

# Regulatory and Policy Committee

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Minutes of the meeting of Regulatory and Policy Committee held in the Tyrone McElrea Lounge, Cross Recreation Centre, 18 Glasgow Street, Balclutha on Wednesday 9 June 2021, commencing 3.21pm

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**Present** Councillor Bruce Vollweiler (Chairman), Mayor Bryan Cadogan (until 3.30pm), Councillors Dane Catherwood, Stewart Cowie, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Lloyd McCall, Ken Payne, Jo-anne Thomson and Selwyn Wilkinson

**In Attendance** Steve Hill (Chief Executive), Ian McCabe (Group Manger Planning and Regulatory), Wendy Copeland (Regulatory Services Administrator), Larissa Brown (Strategic Planning Manager), Mel Needham (Senior Policy Analyst) via Zoom

**Apologies:** Councillors Mel Foster, Alison Ludemann, Carol Sutherland for non-attendance and Mayor Cadogan for early departure.

***Moved Councillors Finch / Wilkinson and Resolved;***

***“That the apologies be sustained.”***

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## DECLARATIONS OF INTEREST

There were no declarations of interest.

## URGENT BUSINESS

There was no urgent business.

## PUBLIC FORUM

### 1. GROUP MANAGER’S REPORT

The Group Manager – Regulatory and Planning submitted a report updating the Committee on the following matters:

1. Manager’s Activity
2. Building Control

3. Animal Control
4. Enforcement and Monitoring
5. District Licensing Committee
6. Planning/Resource Consents
7. Freedom Camping
8. Ombudsman Investigation
9. Staffing.

***Moved Councillors Wilkinson / Felts and Resolved:***

***“That the Regulatory and Policy Committee receives the report titled ‘Manager’s Report’, dated 9 June 2021.”***

Mayor Cadogan left the meeting at 3.30pm

## **2. STRATEGIC PLANNING MANAGER’S REPORT**

The Strategic Planning Manager and Senior Policy Advisor (GHC) jointly submitted a report providing updating the Committee on the following matters:

1. Activity
3. Our Place Community Plans
4. Climate Change Leadership & Response Project
5. Policy and Bylaw Reviews

The Strategic Planning Manager verbally updated the Committee on:

- Council’s LTP audit underway
- The Office of the Auditor General to review the full LTP document this year
- The date for the meeting to adopt the LTP had been changed from 17 June to 24 June 2021.

***Moved Councillors Finch / Herbert and Resolved:***

***“That the Regulatory and Policy Committee receives the ‘Strategic Planning Manager’s report’ dated 9 June 2021.”***

## **3. ORGANISATIONAL PERFORMANCE REPORT**

The Group Manager – Regulatory and Planning providing a report on statistics for the Customer Service Reporting for Regulatory activities.

***Moved Councillors Graham / Payne and Resolved:***

***“That the Regulatory and Policy Committee receives the Organisational Performance Report dated 9 June 2021.”***

#### **4. CLUTHA DISTRICT RESIDENT SURVEY 2020/21**

A report presenting the Resident Survey 2020/21.

***Moved Councillors Thomson / Graham and Resolved:***

***“That the Regulatory and Policy Committee receives the Clutha District Resident Survey 2020/21.”***

***“That the Regulatory and Policy Committee notes the Resident Satisfaction Survey 2021/21 Research Report dated 9 June 2021.”***

#### **5. LOCAL ALCOHOL POLICY RESEARCH PAPER**

Melissa Needham – Senior Policy Analyst providing information so a formal decision could be made on whether a Local Alcohol Policy should be developed for the Clutha District.

***Moved Councillors Finch / Catherwood and Resolved:***

***“That the Regulatory and Policy Committee receives the Alcohol Policy Research Paper report dated 9 June 2021.”***

***“That the Regulatory and Policy Committee does not develop a Local Alcohol Policy.”***

#### **6. BUILDING STATISTICS**

Regulatory Services Administrator providing building statistics and comparisons for April 2021.

***Moved Councillors Herbert / Felts and Resolved:***

***That the Regulatory and Policy Committee receives the report titled ‘Building Statistics’, dated 9 June 2021.***

The meeting closed at 4.09pm

Confirmed

Bruce Vollweiler  
**CHAIRMAN**