

CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Service Delivery Committee will be held in the Council Chambers, 1 Rosebank Terrace Balclutha on Thursday 4 February 2021, following the Corporate & Property Committee meeting.

Steve Hill
CHIEF EXECUTIVE

Committee Members

Councillor Bruce Graham (Chairman)
Councillor Dane Catherwood
Councillor Stewart Cowie
Councillor Wayne Felts
Councillor Gaynor Finch
Councillor Mel Foster
Councillor John Herbert

Mayor Bryan Cadogan
Councillor Alison Ludemann
Councillor Ken Payne
Councillor Carol Sutherland
Councillor Jo-anne Thomson
Councillor Bruce Vollweiler
Councillor Selwyn Wilkinson

SERVICE DELIVERY COMMITTEE

4 FEBRUARY 2021

APOLOGIES

None advised at the time of printing this agenda.

DECLARATIONS OF INTEREST

No declarations of interest advised at the time of printing this agenda.

Item	Page #	Title
1.	4	Catlins-Clutha Information Layby <i>(For the Committee's Decision)</i> The report requests the Committee to consider funding from Waka Kotahi for an Information Layby at the start of the Owaka Highway.
2.	24	Organisational Performance Report <i>(For the Committee's Information)</i> The report contains information on service request responsiveness.
3.	39	Group Manager's Update <i>(For the Committee's Information)</i> Sets out Service Delivery activities since the last meeting of the Committee, including an update on staffing issues within the department.
4.	41	Operations Update – Transportation and Facilities <i>(For the Committee's Information)</i> Reports progress on transportation matters within the department.
5.	43	Operations Update – All Other Areas <i>(For the Committee's Information)</i> Reports progress on operational matters within the department, including Water, Community Services, Solid Waste and Swimming Pools.
6.	46	Capital Delivery Update <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
7.	50	Infrastructure Strategy Update <i>(For the Committee's Information)</i> The report provides information on various Projects/Contracts that are in progress at this time.
8.	57	Compliance Update Report <i>(For the Committee's Information)</i> The report provides updates on compliance-related issues across the Service Delivery Department.

9.	59	Community Projects Update Report <i>(For the Committee's Information)</i> The report provides an update on various Community Projects and requests a budget decision.

Service Delivery Committee

Item for DECISION

Report	Catlins-Clutha Information Layby
Meeting Date	4 February 2021
Item Number	1
Prepared By	Sharon Cousins – Project Manager – Community Plan Implementation Christian Bopp – Senior Infrastructure Engineer
File Reference	507416

REPORT SUMMARY

This report informs the Committee of the available Waka Kotahi NZ Transport Agency (NZTA) funding for Low-Cost Low Risk projects on Special Purpose Roads. The potential construction of an information layby on the outskirts of Balclutha at the beginning of the Balclutha to Southland boundary section of the Southern Scenic Route has been identified as a viable project. The NZTA has further confirmed its support for this project as a Special Purpose Road project given that it is the gateway to the wider Catlins area, and it will enhance road safety for travellers.

RECOMMENDATIONS

- 1. That the Service Delivery Committee receives the Catlins-Clutha Information Layby Report.**
- 2 That the Service Delivery Committee approves / does not approve the allocation of a budget of \$120,000 from Special Purpose Road funding for the construction of the Catlins-Clutha Information Layby on the Owaka Highway at Inveriel.**

REPORT

A request has been received from the Catlins Coast Incorporated Society for the relocation of the existing Catlins Information Kiosk at Telford as part of their review of promotional signage for The Catlins. This group has worked with other community groups, businesses and residents to provide guidance on improved signage opportunities, as per their project proposal in Appendix A.

Based on the preferred site of Catlins Coast Incorporated, Council officers developed a concept design and cost estimate for the construction of a Catlins-Clutha Information Layby off the Southern Scenic Route (Owaka Highway) as per Appendix D and Appendix E respectively.

1 Background

Catlins Coast Inc have approached Council officers requesting support to relocate the information kiosk and investigate Welcome to The Catlins and directional signs at strategic points. Their proposal is included in Appendix A.

The Clutha Destination Strategy vision refers to ensuring *Our visitors are respectful to our destinations, communities, flora and fauna*. The information provided by Catlins Coast Inc on their information kiosk supports this behaviour.

Catlins Coast Inc are listed as a partner and stakeholder in the Clutha Destination Strategy, which also recognises their work (alongside other community groups) with the *The Catlins Community Tourism Strategy 2016*, which included a review of signage promoting The Catlins heritage and community values.

As a result, Catlins Coast Inc installed a Catlins Information Kiosk on site at Telford approximately 9 years ago. This information kiosk and its location have now been reviewed by the group, (in consultation with other community groups) and a safer and more user-friendly site has been identified. The new site offers an opportunity to showcase information relating to The Catlins and the wider Clutha District due to its proximity to Balclutha township.

As part of their overall review of promotional signage for The Catlins, Catlins Coast Inc have identified three opportunities, which are outlined in Appendix A.

In summary they are:

- Catlins Information Kiosk, including Clutha District and Catlins highlights – suggested placement at the beginning of the Owaka Highway.
- A suggested *Welcome to The Catlins* sign – which could be aligned on the same site with an opportunity for safe parking and an opportunity to take photos.
- Improved directional signage from SH1 within the Balclutha township, with clarification that ‘The Catlins’ is in fact accessed via the same route as the Telford and Southern Scenic Route turnoff (which are the two destinations named on the current sign).

2 Strategic Goals and Outcomes

“Roading infrastructure that sustainably supports the community and economy”.

This project would enhance local and visitor experience for travellers to The Catlins and the wider Clutha District.

3 Assessment of Options

Catlins Coast Inc (CCI) already produce, prepare and promote The Catlins Map and Care Code with Council support, and would continue to promote this through their Information Kiosk. An analysis of the potential sites for the information kiosk relocation was completed using SWOT principles (Strengths, Weaknesses, Opportunities and Threats) with the results as in Appendix A.

By working with other organisations in Clutha District, such as Clutha Development, CCI also recognise the possible opportunity for promotional material celebrating the entire district to be placed at the preferred site to inform north bound visitors before they enter Balclutha and travel onwards into the wider Clutha District.

At present, Council receives 95% Financial Assistance (FAR) from the Waka Kotahi NZ Transport Agency for our Special Purpose Road (SPR). The SPR higher % FAR is as a direct result of the very low number of ratepayers and associated rates income for Council on the SPR section (40km) of the roading network. This higher FAR is transitioning down from 1 July 2021 to Council's base FAR (65%) by 1 July 2024 as is evident in the Financial Impact section of this report. The Low-Cost Low Risk projects originally planned for 2020/21, as reported to the NZTA in December 2020, are as follows:

Project	FAR	NZTA Share	CDC Share
Matai Falls Carpark Access Improvements	95%	\$43,400	\$2,300
Cathedral Caves Signage Improvements	95%	\$28,500	\$1,500
Lost Gypsy Access Improvements (2020/21)	95%	\$63,000	\$3,300
Lost Gypsy Access Improvements (2021/22)	85%	\$46,000	\$8,000

In view of extensive further work required (mainly detail survey/design) and consultation with immediate affected parties, the potential for the Lost Gypsy pull-off area to be started and partially completed in 2020/21 is not realistic and as such, it is recommended that it be deferred to 2021/24 where it has been budgeted for accordingly.

That leaves a significant under-commitment of the 2020/21 SPR Low-Cost Low Risk Projects with the following options:

Option 1:

Continue with balance of original 2020/21 projects, with the addition of:

- Guardrail installation at identified locations i.e power poles close to the road.
- Fishtail seal extensions at intersections with Papatowai Highway and Chaslands Highway.
- Potential further parking area at Florence Hill Lookout.

Option 2

- Construct the Catlins-Clutha Information Layby.

4 Consultation

CCI have consulted with other community groups and governing bodies, some of which are named in their proposal and others which they continue to connect with. CCI will be present at this meeting to discuss the CCI proposal with Committee.

5 Policy Considerations

- Policy on Information Kiosks
- Policy on Freedom Camping
- Policy on Boundary and 'Welcome To' Signage

6 Financial Impact

Waka Kotahi NZ Transport Agency (NZTA) has approved the concept project to be funded from the Special Purpose Road (SPR) Low-Cost Low Risk budget area. A cost estimate in the amount of approximately \$120,000 for the concept layout is as per Appendix E. Should the project be constructed within one particular financial year, the Committee needs to take note of the timing of the completion of the project relative to the Financial Assistance Rate (FAR) for SPR projects as follows:

Year of Construction	FAR	NZTA Share	CDC Share
2020/21	95%	\$114,000	\$6,000
2021/22	85%	\$96,900	\$23,100
2022/23	75%	\$90,000	\$30,000
2023/24	65%	\$78,000	\$42,000

Should the project be constructed over two financial years, the financial impact on Council's share will be a combination of the respective two Financial Assistance Rates.

7 References – Tabled/Agenda Attachments

- Appendix A - Catlins Coast Inc. Proposal
- Appendix B – The Catlins Care Code
- Appendix C – The Catlins Map and Promotional Brochure
- Appendix D - Concept plan for Catlins-Clutha Information Layby
- Appendix E – Cost Estimate for Catlins-Clutha Information Layby

Catlins Coast Inc. (CCI) Project Proposal for the Development of the Road Reserve for a Catlins-Clutha Information Layby

Background

Catlins Coast Incorporated (CCI) was established 2010 and is a non-profit organisation (community driven) with its aims and objects focused on:

- the sustainable development of tourism
- community development in The Catlins
- protection of our environment
- CCI also promotes activities that enhance the well - being of people who visit and/or live in The Catlins.

Catlins Coast Inc. operates using The Catlins Community Tourism Strategy 2016-2026 as a guide. An Implementation plan has been derived from the Strategy. To help deliver some of the many identified projects in the Strategy the CCI meet monthly and endeavour to work alongside and in partnership with a number of **other organisations on anything that affects The Catlins.

- ** local Communities, businesses
- ** Clutha District Council (CDC)
- **Southland District Council (SDC)
- **Department of Conservation (DoC)
- **Iwi

All of these groups are also, in some way, involved in our Implementation Plan.

One of the projects which fell out of the Implementation Plan was to erect a Catlins Kiosk in the Clutha District with information about The Catlins, including a map and a Care Code (see attached map and Care Code).

The Clutha District Council have financially supported recent annual reviews and printing of the CCI map and Care Code and it is to be noted the Care Code was referenced in the CDC Our Place Catlins Plan; thus, suggest it is of significance.

Such a kiosk is currently situated at Telford and was erected approximately 9 years ago (see image 1). Access to the kiosk by traffic about to enter the Catlins, requires crossing the oncoming traffic lane as they turn right off the Owaka Highway at the Telford Hostel entrance and then driving a further 100-200 metres to the kiosk location.

The kiosk was originally placed at Telford as it was deemed the only safe option at the time, as the road reserve was not of sufficient size so with consultation with community groups e.g., Catlins Promotions, it was agreed with Telford to erect it on their premises. At the time, Telford also erected their own kiosk plus they ran the small animal park by both the kiosks.

Strategic Goals and Outcomes

Signage which promotes The Catlins area, enhances economic development opportunities for local businesses while also celebrating and championing the heritage of the area and protecting the natural environment and wildlife species of The Catlins.

Multiple local community group organisations are supportive of this approach and see an opportunity to introduce consistency for visitors travelling South and North into The Catlins.

The CCI would very much appreciate if the Clutha District Council and Mayor could please consider supporting the development of the Road Reserve for a Catlins-Clutha Information Layby (which seems to align to the Clutha Economic Development Strategy, Catlins Reserve Management Plan and Our Place Catlins), to encourage community group development and enhance the four well beings of The Catlins area, community and businesses.

Site Options

CCI Information Kiosk

CCI have corresponded and also met with Clutha District Council (CDC) on various occasions since 2020 (highlighted in this proposal) to discuss the relocation of the kiosk currently located at Telford (its current location has proven not to be ideal) and the possible new **site options. The site options include an area where visitors could safely stop and

have access to information via relevant signage identified in this proposal, with regard to the Clutha district/The Catlins.

The proposed site for the relocation of the kiosk is the preferred site, also identified in a public submission as a potential site in a draft Catlins Reserve Management Plan submission and CCI feedback to the draft Our Place Catlins Community Plan.

****Site options explored to date:**

**Site	Feedback
Current site at Telford	Believe it is currently not recognised, used or promoted successfully
Balclutha township, toilet/carpark space	CDC management deemed not suitable
Other Telford land	Private land, not currently under investigation
Entrance to 367 Owaka Highway, (after Finegand SFF Plant)	Deemed more likely to create traffic hazards than proposed site
Past Kaka Point turnoff	Deemed too late to fully prepare visitor traffic for the journey of their choice.
Proposed relocation site opposite 148-170 Owaka Highway (preferred site)	Would require safe traffic management system design work and low-lying landscaping of some sort.

The Proposed Welcome to The Catlins and Site Heritage Signs

Benefits of including further *information signage has been investigated with multiple community groups. As a result of this community led project work, the benefits of hosting a Welcome to The Catlins and heritage information signs at the same proposed Catlins-Clutha Information Layby Site, have been recognised.

- ***CCI Information kiosk**
- ***Interpretation Panel**
- ***Clutha District Council sign**
- ***Welcome to The Catlins sign**

Strengths	Weakness
<ul style="list-style-type: none"> • Clear signage for visitors to the area • prepare visitors for their visit to The Catlins/the Clutha district taking into account Health and Safety i.e., safety on the roads and offering a 'safe place' for visitors to pull over • provide information in the Care of The Catlins and directional information to places of interest and businesses • Work towards consistency in signage in Southland and Clutha District as CCI signage is currently being used by Southland District Council for Freedom Camping information and education of The Catlins and could be used by Clutha District Council for the same purpose 	<ul style="list-style-type: none"> • Cost and installation of the signage • The CCI are aware of the CDC Policy requirements on Boundary and Welcome To' signage, therefore would work with CDC to ensure such a sign would meet the policy requirements and would also work towards being consistent with that of the signage in Southland, re awareness for the visitor of The Catlins boundary. • Consultation still yet to take place with the local Community, the local Iwi (Waikoau Runanga) and Awarua Runanga in the development of a Welcome to The Catlins sign

<ul style="list-style-type: none"> • provide information for the Clutha District for those travelling north 	
Opportunities	Threats & Risks
<ul style="list-style-type: none"> • to 'show case', celebrate and champion the Clutha district and surrounding area • work with local businesses to develop and enhance the area in terms of i.e., low lying planting • the suggested new site could house relevant signage, promotional material, district heritage, wildlife and coastal conservation education • CDC install an information panel for those heading North for information on the rest of Clutha. • include The Catlins kiosk, a Welcome to The Catlins sign and an Interpretation panel which would display some history of the railway/surrounding area to be embraced and celebrated • A Welcome to The Catlins sign, would be consistent to that of the sign currently located in Southland (see image 2) • A clear, open area which would improve and enhance traffic visibility re Health and Safety 	<ul style="list-style-type: none"> • Potential flooding • Food waste left at the site by visitors

SH1 Turn off sign - Catlins directional signage in Balclutha

In addition to the proposed site information signage, there is an opportunity to include Catlins directional signage along with the Owaka Southern Scenic Route Sign on the corner of SH1 and High Street/Owaka Highway (see current signage - image 3)

Strengths	Weakness
<ul style="list-style-type: none"> • Clear directional signage for visitors • less driver confusion • reduce Health and safety risks 	<ul style="list-style-type: none"> • Cost for the development and installation of the signage
Opportunities	Threats/risks
<ul style="list-style-type: none"> • Improve awareness of The Catlins to visitors 	<ul style="list-style-type: none"> • Obtaining NZTA approval for the signage

Partnership and External Funding

- CCI have received funding from The Trust Community Foundation (\$1730) towards replacing the current panels on the CCI Kiosk currently located at Telford and towards the relocation of the kiosk to the suggested new site.

Given the current COVID environment, acquiring funding is challenging, however applying for further funding i.e., for the remaining cost of the relocation of the kiosk and for a Welcome to The Catlins sign, is currently being explored by the CCI identifying possible funding bodies i.e., Otago Community Trust, providing it meets funding criteria

- Clutha Development have signalled they would contribute \$2000 towards a new Welcome to The Catlins sign
- Catlins Promotions have signalled they would look at developing (at their own cost) an interpretation panel to accompany the kiosk, which would display 'historic' information i.e., the railway and some of the surrounding area.
- If the road reserve development meets NZTA special road funding requirements, their funding would be 85% towards the development of the site, if Clutha District Council were to approve the project

- South Otago Forest and Bird would consider donating some low-lying planting, depending on plant availability and requirement at the time of the new site development.
- Catlins Promotions and CCI would assist with the planting

Responsibilities for the proposed new site

The CDC:

- provide accurate design layout dimensions
- clearing and developing the area to a required standard, which meet Health and Safety/NZTA requirements
- consider community group support to install a barbecue, picnic table/define the area with some planting
- the ongoing maintenance of the area i.e., mowing etc, establishing the costs for the park maintenance and developing the area, taking into consideration CDC's District Plan and what would be required on Owaka Highway i.e., ingress and egress points and the potential for a slip lane and/or turning lane and the area to be sealed, inclusive of forewarning signage for the proposed Catlins-Clutha Information Layby
- Funding the set-up costs, clearing and developing the area and its ongoing maintenance costs

The CCI:

- moving and installing the kiosk from its current location to the new location
- the replacement of the current kiosk panels
- Sourcing funding for moving/installing the kiosk and for the replacement of the panels
- To work with Catlins Promotions to develop and install a new interpretation panel somewhere within the road reserve, at their cost
- Work with other organisations to develop a Welcome to The Catlins sign (and funding for the sign)

Progress to date

From July 2020 to date, correspondence and various meetings with CDC (Chris Bopp/Sharon Cousins/Jean Proctor/John Scott/Aileen Clark/Gregory

Borichevsky/Jules Witt/Steve Hill/Mike Goldsmith/Ken Murray) re the proposed site/signage

December 2018 Submissions to Our Place Catlins Community Plan consultation suggesting *various improvements to promotional signage for Kaka Point and The Catlins* (Mfiles ID 225552)

- Catlins Promotions
- Catlins Coast Inc
- Three public submissions

March 2020: Draft Catlins Reserve Management Plan consultation feedback *specific to the information kiosk location* (Mfiles ID 415894)

- One public submission

March 2020: Catlins Coast Inc approached Community Plan Implementation to review location of Catlins Information Kiosk

June 2020: Catlins Reserve Management Plan adopted by Clutha District Council

July-December2020: Catlins Coast Inc connected with other community groups for feedback and comment on the relocation of the information Kiosk and Catlins promotional signage and have since received favourable feedback and support from:

- Catlins Promotions
- Owaka Going Forward
- Clutha Development
- The Catlins Historical Society

To be noted, Waikoau Runanga and Awarua Runanga have been contacted for comment re the CCI Proposal

Additional Information

Discussions have taken place with Catlins Promotions, The Catlins Historical Society, Owaka Going Forward and with Clutha Development Inc. (CDI), the Economic Development Agency (EDA) and Regional Tourism Organisation

(RTO) for the Clutha District. CDI supports and delivers the actions within the Clutha District Economic Development Strategy, as well as the Clutha Destination Strategy 2020-30 which has recently been developed to maximise and guide the opportunities within the tourism sector.

The Catlins has been identified as a key destination for investment within this strategy. A strategic action plan has been established out of this strategy which includes; conducting a full audit of existing signage and wayfinding signage, and promotion of key destinations in order to increase awareness of the Catlins.

Key actions identified across the Catlins will continue to include collaboration with Great South and other organisation to ensure cohesion, including signage. CDI agree the proposed location of both the 'Welcome to the Catlins' sign and kiosk is the optimal place to welcome visitors and to tell our local stories.

To note, as a comparison for the proposed new site, an existing site development at Tunnel Hill. This traffic management layout best aligns with the proposed Road Reserve for a Catlins-Clutha Information Layby.

Dianne Miller
CCI Chair



Image 1: Current information kiosk on Telford grounds



Image 2: Southland District 'Welcome to the Catlins' sign



Image 3: Current sign corner SH1 and Clyde Street (in Balclutha)

Check out the Tiaki Promise – www.tiakinewzealand.com

The Catlins Care Code

HAERE MAI – WELCOME

Please help us to protect the nature and wildlife of The Catlins
Only leave your footprints; only take photographs and memories...



Wildlife and Nature

For more information visit www.doc.govt.nz

- Talk quietly and move slowly when near sea lions or fur seals – do not disturb them, give them space, stay at least 20m away
- Yellow-eyed penguins are shy and easily stressed – do not disturb them, give them space, stay at least 50m away
- Do not remove plants, animals or fossils from the environment – treat New Zealand forest and birds with respect, they are unique and often rare
- Respect our cultural heritage, treat these places with consideration and care
- Dogs can disturb and even kill wildlife, please respect signage regarding dogs
- No drones at Nugget Point (Tokatā), Roaring Bay (Hakaparāoa), Curio Bay (Tumu Toka), Slope Point and Waipapa Point



Use of drones is restricted – for further information on use of drones in public places, private land, around livestock, wildlife and wildlife habitats visit: www.doc.govt.nz or www.airshare.co.nz



Camping

For more information visit www.camping.org.nz

- Please use official camping sites as they have toilets and waste disposals
- **No Roadside, Lookout or Beachside Camping**
- Permission must be obtained for camping, parking or walking on private land
- Please leave areas clean and tidy
- Check it is all right to light fire – permits are required
- www.fireandemergency.nz

Fires can destroy the bush



Driving

Visit www.nzta.govt.nz/safety/driving-safely/visiting-drivers/
or www.nzta.govt.nz/resources/driving-in-nz



- Keep left, observe all road signs. Pass school bus at less than 20km/hr
- Reduce speed when driving on 'unsealed' roads
- Limit vehicle use on beaches, respect other beach users, the road rules apply
- Indicate and pull over to the left-hand side of the road to take photographs, read road signs and to allow vehicles behind you to pass safely



If you see sheep and cattle on the roads – drive slowly and stay in your vehicle

Waste Disposal

- Please take all rubbish away with you, carry out what you carry in – Rubbish disposal points are at Papatowai and Kaka Point and recycling is available at Owaka and Tokanui
- Use public toilets provided, please do not pollute the environment
- Use Campervan waste disposals – Inn Street Owaka, Thomas's Lodge Owaka, Kaka Point, Tokanui, Whistling Frog Resort and Pounawea Holiday Park



For fire or accident emergency – phone **111**
For conservation or wildlife emergency – phone **0800 362 468**



NOTE: There is minimal cell phone coverage in much of The Catlins. Public phones are located at Owaka, Papatowai, Kaka Point and Tokanui.

Revised by Catlins Coast Inc for The Catlins Community 2019 – www.catlins.org.nz

Haere Mai - Welcome to The Catlins...

TATU TE WHENUA - please leave the land undisturbed
Emergency: Call 111

For more information go to www.catlins.org.nz
or visit Information Centres at Owaka and Waikawa

For information on where to camp visit www.camping.org.nz

NB: Minimal cellphone coverage in The Catlins



Published by:
Catlins Coast Incorporated
Our aim is to promote The Catlins as a place to live, work and visit, and to help retain The Catlins heritage and natural history.

A donation towards the development and printing of the map would be gratefully received -
Bank account number: 03-1754-0072028-00

Enquiries and additional map orders to
info@catlins.org.nz



THE Catlins

Te Akau Tai Toka

NEW ZEALAND - AOTEAROA

Key

- Accommodation and Services
- Key Township
- Localities
- Main Highway
- Southern Scenic Route
- Heritage Trail
- Major / sealed roads
- Minor / gravel roads
- Information Centre
- i-Site
- Information Kiosks
- Museum
- Public Toilet
- Public Telephone
- WiFi
- Historical shipwreck site
- Eftpos & Credit Card (pin number required)
- ATM
- Accommodation
- DOC Camping Ground
- Camping Ground
- Playground
- Food
- 24hr Fuel - card only (dedicated pin number)
- Dump Station
- Recycling Centre
- Post Shop
- Medical Centre
- Wheelchair Access
- Golf Course
- No Dogs
- No Drones

W POUNAWEA
Camping grounds, bush and estuary walks.

X TUNNEL HILL
Short track to tunnel excavated by hand between 1891-92 for Balclutha to Owaka Railway.

Y NUGGET POINT (Tokatā) and ROARING BAY (Hakaparāoa)
Lighthouse built in 1869. Viewing point for Fur Seals and Penguins. 40min return.

Z KAKA POINT (Rakitāmau)
Forest and beach walk, fishing, diving and boating. Camping ground.

P CATLINS RIVER - WISP LOOP TRACK
Includes two 12km routes, The Catlins River Walk and Wisp Loop Walk. The routes can be walked in either direction as a 24km two day tramp or one long day tramp. DOC Campsite and picnicking. The best place in The Catlins to see Mohua, a rare native forest bird.

Q TAWANUI Picnicking and walks.

R PURAKAUNUI FALLS
A picture of beauty. 20min return.

S PURAKAUNUI BAY
Attractive beach. DOC Campsite and picnicking.

T CATLINS LAKE (Kuramea)
Pull-off and lookout walk.

U JACKS BLOWHOLE 100m from the sea. NB: A high tide and extremely rough sea conditions are required for spouting to occur. 1hr return.

V SURAT BAY
A long sandy beach named after the sailing vessel Surat, wrecked in 1874. Sealions. Camping Ground.

Attractions

- A O'NEILL WALK**
15min return.
- B FORTROSE**
Boating, fishing, golf and campsite. Shipwreck only exposed at low tide.
- C WAIPAPA POINT**
Walk to the historic lighthouse and 1881 Shipping disaster cemetery.
- D SLOPE POINT**
The Southernmost point of the South Island. Magnificent views. Approx. 20min return.
- E WAIPOHATU**
A tranquil picnic area offering a 20min return wheelchair bush track and a longer 3hr waterfall wilderness loop track.
- F CURIO BAY (Tumu Toka)**
Ancient geological site of international importance, the 170 million-year-old Petrified Forest wave washed platform is accessible 2hrs either side of low tide. Living Forest walkway, predecessor of the petrified forest, 15min return.
- G NIAGARA FALLS**
Short walk to the small Niagara Falls.
- H KOROPUKU FALLS**
40min return walk.
- I MCLEAN FALLS**
The walk to the McLean Falls takes under 40min return.
- J CATHEDRAL CAVES**
The caves resonate with the sound of the sea, 1hr return through bush and along the beach. Access may be restricted. For opening times, check www.cathedralcaves.co.nz
- K TAUTUKU BOARD WALK**
1. Board walk to Estuary, 30min return.
2. Historic walk, 20-60min return.
LENZ Reserve nature walk 1hr return.
- L LAKE WILKIE**
Reflective and peaceful. 30min return.
- M FLORENCE HILL LOOKOUT**
Beautiful views over Tautuku Bay.
- N PAPATOWAI**
Picnic Point Forest and beach walk, 40min return. Old Coach Road Forest Track to Moa Hunter Sites, 1hr return. DOC Campground. Shank's Bush. Nature trail 30min.
- O MATAI FALLS & RAIL TRAIL WALK**
Matāi Falls 30min return. Rail Trail 1hr return.

DRIVE TIME IN MINUTES - distances are selected direct routes and times are indicative only														
105	10	30	45	90	30	50	70	40	80	55	25	30	35	Waikawa
130	30	90	25	140	70	80	120	90	130	85	20	20	20	Waipapa Point
135	40	60	15	100	45	45	80	50	90	80	25	25	25	Tokanui
130	20	60	40	115	50	75	95	75	120	80	80	80	80	Slope Point
55	65	35	80	50	35	75	20	20	40	40	40	40	40	Purakaunui Falls
45	90	50	105	30	60	100	10	40	40	40	40	40	40	Pounaweia
65	60	20	70	50	20	60	30	30	30	30	30	30	30	Papatowai
35	80	40	95	20	50	90	90	90	90	90	90	90	90	Owaka
125	50	70	70	105	80	105	80	105	80	105	80	105	80	Mokoreta
71	40	15	55	70	70	70	70	70	70	70	70	70	70	McLean Falls
20	100	60	115	115	115	115	115	115	115	115	115	115	115	Kaka Point
140	50	60	Fortrose											
75	40	Cathedral Caves												
115	Curio Bay													
Balclutha														

Activities

- 1 Catlins Coastal Heritage Trail**
Lighthouses, native forest walks, petrified forest, museum, waterfalls, penguins, dolphins, cemeteries...
Visit local information centres for Heritage Trail brochures
E: info@catlins.org.nz
- 2 Destination Clutha**
Promoting the Clutha District as a place where people love to live, work, invest and visit.
Regional Tourism Organisation
www.clutha.co.nz f/CluthaNewZealand
- 3 Headfirst Travel - Bottom Bus**
Small groups, fully guided personalised service, year round
E: bookings@headfirsttravel.com
P: 03 477 9083
www.headfirsttravel.com
- 1 Catlins Gallery & Accommodation**
Watercolour and acrylic paintings of The Catlins and Otago
32 Rata Street, Kaka Point
P: 03 412 8722 E: brijan@kpwinet.net.nz
www.catlinsgallery.co.nz
- 1 The Port Molyneux School**
Wedding & Special Events Venue
1286 Kaka Point Road, The Catlins
P: 03 415 8974 E: hello@portmolyneuxschool.co.nz
M: 021 120 2722 www.portmolyneuxschool.co.nz
- 2 Catlins Kayak and Adventure**
Offering daily sea kayak tours to Nugget Point
Nuggets Road, Kaka Point
E: hello@catlinskayak.co.nz www.catlinskayak.co.nz
M: 027 416 4911
- 4 Catlins Horse Riding**
Personalised horse riding to suit your level of experience
41 Newhaven Road, RD1 Owaka
E: catlinshorseshop@outlook.com
Phone/Fax: 03 415 8368 M: 027 629 2904
www.catlinshorseshop.co.nz
- 6 Catlins Information Centre**
Info on The Catlins wildlife, attractions and accommodation
Owaka Library/Service Centre, 10 Campbell St, Owaka
P: 03 415 8371 E: catlinsinfo@cluthadac.govt.nz
www.clutha.govt.nz
- 6 Owaka Museum**
Museum, Shop and Gallery - open 7 days
10 Campbell Street, Owaka
P: 03 415 8323 E: owakamuseum@outlook.com
www.owakamuseum.org.nz
- 13 Papatowai Freedom Kayak Hire**
Self guided kayak hire on Papatowai's hidden waterways
2519 Papatowai Highway, Papatowai RD2
M: 021 024 12925 E: yakhire@gmail.com
www.catlinskayakhirepapatowai.com
- 15 Thickthorne Llamas**
Fibre Yarn and Handcrafted Garments
63 Waikawa Valley Road, 1RD Tokanui 9884
P: 03 246 8499 E: thickthorne@xtra.co.nz
www.catlins.org.nz/activities Contact us first, if possible.
- 20 Waikawa District Museum & Information Centre**
Artifacts and history of the colonial settlers - open daily
Info, brochures, bookings, stamps, postbox, newspapers
E: waikawamuseum@farmside.co.nz
P: 03 246 8464
- 21 Catlins Surf School & Accommodation**
Surflessons, no experience necessary, surf equipment & SUP hire
601 Waikawa-Curio Bay Road, Curio Bay
M: 021 208 0501
E: nickcuriobay@gmail.com www.catlins-surf.co.nz
- 21 Curio Bay Christian Fellowship**
Church with an ocean view - services each Sunday 10.30am
Curio Bay Christian Community Centre, 41 Mair Road,
Curio Bay, South Catlins E: paulwat1942@hotmail.com
P/F: 03 246 8431 www.curio-bay.info Find us on Facebook
- 21 The Gateway Experience**
A world-class interactive centre designed to share the unique stories
of Curio Bay, an amazing place on the edge of time.
590 Waikawa-Curio Bay Rd, Curio Bay 9884 P: 03 246 8897
E: info@curioscape.co.nz www.curioscape.co.nz
- 22 Tokanui Multi-Play Park**
Skate ramps, tar-sealed scooter track, BMX bike track
Tokuani Multi-Play Park
McEwan Street, RD1 Tokanui
(opposite the playground)

Accommodation: Advance bookings advised

For more information go to
www.catlins.org.nz

or visit the Information Centres at Waikawa & Owaka.

Accommodation

FARMSTAY / B&B

- 11 Greenwood Farmstay**
Elegant, warm home; optional 3-course dinner; farm trip
739 Purakaunui Falls Road, Papatowai
P: 03 415 8259 E: greenwoodfarm@xtra.co.nz
M: 027 438 4538 www.greenwoodfarmstay.co.nz
- 12 Hilltop Accommodation Catlins**
Two character homes in a peaceful rural setting
77 Tahakopa Valley Road, Papatowai
P: 03 415 8028 Mobile/Text: 021 415 802
E: book@hilltopcatlins.co.nz www.hilltopcatlins.co.nz
- 16 Chaslands Farm Cottages**
Affordable, comfortable, self-contained accommodation
219 Waipati Road, Chaslands, RD2 Owaka
P: 03 415 8669 E: info@chaslandscottages.co.nz
www.chaslandscottages.co.nz

HOLIDAY PARKS

- 1 Kaka Point Camping Ground**
Cabins, Tent and Powered Sites
34 Tarata Street, Kaka Point, Catlins
P: 03 412 8801 E: kakapoint@hotmail.com
www.kakapointcamping.co.nz
- 3 Catlins Newhaven Holiday Park**
Tourist flats, cabins, powered and tent sites
324 Newhaven Road, Owaka
P: 03 415 8834 E: newhavenholidaypark@gmail.com
www.catlinsnewhavenholidaypark.co.nz
- 5 Pounawea Motor Camp, Owaka**
1 Park Lane, Pounawea, Owaka 9585, The Catlins
P: 03 415 8483 Freephone: 0800 122 8546
E: pounawea.motor.camp@xtra.co.nz
http://www.catlins-nz.com/pounawea-motor-camp/
- 6 Thomas's Catlins Lodge and Camp Ground**
Power and non-power sites, pet friendly, free WiFi & showers
Corner of Ryley and Clark Streets, Owaka
P: 03 415 8333 E: stay@thomascatlins.co.nz
www.thomascatlins.co.nz
- 21 Tumu Toka Curioscape Campground**
Amazing views, beaches, wildlife
590 Waikawa-Curio Bay Road, Curio Bay 9884
P: 03 246 8897 E: campground@curioscape.co.nz
www.curioscape.co.nz

BACKPACKERS

- 3 Surat Bay Lodge**
Comfortable holiday accommodation right beside the beach
19 Surat Bay Road, RD1 Newhaven, Owaka
P: 03 415 8696 E: suratbaylodge@gmx.com
www.suratbay.co.nz
- 6 Thomas's Catlins Lodge**
Dorm beds, guest kitchen, games room, BBQ, free WiFi
Corner of Ryley and Clark Streets, Owaka
P: 03 415 8333 E: stay@thomascatlins.co.nz
www.thomascatlins.co.nz
- 21 Lazy Dolphin Lodge**
Panoramic views of Porpoise Bay and Curio Bay
529 Curio Bay Road, Curio Bay
P: 03 246 8579 E: lazydolphin@netspeed.net.nz
www.lazydolphinlodge.co.nz

MOTELS

- 1 Kaka Point Luxury Spa Accommodation**
King studio units with double spa, quality accommodation
26 Esplanade, Kaka Point
P: 027 399 7900 E: kakapointluxuryspa@gmail.com
www.kakapointluxuryspaaccommodation.co.nz
- 5 Pounawea Grove Motels**
Waterfront location, studio units, double/twin rooms
5 Ocean Grove, Pounawea
P: 03 415 8339 E: stay@pounawea-grove.co.nz
M: 021 046 8441 www.pounawea-grove.co.nz
- 6 Owaka Lodge Motel**
4 modern self-contained units; restaurants/shops 50 metres
Corner Campbell & Ryley Streets, Owaka
P: 03 415 8728 E: owakalodgemotel@xtra.co.nz
www.owakalodgemotel.nz
- 13 Southern Secret Motels**
4 Studio units / Erewhon holiday home / Lancewood cottage
2510 Papatowai Highway, Papatowai Seaside Village
P: 03 415 8600 E: southernsecret@xtra.co.nz
M: 027 228 0172 www.southernsecretmotel.co.nz

SELF-CONTAINED

- 1 Cardno's Accommodation**
Apartment and Studio Unit - magnificent views
8 Marine Terrace, Kaka Point, The Catlins
P: 03 412 8181 E: info@cardnos.co.nz
www.cardnosaccommodation.co.nz
- 1 Kaka Point Holiday Homes**
Whole-house accommodation available 2-4 bedrooms
P: 03 412 8272 M: 027 233 6927 M: 027 324 2759
E: kakapointholidayhomes@xtra.co.nz
www.kakapointholidayhomes.co.nz
- 1 Kaka Point Motel**
Spectacular coastal views, 1&2-bedroom units, studio units
24 Rata Street, Kaka Point
P: 03 412 8602 E: nugview@catlins.co.nz
www.catlins.co.nz
- 1 Mike & Jenny's Kaka Point Accommodation**
Newly renovated units - 1 minute walk to the beach/cafe
7 Marine Terrace, Kaka Point
P: 03 412 8875 M: 027 882 8649
E: mikeandjennyhall@gmail.com
- 2 Nugget Lodge**
Two modern private self-contained units
367 The Nuggets Road, Kaka Point
P: 03 412 8783 E: info@nuggetlodge.co.nz
M: 027 412 8176 www.nuggetlodge.co.nz
- 3 Kepplestone by the sea**
Two self-contained apartments with sea view
9 Surat Bay Road, Newhaven, Owaka 9585
P: 03 415 8134 E: kepplestone@xtra.co.nz
www.kepplestonebythesea.iowners.net
- 7 Catlins Estuary View**
Warm & cosy 3 bedroom house, includes games room
14 Forester Drive, RD 2, Owaka
P: 03 415 8296 / 027 416 6819
E: jakhills@farmside.co.nz www.catlins.org.nz
- 10 Catlins Mohua Park Eco Accommodation**
Private cottages in a protected forest
744 Catlins Valley Road, RD2 Owaka 9586
P: 03 415 8613 E: mohuapark@outlook.com
www.catlinsmohuapark.co.nz
- 14 Tautuku Forest Cabins**
Forest & Bird Society Lenz Reserve
On-line bookings:
Google "Tautuku Forest Cabins"
P: 027 415 8244 E: tautukucabins@gmail.com
- 16 Chaslands Farm Cottages**
Affordable, comfortable, self-contained accommodation
219 Waipati Road, Chaslands, RD2 Owaka
P: 03 415 8669 E: info@chaslandscottages.co.nz
www.chaslandscottages.co.nz
- 20 Anchorage**
2-3 bedroom homestead and 2 studio units, scenic views
52 Antrim Street, RD1, Tokanui 9884
P: 03 246 8585 / 027 278 9585 E: milkfarm@xtra.co.nz
www.anchorage.co.nz
- 20 Waikawa Harbour View**
Lodge & Cottages - WiFi, laundry facilities, linen provided
14 Larne Street, Waikawa
P: 03 246 8866 E: waikawa@southcatlins.co.nz
www.southcatlins.co.nz
- 21 Curio Bay Accommodation**
Absolute beachfront accommodation, Boutique Studios & Cottage
521a Curio Bay Road, South Catlins
P: 03 246 8797 www.curio-bay.co.nz
E: curio-bay@accommodation@gmail.com
- 22 Slope Point Accommodation**
Sheltered, quiet and relaxed surroundings on our farm
164 Slope Point Road, Tokanui
P: 03 246 8420 E: info@slopepoint.co.nz
www.slopepoint.co.nz
- Andy's Place**
Peaceful, cosy, self-contained 3 bedroom cottage
22 Mersey Street, Fortrose
P: 03 246 9813 M: 027 694 7895
E: bamandsharon@yahoo.com



Food & Services

- 1 Catlins Brewery**
We use all NZ ingredients to produce a fine drop of beer and cider
Available Point Cafe & Bar, Lumberjack Restaurant, Fortrose Cafe
3 Brighton St, Kaka Point E: info@catlinsbrewery.co.nz
P: 03 412 8661
- 1 The Point Cafe & Bar**
Breakfast, Lunch & Dinner - Open 7 days
58 Esplanade, Kaka Point
P: 03 412 8800 M: 027 542 7742
E: lisa@thepointcafe.co.nz
- 6 Catlins Cafe**
Great place for tasty cafe-style homemade food, fresh takeaways
and world class Strictly coffee, all at reasonable prices
3 Main Road, Owaka E: catlinscafe@hotmail.com
P: 03 415 8040 Find us on Facebook
- 6 Catlins Inn & Caravan Park**
Friendly community sports bar with outside decks,
a relaxing cafe, function room, guest rooms, caravan park
21 Ryley Street, Owaka, South Otago
P: 03 415 8350 E: catlinsinn@clt-trust.co.nz
- 6 BakeHouse Takeaways**
Outdoor covered seating or takeaway available from our
retro food caravan; Fish 'n' Chips, Burgers, Pizza, Sushi etc.
8 Waikawa Road, Owaka, The Catlins
P: 027 267 9839 Find us on Facebook
- 6 Lumberjack Cafe & Restaurant**
Friendly family-orientated restaurant with a licensed bar
3 Saunders Street, Owaka, Catlins
P: 03 415 8747 E: lumberjackowaka@gmail.com
www.lumberjackbarandcafe.co.nz
- 6 Owaka 4 Square Supermarket**
Shop where all Kiwis love to shop
Mon - Sun: 7:30am - 7:00pm
P: 03 415 8201 4 Ovenden Street, Owaka 9535
E: owaka@foursquare-si.co.nz www.foursquare.co.nz
- 13 Papatowai Country Store & Motels**
Groceries, Food, Beer, Wine, 24 hour Fuel
2501 Papatowai Highway, Papatowai, Central Catlins
P: 03 415 8147
www.papatowai-store.com
- 15 The Whistling Frog Resort, Eat & Stay**
9 Rewcastle Road, Chaslands, Central Catlins
www.whistlingfrogresort.com
P: 03 415 8338
E: stay@catlinsnz.com
- 19 Niagara Falls Cafe/Restaurant**
All day homemade menu - arts & crafts gallery
256 Niagara Waikawa Road, Niagara, South Catlins
P: 03 246 8577 E: niagarafallscafe@xtra.co.nz
www.niagarafallscafe.co.nz
- 21 Tumu Toka Curioscape Cafe/Restaurant**
Serving Kiwi classics, scrumptious seafood, sweet treats and
barista coffee all with an enviable view of the coastline
590 Waikawa-Curio Bay Rd, Curio Bay 9884 P: 03 246 8897
E: cafe@curioscape.co.nz www.curioscape.co.nz
- 22 Tokanui Food Centre & Post Shop**
Groceries, Takeaways, Ice Creams / local Information Centre
Situating within the Tokanui township; RD1, Tokanui
P: 03 246 8876 F: 03 246 8523
E: tokanuifoodcentre@xtra.co.nz
- 23 Tokanui Tavern**
Bottlestore, Coffee, Bar Meals daily from 11am; Bistro open
Thurs-Sun from 5pm; plus coin operated washing machine,
dryer and shower. 18 McEwan Street, Tokanui
P: 03 246 8725 E: tokanuitavern@xtra.co.nz
- 24 Fortrose Cafe**
Licensed Cafe & Restaurant, Info, 24 hour Petrol, Diesel
5 Moray Terrace, Fortrose
P: 03 246 9888
E: fortrosecafe@outlook.com

This Map Pad has been produced by Catlins Coast Inc.

NO DOG AREAS

Nugget Point
Purakaunui Falls
Cathedral Caves
Curio Bay



BEST WILDLIFE VIEWING SITES

Nugget Point
Surat Bay
Curio Bay
Waipapa Point



Check out the Tiaki Promise - www.tiakinewzealand.com

The Catlins Care Code

Please help us to protect the nature and wildlife of The Catlins
Only leave your footprints; only take photographs and memories...

HAERE MAI - WELCOME



Wildlife and Nature

For more information visit www.doc.govt.nz

- Talk quietly and move slowly when near sea lions or fur seals - do not disturb them, give them space, stay at least 20m away
- Yellow-eyed penguins are shy and easily stressed - do not disturb them, give them space, stay at least 50m away
- Do not remove plants, animals or fossils from the environment - treat New Zealand forest and birds with respect, they are unique and often rare
- Respect our cultural heritage, treat these places with consideration and care
- Dogs can disturb and even kill wildlife, please respect signage regarding dogs
- No drones at Nugget Point (Tokatā), Roaring Bay (Hakaparāoa), Curio Bay (Tumu Toka), Slope Point and Waipapa Point

Use of drones is restricted - for further information on use of drones in public places, private land, around livestock, wildlife and wildlife habitats visit www.doc.govt.nz/ or www.airshare.co.nz



Camping

For more information visit www.camping.org.nz

- Please use official camping sites as they have toilets and waste disposals
- No Roadside, Lookout or Beachside Camping
- Permission must be obtained for camping, parking or walking on private land
- Please leave areas clean and tidy
- Check it is all right to light fires - permits are required
- www.fireandemergency.nz

Fires can destroy the bush



Driving

Visit www.nzta.govt.nz/safety/driving-safely/visiting-drivers/
www.nzta.govt.nz/resources/driving-in-nz

- Keep left, observe all road signs. Pass school bus at less than 20km/hr
- Reduce speed when driving on 'unsealed' roads
- Limit vehicle use on beaches, respect other beach users, the road rules apply
- Indicate and pull over to the left-hand side of the road to take photographs, read road signs and to allow vehicles behind you to pass safely

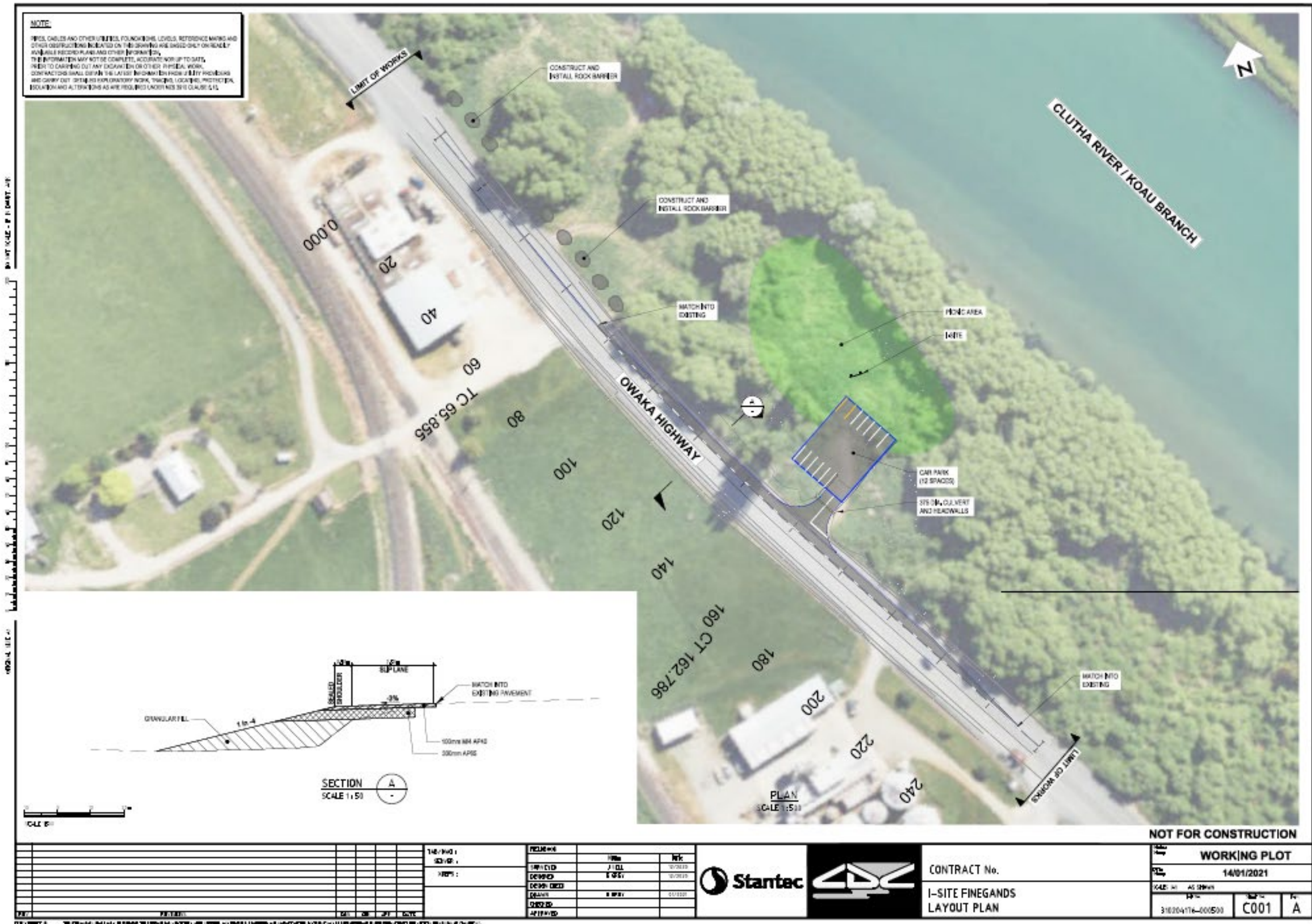
If you see sheep and cattle on the roads - drive slowly and stay in your vehicle



Waste Disposal

- Please take all rubbish away with you, carry out what you carry in - Rubbish disposal points are at Papatowai and Kaka Point and recycling is available at Owaka and Tokanui
- Use public toilets provided, please do not pollute the environment
- Use Campervan waste disposals - Inn Street Owaka, Thomas's Lodge Owaka, Kaka Point, Tokanui, Whistling Frog Resort and Pounawea Holiday Park





ITEM	DESCRIPTION	Unit	Qty	Rate	Amount
	CONTRACT COSTS				
1	Preliminary & General	LS	1	\$7,000.00	\$7,000.00
2	Traffic Control	LS	1	\$3,000.00	\$3,000.00
3	Drainage and Earthworks				
3.1	Excavate to waste	m ³	460	\$20.00	\$9,200.00
3.2	Removal of large trees	LS	1	\$2,500.00	\$2,500.00
3.3	Install concrete kerbing at entrance	m	20	\$110.00	\$2,200.00
3.4	Install DN375 culvert	m	12	\$260.00	\$3,120.00
3.5	Install traversable precast headwall (DN375)	ea	2	\$470.00	\$940.00
3.6	Place rock barrier	LS	1	\$2,000.00	\$2,000.00
4	Pavement Construction				
4.1	Supply, place and compact M4/AP40	m ³	135	\$160.00	\$21,600.00
4.2	Supply, place and compact AP65	m ³	315	\$73.00	\$22,995.00
4.3	Supply, place and compact granular fill	m ³	260	\$55.00	\$14,300.00
5	First Coat seal				
5.1	Two coat grade 3/5 chipseal	m ²	1200	\$12.00	\$14,400.00
6	Signs and Markings	LS	1	\$4,000.00	\$4,000.00
7	Services				
7.1	Protect Services	PS	1	\$5,000.00	\$5,000.00
8	Contingency Item	PS	1	\$5,000.00	\$5,000.00
	TOTAL PROJECT COST				\$117,255.00
				Say	\$117,300.00

Service Delivery Committee

Item for INFORMATION

Report	Organisational Performance Report – Service Delivery
Meeting Date	4 February 2021
Item Number	2
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	505918

REPORT SUMMARY

Customer Service Reporting (CSR) has been set up for the following activities:

- Water
- Roding
- Greenspace
- Kerbside

The report contains information on:

- How soon customers are being contacted in respect of service requests.
- How contractors or staff are performing against contracted response times.

A further breakdown of the attached information and graphs are being prepared as discussed at the previous meeting, but these were not available at the time the agenda was prepared. These will be circulated via e-mail prior to the meeting.

RECOMMENDATIONS

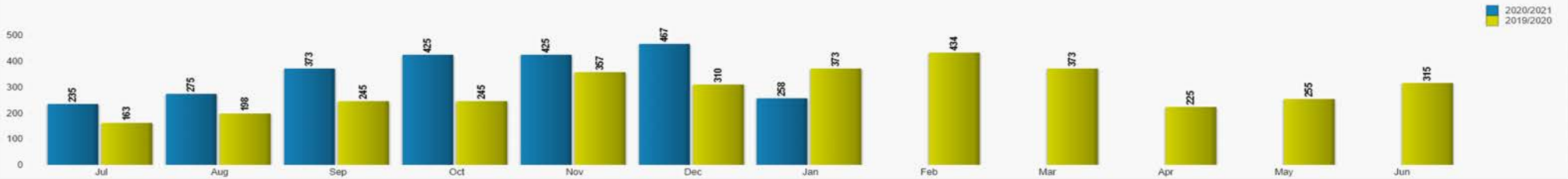
- 1. That the Service Delivery Committee receives the Organisational Performance Report.**

3 Waters CSR Dashboard

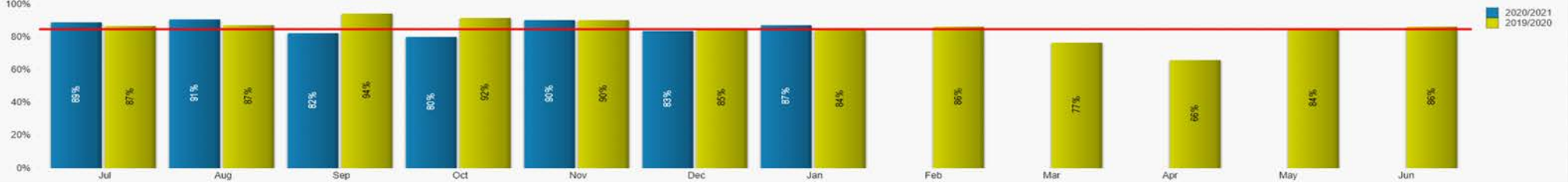
Type	SubType	Created YTD		Customer Contacts YTD KPI		Contractor Response YTD KPI		Resolution YTD KPI	
		2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Sewerage	Blocked Pipe	19	33	90%	91%	83%	45%	67%	58%
	Breakage	5	3	67%	67%	50%	0%	75%	33%
	Customer Complaint	2	4	100%	25%	-	-	-	-
	Enquiry	44	8	95%	50%	-	-	-	-
	Odour	6	6	86%	83%	20%	60%	60%	80%
	Overflow - Dry Weather	13	6	92%	83%	60%	17%	60%	33%
	Overflow - Wet Weather	1	3	-	67%	100%	100%	0%	100%
	Pump Station Problem	10	12	70%	92%	-	-	-	-
	Reinstatement Issue	3	0	75%	-	-	-	-	-
	Service Location	7	7	71%	67%	43%	43%	43%	50%
	Total		110	82	88%	79%	62%	44%	60%
Stormwater	Blocked Man	9	12	78%	83%	14%	27%	14%	45%
	Customer Complaint	1	6	100%	17%	-	-	-	-
	Enquiry	17	4	82%	100%	-	-	-	-
	Flap Gate Issue	0	1	-	100%	-	-	-	-
	Overflow	0	8	-	100%	-	43%	-	43%
	Pollution	1	0	100%	-	100%	-	100%	-
	Pump Station Problem	3	3	67%	100%	-	-	-	-
	Reinstatement Issue	0	1	-	100%	-	-	-	-
	Service Location	3	2	67%	100%	-	-	-	-
	Urban Ditch / Drain Problem	10	18	78%	83%	-	-	-	-
	Total		44	55	79%	82%	25%	33%	25%
Water - Rural	Ballcock / Fitting Problem	54	11	100%	91%	76%	45%	80%	64%
	Customer Complaint	2	3	50%	67%	-	-	-	-
	Dirty	13	21	100%	95%	83%	40%	100%	35%
	Enquiry	115	29	96%	64%	-	-	-	-
	Low Pressure / Flow	178	71	82%	89%	62%	45%	46%	39%
	Major Leak / Burst	95	52	89%	86%	61%	45%	52%	39%
	Minor Leak	505	409	90%	91%	73%	44%	74%	60%
	No Water at Taps / Tank	546	398	87%	86%	71%	46%	62%	43%
	Odour	1	7	100%	43%	0%	40%	0%	20%
	Reinstatement Issue	2	1	50%	100%	-	-	-	-
	Restrictor Removal	23	13	86%	69%	12%	0%	12%	0%
	Service Location	24	17	92%	76%	71%	36%	72%	29%
	Taste	2	2	50%	100%	50%	100%	50%	100%
	Total		1,560	1,034	88%	87%	70%	44%	65%
Water - Urban	Dirty / Coloured	29	22	76%	85%	57%	29%	57%	19%
	Enquiry	97	24	92%	79%	-	-	-	-
	Low Pressure / Flow	33	12	83%	92%	62%	45%	54%	18%
	Major Leak / Burst	11	38	100%	90%	44%	23%	70%	48%
	Minor Leak	367	280	75%	91%	66%	43%	52%	49%
	No Water at Taps / Tank	46	67	83%	78%	29%	18%	41%	32%
	Odour	0	3	-	100%	-	67%	-	100%
	Reinstatement Issue	17	15	63%	93%	-	-	-	-
	Restrictor Removal	2	0	100%	-	-	-	-	-
	Service Location	38	28	87%	86%	63%	46%	60%	48%
	Taste	3	3	67%	67%	0%	67%	0%	33%
	Toby / Fitting Problem	102	94	88%	99%	63%	49%	67%	62%
	Total		745	586	81%	90%	62%	40%	55%
Total		2,459	1,757	86%	88%	67%	43%	62%	49%

3 Waters CSR Trends

CREATED (YTD=2,458 vs LYTD=1,757)



CUSTOMER CONTACTS KPI (YTD=86% vs LYTD=88%) TARGET=85%



3 WATERS CONTRACTOR RESPONSE KPI (YTD=67% vs LYTD=43%) TARGET=85%



RESOLUTION KPI (YTD=62% vs LYTD=49%) TARGET=85%





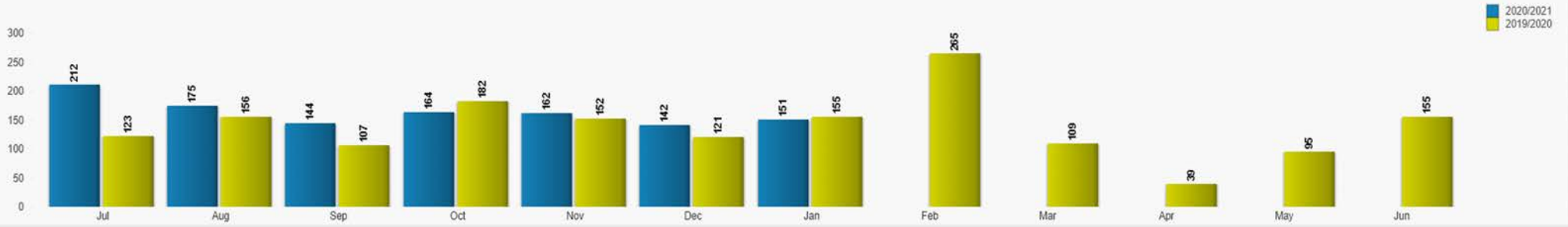
Roading CSR Dashboard

KPI		Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
Type	SubType	2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Footpaths	Broken footpath / hole	24	26	88%	60%	71%	62%
	Other	25	29	79%	75%	60%	72%
	Upgrade Required	2	4	100%	100%	50%	100%
	Vegetation Control	8	20	100%	61%	100%	50%
	Total	59	79	86%	68%	69%	65%
Roading	Blocked Pipe / Culvert	101	83	98%	65%	81%	65%
	Blocked Sump / Manhole	7	10	75%	70%	88%	78%
	Bridge Problem	10	3	100%	33%	88%	50%
	Dust	6	0	67%	-	67%	-
	Flooding / Ponding	42	35	88%	86%	92%	83%
	Ice / Snow	17	9	100%	89%	100%	89%
	Litter	54	44	85%	88%	98%	88%
	Loose Gravel / Detritus	15	8	54%	43%	85%	100%
	Notification	1	3	100%	100%	100%	100%
	Obstacle on Road Corridor	18	14	83%	86%	82%	71%
	Open Drain Problem	34	17	84%	72%	83%	50%
	Other	122	81	81%	61%	85%	50%
	Pothole - Sealed	42	61	93%	85%	83%	56%
	Pothole - Unsealed	136	132	89%	81%	91%	83%
	Puncture	12	14	77%	67%	69%	87%
	Rough Surface (Sealed)	29	11	74%	55%	78%	42%
	Rough Surface (Unsealed)	149	91	90%	73%	84%	70%
	Signage / Marking	88	80	99%	89%	91%	90%
	Signage/Marking - Request for new	32	22	100%	55%	90%	41%
	State Highway 93	3	1	100%	100%	100%	100%
	State Highways 1, 8, 90	11	14	100%	100%	100%	100%
	Stock Effluent	2	2	50%	50%	50%	0%
	Urgent / Safety Issue	51	65	98%	89%	94%	88%
Vegetation Control	109	70	83%	67%	82%	54%	
Total	1,091	870	89%	76%	87%	72%	
Total	1,150	949	89%	76%	86%	71%	



Roading CSR Trends

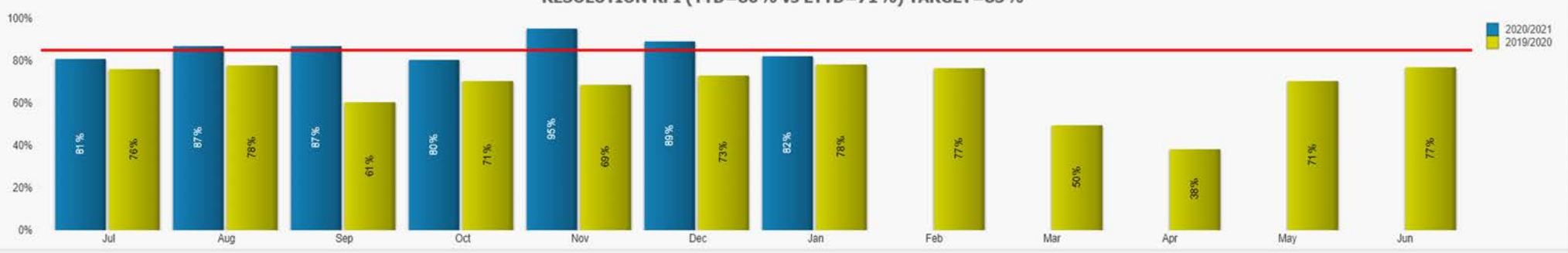
CREATED (YTD=1,150 vs LYTD=949)



CUSTOMER CONTACTS KPI (YTD=89% vs LYTD=76%) TARGET=85%



RESOLUTION KPI (YTD=86% vs LYTD=71%) TARGET=85%



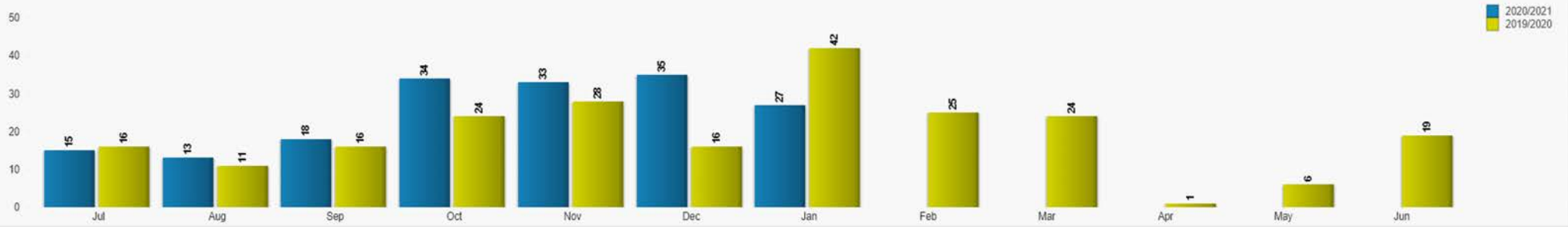


Greenpace CSR Dashboard

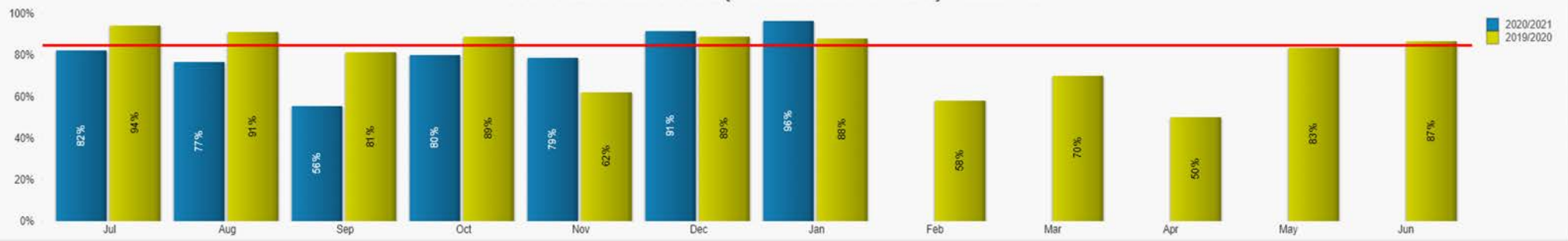
Type	SubType	Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
		2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Greenspace	Grounds	60	54	85%	71%	87%	85%
	Other	74	45	77%	87%	57%	70%
	Toilets	41	40	86%	93%	95%	90%
	Total	175	139	82%	82%	76%	82%
Total		175	139	82%	82%	76%	82%

Greenpace CSR Trends

CREATED (YTD=175 vs LYTD=139)



CUSTOMER CONTACTS KPI (YTD=82% vs LYTD=82%) TARGET=85%



RESOLUTION KPI (YTD=76% vs LYTD=82%) TARGET=85%





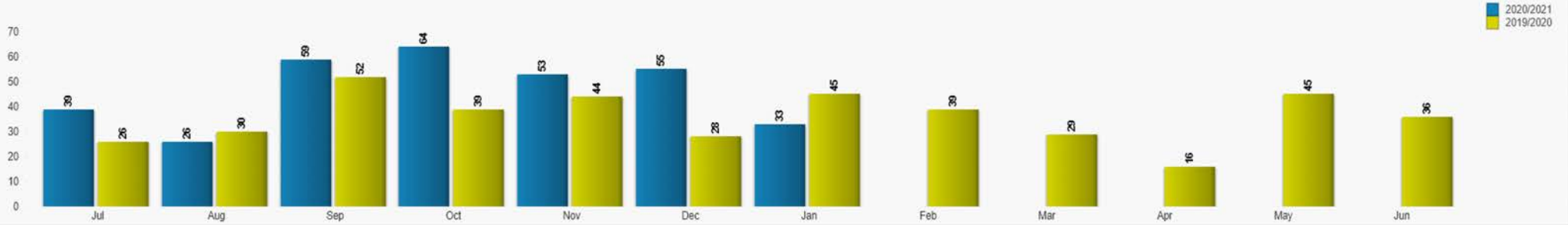
Kerbside CSR Dashboard

Type	SubType	Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
		2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Kerbside Collection	Application for additional set of bins	5	3	100%	100%	100%	100%
	Application for new set of bins	43	31	100%	97%	100%	97%
	Cancel Bin Service	6	3	86%	100%	33%	33%
	Enquiry	49	0	94%	-	82%	-
	Green Bin - Damaged on Property	5	1	60%	100%	100%	100%
	Green Bin - Damaged While Out For Collec	117	75	62%	77%	97%	97%
	Green Bin - Missed Bin	38	35	95%	97%	84%	83%
	Green Bin - Stolen From Property	7	9	100%	100%	100%	100%
	Green Bin - Stolen While Out For Collect	18	21	94%	95%	100%	95%
	Litter / Debris From Truck	1	3	100%	100%	0%	100%
	Other	9	20	89%	89%	89%	89%
	Yellow Bin - Damaged On Property	-	-	-	-	100%	-
	Yellow Bin - Damaged While Out For Colle	11	8	82%	100%	90%	100%
	Yellow Bin - Missed Bin	12	31	100%	83%	83%	90%
	Yellow Bin - Stolen From Property	2	5	100%	100%	100%	100%
	Yellow Bin - Stolen While Out For Collec	6	9	67%	100%	83%	100%
	Total		329	254	82%	89%	91%
Total		329	254	82%	89%	91%	93%



Kerbside CSR Trends

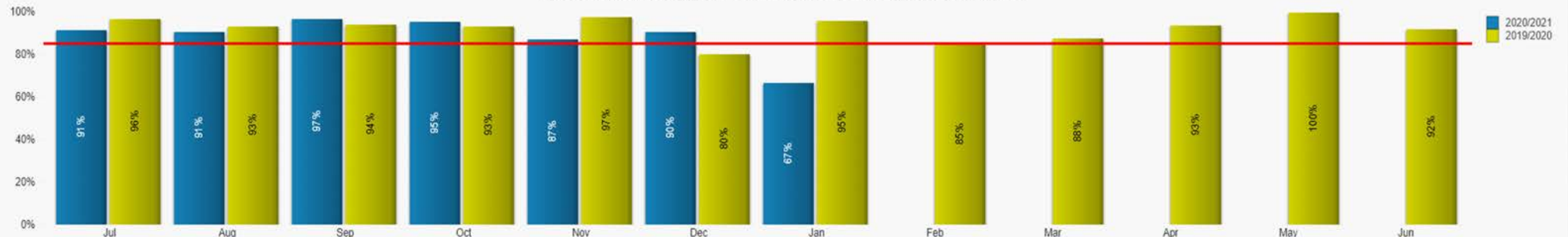
CREATED (YTD=329 vs LYTD=254)



CUSTOMER CONTACTS KPI (YTD=82% vs LYTD=89%) TARGET=85%



RESOLUTION KPI (YTD=91% vs LYTD=93%) TARGET=85%





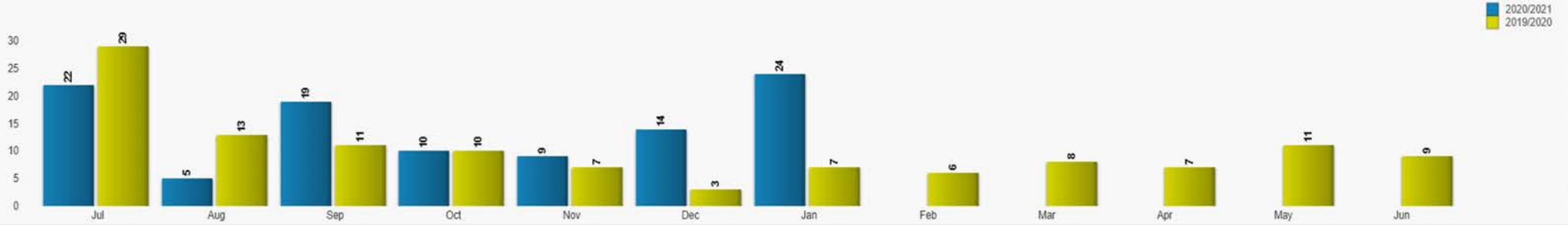
Community Housing Units CSR Dashboard

KPI		Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
Type	SubType	2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Community Housing Units	Maintenance	89	62	67%	74%	73%	32%
	Other	14	14	43%	64%	71%	33%
	Total	103	76	64%	72%	72%	32%
Total		103	76	64%	72%	72%	32%



Community Housing Units CSR Trends

CREATED (YTD=103 vs LYTD=76)



CUSTOMER CONTACTS KPI (YTD=64% vs LYTD=72%) TARGET=85%



RESOLUTION KPI (YTD=72% vs LYTD=32%) TARGET=85%





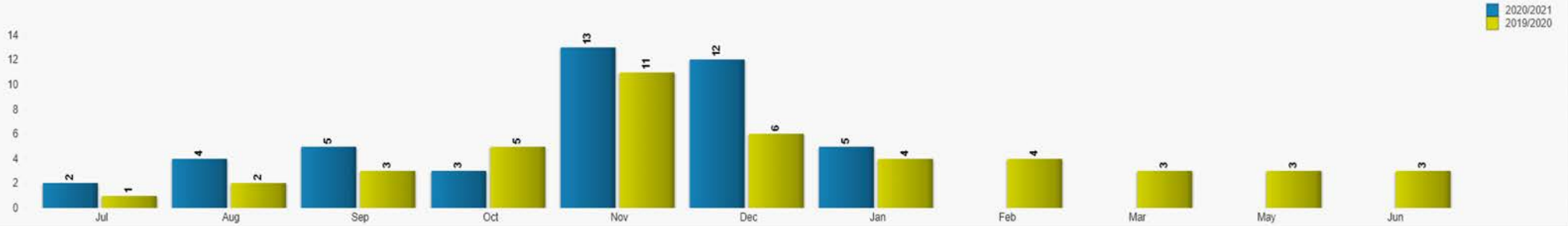
Council Properties CSR Dashboard

Type	SubType	Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
		2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Council Properties	Maintenance	28	20	75%	53%	77%	40%
	Other	16	9	19%	67%	7%	60%
	Total	44	29	55%	57%	54%	47%
Total		44	29	55%	57%	54%	47%

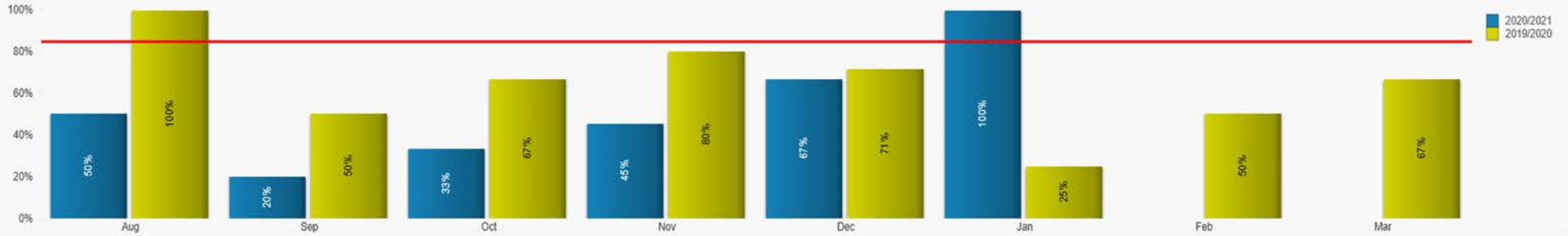


Council Properties CSR Trends

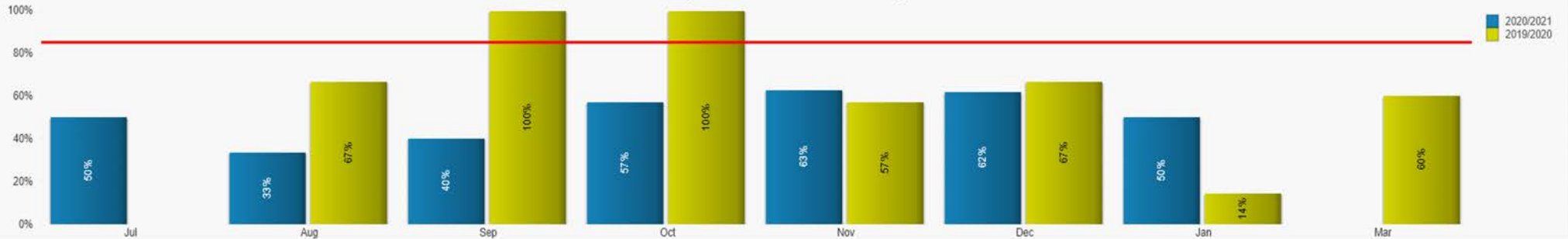
CREATED (YTD=44 vs LYTD=29)



CUSTOMER CONTACTS KPI (YTD=55% vs LYTD=57%) TARGET=85%



RESOLUTION KPI (YTD=54% vs LYTD=47%) TARGET=85%



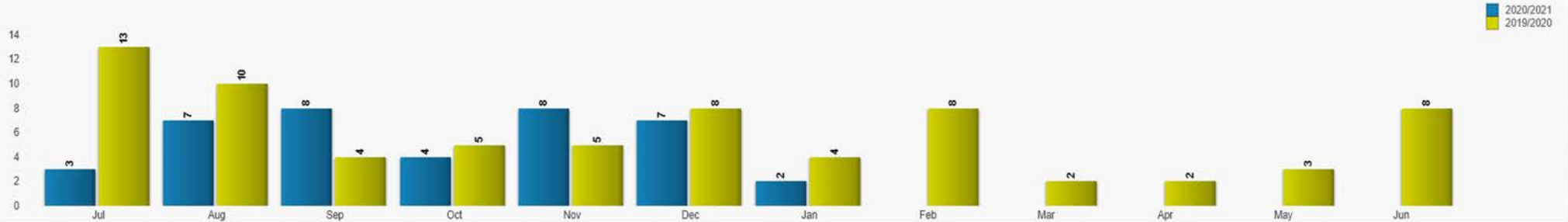


Lighting CSR Dashboard

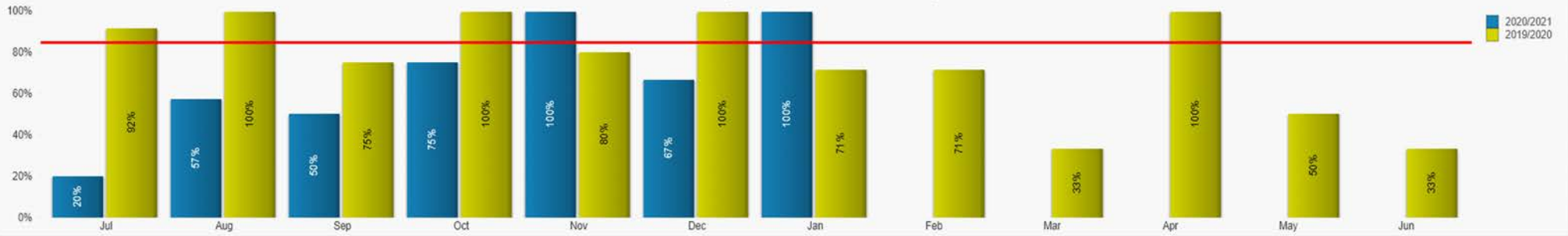
Type	SubType	Created YTD		Customer Contacts YTD KPI		Resolution YTD KPI	
		2020/2021	2019/2020	2020/2021	2019/2020	2020/2021	2019/2020
Street Lighting	Request for new/additional	1	4	0%	75%	0%	50%
	Street Light Out	33	42	68%	90%	55%	38%
	Three or More Adjacent Laterns	5	2	60%	100%	20%	100%
	Total	39	48	63%	90%	49%	42%
Total		39	48	63%	90%	49%	42%

Lighting CSR Trends

CREATED (YTD=39 vs LYTD=48)



CUSTOMER CONTACTS KPI (YTD=63% vs LYTD=90%) TARGET=85%



RESOLUTION KPI (YTD=49% vs LYTD=42%) TARGET=85%



Service Delivery Committee

Item for INFORMATION

Report	Group Manager's Update
Meeting Date	4 February 2021
Item Number	3
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	505919

REPORT SUMMARY

The report sets out my activities since the last meeting of the Committee.

RECOMMENDATIONS

- That the Service Delivery Committee receives the Group Manager's Update report.**

REPORT

1 Activities Since Last Meeting

Date	Activity
27 November	Meet manager of Stantec
27 November	Milton Pool Staff visit
30 November	Meet with Beca representative
1 December	RFI Webinar Clinic
1 December	Meet with Brooke Mitchell re Hub Landscape Design concept
2 - 3 December	CIMS Training – Dunedin
4 December	Operations Manager Interview
4 December	CDC Staff/Partners Christmas Function
7 December	Glenkenich RWS Meeting
8 December	PCG Community Hub Meeting
9 December	WWTP Sentencing – Dunedin
10 December	Council Workshop
10 December	Council Meeting
11 December	Service Delivery Department site visit
15 December	RFI Webinar Clinic
17 December	CDC/SouthRoads Governance Meeting
17 December	Combined RWS Committee Meeting – Greenfield
18 December	Councillors Christmas Function

22 December	Lawrence CHU visit
22 December	Project Meeting at Milton
19 January	RFI Webinar Clinic
19 January	PCG Community Hub Meeting
25 January	Interim Reviews
26 January	CDC/ORC discussion re WTPs
27 January	Community Board meetings
28 January	Job Interviews
28 January	LTP Workshop
29 January	Meet with Waihola residents
29 January	Job Interviews
1 February	Job Interviews
3 February	Job Interviews
4 February	Standing Committees

2 Work in Progress

2.1 Staffing

Bernadette van der Lem started as the new Community Facilities Supervisor on 19 January 2021, replacing Loesje Morrison who finished with CDC on 13 November 2020. Bernadette has been living in Dunedin but has moved to Milton to be with her partner.

Henri van Zyl has been appointed to the Transport & Facilities Operations Manager role and started with CDC on 1 February 2021. Murray Fletcher who has been the acting Transportation Operations manager will continue for the next few weeks as a hand over to Henri.

Interviews for 7 vacancies in the Service Delivery Department are currently underway and it is hoped that these vacancies will be filled soon.

2.2 Water Reform request for Information

All Councils across New Zealand have been requested to take part in a Request for Information. This is one of the conditions of receiving the \$6.4 million of water stimulus funding and we have been chosen as a Council to fill in the extended survey.

At the time of writing this report the survey was essentially complete but we expect that there may be some questions about some of the information as this is reviewed. This survey has taken up significant staff time over the last two months and has probably required the equivalent of around 2 full time staff members time over this period to complete it between the Finance and Service Delivery teams.

Service Delivery Committee

Item for INFORMATION

Report	Operations Update - Transportation
Meeting Date	4 February 2021
Item Number	4
Prepared By	Murray Fletcher – Acting Operations Transportation Manager
File Reference	505921

REPORT SUMMARY

The report details items from the Operations Transportation Team that are for information only.

RECOMMENDATIONS

- 1. That the Service Delivery Committee receives the Operations Update - Transportation report.**

REPORT

1. Roothing

1.1 CDC Roothing Staff Update

Henri van Zyl has been appointed as Transport and Facilities Manager commencing 1 February 2021. Murray Fletcher will prepare a set of hand over notes for the road maintenance work and meet with Henri for a formal handover.

Barbara Belvoir is undertaking the Contract Supervisor role for the north until May after which she intends to return to the USA.

1.2 General

We are now six months into the financial year. Work is well underway on;

- Maintenance metalling on selected district roads
- Extensive drainage and culvert maintenance on the unsealed roads
- Line marking
- Repairs on sealed roads.

Expenditure for the first 6 months is 47% of budget. We are having ongoing discussions with SouthRoads around programming and resourcing, working together to meet our targets.

Heavy rain on 1 and 2 January 2021 did not cause any major damage in the district other than a few areas of scouring, particularly in West Otago, that will be addressed by our maintenance activities as it is identified.

Service Delivery Committee

Item for INFORMATION

Report	Operations Update – All Other Areas
Meeting Date	4 February 2021
Item Number	5
Prepared By	Thyagu Gopalan – Water & Waste Operations Manager
File Reference	505922

REPORT SUMMARY

The report details items from the Operations Teams that are for information only.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Operations Update – All Other Areas report.**

REPORT

1. Three Waters Services

1.1 Water Supply

Heavy flooding at Pomahaka river has caused two major disruptions for the Glenkenich scheme since the start of the new year. Contractor has raised number of concerns around the H&S risk for accessing the wet well and river during the flood. Mitigation measures and upgrades have been discussed and will be included as part of the Glenkenich WTP.

Stirling WTP was the only other water treatment site that had major disruption due to flooding. High turbidity flood water caused the treatment process to failure and high turbid water was sent through the reticulation. This was immediately actioned with the help of council staff. Although there was not any major microbial detection during the incident, a precautionary boil water notice was in place for a week. The planned upgrade (expected to be completed by end of March) will avoid this event in the future as the plant will shut down automatically rather than sending out inadequately treated water.

SCADA alarms are being reviewed with some of the recent events having highlighted that the important alarms were not sent to the CCW operator and also caused fatigue issues for the CCW operator with multiple unnecessary alarms. This action is the outcome of the SCADA review work recently completed by Neo consultants. Mt Stuart 2 repeater (additional radio channel) was commissioned to improve the resilience of the telemetry system.

Tapanui Water restriction sign is being prepared and will be installed at Four Square. The Community Board has voted for the design with some minor design adjustments to be made.



1.2 Wastewater

Following the heavy rainfall events at West Otago, we have had two overflows (Lawrence and Tapanui) from the oxidation pond. This was actioned immediately with a high loading rate and the pond level was reduced for Lawrence. Tapanui pond level was reduced with minor overflow. All the actions and events were reported to ORC.

Biofiltro O&M manuals are being updated as part of the compliance plans and sent to ORC.

EPRO consultants have reviewed the current operating practice of Milton WWTP and produced the report with the number of improvements required to meet the compliance. This is being actioned with CCW. The report also highlighted the O&M manuals are required to be updated to meet the current work practice. which is being actioned by EPRO.

Trade Waste Bylaw implementation work is being progressed. Visits to the high user customers are being planned in the next 1-2 months to consult with regards to the impact. Water meter installation work is in progress.

The fencing upgrade project has been kick started. Tapanui and Lawrence are the first ones being progressed with a local contractor. Balclutha, Kaitangata and Waihola will be next.

2. Solid Waste

Change is coming to Clutha District Council's recycling service from 1 February 2021. From Monday, February 1 Council will only collect plastic types 1, 2 and 5 and will no longer accept plastic types 3, 4, 6 and 7. The only plastics able to be recycled going forward is the range that includes polyethylene terephthalate PET (resin type 1), high density polyethylene HPDE (resin code 2) and polypropylene (resin code 5). The public awareness campaign is ongoing via –

- Advertisement through various newspapers, community and school newsletters.
- Radio announcements.
- Social media and Antenno posts.
- Interactive pop-up days at various supermarkets throughout the district.
- Display stands at service centres and libraries.

Lawrence transfer station relocation site has been consulted with the site owner. Design work is in progress.

Service Delivery Committee

Item for INFORMATION

Report	Capital Delivery Update
Meeting Date	4 February 2021
Item Number	6
Prepared By	Gerry Essenberg – Capital Delivery Manager
File Reference	505923

REPORT SUMMARY

The report details items from the Capital Delivery Team that are for information only.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Capital Delivery Update report.**

REPORT

1 **Roading**

1.1 **Contract 806 - Seal Extensions Central Section 2019/20**

Whitestone Contracting Ltd have completed Spurn and Dudgeon Streets in Tokoiti and are to be given work on George and Kilgour Streets in Waihola. The slip on Chatham and Sheerness Streets may have to be addressed before these can be given to the Contractor.

1.2 **Contract 805 - Seal Extensions Southern Section 2019/20**

The work on the second section on the Owaka Highway is still being designed.

SouthRoads are establishing on Wratten Road. Rewcastle Road and Purakanui Falls Road are being worked on.

1.3 **Contract 786 - Major Bridge Repairs**

Andrew Haulage (2011) Ltd are working on the Paradise Flat Road and Farquhar Road Bridges.

1.4 **Contract 787 - Box Culvert Replacement**

SouthRoads have completed the Ford Road Culvert and are now working on Mitchells Flat by Waitahuna and Docherty Road Culverts in Moa Flat.



Figure 1 Ford Road box culvert

1.5 Contract 790 - Bridge 495 Tuapeka Mouth Bridge Abutment Replacement

Work is complete apart from minor finishing.

1.6 Contract 809 - Hinahina Bridge



Figure Figure 2 Hinahina Bridge deck removal.

Concrete Structures Limited are drilling and removing the existing bridge. There have been some additional costs on this project and the main variation has been for additional rockfill. The contingency sum on this contract was 10% and was \$266K. There is approximately 30% of the contingencies uncommitted.

2 3 Waters

2.1 Contract 734 – Heriot and Kaitangata Oxidation Pond Upgrade

The Heriot Plant upgrade is complete. The Kaitangata Plant is still to become fully compliant.

The covers for the Kaitangata Ponds have been installed, an order for aerators is to be placed.

2.2 Contract 797 – Rural Water Main Replacement

Roxburgh Excavation are working on Aitchison Runs Road in Moa Flat. They will start on Cockleshell Road on the Tuapeka West Scheme at the beginning of February.

2.3 Contract 817 – Rural Water Main Replacement

The contract for the replacement of the watermain from the Clinton Reservoir to the town and from the Whitelea Road Treatment Plant to Clifton Road has been awarded to Southern Trenching and Excavation from Winton for \$512,800.

2.4 Contract 804 – Rural Water Main Replacement under 100mm

Southern Trenching and Excavation are recommencing on Park Hill and Doherty Roads.

2.5 Owaka Water Treatment Plant Upgrade

Speights Drilling to start in February.

2.6 Contract 810 – Glenkenich Water Treatment Plant Upgrade

The Glenkenich Rural Water Scheme Committee has requested additional information from the preferred Contractor to confirm the location of the plant. This has been provided and an update will be provided at the committee meeting.

2.7 Kaitangata Water Treatment Plant Upgrade

This project has been delayed with completion now programmed for February.

2.8 Lawrence Water Treatment Plant Upgrade

The project has been delayed with completion now programmed for February.

2.9 Tapanui Water Treatment Plant Upgrade

Documentation from Citycare is still required.

2.10 North Bruce Water Treatment Plant Upgrade

This project has had the concept design completed and is to be taken to the Rural Water Scheme Committee.

2.11 Moa Flat Water Treatment Plant Upgrade

This project has had the concept design completed and is to be taken to the Rural Water Scheme Committee.

2.12 Stirling Water Intake

Commissioning to take place by early February.

3 Contract 814 – Council Office Alterations

Negotiations with the preferred Contractor are largely complete with the final details on the methodology being finalised.

4 Hall Upgrades

The electrical upgrade to the Waiwera South Hall has been completed. Work is commencing on the Hillend and Waitahuna Halls.

There are likely to be minor delays in material supplies for the Owaka and Kaka Point Halls.

5 Contract 812 – Mt Cooe Landfill Stormwater Diversion

Thomson Earthmoving will commence the earthmoving in February 2021.

Service Delivery Committee

Item for INFORMATION

Report	Infrastructure Strategy Update
Meeting Date	4 February 2021
Item Number	7
Prepared By	Ben Gold – Infrastructure Strategy Manager
File Reference	505925

REPORT SUMMARY

The report details items from the Infrastructure Strategy Team for information and discussion.

RECOMMENDATIONS

- 1. That the Service Delivery Committee receives the Infrastructure Strategy Update report.**

REPORT

1 Community Housing Project Brief

A project brief is being developed for the provision of additional Community Housing units in Balclutha, Milton and Waihola to address the following objectives.

- Maximising use of existing Council properties.
- Address future demand due to ageing population.
- Provide space for re housing tenants during upgrades to existing units.
- Deliver housing based on a cost neutral basis (no rates impact).
- Meet or exceed minimum Building Code and standards for provision of community housing.

2 Electric Vehicle Charging Station at Council's Rosebank Office

To support the transition to a lower emission vehicle fleet, options for a dedicated electric vehicle charging station for the council fleet are being investigated. While a standard 10-amp three pin plug can be used to slow charge an EV, rapid charging will enable the best use of capital outlay in vehicles and staff time.

Council's first plug in Hybrid vehicle has been ordered and will be arriving soon.

3 3 Waters AMP

The draft of the 3 Waters AMP has now been completed. This work has been carried out with the assistance of Vaughn Crowther from Utility Consulting.

4 Clydevale Borefield Development

Two additional test bores were drilled in the area directly North of the Clydevale bridge in the second week of January 2021. These bores have yielded positive results and we are awaiting final water quality analysis data.

A full production test bore will now be drilled, and a drilling contractor is currently being organised for this work.

5 Waters Stimulus Funding

The Clutha District Council Delivery Plan and Funding Agreement were approved for \$6.4 million. Work on several stimulus funded projects is now underway. Additional project reporting to the DIA is required for the stimulus projects.

6 Department of Internal Affairs Request for Information (Stimulus Funding)

CDC has been selected by the DIA as one of a number of TAs in the country to provide a more detailed set of asset information. A survey with approximately 8,000 data points is required to be populated as a requirement of receiving the \$6.4 million stimulus funding.

This request for information has now been completed and submitted before the February 1st deadline. Thanks to the huge effort by all staff involved.

7 Provincial Growth Fund Renovations of Community Town Halls

This has been handed to the Capital Delivery department to complete the final scope of work in consultation with the hall committees and manage the physical works.

8 2021/24 Land Transport Programme

The Clutha District Council's 2021/24 Land Transport Programme forms part of the overall National Land Transport Programme (NLTP), with the high-level timeline for the development of the NLTP and the moderation process included for information as per Appendix A.

Following the early moderation process in November 2020, the Waka Kotahi NZ Transport Agency has to date, given no indication of changes required to the submitted Clutha District Council's 2021/24 Land Transport Programme.

2021-24 NATIONAL LAND TRANSPORT PROGRAMME

DEVELOPMENT TIMELINE FOR RLTPS AND NLTP

UPDATED JANUARY 2021

Month	Proposed date	Activity
January 2021	29 January	RLTP alignment tables in the RLTP development module are expected to be available in Transport Investment Online (TIO)
February 2021	Early February	Regional Transport Committees approve draft RLTPs for consultation
	16 - 18 February	Initial moderation for improvement activities
	22 - 26 February	Final moderation of continuous programmes
	Late February	Improvements and low cost low risk templates expected to be available in TIO
March 2021	March	Feedback on results of continuous programmes and improvement activities moderation
	Mid-March to late April	Consultation on Long Term Plans by councils
April 2021	22 April	Waka Kotahi Board meeting – indicative allocations for continuous programmes and low cost low risk programmes.
May 2021	21 May	Councils submit final submissions for improvement activities (incl. low cost low programmes)
June 2021	10 June	Final moderation of improvement activities
	24 June	Waka Kotahi Board meeting – interim funding arrangement from 1 July until 31 August 2021 for: <ul style="list-style-type: none"> • Continuous programmes • New activities (including low cost low risk) • Committed activities
	End June	RLTPs received from regional councils following endorsement by Regional Transport Committees
	End June	Long Term Plans adopted prior to 30 June
	End June	Feedback final prioritisation and moderation of improvement activities
August 2021	Late August	Waka Kotahi Board to approve 2021-24 NLTP
	Late August to early September	2021-24 NLTP adopted and published

2021-24 NLTP MODERATION PROCESS

UPDATED JANUARY 2021

PURPOSE

Provide an overview of, and outline key milestones for, the moderation and optimisation of the National Land Transport Programme for Approved Organisations (AOs) and Waka Kotahi.

BACKGROUND

Waka Kotahi NZ Transport Agency is responsible under the Land Transport Management Act 2003 for setting dates for developing the National Land Transport Programme (NLTP) every three years. Under the Act, the NLTP can be adopted any time until 31 August 2021.

Investment Advisors at Waka Kotahi collaborate with Approved Organisations (AOs), and Waka Kotahi as applicant, to support them in developing their continuous programmes, Low Cost Low Risk improvement (LCLR) programme and any other improvement activities, programmes or packages that are seeking inclusion for the 2021-24 NLTP. It's important for Investment Advisors and applicants to keep in touch with each other throughout the development of the NLTP and adopt a no-surprises approach.

THE MODERATION PROCESS

During the NLTP moderation process activities will go through the following stages.

Prioritisation

Investment prioritisation is the basis for including an activity or combination of activities in the NLTP. The Waka Kotahi Board sets the investment threshold based on the funds available for the GPS activity class and the value and priority order of all proposed activities. Depending on the amount of funding available for an activity class, activities with a priority order above an investment threshold in that activity class are included in the NLTP.

The priority order for activities is reconsidered when a request for funding approval is made. The review confirms information about costs and benefits as well as the other factors that impact on investment prioritisation.

Continuous programmes are effectively funded first, as funding decisions for continuous programmes are made for the three years of the NLTP at the time the NLTP is adopted. This provides the sector and Waka Kotahi investment partners with certainty of funding continuity for the NLTP period. Waka Kotahi expects to provide funding to all continuous programmes, and, on this basis, Waka Kotahi expects to assign priority orders to continuous programmes.

Assessment

The assessment of investment proposals and the resulting priority order will assist Waka Kotahi in determining the merits of investing to different levels in the various programmes and activities submitted.

Moderation

Moderation is an internal Waka Kotahi business process that ensures a consistent approach is used to assess all funding requests. Typically, moderation takes place in stages, focusing initially on the GPS strategic direction and qualitative assessment of high-level business case material. This ensures the most appropriate activities are progressed to subsequent stages with confidence. Moderation also includes agreeing conditions of funding, for example resolving outstanding issues from previous audits, which will be recommended to the board when they consider each approval.

Optimisation

In developing the NLTP, Waka Kotahi is required to optimise (that is, make the best or most effective use of) investment allocations across all activity classes to give effect to the GPS priorities and outcomes sought. While indicative allocations for continuous programmes are made ahead of the final NLTP, they are only confirmed as approved when the NLTP is published.

PROGRAMMES AND ACTIVITIES

Continuous programmes

A continuous programme is a group of activities, relating to existing assets and services, delivered on an ongoing basis from one NLTP to the next to maintain an adequate customer level of service. Activities include road maintenance, public transport and road safety partnership.



Continuous programmes may not always require stand-alone business cases. The key factor in assessing the supporting information for a continuous programme is checking that Business Case Approach (BCA) principles have been appropriately applied. Supporting information could include an activity management plan (AMP) or public transport equivalent. The programme should also be balanced against the plans and programmes of other AOs working within the same networks and systems, for example, passenger transport services (usually delivered by a regional council) alongside road network management (delivered by an AO or Waka Kotahi for state highways).

Low cost low risk programme

LCLR is a programme of improvement activities that has a three-year funding allocation across the NLTP period. Waka Kotahi expects AMPs, or the equivalent for public transport activities, to provide the overall business case for an applicant's LCLR programmes. This includes setting out its approach to addressing gaps in the existing customer level of service and optimising the programme. LCLR activities may also arise from other programme business cases, such as the Road to Zero Speed and Infrastructure programme.

A LCLR activity for the 2021-24 National Land Transport Programme has been defined as:

'Any activity within an identified activity class that has a total implementation cost within the \$2 million Low Cost Low Risk threshold'

Improvement activities

Improvements are activities that increase levels of service to address an identified or significant gap in customer levels of service (CLOS) or improve the efficiency of the land transport system in delivering existing CLOS. Improvement activities can be either an individual improvement project, or a package or programme of improvement activities. The GPS strategic direction highlights where the Government wants to focus funding for improvements.

For more information on what is a programme or package of activities read this [Programmes and Packages Technical Paper](#).

FUNDING ALLOCATION BIDS AND DEADLINES

Prioritisation of programmes and activities is subject to the Waka Kotahi Board making a final decision when it adopts the NLTP. Activities are assessed for inclusion in the NLTP through a series of bid stages. Initial, firm and final bid stages have fixed deadlines to ensure that applicants get a reasonable amount of certainty, or signals, about:

- the quality of their supporting information
- how Waka Kotahi will subsequently determine the funding allocation in the NLTP.



This staged assessment and prioritisation process enables applicants to plan with greater certainty, respond to assessment feedback and adjust their evidence and/or planned programmes before the NLTP is adopted by the Waka Kotahi Board. While it is uncommon to have any material changes between the initial and final allocations, there is room for review and adjustment between these deadlines. All bids should provide evidence-based proposals that demonstrate the BCA principles.

What	Timeline	Description
Self Assessment - initial bids	21 Sept 2020	Applicants should complete a self assessment of their continuous programme bids against the appropriate investment quality assurance questions.
Initial bids – Continuous Programmes	21 Sept 2020	Critical in providing Waka Kotahi and regional transport committees (RTCs) a first look at funding proposals. Initial bids are expected to be a robust, realistic signal of the investment proposal.
Initial submissions – new improvement activities	21 Sept until the 30 Oct	By the end of October 2020, we will require applicants submit their improvement activities which includes their Low Cost Low Risk programme and new activities being included the NLTP. For each new improvement activity an Investment Prioritisation Method (IPM) profile should be provided. For Low Cost Low Risk activities, the IPM profile is set at a programme level. During this step, applicants will confirm their improvement activity submissions. For continuous programmes an IPM profile is not required to be provided as a default profile is used for these programmes. Note: It is more advantageous to submit your activities and programmes early to facilitate discussions with your investment advisors, however, the hard date for submission of these activities and programmes is 30 October.
Feedback preliminary prioritisation and moderation - Continuous Programmes	Late Nov 2020	Feedback from assessors to applicants on the outcome of the preliminary prioritisation and moderation workshop in relation to their initial continuous programme bids.
Self Assessment – final bids	Mid Dec 2020	Approved Organisations and Waka Kotahi should complete a self assessment of their continuous programme bids against the appropriate investment quality assurance questions.
Final bids – Continuous Programmes	11 Dec 2020	Determined through negotiations between Waka Kotahi and the applicants following submission of initial bids. For continuous programmes, funding is effective immediately at the start of the NLTP period, so all information required for Waka Kotahi assessment needs to be provided with final bids. There should be no outstanding issues. Final bids should have:

		<ul style="list-style-type: none"> - More detail than the initial bid and be supported by more robustly developed evidence. - Local governance support for inclusion in the NLTP. - Applied the BCA in developing information and supporting evidence. - Self-evaluated that evidence using assessment of the business case models.
Resubmissions – new improvement activities	11 Dec 2020	Resubmission of approved organisation improvement activities and Low Cost Low Risk Programmes.
Feedback preliminary prioritisation and moderation - improvement activities	Mar 2021	Feedback from assessors to applicants on the outcome of the preliminary prioritisation and moderation workshop in relation to improvement activity submission.
Feedback final prioritisation and moderation - Continuous programme	Mar 2021	Feedback from assessors to applicants on the outcome of the final prioritisation and moderation workshop in relation to their final submissions.
Indicative allocations for continuous programmes	22 Apr 2021	Waka Kotahi Board agrees the indicative allocations for the continuous and Low Cost Low Risk programmes.
Final submissions – improvements activities	21 May 2021	<p>Low Cost Low Risk improvement activities</p> <p>Funding is allocated to an AO or Waka Kotahi at the start of the NLTP period. AOs or Waka Kotahi will need to have completed their three-year detailed Low Cost Low Risk programme in order to draw down their allocated funding.</p> <p>Improvement Activities</p> <p>Funding is only prioritised against new activities at the start of the NLTP period. AOs or Waka Kotahi should discuss next steps with their investment advisor.</p> <p>Note: Some business cases may have progressed sufficiently to be recommended for funding approval when the Board adopts the NLTP. Where possible Waka Kotahi should align funding approval with NLTP adoption to provide greater certainty that the NLTP represents the three-year investment programme of Waka Kotahi.</p>
Feedback final prioritisation and moderation - improvement activities	June 2021	Feedback from assessors to applicants on the outcome of the final prioritisation and moderation workshop in relation to their final bids.

Interim funding arrangement from 1 July until 31 August 2021	24 June 2021	Put in place interim funding arrangement from 1 July until 31 August 2021 for: <ul style="list-style-type: none"> • Continuous programmes • New activities (incl. low cost low risk) • Committed activities.
Regional Land Transport Plans (RLTP)	End of June 2021	Receive the final RLTPs from Regional Councils which have been endorsed by Regional Transport Committees.
Approved NLTP	31 Aug 2021	Waka Kotahi Board approves the National Land Transport Plan.
Notify of date to publish final RLTPs	Sept 2021	To appoint dates for when an approved regional land transport plans must be sent to Waka Kotahi (and other authorities) and be made publicly available.
Finalise the NLTP	Sept 2021	Finalising messaging and facilitating the launch of the NLTP and communications. Allocation of funding within TIO against each AO and Waka Kotahi. Update status of new improvement activities.

MODERATION AND OPTIMISATION

In developing the NLTP, Waka Kotahi is required to optimise (that is, make the best or most effective use of) investment allocations across all activity classes to give effect to the GPS priorities and outcomes sought.

Moderation is an internal Waka Kotahi business process that ensures a consistent approach is used to assess all funding requests. Typically, moderation takes place in stages, focusing initially on the strategic drivers and qualitative assessment of high-level business case material. This ensures the most appropriate activities are progressed to subsequent stages with confidence.

External observers from groups such as the Transport Special Interest Group, which is drawn from regional councils, are permitted to attend each of the workshops.

Moderation Timeline

Stage	Timeline	Description
Setting the scene	6 Oct 2020	Setting the scene is about obtaining a view of the upcoming NLTP from a strategic lens and provides an initial view of the pressures within the system. The workshop analyses AO and Waka Kotahi bids and submissions to provide a view across the activity classes on the committed and available funding.
Continuous programmes - preliminary	9- 13 November 2020	Preliminary prioritisation and moderation is to challenge the continuous programme bids including a focus on the quality of the supporting information. An initial moderation of the continuous programmes is undertaken.

prioritisation and moderation		
Resetting the scene	15-17 Dec 2020	Resetting the scene is about updating our view of the NLTP from a GPS strategic lens. The workshop analyses AO and Waka Kotahi bids and submissions to provide a view across the activity classes on the committed and available funding.
Improvement activities - preliminary prioritisation and moderation	16-18 Feb 2021	Preliminary prioritisation and moderation involves testing Low Cost Low Risk programmes and new improvement activities against the Investment Prioritisation Method. An initial moderation of these activities is undertaken.
Continuous programmes - final prioritisation and moderation	22-26 Feb 2021	Final prioritisation and moderation is a further challenge of continuous programme bids, while looking to resolve outstanding issues and confirm the programme. During the session there is also a focus on the results from a review of finalised programmes and includes comparisons (benchmarking) between similar proposed programmes and their pairs.
Resetting the scene	8-12 Mar 2021	Resetting the scene is about updating our view of the NLTP from a strategic lens. The workshop analyses AO and Waka Kotahi bids and submissions to provide a view across the activity classes on the committed and available funding.
Improvement activities - final prioritisation and moderation	10 June 2021	Final prioritisation and moderation is a further challenge Low Cost Low Risk programmes and new improvement activities, while looking to resolve outstanding issues and confirm programmes and submissions. The session includes a final moderation of activities or programmes which involves ensuring critical parts of dependent projects are above the cut-off and confirming prioritisation ratings for activities. Suggested allocations across activity classes and scenario planning is also undertaken.
Resetting the scene	17 June 2021	Resetting the scene is about updating our view of the NLTP from a strategic lens. The workshop analyses AO and Waka Kotahi bids and submissions to provide a view across the activity classes on the committed and available funding.

After each moderation session (workshop) feedback is provided within Waka Kotahi and to AOs ensuring they can firm up their investment bids. For example, the focus of the Investment Advisor when progressing from initial to final bids for a road maintenance programme is to improve the quality of the AMP as a business case.

Moderation and optimisation (for each activity class and the NLTP as a whole) involves several related tasks:

- An investment assessment working group reviews and agrees the assessment profiles and prioritises activities nationally, considering the priority ranking provided by the Waka Kotahi Investment Advisors, as well as accounting for regional and Crown funding.
- In prioritising activities, the working group will identify any emerging trends to ensure a balanced, optimal mix of activities. They consider local, regional and national outcomes, as well as programmes across activity classes and any resulting impacts; for example, how public transport interventions affect transport network performance and planned roading requirements.
- The working group develops recommendations for inclusion and/or funding allocations for the Waka Kotahi Board's final approval.

Moderation also includes agreeing conditions of funding, for example resolving outstanding issues from previous audits, which will be recommended to the board when they consider each approval.

WAKA KOTAHI DECISIONS

Waka Kotahi needs to weigh up and prioritise competing programmes of activities because the funding pool is limited. All the work leading up to and at moderation informs these decisions. Waka Kotahi provides advice on the NLTP allocation in three stages:

- Indicative allocations: AOs and Waka Kotahi as applicant are advised an indicative continuous programme allocation prior to the adoption of the NLTP to help them finalise their long-term plans. Waka Kotahi will endeavour to provide this advice by the end of April 2021.
- Approved allocation: AOs and Waka Kotahi as applicant receive confirmation and advice of the approved allocation when the NLTP is published.
- Communicate activities that were not included in the NLTP or those activities that were included but at a different priority order.

Service Delivery Committee

Item for INFORMATION

Report	Compliance Update Report
Meeting Date	4 February 2021
Item Number	8
Prepared By	Jules Witt – Group Manager Service Delivery
File Reference	505926

REPORT SUMMARY

This report provides an update on all compliance-related issues across the Service Delivery Department. It includes information that was previously provided in both the Operations and Infrastructure Strategy reports as well as additional specific information on compliance activities.

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Compliance Update report.**

REPORT

1 Water Treatment Plant Compliance Focus

1.1 ORC Water Take and Backwash Discharge Consent Compliance

ORC have completed water treatment plant audits and actions from these are being compiled and, similar to wastewater audits, compliance plans are being formulated.

Long term issues such as fish screens and flow meters are programmed capital works and these need to be advanced.

A water meter verification program is in progress to ensure compliance with consent conditions. Balclutha, Milton and Owaka verifications have now been completed.

Interim measures have been implemented at Puerua WTP to address issues raised through an abatement notice issued by the ORC.

A meeting to discuss the approach to audits to ensure accurate information is being assessed has been arranged with the ORC. This is to ensure that compliance reports are accurate before being issued and there is an opportunity to discuss outstanding issues.

1.2 Drinking Water Standards New Zealand (DWSNZ) 2018 Compliance

Capital upgrades are in progress at Clydevale Bores, Kaitangata, Lawrence and Stirling Water Treatment Plants to enable these plants to meet the DWSNZ requirements.

The Owaka Water Treatment plant second bore rejuvenation/redevelopment has been programmed for construction.

A Boil water notice continues to be in place at Tuapeka West water treatment plant. An interim solution has been designed and will be presented to the scheme committee for approval. This will provide some temporary improvement until a major upgrade is completed.

2 Wastewater Treatment Plant Compliance Focus (ORC Discharge Consent)

Compliance plans for the five Biofiltro sites have been finalised with ORC. Action items from the compliance plans are being progressed with some items now complete. The remaining work is being prioritised. Draft compliance reports for Heriot and Kaitangata have also been completed.

Some discharge parameter breaches continue around the wastewater treatment plant sites.

Improvements to wastewater treatment plants such as screens and aeration will be carried out as part of the stimulus funding projects.

SERVICE DELIVERY COMMITTEE

Item for INFORMATION

Report	Community Projects Update Report
Meeting Date	4 February 2021
Item Number	9
Prepared By	Sharon Cousins – Project Manager - Community Plan Implementation
File Reference	505917

REPORT SUMMARY

This report provides an update on progress with Community Projects as outlined in:

1. Our Place Balclutha Community Plan Projects 27 July 2017
2. Our Place Milton Community Plan Projects 2 November 2017
3. Our Place Waihola Community Plan 1 November 2018
4. Our Place Catlins Community Plan Projects 5 February 2020

RECOMMENDATIONS

- 1 That the Service Delivery Committee receives the Community Projects Update report.**

REPORT

This report brings together the projects already identified from the Our Place Community Plan process, for the purpose of providing an update to Council.

FULL LIST OF OUR PLACE PROJECTS

1 Balclutha 27 July 2017

1.1 Balclutha Financials

This section contains information regarding the approved budget and expenditure for Balclutha area projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

Balclutha Reserve Management Plan Projects – Project ID 580001

Project Budget – loan funded	\$306,000
Less	
Spent to Date - note less than last time as some costs recoded	\$13,600
Allocation to Naish Park/Centennial Park Project	\$100,000
Committed Funds – walking routes signage project	\$7,000
Available Funds	\$185,400

Naish Park/Centennial Park Project – Project ID 580019

Project Budget – funded from investment surplus +\$100K loan (above)	\$260,000
Less	
Spent to Date	\$51,375
Committed Funds	-
Available Funds	\$208,625

1.2 Memorial Hall Community and Visitor Hub

Category A project, updates will be provided in separate reports, as required.

1.3 Walking and Cycling Linkages

Blair Athol trail atop flood bank from Hospital Road to Balclutha Bridge:

- ORC Flood Protection Bylaw Approval application in progress, for laying of gravel on existing surface.
- Wayfinding sign installation plan for Hospital Road to Balclutha Bridge tasked to SD staff.
- The installation plan will define the numbers for each type of sign.

1.4 Balclutha Bridge and its Entrances

Southern entrance to be incorporated into hub landscape designs.

1.5 Naish Park and Centennial (Old Boys) Park

Clutha Parks Trust (CPT) working groups assigned to each stage.

Naming for the 'destination park' and park facilities is yet to be considered. Council requested to provide advice on the process to consider the identity and/or naming of this Destination Park and its separate environments.

Latest concept plan attached as Appendix A: Clutha Parks Trust current park concept layout plan.

Park development report (by stage)

- **Stage 1 – Junior Bike Park**
 - Site excavation and sealing complete. .
 - Street markings and signage to commence February 2021
- **Stage 2 – Dog Park**
 - Sponsorship found.
 - Site access and maintenance meetings held with CPT, staff and SouthRoads.
 - Fencing to commence early February.
 - Old Boys lighting poles to be removed.
 - CDC staff assisting with animal control advice on signage etc.
- **Stage 3 – Playground**
 - CPT planning and research continues for specific equipment continues.
- **Stage 4 – Senior Bike/Pump Park**
- **Stage 5 – Basketball Half Court**
- **Stage 6 – Landscaping**
 - Community group encouraged to file Service Requests.
- **Stage 7 – Car Park**
 - Scoping for parking to be included in total project planning.

Clutha Parks Trust is working through the seven stages of development of the parks and is looking at its mid to long term budget and predicted expenditure. It is likely a submission to the Long-Term Plan will be submitted, with a view to continuity of the project beyond the current and 2021/22 financial years.

1.6 Balclutha Bridge Playground – Council Led

DESTINATION PARK DESIGN

Full park fencing design to include access gates and installation is being progressed.

Youth Council are to design and initiate a user survey to inform the wider park design team.

1.7 Arthur Strang Reserve - Council Led

No update from last report.

1.8 Clyde Street Reserve (Rosebank Triangle) - Council Led

Work program from Our Place:

- General park and picnic area enhancement with furniture
 - Shrubbery removal and enhanced plantings. Investigating replacement furniture.
- Pedestrian crossing
 - Not permissible in this location
- Extending the Main Street theme along Clyde Street as far as the park
 - Decision taken to complete Main Street upgrade and Community Hub prior to Rosebank Triangle.

1.9 Centennial Pool and Surrounds - Council Led

Initial research and planning considerations for pool surrounds are still being investigated.

1.10 Central Retail Area Toilets - Council Led

As a Category A project, updates will be provided in separate reports, as required.

1.11 Reminder - Balclutha playground plan

The Balclutha Reserve Management Plan for 2017-27 listed outcomes for the following playground within in the town (excluding Naish, Centennial and Bridge Playgrounds).

Reserve	Action plan	Status
Cherry Lane (Road Reserve)	Playground equipment to be decommissioned	Discussion with local residents has identified the original playground equipment was provided by community members several decades ago. Subsequent discussions lead towards provision of a licence to occupy for the reserve and a transfer of assets to community.
Christie Street	To be retained as a playground.	Condition assessment and future planning for replacement equipment needed.
Gormack Street	Runs into Totara Avenue park. To be retained as a playground.	Condition assessment and future planning for replacement equipment needed. Possible Lions project in conjunction with CDC. (Project yet to be scoped.)
Totara Avenue park	Runs into Gormack Street and has infrastructure underneath.	Infrastructure underneath park means it is not viable to sell, therefore it will be retained as a greenspace.
Lincoln Terrace	Playground equipment to be decommissioned	Notices informing public placed 24 December 2020. Lincoln Terrace resident representative to meet

		with staff and discuss community-based options for this green space.
Yarmouth Street	Play equipment to be retained, new equipment to be planned for, add plants and tables/seating.	Condition assessment and future planning for replacement equipment needed.
Water Tower playground	Playground equipment to be decommissioned. Additional seating to be provided.	Notices informing public placed 24 December 2020. Additional seating configurations installed.

1.12 Periodic Detention workers

Scoping of community projects suitable to use this labour source has begun.

2 Milton 2 November 2017

2.1 Milton Financials

This section contains information regarding the approved budget and expenditure for Milton projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

Milton Reserve Management Plan Projects – Project ID 580011

Project Budget – loan funded	\$184,000
Less	
Spent to Date - note now zero as costs recoded	-
Committed Funds	-
Available Funds	\$184,000

2.2 Milton Main Street (CDC appointed project manager)

As a Category A project, updates will be provided in separate reports, as required.

2.3 Milton Swimming Pool

As a Category A project, updates will be provided in separate reports, as required.

2.4 Development in and around Milton

Any residential development approved in the District Plan review will be council led.

2.5 Walking and Cycling

Potential community projects to be considered as part of the Reserve Management Plan work programme which is currently being drafted (see 2.6 Milton's parks and reserves).

2.6 Milton's parks and reserves

Proposed scope of works (based on Milton Reserve Management Plan) to be drafted before connecting with community partners.

RMP Key Locations

Taylor Park

Moore Park

Memorial Park

Stewart Reserve

Fairfax Cemetery

2.7 Community and Visitor Facilities

This project is complete, given it has merged with the above Milton Swimming Pool project.

3 Waihola 1 November 2018

3.1 Waihola Financials

This section contains information regarding the approved budget and expenditure for Waihola projects. Not all budgets are in the current year – some are scheduled out in future years, but these can be brought forward by Council. Not all listed expenditure is in the current financial year, but it is against the overall project budget and all figures exclude GST.

Waihola Reserve Management Plan Projects – Project ID 580010

Project Budget – loan funded	\$30,000
Less	
Spent to Date	-
Committed Funds	-
Available Funds	\$30,000

3.2 Milton – Waihola water pipeline - Council Led

Within Council work programme.

3.3 Infrastructure & services Council Led

Within Council work programme.

3.4 Sewerage Council Led

Within Council work programme.

3.5 Stormwater Council Led

Within Council work programme.

3.6 Community and Visitor Facilities Council Led

Earthquake strengthening for the Waihola Community Centre is planned for 2024/25.

3.7 Development in and around Waihola Council Led, dependent on District Plan

Dependent on District Plan Review.

3.8 Lake Waihola Destination Park

Waihola Destination Park - Rating impacts of proposed playground at Destination Waihola Park will be included in the commentary of the Draft LTP.

CDC staff to continue to work closely with Waihola Looking Forward.

3.9 Walking and cycling options

No update from last report.

3.10 Central Waihola improvements Council Led

No update from last report.

4 Catlins 5 February 2020**4.1 Catlins Financials**

Initial work on project scoping, including financial considerations, has commenced with staff and community groups, with a view to inclusion of community projects in the LTP.

Community groups from this area are reaching out to staff already.

4.2 Our Changing Communities

Catlins Coast Incorporated are working along with other community and business entities in the Catlins area to promote and improve signage promoting the area.

Their full report is a separate item in this agenda.

4.3 Landscape and the environment (funding dependent)

CDC submission to Draft Department of Conservation Otago Conservation Management Strategy for proposed working and cycling trails was submitted in December.

4.4 Parks and reserves

Proposed scope of works (based on Catlins Reserve Management Plan) to be drafted before connecting with community partners (NOTE - community groups are already making contact).

RMP Key Locations

Kaka Point

Owaka

Pounaweia

Hina Hina

Jacks Bay

Papatowai

4.5 Roothing

No update from last report.

4.6 Freedom Camping

Bylaw adopted and fixed term staff appointments have been made to monitor the area accordingly.

4.7 Planning for the effects of climate change

The Council work program is underway in this area and this will be informed by this work.

5 Appendix A: Clutha Parks Trust current park concept layout plan

