

CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Regulatory and Policy Committee will be held via Zoom on Thursday 30 April 2020 at the conclusion of the Service Delivery meeting

Steve Hill
CHIEF EXECUTIVE OFFICER

Committee Members

Councillor Bruce Vollweiler (Chairman)
Councillor Dane Catherwood
Councillor Stewart Cowie
Councillor Wayne Felts
Councillor Gaynor Finch
Councillor Mel Foster
Councillor Bruce Graham
Councillor John Herbert

Mayor Bryan Cadogan
Councillor Michele Kennedy
Councillor Alison Ludemann
Councillor Ken Payne
Councillor Carol Sutherland
Councillor Jo-anne Thomson
Councillor Selwyn Wilkinson

REGULATORY & POLICY COMMITTEE

30 April 2020

APOLOGIES

DECLARATIONS OF INTEREST

No declaration of interest at the time of printing this agenda

PUBLIC FORUM

DEPUTATIONS

Item	Page #	Title
1.	3	Manager's Report <i>(For the Committee's Information)</i> Report providing updates on various matters of interest to the Committee not dealt with elsewhere in the agenda
2.	6	Strategic Planning Manager's Report <i>(For the Committee's Information)</i> Report providing updates on various matters of interest in the Policy area

Regulatory and Policy Committee

Item for INFORMATION

Report	Group Manager's Report
Meeting Date	30 April 2020
Item Number	01
Prepared By	Ian McCabe, Group Manager Planning and Regulatory
File Reference	258330

REPORT SUMMARY

This report provides updates on various matters of interest to the Committee not dealt with elsewhere in this agenda.

RECOMMENDATIONS

- 1. That the Regulatory and Policy Committee receives the report titled 'Group Manager's Report' dated 30 April 2020.**

REPORT

1. Activity

With the country moving to COVID-19 Alert Level 4, most of Council regulatory activities have been suspended or significantly reduced. My activities have largely focused on the CDEM response, acting as the Intelligence and Planning Manager in the Emergency Operations Centre.

Over the last week or so, my focus shifted back to delivering regulatory services under Alert Level 3, which commenced on Tuesday.

Regulatory services are now almost back to full capacity with the exception of our monitoring and compliance functions. Our monitoring and compliance functions are being carried out on a case-by-case basis depending on whether they can be carried out safely.

Most of the regulatory staff have relocated back to our head office in Balclutha or the Milton Service Centre so that they can obtain access our physical files, resources, and corporate reporting systems. Appropriate COVID-19 risk management practices are in place to allow for staff to do this safely.

I remain working from home for the foreseeable future.

2. Building Control

Much of our Building Control activity was suspended in the lead up to the Alert Level 4 lockdown. Carrying out inspections put staff at risk and once we moved to Level 4, most construction activity ceased because it was not deemed to be an essential service.

There were a number of exceptions under the Level 4 rules, but none of our staff have been required to respond to these.

Staff have caught up on processing consents for issue working remotely.

Site inspections have recommenced under Alert Level 3 with appropriate COVID-19 risk management practices in place.

3. Animal Control

Activity in the period the Alert Level 4 lockdown has slowed significantly with staff following up with most matters on the phone and limiting their call outs. Staff have had just 3 call outs over the last 4 week and suspect that this is because dog owners have been at home. Their dogs are less likely to stray or bark.

A fuller range of activities have commenced under Alert Level 3 including:

- responding to urgent requests for service, e.g. dog attacks, wandering stock.
- caring for animals currently housed in the pound.
- responding to priority complaints.
- Restarting registration processes where they can be carried out in a contactless way.

All the work will be carried out with good physical distancing and appropriate COVID-19 risk management practices.

Staff have also had a heavy involvement in the CDEM response to the COVID-19 event, particularly assisting in the welfare response.

4. Environmental Health

Activity in the period of the Alert Level 4 lockdown has largely ceased, both for food business verifications and for alcohol compliance checks.

As with other regulatory services, staff have re-commenced normal operations with limited inspections working remotely where possible and applying appropriate COVID-19 risk management practices.

5. District Licencing Committee

There has been no licensing activity during the period of the Alert Level 4 lockdown. This has recommenced under Level 3. However, we have been advised that the statutory requirement for NZ Police and the Public Health officials to comment on applications has been extended from 15 working days to 30 working during the COVID-19 event. This will impact on our ability to complete any process within the statutory deadlines in the short to medium term.

6. Planning/Resource Consents

Staff have continued to work remotely on consenting activities over the Level 4 lockdown period. Additional workload has slowed, so we are comparatively light. However, we are

expecting this to pick up again with the transition to Alert Level 3 as consent applications, public enquiries, and our regulatory support functions resume.

7. District Plan Changes

The appeal period on the Council's decisions on the Balclutha, Stirling and Milton rezoning plan changes (PCs 39 – 41) and the Milton Industrial Structure Plan Change (PC 41A) has now passed. No appeals were received. Staff will shortly formally report back to Council with a recommendation to make the plan changes operative.

Regulatory & Policy Committee

Item for INFORMATION

Report	Strategic Planning Manager's Report
Meeting Date	30 April 2020
Item Number	02
Prepared By	Larissa Brown – Strategic Planning Manager Mike Goldsmith – Senior Policy Advisor (GHC)
File Reference	

REPORT SUMMARY

This report provides updates on various matters of interest in the Policy and Strategic Planning area.

RECOMMENDATIONS

1. That the Regulatory and Policy Committee receives the report titled 'Strategic Planning Manager's Report' dated 30 April 2020.

REPORT

1. Activity

Team activities since the last meeting are set out below:

Date	Meetings Attended
18 March	Our Place Lawrence / Catlins: <ul style="list-style-type: none"> • Planning session with Lawrence community leaders. • Consultation event at The Wild Walnut, Lawrence. • Consultation event at The Point, Kaka Point. • Kaka Point Community Group (postponed, then cancelled).
25 March	Our Place Lawrence: <ul style="list-style-type: none"> • Lawrence Area School (postponed). • Community Workshop (postponed).
28 March	Our Place Lawrence: <ul style="list-style-type: none"> • Consultation event – Lawrence Market Day (cancelled).
1 April	Review of Council Water Policies – staff workshop.
2 April	Hosted LTP 2021 Workshop
9 April	Hosted LTP 2021 Workshop
16 April	Hosted Annual Plan 2020/21 Hearing of Verbal Submissions

2. Annual Plan 2020/21

A total of 46 submissions were received to the Annual Plan which closed on 25 March. A further 10 submitters joined the Zoom hearing on 16 April to speak to their submission. Reports are now being prepared for the 14 May decisions meeting (9.00am).

3. Long Term Plan 2021/31

The development of the LTP has been continuing. The planned 26 March Council workshop was replaced with Zoom workshops taking place on 2 April and 9 April. Review of the development programme is taking place with updates to come.

4. Our Place Community Plans

The last four community consultation events scheduled for the Our Place Lawrence program were either postponed, or poorly attended as a result of concerns (and then restrictions) over social gatherings, due to the Covid-19 outbreak. It is intended that these events will be re-scheduled once restrictions are lifted, with the timeframe still to be determined. Work is currently underway to assess feedback received from the Lawrence community to date, and this will be used to help inform future consultation events.

A 2nd round of consultation on the Draft Our Place Catlins Community Plan was also drawing to an end at the time restrictions were put in place. Although staff and elected representatives were unable to attend the final meeting with the Kaka Point Community Group, six other events were held throughout The Catlins in February – March. Feedback received on the draft version has been assessed and where appropriate, incorporated into the Community Plan. An additional four projects were added, and three existing

projects were amended. The final version of the Our Place Catlins Community Plan will be presented to Council on 25 June.

Work on the Our Place Kaitangata Community Plan project is currently on hold.

5. Climate Change Leadership & Response project

A summary of the results from stage 1 of this project, describing the likely impacts of climate change was presented at a Council workshop on 2 April. Potential uses for this information were also described, including the 2021 Long Term Plan, District Plan review, setting of strategic direction, and provision of information to the public.

6. Policy & Bylaw Updates

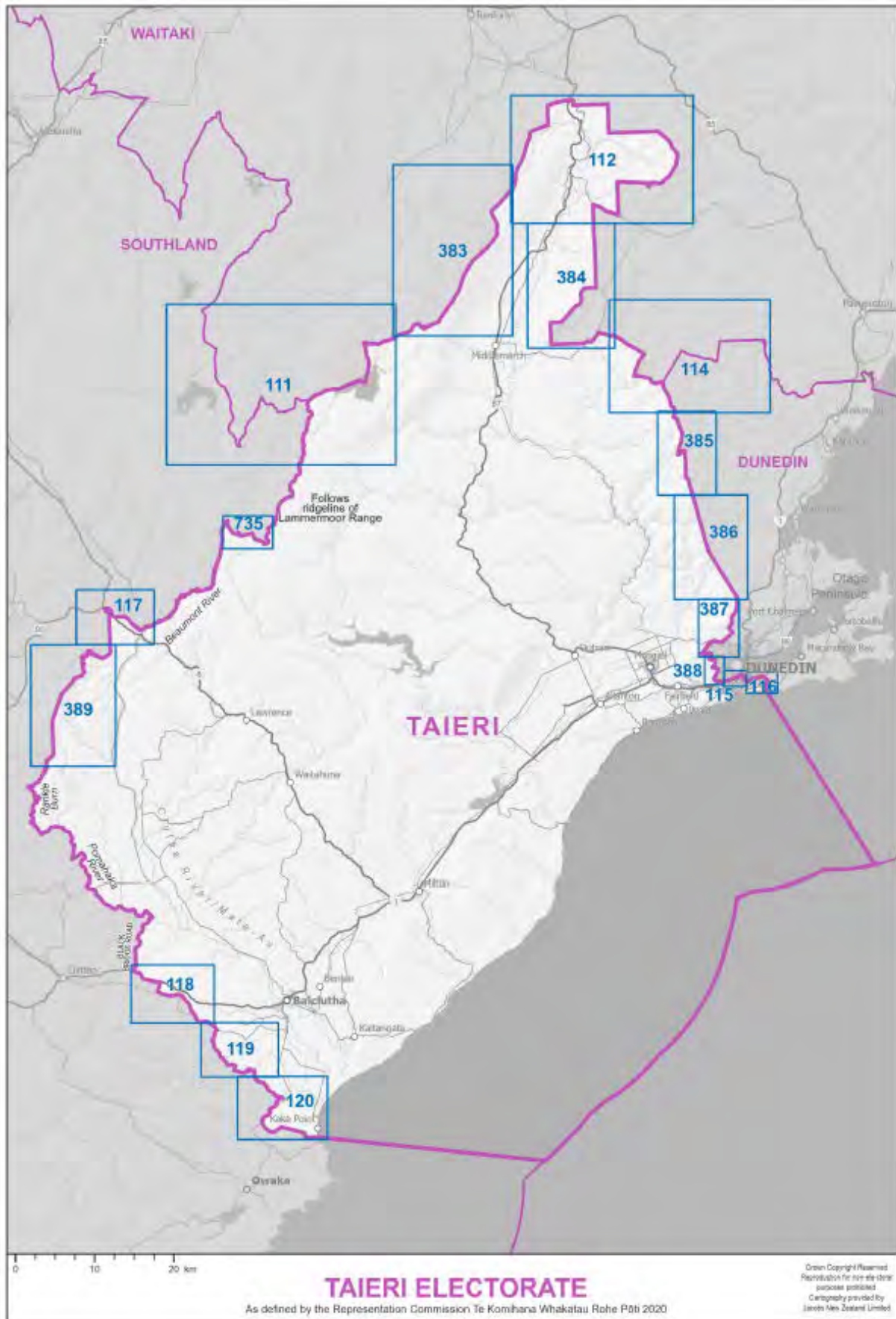
Work has continued on the review of water and roading policies, although this has been hampered to some extent by limited access to other Council staff during the lockdown period. Policies currently being worked on include for roading, water and planning for the Freedom Camping policy and bylaw review.

7. Electoral Boundary Review

Council made a submission on the electoral boundary review on 19 December 2019, and spoke to this submission on 11 February. The key points of this submission, and relevant decisions by the Representation Commission are listed below (electorate names in bold):

CDC submission	Final Decision
i. Expand Invercargill into rural Southland rather than The Catlins.	The Catlins remains in renamed Southland electorate. Invercargill expands into western Southland instead.
ii. Expand Dunedin South into Waihola and Bruce.	Dunedin South renamed as Taieri , and expanded to include Waihola, Bruce, as well as most of the Clutha District (Appendix 1).
iii. Retain the majority of the Clutha District within Clutha-Southland , with the exception of Waihola and Bruce.	Clutha-Southland renamed Southland . The majority of the Clutha District now lies within Taieri (as above), with the exception of Owaka, Clinton and Tapanui, which remain in the renamed Southland electorate (Appendix 2).
iv. Avoid a 'population-go-round' between Waitaki, Clutha-Southland, Dunedin South and Dunedin North by expanding the two Dunedin electorates more naturally around their margins.	This submission was not adopted.

Appendix 1 – Taieri Electorate map



Appendix 2. Southland Electorate map

