Clutha District Council

Minutes of the meeting of Clutha District Council held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday 17 September 2026 commencing 1.30pm.

Present	His Worship the Mayor Jock Martin, Councillors Dane Catherwood, Roger Cotton, Larry Frost, Bruce Graham, Rachel Harrison, Michele Kennedy, Simon McAtamney, Councillor Dean McCrostie and Brendon Smith
In Attendance	Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Linda Till (Three Waters Group Manager), Donna McArthur (Infrastructure Strategy & Delivery Group Manager), Greta Campbell (Network Operations Manager), Reymar Tiburcio (Manager Project Management), Natasha Holland (Communications Manager), Beki McCabe (Senior Communications Advisor), Julie Gardner (Executive Assistant/Governance Advisor)
Apologies	There were no apologies.

Mayor Jock Martin welcomed Councillors, staff and the media to the meeting.

Emma Hutton (Urban Supervisor – Three Waters) said a Karakia to start the meeting.

LATE ITEM

Moved Councillors Graham/McCrostie and Resolved:

"That the 'Request to Accept a Late Item to the Council Meeting Agenda' report be received.

That Council accepts the following item as a Late Item:

- ***Extension of Roading Network Maintenance and Greenspace Maintenance Contracts."***

DECLARATIONS OF INTEREST

None.

INTRODUCTION

Jess Craik (Emergency Management Advisor – Clutha) introduced herself to the Elected Members and explained her new role with Otago CDEM.

PRESENTATION

Deputy Chief Executive Jules Witt and Mayor Jock Martin congratulated the Communications Team on achieving their Silver Star Award and presented them with a certificate in recognition of their achievement.

Linda Till (Three Waters Group Manager) presented Sankar Ganesh with his NZ Certificate in Drinking Water Treatment Level 4, highlighting that this had been completed in 12 months.

She also noted that her entire water treatment team was now qualified.

1 WAITAHUNA BOOSTER STATION BUDGET APPROVAL

The Manager Project Management submitted a report seeking Council approval for a budget of $370,000 and approval to directly engage Cowley Dairy and Pump to deliver the proposed Waitahuna Booster Station project.

Reymar Tiburcio was in attendance for this item and provided additional information since the agenda publication.

He advised that the pumps are currently due to arrive on site on 11 December but he will provide updates as they come to hand.

Moved Councillors Graham/Harrison and Resolved:

***"That Council receives the 'Waitahuna Booster Station Budget Approval* report.**

That Council approves the $370,000 budget for the Waitahuna Booster Station project.

That Council approves to directly engage with Cowley Dairy and Pump to deliver the Waitahuna Booster Station project."

Unanimous.

2 WAITAHUNA WAR MEMORIAL HALL FUNDING REQUEST

The Community Facilities Team Leader submitted a request from the Waitahuna War Memorial Hall Committee for funding from depreciation reserves to install a new kitchen, with an additional contingency amount to cover unexpected expenses.

Delwyn Burrow was in attendance for this item and highlighted items from the report including the borer issue which is mostly contained within the old portion of the kitchen.

Moved Councillors Cotton/Kennedy and Resolved:

***"That Council receives the 'Waitahuna War Memorial Hall Funding Request'* report.**

That Council agrees to release depreciation funds of $15,064.35 plus GST to the Waitahuna War Memorial Hall Committee with an additional contingency amount of up to $10,000 plus GST if required."

Unanimous.

3 ROAD STOPPING REQUEST – UNFORMED LEGAL ROAD 1609 WAIPAHI STATION ROAD, CLINTON

The Development Engineer submitted a report seeking Council approval to stop a section of unformed legal road at 1609 Waipahi Station Road, Clinton, enabling improved farming operations on the adjoining property.

Ramya Viswanathan was in attendance for this item.

Moved Councillors Graham/Cotton and Resolved:

***"That Council receives the 'Road Stopping Request – Unformed Legal Road 1609 Waipahi Station Road, Clinton'* report.**

That Council agrees to:

In principle, the proposed road stopping of the Unformed Legal Road amounting to approximately 22,250 m² as per Attachment 9.1.

Obtaining the approval of the Minister of Land Information for the proposed road stopping, where relevant.

Initiating the consultation process under the Local Government Act 1974, Schedule 10 procedures for the proposed road stopping of the Unformed Legal Road as in

That on the successful completion of the Local Government Act 1974, Schedule 10 procedures, the land sale (stopped road) in paragraph 2.1 be undertaken, with the purchase price to be negotiated based on an independent valuation."

Unanimous.

4 STOCK UNDERPASS EXEMPTIONS REVIEW

The Network Control Officer submitted a report requesting Council extends the current Stock Underpass Exemptions for a further 5 years subject to on-going review and continued good management of these sites.

Craig Jessop was in attendance for this item to answer questions.

Council discussed the Gorge and Sims Road crossing, including annual review, enforcement options and requiring an underpass if complaints continued. Craig advised that exemptions could be revoked and outlined the compliance process. The property owner would be notified that further complaints may result in an underpass being required.

Moved Councillors McCrostie/Frost and Resolved:

"That Council receives the 'Stock Underpass Exemptions Review' report.

That Council approves the extension of existing Stock Underpass Exemptions to 1 December 2030 for the below existing sites subject to on-going review and continued good management of these sites with the proviso that Waitago Farms Ltd are put on notice that their extension may be reviewed if further complaints are received:

a) 133 Blackburn Road - JM & RH Hamilton

b) Waipahi Station Road - G & A Vallely

c) 251 Adams Flat Road – Moneymore Dairies Ltd (Scott Johnstone)

d) 1012 Clydevale Road – Wairuna Downs Ltd (S Keenan)

e) Watt Road, Waipahi – Chris Lawlor

f) Moa Flat Road – FarmRight Ltd

g) Katea Road – Oasis Farm Ltd (Michael Magiera)

h) Finch Road – Nakitago Farming Ltd (Chris Wills)

i) Bruce Road – Tablelands Dairy Ltd

j) Abram Road – Toropuke Ltd

k) Doherty Road – Toropuke Ltd

l) Crichton Road – S L Holdings (2014) Ltd

m) Gorge Road – Waitago Farms Ltd (Harry van Woerden)

Unanimous.

5 TEMPORARY ROAD CLOSURE – BLUE SPUR RALLY SPRINT

The Transportation Network Control Officer submitted a request for the temporary closure of Blue Spur Road and Munro Road to facilitate the running of the Blue Spur Rally Sprint event on Saturday 17 October 2026 from 8am to 5pm.

Craig Jessop was in attendance for this item.

Moved Councillors Cotton/Graham and Resolved:

"That Council receives the 'Temporary Road Closure – Blue Spur Rally Sprint' report.

That Council approves the temporary closure of Blue Spur Road and Munro Road on Saturday 17 October 2026 from 8am to 5pm."

Unanimous.

6 ROAD NAMING – RIGHT OF WAY OFF AWAMANGU ROAD

The Regulatory Department Group Manager submitted a report requesting a Council decision on road naming for a Right of Way located off Awamangu Road.

Olivia Restieaux was in attendance for this item and provided further context around this item.

She advised that Easons Lane was now excluded from the options as it is similar to a road name in the Milton area.

Moved Councillors McAtamney/Catherwood and Resolved:

"That Council receives the 'Road Naming – Right of Way off Awamangu Road' report.

That Council considers the road name options for the Right of Way off Awamangu Road between Clydevale and Balclutha and agrees that the final Right of Way name is Wash Creek Lane."

Unanimous.

7 RISK & ASSURANCE COMMITTEE RECOMMENDATIONS

Recommendations made by the Risk & Assurance Committee to Council at a meeting held on 3 September 2026 were presented for consideration.

Moved Councillors Harrison/Frost and Resolved:

Risk Register Status Report:

"That Council includes the following risks for reporting to the Risk & Assurance Committee for the 2026/27 Financial year:

- ***Consequences of legislative reform***
- ***Failure of waters infrastructure***
- ***Failure to comply with legislation***
- ***Lack of effective business continuity plan***
- ***Failure to engage appropriate resources***
- ***Inability to recover from natural disaster***
- ***Reputational risk and effective communication***

- ***Failure to deliver major project – on time***
- ***Financial pressures / making rates unaffordable***
- ***Technology failure***
- ***Te Tiriti and Iwi/Mana Whenua partnerships***

Unanimous.

LATE ITEM: EXTENSION OF ROADING NETWORK MAINTENANCE & GREENSPACE MAINTENANCE CONTRACTS

The Operations Manager submitted a report requesting Council approve extending Contract 821 – Roading Network Maintenance and Contract 831 – Greenspace Maintenance for an additional five years to 30 June 2032 as per the terms of the contract, Council's procurement settings and the Transport Procurement Strategy 2026-2029.

Sean Braid was in attendance for this item.

The Chief Executive noted that, although the contracts could have been approved under delegated authority, Council should be made aware of them because they are among its largest contracts. Mayor Martin confirmed that he was comfortable with the contract terms and scope. Donna McArthur advised that the maintenance programme would remain within NZTA-approved budgets, with the scope of work adjusted as required.

Moved Councillors Graham/McCrostie and Resolved:

"That Council receives the 'Extension of Roading Network Maintenance & Greenspace Maintenance Contracts' report.

That Council approves that SouthRoads Limited is awarded a five-year extension to Contract 821 – Roading Network Maintenance, to 30 June 2032."

Unanimous.

Sean Braid confirmed that the Greenspace work programme would be prioritised within the budgets set through the Long Term Plan. While base contract rates would remain unchanged, standard cost fluctuations would apply under NZS3910, reflecting factors such as labour and industry indices, with BERL forecasts used to guide projected annual increases. Council and the contractor supported realigning the contract with NZS3917.

Moved Councillors Cotton/McAtamney and Resolved:

"That Council approves that SouthRoads Limited is awarded a five-year extension to Contract 831 – Greenspace Maintenance, to 30 June 2032.

That Council approves permanently applying the standard NZS3917 cost fluctuation calculation and timing to Contract 821 for the extended contract term."

Unanimous.

8 CONFIRMATION OF COUNCIL MINUTES – was Item 9 in the agenda running order

The minutes of the meeting of the Clutha District Council held on 20 August 2026 were submitted for confirmation.

Moved Councillors Harrison/McAtamney and Resolved:

"That the minutes of the meeting of the Clutha District Council held on 20 August 2026 be approved as a true and correct record."

Unanimous.

9 RISK & ASSURANCE COMMITTEE MINUTES – was Item 10 in the agenda running order

The unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 3 September 2026 were submitted.

Moved Councillors Graham/Kennedy and Resolved:

"That the unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 3 September 2026 be noted."

10 WEST OTAGO COMMUNITY BOARD MINUTES – was Item 11 in the agenda running order

The unconfirmed minutes of the meeting of the West Otago Community Board held on 5 August 2026 were submitted.

Moved Councillors Kennedy/Cotton and Resolved:

"That the unconfirmed minutes of the meeting of the West Otago Community Board held on 5 August 2026 be noted."

11 LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES – was Item 12 in the agenda running order

The unconfirmed minutes of the meeting of the Lawrence/Tuapeka Community Board held on 5 August 2026 were submitted.

Moved Councillors Cotton/Kennedy and Resolved:

"That the unconfirmed minutes of the meeting of the Lawrence/Tuapeka Community Board held on 5 August 2026 be noted."

12 YOUTH COUNCIL MINUTES – was Item 13 in the agenda running order

The unconfirmed minutes of the meeting of the Clutha District Youth Council held 7 September 2026 were submitted.

Moved Councillors Harrison/Smith and Resolved:

"That the unconfirmed minutes of the Youth Council meeting held on 7 September 2026 be noted."

13 MAYORAL REPORT – was Item 14 in the agenda running order

The Mayor and Councillors provided updates on meetings and events they had attended since the previous meeting of Council.

Moved Mayor Martin/Councillor Graham and Resolved:

"That the 'Mayoral Report and Councillors attendances' dated 17 September 2026 be received."

14 CHIEF EXECUTIVE'S REPORT – was Item 15 in the agenda running order

Reports on events attended, staffing and other matters in hand at present.

Moved Mayor Martin/Councillor Cotton and Resolved:

"That the 'Chief Executive's Report' dated 17 September 2026 be received."

15 INTERNAL SERVICES DEPARTMENT UPDATE – was Item 16 in the agenda running order

The Deputy Chief Executive submitted a report which provides an overview of the activities that make up the interests within the Department.

Jules highlighted items from the report noting that although Natasha was leaving she will be available on a casual basis and that he would be on leave for the next 4 weeks.

Linda Till provided an update on the Southern Waters workshop noting that they are all going well and everything is still on target for the operating model to be available before the end of the year.

Moved Councillors Graham/Kennedy and Resolved:

"That Council receives the 'Internal Services Department Update' report dated 17 September 2026."

16 INFRASTRUCTURE STRATEGY & DELIVERY DEPARTMENT UPDATE – was Item 17 in the agenda running order

The Infrastructure Strategy & Delivery Group Manager submitted a report which provides an overview of the activities that make up the interests within the Department.

Donna McArthur was in attendance to talk to the report and answer questions.

Moved Councillors Graham/Harrison and Resolved:

"That Council receives the 'Infrastructure Strategy & Delivery Department Update' report dated 17 September 2026."

17 TELFORD BURSARY 2026 REPORT – was Item 8 in the agenda running order

The report presents the 2026 Telford Bursary recipients – Zoey Marshall and Shaydon Hunter who were in attendance to receive their certificate and address Council.

Moved Councillors Cotton/McAtamney and Resolved:

"That Council receives the 'Telford Bursary 2026' report.

That Council notes the allocation of the 2026 Telford Bursary of $2,000 to Zoey Marshall and $1,000 to Shaydon Hunter."

The meeting was adjourned at 3.14pm.

The meeting reconvened at 3.31pm.

18 THREE WATERS DEPARTMENT UPDATE

The Three Waters Group Manager submitted a report which provides an overview of the activities that make up the interests within the Department.

Linda Till was in attendance to talk to the report and answer questions.

Moved Councillors Cotton/McCrostie and Resolved:

"That Council receives the 'Three Waters Department Update' report dated 17 September 2026."

19 THREE WATERS COMPLIANCE UPDATE

The Principal Compliance Engineer and Network Operations Manager submitted an update on all compliance-related issues across the Three Waters Operations department.

Greta Campbell was in attendance to talk to the report and answer questions.

Moved Councillors Cotton/Harrison and Resolved:

"That Council receives the 'Three Waters Compliance Update' report dated 17 September 2026."

20 REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

Moved Councillors Kennedy/McCrostie and Resolved:

"That Council receives the 'Reasons to Move to Public Excluded Session' report.

That Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	**Reason for passing this resolution in relation to each matter**	**Ground(s) under section 48(1) for the passing of this resolution**
Budget Allocation Milton Pipeline Renewals	The information contained in the report is commercially sensitive.	A2(h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities. A2(i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Strategic Procurement Case for Mt Cooee	The information contained in the report is commercially sensitive.	A2(h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities.
Wastewater Treatment Plant Prosecutions Update	The information contained in this report relates to a matter before the Court.	A2(g) To maintain legal professional privilege.
Public Excluded Council Minutes – 20 August 2026 Matters dealt with in these minutes: • LGFA Cash-Advance Facility	The information contained in the report is commercially sensitive.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Council meeting held on 20 August 2026.
Public Excluded Risk & Assurance Committee Minutes – 3 September 2026		The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Risk & Assurance

Matters dealt with in these minutes: • Milton Main Street Sewer and Stormwater Urgent Renewal	The information contained in the report is commercially sensitive.	Committee meeting held on 3 September 2026.
Public Excluded West Otago Community Board Minutes – 5 August 2026 Matters dealt with in these minutes: • West Otago Health Trust Vacancies	To protect private individuals.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the West Otago Community Board meeting held on 5 August 2026.
Public Excluded Lawrence/Tuapeka Community Board Minutes – 5 August 2026		The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Lawrence/Tuapeka Community Board meeting held on 5 August 2026.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

The meeting moved into public excluded session at 3.55pm.

The meeting moved back into public session and closed at 5.02pm.

Read and Confirmed

J K Martin
MAYOR