

**MEETING OF THE
LAWRENCE/TUAPEKA COMMUNITY BOARD**

Wednesday, 5 August 2026

commencing at 3.00 pm

Lawrence Service Centre

Peel Street

LAWRENCE

CLUTHA DISTRICT COUNCIL

LAWRENCE/TUAPEKA COMMUNITY BOARD

Notice is hereby given that a Meeting of the Lawrence/Tuapeka Community Board will be held in the Lawrence Service Centre, Peel Street, Lawrence on Wednesday, 5 August 2026, commencing at 3.00 pm.

Steve Hill
CHIEF EXECUTIVE

Board Members

Geoff Davidson (Chair)	Ben Martin
Wai Chin Anne Cheng	Elizabeth Ritchie
Roger Cotton	Arna Smith
Tim Dickey	

Lawrence/Tuapeka Community Board

Item for CONFIRMATION

Report	Lawrence/Tuapeka Community Board Minutes
Meeting Date	5 August 2026
Item Number	1
Prepared By	Sonia Farquharson- Community Services Administrator
File Reference	1031722

REPORT SUMMARY

Attached are the minutes of the meetings of the Lawrence/Tuapeka Community Board held on 10 June 2026

RECOMMENDATIONS

That the Lawrence/Tuapeka Community Board confirms as a true and correct record the minutes of the meeting of the Lawrence/Tuapeka Community Board, held 10 June 2026.

Lawrence/Tuapeka Community Board

Minutes of the meeting of the Lawrence/Tuapeka Community Board held at the Lawrence Service Centre, Peel Street, Lawrence on Wednesday 10 June 2026, commencing at 3.00 pm.

Present Geoff Davidson (Chairperson), Wai Chin Anne Cheng, Arna Smith, Ben Martin, Councillor Roger Cotton, Tim Dickey, and Elizabeth Ritchie.

In Attendance Mike Goldsmith (Community Services Group Manager), and Sonia Farquharson (Community Services EA).

Apologies His Worship the Mayor Jock Martin

Moved T Dickie / Councillor Cotton and Resolved:

"That the apology be sustained."

The Chairperson welcomed everyone to the meeting.

PUBLIC FORUM

- ***Rachel Rees - Environmental Noise Pollution from New Infrastructure***
 - Raised her concerns about the loud noise near her house and would like some solutions. Councillor Cotton is going to look into this further and contact Rachel Rees with the outcome.

1. LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES

Minutes of the meeting of the Lawrence/Tuapeka Community Board held on 15 April 2026.

Moved Arna Smith / Elizabeth Ritchie and Resolved:

"That the Lawrence/Tuapeka Community Board confirms as a true and correct record the minutes of the meeting of the Lawrence/Tuapeka Community Board held 15 April 2026."

2. WORK IN PROGRESS

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

2.1 Cemetery Kiosk Panels

- No additional information

2.2 Cemetery Maintenance

- The new bench seats have been installed. The concrete table needs to be removed but require extra resources to help move the table.
- To be discussed at the next workshop, a memorial for the Chinese Section.
- Tree Removal and maintenance – Update is nothing can be done due to the area being too wet, will look at again closer to spring when the area dries out.

2.3 Civil Defence

- Arna Smith to talk to Council Management team to sort out organising a Clutha District Council staffed civil defence resilience group operating out of the Lawrence library and she will update the Community Board once she knows more.
- A question was asked would the buildings need to be up to spec if operating as a welfare centre and could a generator be paid for out of resource funding from the DIA. Approximate estimate for a generator to be \$33,000.00.
- There has been no update from J Michie from CDEM.
- There has been no update from the ORC from our last meeting to supply and support the community board with the resources to get a resilience group happening.

2.4 Tuapeka Cemetery Digitisation Project

- At the May 2025 meeting, the LTCB approved a budget of \$6,500 towards the Lawrence-Tuapeka cemeteries digitisation project to come from LTCB project Funds. Please refer to the agenda 15 April 2026 under the Community Services Report
- A question was raised since the CDC staff member has now resigned where this is currently sitting, council staff to advise the Community Board at the next meeting and if this staff member will be replaced.

2.5 Sale of Ross Place Section

LTCB made a submission to 26/27 Annual Plan re: projects they would like to progress on Ross Place and at the entrance to Gabriel's Gully. Council deferred a decision to fund enhancements to the Gabriel's Gully entrance and the stage 2 redevelopment of the Lawrence Chinese Camp until 2027/28. Council agreed to investigate and proceed with the sale of land in Lawrence to help fund other land purchases, and that Council staff will work with the LTCB to determine capital and operational costs associated with amenity improvements on Ross Place and/or the entrance to Gabriel's Gully.

Councillor Roger Cotton has contacted the vendor, and the vendor is open to options.

There was a general discussion to decide on a motion but no motion and no seconder and no vote was done. It was discussed in detail that the vendor is open to all offers. Do we secure the block of land and ask the CEO for directions to purchase the property on the main street. Some were concerned that if we did a land swap to purchase various properties, we need to consider that we do not consider valuable pieces of land.

After discussion, the following recommendations were proposed:

Moved Arna Smith / Wai Chin Anne Cheng and Resolved:

“That the Lawrence/Tuapeka Community Board supports and would like to be informed and seeks direction from the CDC CEO, and to be included in any discussion and process going forward.”

Moved Ben Martin / Arna Smith and Resolved:

“That the Lawrence/Tuapeka Community Board request that staff investigate the purchase of 30,30A & 30B Ross Place OR consider a land swap involving 30, 30A & 30B Ross Place with section at 2 Lismore Street, section 8 Ardrossan Street and section 29 Beaumont Highway.”

Unanimous.

2.6 Pennants / Flags / Banners on Ross Street

Anne has done some investigating into costs as well as conversations with Clutha Development and requires more direction on this.

Need to investigate rules and regulations with NZTA

Anne Cheng is happy to work with staff to get this underway. She is concerned that there has been no input from Council staff. We are still waiting for a response from NZTA around the rules and regulations.

Another question was raised - does this suit the historic nature and how much will this cost? What budget would this come out of to pay for this project?

A question was asked who would buy the flags and would you expect the Community Board to pay for flags and design these or would Century Farms buy their own.

A discussion to defer this project took place, but more issues need to be addressed. It is a great idea but to look at again at a later date, to look at when we do a workshop. If this meets the requirements this could be paid out of the Kate Leslie Fund or the TLCC fund.

Moved by Councillor Cotton / Elizabeth Ritchie and Resolved:

“That the Lawrence/Tuapeka Community Board will defer the Pennants / Flags / Banners on Ross Street and at a later date will hold a workshop to discuss this further”.

Unanimous.

2.7 Zig Zag Track

- There were various discussions that part of the contract is not done. When then is maintenance that needs done a service request gets raised.
- Council staff to investigate how often the contractor mows this area. Could depend on the level of service in the contract.

Moved Arna Smith / Tim Dickey and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Work in Progress Update’ report dated 10 June 2026.”

3. INFRASTRUCTURE STRATEGY & DELIVERY REPORT

The report covers key activities by the Infrastructure Strategy & Delivery department

- Invite Clare Leith (Parks and Reserves Officer) to the next meeting 5 August 2026 to discuss what she does within Council.
- Could a Clothing Repair Workshop be brought to Lawrence, Council staff to pass on and come back with answer.

Moved Ben Martin / Elizabeth Ritchie and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Infrastructure Strategy & Delivery Report’ dated 10 June 2026.”

4. COMMUNITY SERVICES REPORT

The report covers key activities by the Community Services department

- A question was asked about the Community Awards coming up in Thursday 18 June 2026, would be good to see more applications come from Lawrence Tuapeka Community.

Moved Councillor Cotton / Tim Dickey and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Community Services Report’ dated 10 June 2026.”

5. THREE WATERS REPORT

The report covers key activities by the Three Waters department

Key discussion points:

- To pass onto the Three Waters Team thanks to staff for the well worded report.
- Rachel Rees - Environmental Noise Pollution from New Infrastructure discussed in the Public Forum and correspondence section. Councillor Cotton to look into this further and provide an update to Rachel Rees.

Moved Councillor Cotton / Arna Smith and Resolved:

"That the Lawrence/Tuapeka Community Board receives the 'Three Waters Report' dated 10 June 2026."

6. REVENUE & EXPENDITURE REPORT

The report provides a copy of the Revenue and Expenditure Statement for the period from 1 July 2025 to 30 April 2026.

Key Discussion Points:

- A question was raised around what the \$40,000 budget of Donations & Grants Non-Rate Funded relates to. This is for Lawrence Mountain Bike Trail and is funded via the investment surplus.
- Another question was raised around if the \$3,080 cost for removal of dead hazardous trees on Steep Street should be paid for by the Community Board or the general Lawrence Parks budget. The removal of the large conifer tree was raised to for \$1,320. Both need to be coded to Steep Street Reserves.
- A question was raised about the Less Committed funds previous years for \$9,811 need to talk to council staff and we need to check if this has been done.
- Tuapeka Bursary – should this be in a separate fund Council Staff to find out.

Moved Ben Martin/ Tim Dickey and Resolved:

"That the Lawrence/Tuapeka Community Board receives the Revenue and Expenditure Report dated 10 June 2026."

7. CORRESPONDENCE

The following correspondence has been received since the last meeting:

Inwards Correspondence

Late correspondence received from:

- Angela Meecham – Recent Boundary Violations letter dated 10 June 2026

- Rachel Rees and Edwin McRae - Environmental noise pollution from new infrastructure.

Key Discussion Points:

- Angela Meecham – Recent Boundary Violations – latest letter received 10 June 2026. Please note this is for information only, no reply is required.
- Rachel Rees and Edwin McRae - Environmental noise pollution from new infrastructure. Please note Rachel Rees talked in the public forum section. Councillor Roger Cotton to investigate further and get back to Rachel Rees)

Outwards Correspondence

- Attachment A – Letter from Bruce Purvis regarding the Gymkhana Club Lease Review response dated 25 May 2026
- Attachment B – Letter to Angela Meechan response dated 25 May 2026.

Key Discussion Points:

- No outwards correspondence needs to be done.

Moved Arna Smith / Councillor Roger Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Correspondence’ report dated 10 June 2026”.

8. MAYORAL UPDATE

Arna Smith provided an update on the following:

- The Mayoral Report update from the most recent council meeting has been added and good to see what he has been up to.

9. COMMUNITY BOARD MEMBER UPDATES

The following was discussed:

- Discussions about the billboards, there has been a complaint around the 5 excess signs. Should we formalise these. There is no formal policy this should be talked about at our next workshop.
- Chair Geoff Davidson mentioned we need to keep in mind from our last meeting Maitland Booth’s discussions about basic easy maintenance to make the main street and various locations around the town more appealing without costing a lot and can improve very quickly with impact. Could a working bee could be done, the local community to waterblast the street makes it more appealing. Clean gutters and general maintenance work. We need to keep an eye on the trees on Steep Street.

- Arna Smith highlighted that Mayor Jock wanted the Community Board to know that Kevin Baff has been visiting local cemeteries around the South Otago district taking photos. His intent is to put together resources from past servicemen. His next stops are Waitahuna and Beaumont cemeteries.

Moved Councillor Cotton / Tim Dickey and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Community Board Members Updates’ report dated 10 June 2026.

10. PUBLIC EXCLUDED

Moved Councillor Cotton / Tim Dickey and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Reasons to Move to Public Excluded Session’ report.

That if required, the Lawrence/ Tuapeka Community Board excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
TLCC Funding Request	To protect applicants’ personal and financial information.	Section A2(a) Protect the privacy of natural persons, including that of deceased natural persons Section A2(b)(i) and A2(b)(ii) Protect information where the making available of the information would: i. Disclose a trade secret; or ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

The meeting moved into public excluded session at 4.49pm.

The meeting moved out of public excluded session and was closed at 5.18pm.

Confirmed

Geoff Davidson
CHAIRPERSON

Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Work in Progress Update
Meeting Date	5 August 2026
Item Number	2
Prepared By	Sonia Farquharson – Community Services EA
File Reference	1031724

REPORT SUMMARY

The report provides an update on progress for projects of particular interest to, or being led by, Lawrence-Tuapeka Community Board members.

RECOMMENDATION

1. That the Lawrence/Tuapeka Community Board receives the Work in Progress Update report dated 5 August 2026.

**LAWRENCE/TUAPEKA COMMUNITY BOARD
WORK IN PROGRESS UPDATE
FOR THE MEETING HELD 5 AUGUST 2026**

Issue	Comments
Cemetery Kiosk Panels	No additional information
Cemetery Maintenance • Establish Friends of the Cemetery group • Cemetery Extension • Chinese Section memorial • Tree removal & maintenance	There is a fallen tree to be removed. A contractor is arranged to do this but is concerned about how wet the location is. This will be actioned when the area has dried out.
National Anthem Celebration	A. Smith to provide an update at the meeting.
Civil Defence	A. Smith to provide an update at the meeting, including a draft document relating to the Resilience Group being formed in Lawrence.
Tuapeka Cemetery Digitisation Project	The cemeteries component is further down the priority list of issues to address within Datascape, and this project will remain on hold until other work has been completed.
Sale of Ross Place Section	At the 10 June meeting, the following was moved & resolved: 1. <i>“That the LTCB supports and would like to be informed and seeks direction from the CDC CEO, and to be included in any discussion and process going forward.”</i> 2. <i>“That the LTCB request that staff investigate the purchase of 30, 30A & 30B Ross Place, OR consider a land swap involving 30, 30A & 30B Ross Place with section at 2 Lismore Street, section 8 Ardrossan Street and section 29 Beaumont Highway.”</i> Finance Dept staff have been asked to undertake a marketing and sale process for 2 Lismore Street, 8 Ardrossan Street, and 29 Beaumont Highway. These sales would need to be completed before an offer was made to purchase the Ross Place property.
Pennants/Flags/Banners on Ross Street	At the 10 June meeting, the following was moved & resolved: <i>“That the Lawrence/Tuapeka Community Board will defer the Pennants / Flags / Banners on Ross Street and at a later date will hold a workshop to discuss this further”</i> . To remain/be removed from the WIP report?
Storymapp	Clutha Development (CD) attended the previous meeting. Information was circulated from CD about the proposed use of cor-ten steel poles and signs to further promote Storymapp. Sarah has confirmed this would be funded from the CD budget. The Community Board would be responsible for arranging installation of the poles in concrete. Potential locations include the cemetery, Chinese Camp, and one or two sites on the main street. Final placement options can be

Issue	Comments
	considered and agreed at a later date.
Zig Zag Track	The board asked how often the contractor mows the Zig-Zag track area. Response from Council's Greenspace team: The contractor has someone who can trim the grass, but only when it is dry as the bank is very steep in parts, with rocky, rough ground which is a health & safety concern. The Greenspace Officer and the contractor visited the site on 23 July. Their proposed solution is a combination of matting and ground cover planting (tussocks) across the whole bank. Some maintenance would be required up until the plants were established, and minor maintenance to keep it off the path after that. A separate planting plan has also been developed by L. Ritchie, and this will be presented at the meeting, photos are attached.









Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Infrastructure Strategy & Delivery Report
Meeting Date	5 August 2026
Item Number	3
Prepared By	Various Staff – Infrastructure Strategy & Delivery Department
File Reference	1031733

REPORT SUMMARY

The report covers key activities by the Infrastructure Strategy & Delivery department, that affect the Lawrence/Tuapeka Ward.

RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the ‘Infrastructure Strategy & Delivery Report’ report dated 5 August 2026.**

REPORT

1. OPERATIONS – ROADING

The weather event in early July saw snow settled around Mahinerangi and flooding in other areas that caused some minor scouring of roads. However, most of the damage has been able to be repaired with the grader.

The Grader driver that usually covers the Tuapeka area has been on extended leave with operators from other areas covering his beat, however they have still managed to grade 92 kilometres of roads around the Lawrence/Tuapeka Area over the last 2 months.

38 signs have been repaired or replaced and tree removed from across Waipori Rd.

With the wet weather the Routine Trucks have been kept busy sweeping mud off the roads.

21 culverts have been replaced, most of these were in the Tuapeka West area.

The metalling trucks have been carting mainly out of Lyders quarry, with 8,000 tonnes of metal put on the roads around the Waitahuna area over the last few months.



Athenaeum Road



Mitchells Flat Road



Waipori Road

2. OPERATIONS – WASTE

Transfer Station Update

The transfer stations have now been open for more than a month. The public are now able to take household recycling to these sites at a time that suits them as they are open 24/7. We have undertaken inspections of these sites and bins during this period, and the Lawrence site was found to have contamination and received its first strike. Since receiving this strike, Lawrence residents have now put the right materials in the bins, meaning we have not had to issue any further strikes. As a result of this, we will look at removing the strike at the end of August providing no further contamination occurs. We will continue to do inspections of the sites and provide education where needed.

Plastic Free July

During the month of July, also known as Plastic Free July, the waste team will have been giving talks at the libraries around the district as well as offering to do house visits to provide education on all things recycling. The aim of this is to engage with the community around recycling and waste minimisation to help clarify where there may be any confusion around what is allowed in the yellow lidded bin and ways to reduce waste production at home. The other aim of the recycling talks at the library is to talk with people about the options they have to reduce their plastic consumption by choosing reusable alternatives. We are looking to drive behaviour change through highlighting some simple and easy alternatives to excessive single-use plastic packaging, which often saves money in the long run, choosing durable products with longer lifespans. The talk at the Lawrence library was held on Monday 20 July 2026.

3. OPERATIONS – GREENSPACE

Over the last 2-month period, significant work has been carried out to enhance and maintain the greenspace in the Lawrence/Tuapeka area, focusing on safety, cleanliness, and aesthetic improvements.

Rest Area Access Maintenance and Safety:

Potholes at key access points have been repaired to improve safety and accessibility. This includes the eastern entrance to Lions Park and the town-side entrance to Market Reserve at the western entrance to the township. These repairs aim to ensure smooth and safe entry for residents and visitors alike.

Playground and Play Area Improvements:

The pea gravel play area in the new playground is currently under review. Due to high maintenance costs associated with cleaning and upkeep, we are exploring alternative solutions, including the possibility of relocating this area and installing fencing to contain it better. Our goal is to create a safer, more manageable play environment for children.

Arborist and Tree Maintenance:

Tree health and safety remain a priority. An arborist has been engaged to conduct essential work, including:

- Removing a dangerous branch from an Oak tree in Steep Street Reserve.
- Removing hanging branches from the large Redwood in Peace Gardens.
- Felling an unsafe Willow in Sowerby Street.

Other Ongoing Maintenance:

Picking up stones at Whitehaven playground to ensure a clean and safe play area.

Spraying weeds that are emerging through the fence at Whitehaven playground to prevent overgrowth and maintain neatness.

Addressing blockages in the toilets at Lawrence.

4. Projects**4.1. Contract 894 – Lawrence Pipeline Renewals Programme**

The project involves replacing old asbestos-cement water pipes in Lawrence with PE100 pipes, installing valves and hydrants, and completing testing and commissioning. The contract was awarded by Clutha District Council to Andrew Haulage 2011 Ltd for \$419,015.53, with an 80-working-day schedule.

Project Progress Summary:

All physical works were completed on 30 March 2026, followed by a walkover on 1 April 2026. All requirements for Practical Completion have been met, and the PCC was issued on 4 June 2026.

The project is now in the Defects Liability Period, with remaining snag items being finalised ahead of handover to Three Waters Operations.

4.2. Contract 888 and 901 - Tank Farm Reservoir Projects. - Breakneck, Cockleshell, Mt Stuart and Heathcote:

The procurement for 95 × 30m³ tanks under Contract 888 has been awarded to Water Force Ltd.

Civil construction of the Tank Farm Reservoirs is covered under Contract 901, awarded to Isaac Construction Ltd on 7 April 2025. Isaac will be responsible for installing all 10 reservoirs locations across the project.

For Tank farm project, The Arthur D. Railey Flowmeter (with special requirements including solar power compatibility, gravity feed, pulse measurement, and full bore) has been finalised. CDC is still awaiting contractor pricing. This work is not part of the original contract; however, it will be added as a separable portion to achieve cost benefits.

- **Breakneck, Cockleshell, Mt Stuart, Pomahaka Reservoir:**

Additional scope: Install flowmeters, converters, and telemetry equipment (including radios, aerials, batteries, solar panels, and kiosk box etc). Setting up a connection to address customer's request of continuous flow of allocated water.

Status: All tanks have been installed and are now fully operational, and the final walkover is complete.

- **Heathcote Reservoir:**

Status: All tanks have been installed; however, the reservoirs require control valves to address hydraulic issues. CDC received a quote from the contractor to install a special control valve. The quote appears to be expensive, totalling \$58,929.80. Therefore, CDC is looking for an alternative solution, and the final walkover is complete.

4.3. Contract 886 and 887 – Structures component replacements (WC 215)

Background

- Two contracts are on implementation for the Lawrence -Tuapeka ward, The bridges affected are 454 (Mitchells Flat), 470 (Gabriels Gully Road), and 480 (Cowans Road).
- Contract 886 was awarded to Southroads on 12 December 2025. The scope includes gabion basket installation, retaining wall construction, slip repairs, and riprap replacement to address erosion and stability issues for 13 bridges.
- Contract 887 was awarded to Downer on 18 December 2025. This package focuses on spall repairs, crack repairs, and concrete filling to restore structural integrity and extend asset life for 9 bridges

Progress Update

- All construction works have now been completed, and the project has moved into the Practical Completion phase. The contractor submitted their request for Practical Completion on 2 June 2026, and final inspections and close-out documentation are underway. Both Contractors have submitted their final claims, with a net savings of \$90,000 was achieved across both contracts.

4.4. Contract 858 – Reseal and Pre-Seal Repairs

Fulton Hogan was awarded the initial 3-year contract 2023/2026. Following the completion of the three-year contract, the agreement has been extended for a fourth year (26/27). The Pre seal repair work planned to start from first week of August 2026.

4.5 Project No. 360201 - Balmoral/Tuapeka Rural Water Scheme and Lawrence new supply: Contract 850/865

The Balmoral/Tuapeka Rural Water Scheme; Lawrence new supply project was implemented using two construction contracts, Contract 850, and Contract 865. The details of each contract scope are outlined below.

The Balmoral 2 supply, Waitahuna WTP, Scrubby area, and Tuapeka West area from Cockleshell to Evans Flat to Blue Spur, are excluded from the scope of the contracts but are part of the overall RWS Scheme Project.

Job-Status Summary

The contracts 850 and 865 have been issued with practical completion. The project team are focused on progressing operational issues, commissioning activities, and risk management across the scheme. Overall, the programme is progressing but remains exposed to risks until commissioning, telemetry, and permanent supply solutions are fully completed and assured.

Project Risks

Ongoing collaborative efforts to address the technical issues with the under-supply capacity for Scrubby and Waitahuna WTP and Balmoral area.

Boiled water notice had been lifted, ongoing monitoring has been engaged to ensure FAC results are consistent within the scheme, whilst ensuring all customers have been connected to the scheme and getting expected flow units.

Risk Category	Current Risk Level	Trend
Localised Risk of Undersupply	Medium	↓ Improving
Asset & Inventory Control	Medium	→ Static
Programme Delivery & Dependencies	Low	↓ Improving

RISK 1: Localised Undersupply

- Limited supply at a customer's tanks dependent on pump operation, especially during summer demand.
- High friction losses between Balmoral 1 and Balmoral 2 due to various factors such as but not limited to existing pipe sizes, extended distances covered, topographic profile of the terrains and elevation.

Current Controls:

- Pipe swabbing completed with improvement (+3 L/s).
- Received model calibration and validation from Hydraulic Engineer.

Next steps:

- Engaged with the consultants to review the potential solution. This may include installing a booster pump between Balmoral 1 and Balmoral 2 at the Waitahuna WTP site.

RISK 2: Asset Management

- Unused/left over pipes has been collected.

Current Controls:

- Pipes and fittings have been collected and moved to CDC yards.
- Designated storage locations nominated.

Next steps:

- Assess conditions of materials suitable for storage as spares and failed ones to be disposed.

RISK 3: Programme Delivery and Dependencies

- Remaining contractual issues with the contractor

Current Controls:

- Dispute resolution process in progress for the remaining contractual issues with the contractor

Next steps:

- Address the remaining contract disputes

Financial

While the finance team is completing the financial year end, the capital projects will not be able to include the financial tables on this report. The year-end financial report will be presented on the next report.

4.5. Project No. 450042 – Lawrence Hospital Creek Improvements Project

This project focuses on maintenance work for the creek. This includes re-enforcing the creek banks firming the existing rock wall and removing debris and silt accumulating on creek bed to prevent any flow impedance during heavy rainfall events. Delayed contract award until after winter season 2026.

5. ASSET MANAGEMENT – FACILITIES & WASTE

5.1. Community Housing Condition Assessment

Data from completed condition assessment reports on 16 community housing units has been processed and captured in a new dataset to facilitate the development of maintenance schedules. A new asset terminology structure was also developed to closely align with the condition assessment reports, which will reduce the effort in analysing the results of future reports. This structure will be further designed to form part of an overarching asset structure for all community facilities and assets.

Collaboration with the Community Services team is ongoing to create property inspection templates to capture further condition assessments on critical assets that were identified in the condition assessment reports as near the end of their useful lifecycle. This information will assist with identifying key renewal priorities for inclusion in the activity management plans currently being drafted, and in line with the Long-Term Plan (LTP) for facility asset management.

6. STRATEGIC ASSET MANAGEMENT

6.1. Climate Change Workshop

Council staff held a workshop with elected members around CDC's climate change strategy. The purpose of the workshop was to brief Councillors on the Clutha District Council's Climate Change Strategy, provide an update on current climate change activities and seek Council feedback on future planned actions.

A further workshop has been planned in which staff will present the climate change action plan with priority levels assigned to each action. Council will then provide feedback on the prioritisation for council to consider in the final draft.

Lawrence-Tuapeka Community Board

Item for INFORMATION

Report	Community Services Report
Meeting Date	5 August 2026
Item Number	4
Prepared By	Various Staff – Community Services Department
File Reference	1031737

REPORT SUMMARY

The report covers key activities within the Community Services Department, with a focus on those that affect the Lawrence-Tuapeka Ward.

RECOMMENDATION

That the Lawrence-Tuapeka Community Board receives the ‘Community Services Report’ dated 5 August 2026.

REPORT

1. Community Facilities – Delwyn Burrow

The 11 Community Housing units in Lawrence are fully tenanted. Minor plumbing and electrical repairs have been carried out. A contractor was engaged to clear the gutters which were blocked. This enabled the final unit to pass its Healthy Homes inspection.

2. Community Libraries – Melissa Ellison

2.1. Book issues

In May and June, a total of 20,652 books were issued across the five libraries in the Clutha District Libraries network. Of these, 1,617 books were issued in Lawrence (Figure 1). E-book and audio-books issues continue to rise in popularity rising 10% across all five facilities over the year.

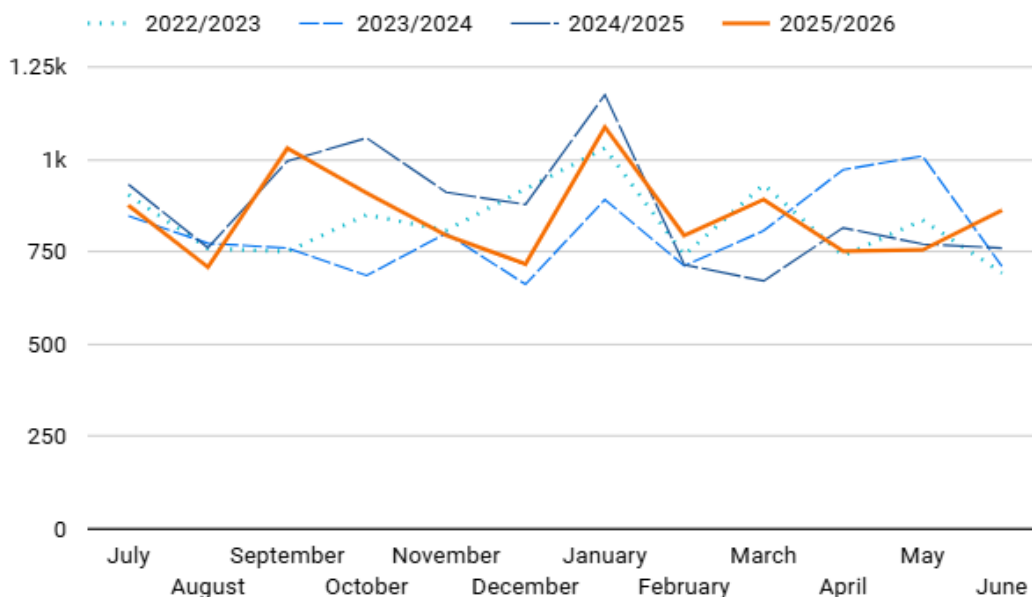


Figure 1 Monthly book issues from the Lawrence Library, up to 30 June 2026

2.2. Programmes at the Lawrence Community Library – Sam O’Leary

Storytime continued to be well attended in Lawrence with between 6-10 people attending to hear stories read by members of the community. There is now a roster of six readers who have generously offered to read to the kids on Friday mornings.



The local kindergarten produced some artwork for Matariki which formed a window display for July. The kindergarten plan to bring a group to the library in July to watch a movie in the evening, when they will also enjoy seeing their works of art displayed in the window.

Wise Owls in June attracted over a dozen participants to the library, the speaker was from Alzheimer's NZ. This programme, which is facilitated by Age Concern, continues to be very popular with the elderly community in Lawrence.

Staff have assisted customers with numerous digital help problems during May and June. As usual we have helped many people with their phones. Staff assisted a customer with a tax return and others have needed help signing up to join the recent New World/Four Square rewards card scheme.

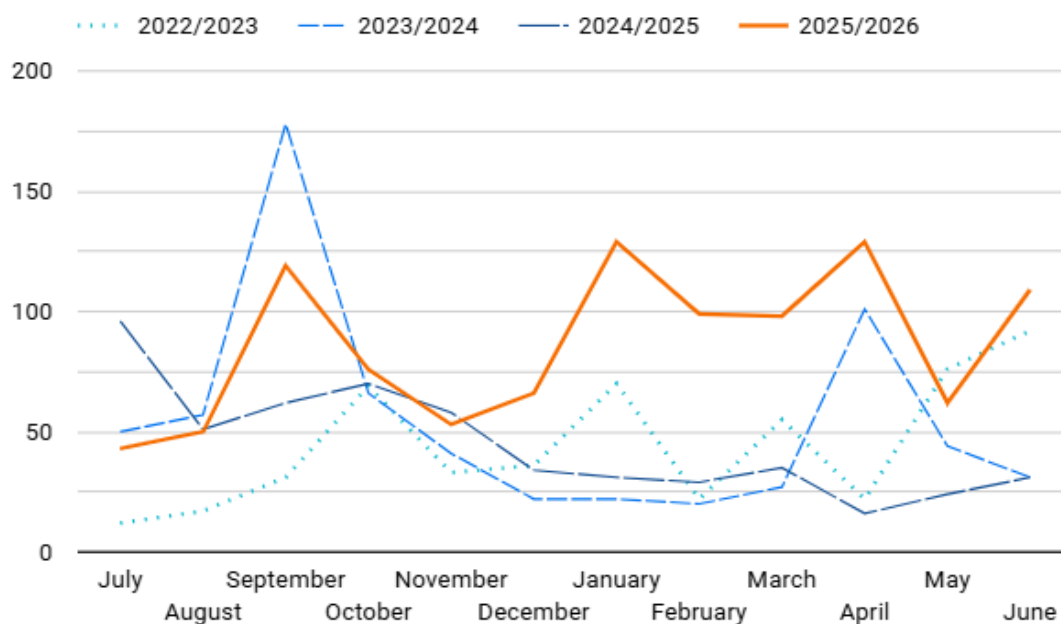


Figure 2 Number of Programme attendees at the Lawrence Community Library up to 30 June 2026

2.3. Visitor Numbers

Visitor numbers for May and June 2026 in Lawrence tracked at 1,717 people. These are very consistent numbers to the previous two months. Although book issues were down by 3% over the year, visitor numbers to the Lawrence Library rose by 6%.

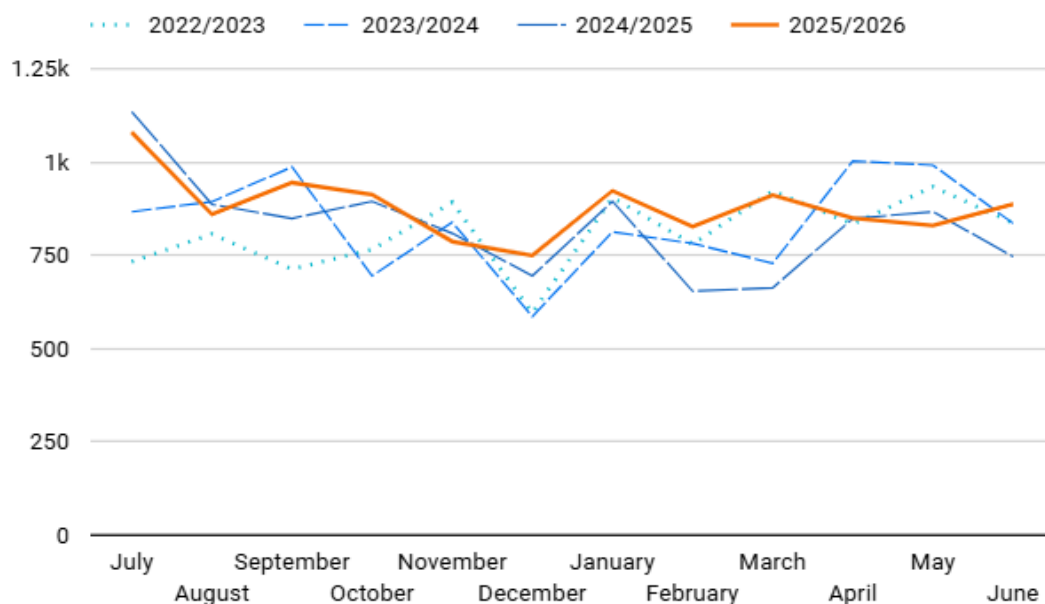


Figure 3 Total Monthly Visitors at the Lawrence Library, up to 30 June 2026

2.4. Internet sessions

409 internet sessions were logged for May and June in Lawrence. The lowest number of sessions for the year was logged in May (193 sessions) but this jumped to 216 in June. Overall, the increase in number of sessions from last year was up by 14%. Internet

sessions include access to the public wi-fi network and the use of desktop computers and Chrome Books.

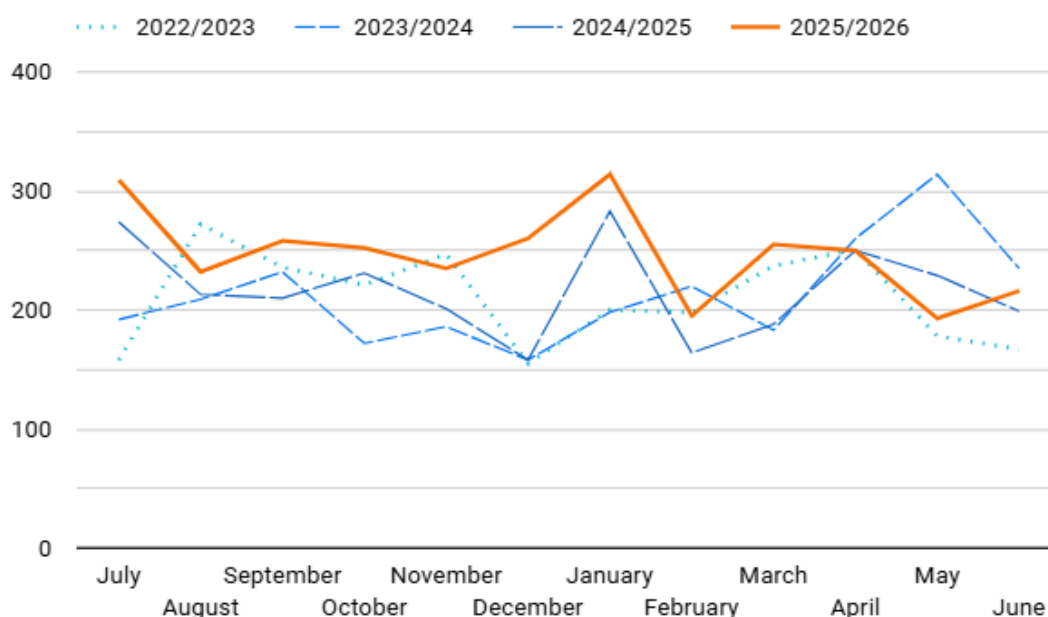


Figure 4 Total Monthly Internet sessions at the Lawrence Library, up to 30 June 2026

3. Community Development – Lilly Paterson

3.1. Jobbortunities

It is the start of a new financial year for the Jobbortunities Programme. Ollie Morrison has been contracted for a two-month period as interim manager, while the contractor vacancies are filled.

3.2. Youth Services

Youth Worker

This report provides an overview of challenges and outcomes of Rachael's role as the new Clutha Youth Worker. This newly created, fixed-term role focuses on providing support to youth in our district.

Stepping into this new position, Rachael's focus has been on networking and building positive relationships with our high schools and area schools and numerous youth and wellbeing support services. To start with, the position was a 'blank page', so engaging with community providers and youth has been Rachael's main emphasis. It takes time and patience to develop these relationships.

One of Rachael's initial tasks was to conduct a survey to investigate what issues young people in our district are facing. We promoted this via social media and through secondary schools. One hundred and forty-six people from across the whole district participated in the survey, which was a great response. The survey highlighted that stress, predominately associated with education, mental health, and wellbeing, are significant issues for a large percentage of our youth. The need for more youth-related activities and events was also highlighted. Hangout areas for our youth in our towns were also a key topic.

Rachael's role is focused on providing support to the youth in our community, encouraging them to build positive relationships and connecting them to appropriate services if required. Rachael hopes to enable them to enhance their personal growth, wellbeing and community engagement.

Rachael has had the opportunity to provide one-on-one support to young people, related to truancy and personal family and school issues. She holds a mentoring drop-in session at South Otago High School every week and has been collaborating alongside the Jobbortunities team

He Poutama Rangatahi

Clutha District Council has been awarded a \$1M contract from Ministry of Social Development (MSD) for three years (with a potential two-year extension) to deliver a structured 26-week He Poutama Rangatahi programme designed to address a clearly identified local gap for rangatahi aged 15-18 who are disengaged from school, not in employment, education or training (NEET) or at high risk of becoming NEET.

The programme is an adaptation and extension of the established Jobbortunities model, with a stronger emphasis on holistic wellbeing, structured weekly engagement, practical life skills and supported transition into employment.

Youth Council

The Youth Council are currently working on a few different projects:

- Fast Fives – at the Cross Recreation Centre. Rather than a one-off, this will be over consecutive weeks from 3 August.
- Ripple Effect – 2nd instalment. This is an interview documentary type short film on the topic of mental health (particularly resilience and hope) where we interview local emergency services and organisations around the impact of mental health and how it can have a ripple effect in our community. We would collaborate with Balclutha FENZ, with support from WellSouth to produce this video and gain support around the sensitivity of the topic.
- Community Formal – looking to do another community formal in October of this year, aimed at year 12s (17 years of age) to 24-year-olds. More details to come.
- Balclutha Bridge Park – the youth council has been passed on this project from the rotary club to engage local artists to paint murals on the poles at the bottom of the fort. After an unsuccessful application to the Creative Communities Scheme, their application to the Otago Community Trusts Rangatahi-Led Fund was successful. Painting will begin in spring.

4. Funding Schemes & Grant Allocation

Council administers in-house and external funding, as well as this council also provides general grants to assist organisations providing projects/activities which benefit the residents of communities within the Clutha District. General grants are limited to the following categories:

- Reimbursement of Council fees and charges.
- Reimbursement of hire charges for community centres and community halls.
- District Swimming Pool Funding Grants.

4.1. Fees Reimbursement Scheme

The fees reimbursement scheme supports non-profit organisations by helping to reduce council-related fees for one-off projects or events that benefits residents of the Clutha District. Funding is capped at \$1,500 per organisation, per council financial year. Applications and more information can be found on Council's website.

Although the budget for this scheme is \$15,000, total reimbursements of \$28,423.00 have been approved since the beginning of the current financial year. The reason for the overspend is that one grant of \$7,500 for *Kaitangata House and Land Packages* has also been allocated from this budget. These grants are used for reimbursement of building consent fees. Excluding the House and Land Package grant, a total of \$12,118 has been allocated from this scheme.

Since the last Community Board meeting, there has been 4 fees reimbursements payments received and allocated within the West Otago Ward.

Kidzway Kindergarten	Reimbursement of council fees and charges at the West Otago Community Centre – 10 December 2025.	\$135.00
Blue Mountain College	Reimbursement of council fees and charges at the West Otago Community Centre 50 th reunion – 21 March 2026.	\$1,000.00
West Otago Taste of Art	Reimbursement of council fees and charges at the West Otago Community Centre Art Exhibition – May 2026	\$990.00
Blue Mountain College	Reimbursement of council fees and charges at the West Otago Community Centre School Ball – 15 May 2026	\$500.00

4.2. Community Centre & Halls/District Swimming Pool Funding

Council provides operational grants to community owned, or school run community centres, halls and pools within the district. These grants are paid annually and will get reported on once a year.

4.3. Rates Rebate Scheme

The Rates Rebate Scheme was established by the Government to provide a subsidy to low-income homeowners to help meet the cost of their rates. Local councils administer the scheme and are reimbursed by the Government for all rates rebates. A reminder that this is not a benefit but an entitlement like any other form of tax refund.

Listed below in Table 1 are details of applications received for the rates rebate scheme for the period 1 July 2025 to 30 June 2026.

Table 1 Rates rebates 1 July 2025 – 30 June 2026

Rate Rebates	This Year	Last Year
Applications Received	788	677
Total amount of Rebates paid	\$607,312.15	\$458,158.76
Average amount of Rebate	\$770.69	\$676.75

4.4. Creative Communities Scheme

The third round of Creative Communities funding closed on the 19 June 2026. The assessment committee met on the 2 July 2026 to decide on recipients.

- Tuapeka Christmas Trail granted \$540.00
- Balclutha Potters Group granted \$648.10
- Emily Frith granted \$678.50
- TwoForty Studio granted \$3,000.00
- Lawrence Lantern Festival granted \$1,678.88

4.5. TLCC Fund

Applications closed 20 May, with 7 applications being received. The fund was awarded to the following:

- Lawrence Creative Arts granted \$833.33
- Lawrence Cultural & Charitable Heritage Trust granted \$833.33
- South Island Dachshund Derby granted \$833.34
- Tuapeka Christmas Trail granted \$2,500.00

4.6. Telford Bursary

Applications closed on Friday 5 June 2026 with 11 applications being received

Recognition was given to the following award winners:

- Zoey Marshall granted \$2,000.00
- Shayden Hunted granted \$1,000.00

4.7. Community Service Awards

The awards were presented at a formal ceremony on Thursday 18 June 2026 at the Kaitangata Community Centre. Recognition was given to the following award winners

Individual Awards

- Joel Crook for services to the Milton Community
- Jeannine Basquin for services to the Taieri Mouth Community
- Kirsty Nicol for services to the Kaitangata Community
- Nathan White for outstanding contribution to the Balclutha Community
- Sue Harrex for outstanding contribution to the Clutha Valley Community
- Pam Hunter for outstanding contribution to the Clutha Valley Community
- Iosefa Setu for outstanding contribution to the Balclutha Community
- Salu Ta'avili for outstanding contribution to the Balclutha Community

Youth Spirit Awards

- Jorja Andrews, South Otago High School
- Rashaun Melvin - South Otago High School and
- Bella Paterson - South Otago High School.

Community Group Awards

- Knit & Yarn - Community Group Award for contribution to Arts & Culture

- Kaka Point Community Group - Community Group Award for contribution to Recreation & Leisure
- Kaka Point Community Group - Supreme Winner – Community Group Award

5.0. Our Place Lawrence-Tuapeka Community Plan

Zavana Morgan started with Council on the 29 July as Community Development Officer, the main objective of this role is to support the *Our Place Community Plans*.

There were no updates to the Our Place Lawrence-Tuapeka Community Plan since the last meeting

Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Three Waters Report
Meeting Date	5 August 2026
Item Number	5
Prepared By	Various Staff – Three Waters Department
File Reference	1031740

REPORT SUMMARY

The report covers key activities by the Three Waters Department that affect the Lawrence/Tuapeka Ward.

RECOMMENDATION

1. That the Lawrence/Tuapeka Community Board receives the ‘Three Waters’ report dated 5 August 2026.

REPORT

2 Treatment Plants

2.1 Water Treatment

Lawrence WTP has now been decommissioned with Lawrence now receiving water from the Balmoral/Tuapeka scheme.

Lawrence’s ‘Weatherston Road’ reservoir at the old WTP was cleaned this month and will be returned to service in the next week, which will increase the town’s supply resilience.

2.2 Wastewater

Hugh Ratsey, a wastewater specialist, was on site in early June, and was taken through all wastewater treatment plants to see the processes currently in place.

We are waiting for his final report outlining his findings and recommendations for how we can better achieve compliance with our plants.

Some ideas under consideration include:

- Changing bio beds to trickling filters (change from wood media to plastic)
- Recycling treated effluent to the start of the ponds
- Raising the current media in the bio beds
- Operating the ponds at a higher level giving us more retention time

- Create anoxic zones at some ponds

Work with Hugh will continue and a trial of some of his recommendations will be conducted at one of the Biofiltro sites. If successful the changes will then progress into all Biofiltro sites, including Lawrence.

3. Reticulation

Lawrence has been busy in the last 2 months, with a few major events.

Lawrence was connected to the Balmoral Tuapeka scheme on 3 June 2026 when the Lawrence WTP was put into standby. A few teething issues have been worked through since the connection; however, the change of direction of water flow has been successful and has been mostly unnoticed by the community.

No-Des watermain cleaning was undertaken in May to attempt to mitigate any sediment being unsettled by the reversal of flow and seems to have been a positive activity as no dirty water complaints have been received. A report from the contractor indicates that the network was found to be in generally good condition from a water clarity perspective with limited discoloured water being observed during flushing activities.

Two mains breaks have been experienced recently, one on Harrington Street and one on the 200mm main on Weatherston Road – pictured below.



Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Revenue & Expenditure Report
Meeting Date	5 August 2026
Item Number	6
Prepared By	Oscar Melad – Financial Accountant
File Reference	1031750

REPORT SUMMARY

Attached is a copy of the Revenue and Expenditure Statement for the Lawrence/Tuapeka Community Board's area for the period 1 July 2025 to 31 May 2026.

RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the Revenue and Expenditure Report dated 05 August 2026.

Clutha District Council
Lawrence - Tuapeka Community Board
 2025/26 FINANCIAL YEAR TO DATE FROM 1 JULY 2025 - 31 MAY 2026

	<u>2025/26 Budget</u>	<u>YTD Actual</u>	<u>YTD Est</u>	<u>Act / Est</u>
<u>Revenue</u>				
Rates Income	139,069	139,957	127,480	12,477
Transfer from Investment Funds	90,000	0	82,500	-82,500
	<u>229,069</u>	<u>139,957</u>	<u>209,980</u>	<u>-70,023</u>
<u>Expenditure</u>				
Remuneration	22,648	24,676	20,761	3,915
Meeting Expenses	120	0	110	-110
Interest Charge	20,247	18,559	18,559	0
Advertising	0	184	0	184
Projects Fund	6,273	11,560	5,750	5,810
Donations & Grants Non Rate Funded	40,000	0	36,667	-36,667
Printing & Stationery	798	0	731	-731
Grant - Kate Leslie Trust	3,560	2,609	3,263	-654
Lawrence Heritage Fund	1,423	0	1,304	-1,304
Share of Overheads	59,521	54,561	54,561	0
	<u>154,590</u>	<u>112,149</u>	<u>141,707</u>	<u>-29,558</u>
Loan Principal Paid	24,479	22,439	22,439	0
Gabriels Gully Entrance - Community Hub and Destination Toilet Investigat	50,000	0	45,833	-45,833
<u>Surplus / (Deficit)</u>	<u>0</u>	<u>5,369</u>	<u>0</u>	<u>5,369</u>

<u>Kate Leslie Trust</u>		
Balance 01/07/25 prior to committed funds		123,692
Fund Balance 2025/26		<u>123,692</u>
Interest 2024/25		3,777
Less Costs to date		
Chapman Construction Zig Zag Track Panels & Fence Stabilisation	<u>2,609</u>	2,609
Less Committed Funds Previous Year		
Gabriels Gully Track Maintenance	500	
Transfer to Project Funds	<u>800</u>	1,300
Available Funds 2025/26		<u>-132</u>
<u>Elderly Citizens Trust</u>		
Opening Balance 01/07/25		25,840
Less Costs to date		
Less Committed Funds		
Tuapeka Health Grant	<u>4,500</u>	4,500
Fund Balance 2025/26		<u>21,340</u>
Interest 2024/25		789
Available Funds 2024/25		<u>789</u>
<u>TLCC Fund</u>		
Opening Balance 01/07/25		36,755
Less Costs to date		
Advertising	<u>122</u>	122
Available Funds 2025/26		<u>36,633</u>

LTCB Projects Fund

Opening Balance 01/07/25	60,699
Current Year Fund	6,273
	<u>66,972</u>

Less Costs to date	
Paint and Supplies For Bench Seat	1,021
Flags	190
Chapman Construction Zig Zag Track Panels & Fence Stabilisation	6,837
Lawrence Heritage Trust Painting of the Arches	3,000
Bellview Farm Zig Zag Track Maintenance	425
Vouchers For Hanging Basket Waterers	87
	<u>11,560</u>

Less Committed Funds Previous Year	
Freedom Camping Site Trial	2,910
Cemetery Kiosk Panels	2,000
Picnic Kiosks - BBQ covers	2,000
Steep Street Domain	1,080
Gabriels Gully Funding	1,821
	<u>9,811</u>

Available Funds	<u><u>45,601</u></u>
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Peace Garden Maintenance

Opening Balance 01/07/25	7,911
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Less Costs to date	
Smith Plumbing Fountain Repairs	266
	<u>266</u>

Less Committed Funds Current Year	
Peace Garden Refurbishment	600
	<u>600</u>

Available Funds	<u><u>7,045</u></u>
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Steep Street Reserve

Opening Balance 01/07/25	17,299
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Less:	
Removal of Large Dead Hazardous Trees on Steep Street, Lawrence	3,080
Removal of Large Conifer Tree Lawrence Community Board	1,320
	<u>4,400</u>

Available Funds	<u><u>12,899</u></u>
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Lawrence/Tuapeka Community Board

Item for DECISION

Report	Correspondence
Meeting Date	5 August 2026
Item Number	7
Prepared By	Sonia Farquharson – Community Services EA
File Reference	1031752

REPORT SUMMARY

The report provides copies of correspondence since the last Community Board meeting.

RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the correspondence.

REPORT

- 1 Inwards Correspondence

- Thank you letter from Tuapeka Christmas Trail – Maureen Cummings

- 2 Outwards Correspondence

No outwards correspondence has been sent since the last meeting.



Tuapeka Christmas⁴¹ Trail
Maureen Cummings 0274 908 391
maureencummings0@gmail.com

Alison Joyce 021 112 2444
dougali@windowslive.com

Jan Harper 027 334 6029
jhbluespur@gmail.com

Olivia Montgomery 021 0355 861
olivia@deepspace.org.nz

26th July 2026

The Directors
Tuapeka Lawrence Community Trust
C/- Geoff Davidson
Lawrence

Dear Geoff

Tuapeka Christmas Trail

On behalf of the Tuapeka Christmas Trail I want to thank the local Councillors for their approval of our application for funds for the above project.

This will help enormously towards purchasing solar and battery lights as well as replacements batteries where necessary.

This project is gathering momentum with volunteers coming forward to share their skills and wanting to contribute.

Our group is sure this will be an amazing event for all ages during the month of December.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Cummings'.

Maureen Cummings

p.p Alison Joyce, Jan Harper, Olivia Montgomery

Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Mayoral Update
Meeting Date	5 August 2026
Item Number	8
Prepared By	Sonia Farquharson – Community Services Administrator
File Reference	1031754

REPORT SUMMARY

The report includes details of mayoral matters, the meetings, and functions that the Mayor has attended from 26 June 2026 to 23 July 2026, along with a verbal update from His Worship the Mayor Jock Martin.

Date	Activity
26 June 2026	Attended meeting via Team's re; LGNZ Briefing
26 June 2026	Attended Jobbortunities team celebration for end of another contract
28 June 2026	Attended West Otago Theatrical Society Show in Tapanui
30 June 2026	Attended meeting with Communications team
30 June 2026	Weekly catchup with Steve Hill
1 July 2026	Attended Balclutha Primary School Assembly
2 July 2026	Attended meeting via Team's Southern Waters SRG
2 July 2026	Attended Community Matariki Celebration at TPOMA
2 July 2026	Attended Tokoiti School Assembly
2 July 2026	Travelled to Oamaru to attend Otago Mayoral Forum
3 July 2026	Attended Otago Mayoral Forum in Oamaru
4 July 2026	Attended Life Membership Celebration at the Clutha Rugby Club
6 July 2026	Attended Staff Matariki Celebrations

6 July 2026	Attended Community Facilities meeting with Mike Goldsmith & Delwyn Burrow
6 July 2026	Attended Podcast recording session with LGNZ
6 July 2026	Attended meeting via Team's re; Local Government Reform Otago Analysis
7 July 2026	Attended catchup with CODC Governance Advisor Wayne McEnteer
7 July 2026	Weekly catchup with Steve Hill
7 July 2026	Attended Clutha Dev- Bi-monthly meeting
8 July 2026	Attended meeting via Team's re; Local Government Reform
14 July 2026	Weekly catchup with Steve Hill
14 July 2026	Attended meeting via Teams re; Sheffield Recruitment
15 July 2026	Attended meeting via Team's re; Local Government Reform
16 July 2026	Attended Four Waters Portfolio meeting in Lawrence
17 July 2026	Attended Balmoral Tuapeka Rural water Scheme Opening
20 July 2026	Attended and conducted the Citizenship Ceremony
21 July 2026	Attended meeting via Team's re; Telford Bursary Interview Selection
22 July 2026	Attended Simplifying Local Government Workshop
22 July 2026	Attended meeting via Teams re; Otago Mayoral Forum- Local Government Reform
23 July 2026	Risk & Assurance Committee meeting
	Council meeting

Lawrence/Tuapeka Community Board

Item for INFORMATION

Report	Community Board Update
Meeting Date	5 August 2026
Item Number	9
Prepared By	Sonia Farquharson - Community Services Administrator
File Reference	1031775

REPORT SUMMARY

The report is a placeholder for a verbal update from the Lawrence/Tuapeka Community Board.

Lawrence/Tuapeka Community Board

Item for DECISION

Report	Reasons to Move to Public Excluded Session
Meeting Date	5 August 2026
Item Number	12
Prepared By	Sonia Farquharson - Community Services Administrator
File Reference	1031770

REPORT SUMMARY

The Lawrence/Tuapeka Community Board may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

RECOMMENDATIONS

1. That the Lawrence/Tuapeka Community Board receives the 'Reasons to Move to Public Excluded Session' report.
2. That the Lawrence/Tuapeka Community Board approves moving Public Excluded Lawrence/Tuapeka Community Board Minutes – 10 June 2026 into public, and
3. That the minutes of the public excluded section of the meeting of the Lawrence/Tuapeka Community Board held on 10 June 2026 be approved as a true and correct record.
4. That if required, the Lawrence/Tuapeka Community Board excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Public Excluded Lawrence/Tuapeka Community Board Minutes – 10 June 2026	To protect applicants' personal and financial information.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Lawrence/Tuapeka Community Board meeting held on 10 June 2026.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

Appendix 1: Grounds to exclude the public

A local authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the following grounds:

- A1** That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information would be likely:
 - (a) To prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
 - (b) To endanger the safety of any person.
- A2** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:
 - (a) Protect the privacy of natural persons, including that of deceased natural persons; or
 - (b) Protect information where the making available of the information would:
 - i. Disclose a trade secret; or
 - ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
 - (ba) In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Māori, or to avoid the disclosure of the location of waahi tapu; or
 - (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would:
 - i. Be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - ii. Be likely otherwise to damage the public interest.
 - (d) Avoid prejudice to measures protecting the health or safety of members of the public; or
 - (e) Avoid prejudice to measures that prevent or mitigate material loss to members of the public; or
 - (f) Maintain the effective conduct of public affairs through –the protection of such members, officers, employees, and persons from improper pressure or harassment; or

- (g) Maintain legal professional privilege; or
- (h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

See s.7 LGOIMA 1987.

Where A2 of this Appendix applies the public may be excluded unless, in the circumstances of a particular case, the exclusion of the public is outweighed by other considerations which render it desirable and in the public interest, that the public not be excluded.

- A3** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information, the public disclosure of which would:
 - (a) Be contrary to the provisions of a specified enactment; or
 - (b) Constitute contempt of Court or of the House of Representatives.
- A4** That the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that Council by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a Council named or specified in Schedule 1 to this Act).
- A5** That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation in:
 - (a) Any proceedings before a Council where:
 - i. A right of appeal lies to any Court or tribunal against the final decision of the Council in those proceedings;
 - ii. The Council is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
 - iii. Proceedings of a local authority exist in relation to any application or objection under the Marine Farming Act 1971.

See s. 48 LGOIMA.

48 Right of local authorities to exclude public

- (1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:
 - (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—

- (i) where the local authority is named or specified in [Schedule 1](#), under [section 6](#) or [section 7](#) (except section 7(2)(f)(i)):
 - (ii) where the local authority is named or specified in [Schedule 2](#) of this Act, under [section 6](#) or [section 7](#) or [section 9](#) (except section 9(2)(g)(i)) of the Official Information Act 1982:
- (b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—
- (i) be contrary to the provisions of a specified enactment; or
 - (ii) constitute contempt of court or of the House of Representatives:
- (c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under [section 30\(1\)](#) or [section 38\(3\)](#) of this Act (in the case of a local authority named or specified in [Schedule 1](#)) or under [section 30\(1\)](#) or [section 35\(2\)](#) of the Official Information Act 1982 (in the case of a local authority named or specified in [Schedule 2](#) of this Act):
- (c) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

See s. 48 LGOIMA.

LAWRENCE/TUAPEKA COMMUNITY BOARD

AGENDA

5 AUGUST 2026

APOLOGIES

His Worship the Mayor Jock Martin

PUBLIC FORUM

Item	Page #	Title
1	3	Lawrence/Tuapeka Community Board Minutes <i>(For the Board's Confirmation)</i> Minutes of the meeting of the Lawrence/Tuapeka Community Board held on 10 June 2026.
2	12	Work in Progress Update <i>(For the Board's Confirmation)</i> The report updates the Community Board on progress from issues raised at previous meetings.
3	19	Infrastructure Strategy & Delivery Report <i>(For the Board's Information)</i> The report covers key activities by the Infrastructure Strategy & Delivery department
4	27	Community Services Report <i>(For the Board's Information)</i> The report covers key activities by the Community Services department
5	35	Three Waters Report <i>(For the Board's Information)</i> The report covers key activities by the Three Waters department
6	37	Revenue & Expenditure Report <i>(For the Board's Information)</i> The report provides an update of the Revenue and Expenditure Statement.
7	40	Correspondence <i>(For the Board's Decision)</i> Inwards correspondence Tuapeka Christmas Trail – Thank you letter
8	42	Mayoral Update <i>(For the Board's Information)</i>

9	44	Community Boards Update <i>(For the Board's Information)</i>
10	45	Reasons to Move to Public Excluded <i>(For the Board's Decision)</i>