

STATEMENT OF PROPOSAL FOR THE

CLUTHA DISTRICT COUNCIL

Proposed Schedule

of Fees & Charges 2020/21

Submissions close at 5pm on 25 March 2020

Proposed Schedule of Fees & Charges 2020/21

The Schedule of Fees and Charges identifies all of the various fees and charges payable for Council activities and services.

Council is proposing an update to the Schedule of Fees & Charges for the financial year from 1 July 2020 to 30 June 2021.

CHANGES TO THE SCHEDULE

The majority of our fees and charges have either stayed the same as in 2019/20 or have been increased only by a standard inflationary adjustment; however as noted below there are other proposed changes to be aware of:

- Increasing building and resource consent fees to ensure this activity meets target recoveries.
- Introduction of trade waste permits and consents as highlighted on p.18 of the attached Proposed Schedule of Fees & Charges 2020/21. Information is provided over the page including some individual examples indicating the impact of the proposed changes.

MAKING A SUBMISSION

The proposed Schedule of Fees & Charges 2020/21 is attached.

Your views on the proposed schedule are important to us, and we encourage you to make a submission.

Submissions can be made online via the Council website at www.cluthadc.govt.nz or by using the submission form attached with this document.

Please submit your views by 5pm, 25 March 2020.

WHAT HAPPENS NEXT?

- We are inviting submissions until 25 March 2020 at 5pm.
- There will be a meeting held at 1 Rosebank Terrace on 16 April 2020 to hear those who wish to speak to their written submission.
- The Council will consider all submissions, make its decision and then let submitters know the outcome.
- The new Schedule of Fees & Charges 2020/21 will apply from 1 July 2020.

BACKGROUND INFORMATION ABOUT TRADE WASTES

Part 4: Trade Wastes Discharges section of the Water Services Bylaw 2019 was consulted on in 2019 and came into effect on 1 July 2019.

The objectives of this part of the bylaw are to:

- Protect the health and safety of the community from potential adverse effects of harmful substances discharged to public sewerage systems;
- Protect the environment from adverse effects of harmful substances discharged to the public sewerage system;
- Protect the public sewerage system from damage and provide for its efficient operation.

Some key implications include:

- Improved ability to ensure sewerage systems and treatment plants are better protected from damage due to harmful substances from the Trade Waste sources;
- Allowing greater consistency between the Clutha District and neighbouring local authorities in the way trade wastes are regulated
- Enabling compliance enforcement to be fairer, more transparent and straightforward.
- Increased costs associated with implementing the bylaw including for consenting and charging.

One of the benefits of the Bylaw was to allow a more equitable system of paying for sewerage and recovery of reasonable costs.

Also, businesses who discharge trade waste can consider and, where appropriate and practicable, implement waste minimisation and cleaner production techniques to reduce the quantity and improve the quality of their discharges.

PROPOSED FEES

As signalled during the 2019 consultation, trade waste charging is being introduced via the proposed Schedule of Fees & Charges 2020/21, to take effect from 1 July 2020. Council is proposing a charging regime that is simple to administer and fairly reflects the risk and costs of trade waste discharge. The proposed charging model uses a simple registration fee for categorising and monitoring those who produce trade waste. The model takes into account the type and amount of trade-related waste and premises.

The categories are set out below with some examples of what to expect for charges in 2020/21 compared to the current 2019/20 year.

CATEGORY D DOMESTIC EXAMPLE

Domestic rate of \$426.50 applies.



CATEGORY 1 DOMESTIC EQUIVALENT

Business Type	Category	Risk	Waste Cost Before	Waste Cost After
Office	1	Low	Domestic rate (multiple)	Domestic rate (single)

CATEGORY 2 DOMESTIC EQUIVALENT (WITH HIGH VOLUME)

Business Type	Category	Risk	Waste Cost Before (2019/20)	Waste Cost After (2020/21)
Large retailer	2	Vol/ag chemicals	\$462.60	\$6,910.80
Campground	2	Vol/concentration	\$462.60	\$1,077.24
Hairdresser	2	Vol/colour/solids	\$1,387.80	\$1,462.35

CATEGORY 3 DOMESTIC EQUIVALENT (WITH HIGH CONTAMINANTS)

Business Type	Category	Risk	Waste Cost Before (2019/20)	Waste Cost After (2020/21)
Café	3	Vol/fat/BOD	\$462.60	\$1,684.58
Vehicle Service	3	Vol/chemicals	\$925.20	\$4,027.68

CATEGORY 4 CONDITIONAL

Business Type	Category	Risk	Waste Cost Before (2019/20)	Waste Cost After (2020/21)
Stock sale	4	Vol BOD Solids	\$462.60	\$21,587.00
Large health facility	4	Vol/bio-chemicals	\$462.60	\$2,173.97

CATEGORY 5 SPECIAL WASTE

Business Type	Category	Risk	Waste Cost Before (2019/20)	Waste Cost After (2020/21)
Dairy discharge	4	High BOD/Vol/Fat	Negotiated	Actual cost

Please refer to section 34 on p.18 of the attached Proposed Schedule of Fees & Charges 2020/21. Now that these charges have been developed, this is the opportunity to give your feedback on them. **Please submit your views by 5pm, 25 March 2020.**

Proposed Schedule of Fees & Charges 1 July 2020 to 30 June 2021

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CATEGORY

1. AMUSEMENT DEVICE PERMIT (Set by Statute)

1a	First device for up to 7 days	11.50
1b	Each additional device for up to 7 days	2.30
1c	For further period of up to 7 days	1.20

2. BUILDING CONSENT FEES

2.1 General Information

- i) Note - All fee deposits must be paid upon application.
- ii) All deposits are based on expected officer involvement and are calculated relative to the estimated value of work.
- iii) In relation to deposits (minimum charges) paid, there shall be no obligation on the Council to perform any action until the appropriate charges are paid in full.
- iv) Charges may be reduced proportionally for consent elements certified by a building certifier or by way of a producer statement.
- v) Hourly rate for extra processing - \$150.
- vi) Minimum additional charge of 1 hour - \$150 where Engineering consent is required. Actual hours will be charged. Note: not applied to projects up to \$25,000 in value.

Estimated Value (\$)	Building (without Plumbing & Drainage)	Building (with Plumbing & Drainage)
0 - 5000	472	710
5001 - 10,000	710	948
10,001 - 25,000	948	1,265
25,001 - 50,000	1,340	1,660
50,001 - 75,000	1,580	2,058
75,001 - 100,000	1,977	2,771
100,001 - 200,000	2,295	3,089
200,001 - 400,000	3009	3,798
400,001 - 600,000	3,404	4,436
600,001 - 1,000,000	3,958	5,074
over 1,000,000	Deposit As Above Then Actual Costs Calc \$150Hr	

2.2 Miscellaneous

Relocation of Dwellings	\$1,880.00
Solid Fuel Heater - Freestanding	\$338.00
Solid Fuel Heater - Inbuilt & Residential Boilers	\$488.00
Marquees	\$300.00
New Prefabricated Dwellings	\$2,250.00
Plumbing & Drainage Minor (not including septic tanks)	\$375.00
Septic Tanks	\$490.00
Swimming Pool Application	\$300.00
Swimming Pool Renewal	\$150.00
Notice to Fix	\$600.00
Amendment - Minor Variation	\$120.00
Amendment - Major	Actual Costs
Property Inspection and Report	\$150.00 / hr
Demolition	\$240.00
Project Information Memorandum (PIM)	\$ 225.00
Compliance Schedule	\$150.00
Amendment to Compliance Schedule	\$120.00
Building Warrant of Fitness	\$150.00
Building Warrant of Fitness Audit (on-site) 3-5 yearly	\$150.00 /hr
Certificate of Acceptance (Building fee applicable as well)	\$375.00
Certificate of Public Use	\$300.00
Dangerous & Insanitary Building Inspection	\$150.00 /hr
Modification / Waiver of Building Code	\$150.00
Certificate of Title	\$35.00

Exemption - Schedule 1 Lodgement	\$150.00
Sec 73 or 75 Title Registration	\$360.00
Printing of Electronic Plans (including emailed information)	
A4 black and white	.20
A3 black and white	.40
A4 colour	\$ 1.00
A3 colour	\$ 2.00

Fees include the issuance of a Code Compliance Certificate upon satisfactory completion of work.

See following section for Additional Charges (i.e. BRANZ, BIA & Reserve Contributions)

2.3 Additional Charges

2.3.1 Reserve Contribution

A charge of \$540 (GST inclusive) will be payable for each dwelling house (with the exception of farm dwellings), or additional dwelling unit in multi-unit development, consented to under the Building Act in all cases where no charge has previously been levied.

These contributions will be used for the acquisition, improvement and development of recreational facilities throughout the District.

2.3.2 Building Research Levy A compliance schedule is in place, but no amendment is necessary from any work resulting from this building consent.

Building Research Levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,000	20.00	21.00	22.00	23.00	24.00	25.00	26.00	27.00	28.00	29.00
30,000	30.00	31.00	32.00	33.00	34.00	35.00	36.00	37.00	38.00	39.00
40,000	40.00	41.00	42.00	43.00	44.00	45.00	46.00	47.00	48.00	49.00
50,000	50.00	51.00	52.00	53.00	54.00	55.00	56.00	57.00	58.00	59.00
60,000	60.00	61.00	62.00	63.00	64.00	65.00	66.00	67.00	68.00	69.00
70,000	70.00	71.00	72.00	73.00	74.00	75.00	76.00	77.00	78.00	79.00
80,000	80.00	81.00	82.00	83.00	84.00	85.00	86.00	87.00	88.00	89.00
90,000	90.00	91.00	92.00	93.00	94.00	95.00	96.00	97.00	98.00	99.00
100,000	100.00	101.00	102.00	103.00	104.00	105.00	106.00	107.00	108.00	109.00
110,000	110.00	111.00	112.00	113.00	114.00	115.00	116.00	117.00	118.00	119.00
120,000	120.00	121.00	122.00	123.00	124.00	125.00	126.00	127.00	128.00	129.00

2.3.3 Building Levy - this chart will change due to government levy change (to be advised) - fees will reduce

Building Levy is payable on values of \$20,444 or more at a rate of \$2.01 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,444		42.21	44.22	46.23	48.24	50.25	52.26	54.27	56.28	58.29
30,000	60.30	62.31	64.32	66.33	68.34	70.35	72.36	74.37	76.38	78.39
40,000	80.40	82.41	84.42	86.43	88.44	90.45	92.46	94.47	96.48	98.49
50,000	100.50	102.51	104.52	106.53	108.54	110.55	112.56	114.57	116.58	118.59
60,000	120.60	122.61	124.62	126.63	128.64	130.65	132.66	134.67	136.68	138.69
70,000	140.70	142.71	144.72	146.73	148.74	150.75	152.76	154.77	156.78	158.79
80,000	160.80	162.81	164.82	166.83	168.84	170.85	172.86	174.87	176.88	178.89
90,000	180.90	182.91	184.92	186.93	188.94	190.95	192.96	194.97	196.98	198.99
100,000	201.00	203.01	205.02	207.03	209.04	211.05	213.06	215.07	217.08	219.09
110,000	221.10	223.11	225.12	227.13	229.14	231.15	233.16	235.17	237.18	239.19

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
120,000	241.20	243.21	245.22	247.23	249.24	251.25	253.26	255.27	257.28	259.39

2.3.4 Accreditation Levy

This levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total of the contract. The total value includes plumbing and drainage work and is always taken to the next \$1,000.

Note: Council reserves the right to make additional charges depending upon circumstances, i.e. construction variations and/or re-inspections, inspections for multiple buildings on one consent.

Vehicle Crossings -

- All building consents applicants are required to sign an undertaking they will make good any repairs necessary to a footpath, kerb or road which may be damaged as a result of their activities. This may also incur additional inspection fees as included in the Roading section.

2.3.1 Building Reports \$75 per annum

2.3.2 Building Infringement Offences

- Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40) 1000.00
- Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work (section 42) 500.00
- Person who is not a licenced building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1)) 750.00
- Licensed building practitioner carrying out restricted building work without appropriate licence section (section 85 (2)(a)) 500.00
- Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b)) 500.00
- Failing to comply with the requirement to obtain a compliance schedule (section 101) 250.00
 - Failing to supply territorial authority with a building warrant of fitness (section 108 (5)(aa)) 250.00
- Failing to display a building warrant of fitness required to be displayed (section 108(5)(a)) 250.00
- Displaying a false or misleading building warrant of fitness (section 108(5)(b)) 1000.00
- Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c)) 1000.00
- Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a)) 1500.00
- Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b)) 2000.00
- Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building (section 124) 1000.00
- Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128) 2000.00
- Failing to comply with a notice to fix (section 168) 1000.00
- Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1)) 500.00
- Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363) 1500.00
- Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367) 500.00

- Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368) 500.00
- Supervision of licensed building practitioner with appropriate licence (section 85(1)) 750.00

3. CAMPING GROUNDS

3.1	Annual Registration - Regulatory		155.00
3.2	Taylor Park - Milton Charges		
		Power	Tent
	Adult - single	16.50 per day	16.50 per day
	School Children	13.50 per day	13.50 per day
	Caravans/Tents		
	Caravans (left on site)		16.50 per week
	Tents		13.50 per week
	Long Term Campers - maximum stay for long term campers is 52 consecutive days.		130.00 per week

4. CEMETERIES

4.1	Purchase of Plots		
	• Single		1,400.00
	• Ashes		490.00
	• RSA Plot		No Charge
	• Exhumation		Actual Cost
4.2	Burial Fees		
	• Interment		1,110.00
	• Infant (up to 12 years)		50% of normal
	• Ashes		194.00
	• Breaking Concrete		Actual Cost
	• Muslim Burials - additional requirement (timber lining)		600.00

Note:

- All interments at extra depth, apart from Romahapa and Port Molyneux due to hard rock.
- The pre-selling of plots is not permitted except that one adjacent plot may be purchased at time of interment.

5. DOG CONTROL & REGISTRATION FEES

5.1	Registration (Dogs 3 months of age or over at 1 July 2019)	
	• Rural - Non-Working	50.00
	• Rural - Working	40.00
	• Urban - Working and Non-Working	70.00
	• Responsible Dog Owner - per dog	50.00
	• Dangerous Dog	Base fee plus 50%
5.2	Penalty Charge (After 1 August)	
	• Rural - Non-Working	25.00
	• Rural - Working	20.00
	• Urban - Working & Non-Working	35.00
	• Responsible Dog Owner	25.00
5.3	Application Fees	
	• Responsible Dog Owner	20.00
	• Three or more Dogs (Non-Working)	64.00

All new registrations for pups and dogs under three months of age reduced proportionately by one twelfth (1/12) per month, according to the date registered.

5.4	Impounding Fees - Dogs	
	• First Offence	65.00
	• Second Offence	95.00
	• Third Offence	130.00
5.5	Impounding Fees - Stock	
	• Sheep/Goats (first animal, \$15.00 per head thereafter)	35.00
	• Horse/Cattle/Deer (first animal, and \$20.00 per head thereafter)	110.00
	(a) Plus	
	• Sustenance	16.00 per day or part thereof
	• Euthanasia Fee (per animal)	Actual Cost
	• Advertising	Actual Cost
	• Microchipping (non-working dog)	30.00

6. COUNCIL COMMUNITY HOUSING - pending Community Housing Review - February

6.1	Township	Location	Unit Size	Rent p/week
	Balclutha	Argyle Street	Single	122.00
		Naish Court	Single	122.00
			Double	127.00
		Toshvale	Single	106.00
			Double	117.00
	Clinton		Single	101.00
			Double	110.00
	Kaitangata Lawrence		Single	132.00
			Single	96.00
	Milton	Elderlee Street	Double	108.00
			Single	106.00
		Spenser Street	Double	117.00
			Single	112.00
	Owaka		Double	117.00
			Single	91.00
	Tapanui		Double	108.00
			Double	127.00
	Waihola		Single	122.00
			Double	132.00

Note: Double units will be rented to a single tenant at the double rate.

6.2 Carport - \$5.00 per week

7. EQUIPMENT HIRE

• Binding - Ring (per copy)	2.00
• 1 - 25 pages	2.30
• 26 - 50 pages	2.60
• 51 - 99 pages	3.00
• 100 + pages	3.50

8. FOOD PREMISES CHARGES

Food businesses with food control plans or national programmes approved from 1 March 2016 under Food Control Act 2014

Application fee for:

(b) New registration of template food control plan or food business in a national programme for new or existing business	155.00
(c) Multi-Site Business - in addition to above - additional fee per site	80.00
(d) Renewal of registration for:	
• template food control plan (every 12 months from initial application)	80.00
• national programme (every 24 months from initial application)	80.00
(d) Amendments and significant change in circumstances	150.00

Verification (hourly rate - invoiced following visit)	150.00/hr
Food Control Plan documents (per pack)	35.00

Compliance

Issue of notice	150.00
Application for review	150.00
Statement of compliance	80.00
Additional charges for time spent on site (per hour)	150.00/hr
Non-registration of a premises	440.00

9. FUNERAL DIRECTORS

Registrations	155.00
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10. GAMBLING VENUES APPLICATION FEE 300.00

11. GIS MAPPING

Charges will vary depending on size and content of map required. A quote will be given on application.

12. HAIRDRESSING

Annual Registration 155.00

13. HALL CHARGES

Balclutha Memorial Hall

During Event - Entire complex - includes kitchen, Somerville Lounge, Main Hall, Stage and access to sound system.

Day (8.30am to 6pm)	165.00
Evening (6pm to late)	165.00
Day + Evening (8.30am to late)	310.00

Setup or rehearsal times when the hall is not available to other users will be charged at 75% of above rates.

If the Hall is needed across these times then the Day/Night rate will be applied, this also includes setup the night before an event.

Bond (doesn't apply to locals with previous good hireage history)	500.00
Call out fee	100.00
Kitchen Hire Only (per hr, minimum 3 hrs)	20.00

Somerville Lounge - includes lounge and kitchen access

Hourly Rate Minimum charge \$20	20.00 per hour
Day (8.30am to 6pm)	60.00
Evening (6pm to late)	60.00
Day + Evening (8.30am to late)	100.00

Council room hire 36.00 per hour

Rifle Club - basement facilities only, available when main hall not in use 255.00 per annum

Events Billboards (Balclutha)

Cost per week, or part thereof

Town Hall - one week included with a 2 day/night hire	25.00
Rosebank Triangle	25.00
Water Tower Reserve	25.00

Note: Preference for bookings will be given to those who have booked events at the Balclutha Town Hall.

14. KERBSIDE RENTAL

- For each operator per annum 150.00

15. LAND INFORMATION MEMORANDUM (LIM)

- | Land Information Memorandum (LIM): | Up to 10 Working Days | Urgent (2-3 days) |
|--------------------------------------|-----------------------|-------------------|
| - Residential - Deposit | 260.00 | 360.00 |
| - Rural (over 10 hectares) - Deposit | 300.00 | 400.00 |
| - Commercial/Industrial - Deposit | 365.00 | 480.00 |

Where search requirements are complex or extensive an additional charge at the rate of \$150.00 per hour may be charged.

16. LEGAL DOCUMENT SEALING

- Signing and sealing legal documents not initiated by Clutha District Council, i.e. assignments of lease 35.00

17. LIBRARY CHARGES

• DVD rental	3.00
• Interlibrary Loans - minimum fee	7.00
• Replacement membership cards	2.00
• Laminating - A4	3.00
• Jigsaw rental - A3	4.00
	1.00
• Book Covering	10.00
• Overdues:	
- Short loan - per day	.50
- Standard loan - per day Adults	.20
Children	No cost
• Lost or Damaged material	

18. NOISE CONTROL

• Recovery of Seized Equipment	
- Contractors Charges and Travelling	Actual
- Council Administration	150.00

19. OFFENSIVE TRADES

Tankered Waste Operators	450.00
Others	150.00

20. OFFICIAL INFORMATION

Schedule of Charges for the Provision of Information Under the Local Government Official Information and Meetings Act 1987

- (a) If the request is made by an identifiable person seeking access to any personal information about that person, then such requests are not subject to any charge.
- (b) If the amount of staff time spent in actioning a request exceeds one hour then the basis of charging is as follows:
- An initial charge for the first chargeable half hour or part thereof 38.00
 - Then for each additional half hour or part thereof 38.00
- (c) A charge may be modified or waived at the discretion of a Chief Executive where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the applicant in its work.
- (d) Photocopying charges for official information are 20 cents per A4 page, where the total number of pages is in excess of 20 pages.

21. PHOTOCOPYING/PRINTING (per page)

• A4	0.20
• A3	0.40
• Colour A4	1.00
• Colour A3	2.00
• No Multiple Copy Discount	
• Scanning	No charge

22. RATE ENQUIRY

• Prior year(s) (per hour)	58.00
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23. RATE POSTPONEMENT

- Rate Postponement Fee.....58.00 plus Council’s internal borrowing rate of the outstanding amount.

24. RESERVE CONTRIBUTIONS

- (See Rule FIN 7 District Plan)
- Subdivision (per residential, commercial or industrial allotment created) 540.00
- Building (per dwelling house - where no charge has previously been levied) 540.00

25. RESOURCE CONSENT APPLICATION

Boundary Activity (Fixed Fee) 340.00

Controlled (Minimum Fixed Charge/Deposit)*

- Non-notified 500.00
- Notified 3,000.00

Discretionary (Minimum Fixed Charge/Deposit)*

- Restricted 500.00
- Non-notified _____ 1,000.00
- Notified _____ 3,000.00

Non-Complying (Minimum Fixed Charge/Deposit)*

- Non-notified _____ 1,000.00
- Notified _____ 3,000.00

Section 125 Renewals (Minimum Fixed Charge/Deposit)* _____ 200.00

Section 127 Change of Conditions _____ 500.00-

Subdivision Consent (Minimum Fixed Charge/Deposit)*

- i. Land Transfer Title - Survey Plan (no limit on allotments) _____ 1,000.00
- ii. Cross Lease/Unit Title - per plan (no limit on allotments) _____ 1,000.00

Note: If plan submitted under (i) or (ii) is non-complying or discretionary then the applicant will be charged either the above fee, or the fee chargeable for a non-complying or discretionary activity, whichever is greater.

- iii. Council Certification on
 - Section 223 120.00
 - Section 224c (or ss223 and 224c in conjunction) _____ 250.00
 - Cross Lease/Unit Title Plan 160.00
 - Previous Plans _____ 160.00
 - Section 226 Certificate _____ 500.00
- iv. Application for Right of Way Consents, Easement Consents _____ 500.00

Development Engineering

A minimum charge equating to 1 hour of 150 where Engineering consent is required. _____ 150.00
Actual hours will be charged.

Request for Plan Change (Deposit)*

- i. Minor Affect - not requiring research 1,000.00 + public notice
- ii. Moderate Affect - requiring standard research 3,000.00 + public notice
- iii. Major Affect - affects whole district 15,000.00 + public notice

Consent Monitoring and Administration

- Per hour of staff time 150.00
- Consultants Actual Cost
- Outline Plan Approval (Deposit) 500.00

Resource Consent Exemption (Fixed Fee) 240.00

Certificate of Compliance 500.00

Overseas Investment Regulations Certificates (Deposit) 150.00

Designations/Heritage Orders (Deposit)*

- i. **Minor** - Section 181(3) 500.00
 - No research 1,000.00 + public notice
- ii. **Moderate** - standard research requirements 3,000.00 + public notice
- iii. **Major** - affects large area of district 15,000.00 + public notice

* At the completion of the service actual costs are calculated and charged.

26. ROADING PERMITS

• New Vehicle Crossing Permits	95.00
• Dust Suppression (Oiling) Permit - where dust suppressant carried out by applicant	No charge
• Roadside Planting Permits	95.00
• Stock Crossing on Road Reserve	95.00
• Street or Road Opening	No charge
• Temporary Fencing Permits	95.00
• Temporary Road Closure	Actual Cost of Advertising Plus cost of road inspection if necessary
• Commercial Traffic Management Plan	95.00
• Non-Profit Group - Traffic Management Plan	No charge
• License to Occupy Road Reserve	95.00
• CAR Inspection Fee - if adequate photos and/or information have not been supplied by the applicant	150.00
• Unauthorised Roadside Planting Inspection Fee	150.00
• Danger & Damage to Roads Inspection Fee	250.00
<i>- Note: this is in addition to any costs associated with clean-up or removal of material or dangerous items</i>	
• Unauthorised Corridor Access Works Inspection - where no CAR has been applied for	300.00
• Global Traffic Management Plans	600.00

27. SALE AND SUPPLY OF ALCOHOL (FEES) REGULATIONS 2013 (Set by Statute)

Following the introduction of the Sale and Supply of Alcohol Act 2012 National risk based fees apply for all applications received from 18 December 2013. All fees include GST.

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
On / Off / Club new, renewal or variation			
Very Low	The fee will be calculated using an assessment of factors: <ul style="list-style-type: none"> Type of Premises Latest opening hour you operate Number of enforcements you have had <i>(Please see Table 1 and 2 to help calculate your fees)</i>	368.00	161.00
Low		609.50	391.00
Medium		816.50	632.50
High		1,023.50	1,035.00
Very High		1,207.50	1,437.50
Special	Application fees will be calculated according to the size and frequency of the event or events		
Class 3 (Small)	1-2 events of less than 100 persons	63.25	N/A
Class 2 (Medium)	1-3 events of 100-400 persons; or 3-12 Class 3 events	207.00	N/A
Class 1 (Large)	1 event with over 401 persons; or <ul style="list-style-type: none"> 4+ Class 2 events; or 13+ Class 3 events 	575.00	N/A
Please note:	Although the Special Alcohol License fee structure above has been adopted by Council for 2019/20, a case is being made to amend the fees down in a subsequent Council meeting. Until then it has been decided that Class 2 fees shall be charged at the Class 3 fee.		
Managers New or Renewal	All	316.25	N/A
Other			
Temporary Authority	Section 136(2)	296.70	N/A
Temporary Licence	Section 74	296.70	N/A
Permanent Club Charter	Section 414	632.50	N/A
Extract from Register	Section 66(2)	57.50	N/A

* All fees are payable on application.

** All Annual fees on existing licences are payable on or prior to the anniversary of the most recent of the following:

- The date on which the licence was issued
- The date on which the licence was renewed
- The date on which a variation of the licence was granted

To Calculate your Premises Risk Rating and Fee

Step 1 - select your premises type from Table 1 - record the weighting in the box below

Step 2 - select your latest closing time (based on what is on your licence) from Table 1 - record the weighting in the box below

Step 3 - select the number of enforcements for your premises in the last 18 months from Table 1 - record the weighting in the box below.

Step 4 - add all the recorded weightings together to get your final risk rating score

Step 5 - select your total weighting in Table 2 - this line in the table shows your risk category and fees applicable

Premises Weighting Score		Hours Weighting Score		Enforcement Weighting Score		Total Weighting Score	My Risk Category
	+		+		=		

Table 1: Determining a Premises Risk Rating and Fees

Type of Licensed Premises		+	Latest Alcohol Sales Time	
Bottle Store, Supermarket, Grocery Store	15		On-licences and clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time)	0
Night Clubs, Taverns, Adult premises, "Class 1" Restaurants	15		On-licences and clubs 2:01am 3:01am; Off-licences 10:01pm and later	3
Off-licence in a Tavern, Hotel	10		On-licences and clubs - all other closing times	5
Hotels, Function Centres, "Class 1" Clubs (on) "Class 2" restaurants	10			
Remote sales, "Class 2" clubs (on), "Class 3" Restaurants, "Class 1,2,3" Clubs (off), Other	5			
Theatres/Cinemas, Wine Cellar Doors, BYO Restaurants, "Class 3" clubs (on)	2			

+	Number of Enforcements	Weighting
	None	0
	1	10
	2 or more	20

Table 2: Fee Category

Total Weighting	Risk Category	Application Fee (Incl. GST)	Annual Fee (Incl. GST)
0-2	Very Low	368.00	161.00
3-5	Low	609.50	391.00
6-15	Medium	816.50	632.50
16-26	High	1,023.50	1,035.00
26 plus	Very High	1,027.50	1,437.50

Definitions:

Restaurants:

Class 1 - restaurants with a significant separate bar area which operates that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.

Class 2 - restaurants that have a separate bar (which may include a small bar area) but which do not operate that area in the nature of a tavern at any time.

Class 3 - restaurants that only serve alcohol to the table and do not have a separate bar area.

Clubs:

Class 1 - large clubs (with 1,000 or more members of drinking age) and which, operate in the nature of a tavern (e.g. a large working men's club, combined clubs, or large 'cossie' clubs).

Class 2 - clubs which do not fit Class 1 or Class 3 definitions (e.g. larger sports clubs, medium sized RSA's, many provincial social clubs).

Class 3 - small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (e.g. small sports clubs like bowling clubs, golf clubs, bridge clubs, and small RSA's).

Enforcement - has the same meaning as a "Holding" under Section 288 of the Sale and Supply of Alcohol Act 2012, or a previous offence for which a holding has been issued if the offence occurred before 18 December 2013.

28. SEWERAGE

28.1 SEWERAGE CONNECTION FEES

• Financial Contribution	(see formula below)
• Administration Charge - Application Fee	190.00
• Engineering and Installation Costs (plant, labour, materials)	Actual Cost

For a **new single connection inside** the Scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

Where extensions have been made to existing schemes, the Financial Contribution for properties served by the extension includes the Financial Contribution for the existing scheme plus a contribution calculated on the basis of the value of the extension itself.

Notes:

- All properties connecting to or about to discharge to a public sewer shall complete the application form.
- All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contribution \$ per unit
Balclutha	2,825.00
Benhar	11,940.00
Clinton	5,856.00
Heriot	9,139.00
Kaitangata	5,639.00
Kaka Point	5,066.00
Lawrence	4,934.00
Lawrence - eastern extension	9,764.00
Milton town	3,987.00
Milton - OCF	5,155.00
Owaka	3,338.00
Pounawea - Gravity (includes Owaka contribution)	9,708.00
Pounawea - Pumped (includes Owaka contribution)	5,808.00
Stirling	5,283.00
Tapanui	4,236.00
Tokoiti Area A	19,089.00
Waiholā	7,213.00

$$\text{Formula for FC (excluding Benhar and Tokoiti Area A)} = \frac{\text{BV-OL} \times 0.6 \times 2}{(\text{NC} \times 2) + \text{NN} + \text{GST}}$$

Financial Contributions for Benhar and Tokoiti are calculated according to the following formula:

$$\text{FC} = \frac{\text{BV} \times 0.9 \times 2}{(\text{NC} \times 2) + \text{NN}} + \text{GST} + \text{FC for Milton - OCF or Balclutha as appropriate}$$

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

28.2 BULK SEWAGE DISPOSAL FEES

28.2.1 Pre-treated Bulk Sewage Disposal Fee

This fee is for disposal of bulk treated sewerage effluent, from oxidation ponds or similar standard treatment system, into Council sewers.

Scheme	Fee
All Schemes	1.20/m ³
All Schemes - annual admin fee	380.00

28.2.2 Untreated Bulk Sewage Disposal Fee

This fee is for disposal of bulk untreated sewage effluent, including septic tank cleanings, into Council sewers. At present, untreated bulk sewage will only be accepted by prior arrangement and only at the approved site at Balclutha.

Scheme	Fee
All Schemes (but limited to Balclutha at present)	23.50/m ³
All Schemes - annual admin fee	380.00

Note: If disposal is by tanker, the administration fee as per Clause 28 above applies.

29. SPORTSGROUNDS

Local club ground hire - Administration fee per club per season 400.00

This does not include line marking, goals, wicket preparation or other services to set up playing fields. Clubs must register and pay the fee before the start of each playing season (i.e. summer and winter).

Special Charges

Balclutha A & P Showgrounds/Riverside Reserve Grounds

- Major sports tournament 200.00 per day
- Circus & similar type activities 420.00 per day
- Refundable bond payable on booking 630.00

Individual clubs will be charged directly for usage of grounds where maintained by Council.

- Casual Sport Hire 72.00 per day
- Event Hire 103.00 per day

Milton A & P Showgrounds (Event Hire) 103.00 per day

30. STATUTORY DOCUMENTS

Annual Plan

Current year No charge
Previous year (s) 48.00

Annual Report

Current year No charge
Previous year (s) 48.00

District Plan

Text 48.00
Maps (full set) 160.00

31. STOCK SALEYARDS 60.00

32. SUNDRY LICENCE FEE
Where licence not otherwise covered 150.00

33. SWIMMING POOLS

	Adult	Snr Citizen	Child	Family
Balclutha				
Casual	4.00	3.50	3.00	14.00
10 Swim Concession	32.00	28.00	24.00	
25 Swim Concession	70.00	61.20	52.50	
50 Swim Concession	120.00	105.00	90.00	
Peak Pool Hire (per hour)	160.00			
Off Peak Pool Hire (per hour)	130.00			
Inflatable Pool Hire (per hour)	30.00			
Lane Hire (per hour)	25.00			
Meeting Room Hire (per hour)	20.00			
Meeting Room Day Hire	130.00			

Milton

	Adult	Snr Citizen	Child	Family
Casual	4.00	3.50	3.00	14.00
10 Swim Concession	32.00	28.00	24.00	
25 Swim Concession	70.00	61.20	52.50	
50 Swim Concession	120.00	105.00	90.00	
Peak Pool Hire (per hour)	160.00			
Off Peak Pool Hire (per hour)	130.00			
Inflatable Pool Hire (per hour)	30.00			
Lane Hire (per hour)	25.00			

Note:

Adult free if accompanying a preschooler.
All hires are for a minimum of 1 hour

34. TRADE WASTE

TRADE WASTE MATRIX	Application Fee	Annual Registration (\$146)	Volume charge (\$0.70/m ³)	Contaminant Calculation/Assessment	Domestic rate applies? \$426.50	BioChemical Oxygen Demand (BOD) \$0.60 per kg	Suspended Solids (S/S) \$0.85 per kg
CATEGORY D DOMESTIC EXAMPLE (Res)	0	0	0	0	Yes	0	0
CATEGORY 1 DOMESTIC EQUIVALENT (Comm)	0	0	0	0	Yes	0	0
CATEGORY 2 DOMESTIC EQUIVALENT (WITH HIGH VOLUME)	Simple (\$292)	Yes	Yes	No	Yes	0	0
CATEGORY 3 DOMESTIC EQUIVALENT VOLUME (HIGH CONTAMINANTS)	Complex (\$365)	Yes	Yes	Likely	Yes	Likely	Likely
CATEGORY 4 CONDITIONAL	Complex (\$365)	Yes	Yes	Possible	Yes	Possible	Possible
CATEGORY 5 SPECIAL WASTE	Complex (\$365)	No	Yes	Likely	No	Likely	Likely

Trade waste allowance (metered water supply)	70% of water supplied (+ other water sources)
Trade waste volume cost (metered discharge)	\$0.70 per cubic metre
BioChemical Oxygen Demand (BOD)	\$0.60 per kg
Suspended Solids (S/S)	\$0.85 per kg
Application fee (simple) - includes annual registration	\$292
Application fee (complex) - does not include annual registration	\$365
Annual registration	\$146
Site inspection - actual cost	\$146 per hour
Tankered waste annual registration	\$380
Tankered waste discharge	\$23.50 per cubic metre

35. TRADING IN PUBLIC PLACES

(i.e. mobile shop, hawkers, itinerant traders)

Per day (non-charitable)	30.00
Per annum	———— 150.00

36. VEHICLE STANDS ON STREETS

Per Stand	-112.00
Per Operator Maximum	- 225.00
Per Day	30.00

37. WASTE MANAGEMENT

37.1 WHEELIE BINS

Bins damaged by consumer	120.00
Bins damaged on day while out for collection	No Cost

37.2 MT COOEE LANDFILL

	Disposal Charges
General Refuse	———— 150.00/tonne
Refuse Bag (max 70L)	- 6.00/bag
Greenwaste Discount *	50%
Household Recycling (as specified)	Free
Batteries	Free
Scrap Metal (including whiteware)	Free
LPG Cylinders	- 7.00/each
Disposal of Tyres: - Car/4WD	- 9.00 each
- Truck	- 33.00 each
- Bulk	- 820.00/tonne

Notes:

*This discount will apply to all loads of greenwaste as defined.

Approved greenwaste includes: lawn clippings, hedge clippings, tree trimmings with branches less than 150mm diameter, and garden weeds. Small amounts of soil associated with plant roots, etc. is acceptable.

SPECIAL WASTE

Application for registering Special Waste	- 230.00
Deposit for special waste requiring further assessment	———— 665.00
Special Waste Charge	290.00/tonne

Note: Any special burial costs will be additional to the above rate, e.g. the cost of a separate disposal hole.

CAR BODIES

Complying 28.00

(Fuel tank shall be emptied and cap removed, LPG and CNH tanks shall be removed, Batteries shall be removed, Engine and transmission shall be drained of all oil, seats, upholstery, glass and tyres shall be removed). Waste or organic material shall not be present.

37.3 TRANSFER STATIONS & SKIP SITES

Refuse Bag (max 70L)	6.00/bag
Up to 0.5m ³	24.00-
0.5-1.0m ³	40.00
1.0-1.5m ³	57.00
1.5-2.0m ³	115.00

Notes:

Charging will be based on estimated refuse volume.

Large volumes of waste in excess of 2.0m³ will not be accepted.

Special waste will not be accepted.

37.4 E WASTE RECYCLING PRICE LIST

Computer (desktop or laptop)	9.00
Computer server	18.00
All screens under 29 inches	23.00
All screens 29 inches and over	50.00
Keyboards, docking stations, mouse, routers, network devices	3.00
Inkjet printers, fax machines, laminators, typewriters	6.00
Laser printers	12.00
Photocopiers (small)	30.00
Photocopiers (large)	60.00
UPS	35.00
Microwaves and other consumer electronics	8.00
Power cords, data cables, toner and inkjet cartridges (sealed), cell phones, batteries within a device, upright cabinets	Free

38. WATER ANALYSIS

- Bacteriological, chemical Actual Cost

39. WATER SUPPLY (RURAL)

- Financial Contribution (See formula below)
- Administration Charge - Application Fee, non-refundable 190.00
- Engineering and Installation Costs (plant, labour, materials) Actual Cost

Financial Contribution for new consumers and additional over-design supplies, to apply where a property is not connected to the scheme and has a design capacity allocated to it but no corresponding financial contribution has been paid. The contribution to be levied is to be for no less than the design capacity allocated to the property, or a property that has previously paid a financial contribution and has been given a corresponding allocation now seeks an increased supply in excess of that allocation. Provided it is possible to supply the additional water, the contribution is to be levied on each unit approved above the allocation.

The base financial contribution shall be calculated by multiplying the Property Area by the Scheme Factor except where otherwise indicated (see below). Residential/lifestyle properties may attract an increased charge. **The minimum charge shall be for a 2-unit supply.** Financial Contributions levied will be in addition to any cost of additional capital works required to make the connection or provide the supply. Payment of the financial contribution is required prior to the supply being made. In each case the contribution and any entitlement created by it is to attach to the land.

In particular cases, financial contributions may be amended by resolution of the Rural Water Scheme Committee.

Notes:

- All properties connecting to a public water main shall complete the application form.
- All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system

Scheme	Scheme Factor		Cost/Unit \$
Balmoral One	34.26		585.00
Balmoral Two	35.26		599.00
Clydevale - Pomahaka	(ii)		1,070.00
Glenkenich	24.68		394.00
Moa Flat	21.04		336.00
North Bruce	39.70	farm connection (base charge)	887.00
North Bruce		residential / lifestyle (i)	3,548.00
Richardson	(ii)	farm connection (base charge)	1,357.00
Richardson		residential / lifestyle (i)	3,252.00
South Bruce	22.44	farm connection (base charge)	380.00
South Bruce		Residential / lifestyle (i)	1,518.00
Tuapeka	22.65		371.00
Wangaloa	32.50		604.00
Waipahi			426.00

Scheme Factor = $((BV-OL) \times 0.25) / SC \times 0.065 + GST$

Where: BV = Book Value. OL = outstanding loans and SC = scheme capacity.

(i) For properties less than 30 ha

(ii) For the Richardson and Clydevale-Pomahaka Schemes the following contribution will respectively apply: The contribution shall be five times the current unit rate for the Richardson scheme and three times the current unit rate for the Clydevale-Pomahaka scheme per unit of additional supply.

UNAUTHORISED WATER USE

Under provisions of the CDC Water Supply Bylaw, unauthorised use of water on rural schemes will be charged for at the estimated maximum unauthorised usage rate multiplied by the annual scheme unit charge, multiplied by the estimated period in years of unauthorised use (minimum 1 year). Additional to the estimated charge for water used, an administration charge of \$281.25, plus the actual costs to remedy unauthorised fittings and of follow-up re-inspection, will also be payable by the offender.

Example: If a 2-unit restrictor is found drilled out to supply 18 units, typical charges will be:

16 (units stolen) x \$166.40 (scheme unit charge) + \$250 (admin) + GST = \$3,349.26 + actual remedial and re-inspection costs.

SUBDIVISION

The property owner at the time of subdivision shall be liable for all costs required to provide the minimum water allocation to each lot.

OUT OF DISTRICT WATER RATES

Charge per unit for the sale of water supplied to out of district customers, from the following Rural Water Schemes:

Glenkenich	283.40
Moa Flat	207.00

40. WATER SUPPLY (URBAN)

40.1 Urban Water Connection Fees

- Financial Contribution (See formula below)
- Administration Charge - Application Fee, non-refundable 190.00
- Engineering and Installation Costs (plant, labour, materials) Actual Cost

For a **new single connection inside** the scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

For commercial premises (including residential premises converting to commercial) and for extraordinary connections (outside the Scheme area) a metered connection will be installed, for which the applicant shall be charged Actual Cost additional to all other relevant fees and charges.

Notes:

- All properties connecting to a public water main shall complete the application form.
- All costs associated with laying and making the connection, reinstating surfaces etc shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contributions
	\$ / Unit
Balclutha	1,624.00
Benhar	6,377.00
Clinton	(incl. Clydevale-Pomahaka Contribution) 2,502.00
Kaitangata	2,472.00
Kaka Point	(incl. Richardson Contribution) 5,263.00
Lawrence	2,671.00
Milton town	4,275.00
Milton - OCF	5,094.00
Owaka	2,964.00
Stirling & Cherry Lane	2,036.00
Tapanui	1,799.00
Waihola	(incl. North Bruce Contribution) 5,658.00

$$\text{Formula for FC} = \frac{\text{BV-OL} \times 0.6 \times 2}{(\text{NC} \times 2) + \text{NN}} + \text{GST}$$

Where: BV = Book Value. OL = outstanding loans, NC = number connected, NN = number not connected and FC = financial contribution.

40.2 Bulk Water = All Schemes

Water used	below 366 m ³ /year	0.00 (incorporated in annual water rate)
Water used	over 366 m ³ /year	1.90/m ³
Water used	Commercial/industry penalty - in excess of agreed maximum	3.80/m ³
Annual admin fee		319.85

