

**MEETING OF THE
WEST OTAGO COMMUNITY BOARD**

Wednesday, 25 January 2023

commencing at 10.30 am

West Otago RSA

51 Northumberland Street

TAPANUI

CLUTHA DISTRICT COUNCIL

WEST OTAGO COMMUNITY BOARD

Notice is hereby given that a Meeting of the West Otago Community Board will be held in the West Otago RSA, 51 Northumberland Street, Tapanui on Wednesday, 25 January 2023, commencing at 10.30 am.

Steve Hill
CHIEF EXECUTIVE

Board Members

Barbara Hanna (Chair)	Michele Kennedy
Cecil Crawford	Sonia Richardson
Mark Diamond	Bruce Robertson
John Herbert	Linda Roulston

West Otago Community Board

Item for DECISION

Report	Two Maximum 30-minute Parking Restrictions: Suffolk Street (SH90), Tapanui
Meeting Date	25 January 2023
Item Number	1
Prepared By	Jocelyn Lindner – Roading Asset Management Officer
File Reference	822635

REPORT SUMMARY

As part of the ‘Our Place West Otago’ consultation which concluded on 18 March 2022, a representative from the community, Jo McDonald, requested a maximum 5-minute parking restriction in front of La Hood’s The Chemist (42 Northumberland Street, Tapanui) for the Community Board’s consideration. This report was presented to The West Otago Community Board on 17 August 2022. During this meeting the Community Board discussed the additional option of two 30-minute parks on Suffolk Street in front of the public toilets. This was not part of the original report and as such this report considers this additional possible change of parking in central Tapanui.

RECOMMENDATIONS

- 1. That the West Otago Community Board receives the ‘Two Maximum 30-minute Parking Restrictions: Suffolk Street (SH90)’ report.**
- 2. That the West Otago Community Board Recommends/Does Not Recommend to Council that that two Maximum 30-minute restricted car parks be added to the Clutha District Council’s Restricted Parking Register and implemented accordingly.**

REPORT

1. Background

The Community Board was presented the 5-minute parking restriction report on 17 August 2022. It was in this meeting the Community Board discussed the possibility of two 30-minute parking restrictions along the west side of Suffolk Street in front of the public toilet be implemented in addition to the recommended 5-minute parking restriction on Northumberland Street. The rationale for this request was to increase accessibility to the chemist by restricting chemist staff from parking the full day in this area. On the east side of Suffolk Street, at its intersection with Sussex Street, there is an all-day free Council parking area which is available to chemist staff, who are physically able, for use.

2. Assessment of Options

In view of a potential future Town Centre enhancement project and the ongoing management of parking for this area, the Community Board may wish to consider two maximum 30-minute parking restrictions outside the public toilets on Suffolk Street. Easier access for vulnerable chemist customers would be a potential benefit but less longer parking in this area is an obvious risk.

Subsequent to the Community Board meeting of 17 August 2022, Clutha District Council has now received delegated authority for the implementation and enforcement of restricted parking areas on state highways. This is inclusive of the approved Northumberland Street (SH90) and recommended Suffolk Street (SH 90), which falls under the jurisdiction of Waka Kotahi New Zealand Transport Agency. These restricted parking areas will now be added to Clutha District Council Traffic and Restricted Parking Register and Waka Kotahi New Zealand Transport Agency advised accordingly. While the signs for these restricted parking areas could be erected as soon as the Community Board and subsequently Council (through the adoption of the Community Board minutes) approve of these restrictions, enforcement will only be legal once the Traffic and Restricted Parking Register has been updated, approved by Council's Infrastructure Strategy Manager, and advised to the Service Delivery Committee.

3. Attachments

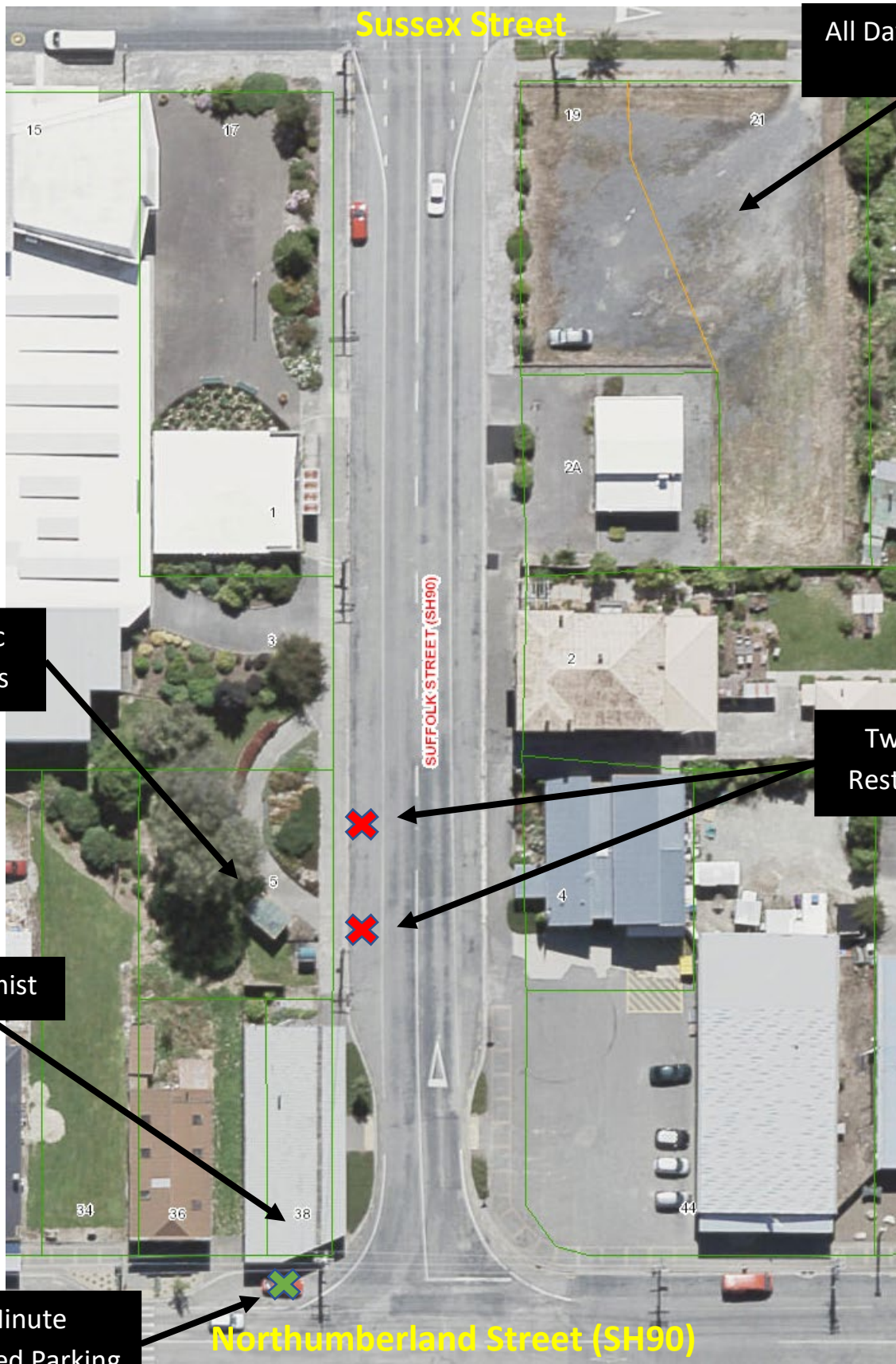
- 3.1 Street View of the area
- 3.2 Map of the area

Attachment 3.1 – Street View of the area

Facing South



Attachment 3.2 – Map of the Area



Public Toilets

All Day Council Free Parking

Two 30-Minute Restricted Parking

Chemist

5-Minute Restricted Parking

West Otago Community Board

Item for CONFIRMATION

Report	West Otago Community Board Minutes
Meeting Date	25 January 2023
Item Number	2
Prepared By	Julie Gardner – Service Delivery Administrator
File Reference	761224

REPORT SUMMARY

Attached are the minutes of the meeting of the West Otago Community Board held on 16 November 2022.

RECOMMENDATIONS

- 1 That the West Otago Community Board confirms as a true and correct record the minutes of the meetings of the West Otago Community Board, held on 16 November 2022.**

West Otago Community Board

Minutes of the meeting of the West Otago Community Board held in the West Otago RSA, 51 Northumberland Street, Tapanui on Wednesday 16 November 2022, commencing at 10.33am.

Present Barbara Hanna (Chairperson), Cecil Crawford, Mark Diamond, Councillor John Herbert, Sonia Richardson and Linda Roulston.

In Attendance Jules Witt (Group Manager Service Delivery), Mike Goldsmith (Project Manager – Community Plan Implementation) and Julie Gardner (Service Delivery Administrator).

Apologies His Worship the Mayor Bryan Cadogan, Councillor Michele Kennedy, Bruce Robertson

Moved Councillor Herbert/L Roulston and Resolved:

“That the apologies be sustained.”

The Chairperson welcomed everyone to the first meeting of the 2022-2025 triennium.

LATE ITEMS

- **West Otago Familiarisation Tour** – this may be organised in conjunction with the Elected Members District Tour.

PUBLIC FORUM

Peter McPherson – Boundary Street work

- Thanked CDC for progressing the Patterson Creek drainage issues, however he is concerned about the size of pipe that is being installed.
- Why is this being put down the middle of the road when it should be going down the side?
- Open ditch will scour and cause further problems.
- Would like to look at better alternatives with CDC staff, this has been arranged for after the meeting.

1 WEST OTAGO COMMUNITY BOARD MINUTES

The minutes of the meetings of the West Otago Community Board held on 28 September and 2 November 2022 were presented for the Board's confirmation.

Moved L Roulston/Councillor Herbert and Resolved:

“That the West Otago Community Board confirms the minutes of the meeting held on 28 September 2022 and 2 November 2022, as a true and correct record.

2 WORK IN PROGRESS UPDATE

The Service Delivery Administrator submitted a report that updated the Community Board on progress in relation to issues that had been raised at previous meetings.

2.1 Projects

2.1.1 Triangle Area Plantings

Hughes Family have agreed to do the plantings, the Chairperson will progress this. The plantings will be done in consultation with the WOCB. The area around the water metering box could be a potential fundraiser if there is a community group that has access to topsoil.

2.2 Items to stay on WIP

2.2.1 Hancox Park

To stay on WIP to get concept designs and community feedback regarding section sizes. This will also form part of the reserve management plan process.

The WOCB agreed to have an onsite meeting before the January meeting.

2.2.2 Land around Sewerage Pond

Negotiations have been ongoing with a potential lessee, and this will be confirmed shortly.

2.3 Aitchison Runs Road Grade Adjustment

See comment in Service Delivery Update report.

2.4 Our Place West Otago

An 'Our Place' agenda item is to be included in each agenda for information.

2.5 Station Road Trees/Tapanui Trees

Trees are currently being felled with timber from the beech tree being kept for a community project.

2.6 Old Courier Building – Main Street, Tapanui

The building has been sold with the new owners already active in repairing the building.

Moved Councillor Herbert/L Roulston and Resolved:

“That the West Otago Community Board receives the Work in Progress Update report.”

3 SERVICE DELIVERY UPDATE

The Group Manager Service Delivery submitted a report of activities in respect to the Service Delivery Department.

The following items were discussed –

- Still investigating incident at wastewater plant before a report is sent through to the ORC and WOCB.
- ORC v CCW Environment Court trial has commenced and will take approximately 2 weeks.
- Aitchison Runs Road – while progress has been made, discussions are still ongoing.
- I & I Inspections – 2 letters have already been sent with a 3rd letter due to be sent. This will reiterate that there could be a reinspection fee imposed.
- Newsletter from WOCB to be put in BME advising of all the upcoming changes.
- Concerns about contractor’s ability to run the new Glenkenich plant coming into summer.

Moved C Crawford/Councillor Herbert and Resolved:

“That the West Otago Community Board receives the Service Delivery Update Report.”

4 REVENUE & EXPENDITURE REPORT

The Management Accountant submitted a copy of the Revenue and Expenditure Statement for the activities within the West Otago Community Board’s area for the period 1 July 2022 to 30 September 2022.

Moved Councillor Herbert/S Richardson and Resolved:

“That the West Otago Community Board receives the Revenue and Expenditure report.”

5 CORPORATE SERVICES REPORT

The Corporate Services Administrator submitted a report that covered activities of the Corporate Services Department in the past period including funding schemes.

Moved L Roulston/Councillor Herbert and Resolved:

“That the West Otago Community Board receives the Corporate Services Report.”

6 BUILDING REPORT

The Regulatory Administrator submitted a report on building consents for September and October 2022.

Moved L Roulston/M Diamond and Resolved:

“That the West Otago Community Board receives the ‘Building Consent Statistics for September and October 2022’ report.”

7 OUR PLACE COMMUNITY PLAN PROJECTS UPDATE

The Project Manager – Community Plan Implementation submitted a report which provides an update on progress with community projects as outlined in the Our Place West Otago Community Plan.

The report has been simplified to provide a snapshot of where each of the 6 project areas are currently at.

WOCB members agreed that there should be Board appointments to each of the project areas so that there is Board involvement and a connection to council.

Mike Goldsmith will contact the groups to ensure that they are aware that the WOCB are there to advocate for the projects.

Moved Councillor Herbert/C Crawford and Resolved:

“That the West Otago Community Board receives the ‘Our Place Community Plan Projects Update’ report.”

8 DRAFT 2023 MEETING DATES

The Service Delivery Administrator presented the draft meeting dates for 2023. These will be confirmed at the Council meeting on 8 December 2022.

The WOCB agreed to hold all future meetings at the West Otago RSA.

Moved L Roulston/M Diamond and Resolved:

“That the West Otago Community Board receives the ‘Draft 2023 Meeting Dates’ report.”

9 MAYORAL UPDATE

In the absence of His Worship the Mayor Bryan Cadogan, the Group Manager Service Delivery gave a verbal update on –

- Highlighted 3 Waters work with RWS Committees Steering Group.

The meeting closed at 12.04pm.

Confirmed

**Barbara Hanna
CHAIRPERSON**

UNCONFIRMED

West Otago Community Board

Item for INFORMATION

Report	Work in Progress Update
Meeting Date	25 January 2023
Item Number	3
Prepared By	Julie Gardner – Service Delivery Administrator
File Reference	761225

REPORT SUMMARY

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

RECOMMENDATION

That the West Otago Community Board receives the Work in Progress Update report.

**WEST OTAGO COMMUNITY BOARD
WORK IN PROGRESS UPDATE
FOR THE MEETING 25 JANUARY 2023**

Issue	Comments
<p>Projects</p> <ul style="list-style-type: none"> • Triangle Plantings 	<p>It would be useful to have a proposal from Blue Mountain Nurseries as to what is proposed to be planted around the sign. There is also further work to raise the area around the water metering box and this may be an opportunity for fundraising for a local West Otago group if they have access to topsoil.</p>
<p>Items to stay on WIP:</p> <ul style="list-style-type: none"> • Hancox Park added (10 July 2019). Lease renewal 31 August 2021. • Land around Sewerage Pond – lease renewal 31 October 2021. • Aitchison Runs Road Grade Adjustment 	<p>Onsite meeting to be held prior to January meeting to discuss possible section sizes before progressing further.</p> <p>Currently waiting on the return of the signed agreement with the new lessee.</p> <p>No update at this stage.</p>

West Otago Community Board

Item for INFORMATION

Report	Service Delivery Update
Meeting Date	25 January 2023
Item Number	4
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	761226

REPORT SUMMARY

The report advises the West Otago Community Board of activities in respect to the Service Delivery Department.

RECOMMENDATIONS

- 1 That the West Otago Community Board receives the Service Delivery Update report.**

REPORT

1 Transportation & Facilities

1.1 Roothing

The settled weather leading into the Christmas break enabled summer maintenance works, like grading, digger work, and pothole repair work to be undertaken. However, due to thunderstorms and torrential rain in early January a number of roads in the West Otago area have since been damaged. Southroads were able to temporarily repair some roads at the time to enable access, while the remainder have been programmed.

The grading of our network has also progressed well, and over all we have spent 640 hours grading during the month of November, this equated to approximately 8,000kms. As the weather conditions improve, we will aim to continue with this activity.

District wide we have repaired a total of 8.3 tonne of unsealed potholes. Our water jetting crew have also cleared 56 culverts, and this forms an integral part of the work to maintain our roading assets.

1.2 Road Safety

Work on the Youth project with SADD/ CDC youth.

Update:

We have had a fantastic number of participants keen to be interviewed for the Ripple Effect project. Based on Clutha District we are doing our own version of how a fatal/serious crash impacts on a community. So far, we have SCU, ICU, Ambulance,

FENZ, Police, Funeral Director, Southroads, and a mum whose daughter passed away in an accident. To date, we have interviewed the Southroads manager and the mum, Paramedic and Police. They have done awesomely.

We have changed our timeline for completion to early next year due to Christmas sneaking up.

- Set up new traffic warden patrol at Stirling School – training starts soon for implementation in the New Year.
- Speed around Schools: Currently involved with the CDC roading teams to set up the new speed management signage and the timeline for when this is implemented around our schools.
- Right Track was fantastic we had Graduation last month – new course 31 Jan 2023.
- Trying to rustle up support for SADD in the Clutha District – we are visiting and presenting to high schools in the new year with Mark Unwin.
- Worked with Crystal from Plunket at a car seat check at one of the local Kindy's. Sadly, we are needing to do some more Mahi and education on this as we seem to have a huge number of migrants that are not using car seats at all, as well as others who are using seats incorrectly, or seats that are unsafe. It was a good afternoon – we also had the driveway runover kit which was a big eye-opener for parents. I sent the report from Plunket (thank you to Kathryn and Crystal for this) to Rochelle Gordon our local community Constable and we both would like to participate in a course to enable us to advise on car seats and fitting them correctly.

Drive My Life

We had a huge course on 12/13 November with 11 Students taking part. We have had all participants pass and gain their learners in Balclutha with nine sitting. and two migrants going from Samoan to NZ licence in Dunedin (1 who needs a re-sit). We have also had two students gain their full licence.

A couple of nice things:

Good day Rachel, I would like to express my gratitude to Clutha District Council for organizing driving lessons and helping me and many others, especially new migrants to get the driving licence. Thank you so much for all your efforts as well.

Regards, Jismi Jacob

Thank you so much for helping me achieve this 😊 hope the rest of the team are able to pass with flying colours 😊 - Janelle May

Coming up:

Helmets for Kids – cycling safety

Backpack covers for police to give out to students walking to/from school

Community Practise Working Group

Hariata Hema (Age Concern) is coming down in March, we will be presenting seniors around the district with the Age Concern Safe driving for seniors course in Lawrence, Tapanui, Balclutha, Milton, and hopefully Owaka.

Oh, and we made the paper 😊.....

The final giveaway was a set of hi-vis vests supplied by Southroads, the Clutha District Council (CDC) and police to help keep children safe when negotiating traffic and transport.

CDC road safety co-ordinator Rachel Harrison said every presentation of the vests was another opportunity to press the road safety message.

“Whether you’re walking, biking or waiting for a bus, we know the hi-vis gear works to keep our tamariki safer,” Mrs Harrison said.

Teacher and staff representative Meisha Cochrane led the children in

saying thank you for the presentations. She said the vests were an asset when managing groups of children on school field trips.

Now you see me ... Stirling School pupils (from left) Beau Korteweg (5), Riley Townsend (11) and Parker Solomon (11) model new hi-vis vests presented by (from left) Stirling School teacher Meisha Cochrane, Rachel Harrison from the Clutha District Council and Keri Solomon from SouthRoads.

PHOTO: NICK BROOK



1.3 Parking Restriction update – Northumberland Street, Tapanui

Following a report to the West Otago Community Board on 17 August 2022, Clutha District Council has now gained the delegation of authority from Waka Kotahi which gives the right to design, implement, and enforce restrictive parking on state highways. A maximum 5-minute parking restriction will now be implemented in front of La Hood’s the Chemist. In the same meeting, Community Board members also discussed two potential thirty-minute parking restrictions on Suffolk Street. This is the subject of a separate report elsewhere in this agenda.

2 Greenspace

With the Summer weather upon us, we have had some good weather that enabled us to do our routine activities.

The routine activities that have kept the team busy are the following:

- Garden maintenance, e.g. weeding, spraying, mulching
- Tree trimming - Mower access and general maintenance work
- Spraying - Weed control as conditions allow
- Playground Inspections and minor maintenance
- Mowing where required and depending on ground conditions
- Spouting cleans

3 Community Housing

There are no vacant flats in Tapanui at the present time and minor maintenance such as painting and glazing repairs were completed prior to a tenant moving into Flat 6.

4 Three Waters

4.1 Inflow and Infiltration (I&I) Inspection Outcome.

Update on the I&I property inspections:

Note that there has been no change in these figures since those reported at the 16 November 2022 meeting.

57.30% of properties have had their I&I remedied.

Council is working on sending out reminder letters for outstanding I&I properties.

Total No. of properties inspected	401
Downpipes directly connected to sewer	48
Unknown (further investigation required)	93
Gully dishes non-compliance*	164

	19/9/22	01/11/22
Notification of completion (Resolved)	102	103

* Gully dishes in non-compliance condition – they are too low and should be at least 100mm above the unpaved surface and 25mm above ground for concrete surface.

4.2 Glenkenich Rural Water Scheme – Dirty Water issue

Due to continuous sediment loading into the Pomahaka River, Glenkenich WTP sand filter was bypassed for uninterrupted supply. This has created multiple dirty water complaints through the Glenkenich Scheme in December 2022. This has been investigated as heavy downpour at the Sandy Creek (upper catchment to Pomahaka river) has caused the slip into the river and as a result the sediment loading into Pomahaka catchment.



Aerial photography of Sandy Creek and Pomahaka Confluence

After discussion with the Rural Water Scheme, Council Staff have contacted ORC and got their advice for connecting Green's creek water take on an emergency basis under section 330 of the Resource Management Act. Green's Creek will only be connected

when the Pomahaka River is dirty. This is currently being monitored on a daily basis. Subsequently a retrospective consent will be submitted to ORC.

4.3 Glenkenich Water Treatment Plant Upgrade Progress

The building/civil works and mechanical and electrical installation is mostly complete. The first stage of commissioning is now underway, and commissioning will continue through February. Operator Training is to also take place in February and the treatment plant is expected to be producing water by March. The existing treatment plant building is to be decommissioned and removed later in the year.



New Clarifiers and Chemical Unloading area



New Treatment Building and Clearwater Storage

5 Tapanui Water Restriction Sign.

The 'Conserve Water' sign was installed in preparation for the summer, with the Stage 1 Summer mode water restrictions commencing on 1 December 2022.

This means Time Restriction only (8pm until 8am watering allowed), with systems not to be left unattended or on overnight.

Reservoir levels have remained stable in Tapanui so far this summer, but this can change quickly with prolonged weather and we are actively working with a local contractor to ensure all leaks are fixed in a timely manner.

6 Tapanui Wastewater Treatment Bypass

The investigation into this incident is being finalised to be passed on to the ORC for further discussion.

7 Service Requests

There have been 2 service requests lodged by Community Board members since the last meeting on 16 November 2022. These were for Vegetation and Water and at the time of printing the agenda both were in progress.

West Otago Community Board

Item for INFORMATION

Report	Revenue & Expenditure Report
Meeting Date	25 January 2023
Item Number	5
Prepared By	Trey Willis-Croft – Management Accountant
File Reference	778843

REPORT SUMMARY

Attached is a copy of the Revenue and Expenditure Statement for the West Otago Community Board's area for the period 1 July 2022 to 30 November 2022.

RECOMMENDATIONS

- 1 That the West Otago Community Board receives the Revenue and Expenditure Report.

Clutha District Council West Otago Community Board

2022/23 FINANCIAL YEAR TO DATE FROM 1 JULY 2022 - 30 NOVEMBER 2022

	<u>2022/23</u> <u>Budget</u>	<u>YTD Actual</u>	<u>YTD Est</u>	<u>Act / Est</u>
Revenue				
Rates Income	78,642	39,677	32,768	6,910
Transfer From Reserves	0	75,874	0	
Income - NZ Motorhome Assn	0	0	0	0
Income - Hire	0	548	0	548
	<u>78,642</u>	<u>116,099</u>	<u>32,768</u>	<u>7,458</u>
Expenditure				
Remuneration	24,925	9,897	10,385	-488
Meeting Expenses	435	232	181	51
Cafeteria Expenses	66	0	28	-28
Community Board Levy	0	0	0	0
Community Board Conference Fees	0	0	0	0
Advertising	109	82	45	37
Printing & Stationery	684	99	285	-186
Project Funds	17,425	75,874	7,260	68,614
Food Bank	0	0	0	0
General Expenses	0	954	0	954
Share of Overheads	34,998	14,583	14,583	1
	<u>78,642</u>	<u>101,721</u>	<u>32,768</u>	<u>68,954</u>
Transfer to Special Funds	0	0	0	0
Surplus / (Deficit)	<u>0</u>	<u>14,378</u>	<u>0</u>	<u>-61,496</u>

WOCB Project Funds

Carry Forward from 2021/22		74,427
Project Fund 2022/23		17,299
NZ Motorhome Assn Income		5,129
		<u>96,855</u>

Less Spent Year to Date

Tapanui Playcentre - WOCB Grant	2,100	
St John Tapanui	<u>1,000</u>	
		3,100

Less Funds Committed Current Year

West Otago Community Centre Society Incorporated	75,874	
Tapanui Trees	<u>1,200</u>	
		77,074

Less Funds Committed Previous Year

Hammond & Ryder - RSA Memorial Stones Tapanui	<u>5,826</u>	
		5,826

Available Funds 2022/23

	<u><u>10,855</u></u>
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West Otago Commonage

Balance 01/07/22		81,756
Plus Budgeted Lease Income for year		59,900

Less Commonage Funding paid

West Otago Community Centre Society Incorporated	15,000	
West Otago Community Centre Society Incorporated	104,126	
West Otago Swimming Pool Management Committee	7,500	
West Otago Health Trust	<u>15,000</u>	
		141,626

Less Other Expenditure

Valuation Expenses*	<u>0</u>	
		0

Less Committed Funding

	<u>0</u>	
		0

Available Funds 2022/23

	<u><u>30</u></u>
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West Otago Community Board

Item for INFORMATION

Report	Correspondence
Meeting Date	25 January 2023
Item Number	6
Prepared By	Julie Gardner – Service Delivery Administrator
File Reference	778844

REPORT SUMMARY

The report provides copies of correspondence since the last Community Board meeting.

RECOMMENDATIONS

- 1 That the West Otago Community Board receives the correspondence.

REPORT

- 1 Inwards Correspondence
 - Zone 6 CBEC Voting Form
- 2 Outwards Correspondence
 - None



CBEC ZONE 6 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023

[PLEASE SELECT ONE]

Kristina Goldsmith //
West Harbour
Community Board

Chris McBride //
Waikouaiti Coast
Community Board

Regan Horrell //
Mosgiel Taieri
Community Board

Cheryl Neill //
Otago Peninsula
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

CBEC CANDIDATE BIOS – ZONE 6

Kristina Goldsmith

My Name is Kristina Goldsmith and I would like to represent the Southern Region on the Community Boards Executive Committee (CBEC). I am a passionate member of the West Harbour Community Board based in Port Chalmers. I have been in this role since 2021 as the result of winning a by-election and was re-elected this year in the general election.

My main driver for being a Community board member was my desire to advocate for Tamariki in our community and my role as school liaison person for the Board has given me this opportunity. This position has allowed me to build relationships with the local schools and Early Childhood facilities and have a greater understanding of their needs. I have also learnt a great deal from my experience in other community board roles, liaising with businesses and groups and advocating on their behalf. I have appreciated getting to grips with the day-to-day running of the board and its relationship with the DCC

My interest in representing the Southern district on the CBEC stems from my desire to better understand the workings of local government and to use this knowledge to inform my board member colleagues of changes and issues arising in local boards across the country.

My excellent communication skills and ability to listen carefully to others points of view and consider issues from their perspective will serve me well in this role. I have no issues speaking up to express my opinions or when advocating for my community when appropriate. I think I am approachable and easy to get along with.

If your Board could consider me as your representative on Te Komiti Whakahaere o ngā Poari Hapori (CBEC) that would be very much appreciated and I thank you for this opportunity.

I am driven and motivated by the opportunities our beautiful area holds and firmly believe with good community consultation and buy-in from Dunedin City Council and Central Government we can achieve a prosperous and sustainable future.

Regan Horrell

Ensuring our community voice is heard has never been more important. New Zealand is considering three major reforms - Local Government, Three Waters (stormwater, drinking water and wastewater) and the Resource Management Act. The potential effects on our communities can not be overstated. I believe it is vital we relay our communities' views to form our communities' unique circumstances. Local Government NZ is championing our local communities' cause to Three Waters reform through several working groups providing a series of suggested improvements to the model.

Born in Invercargill and raised in Gore, my local government involvement stretches some 25 years with the 10 local body authorities in Zone 6. I have listened to contrary viewpoints, digested and reported on many issues during my journalism career, including community boards in Dunedin, Central Otago and Southland. Recently elected as a Mosgiel-Taieri Community Board member, grassroots views leverage insightful input in shaping our community's views. Ultimately, these are relayed and presented to Central Government from the Local Government New Zealand's national collective voice. Community boards play a vital role to critical community engagement. In our digital age, I am well versed in the digital tools needed to update our Zone 6 community board members with topical and relevant issues. Many people argue no-one can make a difference. But I strongly believe our communities - through our community boards - offer a powerful and collective community voice that needs to be championed at a national level. I believe we can effectively use the voice of today to help shape the future of our communities. Thank you for your consideration for the role. Yours sincerely, Regan Horrell Zone 6 Candidate

Chris McBride

I am 34 years old and migrated from the United Kingdom in 1995 along with my mother, father, brother, and sister. Dunedin has been our families home ever since. I have lived in the Waikouaiti Coast area on and off for the last 15 years. I currently reside on a farm perched on the side of Mount Cargill and share my life with my partner and two young boys.

I am an operations manager at a local engineering business and have business interests in local manufacturing and recycling. I have been a member of the New Zealand Army Reserve since 2007 and currently serve as a combat driver.

I do not have much time for hobbies, but I do enjoy fishing, boating, and spending time with my family on the farm. I thoroughly enjoy living in this beautiful part of the country and have been fortunate to have had a successful career as a member of three company boards and as a first-time local body community board member I look forward to serving our community this triennium.

I am very humbled to be put forward by my peers to have the chance to represent our community as a Zone 6 representative with LGNZ. I strongly believe I have the skills to grow and nurture new relationships at a national level and with a strong voice from our region, be able to make a difference for our community.

Cheryl Neill

My name is Cheryl Neill. This is my second term as a member of the Otago Peninsula Community Board. I believe I would be a great representative for Zone 6 because I am a great believer and advocate of Community Boards and the importance of having local people have input into the decisions made that affect us.



I am Dunedin born and raised and began my career as a chef before going to Otago University where I gained a Bachelor of Education degree in 2000. I have worked as a primary school teacher for the past 20 years.

I have been a teacher at Portobello School for the past 8 years and live on the beautiful Otago Peninsula with my husband. Prior to this, I taught in both Invercargill and Nightcaps. I am on the Board of Keep Dunedin Beautiful and lead the Enviro programme at school. In 2022 I stood for the local body elections under the Team Dunedin ticket.

I believe in the importance of making decisions that are sensible and reflect the views of our communities while listening to the people and having a positive input into the wider community I hope to represent. I would be very proud to represent the people of Otago and Southland.

West Otago Community Board

Item for INFORMATION

Report	Corporate Services Report
Meeting Date	25 January 2023
Item Number	7
Prepared By	Lilly Paterson – Corporate Services Administrator
File Reference	778846

REPORT SUMMARY

The report covers activities of the Corporate Services Department, including funding schemes.

RECOMMENDATION

That the West Otago Community Board receives the Corporate Services Report.

REPORT

1 Funding Schemes

1.1 Sport NZ Rural Travel Fund

The Sport NZ Rural Travel Fund Assessment Committee met on the 15 December 2022 to decide on the recipients of the fund for the 2023 year. The fund normally consists of \$9,500.00 from Sport NZ and \$9,500.00 from the Clutha District Council Annual Plan Grant. But this year we have received additional funding, a new grant from the Otago Community Trust of \$10,000.00 per annum, and a one off top up from Sport New Zealand of \$6,650.00 which is to be used over two years, meaning we had \$3,325.00 this funding round. This brought the total of funds to be used from \$19,000.00 to \$32,099.72 for the 2023 year.

The funds were distributed to the schools and clubs (that applied) as follows;

<i>Blue Mountain College Netball</i>	<i>\$800</i>
<i>Catlins Area School</i>	<i>\$1,200</i>
<i>Clutha District Hockey Committee</i>	<i>\$2,000</i>
<i>Clutha United Swimming Club</i>	<i>\$1000</i>
<i>Clutha Valley Primary School</i>	<i>\$3,660</i>
<i>Lawrence Area School</i>	<i>\$1,500</i>
<i>Lawrence Netball Club</i>	<i>\$1,000</i>
<i>Milton Primary School</i>	<i>\$2,000</i>
<i>South Otago High School</i>	<i>\$9,000</i>
<i>South Otago Sharks</i>	<i>\$1,000</i>
<i>St Mary's School</i>	<i>\$2,000</i>
<i>Tapanui Tennis Club</i>	<i>\$340</i>
<i>Tokomairiro High School</i>	<i>\$3,000</i>
<i>Waiwera South Primary School</i>	<i>\$1,500</i>
<i>West Otago Secondary School Rugby</i>	<i>\$2,000</i>

Total - \$32,000.00

1.2 Tuapeka County Bursary

Applications are open for the 2023 Tuapeka County Bursary. With advertising being placed in the Clutha Leader, Blue Mountain Express and Tuapeka Times. This Bursary fund is available for students who reside in the former Tuapeka County and Roxburgh, Tapanui and Lawrence Borough area and is designed to assist with tertiary education expenses. Applications are to be made in writing, with details on the Council website. Applications close on Friday 27 January 2023.

1.3 Creative Communities Scheme

Applications are now open for the second funding round of the Creative Communities Scheme, advertising has been placed in the Clutha Leader, Blue Mountain Express, Tuapeka Times and Genesis, along with Facebook ad from Councils Facebook. This fund is available to promote, support and increase participation in community arts and cultural activities in the Clutha District. Applications close on the 10 March 2023



Do you have a creative arts project in mind?

You could be eligible for funding between \$200 - \$5,000!

The Clutha District Creative Communities Scheme second funding round for 2022/23 is closing soon!

To qualify projects must:

- Be in the Clutha District
- Be started and completed within 12 months of funding approval
- Any group, organisation or individual can apply.

Find out more and get an application form from:
www.cluthadc.govt.nz/creative-communities or contact Lilly Paterson, 034190251.

Applications close: 5pm,
10 March 2023.



2 General Grant Allocation

Council provides general grants to assist organisations providing projects/activities which benefit the residents of communities within the Clutha District. General grants are limited to the following categories:

- Reimbursement of Council fees and charges.
- Reimbursement of rents for properties leased from Council.
- Reimbursement of hire charges for community centres and community halls

2.1 Fees Reimbursement Scheme

Since the last meeting, the following reimbursements have been made for Council fees and charges:

Organization	Reimbursement of Council fees and charges for:	Amount \$
St Mary's School	Hire of the Milton Coronation Hall for School production	\$1,140.00

2.2 Property Rent Reimbursement

No rent reimbursements have been paid since the last meeting

2.3 Rates Rebate Scheme

Listed below are details of applications received for the rates rebate scheme for the period 1 July 2022 to 31 December 2022

Rate Rebates	This Year	Last Year
Applications Received	504	441
Total amount of Rebates paid	\$321,220.54	\$262,327.20
Average amount of Rebate	\$637.34	\$594.85

West Otago Community Board

Item for INFORMATION

Report	Building Consents Statistics for November & December 2022
Meeting Date	25 January 2023
Item Number	8
Prepared By	Wendy Copeland – Regulatory Services Administrator
File Reference	778847

REPORT SUMMARY

Building Statistics for November & December 2022.

RECOMMENDATIONS

- 1 That the West Otago Community Board receives the report titled 'Building Consents Statistics for November & December 2022'.

REPORT

November 2022

West Otago Ward		
<i>Type</i>	<i>Number</i>	<i>Value</i>
Accessory Buildings	0	0
Additions & Alterations	0	0
Commercial/Industrial	1	550,000
Farm Buildings	0	0
Heating Units	1	5,000
New Dwellings	2	625,000
Other *	1	0
Plumbing & Drainage	0	0
Resited Buildings	0	0
Total	5	1,180,000

* Temporary Marquee

December 2022

West Otago Ward		
<i>Type</i>	<i>Number</i>	<i>Value</i>
Accessory Buildings	1	70,000
Additions & Alterations	0	0
Commercial/Industrial	1	250,000
Farm Buildings	0	0
Heating Units	1	4,000
New Dwellings	0	0
Other	0	0
Plumbing & Drainage	2	10,000
Resited Buildings	0	0
Total	5	334,000

West Otago Community Board

Item for INFORMATION

Report	Our Place Community Plan Projects Update
Meeting Date	25 January 2023
Item Number	9
Prepared By	Mike Goldsmith – Project Manager – Community Plan Implementation
File Reference	778849

REPORT SUMMARY

This report provides an update on progress with Community Projects as outlined in the Our Place West Otago Community Plan.

RECOMMENDATION

- 1. That the West Otago Community Board receives the ‘Our Place Community Plan Projects Update’ report.**

REPORT

This report brings together information relating to the projects identified through the Our Place Community Plan process, for the purpose of providing an update to the West Otago Community Board.

Key information relating to the six project areas within the Our Place West Otago Community Plan is summarised in Attachment 1. The community plan is available on council’s website ([link](#)).

Although it is not identified as a specific project in the community plan, the West Otago Reserve Management Plan (RMP) is also listed, as this key regulatory document will relate to several community projects. The RMP will be developed in the first half of 2023.

The information in Attachment 1 is intended to provide an overview - to show where projects are progressing, where progress has been limited, and to inform strategic direction from the West Otago Community Board.

Attachment 1 will be updated as projects progress, using feedback from council staff, community groups and the Board.

	A	B	C	D	E	F	I	J	K	L	M	N	O	P
1	Project	Status	Lead organisation	Current barriers	<ul style="list-style-type: none"> ○ Recent progress ○ Direction required ○ General comments 	Key contact 1	Agreement/ contract signed	Council funding			External funding in place	Scope confirmed	Project plan in place	Project completed
2								2021-22 (526844)	2022-23 (740166)	2023-24 (ID TBC)				
3														
4	1. Residential development	Active	Council	Limited staff resource	Engage consultant to prepare a development options report?	Mike Goldsmith			\$30,000					
5	2. Community facilities:													
6	• Bushyhill St playground	Active	Community	Support for community group?	Met with group, provided resources	Antony Robertson	No		\$40,000					
7	• New recreational facilities	Inactive	Community						\$50,000					
8	• Halls & community centres:													
9	○ WO Community Centre	Active	Community								Yes	Yes	Yes	
10	○ Other halls	Inactive	Community		Any other work being done?									
11	• West Otago Health	Active	Community	RMP process - access	WO Health expansions	Hans Van Der Linden		\$300,000			Yes	Yes	Yes	
12	• Freedom Camping	Inactive	Joint											
13	• Waste Management	Inactive	Joint			Laura Gourley								
14	3. Parks & Reserves:													
15	• Reserve Management Plan	Active	Council	Consultation Draft due early 2023		Mike Goldsmith	Yes	\$20,000						
16	• Whiskey Gully Reserve		Joint	RMP process	Met with DOC	David Edgar			\$10,000					
17	• Black Gully Reserve	Active	Joint	RMP process	Engaged with Trust to determine what is required	Sherree McPherson			\$30,000					
18	• Triangle Reserve		Joint	RMP process		Barbara Hanna			\$20,000					
19	4. Walking & cycling:													
20	• Create connections	Active	Community	Support for community group?		Linda Moore			\$20,000					
21	• Trails around Tapanui	Inactive	Joint	Identify options		Mike Goldsmith								
22	5. Main street improvements	Active	Council	Limited staff resource	Tree removed	Mike Goldsmith			\$20,000					
23	6. Work and train	Active	Council		Jobbortunities program	CDC; Clutha Dev.					Yes	Yes	Yes	
24														
25									Total council funding	\$540,000				

West Otago Community Board

Item for INFORMATION

Report	Mayoral Update
Meeting Date	25 January 2023
Item Number	10
Prepared By	Julie Gardner – Service Delivery Administrator
File Reference	778850

REPORT SUMMARY

The report is a placeholder for a verbal update from His Worship the Mayor Bryan Cadogan who is an apology for the meeting.

WEST OTAGO COMMUNITY BOARD

AGENDA

25 January 2023

APOLOGIES

There were no apologies at the time of printing this agenda.

PUBLIC FORUM

Item	Page #	Title
1	3	<p>Two Maximum 30-minute Parking Restrictions: Suffolk Street (SH90), Tapanui <i>(For the Board's Decision)</i> Request to consider two 30-minute parks on Suffolk Street in front of the public toilets.</p>
2	7	<p>West Otago Community Board Minutes <i>(For the Board's Confirmation)</i> Minutes of the meetings of the West Otago Community Board held on 16 November 2022.</p>
3	13	<p>Work in Progress Update <i>(For the Board's Information)</i> The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.</p>
4	15	<p>Service Delivery Update <i>(For the Board's Information)</i> The report updates the West Otago Community Board on activities in relation to the Service Delivery Department.</p>
5	20	<p>Revenue & Expenditure Report <i>(For the Board's Information)</i> The report provides a copy of the Revenue and Expenditure Statement for the period from 1 July 2022 to 30 November 2022.</p>
6	22	<p>Correspondence <i>(For the Board's Information)</i> The report provides copies of correspondence since the last Community Board meeting.</p>
7	27	<p>Corporate Services Report <i>(For the Board's Information)</i> The report covers activities of the Corporate Services Department in the past period.</p>
8	31	<p>Building Consents for November & December 2022 <i>(For the Board's Information)</i> The report updates the West Otago Community Board on Building</p>

		Consent activity for November & December 2022.
9	33	Our Place Community Plan Projects <i>(For the Board's Information)</i> Report provides an update on progress with projects as outlined in the Our Place West Otago Community Plan.
10	35	Mayoral Update - verbal <i>(For the Board's Information)</i>