

Service Delivery Committee

Minutes of the meeting of the Service Delivery Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday, 1 September 2022, commencing at 1.30pm.

Present Councillor Bruce Graham (Chairman), His Worship the Mayor Bryan Cadogan, Councillors Dane Catherwood, Stewart Cowie, Wayne Felts, Gaynor Finch, Mel Foster, John Herbert, Alison Ludemann, Lloyd McCall, Kenneth Payne, Bruce Vollweiler and Selwyn Wilkinson

In Attendance Steve Hill (Chief Executive), Henri van Zyl (Transportation & Facilities Operations Manager), Thyagu Gopalan (Infrastructure Strategy Manager), and Julie Gardner (Service Delivery Administrator)

Apologies Councillors Carol Sutherland, Jo-anne Thomson

Moved Mayor Cadogan/Councillor Felts and Resolved:

“That the apologies be sustained.”

LATE ITEMS

There were no late items.

PUBLIC FORUM

There was no public forum.

DECLARATIONS OF INTEREST

There were no declarations of interest.

1. ORGANISATIONAL PERFORMANCE - SERVICE DELIVERY

The Group Manager Service Delivery presented the Organisational Performance report for information. The report includes customer service reporting statistics and information on customer and contractor response times.

The Group Manager explained that there are a few glitches in the CSR data being received and reported on through the Datascope system and these issues are currently being worked through with the IT team.

Moved Councillors Herbert/Foster and Resolved:

“That the Service Delivery Committee receives the ‘Organisational Performance - Service Delivery’ report, dated 1 September 2022.”

2. GROUP MANAGER’S UPDATE

The Group Manager Service Delivery submitted a report which set out his activities since the last meeting of the Committee.

Discussion on –

- Meeting with Milton Pool committee at 4pm today
- Kaitangata Pool Committee meeting – explained AP decisions and funding and how these funds can be used going forward. Highlighted to get funding items in early (November) so they could be considered for budgets before these are finalised.
- Otago/Stld 3 Waters sub-regional meeting – any discussion around collaboration? Advised there have been initial discussions but these are at a very early stage.
- CCH meeting – carpark/civil works – how are these progressing? Refining road safety aspect, update will be provided at PCG meeting on 8 September.
- Milton to Waihola tender – 2 tenders received, working through evaluation stage.

Moved Councillors Payne/McCall and Resolved:

“That the Service Delivery Committee receives the ‘Group Manager’s Update’ report 1 September 2022.”

3. OPERATIONS UPDATE – TRANSPORTATION & FACILITIES

The Transport & Facilities Operations Manager submitted a report advising on operational matters within the Department.

There was discussion on the following –

- Centennial Pool – any closer to pool being open on a Saturday morning? Staffing being sorted, with current staff being consulted on the extended weekend hours. 50th anniversary happening in November and plans are underway to celebrate this.
- Naish Park Trees – these have been removed.
- Tree budget was discussed – came in under budget as some trees did not get removed, trees were also disposed of onsite, so no costs were incurred in their removal.
- Contractors are on call 24/7 and available at all times to deal with any network issues that arise.

- Waipori Road is now open and fully usable. Coal Gully Road is being fixed by Calder Stewart in conjunction with repairs to their quarry.
- Warehouse Service Lane Trial was discussed. Businesses affected believe it is working well with only occasional vehicles going the wrong way. Will need final sign-off from Council before this is made permanent.

Moved Councillors Finch/Felts and Resolved:

“That the Service Delivery Committee receives the ‘Operations Update – Transportation & Facilities’ report dated 1 September 2022.”

4. OPERATIONS UPDATE – WATER & WASTE

The Group Manager Service Delivery submitted a report advising on operational matters within the Department.

There was discussion on the following –

- Item 2.2 – Waihola Reservoir Cleaning – work plan to be sorted before this goes ahead.
- Waihola multiple water outages – reported that some people were out of water for 11 days. Important to ensure that consumers have adequate storage. An information newsletter is being prepared to send out to all consumers on the scheme. Councillors concerned that storage information is not being conveyed for new builds. Staff advised that there are some consumers that are in breach of CDC bylaws as well.
- I&I Inspections – timeframe for those requiring further investigation was discussed. Work program will be established once all the inspections have been completed.
- Owaka Biofiltro – has this been reinstated? Advised that it is but may not be completely operational.

Moved Councillors Foster/Wilkinson and Resolved:

“That the Service Delivery Committee receives the ‘Operations Update – Water & Waste’ report dated 1 September 2022.”

5. INFRASTRUCTURE STRATEGY UPDATE

The Infrastructure Strategy Manager submitted a report advising on matters within the Department.

There was discussion on the following –

- Item 3.4 – Milton to Waihola Pipeline
- Item 3.1.2 – Greenfield Bore Replacement and Potential Land Purchase – looking to purchase an additional 1-2 ha. approx. to future proof the borefield.
- Discharge to water and discharge to land options – final report is not completed yet.
- Biofiltro compliance was discussed in-depth.

Moved Councillors Finch/Herbert and Resolved:

“That the Service Delivery Committee receives the ‘Infrastructure Strategy Update’ report dated 1 September 2022.”

6. CAPITAL DELIVERY UPDATE

The Group Manager Service Delivery submitted a report advising on matters within the Department.

There was discussion on the following -

- Balclutha Toilets – can the current toilets be relocated to the Balclutha Lawn Cemetery as the existing one is not desirable?
- Chatham St/Sheerness St Slip tender price – waiting on confirmation from Waka Kotahi of pricing. Possibility this may not be resolved until the new year.
- The Nuggets Road slip – when is this likely to get fixed? Needs a resource consent as it is in the coastal marine area. Process has been extended due to all the additional reports that need generated – eg. effect on local environment (birds, mammals).
- Moa Flat Treatment Plant – how is the trial period going for meeting the drinking water standards? Still under proving period.
- Taylor Park cabins – how are these progressing? Delayed due to covid, CDC contribution is the materials. First unit is built and will be onsite soon.
- Dog Pound storage – will be used for project materials, overflow from other storage areas.
- Lack of tenders for projects is a concern and unlikely to improve in the near future, although this can fluctuate quite quickly. Staff are looking at alternative ways to package future tenders.
- Contract 825 – Box Culverts – consents are with ORC, limited time to work in the waterway. Still in discussion with ORC but expect to get the go ahead shortly.

Moved Councillors Finch/Herbert and Resolved:

“That the Service Delivery Committee receives the ‘Capital Delivery Update’ report dated 1 September 2022.”

7. COMPLIANCE UPDATE REPORT

The Group Manager Service Delivery submitted a report advising on all compliance-related issues across the Department.

Updates were provided as follows -

- BWN lifted for Tuapeka West scheme.
- Glenkenich plant to be commissioned later in the year.
- New Drinking Water Standards – report to Council to come.

- I&I - are there any fines likely from ORC? CDC staff advised we are getting abatement notices that will need to be addressed.
- Milton WWTP – new motors and gearboxes have been installed on the trickling filter arms.

Moved Councillors Payne/Felts and Resolved:

“That the Service Delivery Committee receives the ‘Compliance Update’ report dated 1 September 2022.”

8. 2022 RURAL WATER SCHEMES ANNUAL MEETINGS

The Service Delivery Administrator submitted the minutes from the 2022 Rural Water Schemes Annual meetings for noting.

Moved Councillors Cowie/Vollweiler and Resolved:

“That the Service Delivery Committee receives the ‘2022 Rural Water Schemes Annual Minutes’ for noting.”

The meeting closed at 2.38pm.

Confirmed

Bruce Graham
CHAIRPERSON