

**MEETING OF THE  
LAWRENCE/TUAPEKA COMMUNITY BOARD**

**Wednesday, 25 May 2022**

**commencing at 3.00 pm**

**Lawrence Service Centre**

**Peel Street**

**LAWRENCE**

# **CLUTHA DISTRICT COUNCIL**

## **LAWRENCE/TUAPEKA COMMUNITY BOARD**

Notice is hereby given that a Meeting of the Lawrence/Tuapeka Community Board will be held in the Lawrence Service Centre, Peel Street, Lawrence on Wednesday, 25 May 2022, commencing at 3.00 pm.

Steve Hill  
**CHIEF EXECUTIVE**

### **Board Members**

Geoff Davidson (Chair)	Matthew Little (Vice-Chair)
Lindy Chinnery	Garry McCorkindale
Tim Dickey	Suzanne Stephenson
Melinda Foster	

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# Lawrence/Tuapeka Community Board

## Item for CONFIRMATION

<b>Report</b>	Lawrence/Tuapeka Community Board Minutes
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	1
<b>Prepared By</b>	Julie Gardner – Service Delivery Administrator
<b>File Reference</b>	733414

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### REPORT SUMMARY

Attached are the minutes of the meeting of the Lawrence/Tuapeka Community Board held on 13 April 2022.

### RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board confirms as a true and correct record the minutes of the meeting of the Lawrence/Tuapeka Community Board, held on 13 April 2022.**

## Lawrence/Tuapeka Community Board

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Minutes of the meeting of the Lawrence/Tuapeka Community Board held at the Lawrence Service Centre, Peel Street, Lawrence on Wednesday 13 April 2022, commencing at 3.00pm.

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**Present** Geoff Davidson (Chairperson), Lindy Chinnery, Councillor Mel Foster, Matthew Little, Garry McCorkindale and Suzanne Stephenson.

**In Attendance** Deputy Mayor Stewart Cowie, Jules Witt (Group Manager Service Delivery) and Julie Gardner (Service Delivery Administrator)

**Apologies** His Worship the Mayor Bryan Cadogan, Tim Dickey.

*Moved L Chinnery/M Little and Resolved:*

*“That the apologies be sustained.”*

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The Chairperson welcomed Deputy Mayor Stewart Cowie to the meeting.

### **PUBLIC FORUM**

#### **Jock Martin – Whitehaven Playground Committee**

Provided an update on the Playsafe report, advised that while the slide had been removed the monkey bars were still in place and are high risk. Safety material needs to be extended to provide a larger safe area as identified in the report.

The compliance report has highlighted that the play equipment is not suitable for purpose and needs to be removed so would effectively be starting with a clean slate. Now looking for direction from Council as to where to go from here.

Decision needs to be made about whether the current equipment stays and is made safe or remove all equipment and make a Destination Playground. A budget has been approved but a submission could be made to the Annual Plan amending the scale and scope of the playground if that is what the community wants.

## **1 LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES**

The minutes of the meeting of the Lawrence/Tuapeka Community Board held on 2 March 2022 were presented for the Board's confirmation.

***Moved M Little/Councillor Foster and Resolved:***

***"That the minutes of the meeting of the Lawrence/Tuapeka Community Board held on 2 March 2022 be approved as a true and correct record."***

## **2 WORK IN PROGRESS**

The Service Delivery Administrator submitted a report that updated the Community Board on progress in relation to issues that had been raised at previous meetings.

### **2.1 Gabriels Gully Walkway**

Contractor has been contacted to finish off culverts, and then signage will be installed.

### **2.2 Extension of Cycle Trail**

Working on north end of tunnel, wetlands through to Waihola.

### **2.3 Wetherstons Creek**

Box culverts have been cleared, exposed wall and no stone wall so can be planted out along the embankment.

Councillor Foster – ORC Eco Fund – may be possible to apply through this for plantings/shovel work. A community group may have more success in applying for funds. Councillor Foster to progress this.

### **2.4 Steep Street Domain**

Removal of trees will be progressed.

Discussion about the picnic table – council staff to check price of a concrete setting as well as a wooden setting.

### **2.5 Tuapeka Transport Ltd – Transfer Site and Entranceways**

Transfer Station – pricing and plans have gone to Lawrence Golf Club for discussion, site plan also allows for recycling accessibility by public. CCTV may also be utilised in this area if the need arises.

Entranceways – discussed under 'Service Delivery Update' report.

### **2.6 Boarded up Shop – Ross Place**

WIP. Jules to follow up with the owner.

## 2.7 Zig Zag Track Maintenance

Oak Tree removal has been confirmed. Pathway resurfacing work is the main priority which could be an asphalt overlay or brushed concrete. Clearing of plant detritus also needs to be undertaken with a retaining wall installed to provide a tidy finish. Council staff will progress this.

The railing can then be reinstalled in a heritage style to suit the area.

## 2.8 Chinese Memorial Section – Lawrence Cemetery

Councillor Foster has been progressing the panel content with the community and would like feedback before sending to Adrienne Shaw for comment.

## 2.9 Picnic Kiosks

WIP.

## 2.10 Whitehaven Street Playground

Minutes and report circulated to LTCB prior to the meeting.

Discussed options for progressing this via the Annual Plan submission process.

## 2.11 Possible Land Purchase – Beaumont Highway

This item was to go to Corporate & Property Committee meeting on 28 April 2022, however as it is to correct a boundary issue this is not necessary.

## 2.12 Freedom Camping Site Trial

Feedback from Freedom Camping Ranger was included in report.

Area opposite the Police Station is the preferred option which will be discussed at an onsite meeting with the Freedom Camping Ranger. To be progressed with Regulatory Team.

Alternative overnight site at Gabriels Gully to also be discussed with Ranger.

## 2.13 Cemetery Maintenance

Onsite meeting held Wednesday 13 April with council staff and contractor.

Discussion on Reflection seat site – potentially burial plots so an alternative site has been identified which will be marked by the contractor.

Sycamore trees overhanging historic headstones will be removed to tidy up the area.

***Moved G McCorkindale/M Little and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Work in Progress Update report.”***

## 3 SERVICE DELIVERY UPDATE

The Group Manager Service Delivery submitted a report on activities in respect to the Service Delivery Department.

The following items were discussed:

- Mentors for Drive My Life program would be appreciated.
- Water Restrictions to be lifted in near future.
- Tuapeka Transport Ltd – trial with sandbags before making permanent.
- Ongoing water leak near golf course – to initiate fix the water main to Lawrence would need to be turned off. Further investigation will be undertaken.
- Colonsay Street Footpath upgrade – this will not be concreted so may warrant a submission to Annual Plan if that is what the LTCB want. Costings to be investigated for kerb and channel and footpath. LTCB will do a submission to the Annual Plan.
- Chorus subcontractors not reinstating gravel footpaths to a proper standard is causing issues for mobility scooter users.

***Moved M Little/Councillor Foster and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Service Delivery Update Report.”***

#### **4 REVENUE & EXPENDITURE REPORT**

The Management Accountant submitted a copy of the Revenue and Expenditure Statement for the activities within the Lawrence/Tuapeka Community Board’s area for the period 1 July 2021 to 28 February 2022.

***Moved G McCorkindale/L Chinnery and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Revenue and Expenditure report.”***

#### **5 CORPORATE SERVICES REPORT**

The Corporate Services Administrator submitted a report that covered activities of the Corporate Services Department in the past period including funding schemes.

***Moved M Little/S Stephenson and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Corporate Services report.”***

#### **6 BUILDING REPORT**

The Regulatory Administrator submitted a report on building consents for February 2022.

***Moved L Chinnery/M Little and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Building Consent Statistics for February 2022 report.”***

## **7 OUR PLACE COMMUNITY PLAN PROJECTS UPDATE**

The Project Manager – Community Plan Implementation provided an update on progress with Community Projects as outlined in Our Place Lawrence-Tuapeka Plan Projects 18 March 2021.

Items discussed were –

- Community Hub case study project funds – retain this to focus on Gabriels Gully Rd entrance. To be added to LTCB submission.
- Update from Clutha Development re Gabriels Gully before public consultation.
- Whitehaven Playground fencing – total funds \$65K comprising half share equipment \$40K and \$25K from council for fencing.

***Moved S Stephenson/G McCorkindale and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Our Place Community Plan Projects Update report.”***

## **8 MAYORAL UPDATE**

In the absence of His Worship the Mayor Bryan Cadogan, Deputy Mayor Stewart Cowie gave a verbal update on the 3 Waters Reform and the upcoming Soapbox sessions.

## **9 REASON TO MOVE TO PUBLIC EXCLUDED SESSION**

***Moved G McCorkindale/S Stephenson and Resolved:***

***“That the Lawrence/Tuapeka Community Board takes the following covering report into Public session –***

- ***Public Excluded LTCB Minutes***

The Lawrence/Tuapeka Community Board resolved (below) to take the item in Public under section 17.5 of the Clutha District Council Standing Orders adopted 12 December 2019.

***PUBLIC EXCLUDED ITEM (Taken into Public)***

***Moved G McCorkindale/S Stephenson and Resolved:***

***“That the minutes of the public excluded section of the meeting of the Lawrence/Tuapeka Community Board held on 2 March 2022 be approved.”***



The meeting closed at 4.57pm.

**Confirmed**

Geoff Davidson  
**CHAIRPERSON**

# Lawrence/Tuapeka Community Board

## Item for CONFIRMATION

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<b>Report</b>	Work In Progress Update
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	2
<b>Prepared By</b>	Julie Gardner – Service Delivery Administrator
<b>File Reference</b>	733416

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### REPORT SUMMARY

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

### RECOMMENDATION

**That the Lawrence/Tuapeka Community Board receives the Work in Progress Update report.**

**LAWRENCE/TUAPEKA COMMUNITY BOARD  
WORK IN PROGRESS UPDATE  
FOR THE MEETING HELD 25 MAY 2022**

Issue	Comments
<b>Gabriel's Gully Walkway</b>	WIP. Working on coordinating the culvert at the bottom of the track for when there is a digger on site.
<b>Extension of Cycle Trail</b> <ul style="list-style-type: none"> <li>The Community Board have advised that they would like to be provided with updates regarding progress on the extension of the cycle trail to Milton and Waiholā.</li> </ul>	WIP – the finish date is now anticipated to be 2023.
<b>Wetherstons Creek</b> <ul style="list-style-type: none"> <li>Possible beautification of creek.</li> </ul>	Applying to ORC Eco Fund was to be considered for beautifying of this area.
<b>Trees – Steep Street Domain</b>	<p>Identified trees as marked will be removed over the next year or two.</p> <p>A timber table seating is preferred – this has been deferred until spring.</p>
<b>Tuapeka Transport Ltd – Transfer Site and Entranceways</b> <ul style="list-style-type: none"> <li><b>Relocation of Transfer Station Site.</b></li> <li><b>Entranceways</b></li> </ul>	<p>Feedback from the community board and local property owners means that this will go to the next Service Delivery Committee meeting for confirmation. The feedback from these parties will be presented to the SD Committee.</p> <p>The revised proposal is to be discussed with the landowner. This has been on hold as the Operations Staff have been dealing with significant contract renewals.</p>
<b>Boarded up Shop – Ross Place</b> <ul style="list-style-type: none"> <li>Concern that these premises have been in a state of disrepair for some time and is detracting from the heritage features of the main street area.</li> </ul>	Completion of building work due July 2022. Planter boxes may be considered.

Issue	Comments
<b>Zig Zag Track Maintenance</b>	The oak tree was removed on 10 May so further development work can now be planned for this area starting with the access.
<b>Chinese Memorials – Lawrence Cemetery</b>	An update will be provided at the meeting.
<b>Picnic Kiosks</b> <ul style="list-style-type: none"> <li>Request received that these be cleaned.</li> </ul>	One Kiosk has been cleaned and the roof painted. It is hoped that these will be completed prior to winter.
<b>Whitehaven Street Playground</b> <ul style="list-style-type: none"> <li>Upgrade by Lawrence Lions Club</li> </ul>	Included in the Our Place Lawrence plan and Annual Plan for consideration.
<b>Possible Land Purchase – Beaumont Highway</b> <ul style="list-style-type: none"> <li>Request by neighbour to purchase adjoining property</li> </ul>	Currently in discussion regarding boundary adjustment.
<b>Freedom Camping Site Trial</b> <ul style="list-style-type: none"> <li>Request to look at sites by the Vintage Car Club or the Dump Station</li> </ul>	The identified sites are to be progressed with Regulatory Team and Freedom Camping Ranger.
<b>Cemetery Maintenance</b> <ul style="list-style-type: none"> <li>Trees overhanging grave sites</li> </ul>	Council's contractor is progressing the maintenance.

# Lawrence/Tuapeka Community Board

## Item for INFORMATION

<b>Report</b>	Service Delivery Update
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	3
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	733420

### REPORT SUMMARY

The report advises the Lawrence/Tuapeka Community Board of activities in respect to the Service Delivery Department.

### RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the Service Delivery Update report.

### REPORT

#### 1 Transportation & Facilities

##### 1.1 Roothing

We are focusing on autumn tasks at the moment, cleaning of leaves and debris to have our drainage work cleared once the winter commences.

We have made great progress on the evaluation of the new Roothing Maintenance Contract and the final approval was given by Council at a meeting on 12 May 2022.



*Before and after photos of Cleaning up of leaves*

## 1.2 Tuapeka Transport – Entranceways

A trial with sandbags is to be undertaken before the agreed layout is made permanent and the cost etc is to be discussed with the property owner with the revised proposal.

## 1.3 Road Safety

We have a DML learners course taking place this weekend 14/15 May with a full class of 12 Students. Still needing Mentors for the restricted programme if anyone has an hour a week spare.

Road Safety Week 9 to 15 May. We are doing a traffic stop with Police and SADD Students with giveaways for the drivers. One of these (Road Safety themed car air freshener) is designed by one of the students from Lawrence Area School. Also have done work on social media posts and advertising for the week.

Currently in planning stages I have a big road safety project in the works with SADD Students and Youth Council confirmed to take part. This is called the Ripple Effect and will be an exciting project.

New billboards have been ordered for Rongahere, Tapanui and Taieri Mouth. Winter and Speed caution themes.

## 2 Greenspace

The evaluation of the new Greenspace contract is progressing well and the memo for approval is currently being finalised. We are looking forward to the start and implementation of the new contract.

Currently there is a focus on autumn work with cleaning of spoutings and clearing of footpaths getting some attention at the moment.



*Before and after photos of some footpath works completed.*



### 3 Community Housing

The Chapman Construction Company Otago Limited are well underway with the roof replacement at the Lawrence Community Housing. Three of the four blocks of units are complete apart from the spouting and flashings. Additional insulation has been installed in the roof cavity to meet the new Healthy Homes Standard. Contractors have tried to keep the disruption to tenants to a minimum, but there has been difficulty with the noise levels.



*Fig 1 Pensioner Cottages showing work on the roof of the last unit*

The Lawrence Community Housing Units continue at 100% occupancy and there have been no change in tenancies. An additional two units have been fitted with extractor fans along with new switchboards.

### 4 Three Waters

#### 4.1 Greenfield Rural Water Scheme

Work is progressing well on the Greenfield Rural Water Scheme Project. Tender documents and drawings are currently being reviewed by Council staff. The design for the pump stations is progressing well.

Approval letters have been sent to all landowners whose properties will be affected. All landowners have now responded and agreed to the proposed pipe route.

The project is on track to be tendered by early June and will continue to be regularly reported through Council's project reporting systems.

## 4.2 Inflow and Infiltration Inspection Outcome - Lawrence

Update on Inflow and Infiltration (I&I) Inspections:

Total No. of properties inspected	306
Downpipes directly connected to sewer	36
Unknown (further investigation required)	62
Gully dishes non-compliance*	62
Notification of completion	48

*\* Gully dishes in non-compliance condition – they are too low and should be at least 100mm above the unpaved surface and 25mm above ground for concrete surface.*

Council staff have taken on feedback from customers and elected representatives and will be sending out the fault reports with Reminder letter (second). This is now being prepared and sent.

## 5 Service Requests

There was 1 service request lodged by Community Board members since the last meeting on 13 April 2022. This was for Water and has been completed.



# Lawrence/Tuapeka Community Board

## Item for INFORMATION

<b>Report</b>	Revenue & Expenditure Report
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	4
<b>Prepared By</b>	Trey Willis-Croft – Management Accountant
<b>File Reference</b>	733425

### REPORT SUMMARY

Attached is a copy of the Revenue and Expenditure Statement for the Lawrence / Tuapeka Community Board's area for the period 1 July 2021 to 30 April 2022.

### RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the Revenue and Expenditure Report.

**Clutha District Council**  
**Lawrence - Tuapeka Community Board**  
 2021/22 FINANCIAL YEAR TO DATE FROM 1 JULY 2021 - 30 April 2022

	<u>2021/22 Budget</u>	<u>YTD Actual</u>	<u>YTD Est</u>	<u>Act / Est</u>
<b><u>Revenue</u></b>				
Rates Income	96,518	96,435	80,432	16,003
Transfer from Lawrence Heritage Trust	0	0	0	0
Transfer from Tuapeka Bursary	0	0	0	0
Transfer from Investment Funds	50,000	0	41,667	-41,667
Transfer from Kate Leslie Trust	0	0	0	0
	<b>146,518</b>	<b>96,435</b>	<b>122,098</b>	<b>-25,663</b>
<b><u>Expenditure</u></b>				
Remuneration	20,175	17,508	16,813	696
Meeting Expenses	107	121	89	32
Interest Charge	8,982	7,485	7,485	0
Advertising	0	35	0	35
Community Board Levy	0	0	0	0
Community Board Conference Fees	0	0	0	0
General Expenses	0	134	0	134
Projects Fund	7,529	5,627	6,274	-647
Printing & Stationery	703	0	586	-586
Elderly Citizens Trust	0	0	0	0
Grant - Kate Leslie Trust	3,140	1,185	2,617	-1,432
Share of Overheads	33,218	27,682	27,682	0
	<b>73,854</b>	<b>59,777</b>	<b>61,545</b>	<b>-1,768</b>
Loan Principal Paid	27,061	22,551	22,551	0
Gabriels Gully Entrance - Community Hub and Desti	50,000	0	41,667	-41,667
Gabriels Gully Entrance - Car Park Reserve	10,000	0	8,333	-8,333
Transfer From Depreciation	-10,000	0	-8,333	8,333
Transfer From Special Funds	-4,397	0	-3,664	3,664
<b><u>Surplus / (Deficit)</u></b>	<b>0</b>	<b>14,107</b>	<b>0</b>	<b>14,107</b>

**Clutha District Council  
Lawrence - Tuapeka Community Board**

**2021/22 FINANCIAL YEAR TO DATE FROM 1 JULY 2021 - 30 JUNE 2022**

**Kate Leslie Trust**

Balance 01/07/21 prior to committed funds		115,394
Fund Balance 2021/22		<u>115,394</u>
Interest 2020/21		2,631
Less Costs to date		
playsafe Consulting - Whitehaven St Lawrence Playground Inspection	<u>1,185</u>	1,185
Less Committed Funds Previous Year	<u>0</u>	0
Available Funds 2021/22		<u>1,446</u>

**Elderly Citizens Trust**

Opening Balance 01/07/21		27,278
Less Costs to date	<u>0</u>	0
Fund Balance 2021/22		<u>27,278</u>
Interest 2020/21		622
Available Funds 2020/21		<u>622</u>

**LTCB Projects Fund**

Opening Balance 01/07/20		64,154
Current Year Fund		7,529
Gabriels Gully Funding		<u>3,420</u>
		75,103
Less Costs to date		
Wainwright & Co – Sam Chew Lain's Tomb	1,217	
Mark Robbie – Lawrence CHU Picnic Table	<u>4,410</u>	5,627
Less Committed Funds Current Year	<u>0</u>	0
Less Committed Funds Previous Year		
Steep Street Domain	<u>2,000</u>	2,000
Available Funds		<u>67,476</u>

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## Lawrence/Tuapeka Community Board

### Item for INFORMATION

<b>Report</b>	Corporate Services Report
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	5
<b>Prepared By</b>	Lilly Paterson – Corporate Services Administrator
<b>File Reference</b>	733427

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### REPORT SUMMARY

The report covers activities of the Corporate Services Department, including funding schemes.

### RECOMMENDATION

**That the Lawrence/Tuapeka Community Board receives the Corporate Services Report.**

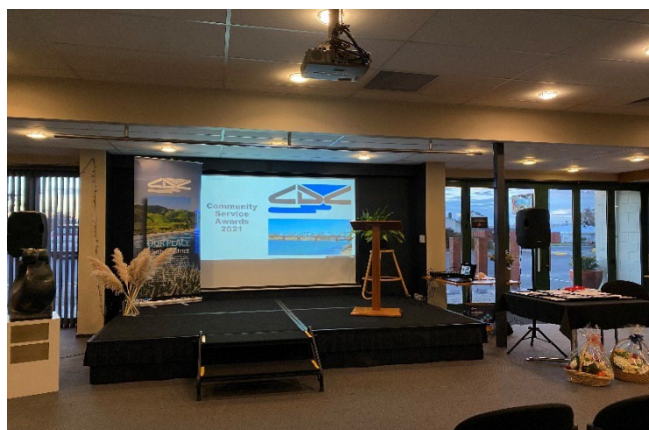
## REPORT

### 1 2022 Clutha District Community Service Awards

National Volunteer Week is to be held from 19-25 June 2022, therefore the Clutha District community Service Awards, encompassing the Individual Awards, Community Group Awards and Youth Spirit Awards, are to be held during that week.

This will be held on 23 June 2022. Councillors have already been sent calendar invites and are requested to please keep this evening free.

Entries closed on Friday 29 April, we received 10 individual nominations, 3 group entries and 2 youth spirit.



### 2 Funding Schemes

#### 2.1 ANZAC day funding

Following a decision made by Council in September 2004, assistance is offered to local RSAs' and organisations organising ANZAC services throughout the district. Assistance includes the reimbursement of the cost of one wreath per area, hall hire and the printing of programmes.

Council advertises the district ANZAC services in the Clutha Leader and the Otago Daily Times and organises and pays for one wreath per ward, which are laid by Ward Councillors and Youth Councillors at their respective services.

#### 2.2 Creative Communities New Zealand Funding Scheme

An additional funding round for Creative Communities is to close on the 10 June 2022. Please encourage applications for this.

### 3 General Grant Allocation

Council provides general grants to assist organisations providing projects/activities which benefit the residents of communities within the Clutha District. General grants are limited to the following categories:

Reimbursement of Council fees and charges.

Reimbursement of rents for properties leased from Council.

Reimbursement of hire charges for community centres and community halls.

### 3.1 Fees Reimbursement Scheme

Tapanui School's and Milton Poultry Club's recent applications for a fee's reimbursement of council hire charges has been referred to the Corporate & Property Committee for decision as both applications do not fit within the Policy on Reimbursement of Charges, Hire Fees, and Rents, as the reimbursement is not within three months of the event taking place.

Since the last meeting, the following reimbursements have been made for Council fees and charges:

Organisation	Reimbursement of Council fees and charges for:	Amount \$
Milton Poultry Club	Hire of Milton Coronation Hall	\$1,000.00
Tapanui School	Hire of West Otago Community Centre	\$360.00
Clutha Valley School PTA	Hire of the Clutha Valley Community Centre	\$150.00

### 3.2 Rates Rebate Scheme

Listed below are details of applications received for the rates rebate scheme for the period 1 July 2021 to 30 April 2022.

Rate Rebates	This Year	Last Year
Applications Received	502	489
Total amount of Rebates paid	\$296,319.34	\$272,498.46
Average amount of Rebate	\$590.28	\$557.26

# Lawrence/Tuapeka Community Board

## Item for INFORMATION

<b>Report</b>	Building Consents Statistics for March & April 2022
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	6
<b>Prepared By</b>	Wendy Copeland – Regulatory Services Administrator
<b>File Reference</b>	733428

### REPORT SUMMARY

Building Statistics for March & April 2022.

### RECOMMENDATIONS

- 1 That the Lawrence/Tuapeka Community Board receives the report titled 'Building Consents Statistics for March & April 2022.'

### REPORT

#### March 2022

<b>Lawrence/Tuapeka Ward</b>		
<b>Type</b>	<b>Number</b>	<b>Value</b>
Accessory Buildings	0	0
Additions & Alterations	0	0
Commercial/Industrial	0	0
Farm Buildings	0	0
Heating Units	1	5,000
New Dwellings	0	0
Other	0	0
Plumbing & Drainage	0	0
Resited Buildings	0	0
<b>Total</b>	<b>1</b>	<b>5,000</b>

April 2022

<b>Lawrence/Tuapeka Ward</b>		
<b><i>Type</i></b>	<b><i>Number</i></b>	<b><i>Value</i></b>
Accessory Buildings	0	0
Additions & Alterations	0	0
Commercial/Industrial	0	0
Farm Buildings	0	0
Heating Units	1	6,000
New Dwellings	0	0
Other	1	25,000
Plumbing & Drainage	0	0
Resited Buildings	0	0
<b>Total</b>	<b>2</b>	<b>31,000</b>

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## Lawrence/Tuapeka Community Board

### Item for INFORMATION

<b>Report</b>	Our Place Community Plan Projects Update
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	7
<b>Prepared By</b>	Sharon Cousins – Project Manager – Community Plan Implementation
<b>File Reference</b>	733431

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### REPORT SUMMARY

This report provides an update on progress with Community Projects as outlined in Our Place Lawrence-Tuapeka Plan Projects 18 March 2021

### RECOMMENDATION

1. That the Lawrence/Tuapeka Community Board receives the 'Our Place Community Plan Projects Update' report.

### REPORT

This report brings together the projects already identified from the Our Place Community Plan process, for the purpose of providing an update to the Lawrence/Tuapeka Community Board.

#### 1 Our Place Lawrence Tuapeka Our Place Projects

##### 1.1 Lawrence Financials 31 March 2022

##### 2021/31 LTP Decisions

##### Whitehaven Playground fencing Project ID 580005

- 21/22 fencing funded from Lawrence Parks & Reserves \$25,000

##### Whitehaven Playground 50/50 equipment Project ID 580022

- 23/24 50% share of new play equipment from investment returns \$40,000

##### Lawrence ZigZag Track Project ID 580006

- 21/22 Council project \$50,000

##### Gabriels Gully entrance Project ID 200005

- 21/22 car park reserve equipment funded from LTCB project fund \$10,000

##### Community Hub case study Project ID 200004

- 21/22 consultation for a Community Hub business case study \$50,000



- The approved 2021/31 LTP brings together four projects from the Our Place consultation for a Community Hub business case study on the following:
  - Improvements to entrance to Gabriels Gully Rd
  - Community Hub investigation
  - Toilets
  - Community owned or managed facilities

## 1.2 Gabriels Gully entrance, Community Hub and Destination Toilet

*Project scope approved through Our Place*

- Gabriels Gully entrance, Community Hub and Destination Toilet investigation – 21/22 \$50K for options analysis/business case/create project plan from investment returns.

*Budget confirmed through LTP / AP*

- Project ID 200004 21/22 \$50,000

*Confirmation and appointment of a community entity with appropriate governance structure*

- LTCB – confirmed
- Community feedback now indicates a change in focus for the scope of the Community Hub.

*Confirmation and appointment of a Council officer to manage project.*

- There has been a change in focus for this project, with the concept narrowing to community facilities which benefit the visitor experience to Lawrence and Gabriels Gully area.
- This has enabled it to be considered along with the wider Destination Gabriels Gully work which Clutha Development are leading.
- It is anticipated that the Destination Gabriels Gully report will inform next steps on the Hub project. This is expected in July.

## Parks and Reserves

### 1.3 Whitehaven Street Playground

*Project scope approved through Our Place*

- Whitehaven Street Playground – TOTAL \$25k for fencing, funded from Lawrence Parks and Reserves. (\$20k 19/20 carried forward PLUS \$5K 21/22)
- 23/24 \$40K for 50% share of new play equipment from investment returns.

*Budget confirmed through LTP / AP*

- Project ID 580005 2021 – 2024 \$25,000
- Project ID 580022 23/24 \$40,000 (50% share)

*Confirmation and appointment of a community entity with appropriate governance structure*

- Lindy Chinnery (LTCB) named as project champion.
- The Lawrence Athenaeum has signed a partnership agreement for this project
- The small number of locals making up the core working group are successfully working through the action planning for this project. .

- Quotes have been received from two playground equipment providers, with prices coming at between \$200,000 and \$300,000.
- Two quotes have been received for fencing options which celebrate the history of the district. Indications are that this style of fencing will exceed the budgeted \$25,000.
- The Lawrence Playground Committee put a submission into the Annual Plan requesting additional funding support.

*Confirmation and appointment of a Council officer to manage project.*

- **Project Manager Community Project Implementation** to scope this project, through LTCB
  - Initial scoping document shared with LTCB.
  - Clutha District Comms placed advertising calling for volunteers to connect with **Project Manager Community Plan Implementation** in the Clutha Leader 24 February. This drew no offers of assistance.
  - The working group contracted a Level 3 licensed playground inspector to complete a playground assessment. This report highlighted the need to close some playground equipment.
  - Based on the experience of other playground groups, advice has been offered to plan for a two phased installation plan. (A smaller footprint application has proven effective in external funding applications as it is visualised to be more likely to be achieved.)

#### **1.4 Improvements to the reserve and car park at the entrance to Gabriel's Gully**

No update.

*Project scope approved through Our Place*

- Gabriels Gully Entrance – car park reserve - 21/22 \$10K for equipment funded from the LTCB project fund.

*Budget confirmed through LTP / AP*

- Project ID 200005 21/22 \$10,000 (50% share)

*Confirmation and appointment of a community entity with appropriate governance structure*

- LTCB

*Confirmation and appointment of a Council officer to manage project.*

- Staff are working with LTCB to scope a project plan which could enable the most effective positioning of facilities to enhance the 'Destination Gabriel's Gully' visitor experience.
- It is expected this will complement concurrent destination studies.

#### **1.5 Protecting and enhancing Lawrence's heritage**

*Project scope approved through Our Place*

- Although formal heritage-based rules have not been supported previously, there is scope to develop alternative methods to protect and enhance the heritage values of central Lawrence. These could include:

- Council investment which encourages property owners to revitalise and re-purpose heritage buildings, through rates relief, street improvements and heritage grants. This will in turn provide property owners with the confidence to invest further and make additional improvements.
- A dedicated support role within council to help property owners navigate council regulations, find new uses for old buildings, complete projects in a timely manner, and to build a relationship of trust.
- Guidance to encourage building owners and developers to use their land and buildings in a way that maintains or enhances heritage values. This would include a 'tool-box' of resources to inform decisions and projects (concept drawings / architectural sketches / examples from other towns).
- District Plan land use zoning changes and rules (noting that Council has decided not to review its District Plan until the Government replaces the RMA with new legislation).

Additional consultation would be required to determine which of these methods should be implemented, or whether there are other more suitable options.

*Budget confirmed through LTP / AP*

- No budget

*Confirmation and appointment of a community entity with appropriate governance structure*

- LTCB – Investigation

*Confirmation and appointment of a Council officer to manage project.*

- **Project Manager Community Project Implementation** to develop the scope of this project further with LTCB.
  - Initial scoping has begun with a draft project brief presented to LTCB members in June.
  - Heritage NZ have been invited to present to LTCB and offer advice on possible Heritage NZ engagement workshops (for property owners and the community) or other options to target support..

## 1.6 Reducing flood risk in Lawrence

As a Council project, updates will be provided in separate reports, as required.

## 1.7 Lawrence ZigZag Track

As a Council project, updates will be provided in separate reports, as required.

## 1.8 Mountain Bike Trail Network

No update

*Project scope approved through Our Place*

- Investigate and construct mountain bike tracks (downhill and cross-country) within the Wetherston's Creek Plantation Reserve, although other potential locations could be investigated.
- Consider linkages with the Clutha Gold Trail and Gabriel's Gully.

- Signage.
- Potential budgets and funding sources.
- Construction where required and any facilities / amenities on the trail (seats etc.)
- Road crossing points.
- Identification and implementation of any easy wins within existing budgets.

*Budget confirmed through LTP / AP*

- No budget

*Confirmation and appointment of a community entity with appropriate governance structure*

- LTCB – Investigation

*Confirmation and appointment of a Council officer to manage project.*

- **Project Manager Community Project Implementation** to scope this project, through LTCB. - Investigation
  - Initial scoping document shared with LTCB.
  - LTCB Project Champion confirmed and touching base meeting held.

## 1.9 Opportunities to Work and Train

No update

*Confirmation and appointment of Clutha Development to manage project under SLA.*

- Clutha Development - In Progress
  - **Clutha Development** is project managing this, with programmes in place.
  - Quarterly reporting to be done through Council by **Clutha Development**.

## 1.10 Developing Gabriel's Gully as a destination

No Update

*Confirmation and appointment of Clutha Development to manage project under SLA.*

- Clutha Development - In Progress
  - **Clutha Development** is project managing this, with programmes in place.
  - Quarterly reporting to be done through Council by **Clutha Development**.

## 1.11 Beaumont and Waitahuna

No update

*Project scope approved through Our Place*

- Renewal work on existing Council and community-owned halls and pools to ensure they:
  - Are fit for purpose and are well-used by residents and visitors.
  - Are well maintained or refurbished where necessary.
  - Reflect community requirements and aspirations.
- Investigate public toilets and signage, with links to the Clutha Gold Trail.
- Community-led, because:
  - Assets are community-owned / managed; or

- There are community leaders who are able to advance specific projects.
- There is community support for these projects (as per feedback).
- Council resources to include:
  - Administration support to any project groups.
  - Representative(s) on any project groups.
  - Provision of Council information and analysis.

*Budget confirmed through LTP / AP*

- No Budget

*Confirmation and appointment of a community entity with appropriate governance structure*

- LTCB - Investigation

*Confirmation and appointment of a Council officer to manage project.*

- **Project Manager Community Project Implementation** initial point of contact, through LTCB. - Investigation

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## Lawrence/Tuapeka Community Board

### Item for INFORMATION

<b>Report</b>	Mayoral Update
<b>Meeting Date</b>	25 May 2022
<b>Item Number</b>	8
<b>Prepared By</b>	Julie Gardner – Service Delivery Administrator
<b>File Reference</b>	733430

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#### REPORT SUMMARY

The report is a placeholder for a verbal update from His Worship the Mayor Bryan Cadogan.

*In addition:*

Council will hold a public consultation process from 19 May until 20 June regarding:

1. A proposed Vehicles on Beaches Bylaw, and
2. A review of the Regulatory Bylaw and associated Policies.

Information will be available on the Council website, and in local newspapers and newsletters.

We would appreciate any feedback that the two community boards have on the proposals, via the formal submission process.

# LAWRENCE/TUAPEKA COMMUNITY BOARD

## AGENDA

### 25 May 2022

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#### APOLOGIES

There were no apologies at the time of printing this agenda.

#### PUBLIC FORUM

Item	Page #	Title
1	3	<b>Lawrence/Tuapeka Community Board Minutes</b> <i>(For the Board's Confirmation)</i> Minutes of the meeting of the Lawrence/Tuapeka Community Board held on 13 April 2022.
2	10	<b>Work in Progress Update</b> <i>(For the Board's Information)</i> The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.
3	13	<b>Service Delivery Update</b> <i>(For the Board's Information)</i> The report updates the Lawrence/Tuapeka Community Board on activities in relation to the Service Delivery Department.
4	17	<b>Revenue &amp; Expenditure Report</b> <i>(For the Board's Information)</i> The report provides a copy of the Revenue and Expenditure Statement for the period from 1 July 2021 to 28 April 2022.
5	19	<b>Corporate Services Report</b> <i>(For the Board's Information)</i> The report covers activities of the Corporate Services Department in the past period.
6	22	<b>Building Consents for March &amp; April 2022</b> <i>(For the Board's Information)</i> The report updates the Lawrence/Tuapeka Community Board on Building Consent activity for March & April 2022.
7	24	<b>Our Place Community Plan Projects</b> <i>(For the Board's Information)</i> The report provides an update on progress with projects as outlined in Our Place Lawrence-Tuapeka Plan Projects 18 March 2021.

<b>8</b>	<b>30</b>	<b>Mayoral Update - verbal</b> <i>(For the Board's Information)</i>