

# CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Service Delivery Committee will be held in the Tyrone McElrea Lounge, Cross Recreation Centre, 18 Glasgow Street, Balclutha on Thursday 22 July 2021, following the Corporate & Property Committee meeting.

Steve Hill  
**CHIEF EXECUTIVE**

## Committee Members

Councillor Bruce Graham (Chairman)  
Councillor Dane Catherwood  
Councillor Stewart Cowie  
Councillor Wayne Felts  
Councillor Gaynor Finch  
Councillor Mel Foster  
Councillor John Herbert  
Councillor Lloyd McCall

Mayor Bryan Cadogan  
Councillor Alison Ludemann  
Councillor Ken Payne  
Councillor Carol Sutherland  
Councillor Jo-anne Thomson  
Councillor Bruce Vollweiler  
Councillor Selwyn Wilkinson

# SERVICE DELIVERY COMMITTEE

## 22 JULY 2021

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### APOLOGIES

*There were no apologies at the time of printing this agenda.*

### DECLARATIONS OF INTEREST

*No declarations of interest advised at the time of printing this agenda.*

Item	Page #	Title
1.	4	<b>Stock Underpass Exemption – Tablelands Dairy Ltd</b> <i>(For the Committee's Decision)</i> The report advises of a request received for a stock crossing permit and recommends the granting of a new stock underpass exemption.
2.	18	<b>Central Balclutha Service Lane Report</b> <i>(For the Committee's Decision)</i> The report presents options regarding the operation of the service lane from George Street to Elizabeth Street.
3.	22	<b>Organisational Performance Report</b> <i>(For the Committee's Information)</i> The report contains information on service request responsiveness.
4.	27	<b>Group Manager's Update</b> <i>(For the Committee's Information)</i> Sets out Service Delivery activities since the last meeting of the Committee, including an update on staffing issues within the department.
5.	29	<b>Operations Update – Transportation and Facilities</b> <i>(For the Committee's Information)</i> Reports progress on transportation and facilities matters within the department.
6.	33	<b>Operations Update – Water and Waste</b> <i>(For the Committee's Information)</i> Reports progress on water and waste matters within the department.
7.	39	<b>Infrastructure Strategy Update</b> <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
8.	43	<b>Capital Delivery Update</b> <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
9.	50	<b>Compliance Update Report</b> <i>(For the Committee's Information)</i> The report provides updates on compliance-related issues across the Service Delivery Department.

<b>10.</b>	<b>58</b>	<b>Community Projects Update Report</b> <i>(For the Committee's Information)</i> The report provides an update on various Community Projects and requests a budget decision.
<b>11.</b>	<b>70</b>	<b>2021 Rural Water Scheme Committee Minutes</b> <i>(For the Committee's Information)</i> Minutes of the meetings of the 2021 Rural Water Scheme Committees.

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# Service Delivery Committee

## Item for DECISION

<b>Report</b>	Stock Underpass Exemption – Tablelands Dairy Ltd
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	1
<b>Prepared By</b>	Henri van Zyl – Transport & Facilities Operations Manager
<b>File Reference</b>	522584

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### REPORT SUMMARY

The report advises of a request received for a stock crossing permit and recommends the granting of a new stock underpass exemption.

### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Stock Underpass Exemption – Tablelands Dairy Ltd report.**
- 2 That the Service Delivery Committee grants/does not grant a Stock Underpass Exemption for Tablelands Dairy Ltd farming operation on Bruce Road to be reviewed together with the balance of all the other Stock Underpass Exemptions which expire on 1 December 2025.**

### REPORT

#### 1 Background

Council's Roading Bylaw and Policy on Stock Crossing, Races on Road Reserve and Stock Underpasses were adopted in 2008. Since then, new dairy conversions and expansions operating on opposite sides of a road have been required to install stock underpasses.

The Service Delivery Committee has the ability to grant exemptions from this requirement on roads where the Annual Average Daily Traffic (AADT) is less than 500 vehicles.

Re-assessment of exemptions are done on a three-yearly basis, however if the stock crossings continue to be operated in accordance with the permit conditions this could be extended to a five-yearly basis so that good operators have more security. Where there are repeat complaints or breaches of the permit conditions these permits will be reviewed as soon as practicable through the Service Delivery Committee and exemptions may be revoked within the exemption period.

## **1.1 New Stock Underpass Exemption – Bruce Road**

A request has been received from Andrew and Bridget Speight trading as Tablelands Dairy Ltd for a new stock crossing on Bruce Road. Bruce Road is a local unsealed road and has an AADT of 109.

The crossing is required for the movement of stock as the Otago Regional Council have raised concerns regarding the use of the current underpass during weather events. The crossing will be used when bringing the cows to the milking shed only which is between the hours of 4.30 – 5.15am and 1.30 – 2.15pm approximately and will only be used when cattle are under control of the drover. Temporary electric tapes will be used, and these are designed to lay flat on the road and will be removed after each crossing. The stock crossing does not impede any roadside drainage or cause runoff to be diverted to the road. Folding signage is already in place and these will be folded down when the crossing is not in use.

In view of the low traffic volumes and taking Council policies into consideration, it is recommended that a Stock Underpass Exemption be granted to Tablelands Dairy Ltd expiring on 1 December 2025, and that a Stock Crossing permit be issued for the same period.

## **2 Strategic Goals and Outcomes**

This report contributes towards the following Community Outcome:

Roading infrastructure that sustainably supports the community and economy.

## **3 Assessment of Options**

Options for Council to consider include:

1. Approval of a Stock Underpass Exemption expiring on 1 December 2025 in line with all other stock underpass exemptions; or
2. Refusal of the request for exemption

If a crossing site is not operated appropriately then it can come back to the Service Delivery Committee for review at any stage.

## **4 Consultation**

This matter has a low level of significance other than those in the immediate vicinity. Council already has a sound understanding of the views and preferences of those likely to be affected or interested in the matter.

## **5 Policy Considerations**

Roading Bylaw 2008 part 2 “Stock Movement”, 02-01-013 “Policy on Stock Crossings, Races on Road Reserve and Stock Underpasses.

## **6 Legal Considerations**

Not applicable.

## 7 Financial Impact

If the exemption is not granted and a stock underpass is required to be installed, then under the current policies Council may contribute a portion of the cost of an underpass from the Low Cost Low Risk Roding budget towards this. This would need to be accommodated from existing budgets.

## 8 References – Tabled/Agenda Attachments

A map and photos are appended to this report.

### **Stock Crossing of Bruce Road Tablelands Dairy Ltd.**

#### **Signs**

There are two TW-6A cattle stock crossing signs in place for the stock crossing. These signs are folding signs and will be folded down when the crossing is not in use. The signs are located (see pictures with measurements) 110m from the crossing heading north and 158m from the stock crossing heading south. The sign posts are set back from the gravel verge edge within the 1-2m requirement.

#### **Stock Crossing**

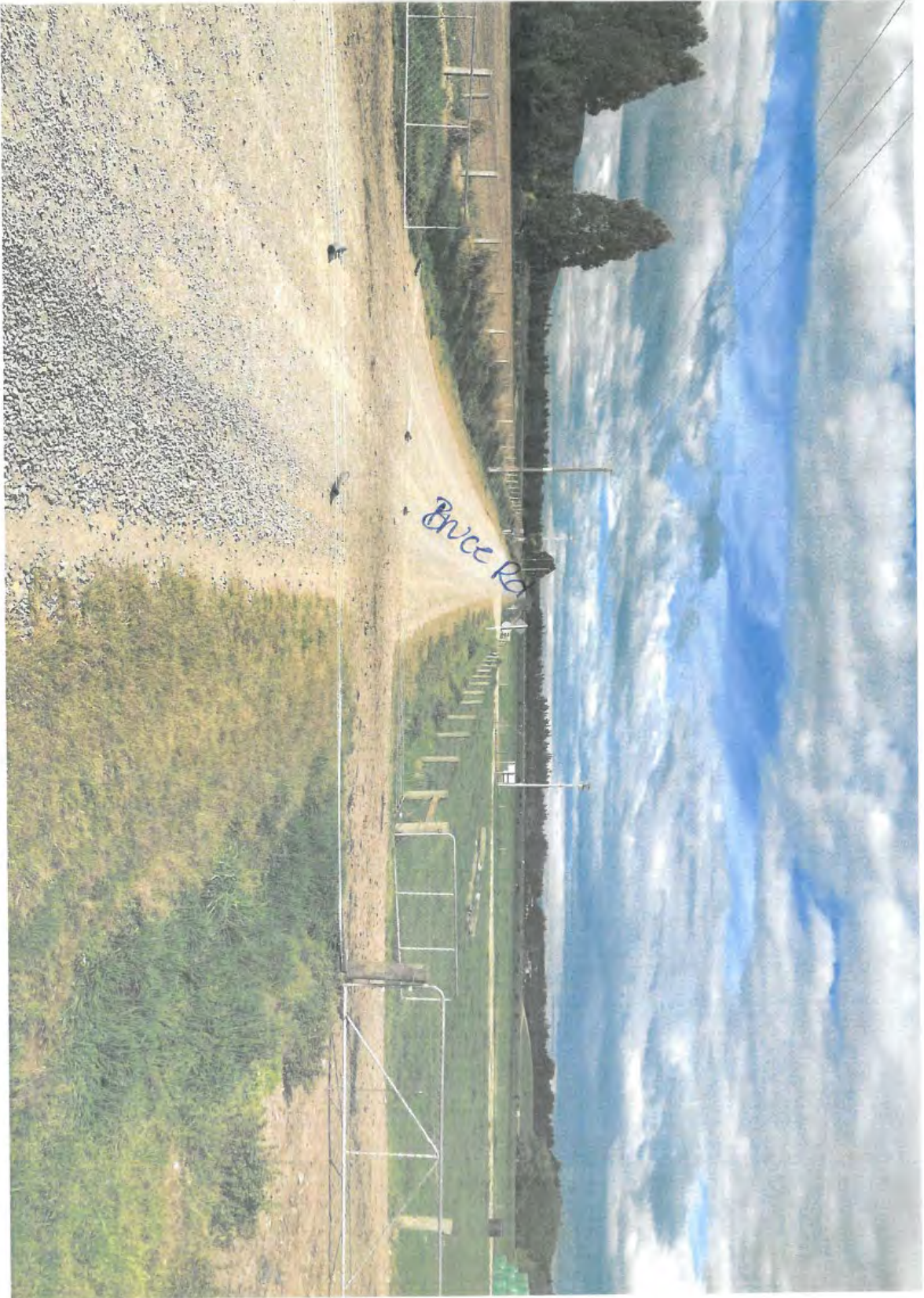
There are double wire gates in place on the edges of the stock crossing. The entrance to the race consists of hardfill material with cambered free draining profile. The temporary electric tapes are designed to lay flat on the road spanning from either race entrance. These tapes will be removed after each crossing. The stock crossing does not impede any roadside drainage or cause runoff to be diverted onto the road. The stock crossing will only be used when cattle are under control of the drover. It will be used when bringing cows to the milking shed only. These times are roughly between 4:30-5:15am and 1:30-2:15pm. The farmer will endeavour to keep the crossing clean of any or excessive debris.

#### **Procedure**

- Release cows from paddock. Allow them to group and race exit with gate closed.
- Open stock crossing signs. Monitor traffic flow.
- Set up crossing if road is clear.
- Open race gates and allow cows to begin to cross.
- Continue to monitor crossing, traffic and keep cows moving across road crossing.
- Once cows have finished crossing, remove the temporary electric tapes from the road, close the race gates, remove any debris from the road, and fold up the stock crossing signs.

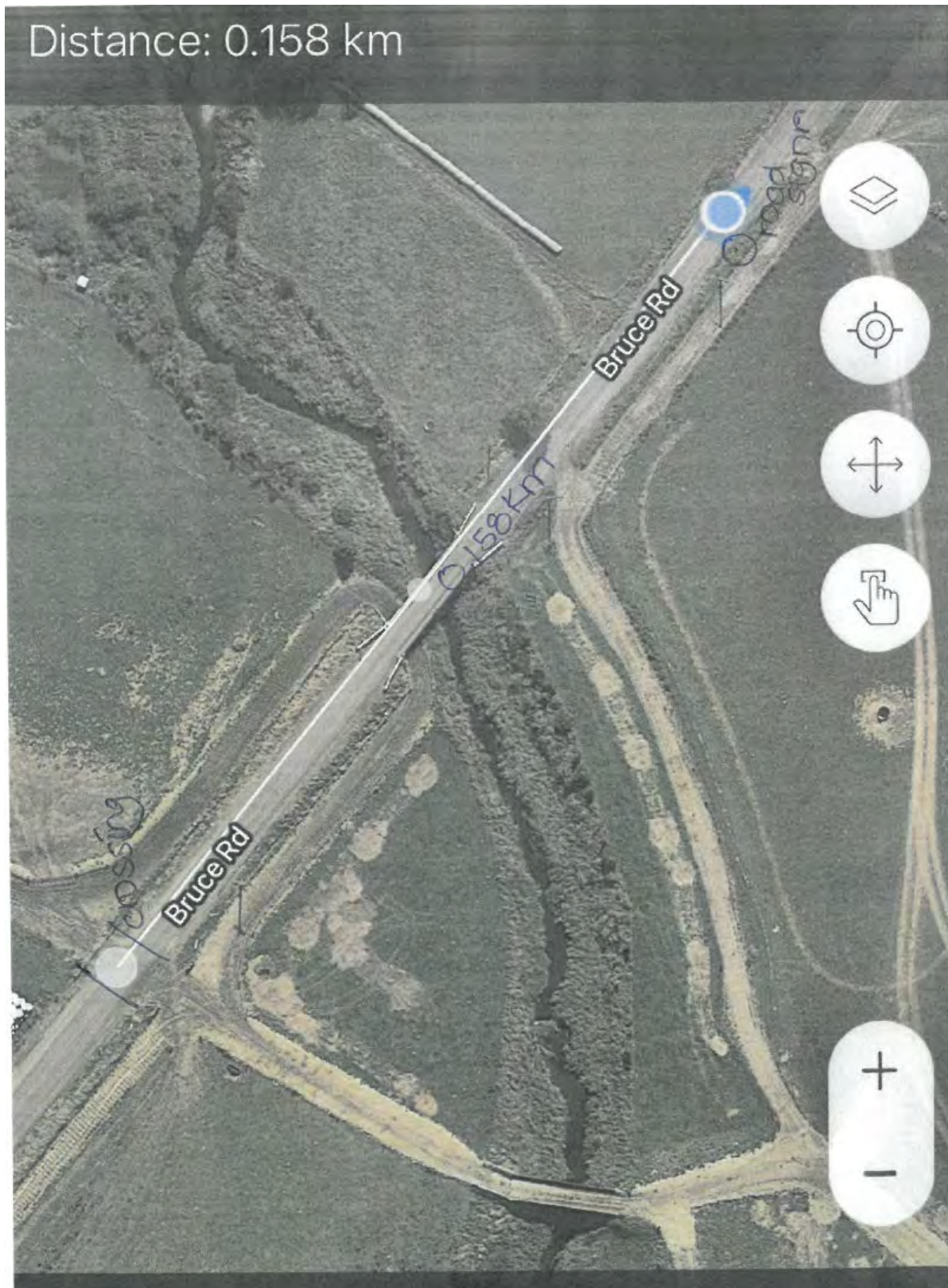
**Tablelands** 15 November 2020

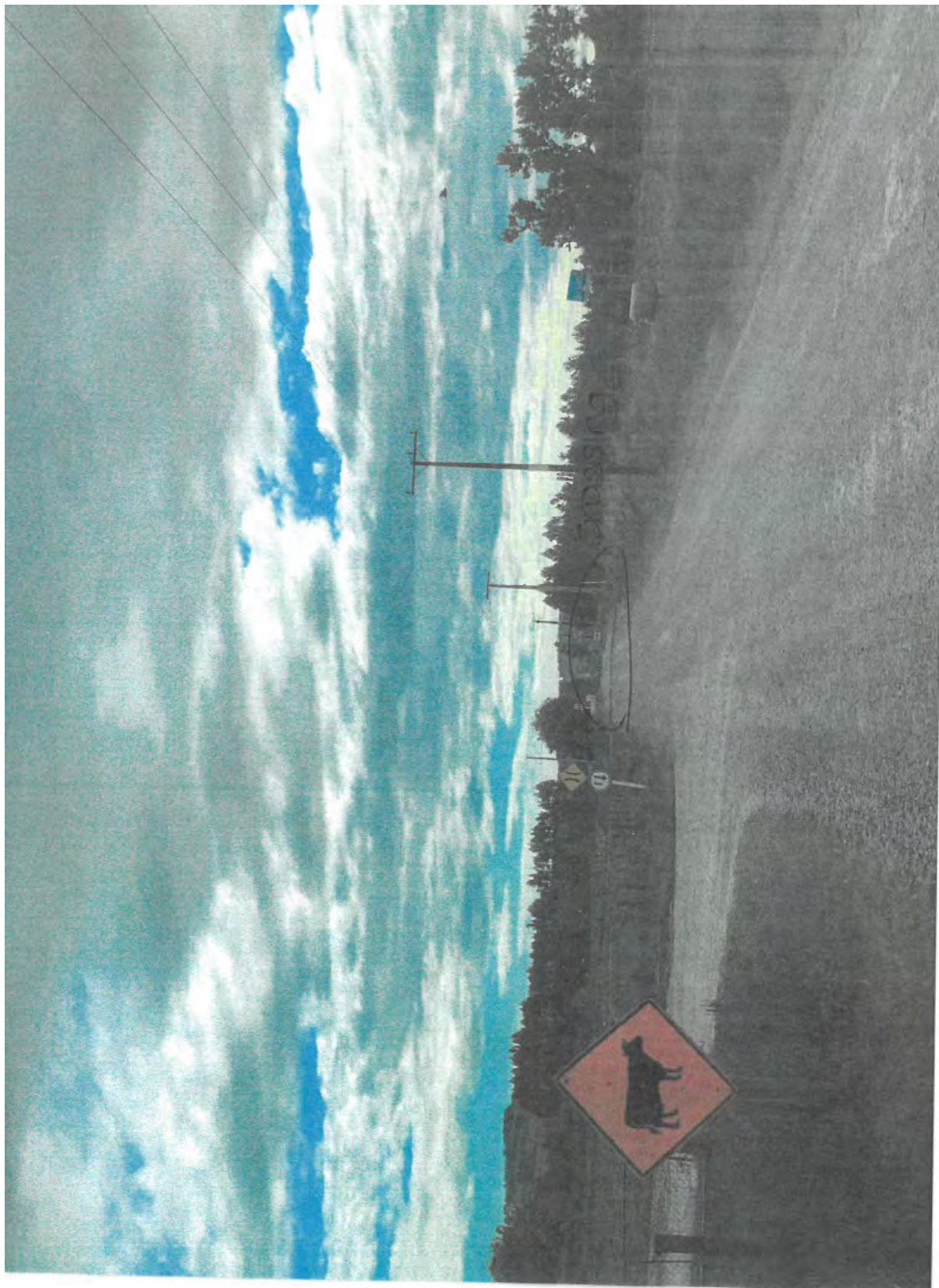














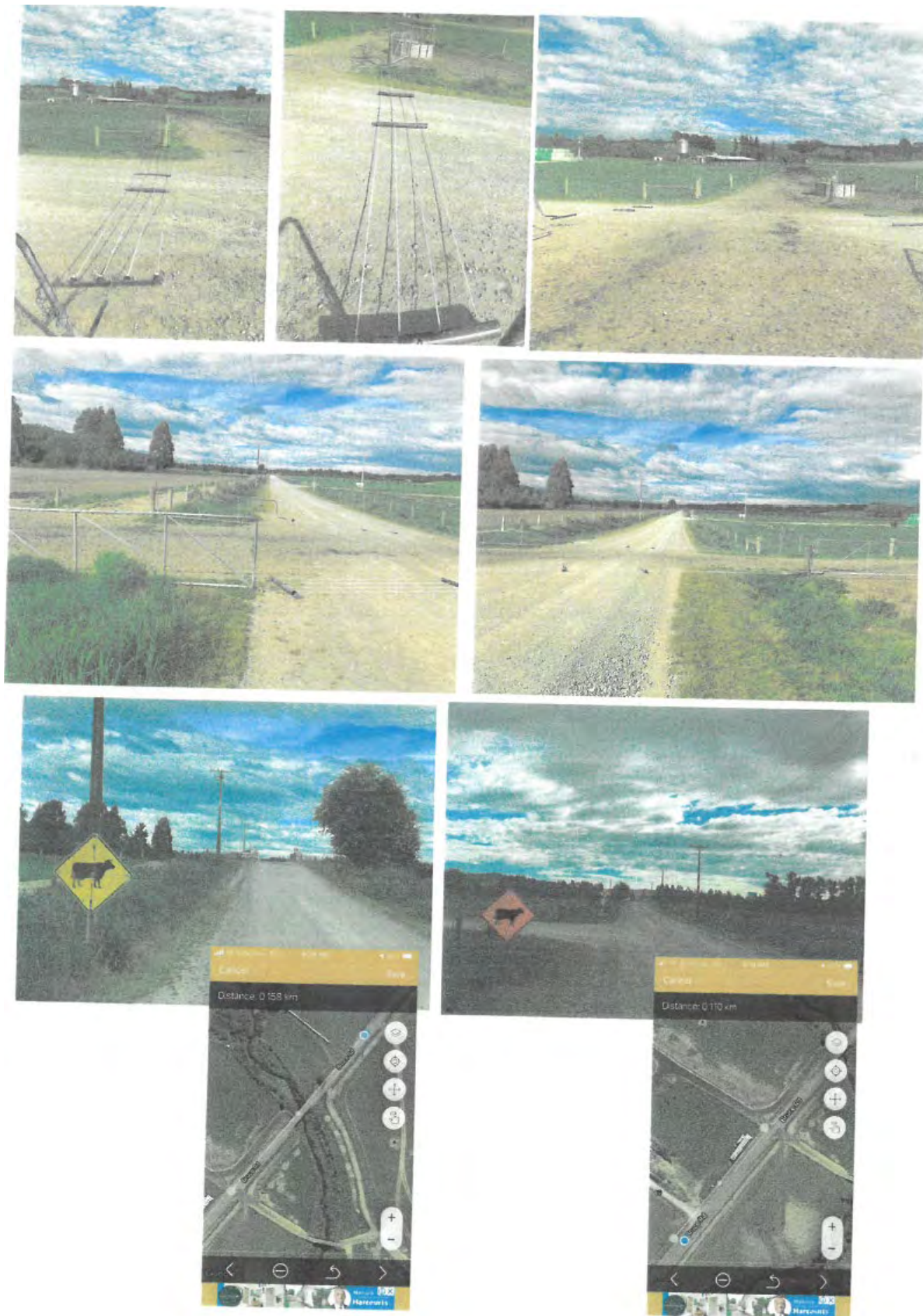












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# Service Delivery Committee

## Item for DECISION

<b>Report</b>	Central Balclutha Service Lane Safety Improvement Options
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	2
<b>Prepared By</b>	Henri van Zyl – Transport & Facilities Operations Manager
<b>File Reference</b>	527620

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### REPORT SUMMARY

The report presents options for the Committee's consideration regarding the operation of the service lane from George Street to Elizabeth Street.

### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Central Balclutha Service Lane Safety Improvements Options report.**
- 2 That the Service Delivery Committee approves/does not approve a three-month trial at the Balclutha Central Service Lane of:**
  - i. One way out access only to George Street, OR**
  - ii. Service Vehicles Only from either direction for a length of 22 metres with removable barriers during deliveries.**

### REPORT

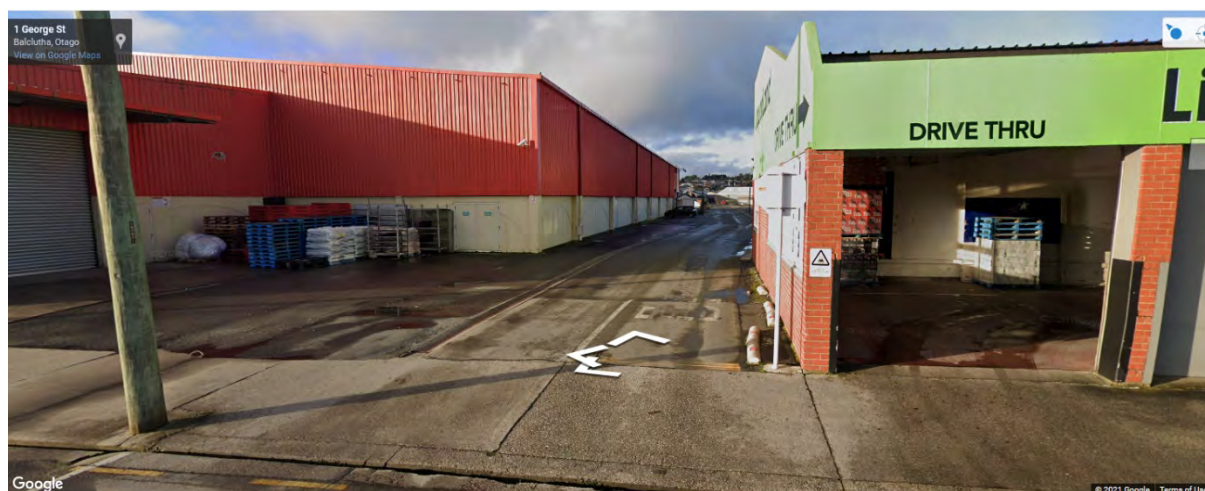
#### **1 Background**

With the projected increase in traffic generated by the proposed new toilets and following discussions with local retailers regarding safety issues around the interaction of service vehicles/forklifts and the public, there has been a request to consider options for the use of the service lane. The intention of a service lane is for service vehicle access for businesses and not primarily a thoroughfare for the public. This report considers changes to the operation of the service lane at the George Street end to improve safety by reducing the number of interactions with large delivery vehicles. This will have an impact on how the public will be able to use the service lane entrance for both pedestrians and non-service or delivery vehicles.

The area that has the main safety concerns is shown in Figures 1 & 2 over the page.



**Figure 1 – Aerial view of Central Balclutha Service Lane showing main conflict area**



**Figure 2 - View of Service Lane Entrance from George Street**

## **2 Strategic Goals and Outcomes**

This report contributes towards the following Community Outcome:

Roading infrastructure that sustainably supports the community and economy.

## **3 Assessment of Options**

There are a number of options for Council to consider and it is recommended that any changes are implemented as a trial that would last for up to 3 months. This would allow the impact of any changes to be considered before any permanent changes are made both in terms of the improvement in safety and impact on the public use of the

area. At present there is an expectation by the public to use the service lane, even when deliveries are being unloaded, and this has caused conflict between the public and business operators. If a trial is causing major issues, it could be changed or removed earlier than the 3-month period. Some of the options below could be cumulative with additional restrictions being added if the trial does not achieve the desired objectives. Any additional restrictions would be brought back to Council unless there was an immediate safety concern.

The options identified include:

**a) Status Quo**

Leave as is, with public access during the loading and unloading of goods and use of cones to make other traffic aware of these activities. This does not address the current safety concerns with forklifts working in an area accessible by public. Conflict has also arisen in the past when an area is coned off and there have been reports of aggression directed at forklift operators for blocking access. This does not address the safety concerns that have been identified but has the least impact on public access, noting again that a service lane is not primarily a public thoroughfare.

**b) One way out access to George Street**

Restrict the western exit of the service lane to one way near the George Street end – approximately 22 metres. This option would decrease the number of public using the service lane but would still leave pedestrian access with the potential for forklift/public interaction and the access issues as identified currently.

**c) Service Vehicles only**

The closure of the service lane to public use for both pedestrians and vehicles other than for service/delivery vehicles. This option would be the best option to totally separate the public and the delivery vehicles. This will be the safest option to consider given that there will be removable barriers in place to improve compliance, but this may be inconvenient for delivery vehicles. There may also be some push back from the public on not being able to use the service lane as a thoroughfare. This arrangement might have a flow on effect on other access roads in the area but would need to be absorbed by those alternative routes. This option is likely to have a detrimental effect on businesses that have frequent small vehicle trips, i.e. NZ Post depot and courier deliveries.

**d) Service Vehicles only and One way out access to George Street**

This would be a combination of Options B and C. This would lead to reduced public traffic in this area, but enforcement may prove to be difficult, and a Bylaw process may be required after a trial. This option allows for almost unrestricted one-way access for service vehicles and there would be less potential for conflict from the public when their access is blocked by trucks and/or cones as they are not allowed to use this exit. If the public are not

allowed to use this access at all then the one-way restriction may not be needed to achieve the desired safety outcomes.

The level of restriction on public access from these options is cumulative and it is recommended that as it is a trial a lesser level of impact on public use is considered before a more restrictive approach, i.e. Option B.

The restriction to service vehicles only could be considered as a further trial if sufficient safety improvements are not realised with the initial trial, i.e. Option C. The retailers immediately impacted have indicated that they prefer Option D, however, one way access may not be required if this entrance is restricted to service vehicles only.

#### **4 Consultation**

Council staff have had discussions with The Warehouse, Johnston Electrical, Liquor Land and the owner/operator of the building that NZ Post work from. All are in favour of some change and are indicating that they prefer one way and access for service vehicles only.

There has been no consultation with the public and wider businesses in this area at this stage.

#### **5 Policy Considerations**

There are no specific policy considerations that apply to this report.

#### **6 Legal Considerations**

At present this is a legal road. At the end of the trial period changes to the status of the road or a bylaw process may be required for them to be enforceable in the longer term. This is currently a road and is eligible for NZTA funding. If the road was stopped then any renewal or maintenance work would be an unassisted cost in the future. Further work would be required on enforcement options, and this could be undertaken during the trial period.

#### **7 Financial Impact**

The costs associated with a trial will be able to be accommodated within existing budgets. Future cost implications will need to be assessed depending on the preferred option.

#### **8 References – Tabled/Agenda Attachments**

Not applicable.

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## Service Delivery Committee

### Item for INFORMATION

<b>Report</b>	Organisational Performance Report – Service Delivery
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	3
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	527245

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### REPORT SUMMARY

Customer Service Reporting (CSR) has been set up for the following activities:

- Water
- Roding
- Greenspace
- Kerbside

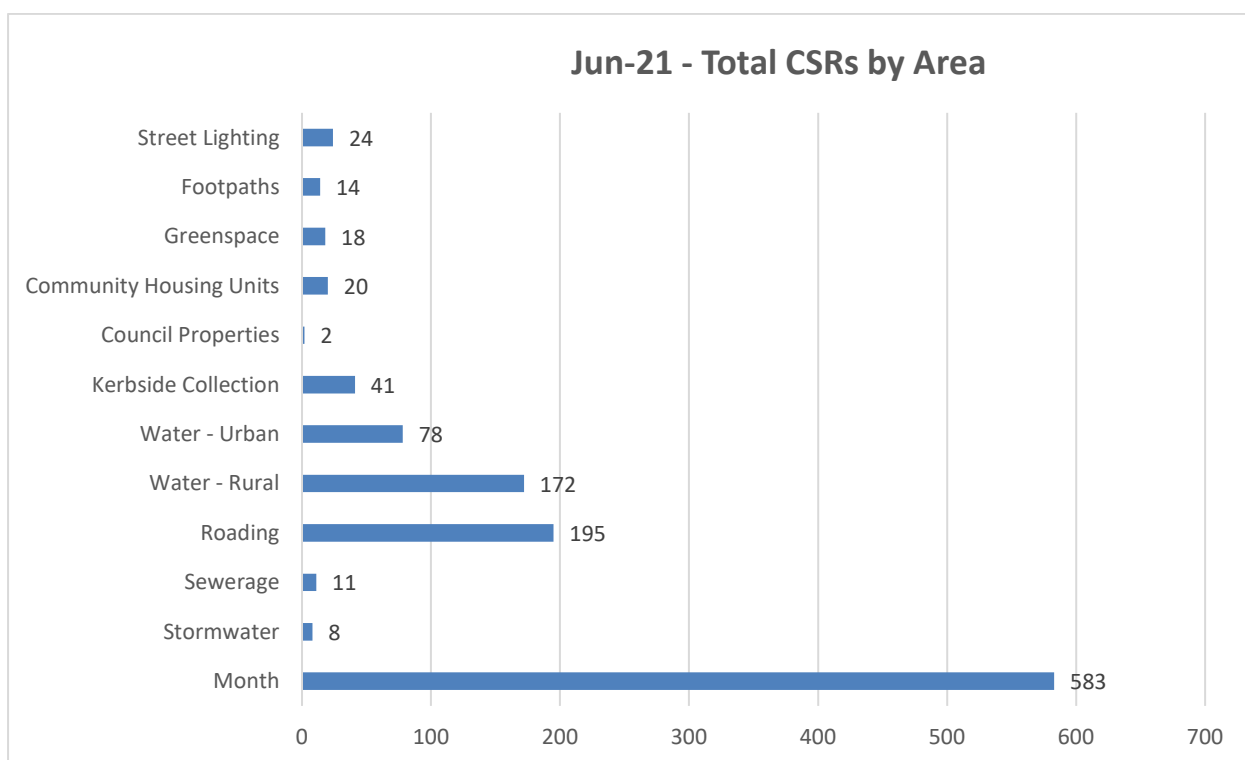
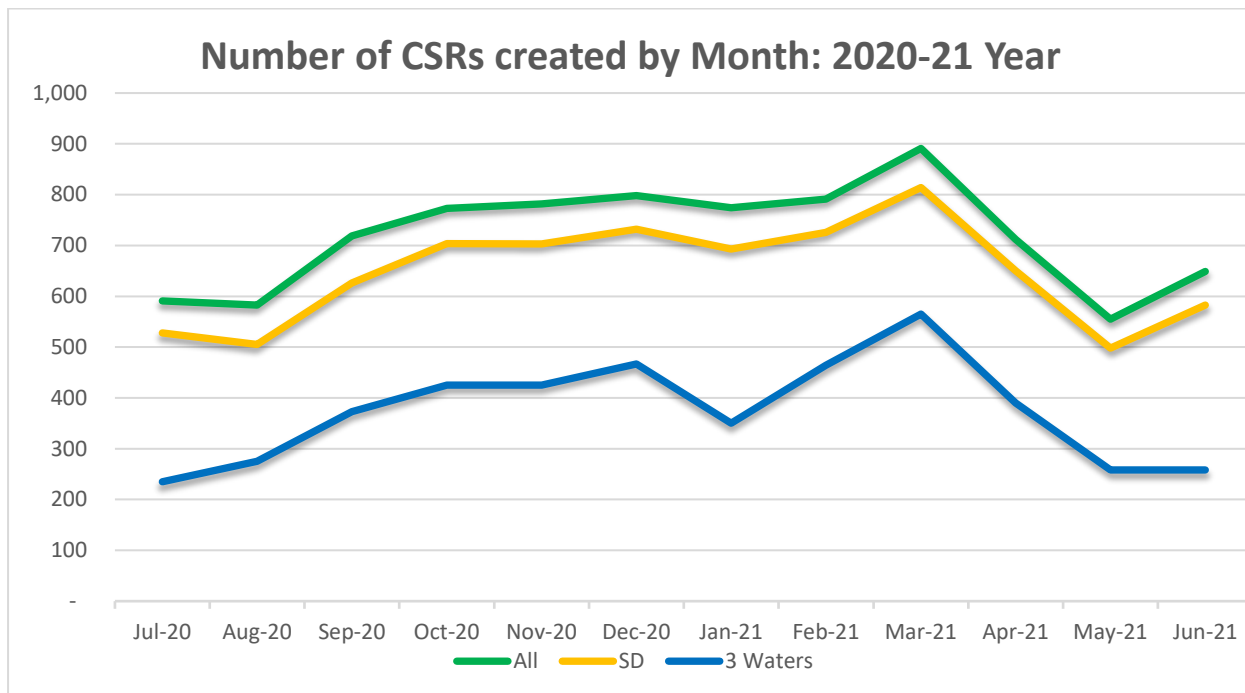
The report contains information on:

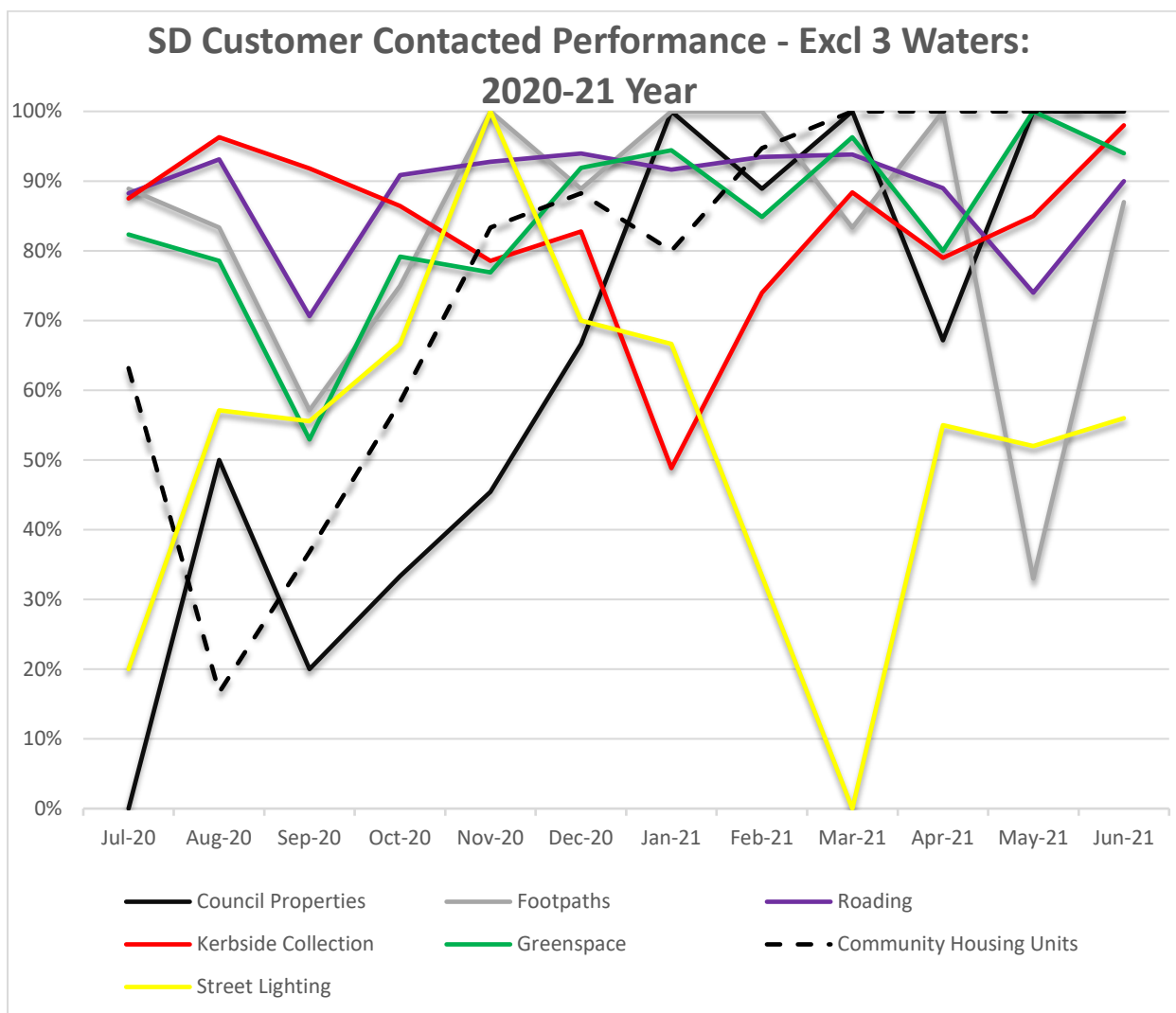
- How soon customers are being contacted in respect of service requests.
- How contractors or staff are performing against contracted response times.

Significant improvements have been made in the streetlighting space and work is underway on rectifying faults across the district. We expect to see this significantly improve in the new year on an ongoing basis now a contractor is in place.

### RECOMMENDATIONS

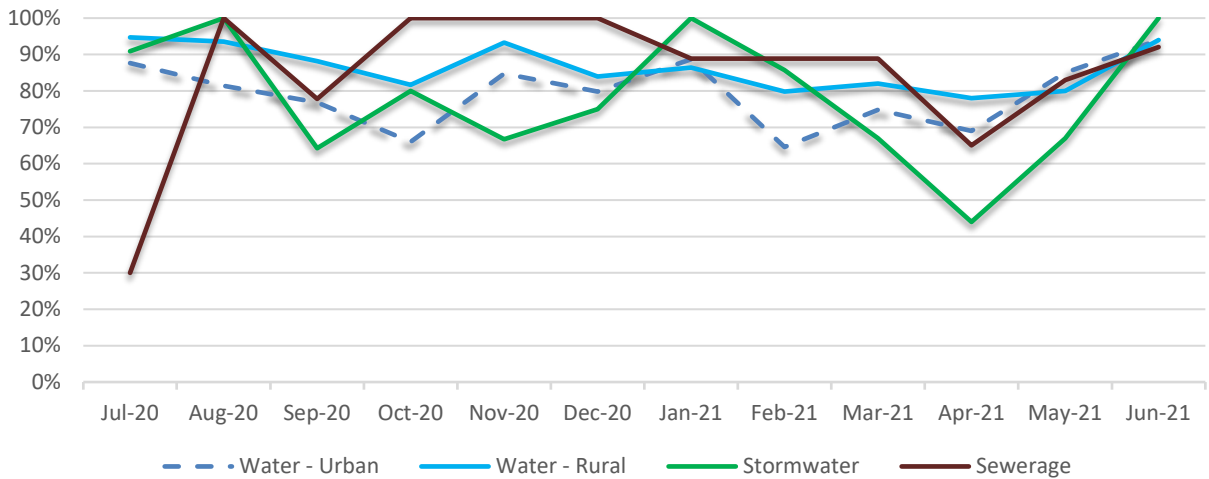
- 1. That the Service Delivery Committee receives the Organisational Performance Report.**



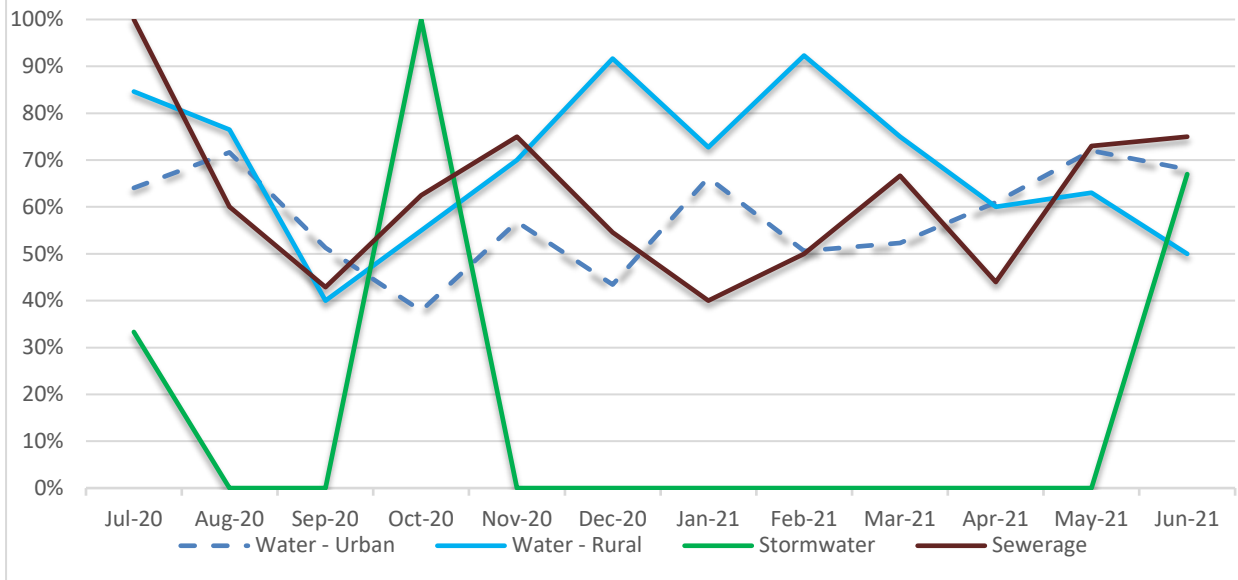


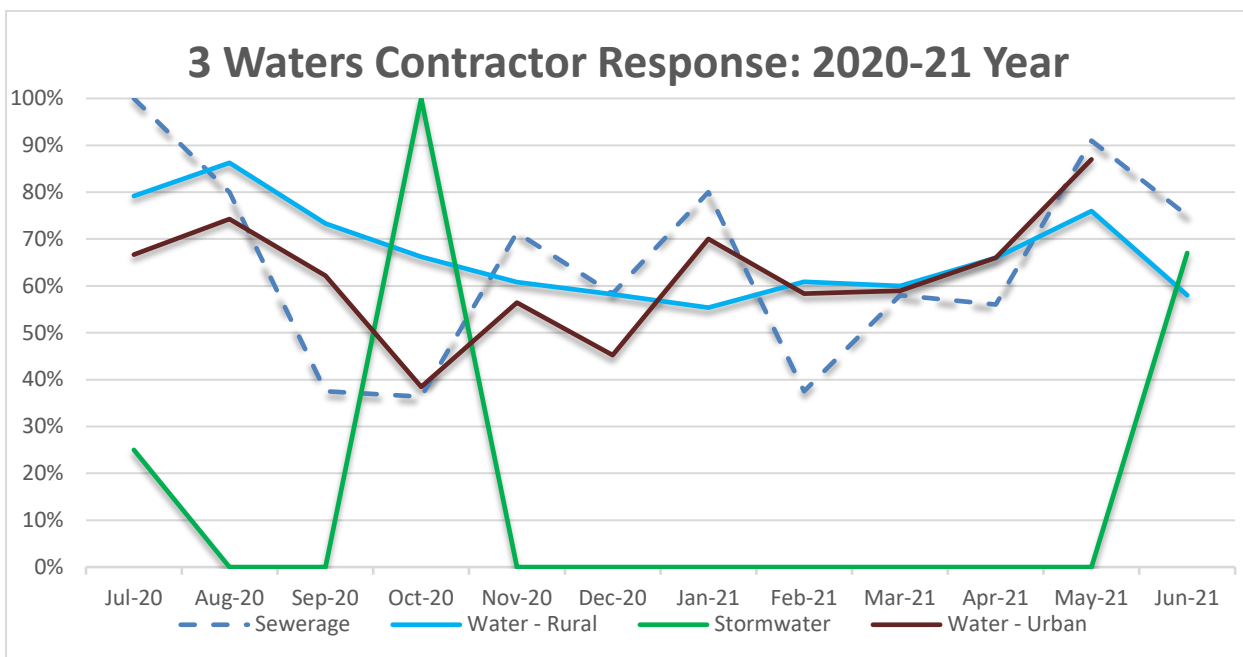
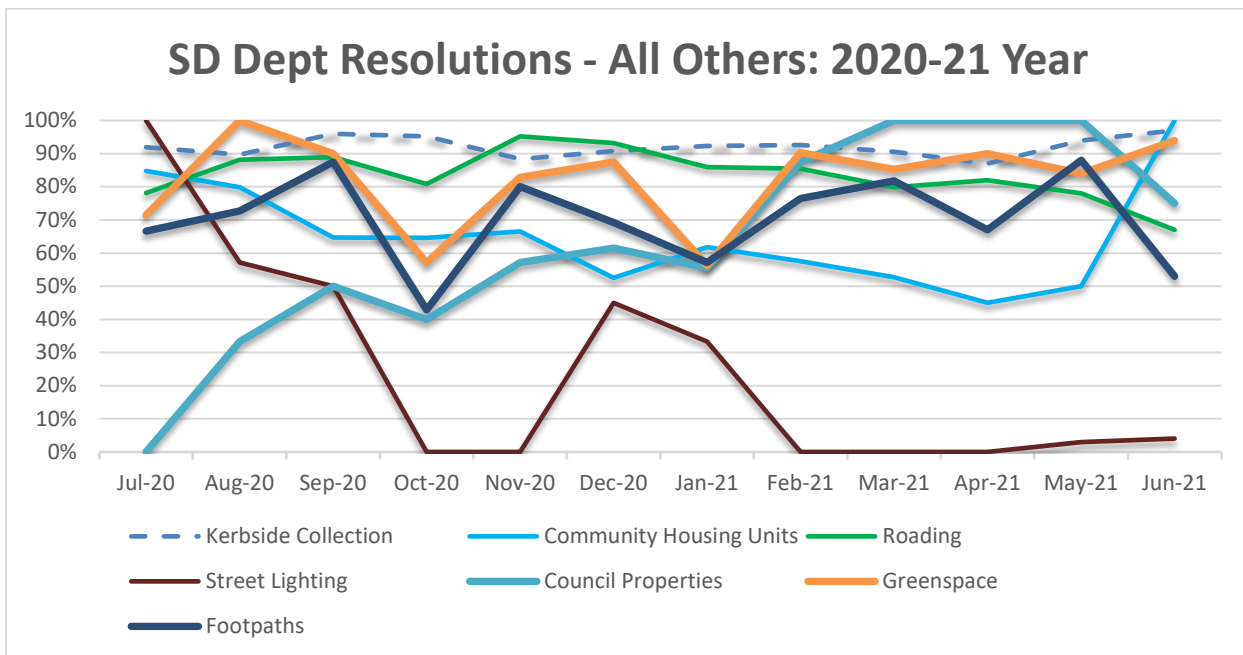


### SD Customer Contacted Performance - 3 Waters: 2020-21 Year



### 3 Waters Resolutions: 2020-21 Year





# Service Delivery Committee

## Item for INFORMATION

<b>Report</b>	Group Manager's Update
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	4
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	527246

### REPORT SUMMARY

The report sets out my activities since the last meeting of the Committee.

### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Group Manager's Update report.**

### REPORT

#### 1 Activities Since Last Meeting

Date	Activity
14 June	Zoom Meeting – Citycare
15 June	Zoom Meeting – Waka Kotahi NZ
15 June	Job Interview – Contract Supervisor
17 June	CCH Landscaping & Civil catchup
17 June	Balclutha Riskscape Teams meeting
17 June	Three Waters Reform & Climate Change Workshop
21 June	New Roding Contract Optioneering Meeting
22 June	PCG Meeting
23 June	Framework Hui
24 June	Council Meeting
25 June	Mallard Drive discussion
25 June	Crookburn Road discussion with residents
30 June	2021/22 Project Setup Meeting
30 June	Meeting with ENGEO
5 July	Job Interview – Project Engineer
6 July	Water Maintenance Contract Workshop

7 July	Community Board Meetings
8 July	Three Waters Zoom Meeting
8 July	Wastewater Discussion
13 July	Meeting with Downer Regional Management
15 July	Balclutha Joint Control Sub-Committee Meeting
20 July	PCG Meeting
22 July	Standing Committees

## **2 Work in Progress**

### **2.1 Staffing**

There are still a small number of vacant positions within the Service Delivery Department. Vacant positions are being reviewed and tweaked to ensure they have the best chance of being filled and meeting the needs of the department moving forward. An update is expected to be able to be provided at the meeting.

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## Service Delivery Committee

### Item for INFORMATION

<b>Report</b>	Operations Update – Transportation & Facilities
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	5
<b>Prepared By</b>	Henri van Zyl – Transport & Facilities Operations Manager
<b>File Reference</b>	527247

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#### REPORT SUMMARY

The report details items from the Operations Transportation & Facilities Team that are for information only.

#### RECOMMENDATIONS

- 1. That the Service Delivery Committee receives the Operations Update - Transportation and Facilities report.**

#### REPORT

##### 1. Roading

We have completed the current financial year cycle. With our wider team consisting of the internal CDC team, the contractor - SouthRoads Ltd, and the road users, we have achieved a great outcome by making the most of the available subsidy from Waka Kotahi NZ.

We received some early in the season snow towards the end of June, and below are some stunning photos of our network.



*Dunrobin Road*



*Rankleburn Road*

We are progressing on the optioneering stage of the development of our new roading maintenance contract. We are developing the business cases for the loose standing items to determine what aspects are bundled together and what is kept separate. It is important that we approach it in this manner, so that we do not have a predetermined outcome in mind but go through the process and have an outcome that would work for us.

## **2. Greenspace**

Maintenance of grounds and gardens is continuing weather permitting. Rose pruning has been completed.

## **3. Swimming Pools**

We have welcomed Jessica Holland (who we had taken on in a casual capacity in May) and Alicia Gillies (who has worked seasonal at Milton Pool for 4 seasons) into permanent full-time lifeguards at Balclutha Pool.

The Balclutha pool will close on 24 July with an expected reopening date of 16 August for our annual maintenance.

## **4. Community Facilities**

We have two Community Housing Units with termination of tenancies – Toshvale in Balclutha, and Kaitangata. The extractor fans (bathroom and kitchen) for Healthy Homes have been completed at one vacant Naish Court flat with a new tenancy starting on Friday 9 July. The second vacant Naish Court flat will be completed this month along with the Toshvale flat.

All Community Housing Unit heat pumps have been serviced and Brian our maintenance person is installing draught door stops to meet the draught stopping standard for Healthy Homes.

Healthy Homes Assessments will be completed by a specialised property compliance company as vacant flats are upgraded for ventilation and draughts. Any new tenancy is required to be certified that it has been inspected and meets the compliance requirements of the Residential Tenancies (Healthy Homes Standards) Regulations 2019. If we do not meet these standards, we have 90 days from the commencement of the tenancy, but this course of action is extremely inconvenient for tenants and is our least preferred option.

## **5. Road Safety**

Three new Billboards have been installed in high visibility and traffic areas around the district. These will be changed in summer to reflect the new seasons. They are sited at Papatowai/Chaslands, Owaka Highway (Telford area) and Clutha Valley Road.



*New Billboard on Telford/Owaka Highway and one of our Drive My Life participants (from Lawrence) with her new licence*

Last weekend was a Drive My Life Learners Licence weekend with 12 participants from Lawrence, Milton, and Balclutha. This was great with all passing – we have 2 still to sit - 1 with ID problems and 1 a re-sit.

A meeting was held last week with Lydia Newlands (Programme Delivery Lead for SADD from Christchurch) and SOHS Students Against Dangerous Driving. This was to encourage them to begin some road safety educational and fun learning opportunities for their schools and to let them know we would be there to support them.

Road Safety Week we had a Primary schools colouring in competition and Design a road safety poster comp for the older and high school students. Theme was speed. We had 2 winners of the poster design comp and these have been printed and placed in all local sites/service delivery centres.

## 6. General

We have updated the current deferral of the implementation of the requirements of Temporary Traffic Management Plans (TTMP) that have been introduced by Waka Kotahi NZ.

We are working together and supporting local contractors to become compliant with the new requirements, but this is still a work in progress. There are several other councils that have taken the same route and even some private organizations and consultancies. This is encouraging for us to know that we are not embarking on this journey on our own but have wider support.

We have started working with a new streetlight provider, Aronui Power Services Ltd. This will improve the outstanding work and complete the service requests on this important part of our assets.

Before the onset of this work, the total amount of service requests was about 200 and it is now under 50 outstanding requests, including new requests received. This is a great result and effort from the whole team.



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# Service Delivery Committee

## Item for INFORMATION

<b>Report</b>	Operations Update – Water & Waste
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	6
<b>Prepared By</b>	Thyagu Gopalan – Water & Waste Operations Manager
<b>File Reference</b>	527249

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### REPORT SUMMARY

The report details items from the Operations Water & Waste Team that are for information only.

### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Operations Update – Water & Waste report.**

### REPORT

#### 1. General

##### 1.1 Internal Organisational KPIs

During the yearly performance review with staff, Internal KPIs will be prepared and agreed with individuals. These will include the site visits, H&S and contract audits and will be reported to management during the year and to future committee meetings as appropriate.

#### 2. Water Supply

##### 2.1 Boil Water Notices

A power failure at the Waitahuna WTP has caused the failure of the filter valve and this caused some untreated water to be sent out into the scheme reticulation. This boil water notice has now been lifted.

Heavy rain in the Pomahaka River catchment has meant that a Boil Water Notice has had to be put in place for the Glenkenich scheme.

Tuapeka West Scheme is under permanent boil water notice until the upgrade work is completed as described in section 2.2.

## 2.2 Water Supply improvement works.

- Tuapeka West Upgrade - Disc filter installation work is progressing end expected to be completed by July/August. This will enable us to lift the permanent boil water notice for Tuapeka West Rural Water Scheme.
- Waipahi Screen Compressor – This job is awarded now to the contractor after approval from Waipahi Scheme committee. Expected to be completed by end of August. This will help in reducing the outages during the heavy flood and blockages at the Waipahi river.
- All the Water Meter Verifications are completed now. Documents are prepared to be submitted to ORC.
- SCADA Improvement works progressing. This will reduce the number of unnecessary alarms sent to operators and improve the efficiency of attending the critical alarms.
- Tank Inspection – Glenkenich and South Bruce were recently completed. Next will be Clydevale-Pomahaka and North Bruce.

## 3. Wastewater and Stormwater

### 3.1 June/July Rainfall and Snow event and impact on Wastewater ponds

Site	Discharge Volume Compliance
<b>2002.419 Balclutha WWTP</b>	Breached consent limit 6 days due to rainfall, highest breach occurred on 19/6 with a volume of 2820 m3.
<b>2002.046 Waihola WWTP</b>	No overflow or major impact
<b>2007.090 &amp; RM17.282.01 Milton WWTP</b>	Highest discharge occurred on 26/6 with a volume of 1992 m3, this was a result of heavy rainfall. The bypass limit was not breached.
<b>RM14.001.01 Kaitangata WWTP</b>	No overflow or major impact
<b>RM13.443.01 Heriot WWTP</b>	No overflow or major impact
<b>2008.690 Kaka Point WWTP</b>	No overflow or major impact
<b>2003.680 Owaka WWTP</b>	No overflow. Breached consent limit 10 days due to rainfall and I&I, highest breach occurred on 19/6 with a volume of 544 m3. This did not breach the 720 m3 limit.
<b>2005.193 Stirling WWTP</b>	No overflow or major impact
<b>2008.308 Lawrence WWTP</b>	No overflow or major impact
<b>2005.246 Tapanui WWTP</b>	Pond Emergency overflow from 7/7/21
<b>2002.053 (RM17.092.01) Clinton WWTP</b>	No overflow or major impact

Tapanui high I&I issues have been investigated visually by lifting the manhole which identified significant amount of groundwater infiltration coming in at the section of the Boundary Street pipe as highlighted below. This is having major impact on the current pond emergency overflow event. This will be programmed in the CCTV inspection and put in as a priority in the renewal programme.



### 3.2 Site H&S Improvement work update

Below is a summary of the Health & Safety work completed to date at our oxidation pond sites.

Sites	Fencing Project	Ingress/Egress points installation (Tyre ladder)
Lawrence	Completed	Completed
Tapanui	In progress (75% complete)	Completed
Owaka	Awarded – Schedule date TBC depending on weather	Completed
Kaka Point	Awarded – Schedule date TBC depending on weather	Completed
Clinton	Nov-Dec 2021	Completed
Waihola	Completed	Completed
Balclutha	Awarded – Schedule date TBC depending on weather	Completed
Stirling	Awarded – Schedule date TBC depending on weather	Completed
Kaitangata	Awarded – Schedule date TBC depending on weather	Completed



*Waihola WWTP 1.8m deer fencing*



*Tyre Ladder (Ingress/Egress points)*



*Stirling WWTP – Trees are removed preparing for Fencing work.*

### 3.3 Inflow and Infiltration Inspection update

Inflow and infiltration visual inspection work is now completed for Owaka, Tapanui and currently underway in Milton. Quick snapshot below on the outcome for Owaka, Tapanui and Milton so far:

	Owaka	Tapanui	Milton
Status	Completed	Completed	In Progress
Total # of properties inspected	188	399	321 (30%)
Downpipes directly connected to sewer	24	47	29
Unknown (further investigation required)	18	105	85
Gully dishes non-compliance*	66	164	120

\* Gully dishes in non-compliance condition – they are too low and should be at least 100mm above the unpaved surface and 25mm above ground for concrete surface.

Letters have been sent out for Owaka. Landowners have been in touch with Council staff for possible remedial works and solutions. Letters for Tapanui are being prepared and will be sent out shortly to property owners to fix the issues that have been identified.

We have also recently appointed Helena Walker (Second year Engineering Student), who will be doing her internship with us and will be assisting Sam Anderson to progress the I&I inspection programme. We are progressing well and still meeting the programme.

#### I&I Inspection Programme:

		Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22
	No of properties														
Owaka	228														
Tapanui	443														
Milton	1068														
Lawrence	328														
Kaitangata	363														
Balclutha	2196														
Waihola	217														
Stirling	145														
KP	262														
Clinton	169														
Heriot	76														

### 3.4 Wastewater Improvements works

- Two surplus aerators from Waimakakiri District council have been procured and will be installed in Kaitangata and Waihola Oxidation Ponds.
- Pond Recirculation system has been installed at Kaitangata Oxidation Pond.
- pH system has been installed and operational at Lawrence, Kaka Point and Stirling. This will improve the compliance with discharge parameters. Tapanui and Owaka are in progress and expected to be completed by end of next month.
- Adhesion Sealing have attempted to seal the Biofiltro Bed Structure but unsuccessful at the bottom of the bed. We are looking at alternative options such as bunding.
- Concept design is being developed by Beca for repairing / replacement of Lawrence, Tapanui and Owaka wavebands. Rip/Rap system is proposed at this stage.

### 3.5 Trade Waste

The Clutha District Council has approved the fees and charges schedule for the 2021-22 rating year. Trade waste by law charges will be implemented in two stages. For the year 2021/22, the charges will be based on volume.

The volumetric charge is based on the amount used above the normal domestic allowance (1,000 litres/house/day, 1m<sup>3</sup>/d, 366 m<sup>3</sup>/year), a ratio of 0.8 of water used to wastewater produced and a cost of \$1.60/m<sup>3</sup>.

The cost per cubic metre is based on current wastewater charges and volumes. The Trade Waste Charge is in addition to Council's Uniform Annual Charge for wastewater and volumetric charges. Charging for other wastewater factors e.g., Total Suspended Solids, Biochemical Oxygen Demand etc will be implemented in 2022/23.

Trade Waste Customers will be contacted to confirm the assessment and complete the application form to issue the consents from 1 July.

## 4. Waste Management

### 4.1 Waste Free Parenting Education and Packs

Breastfeeding Support South Otago approached council looking for funding to provide every new baby in the district with a waste free parenting starter pack, like those that were provided at the waste free parenting workshops funded previously by council.

The cost of running waste free living education workshops had increased over the years, meaning for the number of residents attending the workshops the per person cost was becoming significant and the number of people reached was insignificant. Less than 50 residents were receiving waste education through this format. After discussing with Breastfeeding Support South Otago, Blessed Box and Kate Meads a solution has been developed to reach all parents of babies born in the Clutha District.

Waste free parenting packs containing 1 cloth nappy, 1 wet bag, 1 menstrual pad, 1 set of breast pads and a waste free living educational magazine along with access to one of Kate Meads 1.5 hour long pre-recorded waste free living workshops will be made available to the parents of each new baby in the district. There are approximately 200 babies born in the district each year.

The packs will be distributed to parents via the Blessed Box programme and Breastfeeding Support South Otago will provide ongoing support to any parents who would like more information or assistance with using the products.

The cost of the packs will be under \$27 each and will be distributed as part of the Blessed Box referral program. It is estimated approximately 150 packs will be given out each year bringing the total cost to \$4,027.

Distributing packs and workshop access will increase the number of residents receiving waste reduction education and strengthen the links between parents and the available support groups in the district.

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# Service Delivery Committee

## Item for INFORMATION

<b>Report</b>	Infrastructure Strategy Update
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	7
<b>Prepared By</b>	Ben Gold – Infrastructure Strategy Manager
<b>File Reference</b>	505925

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### REPORT SUMMARY

The report details items from the Infrastructure Strategy Team for information and discussion.

### RECOMMENDATIONS

- 1. That the Service Delivery Committee receives the Infrastructure Strategy Update report.**

### REPORT

#### **1 Internal Organisational KPIs**

During the yearly performance review with staff, Internal KPIs will be prepared and agreed with individuals. This will include resource consent and drinking water standards reporting and NZTA (Waka Kotahi) budget submissions and reporting. These KPIs will be reported to Council management in the first instance and through this Committee as appropriate.

#### **2 Staffing Update**

Recruitment is underway for the Asset Management Officer position, which was made vacant from Thelma Domacia's resignation. Applications for this position close on July 11.

#### **3 Community Housing Project**

The project/design brief has now been developed for the additional Community Housing units in Balclutha, Milton and Waihola.

This brief will be uploaded to GETS to invite proposals for a stage one concept design and then stage 2, design for consent and tendering. Concept designs will be reported to Council for feedback once they are received

#### 4 Water Safety Plans

The development of the Richardson North water safety plan is nearing completion. Water safety plans for Clydevale/Pomahaka, Richardson South, Glenkenich, Waitahuna and Tuapeka West are also due to be completed this year.

Water Safety Plan Implementation visits were carried out with the drinking water assessor, Citycare and Council Staff in June. Feedback was positive and updates have been made to the corresponding Water Safety plans as a result of these visits.

#### 5 Lawrence Tuapeka Reserve Management Plan

The Lawrence Tuapeka RMP was approved on 24 June by Council, with minor amendments for release for formal consultation ending 2 September 2021. Verbal submissions will be heard at the September 16 Council meeting.

#### 6 Clydevale Bore Field Development

The technical specification and design have now been completed for the production bores, one at the existing Clydevale/Pomahaka Bore field and the other to the north of Allan Grange Road for the new Greenfield scheme.

A drone survey capturing heights, measurements and contours has been completed. Pegging out of the boundaries are expected to begin this month. Procurement of a drilling contractor is now underway.

Council's consultant Beca will be visiting the site and progress the bore head/civil design of the new Clydevale-Pomahaka standby bore for Council review.

#### 7 Bulk Water Filling Station

A site has been allocated for a bulk water filling station outside the Balclutha Water Treatment Plant. Moneca Smart Hydrants have been decided upon for the site because they require minimal personnel time to inspect and maintain. They also allow for live data in which CDC can monitor exactly how much water has been taken and providing more accurate billing to the appropriate user. All users will be registered with council and have a swipe tag to access the hydrant.





Preliminary designs have been completed with detailed Civil works and technical drawings expected this week. A survey and CBR testing were carried out at the site with further site investigations ongoing.

Two stations have been ordered and are expected to arrive in 6 – 8 weeks, installation dates are yet to be confirmed.

## 8 Water Outlook Treatment Plant Maintenance Data Recording System

Progress is being made on the new data recording system for maintenance checks, calibrations and operator tests. This will be implemented through Council's Water Outlook system and will enable treatment plant operators to enter the required data through an app on their phones/tablets with all information being stored centrally in Council's Water Outlook Database.

A live trial of the system is now in progress for the Kaitangata WTP, with the treatment plant operator now entering the information directly through the Water Outlook app. Additional operator training for the system has been arranged for August and a programme for implementing this system to the remaining sites is being developed.

## 9 Financially Assisted Land Transport Programme 2018-21: Financial Year-end Achievement

Council's final claim in the amount of \$23.7M for the 2020-21 Land Transport Programme has been successfully submitted to Waka Kotahi NZ Transport Agency (NZTA). Further guidance is expected regarding the submission of a supplementary claim, amounting to approximately \$100K. This brings to closure, the 2018-21 Land Transport Programme, with summary financial results for 2020-21 as follows:

Activity		2020-21 Approved NZTA Budget	2020-21 Actual Expenditure	Variance	CDC Share
Operations, Maintenance & Renewals	LR	\$14,368,043	\$14,405,383	(\$37,340)	(14,936)
	SPR	\$276,768	\$345,252	(\$68,484)	(\$3,424)
Low Cost Low Risk Improvements	LR	\$4,152,065	\$3,919,434	\$232,631	\$93,052
	SPR	\$141,867	\$113,996	\$27,871	\$1,394
Hinahina Bridge Renewal		\$3,567,253	\$3,561,020	\$6,233	\$2,493
Emergency Reinstatement		\$850,000	\$859,771	(\$9,771)	(\$3,908)
Road Safety Promotion		\$186,431	\$175,474	\$10,957	\$4,383
Activity Management Planning		\$113,951	\$114,148	(\$197)	(\$79)
FAR Adjustment		\$259,318	\$259,318	nil	nil
LED Streetlights		\$44,375	\$43,231	\$1,144	\$172
<b>TOTAL</b>		<b>\$23,960,071</b>	<b>\$23,797,027</b>	<b>\$163,044</b>	<b>\$79,146</b>

The overall result is a \$163K (0.7%) under expenditure (CDC share of almost \$80K), as measured against the approved NZTA budget.

As is evident from the above, under expenditures occurred within both the LR and SPR Low Cost Low Risk Improvements, which is a direct result of projects not able to be completed due to weather conditions, which was a flow on effect of late tendering. Measures have been put in place to prevent a recurrence of this situation in the future.

The over-expenditure items (in red) plus \$2K for Road Safety Promotion not included in the final claim, will be the subject of a \$100K supplementary claim, as mentioned above.

It should be further noted that the budget for the Hinahina Bridge renewal has been increased by an additional \$250K, as approved by the NZTA on 7 July 2021. This increase was to deal with the addition of the cycle lane and associated widening of the causeway. The \$6K under expenditure will be carried forward to 2021/22, leaving a total budget of \$56K in 2021/22 for the completion of the project.

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## Service Delivery Committee

### Item for INFORMATION

<b>Report</b>	Capital Delivery Update
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	8
<b>Prepared By</b>	Gerry Essenberg – Capital Delivery Manager
<b>File Reference</b>	527253

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#### REPORT SUMMARY

The report details items from the Capital Delivery Team that are for information only.

#### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Capital Delivery Update report.**

#### REPORT

##### 1 Roding

###### 1.1 Contract 806 - Seal Extensions Central Section 2019/20

Whitestone Contracting Ltd has been working on Bard, Fitfiel and George Streets in Clinton with sealing to be completed after the winter. A second price for design of the slip on Chatham and Sheerness Streets has been requested.

###### 1.2 Contract 805 - Seal Extensions Southern Section 2019/20

SouthRoads have completed the sealing on Wood Street with Selsea and Brighton Streets to be sealed when weather allows.

###### 1.3 Contract 808 – Pavement Rehabilitation 2020/21

The Roding Company has commenced work on the traction seal on Mt Stuart, Akatore and Jacks Bay Roads. Sealing will occur when the weather is suitable. The Owaka Highway overlay between Glenomaru and Wright Roads will follow.

###### 1.4 Contract 811 – Kerb and Channel and Footpath Replacement 2020/21

Andrew Haulage (2011) Ltd are completing kerb and channel work on Margate Street Waihola and have commenced on Alexandra Street Papatowai. They will then undertake works in Union Street Milton in front of the High School. Drainage work and footpaths in Needles Street in Kaitangata is still programmed. Gordon Street in Balclutha is still to occur in late 2021/22.

The programmed work in Roxborough Street has been removed from the contract and is being undertaken by Roxburgh Excavation.

### 1.3 Contract 786 - Major Bridge Repairs

Andrew Haulage (2011) Ltd has completed Waitepeka Road and is working on the Hillfoot Road bridge. The Catlins Kiosk and Carpark has been added to this contract and is underway.

### 1.4 Contract 787 - Box Culvert Replacement

SouthRoads have completed all works on this contract.

### 1.6 Contract 809 - Hinahina Bridge



Figure 1 Hinahina Bridge.

The southern approach and the bridge have been sealed. There has been minimal drying on the northern approach. An official bridge opening is being planned for early August. The bridge will be restricted to light traffic only until the approaches have consolidated as these need to dry out significantly before they will be able to handle heavy vehicles. This is not an issue with the bridge but the approaches on both sides leading to the bridge.

## 2 3 Waters

### 2.1 Contract 797 – Rural Water Main Replacement

Roxburgh Excavation will now commence on Richardson South in mid-July.

**2.2 Contract 817 – Rural Water Main Replacement**

Southern Trenching and Excavation have completed the southern end of the Whitelea Road main from the bridge to Clifton Road and are working on the main back to the treatment plant.

**2.3 Contract 804 – Rural Water Main Replacement under 100mm**

Southern Trenching and Excavation have some very minor works to complete.

**2.4 Owaka Water Treatment Plant Upgrade**

Speights Drilling are still working on the borehead and pipework.

**2.5 Contract 810 – Glenkenich Water Treatment Plant Upgrade**

Pall Marshall has completed the design and is being reviewed. Delays due to supply of membranes anticipated.

**2.6 Lawrence Water Treatment Plant Upgrade**

The project is still underway.

**2.7 North Bruce Water Treatment Plant Upgrade**

Filtec has completed design and building work has commenced.

**2.8 Moa Flat Water Treatment Plant Upgrade**

Filtec has completed design and building work is to commence in August.

**2.9 Clydevale UV and Bore Upgrade**

Production bores have been designed and will be installed in due course. The bore heads on the 3 existing bores are now to be renewed in 2022/23.

**2.10 Fluoride for Urban Water Supplies**

Filtec have been advised that their price of \$433,467 has been accepted for the installation of fluoride dosing systems into the Balclutha, Milton, Kaitangata and Tapanui water supplies.

**3 Contract 814 – Council Office Alterations**

ABL continues with the replacement of the asbestos roof, the construction of the new meeting rooms and staffroom.

Work has commenced on the mechanical and electrical services.



Figure 2 New Staffroom



Figure 3 Roof Replacement.



*Figure 4 New Pods.*

#### **4 Hall Upgrades**

There are still some minor internal works to be completed on the Hillend Hall.



*Figure 5 New roof on Hillend Hall.*

The electrical work and one entranceway are still being completed on the Owaka Hall.

The work on the Waitahuna Hall is complete.

The builder for the Kaka Point Hall has received the materials and has commenced with replacement of the cladding.

## 5 Contract 812 – Mt Cooe Landfill Stormwater Diversion

Thomson Earthmoving have filled to within 3 metres of the final level at the northern end of the golf course.



*Figure 6 Work on Golf Course as part of stormwater diversion northern end.*

The cuts at the southern end, up to 10 metres, have required significant work to rip the hard rock.





*Figure 7 Work on Golf Course as part of stormwater diversion southern end.*

## **6 Resource Consents**

The Resource Consent for the Clinton Wastewater Treatment Plant is awaiting a report from the Commissioner on the sampling frequency.

The final information requested by the Otago Regional Council on the Balclutha Wastewater supply is being provided.

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## Service Delivery Committee

### Item for INFORMATION

<b>Report</b>	Compliance Update Report
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	9
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	527254

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#### REPORT SUMMARY

This report provides an update on all compliance-related issues across the Service Delivery Department. It includes information that was previously provided in both the Operations and Infrastructure Strategy reports as well as additional specific information on compliance activities.

#### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Compliance Update report.**

#### REPORT

##### **1 Water Treatment Plant Compliance Focus**

###### **1.1 ORC Water Take and Backwash Discharge Consent Compliance**

CDC have appealed to cancel the abatement notice issued for Milton WTP Backwash Discharge, after consulting with a senior environmental lawyer. ORC have now agreed to cancel the abatement notice.

###### **1.2 Drinking Water Standards New Zealand (DWSNZ) Compliance**

The Drinking Water Online Annual Survey is currently underway with completion due by the end of July. This will provide an overall compliance picture with NZ Drinking Water Standards.

##### **2 Wastewater Treatment Plant Compliance Focus (ORC Discharge Consent)**

We have received one audit report with the compliance grade of *Moderate non-compliance* for Tapanui. This is a change from *Significant non-compliance* from last year.

Below is the difference between our self-assessment and ORC assessment for Tapanui WWTP:

Condition #	CDC's Grading 2020	ORC's Grading
<b>Condition 1</b>	Low Risk Non-Compliance	Moderate Non-Compliance: <ul style="list-style-type: none"> <li>- EO was not monitored during 2019.</li> <li>- Leak to UV Chamber and Bio-Filtro bed.</li> </ul>
<b>Condition 2</b>	Full Compliance	Full Compliance
<b>Condition 3</b>	Low Risk Non-Compliance	Moderate Non-Compliance: <ul style="list-style-type: none"> <li>- EO was not monitored during 2019.</li> <li>- Leak to UV Chamber and Bio-Filtro bed.</li> </ul>
<b>Condition 4</b>	Full Compliance	Full Compliance
<b>Condition 5</b>	Low Risk Non-Compliance	Low Risk Non-Compliance
<b>Condition 6</b>	Low Risk Non-Compliance	Low Risk Non-Compliance
<b>Condition 7</b>	Low Risk Non-Compliance	Low Risk Non-Compliance
<b>Condition 8</b>	Low Risk Non-Compliance	Full Compliance
<b>Condition 9</b>	Full Compliance	Full Compliance
<b>Condition 10</b>	Full Compliance	Full Compliance
<b>Condition 11</b>	Full Compliance	Full Compliance
<b>Condition 12</b>	Full Compliance	Full Compliance

A full compliance wastewater compliance report against the short-, medium- and long-term action items from our compliance plans are listed below:

Improvement: Compliance achieved / anticipated	No Change (may be a non-compliance if continues)	Consent non-compliance
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<b>Balclutha WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit</u> Breached consent limit 6 days due to rainfall, highest breach occurred on 19/6 with a volume of 2820 m3.						
<u>Discharge Parameters:</u> Recent sample results show compliance with all parameters. Geomean results are not compliant for ammonia nitrogen. CDC have adopted a quarterly sampling routine to achieve compliance over the next 12-months.						
<u>Dissolved Oxygen:</u> 2 out of 6 available samples were compliant but the average was above the required 2 g/m <sup>3</sup> . Historical issues are being addressed through plant upgrades.						
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>12-year consent is being sought and still waiting for approval from ORC.</li> <li>Design work has been completed and Procurement work in progress.</li> <li>Surface aerator has been trialled for 1 week. However due to rag issues, it has not been successful. Alternative type aerator is being explored.</li> <li>Inlet screen to be modified as the current screen mesh size is too small (0.5mm).</li> <li>Fencing upgrade to address the H&amp;S access – contract awarded.</li> </ul>				2021  2021  2021  2021  Spring 2021	
<b>Clinton WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> No discharge flow meter on-site, reported based on the pump discharge flow meter.						
<u>Discharge Parameters:</u> Recent sample results show compliance with all parameters. TSS Geomean results are not compliant. A more rigorous sampling routine is required under the new consent.						
<u>Dissolved Oxygen:</u> The past 5 samples were compliant, and the average was above 2 g/m <sup>3</sup> .						
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>7-year consent has been approved by the ORC with a more rigorous sampling routine.</li> <li>Design work has been completed and Procurement work in progress.</li> <li>Fencing upgrade to address the H&amp;S access – contract has been awarded.</li> </ul>				Completed  In progress  Spring 2021	

<b>Waiholo WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> Under utilising the discharge flow rate. Have specified higher rate pump though will require new s/board and shed etc. This is to be considered as part of the compliance upgrade.						
<u>Discharge Parameters:</u> Recent samples were compliant with Ammonia Nitrogen, TP, and Coliforms. Non-compliance with BOD5 and TSS.						
<u>Dissolved Oxygen:</u> The last 5 samples were not compliant, and the average was below 2 g/m <sup>3</sup> . Historical issues are being addressed through plant upgrades.						
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>7-year consent is being sought and still waiting for approval from ORC.</li> <li>Design work has been completed and Procurement work in progress.</li> <li>Fencing upgrade to address the H&amp;S access – contract awarded.</li> </ul>				2021	2021
					Completed	
<b>Milton WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> Exceeded the limit in January due to wet weather overflow. However, volume limit has not exceeded the limit of wet weather consent limit.						
<u>Discharge Parameters:</u> Compliance with TSS, BOD5, and TP. Non-compliance with TN and E. coli. This is based on 90 <sup>th</sup> percentiles falling within the consent limits.						
<u>I/I Plan:</u> Stormwater I&I plan required to be prepared and submitted. Property inspection is in progress						
<u>HSE concerns:</u> Raised by sampling staff, ORC & operators regarding safe access to sample locations and below ground maintenance pits – workarounds are in place for this to be done safely.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Operational improvements are identified and being implemented. O&amp;M manual is currently being updated to improve the plant operations.</li> <li>Wetland near UV chamber has been loaded with solids which is impacting the performance of the UV disinfection process. This has been cleaned but continues to migrate from the wetland.</li> <li>I&amp;I inspection is under progress</li> <li>It has been proposed to bypass the wetland. This has been discussed with ORC and sample results will be presented.</li> </ul>				2021	2021
					Closed	
					July - Aug 21	
					Aug 21	

<b>Kaitangata WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit</u>						
<u>Pond Overflow</u>						
<u>Discharge Parameters:</u> Compliance with all parameters was achieved for single sample parameters.						
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Two surplus aerators from Waimakakiri district council have been purchased and will be installed.</li> <li>Pond recirculation pump is procured and installed</li> <li>Inlet screens have been ordered.</li> <li>O&amp;M manuals is being updated.</li> <li>I&amp;I inspection will be completed before in 2021. Kaitangata is a medium priority.</li> </ul>				July 2021 Completed 2021 July 2021 2021	
<b>Heriot WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> Exceeded the limit in January due to wet weather overflow. However, volume limit has not exceeded the limit of wet weather consent limit.						
<u>Pond Overflow</u>						
<u>Discharge Parameters:</u> Compliance with BOD5, E. Coli, pH, TSS, TP, and DO. Non-Compliance with Ammonia Nitrogen, and TN. This is based on 9 out of 10 consecutive results falling within the consent limits.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>I&amp;I inspection will be completed before May. Heriot is a low priority.</li> </ul>				May 22	

<b>Kaka Point WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u>						
<u>Pond Overflow:</u> None so far this year.						
<u>Discharge Parameters:</u> One sample for pH, BOD5, Enterococci, and TN made it non-compliant.				No results yet	No results yet	
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Baffling are being procured.</li> <li>Identified ponding in the Biofiltro beds. Currently waiting for dry conditions to replace the media.</li> <li>pH dosing unit has been commissioned onsite. This will improve next month compliance.</li> <li>Fencing upgrade to address the H&amp;S access - tendered.</li> <li>Inlet screens are ordered, long lead time.</li> <li>Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required.</li> </ul>				2021  Spring 2021  Completed  Spring 2021  2021  Summer 2021	
<b>Owaka WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> Breached consent limit 10 days due to rainfall and I&I, highest breach occurred on 19/6 with a volume of 544 m3. This did not breach the 720 m3 limit.						
<u>Pond Overflow:</u> None so far this year.						
<u>Discharge Parameters:</u> Fully compliant so far!				No results yet	No results yet	
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Currently procuring the media and expected to be installed in May 2021.</li> <li>pH dosing unit been procured and will be installed shortly.</li> <li>Fencing upgrade has been awarded.</li> <li>Inlet screens are ordered, long lead time.</li> <li>Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates major repairs required. Concept design will be developed to estimate the budget requirement.</li> </ul>				May 21  August 2021  June 21 2021  TBC	

<b>Stirling WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u>						
<u>Pond Overflow:</u> None so far this year.						
<u>Discharge Parameters:</u> Only pH and Total Nitrogen non-compliant. 5 other parameters are compliant so far.					No results yet	
<u>HSE access:</u> Concerns for samplers and operators – existing workarounds are in place. Difficulty in getting fencing contractor and requesting for alternative proposals.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Baffling is being procured.</li> <li>pH dosing unit have been installed</li> <li>Fencing upgrade to address the H&amp;S access – Awarded.</li> <li>Inlet screens are ordered, long lead time.</li> <li>Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required.</li> </ul>				2021 Completed End of August  2021 Summer 2021	
<b>Lawrence WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit:</u> Exceeded the limit in January due to wet weather overflow. However, volume limit has not exceeded the 5-day discharge limit.						
<u>Pond Overflow:</u> Wet weather event caused overflow in January 2020.						
<u>Discharge Parameters:</u> Compliance with E. Coli, pH, TP, and TSS. Non-Compliance with BOD5, and TN.						
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>Inlet screens are ordered, long lead time.</li> <li>Biofiltro structural chamber improvement work has commenced. Waiting for weather improvements to be completed.</li> <li>Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates major repairs required. Concept design will be developed to estimate the budget requirement.</li> </ul>				2021 July 2021  TBC	



<b>Tapunui WWTP</b>	Jan 21	Feb 21	March 21	April 21	May 21	June 21
<u>Discharge Volume Limit</u> Exceeded the limit in January due to wet weather overflow. However, volume limit has not exceeded the limit of 5d limit.						
<u>Pond Overflow</u> Wet weather event caused overflow in January 2020 (minor)						
<u>Discharge Parameters</u> All parameters remain compliant except for BOD5.				No results yet	No results yet	
<u>Compliance upgrade - Progress</u>	<ul style="list-style-type: none"> <li>• ERPRO has completed an assessment and designed the pond upgrade. Baffling is being procured.</li> <li>• pH dosing unit are being procured and will be completed shortly.</li> <li>• Fencing upgrade is under progress</li> <li>• Inlet screens are ordered, long lead time.</li> <li>• Structural integrity of waveband has been assessed by Qualified structural engineer. Report indicates minor repairs required.</li> <li>• Biofiltro structural chamber improvement work is being scheduled to be completed. Waiting for the contractor availability</li> </ul>				2021  2021  July 2021 2021  Summer 2021  2021	

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## Service Delivery Committee

### Item for DECISION

<b>Report</b>	Community Projects Update Report
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	10
<b>Prepared By</b>	Sharon Cousins – Project Manager – Community Plan Implementation
<b>File Reference</b>	523894

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### REPORT SUMMARY

This report provides an update on progress with Community Projects as outlined in:

1. Our Place Balclutha Community Plan Projects 27 July 2017
2. Our Place Milton Community Plan Projects 2 November 2017
3. Our Place Waiholo Community Plan 1 November 2018
4. Our Place Catlins Community Plan Projects 5 February 2020
5. Our Place Lawrence-Tuapeka Plan Projects 18 March 2021
6. Our Place Kaitangata Plan Projects 22 July 2021

### RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Community Projects Update report.**

### REPORT

This report brings together the projects already identified from the Our Place Community Plan process, for the purpose of providing an update to Council.

### FULL LIST OF OUR PLACE PROJECTS

#### **1 Balclutha 27 July 2017**

##### **1.1 Balclutha Financials**

This section contains information regarding the approved budget and expenditure for Balclutha area projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

<b>Balclutha Reserve Management Plan Projects – Project ID 580001</b>		JOB 580005
Project Budget – loan funded		\$306,000
<b>Less</b>		
Spent to Date - note less than last time as some costs recoded		
• 2019+2020+2021		\$11,630
Allocation to Naish Park/Centennial Park Project		\$100,000
<b>Committed Funds</b>		
BBDP fence		\$40,000
Costs yet to be confirmed for contaminated site investigation		\$15,000
<b>Available Funds</b>		<b>\$139,370</b>

**Naish Park/Centennial Park Project – Project ID 580019**

Reporting structure under development.

**Job ID 580016**

Seed Funding allocation up to \$45,000 from 2018/19 financial year

Project Budget – funded from investment surplus +\$100K loan (above)      \$260,000

**Less**

Spent to Date      \$51,375

**Committed Funds**

**Available Funds**      **\$208,625**

Clutha Parks Trust will apply for funding from Council in due course to allow the project to proceed. It is expected that the project will be broken into stages and this will enable Council to determine which stages are a priority for funding and what may need to wait for a future Annual Plan process for funding.

**1.2 Memorial Hall Community and Visitor Hub**

Category A project, updates will be provided in separate reports, as required.

**1.3 Walking and Cycling Linkages**

ORC have adopted their LTP which included funding for the walkway on the Clutha flood bank reserve and are working through how the outcomes impact on service delivery.

CDC staff have provided walkway design and advice reports to ORC to allow our research to be incorporated into design.

Wayfinding signage for the Blair Athol walk/cycleway was installed 14 April 2021.

#### 1.4 Balclutha Bridge and its Entrances

Southern entrance to be incorporated into hub landscape designs.

#### 1.5 Naish Park and Centennial (Old Boys) Park

Consideration needs to be given to the future access and ownership of this building due to a need for electricity use of the SOAC for CPT security cameras. Decisions on the future of the SOAC club rooms sit with the club itself.

Clutha Parks Trust (CPT) working groups assigned to each stage and fundraising submissions for external funding is ongoing.

#### Water reticulation

Research into the most appropriate application of water supply has commenced.

#### Underground Services Plan

Council staff have highlighted the need for a Underground Services Plan to be included in the park designs before any further above ground installations are put in place.

CPT have been invited to set up a subgroup to work with Council staff on this important piece of project work.

Park development report (by stage):

- **Stage 1 – Junior Bike Park**
  - Site complete.
  - Sponsorship for street naming has been publicised – some allocations already in place!
- **Stage 2 – Dog Park**
  - COMPLETE. Congratulations to CPT!
  - 'Soft opening' from Saturday 3 July. Official opening to follow with sponsors Clutha Vets.
  - Water and lighting installations to be completed in due course.
- **Stage 3 – Playground**
  - CPT Funding booklet for external sponsorship published.
- **Stage 4 – Senior Bike/Pump Park**
  - Pump track designers have been contacted and approximate costings obtained from one company. Awaiting further information.
- **Stage 5 – Basketball Half Court**
- **Stage 6 – Landscaping**
  - Council LTP decision shared with CPT, with an offer to discuss the options for landscape design from here (including the above-mentioned Underground Services Plan).
- **Stage 7 – Car Park**
  - **2021/31 LTP** - Council approved a budget allocation of \$6,000+GST for car park investigations and concept designs to be funded from the investment surplus.

## **1.6 Balclutha Bridge Playground – Council Led**

### *DESTINATION PARK DESIGN*

Due to the historic land use by the Balclutha Gas Works, this site requires soil investigations with a contract pending for this site.

All project work on this site is on hold pending the results of this investigation and it is likely that a resource consent will be required for work on the site. Youth Council and Rotary have been advised.

## **1.7 Arthur Strang Reserve - Council Led**

No update from last report.

## **1.8 Clyde Street Reserve (Rosebank Triangle) - Council Led**

Staff investigating with contractors the suitability of this site for the 2021 Christmas tree.

Work program from Our Place:

- General park and picnic area enhancement with furniture
  - Shrubbery removal and enhanced plantings. Investigating replacement furniture.
  - Staff are investigating options for new/improved seating arrangements in this location.
- Pedestrian crossing
  - Not permissible in this location
- Extending the Main Street theme along Clyde Street as far as the park
  - Decision taken to complete Main Street upgrade and Community Hub prior to Rosebank Triangle.

## **1.9 Centennial Pool and Surrounds - Council Led**

Initial research and planning considerations for pool surrounds are still being investigated.

Staff will be procuring a BBQ for public use in spring.

## **1.10 Central Retail Area Toilets - Council Led**

As a Category A project, updates will be provided in separate reports, as required.

## **1.11 Reminder - Balclutha playground plan**

Lincoln Terrace reserve status revocation is to be notified as per appropriate legal process. This was approved in the Balclutha Reserve Management Plan 2017.

Local community have expressed an interest in undertaking maintenance at the Cherry Lane playground. Staff are investigating the options for a licence to occupy on this site.

### 1.12 Corrections Community Work program

Community workers have found a base at Telford including an area suitable for storage of their equipment trailer and a wet weather workspace. They are open to other projects as they arise, including working on LTP approved trails in the Clutha District.

Please provide suggestions to the Community Plan Project Manager.

## 2 Milton 2 November 2017

### 2.1 Milton Financials

This section contains information regarding the approved budget and expenditure for Milton projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

#### **Milton Reserve Management Plan Projects – Project ID 580011**

Project Budget – loan funded	\$184,000
<b>Less</b>	
Spent to Date - note now zero as costs recoded	-
Committed Funds	-
<b>Available Funds</b>	<b>\$184,000</b>

Scoping has begun with community groups for the following projects:

- Moore Park playground equipment
- Moore and Taylor Park entrance maintenance
- Greater Taylor Park trail

### 2.2 Milton Main Street (CDC appointed project manager)

As a Category A project, updates will be provided in separate reports, as required.

### 2.3 Milton Swimming Pool

As a Category A project, updates will be provided in separate reports, as required.

### 2.4 Development in and around Milton

Any residential development approved in the District Plan review will be council led.

### 2.5 Walking and Cycling

Staff are reviewing opportunities for a walk/cycle way to be scoped as per the Milton Reserve Management Plan 2017.

Bruce Ward Councillor is making contact with local landowners to investigate site options.

A meeting was held with Project Bruce staff on 7 May 2021 to inform and provide an update for local conversations.

## 2.6 Milton's parks and reserves

Proposed scope of works (based on Milton Reserve Management Plan) to be drafted before connecting with community partners.

Scoping has begun with community groups for the following projects:

- Moore Park playground equipment
- Moore and Taylor Park entrance maintenance
- Greater Taylor Park trail

Other locations from the RMP include:

- Memorial Park
- Stewart Reserve
- Fairfax Cemetery

## 2.7 Community and Visitor Facilities

This project is complete, given it has merged with the above Milton Swimming Pool project.

## 3 Waihola 1 November 2018

### 3.1 Waihola Financials

This section contains information regarding the approved budget and expenditure for Waihola projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

<b>Waihola Reserve Management Plan Projects – Project ID 580010</b>	<b>Job 580009</b>
Project Budget – loan funded	\$30,000
<b>Less</b>	
Spent to Date	
Ground Penetrating Radar	(400)
Committed Funds	-
<b>2021/22 LTP</b>	
50/50 funded playground Investment Fund	\$200,000
<b>Available Funds</b>	<b>\$229,600</b>

**2021/31 LTP decisions** - Council approved funding of \$200,000 for Waihola Destination Playground to be funded from discretionary investment returns. This forms a 50/50 Council/Community project based on the budget submitted in 2020 for a playground design value of \$395,000.

By agreement, the Community Development Advisor continues to work with Waihola Looking Forward on external funding options.

**3.2 Milton – Waihola water pipeline - Council Led**

Within Council work programme.

**3.3 Infrastructure & services Council Led**

Within Council work programme.

**3.4 Sewerage Council Led**

Within Council work programme.

**3.5 Stormwater Council Led**

Within Council work programme.

**3.6 Community and Visitor Facilities Council Led**

Earthquake strengthening for the Waihola Community Centre is planned for 2024/25.

**3.7 Development in and around Waihola Council Led, dependent on District Plan**

Dependent on District Plan Review.

**3.8 Lake Waihola Destination Park**

**2021/31 LTP decisions** - Council approved funding of \$200,000 for Waihola Destination Playground to be funded from discretionary investment returns.

This forms a 50/50 Council/Community project based on the budget submitted in 2020 for a playground design value of \$395,000.

By agreement, the Community Development Advisor will work with Waihola Looking Forward on internal and external funding options.

**3.9 Walking and cycling options**

No update from last report.

**3.10 Central Waihola improvements Council Led**

No update from last report.

**4 Catlins 5 February 2020****4.1 Catlins Financials**

<b>LTP decisions</b>	<b>\$130,000</b>
<b><u>Pounaweia playground Project ID 580023</u></b>	
• 22/23 50/50 funded playground equipment	\$20,000
<b><u>Kaka Point Esplanade playground Project ID 580025</u></b>	
• 22/23 50/50 funded playground equipment	\$50,000
• \$10k project plan – balance 50/50 funded	
<b><u>Papatowai Picnic Area Reserve Project ID 580026</u></b>	
• 21/22 50/50 funded reserve equipment	\$20,000
• Requires scope from community plan	



**Kaka Point toilet and change room Project ID 620015**

- 22/23 depreciation reserve funded PROJECT PLAN \$20,000

**Kaka Point Torata St Playground Project ID 580024**

- 23/24 50/50 funded playground equipment \$20,000

**Committed Funds**

**Available Funds** **\$130,000**

**Other Committed funds still tracking for 20/21 FY**

Catlins-Clutha Information Layby	\$120,000
Waka Kotahi target 2020/21 FY	\$114,000
CDC	\$ 6,000



*Figure 1: Catlins-Clutha Information Layby 29 June 2021*

## 4.2 Our Changing Communities

Council staff are working with contractors regarding the final design and implementation of the Catlins-Clutha Information Layby.

Catlins Coast Inc. are working with Council officers on the implementation of the Catlins-Clutha Information Layby. CCI will incorporate signage and planting options into the planning stages and coordinate installation of these aspects.

### 4.3 Landscape and the Environment (funding dependent)

CDC submission to Draft Department of Conservation Otago Conservation Management Strategy for proposed working and cycling trails was submitted in December.

Hearings were held in April 2021.

### 4.4 Parks and Reserves

2021/31 LTP decisions now included in Catlins Financials.

Working with Community Development Advisor to identify community partners for the following locations:

Pounaweia Project ID 580023

- 22/23 50% share of new play equipment

Kaka Point (Tarata St) Project ID 580024

- 23/24 50% share of new play equipment

Kaka Point (Esplanade) Project ID 580025

- 22/23 \$50K 50% share Replacement/ Refurbishment

Papatowai Picnic Area Reserve Project ID 580026

- 21/22 50% share of equipment after Community engagement

Kaka Point foreshore public toilets and change rooms. Project ID 620015

- 22/23 conduct options analysis/create project plan

### 4.5 Roothing

No update from last report.

### 4.6 Freedom Camping

Bylaw adopted and fixed term staff appointments have been made to monitor the area accordingly.

### 4.7 Planning for the effects of climate change

The Council work program is underway in this area, and this will be informed by this work.

## 5 Our Place Lawrence Tuapeka Our Place Projects

### 5.1 Lawrence Financials

<b>2021/31 LTP Decisions</b>	<b>\$175,000</b>
<b><u>Whitehaven Playground fencing Project ID 580055</u></b>	21/22 \$25,000
<b><u>Whitehaven Playground 50/50 equipment Project ID 580022</u></b>	23/24 \$40,000
<b><u>Lawrence ZigZag Track Project ID 580006</u></b>	21/22 \$50,000
<b><u>Gabriels Gully entrance Project ID 200005</u></b>	21/22 \$10,000

The approved 2021/31 LTP brings together four projects from the Our Place consultation for a Community Hub business case study on the following:

- Improvements to entrance to Gabriels Gully Rd

- Community Hub investigation
- Toilets
- Community owned or managed facilities

**Community Hub case study Project ID 200004**

21/22 \$50,000

**Committed Funds**

**Available Funds**

**\$175,000**

**5.2 Parks and Reserves**

2021/31 LTP decisions now included in Lawrence Financials.

Working with local Councillor, the LTCB and Community Development Advisor to identify community partners for the following locations:

**Whitehaven Street Playground**

- 2021/22 fencing,
- 23/24 50% share of new play equipment.
  - Further scoping required.
  - Safety improvements (fencing) to be led by Council, in conjunction with the LTCB.
  - Play equipment upgrades to be led by the community, through the LTCB. Council to provide funding, administrative, or technical support. Community investigating options for second playground.

**Improvements to the reserve and car park at the entrance to Gabriel's Gully**

- 2021/22 Financial Year Gabriels Gully Entrance Car Park Reserve 21/22 equipment
  - Further scoping required.
  - Council-led, liaison through the Lawrence Tuapeka Community Board.
  - Potential for community involvement if there are local groups interested in progressing particular elements.

**5.3 Protecting and enhancing Lawrence's heritage**

Draft Project Plan presented to LTCB. Further scoping required.

A Council-led project resourced by staff, in conjunction with LTCB.

**5.4 Reducing flood risk in Lawrence**

Council-led project, with input from the Lawrence Tuapeka Community Board, agencies such as Waka Kotahi (NZTA) and the Otago Regional Council (ORC), and residents.

**5.5 Mountain Bike Trail Network**

Draft Project Plan presented to LTCB. Further scoping required.

Community-led with Council input, as there is community support for this project (as per feedback). A community group interested in progressing this project has not yet been identified.

Council representation on any project group which may be set up.

Provision of Council information and technical support.

## 5.6 Opportunities to Work and Train

This project would require good coordination between multiple agencies, a long-term commitment, and appropriate resourcing. Stakeholders could include Clutha Development, Clutha District Council, Lawrence Area School, other training institutions, and local employers. One of these agencies, or a local community leader could take on the role of coordinating this project.

## 5.7 Developing Gabriel's Gully as a destination

Project to be led by the asset owner (DOC) with support from Clutha Development and Council. Council resources to include:

- a. Administration support to the project group.
- b. Representative(s) on the project group.
- c. Provision of Council information and analysis.
- d. Council's website.

## 5.8 Beaumont and Waitahuna

Community-led, because:

- a. Assets are community-owned / managed; or
- b. There are community leaders who are able to advance specific projects.
- c. There is community support for these projects (as per feedback).

Council resources to include:

- a. Administration support to any project groups.
- b. Representative(s) on any project groups.
- c. Provision of Council information and analysis.

## 6 Our Place Kaitangata Our Place Projects

### 6.1 Kaitangata Financials

<b>2021/31 LTP Decisions</b>		<b>\$110,000</b>
<b><u>Kaitangata War Memorial Reserve Project ID 580028</u></b>	21/22	\$50,000
<b><u>Kaitangata Public Toilets at BMX Track or Boat Ramp Project ID 620016</u></b>	22/23	\$50,000
<b><u>Kaitangata Boat Ramp Reserve Enhancement Project ID 580029</u></b>	21/22	\$10,000

**Kaitangata Pool enhancement options analysis (Grant funded)****Committed Funds****Available Funds****\$110,000****6.2 Parks and Reserves****To be confirmed by Regulatory and Policy committee 22 July 2021:**

- Walking & Cycling
- Kaitangata Pool
- Victoria Park
- War Memorial Reserve
- Public Toilets
- Roding
- Wangaloa Domain

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## Service Delivery Committee

### Item for INFORMATION

<b>Report</b>	2021 Rural Water Schemes Minutes
<b>Meeting Date</b>	22 July 2021
<b>Item Number</b>	11
<b>Prepared By</b>	Julie Gardner – Service Delivery Administrator
<b>File Reference</b>	526879

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#### REPORT SUMMARY

The report informs the Committee on the Rural Water Scheme Meetings.

#### RECOMMENDATION

- 1 That the Service Delivery Committee notes the 2021 Rural Water Schemes Triennial and Annual Minutes.**

*Note that the Triennial Meeting of the Wangaloa Rural Water Scheme was held on 27 April 2021.*

## Balmoral One Rural Water Scheme Committee

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Minutes of the Annual meeting of the Balmoral One Rural Water Scheme Committee of the Clutha District Council held in the Clutha Valley Community Centre on 7 April 2021, commencing at 7.30pm.

**Present** A Gray (Chairman), S McAtamney (Secretary), G Milne, G Sargent, N Roy, S Cowie

**In Attendance** J Witt, T Gopalan, G Rutter, G Bowie (CDC), F Lomax, D Shaw

**Apologies** S Roy

*Moved N Roy/F Lomax and resolved:*

*“That the apologies be sustained.”*

### 1 Confirmation of Minutes

The minutes of the previous annual meeting held on 18 March 2020 were circulated prior to the meeting.

*Moved G Sargent/G Milne and resolved:*

*“That the minutes of the annual meeting held on 18 March 2020 be confirmed as a true and correct record.”*

### 2 Matters Arising

There were no matters arising.

### 3 Water Reform Update

Jules Witt reported on latest “Three Waters” developments, looking like possibly an entire South Island water entity may be created with responsibility for all water schemes that opt into new entity. Maybe advantages for rural schemes with some urban subsidisation of rural areas. Many questions unanswered by new government group to council regarding concerns. Council will have to make decision whether to opt in by end of 2021. Some scepticism from committee that massive new government water group will be able to deliver on promises in a timely and efficient manner, if at all.

#### 4 Financials

Budgets for the next ten years were presented for the Balmoral One scheme.

Unit costs will rise with less units available to be sold on the scheme, with lower Greenfield unit holders shifting to Clydevale/Pomahaka scheme.

Capital expenditure of \$250,000 for new 1.5 million litre storage tank to replace old concrete storage tanks on Cairn Road.

Cost estimates were presented for the proposed new Greenfield Bore schemes upgrade. If all four schemes are interested, then the proposal will be included in the Council LTP.

***Moved G Milne/G Sargent and resolved:***

***“That per unit costs for the 2021/2022 year be set at \$331 per unit”.***

**Carried.**

#### 5 Greenfield Bore Update

Thyagu Gopalan presented the proposal to the meeting and the latest updates since the December combined schemes meeting.

The next steps are to carry out more testing to confirm the quality and quantity of the water available. It is believed to be more than adequate.

***Moved G Sargent/N Roy and resolved:***

***“That Balmoral One Water Scheme Committee endorses the Council’s preferred option (No. 4) for a new Greenfield Bore plant.”***

#### 6 General Business

What has the follow up been from Citycare as a result of last year’s tank inspections? Restrictors have been replaced or returned where necessary, still work to do on tanks and some farmers need to replace tanks. There were some issues with farmers with tank numbers and tank pictures being incorrectly identified. But the exercise did give a good perspective on the number of tanks on the scheme with issues.

One member was unhappy with perceived lack of response to supposedly not getting their fair allocation of water. It appears that during recent plant outages, some branch lines have taken a while to regain water.

The meeting closed at 9.40pm.

Confirmed

**A Gray  
CHAIRMAN**



## Balmoral Two Rural Water Scheme Committee

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Minutes of the Annual meeting of the Balmoral Two Rural Water Scheme Committee of the Clutha District Council held in the Lovells Flat Hall on Thursday 8 April 2021, commencing at 4.00pm.

**Present** A Smaill, E King, S King, L Graham, A Laughton, S Laughton, D Jack, J M Hamilton, P Bloxham, S Brook, J B Hamilton, C Guise, D Copeland

**In Attendance** Councillor S Cowie, J Witt, T Gopalan (CDC)

**Apologies** Councillor K Payne, S Jack, R van Vugt, A Townsend

*Moved S Brook/P Bloxham and resolved:*

*"That the apologies be accepted."*

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### 1 CONFIRMATION OF MINUTES

The minutes of the previous annual meeting held on 18 March 2020 were read and confirmed.

*Moved S King/S Brook and Resolved:*

*"That the minutes of the previous annual meeting held on 18 March 2020 be accepted as a true and correct record."*

### 2 MATTERS ARISING:

*Water Reform update:*

Jules Witt - Group Manager Service Delivery advised the group of the reform program that is being progressed with local government and Iwi/Maori as the Crown's Treaty Partner.

- Timelines around decisions to be made around entities should be in May 2021.
- Councils were to be assigned to one of the new entities automatically and it is likely that most or all of the South Island will be the entity we will be assigned.
- Council is to decide whether they are in or out by the end of 2021.

- All new entities become active running schemes on 1<sup>st</sup> July 2024.

A resolution from the floor was put to the meeting –

**Moved P Bloxham/JR Hamilton and Resolved:**

***“That the Balmoral Two Rural Water Scheme Committee supports Council with Option 4 as the preferred choice.”***

The Committee were unanimous in their support.

### **3 DRAFT FINANCIAL STATEMENTS**

The draft financial statements were presented and discussed with no issues being raised.

### **4 GREENFIELD BORE SCHEME UPDATE**

A great presentation was made by T Gopalan (CDC) of the update on the new Greenfield Bore Scheme.

Members were shown an informative viewing of the proposed update to this project which was a very informative presentation and well received.

### **5 GENERAL**

- J R Hamilton advised that he was still not receiving notifications of when the Balmoral 2 water scheme was experiencing issues.
- There has been a fair share of issues lately, but the contactor has taken steps to deal with this and hopefully this will improve.
- Tank inspections had been carried out and 15 tanks were found to have no restrictors, and this had been addressed. No fines were imposed. 24-hour restrictor removal is only allowed through contact with the council.
- Since December restrictor abuse options available to the Committee include flow measuring and a year unit rate could be applied to those who are removing restrictors unlawfully.
- The scheme is not flowing on some farms at all, this could be the result of an intake blockage etc. or that the scheme was extremely low.
- A new leaf and fish screen had been asked for but as of now it had not been installed but options were being explored.

The meeting closed at 5.50pm.

Confirmed

**A Smaill  
CHAIRMAN**

## Clydevale-Pomahaka Rural Water Scheme Committee

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Minutes of the Annual meeting of the Clydevale-Pomahaka Rural Water Scheme Committee of the Clutha District Council held in the Clinton Community Centre on 12 April 2021, commencing at 7.30pm.

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**Present** John Whiteside (Chairman), Bill Dobbie, Ashley May, Graham King, Lee Anderson, Fraser Leslie, Alex Restieaux, Brendon Anderson, Joseph Herbert, Councillor Stewart Cowie, Dave Balchin

**In Attendance** Ben Gold, Thyagu Gopalan, George Rutter, Greg Bowie (CDC)

**Apologies** Garth Shaw, Megan Barclay, Robin McCall

**Moved A Restieaux/G Dawson and resolved:**

*“That the apologies be sustained.”*

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**1 Minutes of Annual Meeting 16 March 2020**

*Moved S Cowie/G King and resolved:*

*“That the minutes of the Annual Meeting held on 16 March 2020 be confirmed as a true and correct record.”*

**2 Water Reform Update**

Ben Gold and Thyagu Gopalan (CDC) provided an update on the Water Reform and Councillor Cowie gave more information about water scheme involvement.

*Moved L Anderson/J Whiteside and resolved:*

*“That the Clydevale/Pomahaka Rural Water Scheme Committee receives the Water Reform Update report.”*

**3 Draft Financial Statements**

*Moved F Leslie/A Restieaux and resolved:*

*“That the Clydevale/Pomahaka Rural Water Scheme Committee receives the Draft Financial Statements.”*

*Moved A May/G Dawson and resolved:*

*“That the unit rate is \$328 for 2021/2022.”*

#### **4 General**

##### **4.1 Progress on Allan Grange Road**

New UV unit and commissioning early May.

##### **4.2 Water Applications**

- Timeframe for approval
- Contractor availability
- Modelling

##### **4.3 New Bore at Clydevale Bridge**

Waiting for drilling rig to put in new bore before June.

##### **4.4 Discussion on Leaks and Repair Time**

CityCare have taken more than 48 hours in some cases from phone call re notification of leak.

##### **4.5 Extra Units**

Discussion on new applications – with new bore may have up to 500 units available.

##### **4.6 Last Year’s Illegal Connections**

Need to find out what has been happening about these.

The meeting closed at 9.00pm.

**Confirmed**

John Whiteside

**Chairman**

## Glenkenich Rural Water Scheme Committee

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Minutes of the annual meeting of the Glenkenich Rural Water Scheme Committee of the Clutha District Council held in the Waikoikoi Hall on 12 April 2021, commencing at 2.00pm.

**Present** Richard Peirce (Chairman), Hugh Gardyne (Acting Secretary), Colin Dew, John Thayer, Lukas von Grunigan, Peter Byars, Nathan Barrie, Eddie Conlan, Brian Howden, Jeff Simmers, Levi McCall, Bill McCall, Peter McIntyre, Trevor Stark, Cecil Crawford, Councillor John Herbert

**In Attendance** Councillor Lloyd McCall, Digby Byars, Jeremy McPhail, Bruce Cunningham, Eoin Crawford, Ben Fahey, Josh Crawford

Thyagu Gopalan, Ben Gold (CDC)

**Apologies** Matt McKenzie, Barry Munro, Lindsay Alderton, James Holdaway

**Moved Jeremy McPhail/Brian Howden and resolved:**

**“That the apologies be sustained.”**

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### 1 Confirmation of Minutes

The minutes from the annual meeting held on 17 March 2020 were presented for confirmation.

**Moved Trevor Stark/Lukas von Grunigen and resolved:**

**“That the minutes of the annual meeting held on 17 March 2020 be approved as a true and correct record.” Carried – no matters arising.**

The minutes from the general meeting held on 7 December 2020 were presented for confirmation.

**Moved Nathan Barrie/Lukas von Grunigen and resolved:**

**“That the minutes of the general meeting held on 7 December 2020 be approved as a true and correct record.” Carried – no matters arising.**

The minutes from the general meeting held on 25 January 2021 were presented for confirmation.

***Moved Colin Dew/Nathan Barrie and resolved:***

***“That the minutes of the general meeting held on 25 January 2021 be approved as a true and correct record.” Carried – no matters arising.***

## **2 Water Reform Update**

Presentation by Thyagu Gopalan and Councillor John Herbert. Government will give decision on entities by May 2021. Expect South Island to be one entity. Each TLA to decide if in or out by end of 2021 and expect entities to be running by 1 July 2024. Refer “Three Waters Reform Programme - circulated.

***Moved John Thayer/Peter McIntyre and resolved:***

***“That the GRWS receives the Water Reform Update report.”***

***Moved John Thayer/Jeremy McPhail and resolved:***

***“That the GRWS expresses its concern of the 3 waters reforms and supports remaining independent of the proposed entities, and further supports Councillor John Herbert to represent our position to CDC.”***

## **3 Operational Update**

Presentation by Thyagu Gopalan. No Boiled water notices since January. Low flows of Pomahaka River consistent with 2<sup>nd</sup> worse year to date. A replacement lift pump to be installed 13 April – should deliver reliable water. Contingencies on Pukerau Line require bringing forward replacement of 6.5kms AC pipe. Maintenance inspection of all tanks is proceeding. Refer General business.

***Moved Nathan Barrie/Lukas von Grunigan and resolved:***

***“That the Operational Update report be received.”***

## **4 Drinking Water Priority 2 Determinands**

***Moved Nathan Barrie/Lukas von Grunigan and resolved:***

***“That the Drinking Water Priority 2 Determinands report be received.”***

## **5 Waikaka Public Toilet Water Application**

Request received from Gore District Council to connect proposed Waikaka Public Toilets to GRWS. Presently the Waikaka Reserves Board retain 2 units they wish to relinquish, that had belonged to the (now closed) Bowling Club. Therefore, no increase in units on the Waikaka line is necessary. This has been confirmed by the Secretary.

***Moved Peter Byars/Nathan Barrie and resolved:***

***“That the GRWS receives the Waikaka Public Toilet Water Application report.”***

*That the GRWS approves the request to connect the Waikaka Public Toilet to the Glenkenich rural water scheme.*

*That any specific conditions or requirements are confirmed including that any connection costs remain with the Applicant the Gore District Council).*"

## 6 Draft Financial Statements

Presented by Thyagu Gopalan and questions and clarifications were responded to. The presentation was questioned and suggested in future an A5 layout available to members would be helpful.

*Moved Eddie Conlan/Nathan Barrie and resolved:*

*"That the Financial Update report be received."*

Furthermore, more detail is necessary for members to understand the update. Previous reports have included: previous 2 years actuals, immediate past years actuals and variances from current years budgeted amounts, plus budgets going forward 2 years.

*Moved Levi McCall/Lukas von Grunigan and resolved:*

*"That the above Revenue information be presented (like previous reports) at future AGM's with separate Capital accounts with budgeted comparisons and variances similarly, for members to be and remain better informed."*

Request too for maps identifying planned, budgeted, approved and completed (colour coded) capital works for members to keep informed.

*Moved Brian Howden/Peter McIntyre and resolved:*

*"That the GRWS approves an increase of the Unit Rate for 2021/22 to be \$288/unit."*

## 7 General

**(a) Rising Main** - Request that CDC staff provide a refreshed report to the GRWS Committee on the rising main and list contingencies and timelines for replacement.

**(b) New pump installed** - New variable speed, horizontal mounted pump proposed to be installed 13 April 2021. Interchangeable with Waitahuna Scheme. New WTP will have 2 pumps of this specification installed.

**(c) Tank inspections** - New restrictors are installed as required on inspection. Missing restrictors re-installed.

*Moved Richard Peirce/Peter Byars and resolved:*

*"That where no restrictors are in-line on inspection, then replacements at cost of \$390.00 be invoiced to the tank owner. On receipt of demand for payment owners to have 14 days to pay invoice or make submission to GRWS via CDC for waiving of account. Submissions to be reviewed by CDC staff with Chairman GRWS. Payments to CDC with detail with payment to identify payer."*

**(d) Leaking Tanks** - Report due from Council contractors of number of tanks leaking and below standard.

**Moved Jeremy McPhail/Peter McIntyre and resolved:**

***“That a letter be sent:***

***Circulate to all scheme recipients including those with leaking tanks requesting expressions of interest to replace or purchase additional tanks. Committee to seek quotes for new tanks – suggested Baileys Tanks - with quote to cater for site specific delivery, date of delivery and connections and fittings required.”***

**(e) Mocking Bird Hill** - Inconsistent supply to farmers dependent on Mocking Bird Hill booster. Problem worse now with higher storage tank adjacent to pump.

**Moved Richard Peirce/Lukas von Grunigen and resolved:**

***“That CDC staff inspect and ascertain cause of low pressure and inconsistent supply to Mocking Bird Hill tank and booster pump.”***

**(f) Water Treatment Plant progress** - Supplies have been ordered. Meetings with all sub-contractors proceeding. Construction to start June/July. Water through new plant 30 November 2021.

**(g) Greens Creek** - Application to renew consent to take water from Greens Creek is with ORC. 10 years requested but ORC limiting consents for 5-6 years. Intend to keep consent as was previous and as a backstop when Pomahaka River has high turbidity, potentially will automatically open Greens Creek valve off Pomahaka turbidity reading.

**(i) Public Excluded Minutes**

**Moved Eddie Conlan/Jeff Simmers and resolved:**

***“That the minutes of the Public Excluded Meeting held 7 December 2020 be approved as a true and correct record.”***

**(j) Chairman’s Report** - Summary of 2020-21 years activities and achievements.

**Moved Richard Peirce/Nathan Barrie and resolved:**

***“That the Chairman’s Report be received.”***

The meeting closed at 3.58pm.

Confirmed

R Peirce  
Chairman



## Moa Flat Rural Water Scheme Committee

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Minutes of the annual meeting of the Moa Flat Rural Water Scheme Committee of the Clutha District Council held at the Heriot Fire Station on Thursday 15 April 2021 commencing at 7.30pm.

**Present** A McHutchon (Chairman), Councillor J Herbert (Secretary), Q Hazlett, B Falconer, P Adam, G Walker, R Johnston

**In Attendance** J Witt, B Gold (CDC), B Munro.

**Apologies** D Miller, J McHutchon

***Moved R Johnston/B Falconer and resolved:***

***“That the apologies be sustained.”***

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### 1 CONFIRMATION OF MINUTES

The minutes of the Annual Meeting held on 11 March 2020 were circulated prior to the meeting and were taken as read.

***Moved P Adam/B Falconer and resolved:***

***“That the minutes of the Annual Meeting held on 11 March 2020 be confirmed as a true and correct record.”***

### 2 MATTERS ARISING

- Haughs Road booster tank – Jules is going to find out when this will be done and email.
- Consent to take water is still in progress.
- The geese cull did not take place last year. P Adam to talk with D Eason about possibly flying over them and having a cull.
- J Witt explained at the Antenno app.

### 3 WATER REFORM UPDATE

J Witt explained the 3 Waters Reform Update that was attached.

#### 4 DRAFT FINANCIAL STATEMENTS

J Witt explained the stimulus funding.

***Moved G Walker/P Adam and resolved:***

***“That the unit rate for the 2021/22 year be \$193.00.”***

#### 5 GENERAL

- Discussion on pipe renewals – there seems to be a breakdown in communication and information is not coming back to CDC staff from the contractor and this is making it difficult to determine which pipes need replacing.
- B Gold is to get back to the committee when a plan and model has been done to repair the pipe to Craig Jane’s property.
- Carting water – it seems only registered carriers can cart from their registered site. The committee asked whether Tapanui could be a registered site – staff to investigate.

B Munro left the meeting.

***Moved Councillor Herbert/R Johnston and resolved:***

***“That the meeting moves to Public Excluded session.”***

The meeting moved into public excluded at 8.55pm.

The meeting moved out of public excluded and closed at 9.18pm.

**Confirmed**

**A McHutchon  
Chairman**

## North Bruce Rural Water Scheme Committee

Minutes of the Annual General meeting of the North Bruce Rural Water Scheme Committee of the Clutha District Council held in the Melville Room, Milton Coronation Hall on 20 April 2021 commencing at 7.45pm.

**PRESENT:** G Finch (Chairman), R Girvan (Secretary), D Vollweiler, R Clark, G Love, C Lister, N Leslie, B Vollweiler

**IN ATTENDANCE:** Jules Witt, Ben Gold, Greg Bowie (CDC), B Lawlor (Lakeside Ventures)

**APOLOGIES:** A McDonnell, B Vollweiler (arrived during meeting)

*Moved G Love/R Flett and Resolved:*

*"That the apologies be sustained."*

### 1. MINUTES OF PREVIOUS MEETING

Minutes of previous AGM held on 19 March 2020 were circulated prior to the meeting.

*Moved C Lister/N Leslie and resolved:*

*"That the minutes of the previous AGM held on 19 March 2020 be confirmed as a true and correct record."*

### 2. MATTERS ARISING

G Love gave an update on the willow situation on his property around the railway in relation to water pipes. The situation is improving.

N Leslie asked about restrictor checks. J Witt said this hasn't happened yet but is programmed to be done.

N Leslie asked about units being tied to property, J Witt said these can be split with property subdivision.

### 3. CHAIRMAN'S REPORT

G Finch gave his Chairman's report.

*Moved G Finch/G Love and resolved:*

*"That the Chairman's report be accepted."*

#### 4. SCHEME UPGRADE UPDATE

Government have approved funding for drinking water compliance. NBRWS is one of 3 schemes in Clutha District where this funding is being put. \$3.2 million over district upgrades.

J Witt said more treated water scheme storage would be an advantage. This would be at the top of the scheme. 2 large storage tanks would be used. This would be some time away with some details still to be worked out.

N Leslie asked about the unit cost of the scheme compared to others in the Clutha District. B Gold and J Witt said it was middle of the road. Our schemes advantage is largely due to water being gravity distributed rather than with pumps using electricity.

R Flett asked about the potential of a large body in control of all schemes going forward. J Witt said scheme committees would have little power in the future if this happens. J Witt said these large bodies would have very little understanding of rural schemes.

Significant capacity could be increased by the new and intended pipeline going through to Waihola. Some pipe upgrades would have to happen. Council is getting resource consent to increase water take for the Milton scheme.

Council is looking to get water projects ready to take advantage of government money for water improvements.

#### 5. WATER RATE DISCUSSION

A discussion occurred over if the water rate should increase or stay at the same level.

***Moved N Leslie/R Flett and resolved:***

***"That the water rate cost to \$10 per unit be accepted."***

***Moved D Vollweiler/C Lister and resolved"***

***"That the water rate unit cost to be increased to \$261+GST per unit."***

#### 6. LAKESIDE VENTURES LIMITED

B Lawlor said that nothing had changed from his point of view from last year. He wonders how much water is being used and doesn't believe they need more water than already allocated. This is currently 36 units.

J Witt said future property development may present risk to the scheme and committee over allocation to future customers.

B Lawlor asked about not being charged for work done. J Witt said this will happen when things are finally sorted out.

B Lawlor said a person that bought a section decided that purchasing the section without water was the only option, but that people in the subdivision would be happy to pay the going rate for water.

G Finch asked about the cost of a capital connection fee. J Witt said this figure would have to be recalculated.

C Lister asked about the 5-year 1 unit connection option rather than properties having 2 units. J Witt said it would be up to committee to decide this but temporary.

G Finch asked why this subdivision couldn't be treated like Waihola with 1-unit connections. J Witt said this should have been sorted out at the start of the subdivision process. G Finch said information to the committee may not have been the best at the time of the start of this subdivision process.

B Lawlor said that if some properties were willing to go down to 1 unit rather than 2, then this would solve the issue. B Lawlor said some people may be best to approach council themselves rather than himself.

Some residents already have 2 tanks, 1 for scheme water and 1 for rainwater.

B Lawlor was on the understanding that more water would be available when the new pipe comes through from Milton to Waihola.

This discussion was left on the table until public excluded.

## 7. GENERAL

G Love asked where the new Milton to Waihola pipe would go through. J Witt said it would probably go between the railway line and the main highway, but the final route was yet to be determined. Property owners would also have to be talked too. A lot of pipes would have to be upgraded. Industry changes at Milburn will affect the route.

J Witt said upgrades would have to happen to get water to new areas. There is a big potential for further lifestyle customers with increased scheme capacity.

J Witt said there is 250 units being used in Waihola currently.

G Finch asked about banking units. J Witt said there was the potential to sell hundreds of more units with the new pipeline and the potential of Tokoiti being removed from the Rural Water Scheme and being taken over by Milton. J Witt said the main thing was who would pay for the extra capacity.

N Leslie asked if there was a need to get a consent to install pipelines in a subdivision. J Witt said any qualified contractor could do this, not necessarily Citycare. N Leslie asked about the high cost of installing pipes or ballcocks, J Witt said this did not seem right to him. R Clark said that we've never been told that people needed to be qualified to put pipe in for a subdivision.

G Finch asked if the pipeline up at the plant had been sprayed. J Witt will follow up on this.

***Moved R Clark/R Flett and resolved:***

***“That the North Bruce RWS meeting move to public excluded session.”***

The meeting moved into public excluded session at 8.50pm.

The meeting moved back into public session at 9.53pm.

J Witt said that the new pipeline from Milton to Waihola would mean opportunities for more water to go to new areas and increase supplies to some current areas.

R Flett and G Finch asked about Calder Stewart planting trees on the water line coming down from Table Hill and about the state of trees on the Mount Misery Line

The meeting closed at 10:04pm.

**Confirmed**

**G Finch  
Chairman**

## Richardson Rural Water Scheme

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Minutes of the Annual General Meeting of Richardson Rural Water Scheme held in the Balclutha Centennial Pool Meeting Room on 15 April 2021, commencing at 1.30pm.

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**Present** Stephen Gold (Chair), Simon Grant, Councillor Stewart Cowie, Sandra Watt, Margaret Vickers, Tony Chittock, Craig Sheppard

**In Attendance** Stephen Watt, Matt Hamilton, Kelly Renton, Mandy Newall, Steve Newall

Jules Witt, Ben Gold (CDC)

**Apologies** Stephen Bamford

*Moved S Gold/S Cowie and resolved:*

*“That the apology be sustained.”*

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### 1 Minutes from previous meeting

The minutes from the previous meeting held on 11 March 2020 had been circulated prior to the meeting.

*Moved S Gold/S Cowie and resolved:*

*“That the minutes of the annual meeting held on 11 March 2020 be accepted.”*

### 2 Water Reform Update

Jules Witt presented the Water Reform Update report and Three Waters Reform presentation.

*Moved S Cowie/T Chittock and resolved:*

*“That the Richardson Rural Water Scheme Committee receives the Water Reform Update report.”*

### 3 Financial Report

Jules Witt (Group Manager Service Delivery) discussed the financial report that had been previously circulated.

***Moved S Gold/C Sheppard and resolved:***

***“That the cost per unit rate be increased to \$273+GST for the 2021/22 year.”***

### 4 General

- **Jacks Hill Road** – find out the programme of construction for the new rising main and also look at investigating the duplication of the temporary line across the Kaihiku Stream.

Investigate issues from Moffat Road to Jacks Hill Road by monitoring and data logging.

Make contact with Graham Moffat to investigate how many units he has.

Put a hold on any additional units from the Jacks Hill/Moffat Road area being sold until the Moffat Road Reservoir and Booster upgrade has been completed.

Is Jacks Hill gravity feed?

Investigate problem at Watt’s home property.

***Moved S Gold/M Vickers and resolved:***

***“That the Moffat Road reservoir and booster upgrade are brought forward to the 2021/2022 financial year.”***

- **Cemetery Road, Port Molyneux** – investigate and monitor line and check meter to see if line is performing as per design.
- **Richardson Whitelea Road Open Day** – Friday 11 June 2pm – 4pm. Organise a BBQ. Text reminder to be sent out to Scheme members.

The meeting closed 3.15pm.

**Confirmed**

**S Gold  
Chairman**



## South Bruce Rural Water Scheme Committee

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Minutes of the annual meeting of the South Bruce Rural Water Scheme Committee of the Clutha District Council held in Committee Room 2, CDC Head Office on 19 April 2021, commencing at 7.30pm.

**Present** Stewart Morrison (Chairman), Stuart Murray (Secretary), and Stephen Korteweg.

**In Attendance** Jules Witt, Gerry Essenberg, Greg Bowie (CDC), Hamish Anderson, John Fenby.

**Apologies** Dean Storer, Councillor Ken Payne.

**Moved S Murray/S Korteweg and resolved:**

***“That the apologies be sustained.”***

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### 1 Confirmation of Minutes

The minutes from the annual meeting held on 9 March 2020 were presented for confirmation.

**Moved S Murray/S Korteweg and resolved:**

***“That the minutes of the annual meeting held on 9 March 2020 be approved as a true and correct record.”***

### 2 Capital Projects Update

Gerry Essenberg (CDC) provided an update on the following projects:

- New pumps are now in and working. Teething problems are being dealt with – a bit of air is being caught in the system. Air release valves are being put in to remedy this. Work can be signed off as completed after this.
- Treatment – UV – installed but not yet commissioned.

There was a discussion around replacement of the pipe from the main reservoir to Johnston Rd reservoir – 2-inch PVC pipe not working efficiently. There were problems on S Murray’s property caused by the contractor who installed the sewer pipe – it was chopped up in 3 places and left broken on the property – CDC to provide a report back to the committee on this issue.

### 3 Water Reform Update

Jules Witt (CDC) provided some information and background on the upcoming Three Waters Reform Programme, and the proposed timelines for this to happen. A Three Waters Reform Programme document was distributed to and received by the committee for further discussion. Further information will be provided once available from and published by central government.

### 4 Draft Financial Statements

The draft financial statements were presented for both South Bruce RWS and the Stirling Water Treatment Plant. It was noted that there are not a lot of depreciation reserve balances left, therefore the majority of capital projects are to be loan funded at the current low interest rate of 1.52% from 1 July 2021.

It was also noted that at this stage, there are no major capital works planned or budgeted for South Bruce after the 2021/22 year. All rural water schemes are to have water storage capacity upgraded to 24 hours storage, and South Bruce will benefit from having 3-4 times more storage in the scheme with the new 1500m<sup>3</sup> tank.

*Moved S Morrison/H Anderson and resolved:*

*“That the unit rate for 2021/22 be increased to \$177.00+GST.”*

### 5 General

- There was some further discussion on the 3 waters reform, and whether there will be consultation with the rural water scheme committees before a final decision is made.

The meeting closed at 8.40pm.

Confirmed

A S Morrison  
Chairman

## Tuapeka Rural Water Scheme Committee

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Minutes of the Annual meeting of the Tuapeka Rural Water Scheme Committee of the Clutha District Council held in the Lawrence Service Centre on 14 April 2021, commencing at 7.00pm.

**Present** R Cotton (Chairman), K Harrex, G Blackmore, G Davidson, G McCorkindale and R Dickie

**In Attendance** J Witt, T Gopalan (CDC) and G Duthie

**Apologies** G Hunter and H Dalziel

***Moved R Dickie/G Blackmore and resolved:***

***“That the apologies be sustained.”***

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The Chairman welcomed everyone to the meeting then Mr G Duthie gave a talk on ultra violet water treatment systems that he has installed in water schemes.

### **1 Minutes of the Previous Meeting**

The minutes of the previous meeting held on 12 March 2020 were read and confirmed.

***Moved G McCorkindale/G Davidson and resolved:***

***“That the minutes of the meeting held on 12 March 2020 be confirmed as a true and correct record.”***

### **2 Matters Arising**

Mr D Shaw’s issues referred to another water scheme committee.

### **3 Water Reform Update**

Mr J Witt gave a report on the Three Waters Reform Programme which is a three-year programme to address the challenges facing water supplies across NZ.

***Moved G Davidson/R Cotton and resolved:***

***“That the Tuapeka Rural Water Scheme receives the Water Reform Update report.”***

#### 4 Financials

Mr J Witt presented the budgets for Tuapeka East, Tuapeka West and Waitepeka recommending a water rate for the coming year of \$372+GST per unit.

***Moved G Davidson/R Dickie and resolved:***

***"That the water rate for 2021/22 be \$372 per unit."***

#### 5 Greenfield Bore Update

Thyagu Gopalan gave an update on the proposed major upgrade for the scheme.

***Moved G Blackmore/G McCorkindale and resolved:***

***"That the Tuapeka Rural Water Scheme Committee supports the Greenfield Bore (option 4) as presented."***

Balmoral 1 & 2 are also in favour of this option.

***Moved R Cotton/G Blackmore and resolved:***

***"That the Evans Flat Pump Station is to be upgraded at a cost of approximately \$60K - \$70K."***

#### 6 General

A letter was tabled from Mr D Barkman tendering his resignation from the committee as he is leaving the district.

The meeting closed at 9.30pm.

**Confirmed**

**R Cotton  
Chairman**

## Waipahi Rural Water Scheme

Minutes of the Annual meeting of the Waipahi Rural Water Scheme held in the Waipahi Hall on Wednesday, 21 April 2021, commencing at 1.30pm.

**Present** Raymond Brock (Chairman), James Watt (Secretary), Nathan Barrie, Gerard Vallely, Jill O'Connor, James Gardyne

**In Attendance** Gerry Essenberg (CDC), Scott Burgess, Ben Gardyne

**Apologies** There were no apologies.

### 1 Confirmation of Minutes

The minutes from the annual meeting held on 28 May 2020 had been circulated prior to the meeting.

A correction to the spelling of Gerard Vallely's name was noted.

**Moved G Vallely/N Barrie and resolved:**

***"That the minutes of the annual meeting held on 28 May 2020 be confirmed as a true and correct record."***

### 2 Matters Arising

Prices of water tanks at tank farm. Was explained these were heavy duty tanks with reinforced outlets to fit larger fittings and pipe work.

### 3 Water Reform Update

Gerry Essenberg reported on the Government policy change on managing water. A road show will be coming in July. Schemes will need to decide to opt in or out.

**Moved J O'Connor/N Barrie and resolved:**

***"That the Waipahi Rural Water Scheme Committee receives the Water Reform Update report."***

### 4 Budget

Discussion on \$250,000 steel tank reservoir questioned why this was here, as an upgrade decision is in plastic tanks.

Also, compressor for backwash system, unsure what has already been done in current year and what the \$30,000 budget includes. The meeting agreed that the unit rate stay

the same for the next year 21/22 and that the financial report be received with the above qualification.

**Moved N Barrie/J Watt and resolved:**

***"That the unit rate for 2021/2022 remains the same."***

## **5 General**

There was a lot of discussion about the Gardyne property (JEB Farming Ltd) at the tank farm reservoir running out of water several times and the delay in restoring water supply. It was unacceptable to the meeting that this property was not receiving a reliable water delivery and that they were in fact carrying the burden of reporting pump failure and loss of supply. It was agreed that Gerry Essenberg follow up on this matter and that the secretary write to the council of its concern at the apparent failure of the telemetry system to report pump stoppages.

**Moved J Watt/G Vallely and resolved:**

***"That the Waipahi Rural Water Scheme Committee approves the sale of 10 units to Scott Burgess (Linwood Dairies) subject to the application being processed."***

The meeting closed at 2.40pm.

Confirmed

R Brock  
Chairman

## Wangaloa Rural Water Scheme

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Minutes of the Triennial meeting of the Wangaloa Rural Water Scheme Committee held at The Crescent Bar & Grill, Clyde Terrace, Kaitangata on 27 April 2021, commencing at 12.40pm.

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**Present** Chris Morahan (Chairman), Dean Storer, Councillor Bruce Graham, William Johnson, Greg and Maree Wilson

**In Attendance** Jules Witt and Thyagu Gopalan (CDC)

**Apologies** There were no apologies.

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### 1 Minutes from previous meeting 1 May 2017

**Moved B Graham/D Storer and resolved:**

*“That the minutes from the previous meeting on 1 May 2017 be confirmed as a true and correct record.”*

### 2 Election of officers

**Moved C Morahan/D Storer and resolved:**

*“That those present be elected as the Committee.”*

**Moved B Graham/G Wilson and resolved:**

*“That C Morahan be elected as Chairman.”*

**Moved G Wilson/C Morahan and resolved:**

*“That D Storer be elected as Secretary.”*

The meeting closed at 12.45pm.

**Confirmed**

**C Morahan  
Chairman**

## Wangaloa Rural Water Scheme Committee

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Minutes of the annual meeting of the Wangaloa Rural Water Scheme Committee of the Clutha District Council held at The Crescent Bar & Grill, Clyde Terrace, Kaitangata on 27 April 2021, commencing at 12.45pm.

**Present** Chris Morahan (Chairman), Dean Storer, Councillor Bruce Graham, William Johnston, Greg Wilson and Maree Wilson

**In Attendance** Jules Witt, Thyagu Gopalan (CDC)

**Apologies** There were no apologies.

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### 1 Confirmation of Minutes

The minutes from the annual meeting held on 16 April 2019 were presented for confirmation.

**Moved Councillor Graham/Chris Morahan and resolved:**

***“That the minutes of the annual meeting held on 16 April 2019 be approved as a true and correct record.”***

### 2 Matters Arising

The following items from the previous minutes of 16 April 2019 were raised:

- Forestry plantings over the main pumping main and pipelines
- Water line renewals

### 3 Water Reform Update

The Committee discussed the Water Reform Update and what this could mean for rural water scheme committees.

**Moved Councillor Graham/Dean Storer and resolved”**

***“That the Wangaloa Rural Water Scheme Committee receives the Water Reform Update report.”***



#### 4 Draft Financial Statements

*Moved Chris Morahan/Greg Wilson and resolved:*

*“That \$20K be budgeted for 2021/22 for renewal of the booster pump.*

*That the Wangaloa Rural Water Scheme confirms the unit rate for 2021/22 as \$403.00+GST.”*

#### 5 General

- 1125 Summerhill Road line meter to monitor usage in this area.
- Discussion on CCW performance.

The meeting closed at 1.45pm.

Confirmed

Chris Morahan  
Chairman