyn Wilkinson

SERVICE DELIVERY COMMITTEE

2 SEPTEMBER 2021

APOLOGIES

There were no apologies at the time of printing this agenda.

DECLARATIONS OF INTEREST

No declarations of interest advised at the time of printing this agenda.

Item	Page #	Title
1.	4	Three Waters Reform <i>(For the Committee's Decision)</i> The report provides an update on the Three Waters Reform process and the implications of the revised Three Waters Reform proposal.
2.	25	Organisational Performance Report <i>(For the Committee's Information)</i> The report contains information on service request responsiveness.
3.	30	Group Manager's Update <i>(For the Committee's Information)</i> Sets out Service Delivery activities since the last meeting of the Committee, including an update on staffing issues within the department.
4.	32	Operations Update – Transportation and Facilities <i>(For the Committee's Information)</i> Reports progress on transportation and facilities matters within the department.
5.	41	Operations Update – Water and Waste <i>(For the Committee's Information)</i> Reports progress on water and waste matters within the department.
6.	47	Infrastructure Strategy Update <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
7.	50	Capital Delivery Update <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
8.	54	Compliance Update Report <i>(For the Committee's Information)</i> The report provides updates on compliance-related issues across the Service Delivery Department.
9.	67	Community Projects Update Report <i>(For the Committee's Information)</i> The report provides an update on various Community Projects and requests a budget decision.

Service Delivery Committee

Item for DECISION

Report	Three Waters Update
Meeting Date	2 September 2021
Item Number	1
Prepared By	Steve Hill – Chief Executive
File Reference	614422

REPORT SUMMARY

This report provides an update on:

- the Government's 30 June 2021 and 15 July 2021 Three Waters Reform announcements, which change the reform process previously outlined in 2020
- the specific data and modelling Council has received to date
- the implications of the revised Three Waters Reform proposal with the information known to date
- next steps (including uncertainties).

The intention of this report is not to replicate published information but instead to highlight matters of interest and direct the reader to those primary reports.

Staff therefore request Elected Members consider the issues that arise from the Government's proposal and any potential solutions so these can be raised with Government and LGNZ before the end of September 2021

Note: There are a number of references in the item. These are available by clicking on the hyperlinks located within the body of the report or in section 9 Attachments. The exceptions are Reference 2 (Morrison Lowe Clutha District Council Impacts Assessment (June 2021) and Reference 10 Morrison Lowe Clutha District Review of WICS Data (August 2021) which are attached under a separate cover.

RECOMMENDATIONS

That the Service Delivery Committee:

- 1** Receives the 'Three Waters Update' report.
- 2** Notes the Government's 30 June and 15 July 2021 Three Waters Reform announcements.
- 3** Notes officer's advice on the accuracy of the information provided to Council in June and July 2021 because of the RFI and WICS modelling processes.

- 4 Notes officer's analysis of the implications of the Government's proposed three water service delivery model on the Clutha District communities and well-being, including the implication for the delivery of water services and water related outcomes, capability, and capacity on Clutha District Council's sustainability (including rating impact, debt impact, and efficiency).
- 5 Notes that a decision to support the Government's preferred three waters service delivery option is not lawful (would be ultra vires) at present due to section 130 of the Local Government Act 2002 (LGA), which prohibits Council from divesting its ownership or interest in a water service except to another local government organisation, and what we currently know (and don't know) about the Government's preferred option.
- 6 Notes that the Government intends to make further decisions about the three waters service delivery model after 30 September 2021.
- 7 Notes that it would be desirable to gain an understanding of the community's views once Council has further information from the Government on the next steps in the reform process, and in any event if Council is given the opportunity to decide, then Council will consult.
- 8 Directs the following feedback to the Government on:
 - a) (Insert section 6.2 if agreed)
 - b) (Insert any additions)
- 9 Notes that further feedback may arise from engagement with communities prior to 1 October 2021.
- 10 Notes that the CEO will report back further once further information and guidance from Government is announced or provided.
- 11 In noting the above, agrees it has considered sections 76, 77, 78, and 79 of the Local Government Act 2002 and in its judgment considers Council has complied with the decision-making process that those sections require (including, but not limited to, having sufficient information and analysis that is proportionate to the decisions being made).

REPORT

1 BACKGROUND

- 1.1 Following the serious campylobacter outbreak in 2016 and the Government's Inquiry into Havelock North Drinking Water, central and local government have been considering the issues and opportunities facing the system for regulating and managing the three waters (drinking water, wastewater, and stormwater).
- 1.2 The focus has been on how to ensure safe drinking water, improve the environmental performance and transparency of wastewater and stormwater network and deal with funding and affordability challenges, particularly for communities with small rating bases or high-growth areas that have reached their prudential borrowing limits.
- 1.3 The Government's stated direction of travel has been for publicly owned multi-regional models with a preference for local authority asset ownership. The Department of Internal Affairs (DIA) acting in partnership with the Three Waters Steering Committee (which includes elected members and staff from local government) commissioned specialist economic, financial, regulatory and technical expertise to support the Three Waters Reform Programme and inform policy advice to ministers.
- 1.4 The initial stage (Tranche 1 - MOU, Funding Agreement, Delivery Plan and RFI process) was an opt in, non-binding approach. It did not require councils to commit to future phases of the reform programme, to transfer their assets and/or liabilities, or establish new water entities. It identified a 2020 indicative reform programme and the anticipated next steps ([Reference 1](#)).
- 1.5 In a parallel workstream the Otago/Southland Councils had commissioned Morrison Low to research the possibility of a regional entity and compare such an entity to Clutha going it alone. It was predicated on the basis that Otago/Southland might propose to government an option before any decisions were made. In June 2021 Morrison Low produced a report on the impact of three potential future scenarios for three waters service delivery in the Clutha District ([Reference 2](#)). The conclusion was that there was expected to be some efficiencies and benefits from a combined regional entity compared to Clutha delivering alone. This work was useful but was superseded by Government decisions in June and July 2021.
- 1.6 Council completed the RFI process over Christmas and New Year 2020/21 and the Government has used this information, evidence, and modelling to make preliminary decisions on the next stages of reform and has concluded that the case for change has been made ([Reference 3](#)).
- 1.7 In June 2021 a suite of information was released by Government that covered estimated potential investment requirements for New Zealand, scope for efficiency gains from transformation of the three waters service and the potential economic (efficiency) impacts of various aggregation scenarios ([Reference 4](#)).
- 1.8 In summary the modelling indicated a likely range for future investment requirements at a national level in the order of \$120 billion to \$185 billion, an average household cost for most councils on a standalone basis to be between \$1,910 and \$8,690+ by 2051. It also estimated these average household costs could be reduced to between

\$800 and \$1,640 per household and efficiencies in the range of 45% over 15-30 years if the reform process went ahead. An additional 5,800 to 9,300 jobs and an increase in GDP of between \$14b to \$23b in Net Present Value, (NPV) terms over 30 years were also forecast.

1.9 As a result of this modelling, the Government has decided to:

- establish four statutory, publicly owned water services entities that own and operate three waters infrastructure on behalf of local authorities.
- establish independent, competency-based boards to govern.
- provide for iwi/Maori treaty obligations.
- set a clear national policy direction for the three waters sector, including integration with any new spatial / resource management planning processes.
- establish an economic regulation regime in addition to environmental regulation through Taumata Arowai and the Water Services Bill.
- develop an industry transformation strategy.

The proposed safeguards against privatisation can be found on pages 26 to 27 of the DIA's Case for Change ([Reference 3](#)).

1.10 Both DIA ([Reference 5](#)) and LGNZ ([Reference 6](#)) have produced two-page national overviews:

1.11 We have been placed in Water Services Entity D, although the precise boundaries are still up for discussion.

Entity A

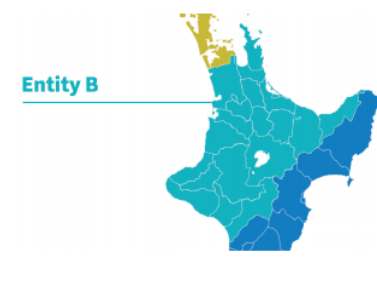


Auckland
Far North
Kaipara
Whangarei

Entity A

Entity A	
Connected population (2020)	1.7m
Average household cost (2051, real)¹	
With reform	\$800
Without reform	\$2,170

Entity B



Hamilton
Hauraki
Kawerau
Matamata-Piako
New Plymouth
Opotiki
Rotorohanga
Rangitikei

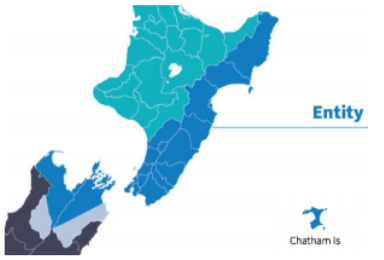
Rotorua Lakes
Ruapehu
South Taranaki
South Waikato
Stratford
Taupo
Tauranga
Thames-Coromandel

Waikato
Waipa
Waiotomo
Western Bay of Plenty
Whakatane
Whanganui

Entity B

Entity B	
Connected population (2020)	0.8m
Average household cost (2051, real)¹	
With reform	\$1,220
Without reform	\$4,300

Entity C



Carterton
Central Hawke's Bay
Chatham Islands
Gisborne
Hastings
Horowhenua
Kapiti Coast

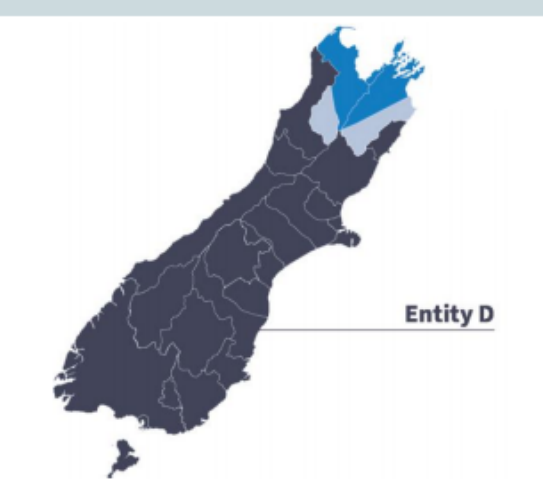
Lower Hutt
Manawatu
Marlborough
Masterion
Napier
Nelson
Palmerston North

Porirua
South Wairarapa
Taranaki
Tasman
Upper Hutt
Wairoa
Wellington

Entity C

Entity C	
Connected population (2020)	1.0m
Average household cost (2051, real)¹	
With reform	\$1,260
Without reform	\$3,730

Entity D



Ashburton
Buller
Central Otago
Christchurch
Clutha
Dunedin
Gore

Grey
Hurunui
Invercargill
Kaikoura
Mackenzie
Queenstown
Lakes
Selwyn

Southland
Timaru
Waimakariri
Waimate
Waitaki
Westland

Entity D

Entity D	
Connected population (2020)	0.9m
Average household cost (2051, real)¹	
With reform	\$1,640
Without reform	\$4,970

- 1.12** On 15 July 2021, in partnership with LGNZ under a Heads of Agreement ([Reference 7](#)), the Government announced a package of \$2.5 billion to support councils to transition to the new water entities and to invest in community well-being. This funding is made up of a ‘better off’ element (\$500 million will be available from 1 July 2022 with the investment funded \$1 billion from the Crown and \$1 billion from the new Water Services Entities) and ‘no council worse off’ element (available from July 2024 and funded by the Water Services Entities). The “better off” funding can be used to support the delivery of local wellbeing outcomes associated with climate change and resilience, housing and local placemaking, and there is an expectation that councils will engage with iwi/Māori in determining how to use their funding allocation.
- 1.13** Council’s funding allocation is \$13,091,148. The detail of the funding (including expectations around the use of reserves) and the full list of allocations have been published ([Reference 8](#)). Conditions associated with the package of funding have yet to be worked through.
- 1.14** In addition to the funding announcements, the Government has committed to further discussions with local government and iwi/Māori over the next eight weeks ending on 1 October 2021 on:
- the boundaries of the Water Service Entities
 - how local authorities can continue to have influence on service outcomes and other issues of importance to their communities (eg chlorine-free water)
 - ensuring there is appropriate integration between the needs, planning and priorities of local authorities and those of the Water Service Entities
 - how to strengthen the accountability of the Water Service Entities to the communities that they serve, for example through a water ombudsman.
- 1.15** As a result, the original timetable for implementing the reform and for councils to consult on a decision to opt-in (or not), no longer applies.
- 1.16** Next steps are expected to be announced after 1 October 2021, which would include the timeframes and responsibilities for any community or public consultation, if that was still going to be an option. Updated guidance for councils has also been provided ([Reference 9](#)).
- 1.17** It is also important to note that the Government has not ruled out legislating for an “all-in” approach to reform to realise the national interest benefits of the reform.
- 1.18** In the interim the DIA continues to engage with council staff on transition matters on a no regrets basis should the reform proceed. These discussions do not pre-empt any decisions about whether to progress the reforms or whether any individual council will transition. On the no regrets assumption that the reform goes ahead, it is anticipated that councils will continue to deliver water services until at least early 2024 and council involvement in transition will be required throughout.
- 1.19** In August 2021 Morrison Low produced a second report ([Reference 10](#)) that provided commentary to provide councils support to interpret Water Industry Commission for Scotland (WICS) calculations and how those relate to the existing Clutha information, as well as a comparison of the approaches adopted by WICS and Morrison Low in the

analysis of potential future costs with and without water reform. The conclusions were that overall, while the projected household charges from the WICS analysis may be the subject of some contention, they are likely to be directionally accurate. That is, household charges will increase in the new regulatory environment, and CDC ratepayers are likely to have lower household charges under the proposed entity delivery model than through continued council service delivery. This is consistent with Morrison Low's earlier analysis undertaken for the Otago and Southland councils. See Reference 2.

1.20 Independent reviews of the DIA/WICS modelling by Farrierswier ([Reference 11](#)) and Beca ([Reference 12](#)), whilst generally supportive of the model scope and direction also raised a range of issues with the model application, which whilst technical in nature, could have large impacts on the currently published model results – particularly in South Island provincial and rural areas.

1.21 In addition, and again in parallel, Councils in the Ngai Tahu takiwa (including Clutha) have been engaging with Ngai Tahu over the entity proposals. A general set of non-negotiables were agreed by the Mayors and Ngai Tahu for application to an entity if such was to be created. Those non-negotiables are:

1.21.1 Public ownership

Assets must remain in the hands of the communities for our generation and the future generations. Non-Council supplies default to the new entities.

1.21.2 Community Care

All communities need to be able to be looked after within Entity D, including those whose councils may be aligned with Entity C and the Chathams.

1.21.3 Retain local and bespoke service delivery

Our communities have differing needs. Where a district seeks to maintain a higher level of service, they can require it of Entity D, fund and deliver it locally.

1.21.4 Governance

Mechanisms must allow for representation across the region and accountability to communities.

1.21.5 Ability to Grow

Communities across Entity D must have access to the infrastructure they need to grow, regardless of whether they are small or large. The base of local knowledge and skills is retained and grown.

1.21.6 Ngāi Tahu is able to exercise rangatiratanga in the Takiwā

Must give effect to Treaty principles and legislation and enable Ngāi Tahu to meaningfully participate in decision making.

1.21.7 Transition for success

Right capability and understanding needed of local needs to guide Entity D through the design, establishment, and transition stages.

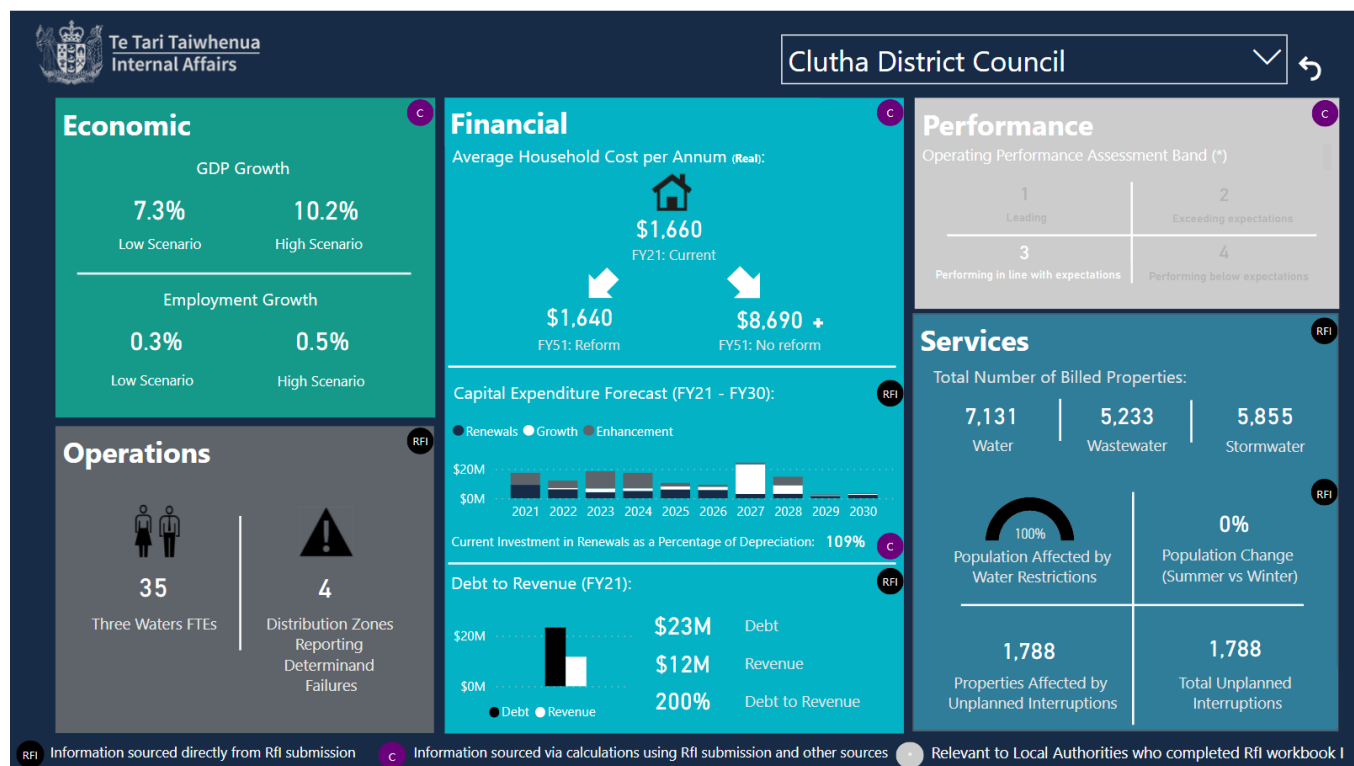
In respect of the Takiwa boundaries ongoing discussion is happening with regard to the Chatham Islands and there is no doubt that agreement will need to be reached by the Government and Ngai Tahu over these boundary matters, with Southern Councils in the discussion.

2 COUNCIL SPECIFIC INFORMATION AND ANALYSIS

- 2.1** While the Government and LGNZ consider that national case for change has been made, each council will ultimately need to decide based on its local context.
- 2.2** Councils do not have a national interest test for their decision making. Councils are required to act in the interests of their communities and the community's wellbeing (now and into the future), provide opportunities for Māori to contribute to their decision-making processes, ensure prudent stewardship and the efficient and effective use of its resources in the interests of the district or region (including planning effectively for the future management of its assets) and take a sustainable development approach (for example, as per sections 5 and 14 of the Local Government Act 2002).
- 2.3** Council currently delivers three waters as a stand-alone entity with a mix of inhouse staff and a network and operations maintenance contract. Clutha has a Service Delivery Department that looks after all infrastructure. There is a Water and Waste Operations team including four dedicated water roles. Infrastructure Strategy and Capital Delivery teams are shared with other council assets. There are 19 FTE shared across water and other assets including the Group Manager Service Delivery.
- 2.4** CDC's levels of compliance and levels of service for wastewater are generally low compared to the Otago-Southland region, with five disclosed serious pollution incidents in 2019/20 (one of only three councils in the region to disclose any serious pollution incidents). In addition, 54% of the district's wastewater receives only primary level treatment, with the majority (99%) being discharged to freshwater receiving environments. This is the largest compliance and level of service issue for the district. CDC has the third highest incidence of wastewater pipe blockages and the highest incidence of stormwater collapses in the Otago and Southland regions.
- 2.5** The required future investment for three waters services in CDC will see three waters debt exceed \$90 million by 2031 but because Council will use an internal borrowing regime total Council debt only reaches \$80 million. Council's debt to revenue ratio rises to 145% but remains well below the LGFA threshold. Council is therefore able to debt fund the required level of investment but at that level three waters will start to impact the extent to which other activities and services can use debt.
- 2.6** While over 55% of the drinking water in the district receives complex or multistage treatment, CDC notes that 14 of its drinking water treatment plants are not currently meeting the parasitic protozoal compliance regulations in the Drinking Water Standards.
- 2.7** A key challenge for Council will be in delivering that programme as there will need to be a 300% increase in the amount of three water capital works delivered and for that to be consistently through to 2031.
- 2.8** Our forecasts anticipated that the increased investment requirements, and associated impact on annual operating expenditure may result in three waters charges being as high as \$2,549 (uninflated) by 2031. This is a 200% increase on current charges.

2.9 Due to differences in the charging mechanisms and cost structure for rural schemes, the impacts on rural water schemes and their customers are not immediately clear. However, we note that rural ratepayers that do not receive wastewater or stormwater services may see their drinking water charges increase by approximately 27% before inflation. Further work would be required to disaggregate the impacts on rural and urban ratepayers.

2.10 In respect of the government's published information our dashboard looks like this:



2.11 The key aspects Council should note will be detailed in a 2-page summary to be circulated.

2.12 Whilst the Morrison Low second report (Reference 10) has highlighted a range of areas where the WICS financial modelling and thus the Government's case for change from a financial perspective has been overstated, the report still confirms that a larger water services entity such as Entity D will charge less for providing the service than if Council stands alone. The exact difference has not been able to be calculated.

3 IMPLICATIONS OF THE PROPOSED REFORMS WITH THE INFORMATION KNOWN TO-DATE

3.1 Other Government Reform Initiatives that will have impact on 3 Waters

3.1.1 In addition to the three waters reforms discussed above, the Government has also announced further wide-ranging reforms of freshwater, resource management, climate change and zero carbon, all of which have potential to have significant

impacts on the delivery of 3 Waters services. These impacts have regulatory, operations and cost impacts:

- RMA reform
- National Built Environments Act.
- Strategic Planning Act (30yr spatial plans a required output – big picture, long term planning view).
- Managed Retreat and Climate Change Adaptation Act.
- NPS Fresh Water (including Te Mana o te Wai)
- NPS Urban development
- NPS Coastal
- NES Sources of Human Drinking Water
- Review of the Future of Local Government 2021
<https://www.dia.govt.nz/Future-for-Local-Government-Review>
- Zero Carbon Act and Climate Change Commission initiatives
- Climate Change adaptation initiatives
- Water Economic Regulator is being discussed and planned
- National Environmental Regulator is being discussed (see Infrastructure Commission ‘Water Reform in NZ’ report)
- Possible nationally mandated consumer protection oversight provisions in relation to the provision of three waters services.

3.2 Summary of Government Reform Initiatives

3.2.1 The Government has announced and is working through wide ranging reform processes across areas of New Zealand society. The government has initiated sustained and wide-ranging reform which is currently in process in 2021. These reforms (like current reforms of other sectors – Health, Education) have common features:

- Centralising of services and decision making
- Maori governance and decision-making roles, inclusion and involvement
- Broad inclusion of Te Tiriti o te Waitangi requirements.

4.2.1 Three Waters Reform is well advanced. Other water resources reforms – RMA, NPS, Zero Carbon etc. have been commenced. The impacts of these reforms on New Zealand, Council and three waters service provision will be profound. Unfortunately, there is no known system-wide view of the totality of the reforms and the impacts on our Community and the Council.

4.3 Implications Common to any Option

4.3.1 The environmental regulator Taumata Arowai and legislation will require a higher level and standard of compliance, including personal accountability, and this will translate also into a higher level of service, increased investment, and an increase in costs to the end-user. Council’s forecasting is based on what is currently known, and for example if standards dictate that there will be no more wastewater discharges to fresh water (as an example) then substantial investment increases and costs can be expected given 99% discharge into that environment currently.

- 4.3.2 The Water Services Bill is currently grappling with private supplies and the latest Health Select Committee Report has kept the requirement for private supplies to be covered but has extended timeframes. The question of addressing private supplies in this new regulatory environment is a substantial risk for any option.
- 4.3.3 The increased investment requirement will have implications for the supply chain, more construction is required, and more jobs are forecast. If the workforce and supply chain demands aren't met, then necessary investment and compliance are delayed. We are already aware that Taumata Arowai's focus initially will be on drinking water standards, so it is unknown what is expected in wastewater and stormwater compliance.

4.4 Implications if Council stood alone

Implication	Discussion	Mitigation
Loss of local decision making	Water quality regulator, Water economic regulator and regionally based resource management requirements may lead to an effective loss or major constraint of local decision making	Continued engagement with regulators, Ngāi Tahu, regional councils, DIA and other government departments to ensure local decision making is included where possible within the constraints of national regulations and standards
Service Delivery Cost	All current multi-regional entity models, analysis and reports show significantly higher costs associated with meeting increased service levels and compliance requirements.	When the increased costs reach the Community is unknown. It may be decades before the combinations of cost factors are felt and the Government's case is based on demonstrating household average charges in 2051. There are a lot of uncertainties forecasting for 2051.
Major increase in debt to pay for service level changes	The increased service levels required by water reform may require significant additional debt to spread the costs over a longer period, and assist with intergenerational equity with the use of the assets.	CDC currently has very low debt, and room to increase debt as required to meet any anticipated new requirements, subject to any future economic regulation requirements Council debt ceils could be extended and underwritten by central government if it decided to do so. Current debt limits are because of underlying government policy decisions that aren't being applied to the new Entities.

Loss of local staff	NZ is facing a sustained engineering and water supply operations staff skills shortage. This will be made worse over the next decade by the expected wave of retirements from the industry. The proposed water industry reforms have potential to see loss of skilled staff to the proposed large multi-regional water entities, and large contract and consulting organisations that will support these entities.	Local staff recruitment and retention policies implemented Industry competitive remuneration and conditions Support and engagement agreements / partnerships with external service providers (consultants, contractors) Structured use of internal / external resources to maintain expertise and resource availability Structured succession and staff risk management planning
Maintaining enough resources to meet new requirements Maintaining sufficiently qualified local resources to meet new requirements	Water reform will create multiple new workstreams in compliance, auditing, reporting, water treatment, quality monitoring, freshwater resource use and compliance etc. Concern has been expressed in a resource short industry how small rural authorities will maintain enough resources to sustainably meet the new requirements	This is not a new issue or problem for CDC although it will add cost. Council has addressed resource shortages by: Hiring local based staff Training and skill development of staff over the medium to long term Involvement in industry training, conferences, and skill development Use of skilled external resources where required for specialist support, or one-off projects Joined up procurement where appropriate
Ability to deliver increased capital programmes	The proposed water quality reforms will require increased capital expenditure programmes over the next 30 years to deliver increased quality and environmental standards. Industry wide concerns have been raised	CDC has increased capacity in the Capital Delivery Team to achieve high percentages of project completion for the existing Capital Work Programme. This will have to be expanded again to cover for any increased investment programme. CDC will also be subject to any necessary industry capacity reforms which will be needed whether the reforms proceed.
Iwi, Hapu, Marae engagement	The new legislation and regulations for three waters and fresh water all require	Council can continue to retain very good relationships with Ngāi Tahu.

to meet new statutory requirements	extensive engagement and consultation with Iwi/Maori. This engagement is far more wide ranging than current requirements, and will require time, resources and good will from both parties to be effective. It is likely that Iwi/Maori representation in decision-making will result.	Additional resources applied to ongoing Ngāi Tahu relationships. Representation on decision-making bodies.
Large amount of new sector legislation and regulation expected	Additional RMA, NPS, Climate Change (zero carbon), Water quality regulation, Water economic regulation, Regional planning, environmental protection, climate adaptation, and Te Mana o te Wai adaptation will be required of the 3W sector over the next 10-20 years. This will challenge a small rural Council.	Industry guidance and compliance templates can be expected to assist in standardising approaches, methods and processes. Council can engage additional resources to meet new sector legislation and regulation requirements. The cost of these resources and duplication of efforts completed by larger entities may be a concern.
Affordability of ongoing regulatory change	There is potential that a small council like CDC may be overwhelmed by the amount and pace of the proposed regulatory changes. The amount and pace of change also has affordability concerns, particularly as a wide range of external resources have to be engaged to assist meeting new requirements.	CDC has successfully managed regulatory change before. Whilst the pace of proposed change currently seems very high, the ability of government departments to sustain this pace has yet to be tested. Many of the proposed changes are likely to generate significant public consultation prior to implementation The implementation period for many of these changes will stretch to decades due to industry and social capacity, which allows CDC time to adapt to meet the new requirements.
Changing district demographic – more retired population	The broad demographic changes have been a NZ wide issue that has been recognised for the past two decades. The ability of an increasingly retired population to afford the projected big cost increases	Clutha district is attracting a range of working families drawn to the district by the affordability of housing and a broad range of employment opportunities. Current demographic modelling

	associated with three waters reform has yet to be tested.	may be lagging facts on the ground Service affordability for retired citizens is a society-wide issue that will require government planning and intervention to adequately resolve.
Water and wastewater pipe infrastructure nearing end of life	Pipe renewal costs increase significantly over next 30 years. Community ability to pay for these cost increases	Issue well developed in CDC LTP and Infrastructure Strategy. Currently the community has the ability to pay. Use of debt to spread cost impact over a longer period. CDC currently has a conservative low debt position.
Tranche 2 funding is at risk.	The government has signalled additional funding to those Council's opting in and CDC's share is just over \$13M. This would be at risk.	There seems to be no mitigation in this event.

4.5 Implications if Council Opted-In

Implication	Discussion	Mitigation
Service Delivery Cost	All current multi-regional entity models, analysis and reports show significantly higher costs associated with meeting increased service levels and compliance requirements	There is an assumption based on some evidence that centralisation of services, planning, asset management and compliance activities will provide efficiencies, in addition to higher debt levels, to offset projected additional costs. Whilst there is debate about how much this will be, it is evident that it is more affordable than if CDC went alone.
Efficiency gains not realised	The proposed 30-40% efficiency gains may not be realised with the multi-regional entities, leading to further cost increases to achieve new regulations and service levels. The efficiency gains are a core assumption	Additional debt capacity available to offset costs Government funding during the transition period is assumed to be in the order of \$1B, however, it is likely to require more.

	<p>based on UK/Scottish Water experience. This assumption has yet to be fully tested. DIA have ongoing work streams around this. These assumptions are particularly at risk in smaller regional and rural populations such as CDC due to the different land area size and population distribution patterns between Scotland and NZ.</p>	<p>Further DIA analysis to test assumption of UK data-based econometric analysis models that use UK 2003-04 data as a source.</p>
Loss of local decision making	<p>CDC is a very small part – land area, population, and assets of the proposed multi-regional entity. However decision making is decided, CDC will have a very small % of shares, votes, board selection, or perhaps no share at all.</p> <p>This also impacts on Rural Water Schemes that have a voice through Rural Water Scheme Committees.</p>	<p>Strong local advocacy by Council, Rate Payers, ex-Rural Water Scheme Committees, and farming groups / Land Users.</p> <p>Council statements of service intent may be included in proposed multi-regional entity governance structures. This would provide a pathway for local decision input. There is a requirement that the Entity engages with communities and Council's planning and budgeting documents such as the LTP, but it is unknown at this time what form this will take and what influence CDC will have.</p>
Questions Council being a sustainable entity without 3 waters.	<p>This assumes that without 3 waters Council will be significantly impacted as an organisation such that it may not be sustainable as an organisation on its own.</p>	<p>Council's financial position would be stronger as a result of opting in, so the risk is not a financial risk. The Future of Local Government Review is also intended to address issues of sustainability for Councils although what will be the eventual outcome is not known.</p>
Major increase in debt to pay for service level changes	<p>Industry papers indicate a major increase in debt to pay for increased service levels and associated capital works, and to keep the service charges more affordable. This can be as much as 800% compared to CDC's 250% debt limit. The ability of</p>	<p>NZ Government may release further tranches of funding to facilitate major capital expenditure. This would need to be funded in central government budgets.</p>

	small and rural communities to pay for their share of this debt long term is an issue	
Loss of local staff	Centralisation of services and opportunities may lead to loss of local expertise and skills.	Local staff recruitment and retention policies implemented Industry competitive remuneration and conditions Support and engagement agreements / partnerships with external service providers (consultants, contractors) Structured use of internal / external resources to maintain expertise and resource availability Structured succession and staff risk management planning. CDC would still intend to be a competitive employer of choice.
Large bureaucratic entity created	Whilst this is not proposed in the multi-regional entity structure, NZ actual practice with large single purpose authorities has been mixed both in results, delivery, and size/staffing of organisations	Statement of service intent may assist to offset this risk. The economic regulator will check on pricing and it is expected that a consumer advocate such as an Ombudsman will be created.
Larger urban issues dominate new authority	Model design, analysis (WICS) and issues discussion have been around larger urban area requirements and issues. These are expected to continue to dominate, and this may be at the expense of small urban area and rural water systems.	Statement of service intent and the engagement requirements may assist to offset this risk.
Large amount of new sector legislation and regulation expected	Additional RMA, NPS, Climate Change (zero carbon), Water quality regulation, Water economic regulation, Regional planning, environmental protection, climate adaptation, and Te Mana o te Wai adaptation will be required of the 3W sector over the next 10-20 years. A larger multi-regional entity will	Significant legislative and regulatory change can be managed by the deployment of additional resources in a multi-regional entity. Pooling of resources in a multi-regional entity may increase efficiency and ability in meeting new requirements.

	be able to deploy resources to manage these changes	
Local resilience during emergencies	With climate change research and a better understanding of probable seismic events (AF8) there is an increased awareness of probable increases in the number, size and severity of natural events and emergencies over the next 30 years. The ability of a small local authority to effectively respond to a major event may be tested with the loss of one third of our technical staff, and there would be challenges coordinating with contractors who are not contracted to Council.	Good emergency management planning and scenario analysis Community wide resilience planning and implementation Mutual aid agreements with neighbouring authorities, network service providers and the government Insurance cover for events

5 COUNCIL DECISION MAKING AND CONSULTATION

- 5.2 Part 6 of the LGA, sections 76 to 90, provide the requirements for decision making and consultation, including the principles of consultation and information that needs to be provided, the reasons for the proposal, and the reasonably practicable options.
- 5.3 Section 76 requires that in making a significant decision, which a decision on the future management and or ownership of three waters assets will be, councils must comply with the decision-making provisions. This is a 'higher bar' than the "promote compliance with" that applies for ordinary decisions.
- 5.4 Section 77 states that councils must seek to identify all reasonably practicable options and then assess the advantages and disadvantages of each option.
- 5.5 Section 78 requires that in the course of making a decision a Council must consider community views, but section 78(3) explicitly says that consideration of community views does not require consultation, which is reinforced by case law.
- 5.6 Section 79 gives Council discretion to decide how the above Part 6 requirements are met including the extent of analysis done etc. Therefore, while a decision could be challenged, a judicial review is unlikely to be successful unless the decision made by council was manifestly unreasonable, the process was flawed or the decision was beyond its powers (as given in law, ie the council did not act within the law).
- 5.7 However, despite section 79 of the LGA, a decision to transfer the ownership or control of a strategic asset from the council (or to it) must explicitly be provided for in the council's Long-Term Plan (and have been consulted on specifically in its consultation document).

- 5.8 Council's existing LTP and the consultation information and process used to develop it will not suffice to meet this test, as Council did not itself have adequate information on the options and the implications earlier this year when it consulted on the LTP. An LTP amendment and commensurate consultation process on the ownership and governance arrangements and asset transfers proposed would be necessary.
- 5.9 There are also provisions in the LGA that relate to unlawful decisions to sell or dispose of assets, which can be investigated by the Auditor-General (as per sections 43-47 of the Local Government Act 2002).
- 5.10 A decision to opt-out would also be affected by the consultation and decision-making requirements set out in this report, including the need to follow a robust process that could survive a judicial review, as well as make a final decision that was not manifestly unreasonable in the circumstances.
- 5.11 Given the Government's
- 8 week period of engagement with mana whenua and councils,
 - commitment to explore issues such as council and community influence of service outcomes, integration with other reform proposals, spatial and local planning,
 - request for councils to give feedback on the proposal, identify issues and solutions,
 - and uncertainty around next steps, including whether the reform may become mandatory or legislative change will remove legal barriers to opting in, it would be premature to make a decision to opt out of the reform process and may expose the Council to litigation risk if it did so.
- 5.12 A Government Bill to progress reforms that could address the issues raised above, for example removing the section 130 requirements, has explicitly been raised.
- 5.13 At this stage no decision is required on future delivery arrangements. Based on the analysis in this report, Council should wait until it has further information before consulting on and/or deciding on the Government's proposal.
- 5.14 It is recommended that the Council therefore notes the options canvassed in this report, the analysis of them and the information and decisions that are yet to be made.
- 5.15 If reform is not made mandatory, to ensure sufficient information is available to meet the moral and legal requirements of Council decision-making, staff would then develop the analysis of options (based on further information from the Government, advice on next steps, and regional discussions) prior to Council decision making and consultation on future water services delivery. Whether this is ultimately required will be dependent on where the Government gets to with the reform process and the decisions it makes after 30 September 2021.

6 Information that the Council requires or potential solutions to outstanding issues that it would like to convey to Government and LGNZ

6.2 There are still several issues that need to be resolved, including:

- the final boundaries
- protections from privatisation
- consultation with mana whenua and communities
- how will community voice be heard and what influence will local authorities have (and what can the community realistically expect the council to influence particularly if it is not on the regional Representation Group)
- representation from and on behalf of mana whenua
- integration with other local government reform processes
- integration with spatial and local planning processes and growth
- prioritisation of investment
- workforce and capability – we don't have enough of the right people now to deliver three waters and we need to retain our people through the transition
- what will a Government Bill cover and whether the reform will be mandatory
- conditions associated with the Government's package of funding for local government
- transition arrangements, including our own workforce challenges (without transition challenges on top) and due diligence for asset transfers etc.

6.3 Council is invited to discuss whether there are other specific information needs, issues, or solutions that the Council would like staff to convey to the DIA or LGNZ.

7 CONCLUSION

7.2 While there is uncertainty about the future steps in the Government's reform proposal, and current legislative impediments to it, the current eight-week period gives Council the opportunity to understand the information it has received (and will continue to receive) from the RFI and modelling processes.

7.3 It also provides an opportunity for Council to understand the implications of the proposal, including the financial, workforce and sustainability impacts for Council and the wider economic, social and cultural implications. It has also and is also providing Council an opportunity to engage in discussions with other councils in Entity D, share information and ask questions and propose solutions to issues it sees to Government and LGNZ.

7.4 All this information will be useful to inform future decision making by both Council and Government and consultation and engagement with mana whenua and communities.

8 DECISION MAKING COMPLIANCE STATEMENTS

8.2 Significance

The future of water services delivery is a significant issue. This report however does not commit the Council to a decision relating to that reform. Instead, it provides initial analysis of the reform proposals for Council's information and highlights the uncertainties around information and next steps. As such the significance of this report is **Not Significant**.

8.3 Risks / Legal and Financial implications

Significant risks, legal responsibility and financial implications have been identified in analysing the reform proposals and understanding the implications for this report. However, there is not a decision required, other than to note those issues and to request further information from Government if Council wishes to, to reduce the risks and implications to Council and its communities.

8.4 Te Tiriti/Treaty of Waitangi and involvement of Māori in decision making considerations

The issues covered in this paper are important for Māori. The Crown is currently leading the engagement with iwi/Māori, mana whenua. As described earlier Council is engaged with Ngai Tahu over reform Entity proposals only on the basis that reform proceeds and it is better to be prepared. If the reform proposals don't proceed the engagement will still be useful in understanding Council's role with Ngai Tahu in the new legislative and regulatory environment.

8.5 Climate Change / environmental impact

Climate considerations (both mitigation and adaptation), resilience and environmental impacts are drivers of the reform process. While there are no specific impacts arising from this report the decisions that occur post September 2021 will have an impact on climate and environmental issues. Some of these impacts have been canvassed in this report as appropriate to the implication identification.

8.6 Engagement and Consultation

Council is not required to consult at this time as provided for in section 8 of this report. Further advice regarding any future consultation requirements will be provided after September 2021. In the interim Council is intending to engage with Rural Water Scheme Committees and their feedback can also inform feedback to Government. In view of the limited window that Council has to provide feedback staff will take Council's instructions on any other feedback or engagement opportunities.

9 REFERENCES

- Reference 1: [Three Waters Delivery Reform Programme \(December 2020\)](#)
- Reference 2: Morrison Lowe Clutha District Council Impacts Assessment (June 2021)
- Reference 3: [Transforming the System For Delivering Three Waters Services Case For Change \(June 2021\)](#)
- Reference 4: [Three Waters Review: Release of Second Stage Evidence Base \(May 2021\)](#)
- Reference 5: DIA [Three Waters Reform Overview](#)
- Reference 6: LGNZ [Three Waters Infographic](#)
- Reference 7: [Heads of Agreement Partnering Commitment to Support Three Waters Delivery Service Reform](#)
- Reference 8: [Three Waters Reform Support Package Information \(July 2021\)](#)
- Reference 9: [Guidance For Councils August and September 2021](#)
- Reference 10: Morrison Lowe Clutha District Review of WICS Data (August 2021)
- Reference 11: [Farrierswier Three Waters Reform Programme Review \(June 2021\)](#)
- Reference 12: [Beca Three Waters Reform Review \(June 2021\)](#)

Service Delivery Committee

Item for INFORMATION

Report	Organisational Performance Report – Service Delivery
Meeting Date	2 September 2021
Item Number	2
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	597878

REPORT SUMMARY

Customer Service Reporting (CSR) has been set up for the following activities:

- Water
- Roding
- Greenspace
- Kerbside

The report contains information on:

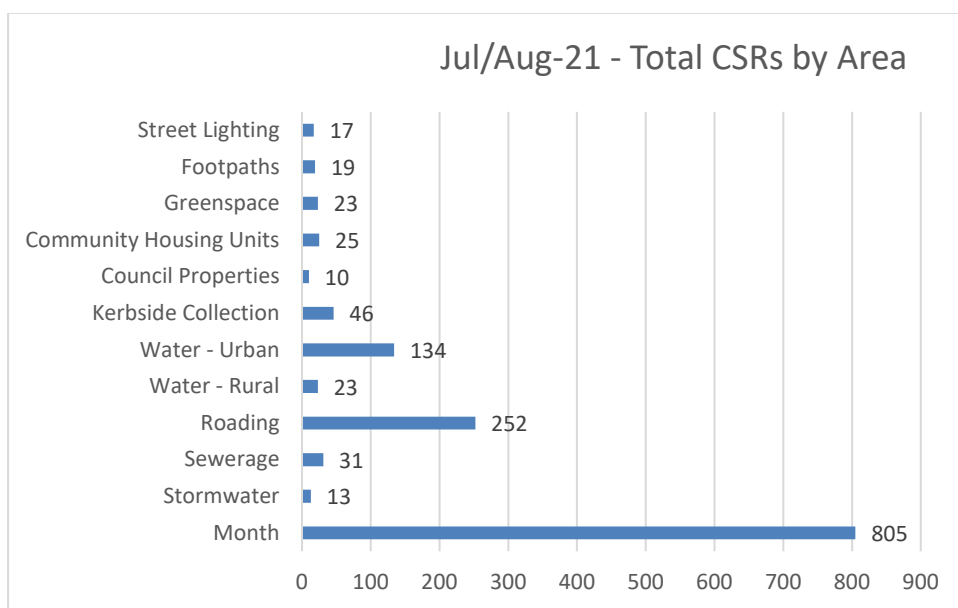
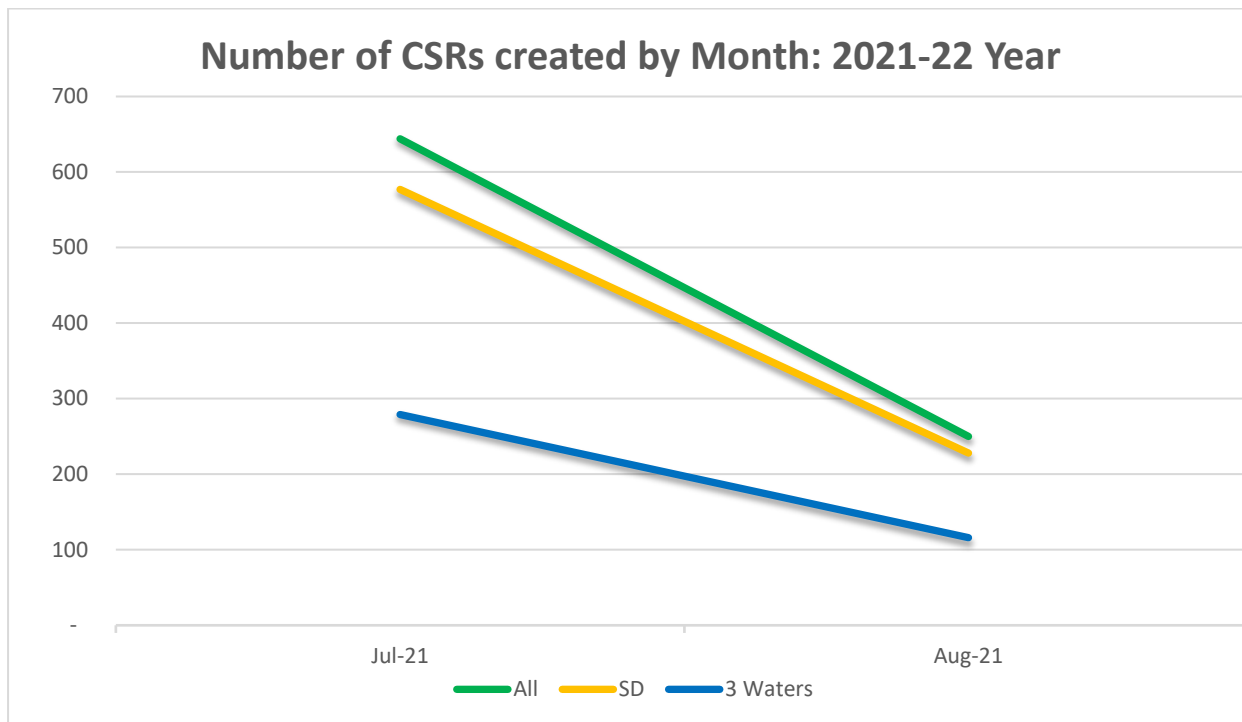
- How soon customers are being contacted in respect of service requests.
- How contractors or staff are performing against contracted response times.

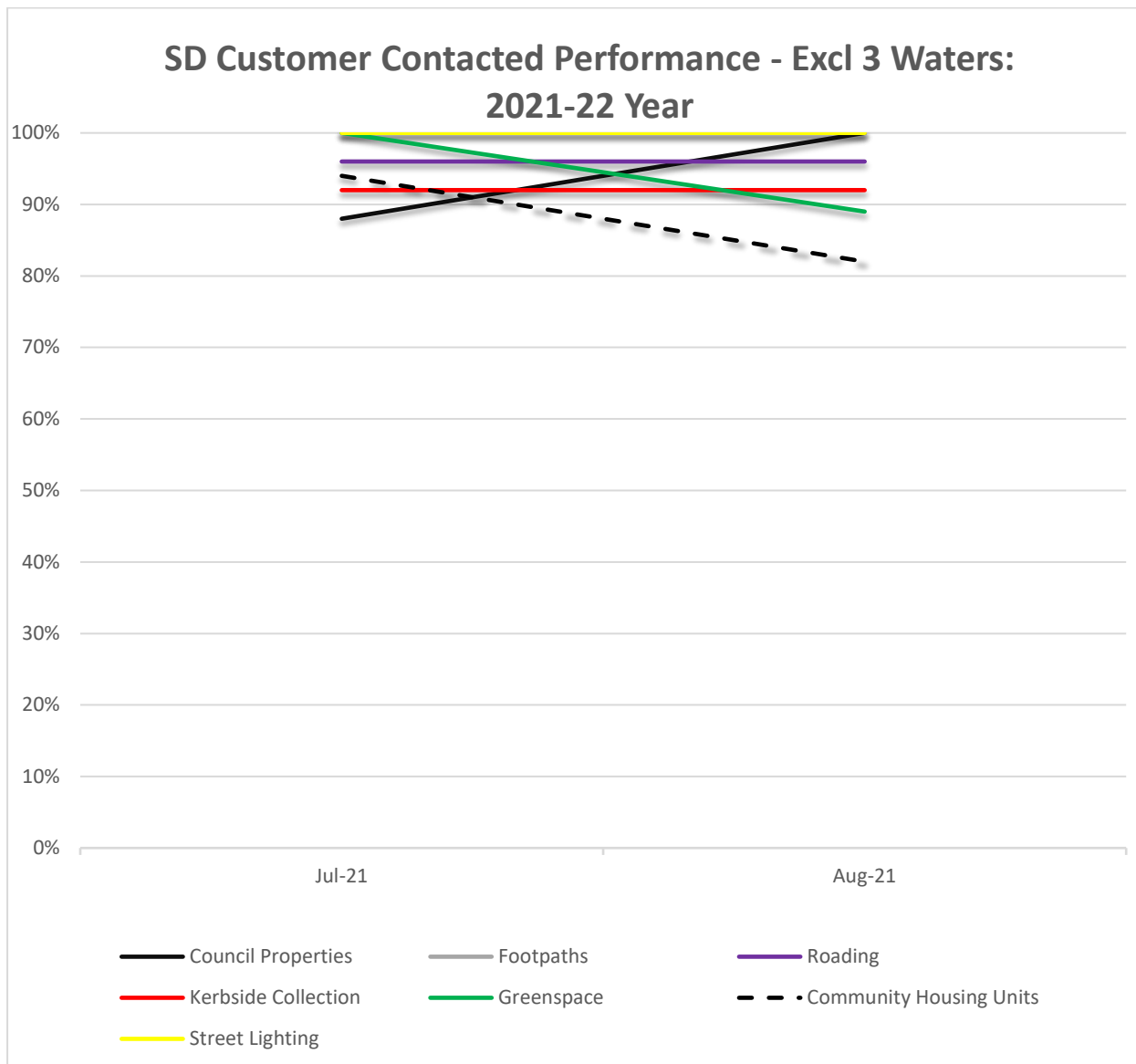
Due to it being very early in the year this report only contains accurate information for the month of July.

Note that due to Covid-19 Level 4 the August CSRs will not be accurate.

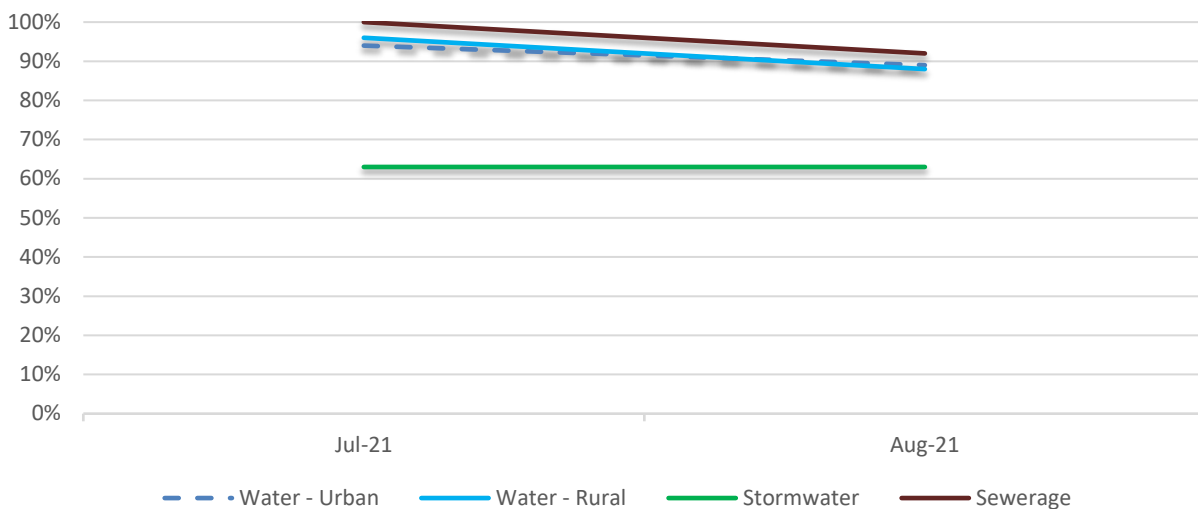
RECOMMENDATIONS

1. That the Service Delivery Committee receives the Organisational Performance Report.

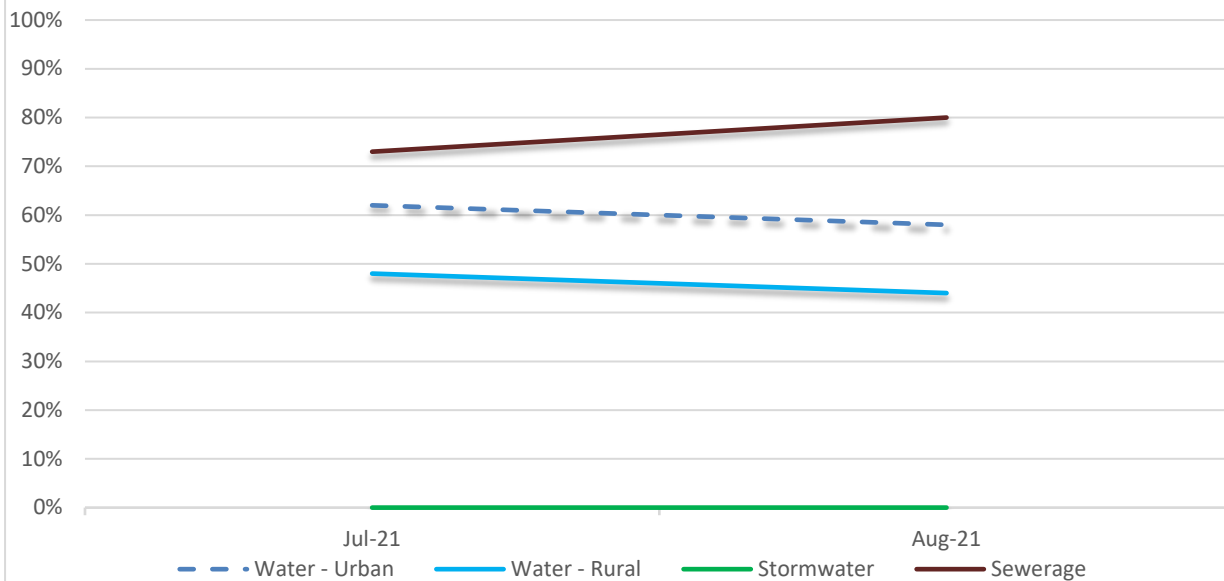


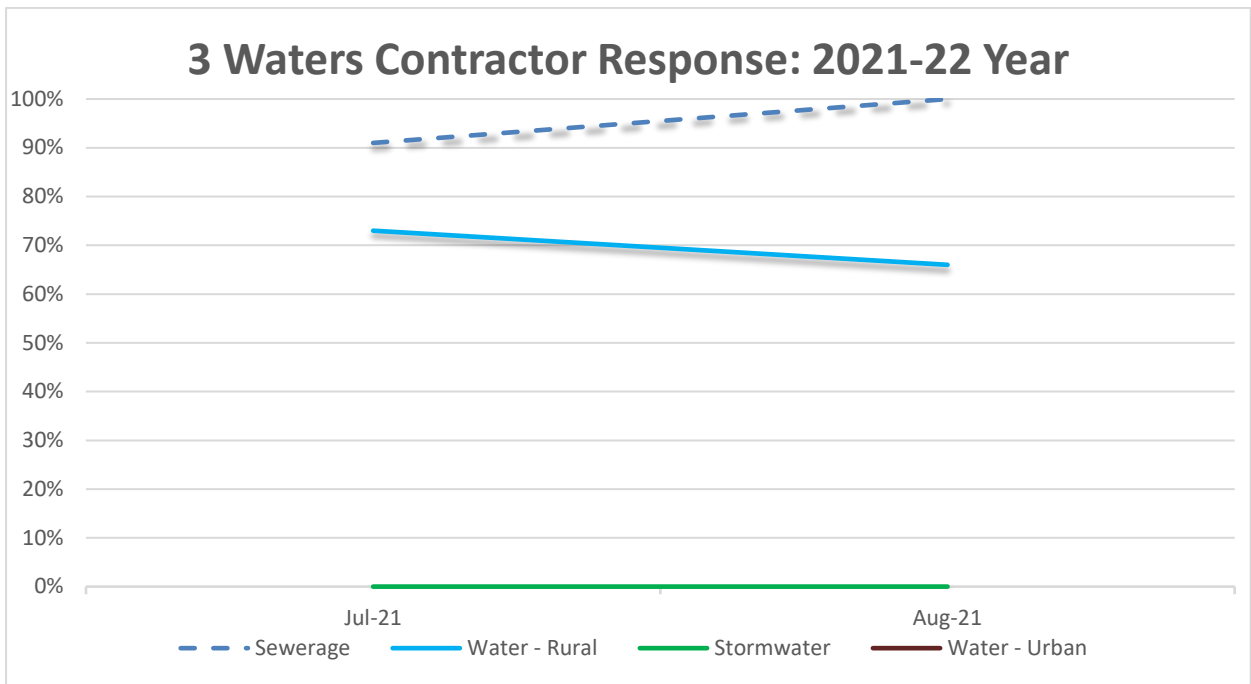
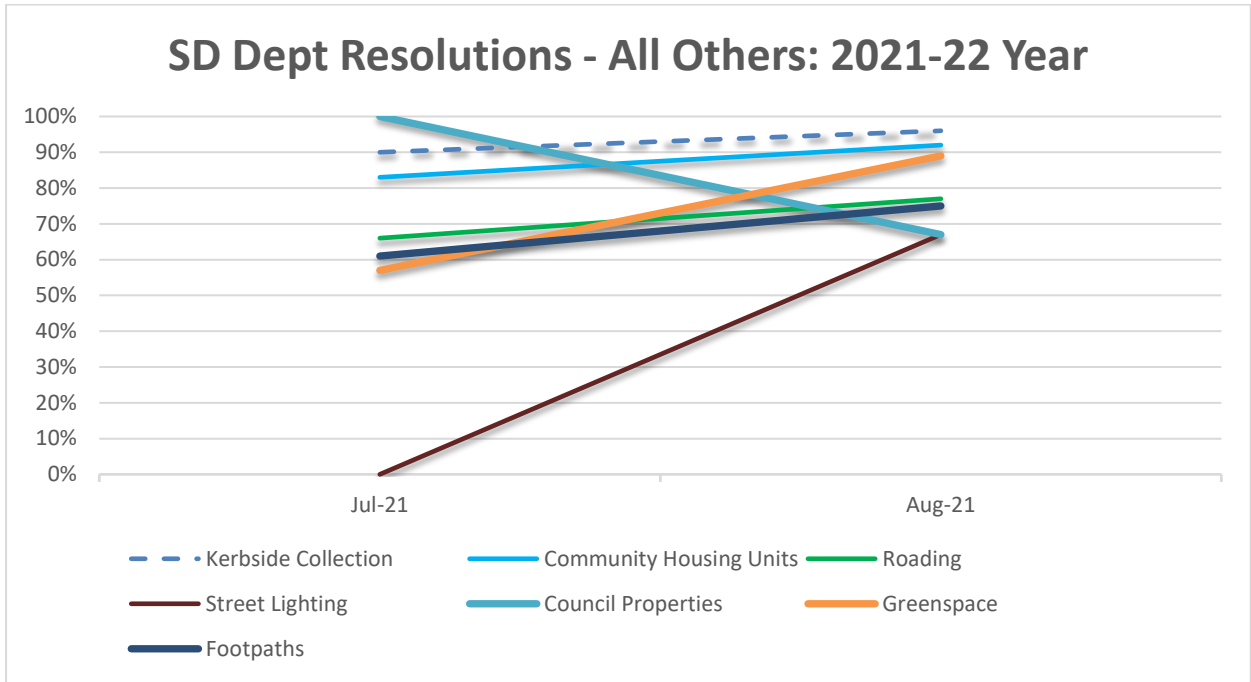


SD Customer Contacted Performance - 3 Waters: 2021-22 Year



3 Waters Resolutions: 2021-22 Year





Service Delivery Committee

Item for INFORMATION

Report	Group Manager's Update
Meeting Date	2 September 2021
Item Number	3
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	597879

REPORT SUMMARY

The report sets out my activities since the last meeting of the Committee.

RECOMMENDATIONS

- That the Service Delivery Committee receives the Group Manager's Update report.**

REPORT

1 Activities Since Last Meeting

Date	Activity
22 July	Milton Pool Group Meeting
27 July	3 Waters Stimulus Funding Update
27 July	Civil Defence Meeting
28 July	Clutha Community Hub meeting
2 August	Meeting with Developer
3 August	BEng Tech Steering Group Meeting – Oamaru
4 August	Meeting at Lawrence re Transfer Station
5 August	IPWEA Otago Southland Branch Meeting – Invercargill
6 August	SOREC and Hub Sod Turning
6 August	Milton Service Centre/Library meeting
9 August	Hinahina Bridge Official Opening
11 August	Waipori Falls discussion
11 August	Meet with ORC to update path design on floodbank
12 August	All Staff Meeting
13 August	Kaitangata Pool site meeting
17 August	PCG Meeting

19 August	Covid-19 Meeting
19 August	Roading Contract – Framework Discussion
19 August	CCW/CDC catchup
20 August	Covid-19 meeting
23 August	IMT Covid Planning Meeting
23 August	H&S discussion -Citycare

2 Work in Progress

2.1 Staffing

There are still several vacant positions within the Service Delivery Department. Vacant positions have been advertised and an update is expected to be provided at the meeting. We have not been able to fill the critical Senior Operations Engineer position and we are in discussions to provide additional support to Thyagu with consultant support.

2.2 Milton Community Facility Update

Work is underway with the Milton Community Facilities Trust to enable them to confirm their preference for the size and rough order cost of the new Pool and Community Library Facility. This will then set the direction for the group to come back to Council and look at what the next steps are for this project in terms of the funding envelope and any review of the Council contribution for this project.

A meeting was scheduled but has been interrupted by the lockdown so it is expected that this will occur as soon as it can.

Service Delivery Committee

Item for INFORMATION

Report	Operations Update – Transportation & Facilities
Meeting Date	2 September 2021
Item Number	4
Prepared By	Henri van Zyl – Transport & Facilities Operations Manager
File Reference	597587

REPORT SUMMARY

The report details items from the Operations Transportation & Facilities Team that are for information only.

RECOMMENDATIONS

1. That the Service Delivery Committee receives the Operations Update - Transportation and Facilities report.

REPORT

1. Roothing

A successful “Name the Grader” Competition was run by SouthRoads across the Clutha district, with information sessions at the participating schools. The end result was the following names: Pothole Pat, Blade, Bio-Degrader, and Graderosaurus.



Jeff, next to his grader named Blade.



Chris Blondell, covering the West Otago area next to his grader, the Graderosaurus.



In total we have graded about **739 km** across the district since the last report. We have also laid about **12,159 tonnes** of metal from the previous report.

During the current wet season, the tracking of mud on to our roads is a safety issue. We need the support from our road users to curb this dangerous situation. As provided for in CDC's Roding Bylaw, the costs of cleaning these roads where a safety issue has been created will be charged back to the operator who has caused the issue or the land owner.

As an example, below is a photo of Clydevale Road, a sealed road before we cleaned the surface.



Below is a photo of the road surface after it has been cleaned, much safer and all road users would be safe using a road with a sealed surface like this.



And below is a photo shortly after it was cleaned, showing mud from a paddock being tracked again onto the road surface.



We are asking adjoining property owners to help us with this issue by having this in mind when they plan activities that are impacting on our roads.

2. Greenspace

During the quiet season, the opportunity has been taken to do maintenance and cleaning of our assets.



Water-blasting of playground equipment, cleaning off graffiti, the lifting and re-laying and re-levelling of pavers are just some of the types of activities completed.

Work has been completed at the Livingstonia Park septic tank.



3. Swimming Pools

The Balclutha Centennial pool reopened as scheduled on Monday 16 August after a successful maintenance shutdown.



The filters to be cleaned

The socks in the filter to be cleaned or replaced

The cleaned and installed filters tubes. Ready to do their job for the next year



Lifting the lid off the filter

4. Community Facilities

We have had two Community Housing Units with termination of tenancies in Kaitangata over the last month.

Bathroom extractors and rangehoods have been installed in a total of 8 flats since 1 July including: 2 at Naish Court in Balclutha, 2 at Toshvale in Balclutha, 3 in Kaitangata and 1 in Tapanui.

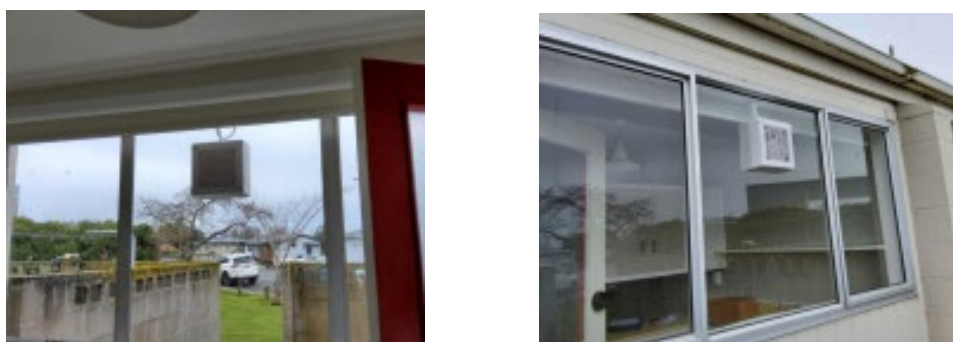
Over the next month there are five flats scheduled to have the kitchen and bathroom extractor fans installed.

Betta Property and Good Hands Property Works have each completed four Healthy Home Assessments and there are some repairs to be completed before we can comply with all standards for example roof and downpipe repairs.

If we do not comply with all standards, we have 90 days from the commencement of a new tenancy.



Naish Court inbuilt rangehood with new joinery and bathroom extractor fan.



Toshvale Flat kitchen extractor



Kaitangata Flat Rangehood and Bathroom Extractor

5. Road Safety

Currently working with SouthRoads to make some new smaller billboards based around the newly named graders. These are looking good and will be out on rural roads soon. Meeting with Lydia Newlands, Students Against Drug Driving (SADD Coordinator) next week with SOHS and Lawrence SADD kids.

Drive My life is roaring ahead with over 153 local students taking part in either Learners or Restricted. We still have a 98% success rate with our Learners and have a lovely bunch of 20 Mentors (including 6 police and one slightly scared Road Safety person from CDC) who are taking the restricted students. Clued up Kids was held on 28 July at the Rec Centre and last week was Rail Safe week. We have RYDA happening next month at Telford for Year 11/12 Students. This is a workshop day where students attend approx. 10 small workshops on Road Safety. It really makes them think about their own safety and others. The Right Track is also on course for a next month start. This is the programme for driving offenders with an 80% success rate of them never offending again. The last programme was so impacting on one (local) lad that he is wanting to be a helper at the Right Track!



6. General

We have updated the current deferral of the implementation of the requirements of Temporary Traffic Management Plans (TTMP) that have been introduced by Waka Kotahi NZ. We have Craig Jessop our Traffic Controller (TC) representing us on the national committee of the initiative to find a practical way forward in the application of new higher standards.

We have installed the West Otago Flooding signs as well as the barrier arms to keep road users safe and prevent people that are unfamiliar to the area safe, by not getting themselves into high-risk situations during floods and then putting themselves and the emergency services in harm's way.

Service Delivery Committee

Item for INFORMATION

Report	Operations Update – Water & Waste
Meeting Date	2 September 2021
Item Number	5
Prepared By	Thyagu Gopalan – Water & Waste Operations Manager
File Reference	597880

REPORT SUMMARY

The report details items from the Operations Water & Waste Team that are for information only.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Operations Update – Water & Waste report.**

REPORT

1. General

1.1 H&S Concerns from Three Waters Contractor

Contractor has raised a number of H&S concerns at the sites below. These are currently being investigated and appropriate actions are being taken to improve the site H&S. A process to identify and review the issues raised has been agreed with the contractor and any areas that cannot be resolved will be escalated for a CE to CE discussion.

Milton WTP – Chlorine room and chemical room are required to meet H&S compliance. Contractor has been engaged with the work to commence the week of 23 August.

Balclutha Koau wastewater PS – Contractor has raised concerns around confined space entry and fall hazards. It is being discussed with Capital Delivery team for an upgrade to improve the confined space entry.

Kaitangata wastewater PS – Contractor has raised concerns around the confined space entry and fall hazards. The pump station lids have been ordered. These will be installed with appropriate safe Davit points.

Balclutha Intake – Contractor deemed the platform is unsafe for the access and have not accessed since the start of the contract. There are three duty pumps to operate. Temporary scaffolding to be installed. Permanent structure is under design stage.

Other wastewater PS – Other wastewater pump stations will be prioritised for the upgrade to improve wastewater PS.

2. Water Supply

2.1 Boil Water Notices

Balmoral 1, Balmoral 2 and Tuapeka East including Waitahuna township	Waitahuna WTP Chlorine dosing system failure has caused some unchlorinated water sent out into the scheme reticulation. This boil water notice has been issued and currently in the process of lifting them. This is further investigated, and resolutions are being developed to avoid any future failure.
Glenkenich	High turbid water in the Pomahaka River catchment had resulted in a Boil Water Notice to be put in place for the Glenkenich scheme. Currently in the process of lifting the notice which is expected to be lifted well before the meeting.
Tuapeka West	Permanent boil water notice until the upgrade work is completed as described in section 2.2.

2.2 Water Supply operational improvement works

- Tuapeka West Upgrade - Disc filter installation work is progressing, expected to be completed by end of this month.
- Waipahi Screen Compressor – This job has been awarded after approval from Waipahi Scheme committee. Expected to be completed by end of August but may be delayed due to Covid-19. This will help in reducing the outages during heavy floods and blockages at the Waipahi river.
- All the Water Meter Verifications are completed now and improved the compliance with Water Intake.
- SCADA Improvement works progressing. This will reduce the number of unnecessary alarms sent to operators and improve the efficiency of attending the critical alarms.
- Clydevale-Pomahaka bore pump #3 NRV has failed. This is currently ordered and will be installed.
- Repair under the Balclutha Bridge is scheduled to be undertaken in the week of 23 August with NZTA approval.



Water Leak under the Balclutha bridge

3. Wastewater and Stormwater

3.1 Wet weather overflow event - Kaitangata

The Kaitangata WWTP Membrane Treatment system has not been able to perform to the design due to the fouling on the membrane surface (this is similar to the one that occurred last year).

The performance of the membrane system has been reinstated with the help of the membrane supplier by undertaking the pro-longed maintenance to remove the fouling, but this has resulted in pond emergency overflow. ORC have been advised regarding the issue and a detailed report was provided to ORC for the pond emergency overflow event.

Short term solutions:

- New Aerator has been installed to increase the DO levels.
- Pond recirculation system has been installed and operational.
- Procured additional aerator but this is installed at Waihola. Will be moved back once the capital upgrade completed at Waihola pending consent issued.
- Undertaking the works to remove the trees around the pond, which are preventing majority of direct sunlight to the pond during winter season. This will help in improving the pond performance. Negotiation with landowner ongoing for agreements.

Long term solutions:

- Requested membrane supplier to provide the proposal for reconfiguring the membrane treatment system with Duty/Standby arrangement to manage any non-routine maintenance without compromising the treatment process and thus preventing the overflow.
- Review the Oxidation Pond performance with wastewater expert and identify any other improvements required in the pond.
- Reduction of I&I – scheduled to start by October 2021.
- Controlled trade waste discharge through trade waste licensing process.



Pond Recirculation System



Aerator

3.2 Wet weather overflow event - Tapanui

Tapanui Oxidation Pond has had emergency overflow event during the month of July.

This has been investigated visually by lifting the manholes and identified significant amount of groundwater infiltration coming in at the Manhole of the Boundary Street.

Short term solutions:

- Leaky manholes have been identified and repaired. This ceased the overflow and Oxidation Pond is now meeting compliance.

Long term solutions:

- CCTV the boundary street section for I&I sources detection and replace the leaky wastewater main.
- I&I inspection – completed. Letters have been sent. Further investigation on the remedy.



Source of I&I



Damaged Manhole



Repaired Manhole

3.3 Wastewater pond fencing upgrade

Ingress/egress points for all the ponds have now been installed.

Sites	Fencing Status
Lawrence, Stirling, Waihola	Completed
Tapanui	In progress (75% complete)
Owaka, KP, Clinton, Kaitangata, Balclutha	Oct – Nov 21



Stirling WWTP 1.8m deer fencing

3.4 Inflow and Infiltration Inspection update

Inflow and infiltration visual inspection work is now completed for Owaka, Tapanui and Milton. Quick snapshot below on the outcome for Owaka, Tapanui and Milton so far:

	Owaka	Tapanui	Milton
Status	Completed	Completed	Completed
Total # of properties inspected	188	399	985
Downpipes directly connected to sewer	24	47	162
Unknown (further investigation required)	18	105	421
Gully dishes non-compliance*	66	164	312

* Gully dishes in non-compliance condition – they are too low and should be at least 100mm above the unpaved surface and 25mm above ground for concrete surface.

Letters have been sent out for Owaka and Tapanui. Letters are prepared for Milton. Lawrence scheduled to start after the lockdown.

3.5 Wastewater Improvements works

- Bed media is scheduled to be replaced at Owaka in the week of 23 August and next will be Kaka Point and then Tapanui.
- Lawrence Oxidation Pond Inflow and outflow meters are now commissioned and operational. The other Biofiltro site flow meters is being procured and getting the proposal from the contractor for the installation.
- Two aerators are now installed in Kaitangata and Waihola Oxidation Ponds.



Aerator at Waihola Pond

- Procuring the plants for wetland replantation at Clinton and Waihola WWTP.

4. Waste Management

4.1 Taieri Mouth Recycling Trial to become permanent

In November 2019, in consultation with the Taieri Mouth community, a decision was made to trial a 24/7 recycling drop off point instead of the user pays waste disposal service which was provided on the first Sunday of the month for 2 hours.

The previous service was under-utilised, with an average of 5 customers each month with the community having access to a private weekly wheelie bin collection for waste through another service provider.

The trial which provided a bank of recycling wheelie bins at the Leitch Memorial Hall, available 24/7, and once per month by the Waste Contractor has been well received and utilised by the community, with the number of bins provided having to be increased over the last year and a half. No complaints or comments have been received about the removal of the waste service.

4.2 Enviroschools Program

Warepa Primary School and Tokomairiro High School have both joined the Enviroschools program, bringing the total number of schools back to 10.

Service Delivery Committee

Item for INFORMATION

Report	Infrastructure Strategy Update
Meeting Date	2 September 2021
Item Number	6
Prepared By	Ben Gold – Infrastructure Strategy Manager
File Reference	505925

REPORT SUMMARY

The report details items from the Infrastructure Strategy Team for information and discussion.

RECOMMENDATIONS

1. That the Service Delivery Committee receives the Infrastructure Strategy Update report.

REPORT

1 Internal Organisational KPIs

During the yearly performance review with staff, Internal KPIs will be prepared and agreed with individuals. This will include resource consent and drinking water standards reporting and NZTA (Waka Kotahi) budget submissions and reporting. These KPIs will be reported to Council management in the first instance and through this Committee as appropriate.

2 Staffing Update

Recruitment has been successful for the Asset Management Officer position, which was made vacant from Thelma Domacia's resignation. Applications for this position closed on July 11 with Debra Tobin-Alexander being the successful applicant. Debra will move into her new role on Monday, 30 August but will also be key in helping achieve a smooth transition process around her current Operations Administrator position.

An internal recruitment process was carried out for the position of Infrastructure Engineer. Niko Trbuhovic was the successful applicant for this position. Recruitment is now underway for the position of Roading Asset Management Officer left vacant with Niko moving to his new role.

Congratulations to both Debra and Niko.

3 Community Housing Project

The project/design brief has now been developed for the additional Community Housing units in Balclutha, Milton and Waiholo.

This brief will be uploaded to GETS to invite proposals for a stage one concept design and then stage two design for consent and tendering. Concept designs will be reported to Council for feedback once they are received.

4 Water Safety Plans

The Richardson North water safety plan is almost complete and now will go through an internal review process before submission to the Drinking Water Assessor. Work will now begin on the Clydevale-Pomahaka Water Safety Plan.

Water Safety Plan Implementation visits were carried out with the drinking water assessor, Citycare and Council Staff in June. Feedback was positive and updates have been made to the corresponding Water Safety plans as a result of these visits.

5 Reserve Management Plans

The Lawrence-Tuapeka RMP was approved on 24 June by Council, with minor amendments for release for formal consultation ending 2 September 2021. Verbal submissions will be heard at the September 16 Council meeting. Work has now started on the Kaitangata Reserve Management Plan.

6 Clydevale Bore Field Development

Beca's Principal Hydrogeologist arrived from Christchurch in July and met with CDC staff to assess suitability of the proposed bore locations. This resulted in minor changes to the bore locations.

The technical specification and tender documents have been sent out to three drillers within Otago. We have received one response and are awaiting a further two responses before reviewing and deciding who the work will be awarded to.

It was confirmed that civil works will be required from the track entry point (off Allangrange Road) to the standby bore location. This is needed to prevent the drilling rigs becoming stuck in the soft ground when production drilling commences. Civil works required include:

- levelling of the current track,
- laying metal,
- vegetation clearance
- upgrading barriers around the current bores.

This will be done in conjunction with repairs to the banks around the Clydevale Treatment Plant.

The surveying assessment has been quoted and expected to begin early September. On completion of the assessment, CDC will need to meet with the landowners effected by this project to discuss the purchase of land. Initial contact with farm managers and landowners has been made to advise on the progress of this project and ensure it does not interfere with

their day-to-day operations. We are expecting drilling of the standby bore to begin late September – early November.

7 Bulk Water Filling Station

Preliminary designs have been completed with detailed Civil works and technical drawings expected from council's service provider, Stantec.

Potholing outside the Balclutha Water Treatment Plant will be undertaken to determine the location of current and old services at the site.



Two stations have been ordered and are expected to arrive in 4 – 6 weeks but is largely dependent on current worldwide shipping delays.

8 Water Outlook Treatment Plant Maintenance Data Recording System

A live trial of the system is now in progress for the Kaitangata WTP, with the treatment plant operator now entering the information directly through the Water Outlook app. This is now being developed for all other sites over the coming months. CCW Operator training and training for Council staff of the system was completed in the first week of August.

Service Delivery Committee

Item for INFORMATION

Report	Capital Delivery Update
Meeting Date	2 September 2021
Item Number	7
Prepared By	Gerry Essenberg – Capital Delivery Manager
File Reference	597883

REPORT SUMMARY

The report details items from the Capital Delivery Team that are for information only.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Capital Delivery Update report.**

REPORT

1 Staffing

Hebe Juan has commenced work as a Project Manager, she has a background in Civil Engineering and in particular Structural Engineering. Hebe attended Blue Mountain College so it is great to be able to get someone who went to school in the district back working at the Clutha District Council.

2 Roading

2.1 Contract 806 - Seal Extensions Central Section 2019/20

Whitestone Contracting Ltd has completed the drainage on Bard, Fitfiel and George Streets in Clinton with formation and sealing to be completed after the winter. The design of the repairs to the slip near Chatham and Sheerness Streets is expected in mid-September.

2.2 Contract 805 - Seal Extensions Southern Section 2019/20

SouthRoads have completed the sealing on Selsea and Brighton Streets. They have yet to complete slip repairs on the Nuggets Road.

2.3 Contract 808 – Pavement Rehabilitation 2020/21

The Roading Company will re-establish on the traction seals on Mt Stuart, Akatore and Jacks Bay Roads in September. Sealing will occur when the weather is suitable. The Owaka Highway overlay between Glenomaru and Wright Roads will follow.

2.4 Contract 811 – Kerb and Channel and Footpath Replacement 2020/21

Andrew Haulage (2011) Ltd have completing the kerb and channel work on Margate Street Waiholo but still have to reinstate the carriageway. They have commenced on Alexandra Street Papatowai. They will then undertake works in Union Street Milton in front of the High School. Drainage work and footpaths in Needles Street in Kaitangata is still programmed. Gordon Street in Balclutha is still to occur in late 2021/22.

2.5 Heriot Drainage

Roxburgh Excavation is due to commence in Roxborough Street in Heriot.

2.6 Contract 786 - Major Bridge Repairs

Andrew Haulage (2011) Ltd still have to complete the sealing and guardrail on the Hillfoot Road bridge. The Catlins Kiosk and Carpark has been completed apart from the slip lane which will be completed in September.

2.7 Contract 809 - Hinahina Bridge

The bridge has now been officially opened. The bridge is still restricted to light traffic until the Northern approach has consolidated.

2.8 Contract 824 – Reseals 21/22

This contract is being advertised with tenders closing in September.

3 3 Waters

3.1 Contract 797 – Rural Water Main Replacement

Roxburgh Excavation will now commence on Richardson South in mid-November when the property owner makes the land available.

3.2 Contract 817 – Rural Water Main Replacement

Southern Trenching and Excavation have completed the Whitelea Road main. They have agreed to a variation for an additional water supply in Clinton to feed the wastewater treatment plant.

3.3 Contract 804 – Rural Water Main Replacement under 100mm

Southern Trenching and Excavation have some very minor works to complete.

3.4 Owaka Water Treatment Plant Upgrade

Speights Drilling have completed work on the borehead and pipework. The commissioning of the switchboard and the wiring will be completed by early September.

3.5 Contract 810 – Glenkenich Water Treatment Plant Upgrade

Pall Marshall is programmed to commence work on site in late September.

3.6 Contract 803 3 Waters Renewals 2019/20

The Gabriels Gully pump station is being installed.

3.7 Lawrence Water Treatment Plant Upgrade

The project is still underway.

3.8 North Bruce Water Treatment Plant Upgrade

Filtec is progressing work on this project.

3.9 Moa Flat Water Treatment Plant Upgrade

Filtec is progressing work on this project.

3.10 Clydevale UV and Bore Upgrade

Prices have been requested on the test bore at the new site with work to be completed before the end of the year.

3.11 Fluoride for Urban Water Supplies

Filtec are progressing the design.

3.12 Contract 820 – Water and Foul Sewer extensions 21/22

Andrew Haulage are completing works in Salcombe St Kaitangata and will then commence in Cypress Lane Plantation Heights.

4 Contract 814 – Council Office Alterations

ABL continues with the near completion of the foyer, delays have occurred to the pods with the lighting supply. Work is planned to commence on the Council Chamber on the completion of the foyer.

5 Hall Upgrades

Materials for the electrical work for the Owaka Hall have now arrived.

The work on the Hillend Hall is complete.

Work has commenced on the exterior of the Kaka Point Hall after delays in material.

6 Contract 812 – Mt Cooe Landfill Stormwater Diversion

Thomson Earthmoving has completed the bulk fill on the golf course. They are now completing the drainage, fencing and restoration works.

They will then move machinery to the Mt Cooe landfill and commence the recontouring of the site to allow for better operation of the site and prepare for any future recycling processes.

The Council has purchased a small section surrounded by the landfill that will facilitate the work and reduce the consultation required from adjoining landowners.

7 Resource Consents

The Commissioner has required that the Resource Consent for the Clinton Wastewater Treatment Plant include additional sampling, this will be an additional yearly operating

cost. However, we are looking at training CDC staff to undertake this work to reduce the direct cost in the future.

8 Materials Supply

Contractors have been experiencing issues with the supply of materials. Price increases for pipe and fittings increase monthly, although the advice on stainless materials is that it can be weekly. Some pipes may be replaced with larger sizes as the common sizes are no longer readily available. The cost of the increase in pipe size being less than the predicted cost of waiting for the correct size.

Pump station kits have a delay of up to six months and procurement may be undertaken by CDC as soon as the design is confirmed rather than be part of the installation contract. Council staff are also investigating direct purchase of bulk materials to enable future contracts to be independent of material supply.

The recent Covid 19 lockdown has as yet to have significant ramifications on the works programme.

Service Delivery Committee

Item for INFORMATION

Report	Compliance Update Report
Meeting Date	2 September 2021
Item Number	9
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	597884

REPORT SUMMARY

This report provides an update on all compliance-related issues across the Service Delivery Department. It includes information that was previously provided in both the Operations and Infrastructure Strategy reports as well as additional specific information on compliance activities.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Compliance Update report.**

REPORT

1 Water Treatment Plant Compliance Focus

1.1 Completion of the Tuapeka West WTP Upgrade

Work in progress, yet to be completed. WTP upgrade will allow the permanent BWN that has been in place since April 2020 to be lifted.

1.2 North Bruce WTP Discharge Flow Meter Installation

This project will provide monitoring of the backwash discharge from the North Bruce WTP. Monitoring of the backwash discharge volume is a requirement of this consent.

2 Wastewater Treatment Plant Compliance Focus (ORC Discharge Consent)

We have received three audit reports with the following compliance grades:

- Heriot WWTP – Moderate Non-Compliance (downgraded from Significant)
- Balclutha WWTP – Significant Non-Compliance
- Waihola WWTP – Significant Non-Compliance (Appealed)
- Clinton WWTP – Significant Non-Compliance

We have had a response from the ORC that they do not agree with our self-assessment of these annual compliance reports. We are currently taking independent advice on this response from the ORC and intend to engage with them at a senior level and note our difference of assessment. There is no appeal process in the RMA for the annual assessment and it may be that all we are able to do is note our disagreement with their assessment. This is to be confirmed based on the independent advice we are currently seeking.

Below is the difference between our self-assessment and ORC assessment for Heriot WWTP:

Condition #	CDC's Grading 2020	ORC's Grading
Condition 1	Low Risk Non-Compliance <ul style="list-style-type: none"> Daily discharge limit was breached twice, both occurred during February Floods 	Low Risk Non-Compliance <ul style="list-style-type: none"> Daily discharge limit was breached twice, both occurred during February Floods
Condition 2	Moderate Non-Compliance <ul style="list-style-type: none"> Non-compliance for Ammoniacal Nitrogen and TN 	Moderate Non-Compliance <ul style="list-style-type: none"> Non-compliance for Ammoniacal Nitrogen and TN
Condition 3	Low Risk Non-Compliance <ul style="list-style-type: none"> Eurofins Certificates are not available 	Full Compliance
Condition 4	Full Compliance <ul style="list-style-type: none"> Reports to be provided within 3 months of the analyses being undertaken, along with daily effluent flow. 	Low Risk Non-Compliance <ul style="list-style-type: none"> Reports were not provided monthly and had missing parameters. No lab certificates were submitted.
Condition 5	Full Compliance	Full Compliance
Condition 6	Full Compliance 2020 logs were fully compliant	Low Risk Non-Compliance Missing logs from 2019
Condition 7	Low Risk Non-Compliance O&M Manual was under review	Moderate Non-Compliance <ul style="list-style-type: none"> Manual was provided in 2015 and is outdated. The 2015 manual did not meet the minimum requirements of condition 7.
Condition 8	Low Risk Non-Compliance O&M Manual was under review	Moderate Non-Compliance <ul style="list-style-type: none"> Manual is not up to the requirement
Condition 9	Full Compliance <ul style="list-style-type: none"> 2020 logs were fully compliant 	Low Risk Non-Compliance <ul style="list-style-type: none"> Missing logs from 2019
Condition 10	Full Compliance	Full Compliance
Condition 11	Full Compliance	Full Compliance
Condition 12	Full Compliance	Full Compliance
Condition 13	Full Compliance	Full Compliance
Condition 14	NA	Full Compliance

Below is the difference between our self-assessment and ORC assessment for Balclutha WWTP:

Condition #	CDC's Grading 2020	ORC's Grading
Condition 1	Moderate Non-Compliance <ul style="list-style-type: none"> Frequency and duration of non-compliant discharge volumes 	Significant Non-Compliance <ul style="list-style-type: none"> Input of unconsented waste Frequency and duration of non-compliant discharge volumes Non-compliant effluent quality
Condition 2	Full Compliance	Full Compliance
Condition 3	Full Compliance	Full Compliance
Condition 4	Full Compliance	Low Risk Non-Compliance <ul style="list-style-type: none"> Discharge data was provided late
Condition 5	Low Risk Non-Compliance <ul style="list-style-type: none"> The revised O&M Manual to be submitted 	Moderate Non-Compliance <ul style="list-style-type: none"> The revised O&M Manual to be submitted
Condition 6	Low Risk Non-Compliance <ul style="list-style-type: none"> GeoMean breaches, quarterly sampling regime to be adopted 	Low Risk Non-Compliance <ul style="list-style-type: none"> GeoMean breaches, quarterly sampling regime to be adopted
Condition 7	Low Risk Non-Compliance <ul style="list-style-type: none"> Non-compliant with GeoMean for Ammoniacal Nitrogen only. Quarterly sampling regime was not adopted 	Significant Non-Compliance <ul style="list-style-type: none"> Non-compliant samples and GeoMean breaches Quarterly sampling regime to be adopted.
Condition 8	Full Compliance	Full Compliance
Condition 9	Full Compliance	Full Compliance
Condition 10	Full Compliance	Full Compliance
Condition 11	Full Compliance	Full Compliance
Condition 12	Full Compliance	Full Compliance
Condition 13	Full Compliance	Full Compliance

Below is the difference between our self-assessment and ORC assessment for Waihola WWTP:

Condition #	CDC's Grading 2020	ORC's Grading
Condition 1	Low Risk Non-Compliance <ul style="list-style-type: none"> O&M Manual was out of date 	Significant Non-Compliance <ul style="list-style-type: none"> O&M Manual was out of date
Condition 2	Moderate Non-Compliance <ul style="list-style-type: none"> Discharge of effluent was non-compliant with consent conditions. 	Significant Non-Compliance <ul style="list-style-type: none"> Discharge of effluent was non-compliant with consent conditions.
Condition 3	Full Compliance <ul style="list-style-type: none"> All samples were taken as per the consent conditions All analytical samples were provided as part of the Annual Report 	Moderate Non-Compliance <ul style="list-style-type: none"> Incorrect samples were supplied in the Annual Report, this has since been rectified.
Condition 4	Moderate Non-Compliance <ul style="list-style-type: none"> Breaching 4 of the 5 GeoMeans 	Significant Non-Compliance <ul style="list-style-type: none"> Breach of sample parameters and GeoMeans. Most recent results were incorrectly supplied, this has since been rectified
Condition 5	Full Compliance	Unable to Grade
Condition 6	Moderate Non-Compliance <ul style="list-style-type: none"> There were 3 complaints made during the reporting period 	Full Compliance
Condition 7	Full Compliance	Full Compliance
Condition 8	Full Compliance <ul style="list-style-type: none"> There is currently signage in place 	Low Risk Non-Compliance <ul style="list-style-type: none"> Outfall sign to be replaced
Condition 9	Full Compliance	Full Compliance
Condition 10	Full Compliance	Full Compliance

Below is the difference between our self-assessment and ORC assessment for Clinton WWTP:

Condition #	CDC's Grading 2020	ORC's Grading
Condition 1	Moderate Non-Compliance <ul style="list-style-type: none"> There is currently no flow meter measuring the discharge volume 	Significant Non-Compliance <ul style="list-style-type: none"> There is currently no flow meter measuring the discharge volume
Condition 2	Low Risk Non-Compliance <ul style="list-style-type: none"> O&M Manual was outdated 	Moderate Non-Compliance <ul style="list-style-type: none"> O&M Manual was outdated
Condition 3	Full Compliance <ul style="list-style-type: none"> Full record of samples was provided 	Low Risk Non-Compliance <ul style="list-style-type: none"> Full record of samples was provided late
Condition 4	No Longer Relevant	No Longer Relevant
Condition 5	Full Compliance	Full Compliance
Condition 6	Low Risk Non-Compliance <ul style="list-style-type: none"> Breaching 1 out of 5 GeoMeans 	Moderate Non-Compliance <ul style="list-style-type: none"> TSS has breached the GeoMean for this site pH breached the single sample parameter limit.
Condition 7	No Longer Relevant	No Longer Relevant
Condition 8	Full Compliance	Full Compliance
Condition 9	Full Compliance	Full Compliance
Condition 10	Full Compliance	Full Compliance
Condition 11	Full Compliance	Full Compliance
Condition 12	Full Compliance	Full Compliance
Condition 13	Full Compliance	Full Compliance

A full compliance wastewater compliance report against the short-, medium- and long-term action items from our compliance plans are listed below:

Improvement: Compliance achieved / anticipated	No Change (may be a non-compliance if continues)	Consent non-compliance
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Balclutha WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit</u> Breached consent limit 2 days due to rainfall, highest breach occurred on 15/7 with a volume of 2734 m3.							
<u>Discharge Parameters:</u> Recent sample results show compliance with all parameters. Geomean results are not compliant for ammonia nitrogen and TSS. CDC have adopted a quarterly sampling routine to achieve compliance over the next 12-months.							
<u>Dissolved Oxygen:</u> 1 out of 6 available samples were compliant but the average was above the required 2 g/m ³ . Historical issues are being addressed through plant upgrades.							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> 12-year consent is being sought and still waiting for approval from ORC. Design work has been completed and procurement work in progress. Surface aerator has been trialled for 1 week. However due to rag issues, it has not been successful. Alternative type of aerator is being explored. Inlet screen to be modified as the current screen mesh size is too small (0.5mm). Fencing upgrade to address the H&S access – contract awarded. 						2021/22 2021 2021 2021 Spring 2021

Clinton WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> No discharge flow meter on-site, reported based on the pump discharge flow meter.							
<u>Discharge Parameters:</u> Recent sample results show compliance with all parameters. TSS Geomean results are not compliant. A more rigorous sampling routine is required under the new consent.							
<u>Dissolved Oxygen:</u> 5 out of the past 6 samples were compliant, and the average was above 2 g/m ³ .							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> 7-year consent has been approved by the ORC with a more rigorous sampling routine. Design work has been completed and procurement work in progress. Fencing upgrade to address the H&S access – contract has been awarded. 						Completed In progress Spring 2021
Waihola WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> Under utilising the discharge flow rate. Have specified higher rate pump though will require new s/board and shed etc. This is to be considered as part of the compliance upgrade.							
<u>Discharge Parameters:</u> Recent samples were compliant with Ammonia Nitrogen, TP, and Coliforms. Non-compliance with BOD5 and TSS. GeoMean is non-compliant for BOD5, TSS, NH3-N and Coliforms. However, these are improving.							

<u>Dissolved Oxygen:</u> The last 5 samples were not compliant, and the average was below 2 g/m ³ . Historical issues are being addressed through plant upgrades.							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> 7-year consent is being sought and still waiting for approval from ORC. Design work has been completed and Procurement work in progress. Fencing upgrade to address the H&S access – contract awarded. Aerator has been installed onsite to improve DO levels. 						2021 2021 Completed
Milton WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> Exceeded the limit in July on 6 days due to wet weather overflow. However, volume limit has not exceeded the limit of wet weather consent limit.							
<u>Discharge Parameters:</u> Compliance with all single sample parameter limits. Non-compliance with TN and E. coli based on 90 th percentiles falling within the consent limits.							
<u>I/I Plan:</u> Stormwater I&I plan has been prepared and submitted to the ORC. Property inspections are in progress.							
<u>HSE concerns:</u> Raised by sampling staff, ORC & operators regarding safe access to sample locations and below ground maintenance pits – workarounds are in place for this to be done safely.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> Operational improvements are identified and being implemented. O&M manual is currently being updated to improve the plant operations. Wetland to be replanted to reduce the solid loading on the UV. I&I inspection is completed now. Letters are prepared to be sent. 						2021 2021 July - Aug 21

	<ul style="list-style-type: none"> It has been proposed to bypass the wetland. This has been discussed with ORC and sample results will be presented. 						Aug 21
Kaitangata WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit</u> The discharge limit of 800 m ³ /day was not breached in July 2021							
<u>Pond Overflow</u> Due to I&I in the area and issues with membrane cleaning, the pond overflowed on 15 days during July 2021. Non-routine cleaning of the membrane was required because of the poor quality of pond effluent.							
<u>Discharge Parameters:</u> Compliance was not achieved with single sample parameters for E. coli and DO. This is a direct link with the pond overflow.							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> Aerator has been installed on site in July 2021. Pond recirculation pump is procured and installed. Inlet screens have been ordered. O&M manuals has been updated. I&I inspection will be completed in 2021. 						Completed Completed 2021 Completed 2021
Heriot WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> The discharge limit was not exceeded during July 21.							
<u>Pond Overflow</u> The pond did not overflow during July 21.							

<u>Discharge Parameters:</u> Compliance with BOD5, E. Coli, pH, TSS, TP, TN and DO. Non-Compliance with Ammonia Nitrogen. This is based on 9 out of 10 consecutive results falling within the consent limits.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> I&I inspection will be completed before May. 						May 22
Kaka Point WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> The discharge limit was not exceeded during July 21.							
<u>Pond Overflow:</u> None so far this year.							
<u>Discharge Parameters:</u> Compliance with NH3-N, BOD5, pH, TSS and TP. Non-compliance with E. Coli and TN. E. Coli was resampled with similar results.				No results.			
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> Baffling are being procured. Identified ponding in the Biofiltro beds. Currently waiting for dry conditions to replace the media. pH dosing unit has been commissioned onsite. This will improve next month compliance. Fencing upgrade to address the H&S access - tendered. Inlet screens are ordered, long lead time. Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required. 						2021 Spring 2021 Completed Spring 2021 2021 Summer 2021
Owaka WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> Breached consent limit 16 days due to rainfall and I&I, highest breach occurred on 5/7 with a volume of 543 m3. This did not breach the 720 m3 limit.							

<u>Pond Overflow:</u> None so far this year.							
<u>Discharge Parameters:</u> Fully compliant so far!							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> Currently procuring the media and expected to be installed in August 21 pH dosing unit been procured and will be installed shortly. Fencing upgrade has been awarded. Inlet screens are ordered, long lead time. Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates major repairs required. Concept design will be developed to estimate the budget requirement. 						August 21 August 21 2021 2021 Sept 21
Stirling WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> The discharge limit was not exceeded during July 21.							
<u>Pond Overflow:</u> None so far this year.							
<u>Discharge Parameters:</u> Only pH and Total Nitrogen non-compliant. 5 other parameters are compliant so far.							
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> pH dosing unit have been installed Fencing upgrade to address the H&S access – Awarded. Inlet screens are ordered, long lead time. 						Completed End of August 2021

	<ul style="list-style-type: none"> Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required. 						Summer 2021
Lawrence WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit:</u> The discharge limit was not exceeded during July 21.							
<u>Pond Overflow:</u> The pond did not overflow during July 21.							
<u>Discharge Parameters:</u> Compliance with NH3-N, BOD5, pH, TSS, TN and TP. Non-Compliance with E. Coli.							
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> Inlet screens are ordered, long lead time. Biofiltro structural chamber improvement work was unsuccessful. Alternative options are being explored Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates major repairs required. Concept design will be developed to estimate the budget requirement. 						2021 July 2021 Sept 21
Tapanui WWTP	Jan 21	Feb 21	March 21	April 21	May 21	June 21	July 21
<u>Discharge Volume Limit</u> Breached consent limit 25 days due to rainfall and I&I, highest breach occurred on 22/7 with a volume of 625 m3.							
<u>Pond Overflow</u> Wet weather event caused overflow in July 21 (major). A damaged manhole was identified as the cause and this has been repaired.							
<u>Discharge Parameters</u> All parameters remain compliant except for BOD5 and E. Coli. This is directly linked to the overflow event.							

<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> • pH dosing unit has been installed onsite. • Fencing upgrade is under progress • Inlet screens are ordered, long lead time. • Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required. • Biofiltro structural chamber improvement work was unsuccessful. Alternative options are being explored 	<p style="text-align: center;">2021</p> <p style="text-align: center;">Complete</p> <p style="text-align: center;">2021</p>
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Service Delivery Committee

Item for INFORMATION

Report	Community Projects Update Report
Meeting Date	2 September 2021
Item Number	9
Prepared By	Sharon Cousins – Project Manager – Community Plan Implementation
File Reference	588136

REPORT SUMMARY

This report provides an update on progress with Community Projects as outlined in:

1. Our Place Balclutha Community Plan Projects 27 July 2017
2. Our Place Milton Community Plan Projects 2 November 2017
3. Our Place Waiholo Community Plan 1 November 2018
4. Our Place Catlins Community Plan Projects 5 February 2020
5. Our Place Lawrence-Tuapeka Plan Projects 18 March 2021
6. Our Place Kaitangata Plan Projects 22 July 2021

RECOMMENDATION

- 1 That the Service Delivery Committee receives the Community Projects Update report.**

REPORT

This report brings together the projects already identified from the Our Place Community Plan process, for the purpose of providing an update to Council.

Given the number of approved community projects now in play, sustainable resourcing for community partnerships will require additional process and resource assistance from Council officers.

Development of a suitable start-up process for Living and Working Project partnerships will include:

- Partnerships which seek Community Organisations with a formal legal structure and founding documents (e.g., a constitution) setting out governance and management consistent with their charitable mission
- Governance guidance is to come through the office of the Community Support and Development Advisor

- A partnership agreement will be developed to ensure both the community and Council have transparency and accountability for the project and an approval process for release of funds
- Assignment of Council staff to provide ongoing technical expertise, where required.

FULL LIST OF OUR PLACE PROJECTS

1 Balclutha 27 July 2017

1.1 Balclutha Financials

This section contains information regarding the approved budget and expenditure for Balclutha area projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

<u>Balclutha Reserve Management Plan Projects – Project ID 580001</u>		JOB 580005
Project Budget – loan funded		\$306,000
Less		
Spent to Date - note less than last time as some costs recoded		
• 2019+2020+2021		\$11,630
Allocation to Naish Park/Centennial Park Project		\$100,000
Committed Funds		
Fence (rough estimate)		\$40,000
Contaminated site investigation to be funded from operating budgets		-
Available Funds		\$154,370

Naish Park/Centennial Park Project – Project ID 580019

Reporting structure under development.

Job ID 580016

Seed Funding allocation up to \$45,000 from 2018/19 financial year

Project Budget – funded from investment surplus +\$100K loan (above)	\$260,000
Additional Council Approval – August 2021	\$200,000

Less

Spent to Date	\$51,375
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Available Funds	\$408,625
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1.2 Clutha Community Hub

Category A project, updates will be provided in separate reports, as required.

1.3 Walking and Cycling Linkages

ORC have adopted their LTP which included funding for Shared Use Pathway on the Clutha flood bank reserve and are working through how the outcomes impact on service delivery.

ORC staff met with CDC staff on Wednesday 11 August to initiate the first phase of planning for the Shared Use Pathway. Design and installation plans will continue throughout the current financial year.

1.4 Balclutha Bridge and its Entrances

Southern entrance to be incorporated into Community Hub landscape designs.

1.5 Naish Park and Centennial (Old Boys) Park

Clutha Parks Trust (CPT) working groups assigned to each stage and fundraising submissions for external funding is ongoing.

SOAC Clubrooms

Consideration needs to be given to the future access and ownership of this building due to a need for electricity use of the SOAC for CPT security cameras. Decisions on the future of the SOAC club rooms sit with the SOAC club representatives until such time as an approach is made to Council.

Water reticulation

Research into the most appropriate application of water supply has commenced.

Underground Services Plan

Council staff have highlighted the need for an Underground Services Plan to be included in the park designs before any further above ground installations are put in place.

CPT have been invited to set up a subgroup to work with Council staff on this important piece of project work.

Park development report (by stage):

- **Stage 1 – Junior Bike Park**
 - Site complete.
 - Sponsorship for street naming has been publicised – some allocations already in place!

- **Stage 2 – Dog Park**
 - COMPLETE.
 - 'Soft opening' from Saturday 3 July. Official opening to follow with sponsors Clutha Vets.

- Initial water and lighting installations now in place.
- Permanent rubbish bins ordered by CPT and will be installed on arrival.
- Doggie playgrounds and planting will begin when the weather improves.

- **Stage 3 – Playground**
 - CPT Funding booklet for external sponsorship published earlier is now subject to change
 - External funding providers have expressed a wish for a smaller gap in funding between total project cost and existing approved funding.
 - To meet this gap CPT approached Council on 5 August for an extension of funds and have gained an additional \$200,000 to earmark against the future playground.
 - The playground subcommittee are also working on a revised playground equipment list to lower the total project cost for future applications for external funding.
 - The playground sponsorship prospectus will be republished when the redesign work is complete.
 - Plans include an option for original design elements to be added as part of a later phase, if future funding allows.
 - External sponsorship for elements of the playground equipment is ongoing.

- **Stage 4 – Senior Bike/Pump Park**
 - Original pump track designers have been contacted and approximate costings obtained from one company. Awaiting further information.
 - Further investigation is underway for design assistance from a local business.

- **Stage 5 – Basketball Half Court**

- **Stage 6 – Landscaping**
 - Council LTP decision shared with CPT, with an offer to discuss the options for landscape design from here (including the above-mentioned Underground Services Plan).
 - **2021/31 LTP** - Council approved a budget allocation of \$8,000+GST for investigations into the sustainability of the Naish Park duck pond. Research into the cost and resource requirements for a bore at the duck pond is underway. A chemical cleaning system is scheduled to be trialled in spring.

- **Stage 7 – Car Park**
 - **2021/31 LTP** - Council approved a budget allocation of \$6,000+GST for car park investigations and concept designs to be funded from the investment surplus.

1.6 Balclutha Bridge Playground – Council Led

DESTINATION PARK DESIGN

Due to the historic land use by the Balclutha Gas Works, this site requires further investigation to understand and establish land management plans moving forward.

All project work is on hold pending investigation, and Council will need to work closely with ORC for any future programmed work on this site.

1.7 Arthur Strang Reserve - Council Led

No update from last report.

1.8 Clyde Street Reserve (Rosebank Triangle) - Council Led

Staff are working with contractors to make this site suitable for the 2021 Christmas tree installation.

Work program from Our Place:

- General Park and picnic area enhancement with furniture
 - Shrubbery removal and enhanced plantings. Investigating replacement furniture.
 - Staff are investigating options for new/improved seating arrangements in this location.
- Pedestrian crossing
 - Not permissible in this location
- Extending the Main Street theme along Clyde Street as far as the park
 - Decision taken to complete Main Street upgrade and Community Hub prior to Rosebank Triangle.

1.9 Centennial Pool and Surrounds - Council Led

Initial research and planning considerations for pool surrounds are still being investigated.

Staff will be procuring a BBQ for public use in spring.

1.10 Central Retail Area Toilets - Council Led

As a Category A project, updates will be provided in separate reports, as required.

1.11 Reminder - Balclutha playground plan

The disestablishment of this playground and reserve was approved in the Balclutha Reserve Management Plan 2017. Legal advice is still being gathered to inform Council about the Lincoln Terrace reserve status revocation notification process.

Local community have expressed an interest in undertaking maintenance at the Cherry Lane playground. Staff are investigating the options for a licence to occupy on this site.

1.12 Corrections Community Work program

The Corrections Community Work program does not operate under Level 4 or Level 3 restrictions.

Community workers have found a base at Telford including an area suitable for storage of their equipment trailer and a wet weather workspace. They are open to other projects as they arise, including working on LTP approved trails in the Clutha District.

Please provide suggestions to the Community Plan Project Manager.

2 Milton 2 November 2017

2.1 Milton Financials

This section contains information regarding the approved budget and expenditure for Milton projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

Milton Reserve Management Plan Projects – Project ID 580011

Project Budget – loan funded	\$184,000
Less	
Spent to Date - note now zero as costs recoded	-
Committed Funds	-
Available Funds	\$184,000

2.2 Milton Main Street (CDC appointed project manager)

As a Category A project, updates will be provided in separate reports, as required.

2.3 Milton Swimming Pool

As a Category A project, updates will be provided in separate reports, as required.

2.4 Development in and around Milton

Any residential development approved in the District Plan review will be council led.

2.5 Walking and Cycling

Staff are reviewing opportunities for a shared use path around the Greater Taylor Park as per the Milton Reserve Management Plan 2017.

The Community Plan Implementation Project Manager is working with Bruce Ward Councillor to contact local landowners and investigate site options.

A meeting was held with Project Bruce staff on 7 May 2021 to inform and provide an update for local conversations. A follow up meeting scheduled for Wednesday 18 August

was cancelled due to Level 4 restrictions, however Project Bruce staff are connecting with other local entities who may benefit from a shared use pathway around the Greater Taylor Park area.

2.6 Milton's parks and reserves

A meeting with Milton Area Promotions and Project Bruce on Wednesday 18 August was cancelled due to Level 4 restrictions. The Community Plan Implementation Project Manager will reschedule to discuss scope for the following projects:

- Moore Park playground equipment
- Moore and Taylor Park entrance maintenance
- Greater Taylor Park shared use pathway

Other locations from the RMP include:

- Memorial Park
- Stewart Reserve
- Fairfax Cemetery

2.7 Community and Visitor Facilities

This project is complete, given it has merged with the above Milton Swimming Pool project.

3 Waihola 1 November 2018

3.1 Waihola Financials

This section contains information regarding the approved budget and expenditure for Waihola projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

Waihola Reserve Management Plan Projects – Project ID 580010	Job 580009
Project Budget – loan funded	\$30,000
Less	
Spent to Date	
Ground Penetrating Radar	(400)
Committed Funds	-
Available Funds	\$29,600

3.2 Milton – Waihola water pipeline - Council Led

Within Council work programme.

3.3 Infrastructure & services Council Led

Within Council work programme.

3.4 Sewerage Council Led

Within Council work programme.

3.5 Stormwater Council Led

Within Council work programme.

3.6 Community and Visitor Facilities Council Led

Earthquake strengthening for the Waihola Community Centre is planned for 2024/25.

3.7 Development in and around Waihola Council Led, dependent on District Plan

Dependent on District Plan Review.

3.8 Lake Waihola Destination Park

2021/31 LTP decisions - Council approved funding of \$200,000 for 50% share for Waihola Destination Playground to be funded from discretionary investment returns.

This forms a 50/50 Council/Community project based on the budget submitted in 2020 for a playground design value of \$395,000.

By agreement, the Community Development Advisor will work with Waihola Looking Forward on internal and external funding options.

3.9 Walking and cycling options

No update from last report.

3.10 Central Waihola improvements Council Led

No update from last report.

4 Catlins 5 February 2020

4.1 Catlins Financials

LTP decisions

Pounaweia playground Project ID 580023

- 22/23 50/50 funded playground equipment \$20,000

Kaka Point Esplanade playground Project ID 580025

- 22/23 50/50 funded playground equipment \$50,000
- \$10k project plan – balance 50/50 funded

Papatowai Picnic Area Reserve Project ID 580026

- 21/22 50/50 funded reserve equipment \$20,000
- Requires scope from community plan

Kaka Point toilet and change room Project ID 620015

- 22/23 depreciation reserve funded PROJECT PLAN \$20,000

Kaka Point Totara St Playground Project ID 580024

- 23/24 50/50 funded playground equipment \$20,000

Other Committed funds still tracking for 20/21 FY

Catlins-Clutha Information Layby \$120,000

4.2 Our Changing Communities

Council staff are working with contractors regarding the final design and implementation of the Catlins-Clutha Information Layby.

Catlins Coast Inc. met with the Community Plan Implementation Project Manager on 5 August and have been provided with guidance on the placement of the information and welcome signs as per original drawings. They now await the completion of the site before arranging installation of signs and planting.

4.3 Landscape and the Environment (funding dependent)

CDC submission to Draft Department of Conservation Otago Conservation Management Strategy for proposed working and cycling trails was submitted in December.

Hearings were held in April 2021, but no outcomes have been published.

Parks and Reserves

2021/31 LTP decisions now included in Catlins Financials.

4.4 Pounawea playground equipment

Project scope approved through Our Place and RMP

- Pounawea: An improved level of service for existing playground reserves after engagement with community, Pounawea 22/23 \$20K 50% share of new play equipment from investment returns.

Budget confirmed through LTP / AP

- Project ID 580023 22/23 \$20,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- Open

Confirmation and appointment of a Council officer to manage project.

- Staff submission to LTP prepared and processed
- **Community Plan Project Manager** to scope resource requirements to deliver project outcomes

4.5 Kaka Point Totara Street Playground Equipment

Project scope approved through Our Place and RMP

- Kaka Point (Totara St) 23/24 \$20K for 50% share of new play equipment from investment funds.

Budget confirmed through LTP / AP

- Project ID 580024 23/24 \$20,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- KP Community Group In Progress

Confirmation and appointment of a Council officer to manage project.

- Staff submission to LTP prepared and processed
- **Community Plan Project Manager** to scope resource requirements to deliver project outcomes

4.6 Kaka Point Esplanade replacement refurbishment

Project scope approved through Our Place and RMP

- Replacement/Refurbishment of some play equipment at Kaka Point (Esplanade) playground after engagement with community, 22/23 \$50K for creation of project plan with community group and for 50% share of new play equipment from investment returns.

Budget confirmed through LTP / AP

- Project ID 580025 22/23 \$50,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- KP Community Group In Progress

Confirmation and appointment of a Council officer to manage project.

- Staff submission to LTP prepared and processed
- **Community Plan Project Manager** to scope resource requirements to deliver project outcomes

4.7 Papatowai Picnic Area Reserve

Project scope approved through Our Place and RMP

- Investigate and consult with the community on potential options and facilities at the Papatowai Picnic Area Reserve. Options for this reserve which is currently bare land (beside the Papatowai store) that were highlighted during the Our Place and Reserve Management Plan consultations include public toilets, playground, picnic area and rubbish bins. 21/22 \$20K from investment returns for 50% share of equipment after Community engagement

Budget confirmed through LTP / AP

- Project ID 580026 21/22 \$20,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- Papatowai & Districts Community Association in Progress

Confirmation and appointment of a Council officer to manage project.

- Staff submission to LTP prepared and processed
- **Community Plan Project Manager** to scope resource requirements to deliver project outcomes

4.8 Kaka Point foreshore public toilets

Project scope approved through Our Place and RMP

- Kaka Point foreshore public toilets and change rooms, this is not an identified Community Plan project but there is a high level of community desire for this to be

progressed, hence its inclusion. 22/23 \$20K to conduct options analysis/create project plan, funded from investment returns, no rates impact.

Budget confirmed through LTP / AP

- Project ID 620015 22/23 \$20,000

Confirmation and appointment of a Council officer to manage project.

- **Community Plan Project Manager** to scope in conjunction with **Community Development Advisor**.
- **Community Plan Project Manager** to monitor and report on progress for this project.

4.9 Roading (CDC appointed project manager)

As a Council project, updates will be provided in separate reports, as required.

4.10 Freedom Camping

Bylaw adopted and fixed term staff appointments have been made to monitor the area accordingly.

4.11 Planning for the effects of climate change

The Council work program is underway in this area, and this will be informed by this work.

5 Our Place Lawrence Tuapeka Our Place Projects

5.1 Lawrence Financials

2021/31 LTP Decisions

<u>Whitehaven Playground fencing Project ID 580005</u>	21/22 \$25,000
<u>Whitehaven Playground 50/50 equipment Project ID 580022</u>	23/24 \$40,000
<u>Lawrence ZigZag Track Project ID 580006</u>	21/22 \$50,000
<u>Gabriels Gully entrance Project ID 200005</u>	21/22 \$10,000

The approved 2021/31 LTP brings together four projects from the Our Place consultation for a Community Hub business case study on the following:

- Improvements to entrance to Gabriels Gully Rd
- Community Hub investigation
- Toilets
- Community owned or managed facilities

<u>Community Hub case study Project ID 200004</u>	21/22 \$50,000
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Parks and Reserves

2021/31 LTP decisions now included in Lawrence Financials.

5.2 Gabriels Gully entrance, Community Hub and Destination Toilet

Project scope approved through Our Place

- Gabriels Gully entrance, Community Hub and Destination Toilet investigation – 21/22 \$50K for options analysis/business case/create project plan from investment returns.

Budget confirmed through LTP / AP

- Project ID 200004 21/22 \$50,000

Confirmation and appointment of a community entity with appropriate governance structure

- LTCB In Progress

Confirmation and appointment of a Council officer to manage project.

- Council staff working with Cr Foster to consider next steps for business case study.

5.3 Whitehaven Street Playground

Project scope approved through Our Place

- Whitehaven Street Playground – (including 19/20 carried forward) 21/22 \$25K for fencing, funded from Lawrence Parks and Reserves.
- 23/24 \$40K for 50% share of new play equipment from investment returns.

Budget confirmed through LTP / AP

- Project ID 580005 2021 – 2024 \$25,000
- Project ID 580022 23/24 \$40,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- LTCB In Progress

Confirmation and appointment of a Council officer to manage project.

- **Community Plan Project Manager** to scope this project, through LTCB
- Initial coping document shared with LTCB.
- LTCB Project Champion confirmed, meeting yet to be held.

5.4 Improvements to the reserve and car park at the entrance to Gabriel's Gully

Project scope approved through Our Place

- Gabriels Gully Entrance – car park reserve - 21/22 \$10K for equipment funded from the LTCB project fund.

Budget confirmed through LTP / AP

- Project ID 200005 21/22 \$10,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- LTCB Open

Confirmation and appointment of a Council officer to manage project.

- **Community Plan Project Manager** to scope this project, through LTCB

5.5 Protecting and enhancing Lawrence's heritage

Project scope approved through Our Place

- Although formal heritage-based rules have not been supported previously, there is scope to develop alternative methods to protect and enhance the heritage values of central Lawrence. These could include:

- Council investment which encourages property owners to revitalise and re-purpose heritage buildings, through rates relief, street improvements and heritage grants. This will in turn provide property owners with the confidence to invest further and make additional improvements.
- A dedicated support role within council to help property owners navigate council regulations, find new uses for old buildings, complete projects in a timely manner, and to build a relationship of trust.
- Guidance to encourage building owners and developers to use their land and buildings in a way that maintains or enhances heritage values. This would include a 'tool-box' of resources to inform decisions and projects (concept drawings / architectural sketches / examples from other towns).
- District Plan land use zoning changes and rules (noting that Council has decided not to review its District Plan until the Government replaces the RMA with new legislation).

Additional consultation would be required to determine which of these methods should be implemented, or whether there are other more suitable options.

Budget confirmed through LTP / AP

- No budget

Confirmation and appointment of a Council officer to manage project.

- **Community Plan Project Manager** to develop the scope of this project further with LTCB.
- Initial scoping has begun with a draft project brief presented to LTCB members in June.
- Further workshops will be required.

5.6 Reducing flood risk in Lawrence

Project scope approved through Our Place

- Reducing flood risk in Lawrence – As part of the Hospital Creek improvement project, there is currently \$40k in the budget to conduct stormwater modelling of the town to establish current risk and provide a starting point for discussions with ORC about solutions. No rates impact.

Budget confirmed through LTP / AP

- Council project.

Confirmation and appointment of a Council officer to manage project.

- Service Delivery in Progress

5.7 Mountain Bike Trail Network

Project scope approved through Our Place

- Investigate and construct mountain bike tracks (downhill and cross-country) within the Wetherston's Creek Plantation Reserve, although other potential locations could be investigated.
- Consider linkages with the Clutha Gold Trail and Gabriel's Gully.
- Signage.
- Potential budgets and funding sources.

- Construction where required and any facilities / amenities on the trail (seats etc.)
- Road crossing points.
- Identification and implementation of any easy wins within existing budgets.

Budget confirmed through LTP / AP

- No budget

Confirmation and appointment of a community entity with appropriate governance structure

- LTCB Open
 - **Community Plan Project Manager** to scope this project, through LTCB
 - Initial coping document shared with LTCB.
 - LTCB Project Champion confirmed and touching base meeting held.

5.8 Opportunities to Work and Train

Project scope approved through Our Place

- This project would require good coordination between multiple agencies, a long-term commitment, and appropriate resourcing. Stakeholders could include Clutha Development, Clutha District Council, Lawrence Area School, other training institutions, and local employers. One of these agencies, or a local community leader could take on the role of coordinating this project.
- Scope to develop, fund, and implement actions which create opportunities for younger people to train and work in Lawrence. These could include:
 - Fostering closer links between Lawrence Area School and local businesses.
 - Matching local employers with job seekers (including part-time or after schoolwork).
 - Bringing training programs to Lawrence-Tuapeka e.g., first aid or learn to drive courses.
 - Online learning partnerships with Otago University or Polytechnics.
 - Specialised training modules or guest speakers.

Budget confirmed through LTP / AP

- No Budget

Confirmation and appointment of a Council officer to manage project.

- Clutha Development In Progress
 - **Clutha Development** is project managing this, with programmes in place.
 - Reporting to be done through **Community Plan Project Manager** unless agreed prior.

5.9 Developing Gabriel's Gully as a destination

Project scope approved through Our Place

- Project to be led by the asset owner (DOC) with support from Clutha Development and Council. Council resources to include:
 - Administration support to the project group.
 - Representative(s) on the project group.
 - Provision of Council information and analysis.
 - Council's website.
- Scope for Gabriel's Gully itself, including Grey's Dam and associated amenity areas.
 - Potential construction of buildings onsite.

- The activities and functions to be provided – including outdoor activities (e.g., trails, freedom camping), and from any new buildings (e.g., toilets, visitors' centre or pavilion, 3D virtual animation tours to showcase the history of the area).
- Destination marketing.

Budget confirmed through LTP / AP

- No Budget

Confirmation and appointment of a Council officer to manage project.

- Clutha Development in Progress
 - **Clutha Development** is project managing this. They already have a draft scoping document, focused around creating a destination experience.
 - Has a good connection with the Our Place Plan, but this project will be developed, through the **Destination Implementation Plan**.

5.10 Beaumont and Waitahuna

Project scope approved through Our Place

- Renewal work on existing Council and community-owned halls and pools to ensure they:
 - Are fit for purpose and are well-used by residents and visitors.
 - Are well maintained or refurbished where necessary.
 - Reflect community requirements and aspirations.
- Investigate public toilets and signage, with links to the Clutha Gold Trail.
- Community-led, because:
 - Assets are community-owned / managed; or
 - There are community leaders who are able to advance specific projects.
 - There is community support for these projects (as per feedback).
- Council resources to include:
 - Administration support to any project groups.
 - Representative(s) on any project groups.
 - Provision of Council information and analysis.

Budget confirmed through LTP / AP

- No Budget

Confirmation and appointment of a community entity with appropriate governance structure

- LTCB Open

6 Our Place Kaitangata Our Place Projects

6.1 Kaitangata Financials

2021/31 LTP Decisions

Kaitangata War Memorial Reserve Project ID 580028

21/22 \$50,000

Kaitangata Public Toilets at BMX Track or Boat Ramp Project ID 620016

22/23 \$50,000

Kaitangata Boat Ramp Reserve Enhancement Project ID 580029

21/22 \$10,000

Kaitangata Pool enhancement options analysis (Grant funded)

21/22 \$15,000

Parks and Reserves**As confirmed by Regulatory and Policy committee 22 July 2021:****6.2 River Access***Project scope approved through Our Place*

- Kaitangata Boat Ramp Reserve Enhancement – improve level of service of the area around the Kaitangata boat ramp (currently mowed as part of the green space contract) improve vehicle parking/boat ramp and beautify open space area with picnic furniture/features. 21/22 \$10K to support community led project, funded by investment returns.

Budget confirmed through LTP / AP

- Project ID 580029 21/22 \$10,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- Open

Confirmation and appointment of a Council officer to manage project.

- Open

6.3 Walking & Cycling*Project scope approved through Our Place*

- *Linkages within Kaitangata:* to be led by Council because assets are generally Council-owned, repairs can be made as part of routine maintenance programs, with more extensive improvements funded through the Annual or Long-Term Plan process.
- *Connections to other locations:* to be led by the Community, given the ability of community groups or trusts to access alternative funding sources.

Budget confirmed through LTP / AP

- No Budget

Confirmation and appointment of a community entity with appropriate governance structure

- Open

Confirmation and appointment of a Council officer to manage project.

- Open

6.4 Kaitangata Pool

Project scope approved through Our Place

- Kaitangata Pool enhancement or replacement options analysis, this is community led by the Pool Committee 21/22 \$15K to assist with professional advice. Funded from grant, no rates impact.

Budget confirmed through LTP / AP

- 22/23 \$15,000 grant funded

Confirmation and appointment of a community entity with appropriate governance structure

- Kaitangata Pool Committee In Progress

Confirmation and appointment of a Council officer to manage project.

- Open

6.5 Victoria Park

Project scope approved through Our Place

- *Victoria Park improvements:* To be led by the community, given the ability of community groups to access alternative funding sources. Council may provide funding, administrative, or technical support.

Budget confirmed through LTP / AP

- No Budget

Confirmation and appointment of a community entity with appropriate governance structure

- Open

Confirmation and appointment of a Council officer to manage project.

- Open

6.6 War Memorial Reserve

Project scope approved through Our Place

- Kaitangata War Memorial Reserve, to assist with the creation of a park themed War Memorial Reserve and cultural/ heritage information hub on the old town hall site in Kaitangata. This project is community driven and has design concepts well advanced. 21/22 \$50K for physical works/equipment funded from Investment Returns. (Additional funds would require the community project committee to apply again to Council.)

Budget confirmed through LTP / AP

- Project ID 580028 23/24 \$50,000 (50% share)

Confirmation and appointment of a community entity with appropriate governance structure

- Kaitangata Promotions in Progress

Confirmation and appointment of a Council officer to manage project.

- Open

6.7 Public Toilets

Project scope approved through Our Place

- Kaitangata public toilets at BMX track of boat ramp, to investigate options for provision of additional public toilets at Kaitangata BMX/Skate Park and/or Kaitangata boat ramp reserve, consideration to be given to refurbishment of existing toilets next to skate park. 22/23 \$50K, location to be confirmed, funded from Depreciation Reserve, no rates impact.

Budget confirmed through LTP / AP

- \$50,000 22/23

Confirmation and appointment of a Council officer to manage project.

- Open

6.8 Roding

Project scope approved through Our Place

- This project relates to sealing sections of urban road on Cowes, St Catherine, Poole, Water, St Albans, Bridport, Exe, Torquay, and Berry streets. This would involve approximately 1,750m of road sealing.
- The cost of sealing is to be included for consideration as an issue for the 2024/34 Long Term Plan. Initial estimates put the current cost at \$945k. The level of funding support from Waka Kotahi will also need to be considered as part of this process.
- Develop and implement project, depending on LTP 2024/34 submissions and decisions.

Budget confirmed through LTP / AP

- To be 21/22FY Decision.

Confirmation and appointment of a Council officer to manage project.

- Open

6.9 Wangaloa Domain

Project scope approved through Our Place

- The scope of this project is to investigate options based on community feedback. The main components are:
 - Improved access to the beach.
 - Improvements to the reserve. This could potentially include providing for camping or installing fencing or bollards to protect the reserve from vehicles.
- If improvements can be undertaken within existing budgets, these can generally proceed.

Budget confirmed through LTP / AP

- No additional budget

Confirmation and appointment of a community entity with appropriate governance structure

- Kaitangata Promotions Open

Confirmation and appointment of a Council officer to manage project.

- Open