

MEETING OF THE

Clutha District Council

17 September 2026

Commencing at 1.30pm

At the Council Chambers

1 Rosebank Terrace

BALCLUTHA

CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Clutha District Council will be held in the Council Chambers, 1 Rosebank Terrace Balclutha on Thursday 17 September 2026, commencing at 1.30pm.

Steve Hill
CHIEF EXECUTIVE OFFICER

Committee Members

Mayor: Jock Martin

Councillor Dane Catherwood
Councillor Roger Cotton
Councillor Larry Frost
Councillor Bruce Graham
Councillor Rachel Harrison

Councillor Michele Kennedy
Councillor Simon McAtamney
Councillor Dean McCrostie
Councillor Brendon Smith

CLUTHA DISTRICT COUNCIL

Thursday 17 September 2026

APOLOGIES

None advised at the time of printing this agenda.

DECLARATIONS OF INTEREST

None advised at the time of printing this agenda.

PUBLIC FORUM

Item	Page #	Title
1	6	Waitahuna Booster Station Budget Approval <i>(For Council's Decision)</i> Report asks Council to approve a budget and contractor to deliver the proposed Waitahuna Booster Station project.
2	12	Waitahuna War Memorial Hall Funding Request <i>(For Council's Decision)</i> Report seeks Council approval to release funding from depreciation reserves for a kitchen upgrade and maintenance at the Waitahuna War Memorial Hall.
3	22	Road Stopping Request – Unformed Legal Road 1609 Waipahi Station Road, Clinton <i>(For Council's Decision)</i> Report seeks Council approval to stop a section of unformed legal road.
4	26	Stock Underpass Exemptions Review <i>(For Council's Decision)</i> Report requests Council extends the current Stock Underpass Exemptions for a further five years subject to on-going review and continued good management of these sites.
5	30	Temporary Road Closure – Blue Spur Rally Sprint <i>(For Council's Decision)</i> Report seeks approval of a temporary road closure to facilitate the running of the Blue Spur Rally Sprint event.
6	34	Road Naming – Right of Way off Awamangu Road Report requests a Council decision on a road name for a right of way off Awamangu Road.
7	37	Risk & Assurance Committee Recommendations

		<i>(For Council's Decision)</i> Report presents recommendations made by the Risk & Assurance Committee at their meeting on 3 September 2026.
8	38	Telford Bursary Presentation <i>(For Council's Information)</i> Report presents the Telford Bursary recipients for 2026.
9	39	Confirmation of Council Minutes <i>(For Council's Confirmation)</i> Minutes of the Council Meeting held on 20 August 2026.
10	50	Risk & Assurance Committee Minutes <i>(For Council's Information)</i> Minutes of the Risk & Assurance Committee Meeting held on 3 September 2026.
11	58	West Otago Community Board Minutes <i>(For Council's Information)</i> Minutes of the West Otago Community Board Meeting held on 5 August 2026.
12	65	Lawrence/Tuapeka Community Board Minutes <i>(For Council's Information)</i> Minutes of the Lawrence/Tuapeka Community Board Meeting held on 5 August 2026.
13	73	Youth Council Minutes <i>(For Council's Information)</i> Minutes of the Youth Council meeting held on 7 September 2026.
14	78	Mayoral Report <i>(For Council's Information)</i>
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16	82	Internal Services Department Update <i>(For Council's Information)</i> Report provides an overview of activities within the Department.
17	89	Infrastructure Strategy & Delivery Department Update <i>(For Council's Information)</i> Report provides an overview of activities within the Department.
18	135	Three Waters Department Update <i>(For Council's Information)</i>

		Report provides an overview of activities within the Department.
19	143	Three Waters Compliance Update <i>(For Council's Information)</i> Report provides an update on all compliance-related issues.
20	156	Reasons to move into Public Excluded <i>(For Council's Decision)</i> The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Clutha District Council

Item for DECISION

Report	Waitahuna Booster Station Budget Approval
Meeting Date	17 September 2026
Item Number	1
Prepared By	Reymar Tiburcio – Manager, Project Management
File Reference	1052856

REPORT SUMMARY

This report seeks Council approval for a budget of \$370,000 and approval to directly engage Cowley Dairy and Pump to deliver the proposed Waitahuna Booster Station project.

The booster station was originally included in the 2022 Balmoral-Tuapeka Rural Water Scheme design but was deferred to reduce overall project costs. An interim solution using a booster pump at the Cairn Road Reservoir has been operating for approximately six months; however, higher-than-expected friction losses in the existing network have limited system performance.

The total project cost is estimated at \$517,500. After applying \$151,500 of available budget from the Balmoral-Tuapeka project, Council approval is sought for an additional \$370,000. While estimates are considered reasonable, there remains some risk of additional costs associated with unforeseen conditions within the existing structure.

Due to the project's tight delivery timeframe, long pump procurement lead times, and Cowley Dairy and Pump's previous involvement in the Balmoral-Tuapeka scheme works, staff recommend direct engagement of Cowley Dairy and Pump to undertake the project. The target is to have the Waitahuna booster station commissioned and operational by December 2026 subject to the pump delivery time and weather conditions.

RECOMMENDATIONS

- 1 That Council receives the 'Waitahuna Booster Station Budget Approval' report.**
- 2 That Council approves / do not approve the \$370,000 budget for the Waitahuna Booster Station project.**
- 3 That Council approves / do not approve to directly engage with Cowley Dairy and Pump to deliver the Waitahuna Booster Station project.**

REPORT

1 Background

In the original scheme design presented in 2022, there was a requirement for new pump stations to feed Tuapeka East and Balmoral 2:

1. Tuapeka East: A replacement for the existing Scrubby Road Booster Pump Station, to be located lower down the hill; and
2. Balmoral 2: A new pump station at the former Waitahuna Water Treatment Plant site to supply the Balmoral 2 Reservoir at Ururua Road.

Both pump stations were designed and included in the tender package. However, when tender pricing was received, the overall project cost was above budget and opportunities for savings were investigated.

Based on the hydraulic modelling completed at the time, it appeared that the replacement Scrubby Road Pump Station could potentially be deferred until demand increased further. As an interim solution, a booster pump was instead installed at the Cairn Road Reservoir to supply both the existing Scrubby Road Pump Station and the Balmoral 2 Reservoir.

In practice, the performance of this arrangement has been constrained by higher-than-expected friction losses in the existing pipe network. While the Cairn Road booster arrangement has been operating for approximately six months and has been able to maintain supply to both Scrubby Road Pump Station and the Balmoral 2 Reservoir, the available flow is lower than originally anticipated due to the higher friction loss.

Under normal operating conditions, the system has generally been supplying around 9–11 L/s to maintain reservoir levels, using reduced pump speeds. However, during periods of higher demand, flows of approximately 15–17 L/s can be delivered, with the lower end of the range occurring when the Scrubby Road Booster is operating.

This is below the flow required to reliably meet sold demand (18.2L/s), future growth allowances (0.9L/s), and leakage allowances (4L/s) during peak summer conditions. A flow of at least 23.2L/s is proposed to meet summer demand.

A recent example occurred in July, when a suspected pipeline break happened within the Balmoral 2 supply area resulted in the reservoir taking approximately 2.5 days to recover at between 15-17L/s.

The proposed booster station at the former Waitahuna Water Treatment Plant site would increase the available transfer flow to approximately 24 L/s, providing sufficient capacity to meet the expected demand and improve operational resilience.

This report seeks approval for the Waitahuna booster pump station budget.

2 Strategic Goals and Outcomes

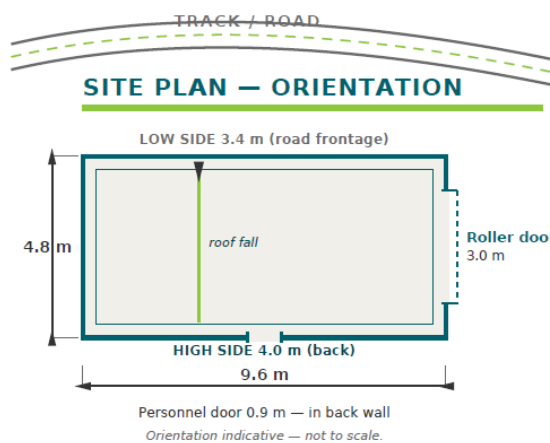
2.1 Community Outcomes

- Vibrant Rural Towns and Communities

2.2 Key priority Areas

- Healthy Safe Communities
- Adapt to Climate Change
- Invest in Infrastructure

3 Assessment of Options



PROPOSED LEAN-TO SHED — CONCEPT VIEW

Viewed from the road (low) side

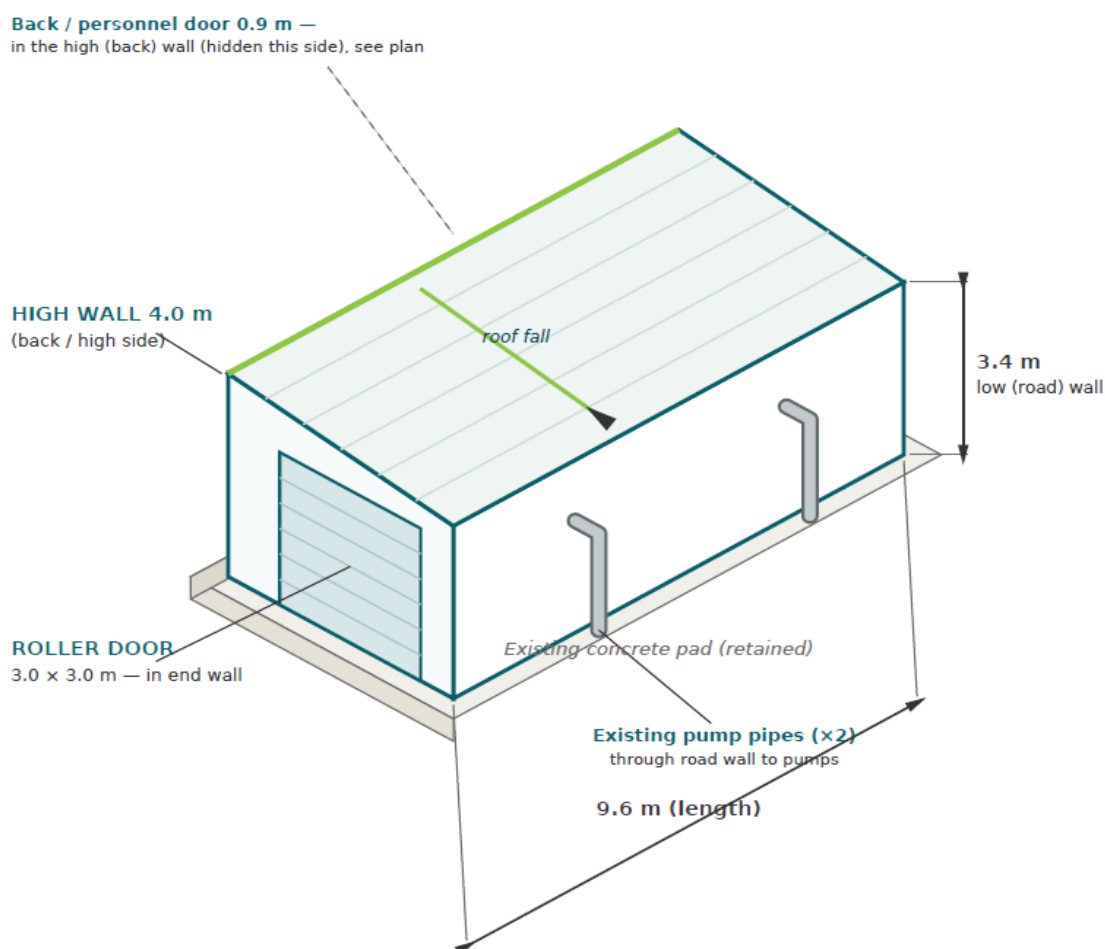


Figure 1. Concept view of the booster station.

Due to the timeline, it will be prudent to re-use the existing pump station building and the existing manifold, then run the new pump including testing and commissioning, then, re-build the building's walls and roofing. Figure 1. Shows the concept view of the booster station.

Other options were considered such as the option to rebuild or relocate the pump station. However, it was decided at the project level that these options would not achieve the time and cost constraints of the project.

The estimated budget needed for the project is \$ 370,000.

Description	Estimated Costs	Notes/ Remarks / Assumptions / Confirmation needed
Professional services	78,500	Design has been awarded to Beca due to their familiarity with the completed Balmoral-Tuapeka Scheme. Beca has been engaged to investigate, pre-design, design (mechanical and electrical design), conduct safety in design, documentation to support implementation, design review, and construction phase services.

Description	Estimated Costs	Notes/ Remarks / Assumptions / Confirmation needed
		The cost also includes asbestos survey and asbestos management plan.
Pump supply and delivery, building works, other works Building works Other works	380,000	Estimated pump delivery 13 weeks, subject to factory loading. Demolition of existing walls and roof, including disposal fees and build of new shed using existing concrete pad shed has been priced on the Milburn PS specs (insulated, lined, roller door with electric opener, 1 PA door etc) Removal of old pumps, additional piping and valves, switchboard, telemetry, and controls
Contingency	59,000	Approximately 10% of project cost plus miscellaneous items - heat pump, floor coating, smoke alarms.
Total:	517,500	
(less)	151,000	Excess budget from 361156 - Balmoral-Tuapeka project
Requested budget:	370,000	Rounded off

Table 1. Breakdown of the Estimated Cost

These are high-level estimates and there is a possibility that additional budget maybe requested due to unforeseen conditions on the existing structure. The design is still to be completed so there is a risk we find something unexpected. The intent is to order the pump immediately due to it long lead time and engage the contractor early to confirm the methodology and be able to install the pump once it arrives on site. The target is to have the pumps commissioned and in operation is by Dec 2026 subject to the pump delivery time and weather conditions.

Cowley Dairy and Pump (Cowley) delivered the Balmoral Tuapeka's new Water Treatment Plant and pump station. Due the tight timeline and good working relationship with Cowley, it is recommended to directly engage Cowley to deliver this project.

4 Consultation

Balmoral-Tuapeka Rural Water Scheme Committee through the Chairperson, Geoff Blackmore, was consulted; support was received for the type of the pumps, and the breakdown of the estimated cost were shared on 4 September 2026.

5 Iwi Consultation

Not applicable.

6 Policy Considerations

The proposed booster station is considered consistent with Council's obligations under the Water Services Act 2021 and the Local Government Act 2002. The investment will improve the reliability, resilience and adequacy of drinking water supply within the scheme area, assist Council in meeting statutory obligations to provide safe and sufficient drinking water, reduce operational and compliance risks, and support the long-term sustainability of the rural water network.

7 Legal Considerations

Not applicable.

8 Financial Impact

There will be an additional annual rates impact of ~\$33,700 per year (loan interest and principal payable), or \$8.75 per unit (assuming number of units remains at 3,850), starting from 1 July 2027. This is based on a \$521,000 loan being raised in 2025/26 with a 25-year term, at an interest rate of 4.1%. This is dependent on how Southern Waters choose to charge the service next financial year.

9 References – Tabled/Agenda Attachments

Not applicable.

Clutha District Council

Item for DECISION

Report	Waitahuna War Memorial Hall Funding Request
Meeting Date	17 September 2026
Item Number	2
Prepared By	Delwyn Burrow – Community Facilities Team Leader
File Reference	1055013

REPORT SUMMARY

The Waitahuna War Memorial Hall Committee has request funding from depreciation reserves to install a new kitchen for \$15,064.35 plus GST, with an additional contingency amount of up to \$10,000 to cover unexpected expenses e.g., borer in the walls.

RECOMMENDATIONS

- 1 That Council receives the ‘Waitahuna War Memorial Hall Funding Request’ report.**
- 2 That Council agrees/does not agree to release depreciation funds of 15,064.35 plus GST to the Waitahuna War Memorial Hall with an additional contingency amount of up to \$10,000 plus GST if required.**

REPORT

1 Background

1.1 Hall characteristics

Location

The Waitahuna War Memorial Hall was constructed in 1953, with an extension added to the front and rear in 1993. The hall is located at 14 Boyldon Street, Waitahuna (Figure 1).

Building characteristics

The hall characteristics were summarised in a 2020 report to Council (see Figure 2). The full condition assessment by WSP in 2020 is attached.¹ The hall is a single storey building, except for an old upstairs disused film projection room, once used to show movies to the public. This is now used as a storage area. Original walls are constructed with concrete block with a painted plaster coating, while the extensions are timber framed and clad in Hardie board. The foundation has a concrete ring with a timber floor supported by piles. It has a pitched timber rafter roof with gable ends clad in steel sheet roofing. (Figure 3).

¹ WSP, 2020. *Waitahuna War Memorial Hall: Building Condition Report*. Report prepared for Clutha District Council.

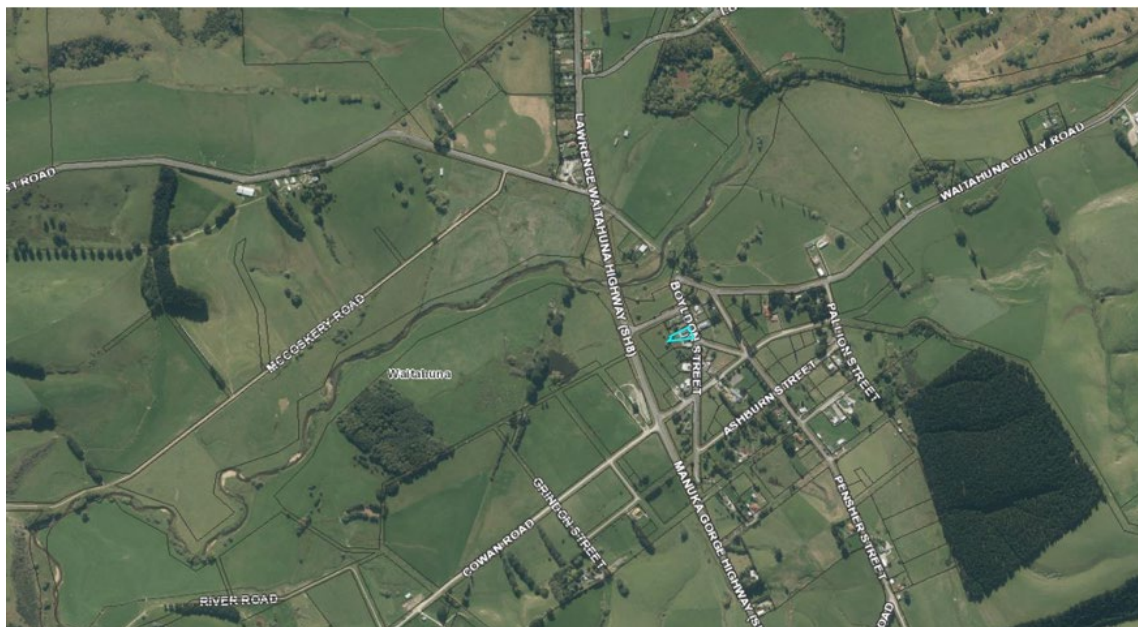


Figure 1 Location of Waitahuna War Memorial Hall in Waitahuna.

Hall characteristics and financial information			
Year of construction and building type	1953, extended in 1993. Concrete perimeter foundation, timber floor supported by piles. The original walls are concrete block, while the extension is timber framed and clad with Hardie board. Steel sheet roofing.		
Distance / driving time to closest community facility:	10.7 km / 10 minutes (Simpson park Hall, Lawrence)		
Distance / driving time to closest major town:	11.7 km / 11 minutes (Lawrence)		
Replacement Value (May 2020)	\$1.6M		
Market Value (May 2020)	\$0.47M		
Depreciation fund (30 June 2019)	\$200,694		
Summary of WSP Building Condition Report			
Level of service star rating (out of 5)	3.6 (Above Average)		
Major items of risk	• Seismic strengthening • Exterior repairs and exterior/interior painting • Investigate and mend roof leaks		
Replacement work cost in 10-year periods	1 st - \$588,145	2 nd - \$385,000	3 rd - \$137,000
Total cost of replacement work, next 30 years	\$1,110,145		
Community characteristics			
Current hall funding and management arrangements:	Funded by CDC, local community involved in day to day management (Jeanette Paterson).		
2018 local population (change since 2013)	210 (+9)		
2018 Lawrence - Tuapeka population (change since 2013)	1,155 (+78)		

Figure 2 Waitahuna War Memorial Hall characteristics, as summarised in 2020.²

² GHC, 2020. *Review of Community Halls in the Clutha District*. Report prepared for Clutha District Council.



Figure 3 Exterior front view of Waitahuna War Memorial Hall

Hall usage

The hall is well used in the community by groups/clubs, schools and individuals.

1.2 Funding Request

The Hall Committee have obtained two quotes to install a new kitchen, the existing kitchen is full of borer – see pictures of existing kitchen below (Figures 4, 5 & 6) and letter from Leanne Slack on behalf of the hall committee (attachment 4).



Figure 4 Interior view of kitchen at Waitahuna War Memorial Hall (August 2026)



Figure 5 Interior view of kitchen at Waitahuna War Memorial Hall (August 2026)



Figure 6 Borer in kitchen at Waitahuna War Memorial Hall (August 2026)

Waitahuna received a Provincial Growth Fund (PGF) contribution of \$87,284 in 2021 which was spent as follows:

- Exterior cladding
- Paint interior & Curtains
- Paint exterior
- Double glazed windows installed
- Electrical upgrade (including two heat pumps)
- East side roof repairs

Depreciation reserves of \$351,937 as shown on the most recent Revenue and Expenditure Statement – see attachment 3.

2 Strategic Goals and Outcomes

2.1 Community Outcomes

- Vibrant Rural Towns and Communities

2.2 Key Priority Areas

- Healthy Safe Communities
- Support Culture & Heritage
- Invest in Infrastructure

3 Assessment of Options

There are two primary options to consider:

1. To not support the funding request.
2. To support the request to use \$15,064.35+GST from depreciation reserves to replace the existing kitchen joinery and as required a contingency amount of up to \$10,000+GST to cover any unforeseen expenses.

4 Consultation

No consultation required at this stage.

5 Policy Considerations

Staff are currently working under the direction provided through the 2024/34 Long Term Plan, which states that, where possible, control and/or ownership of community centres and halls should be transferred to independent community organisations. Council set a 3-year timeline to implement the divestment programme, and Community Services staff have now taken responsibility for this task, in addition to their community facilities operations role. No timeframe is currently in place for divestment of the Waitahuna Hall.

6 Legal Considerations

There are no legal considerations for this decision.

7 Financial Impact

The latest Revenue & Expenditure Statement is shown in Attachment 3. As at 30 June 2025, there is \$351,937 in reserve funds – see attachment 3.

8 Attachments

8.1 Attachment 1: Quote from Belford Building & Joinery



3 Clyde Street, P O Box 287, Balclutha
P 03 418 2986 | M 0274 516033
E bellfords@actrix.co.nz



11th August 2026

Leanne Slack
Waitahuna

Email: leanneslack@hotmail.com
Re: Waitahuna Hall

I quote the sum of \$17,324.00 including GST to make & install new kitchen joinery as per the specifications.

Specifications:

- 16mm white carcass with 1mm PVC edge tape.
- 12mm white backs.
- 18mm white fronts, panels & toe kick fronts with 1mm PVC edge tape.
- Soft close doors and drawers.
- 9 drawers.
- Provisional cost sum of \$12.50 per kitchen handle allowed.
- New 38mm square edge laminate bench top.

Install:

- Load and deliver new joinery.
- Remove cap above stainless-steel bench.
- Remove stainless-steel bench for re-use.
- Remove old joinery.
- Install new joinery, same colour toe kick fronts & pelmet to ceiling.
- Reinstall stainless-steel bench top & cap.
- Install new laminate bench top.
- Leave site tidy.

Electrical:

- Disconnect power points for under bench HWC's & reconnect to new joinery.

Plumber:

- Disconnect sink taps, water filter, sink washes, under bench HWC's & reconnect into new joinery.

Note: No allowance

- To replace any wall linings.
- Painting.

This quote is valid for 30 days from the date shown above.

Price increases may arise after the quotation date and will be subject to review at acceptance.

Thank you for the opportunity to quote.

8.2 Attachment 2: Quote from Ezy Kitchens and Appliances Dunedin

 ezy kitchens and appliances		Quote						
Ezy Kitchens and Appliances Dunedin 27 Cumberland Street Dunedin, OTA 9016 New Zealand T: 03 974 8282		<table border="1"> <tr> <td>Quote #</td> <td>14282</td> </tr> <tr> <td>Quote Date</td> <td>18/06/26</td> </tr> <tr> <td>Designer</td> <td>Tristan Hipgrave</td> </tr> </table>	Quote #	14282	Quote Date	18/06/26	Designer	Tristan Hipgrave
Quote #	14282							
Quote Date	18/06/26							
Designer	Tristan Hipgrave							
Prepared for Waitahuna Hall Don Murray 14 Boydson Street Waitahuna 9593 New Zealand T: 0274107774 E: joanddon@xtra.co.nz	ACCEPT QUOTE							
Kitchen Quote - June								
Description								
Cabinetry in Melamine • 18mm Laser edge melamine door and drawer fronts • 18mm Laser edge melamine panels and toe-kicks • Häfele Alto Slim premium soft close drawers • Blum premium soft close hinges • Moisture-resistant carcasses								
Note: <i>Laser edging is subject to availability (colour dependent). Standard melamine does not include grained/patterned finishes. Grain/patterned Finishes on panels over 1200mm in width, e.g. Toe kicks will run horizontally regardless of specified grain direction.</i>								
<u>Type:</u> Standard melamine with applied edge banding <u>Height over Joinery:</u> 2460mm to top with 80mm Pelmet <u>Height over Benchtop:</u> 908mm								
Our Cabinetry features a 10 Year warranty on workmanship with a Lifetime warranty on hardware								
Laminate Benchtop <u>Benchtop Type:</u> Merino Laminate Range <u>Benchtop Thickness:</u> 38mm <u>Benchtop Edge type:</u> Square edge								
Handles <u>Choice of Handles:</u> Category 1 (Ezy Kitchens Project Range)								
Cutlery Tray <u>Included:</u> Not Included in Quote								
Delivery of Kitchen <u>Included:</u> Yes - Oamaru, Balclutha								
Kitchen Final Site Measure <u>Included:</u> Yes - Oamaru, Balclutha								
Benchtop Template <u>Included:</u> No - Not Required								



Description

Detailing of Kitchen

All Our Kitchens are Detailed and Processed by our professional team of Detailers

Production Type: 2

Group: 1

Thank you for the opportunity to quote your new Kitchen

Subtotal inc. GST \$16,860.32

Installation

Description**Installation**

Please Note: Our installation service does not include any: building work, plastering or painting, ducting removal or installation, electrical work or plumbing. We know a variety of tradespeople that we can introduce you to at your request.

Included: Yes

Return Trip to install Toekicks

Required if flooring is to be Installed before Toekicks fitted

Included: Not Included in Quote

Removal

Included: Yes

Disposal

Included: Yes

Installation

Subtotal inc. GST \$3,136.00

Quote Summary

By accepting this quote (whether by signing below or clicking on "accept quote") or otherwise instructing us to supply you with products and services, you confirm your acceptance of the terms of this quote (including the products and services expressly included (and acknowledging any exclusions) and any plans, designs and specifications attached or referred to in this quote) and our standard Terms and Conditions of trade.

[View Here](#)

Consultants Signature: _____

Customers Signature: _____

Date: _____

Total inc. GST \$19,996.32 NZD

ACCEPT QUOTE

8.3 Attachment 3: Revenue & Expenditure Statement

**Clutha District Council
Waitahuna War Memorial Hall**

REVENUE & EXPENDITURE STATEMENT

1st July 2025 - 30th June 2026

	Actual YTD	Budget Full Year
Opening Balance	\$7,660	\$0
Revenue		
Rates	\$21,371	\$21,371
Lease	\$1,757	\$0
Income - Hire	\$887	\$584
Income - Miscellaneous	\$3,000	\$143
Total Income	\$27,015	\$22,099
Operational Expenditure		
Rates	\$1,750	\$1,001
General Expenses	\$0	\$1,580
Building repairs	\$973	\$4,493
Insurance	\$2,460	\$3,629
Electricity	\$1,683	\$1,728
Cleaning & Security	\$81	\$509
Toilet Supplies	\$0	\$153
Share of Overheads	\$6,285	\$6,285
Depreciation	\$2,721	\$2,721
Total Operational Expenditure	\$15,953	\$22,099
Balance as at 30th June 2026	\$18,722	(\$0)
Special Funds 30th June 2025	\$351,937	

Note: Committees can spend approved budgets such as Opening Balances and Building Repairs (green) in consultation with Council Staff.

Reserve funds (orange) require a request from the hall committee to council staff and then approval from council elected members before they can be utilised for capital projects.

It is suggested that committees do this during the annual plan/long term plan process.

It is also suggested that committees fund their capital work through reserves first and loans second.

Council would like to reinforce that your budgets can be changed and if additional capital work is needed, the funding can be applied for.

8.4 Attachment 4: Letter on behalf of the Waitahuna War Memorial Hall Committee

Clutha District Council
1 Rosebank Terrace
Balclutha

20/08/2026

To Whom it may concern,

This letter is concerning two quotes I have forwarded to Delwyn Burrow for an upgrade to the kitchen at the Waitahuna War Memorial Hall.

For background, I am the caretaker here and have been for a few years now. Before I began this job, the committee had previously borer bombed the hall. When I started this job, I noticed several areas where there was a reinfestation and asked for the treatment to be done again. This entailed the entire kitchen cupboards being emptied and relocated until the treatment was complete. This has now been done two more times, and everything cleaned from top to bottom and replaced. Once again, there were further signs of borer.

I have moved all equipment from the infected cupboards into anywhere it would fit and must clean the borer mess thoroughly before each booking. The Borer are attacking all the old original woodwork, not the cupboards that were replaced over 10 years ago, as you will see in the photos. My concern is this infestation will spread into the old wood throughout the hall causing considerably more damage.

I have asked for two companies to quote for replacement of the old cupboards only. As well as this, I also need new cupboard doors to cover the pots and pans. Nobody uses the high cupboards as it is a hazard to climb up and down in such a small space, so the new design won't go right to the ceiling.

If you haven't visited this hall, I suggest you do at some stage, it is well maintained by the committee and is an asset to this district. I would like to continue to look after this lovely old Hall without the hassle of having to scrub the kitchen down every other week due to the borer. Please consider the attached quotes, you will find one quote has included our local plumber and electrician.

Please let me know if you have any further questions.

Kind regards,

Leanne Slack
On behalf of Waitahuna War Memorial Hall Committee

Clutha District Council

Item for DECISION

Report	Road Stopping Request – Unformed Legal Road 1609 Waipahi Station Road, Clinton
Meeting Date	17 September 2026
Item Number	3
Prepared By	Ramya Viswanathan - Development Engineer
File Reference	1053925

REPORT SUMMARY

This report seeks Council approval to stop approximately 22,250 m² of unformed legal road at 1609 Waipahi Station Road, Clinton, enabling improved farming operations on the adjoining property. The process involves Ministerial approval, public consultation, and land sale based on independent valuation, with all costs covered by the applicants.

RECOMMENDATIONS

- 1 That Council receives the 'Road Stopping Request – Unformed Legal Road 1609 Waipahi Station Road, Clinton' report.**
- 2 That Council agrees to:**
 - 2.1 In principle, the proposed road stopping of the Unformed Legal Road amounting to approximately 22,250 m² as per Attachment 9.1.**
 - 2.2 Obtaining the approval of the Minister of Land Information for the proposed road stopping, where relevant.**
 - 2.3 Initiating the consultation process under the Local Government Act 1974, Schedule 10 procedures for the proposed road stopping of the Unformed Legal Road as in**
 - 2.4 That on the successful completion of the Local Government Act 1974, Schedule 10 procedures, the land sale (stopped road) in paragraph 2.1 be undertaken, with the purchase price to be negotiated based on an independent valuation.**

REPORT

1 Background

Council has received a request from the applicant, Mark Wells, Glenkilrie Limited, to stop the unformed legal road that runs through the property at 1609 Waipahi Station Road, Clinton, Legal Description: Lots 1–2 DP 12229; PT Lot 4 DP 1970; Section 34; PT Section 14 Block V; Section 9; PT Section 14 Block XV, Waipahi SD. The purpose of the road stopping is to remove a section of paper road that is surplus to community requirements, restrict public access for health, safety and biosecurity reasons and address operational constraints arising from the current road alignment, which crosses critical farm infrastructure, including an operational airstrip and several shelterbelts.

The intended future use of the land is continued sheep and beef farming. The adjoining landowner has indicated they have no objection to the proposed stopping. The section of unformed road is not required for Council's roading network, and no other affected parties have been identified. The applicants have been advised of Council's Road Stopping Policy and associated cost responsibilities. Approval in principle is now sought to progress the road stopping under the Local Government Act 1974, Schedule 10 procedures.

2 Strategic Goals and Outcomes

Roading infrastructure that sustainably supports the community and economy.

3 Discussion

The application has been acknowledged, and Council is now progressing the assessment to determine the suitability of stopping the unformed portion of 1609 Waipahi Station Road, Clinton, under the Local Government Act 1974, Schedule 10 process.

No utility services run along or through the paper road, and Council staff deem it not necessary for the road to be formed. Internal staff discussions have also agreed that the road is not required for future roading network purposes.

The applicant has confirmed that Attachment 9.1 shows the proposed area to be stopped and that the purpose of the stopping is to remove surplus road, limit public access for health, safety and biosecurity reasons, and address operational constraints arising from the unformed legal road passing through the existing farm. The intended future use of the land is continued sheep and beef farming.

The applicant has confirmed that they will bear all the costs associated with the road stopping, regardless of if the road stopping is successful.

Attachment 9.1 – Proposed Road Stopping (Unformed 1609 Waipahi Station Road, Clinton. Legal Description: Lots 1–2 DP 12229; PT Lot 4 DP 1970; Section 34; PT Section 14 Block V; Section 9; PT Section 14 Block XV, Waipahi SD.)

In view of the above, it is proposed to carry out the following actions:

- To stop the section of unformed legal road with approximate area of 2.225 ha at 1609 Waipahi Station Road, Clinton.
- Obtain the approval of the Minister of Land Information for the proposed road stopping, where relevant.
- Obtain an independent valuation for the proposed stopped road to form the basis of a Sale & Purchase Agreement.

4 Consultation

Consultation for this proposal will follow the requirements of the **Local Government Act 1974 Schedule 10** road stopping procedures. This includes publicly notifying the proposed road stopping, allowing a statutory objection period, and considering any objections received before a final decision is made by Council.

5 Policy Considerations

Council's draft 'Policy on Road Stopping and Temporary Road Closure', Policy Number 02-01-004, applies.

6 Legal Considerations

Legal considerations are outlined below:

- Local Government Act 1974 section 342 and section 345, with Council having the authority to stop a road and sell land no longer required for road, as also contained in *Council's Delegations Manual 2025/28*.
- Conservation Act 1987 Section 24 (1) and (2).
- Clutha District Council District Plan RULE FIN.8.

7 Financial Impact

As the entire process is subject to an agreement, costs to all affected parties have been established and agreed to, with no financial implications to Council for disbursements/legal costs associated with progressing the road stopping process, as the applicant has agreed to cover all costs of the process.

8 Recommendation

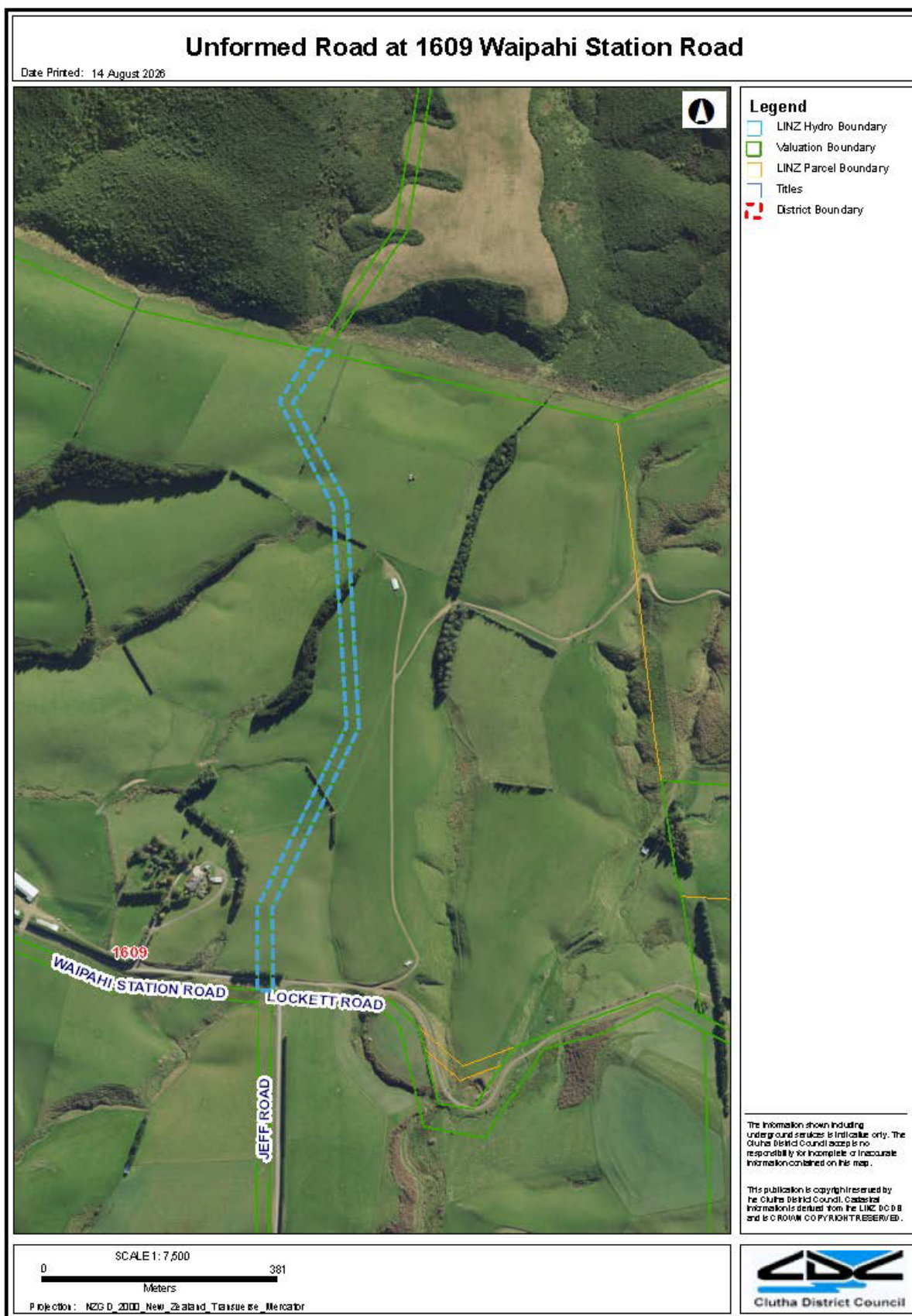
In view of the fact, that Council has received no objections to the proposed Road Stopping for the section shown in Attachment 9.1 it is recommended that Council agrees to:

- 8.1 The advertising of the Proposed Road stopping for the Section, as per Attachment 9.1.
- 8.2 That the matters relating to item 9.1 above, be handed over to Council's Solicitors for completion of the legal process.

9 References/Attachments

- Map of proposed road stopping area.

Attachment identifies the proposed road stopping area, shown by the blue highlight



Clutha District Council

Item for DECISION

Report	Stock Underpass Exemptions Review
Meeting Date	17 September 2026
Item Number	4
Prepared By	Craig Jessop – Network Control Officer
File Reference	1053823

REPORT SUMMARY

The report requests Council extends the current Stock Underpass Exemptions for a further 5 years subject to on-going review and continued good management of these sites.

RECOMMENDATIONS

- 1 That Council receives the ‘Stock Underpass Exemptions’ Report.**
- 2 That Council approves/does not approve/amends the extension of existing Stock Underpass Exemptions to 1 December 2030 for the below existing sites subject to on-going review and continued good management of these sites:**
 - a) 133 Blackburn Road - JM & RH Hamilton**
 - b) Waipahi Station Road - G & A Vallely**
 - c) 251 Adams Flat Road – Moneymore Dairies Ltd (Scott Johnstone)**
 - d) 1012 Clydevale Road – Wairuna Downs Ltd (S Keenan)**
 - e) Watt Road, Waipahi – Chris Lawlor**
 - f) Moa Flat Road – FarmRight Ltd**
 - g) Katea Road – Oasis Farm Ltd (Michael Magiera)**
 - h) Finch Road – Nakitago Farming Ltd (Chris Wills)**
 - i) Bruce Road – Tablelands Dairy Ltd**
 - j) Abram Road – Toropuke Ltd**
 - k) Doherty Road – Toropuke Ltd**
 - l) Crichton Road – S L Holdings (2014) Ltd**
 - m) Gorge Road – Waitago Farms Ltd (Harry van Woerden)**

REPORT

1 Background

Council's Roading Bylaw and Policy on Stock Crossing, Races on Road Reserve and Stock Underpasses were adopted in 2008. Since then, new dairy conversions and expansions operating on opposite sides of a road have been required to install stock underpasses.

Council can grant exemptions from this requirement on roads where the Annual Average Daily Traffic (9AADT) is less than 500 vehicles.

It is recommended that re-assessment of exemptions is done on a five-yearly basis so that good operators have more security. Where there are repeat complaints or breaches of the permit conditions these permits will be reviewed as soon as practicable through Council and exemptions may be revoked within the exemption period.

1.1 Existing Stock Underpass Exemptions

The list of all the current stock underpass exemption sites and the proposed new exemption expiry date is shown in the table below:

Road	Exemption first granted	Proposed exemption expiry	Traffic Count (AADT - vpd)
Blackburn Road	31 July 2008	1 December 2030	30
Waipahi Station Road	23 October 2008	1 December 2030	50
Adams Flat Road	15 December 2011	1 December 2030	75
Clydevale Road	29 November 2014	1 December 2030	150
Watt Road	18 March 2015	1 December 2030	25
Moa Flat Road	17 March 2016	1 December 2030	180
Katea Road	7 September 2017	1 December 2030	50
Finch Road	4 December 2014	1 December 2030	45
Bruce Road	27 July 2021	1 December 2030	100
Abram Road	9 June 2022	1 December 2030	25
Doherty Road	9 June 2022	1 December 2030	30
Crichton Road	20 July 2022	1 December 2030	45
Gorge Road	10 October 2024	1 December 2030	65

Comment from the appropriate contract supervisors regarding the operation and any issues from these sites is outlined below. With all exemptions, these are monitored and are subject to potential review at any stage by Council if there is a significant change in how they are being operated.

1.2 Blackburn Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.3 Waipahi Station Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.4 Adams Flat Road

There has been one customer complaint in the past year for this crossing regarding effluent on the road.

1.5 Clydevale Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.6 Watt Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.7 Moa Flat Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.8 Katea Road

There has been one customer complaint in the past year for this crossing regarding effluent on the road.

1.9 Finch Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.10 Bruce Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.11 Abram Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.12 Doherty Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.13 Crichton Road

There have been no customer complaints regarding this crossing recorded in the past year.

1.14 Gorge Road

There have been two customer complaints in the past year recorded against this crossing and seven customer complaints for other crossings operated by this farm on Sims Road (grandfathered crossings). These complaints were for effluent on the road and one for the general poor condition of signage displayed on the Sims Road crossings. The property owner lives outside of the Clutha District and follows up his staff when he's notified that there's been a complaint. He has also moved the Gorge Road crossing

further along the road to lessen the impact on the neighbouring property, as suggested by Councillor Herbert and approved at a previous Council meeting.

2 Strategic Goals and Outcomes

Community Outcomes:

Roading infrastructure that sustainably supports the community and economy.

3 Assessment of Options

Where applicable, this report has considered and presented all reasonably practicable options.

4 Consultation

This matter has a low level of significance. Council already has a sound understanding of the views and preferences of those likely to be affected or interested in the matter.

5 Policy Considerations

Roading Bylaw 2018, Part 2, “Stock Movement”, 02-01-013 “Policy on Stock Crossings, Races on Road Reserve and Stock Underpasses.

6 Legal Considerations

Not applicable.

7 Financial Impact

If an exemption is not granted and a stock underpass is required to be installed, then under the current policies Council may contribute a portion of the cost of an underpass from the “Low Cost, Low Risk”, Roding budget towards this. This would need to be accommodated from existing budgets.

8 References – Tabled/Agenda Attachments

Not applicable.

Clutha District Council

Item for DECISION

Report	Temporary Road Closure – Blue Spur Rally Sprint
Meeting Date	17 September 2026
Item Number	5
Prepared By	Craig Jessop – Transportation Network Control Officer
File Reference	1053824

REPORT SUMMARY

The purpose of this report is to seek approval for the temporary closure of the below roads to facilitate the running of the Blue Spur Rally Sprint event.

- Blue Spur Road (full length)
- Munro Road (full length)

RECOMMENDATIONS

- 1 That Council receives the ‘Temporary Road Closure – Blue Spur Rally Sprint’ report.**
- 2 That Council approves / does not approve the temporary closure of Blue Spur Road and Munro Road on Saturday 17 October from 8am to 5pm.**

REPORT

1 Background

This closure has been requested under Schedule 10, Clause 11(e) of the Local Government Act 1974.

The Otago Sports Car Club have run motorsport events in the Lawrence Area successfully for many years. This event is being run in place of the Lawrence Rally by a new organising team who are building experience with the intention of reinstating the Lawrence Rally in the future.

The Club has been proactive in working with local residents and landowners to build a positive relationship and to minimise disruption to their lives.

These events attract both local entrants as well as entries from outside the district. They also hold the post event prizegiving function at a local establishment.

The event is run under a MotorSport NZ (MSNZ) permit and as such is governed by strict procedural and safety protocols. MSNZ has public liability insurance cover for \$10,000,000.

The Road Closure is managed by an approved Traffic Management Plan.

2 Strategic Goals and Outcomes

Community Outcomes

- Vibrant Rural Towns and Communities

Key Priority Areas

- Healthy Safe Communities
- Support Culture & Heritage

3 Assessment of Options

If the road closure is not approved, the event will not be able to be held.

4 Consultation

The event was advertised in the Tuapeka Times Community Newspaper on 27 August 2026. Anyone objecting to the closure was invited to submit their objections in writing to Council by 15 September 2026. No submissions have been received at the time of writing this report. From past experience, I do not anticipate that there will be any submissions received during the submission period. To be confirmed when this report is presented to the meeting on 17 September 2026.

5 Policy Considerations

There is no Policy on this.

6 Legal Considerations

The closure has been requested under Schedule 10 of the Local Government Act 1974, clause 11(e). Road closures under this schedule protect Council from prosecution under the Health and Safety at Work Act 2015. As for the period of closure, the road within the closure is under the sole responsibility of the organisation or persons to which the closure has been granted.

Closures requested under Schedule 10, clause 11(e) of the Local Government Act 1974 can only be approved by resolution of a full Council meeting.

7 Financial Impact

This event will have no financial impact on Council. This is an established event run at the same time each year, with this in mind we programme our maintenance cycles to minimise the risk of road damage, however should damage be caused by the event beyond what can be fixed with a routine grade, then the event organiser will be charged for the repairs.

8 References/Attachments

- Letter from Otago Sports Car Club Inc

Attachment – Letter from Otago Sports Car Club Inc



Otago Sports Car Club Inc.
PO Box 299, Dunedin www.oscc.co.nz

Temporary Road Closure – Gabriels Gully Road, Blue Spur Road and Munro Road

Dear Resident,

We wish to advise you, that the Otago Sports Car Club will be using a section of Gabriels Gully Road, Blue Spur Road and Munro Road on **Saturday 17th October 2026** for a motorsport event. The road will be closed between 8am and 5pm.

Access to your property will be made available as necessary. Gabriels Gully Road access will be available at all times with minimal delay.

If you need to use the competition road marked in blue on the map to access your property we will make our best efforts to minimise your delay as much as possible and in the event of an emergency we can get you access almost immediately.

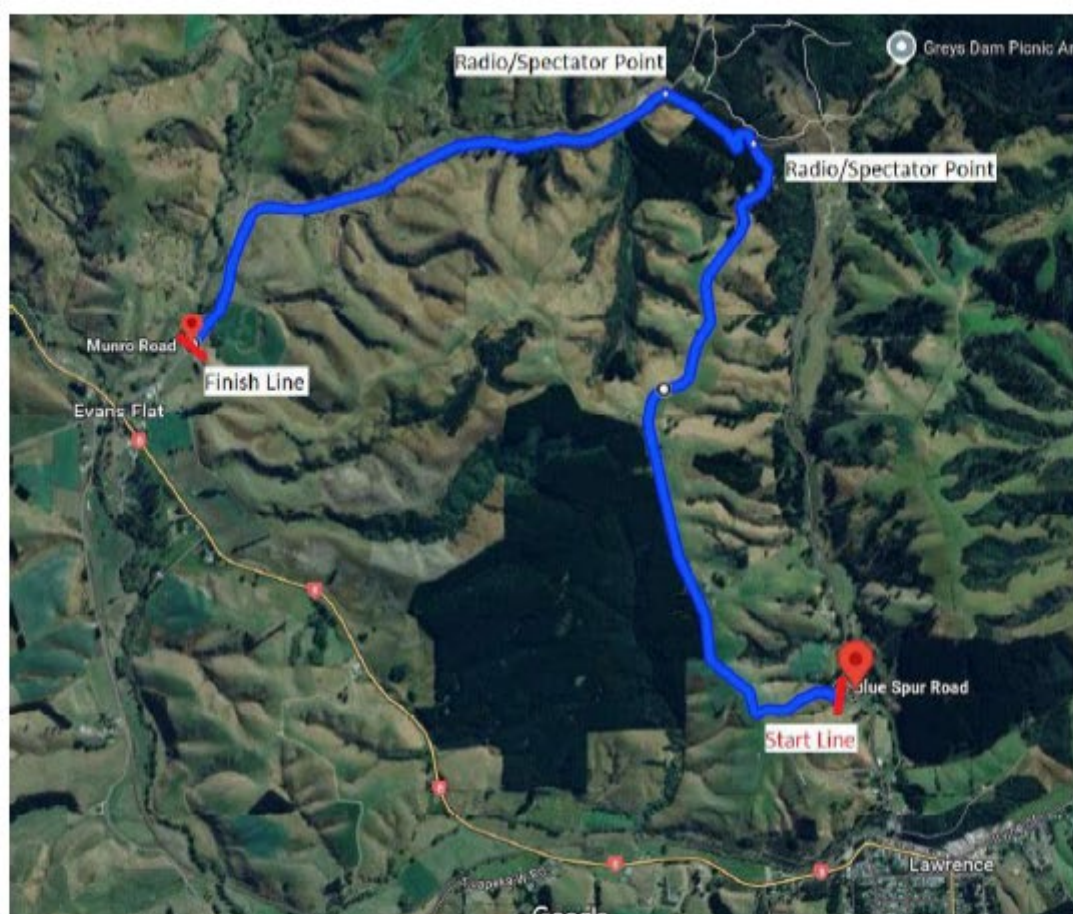
If you have any concerns or queries please contact:

- Cory Saxton , Event Organiser and OSCC President, 0274168021 or crumpn@hotmail.com

Thank you greatly for your assistance in this matter, we very much appreciate your cooperation.

Regards,

Cory Saxton
OSCC President



Clutha District Council

Item for DECISION

Report	Road Naming – Right of Way off Awamangu Road
Meeting Date	17 September 2026
Item Number	6
Prepared By	Olivia Restieaux – Regulatory Department Group Manager
File Reference	1056273

REPORT SUMMARY

The purpose of this report is to request that Council makes a decision on roading naming for a Right of Way located off Awamangu Road.

RECOMMENDATIONS

1. That Council receives the ‘Road Naming – Right of Way off Awamangu Road’ report.
2. That Council considers the road name options for the Right of Way off Awamangu Road between Clydevale and Balclutha and agrees on the final Right of Way name.

REPORT

1. Background

On 26 April 2024, an eight lot subdivision was granted for Riverlea Developments (2023) Limited at the address, 1242 Clutha Valley Road (the legal description for the land parcel is Part Section 20S Pukeawa Settlement). The resource consent reference was RM3010 and the development includes a Right of Way servicing eight lots. The Right of Way is located off Awamangu Road (near the Clutha Valley Road intersection) and is between Balclutha and Clydevale.

Under NZ Address Standard AS/NZS 4819: 2011 when there are 6 or more properties using a RoW, then the RoW should be named and numbers issued along the RoW.

Criteria

The Clutha District Council Road and Street Naming process provides the following criteria:

Preference is given to road/street names that, in relation to the site concerned, meet one of the following criteria:

- recognition of Māori cultural significance;
- recognition of cultural significance other than Māori;
- reflection of the landscape or topographical features;

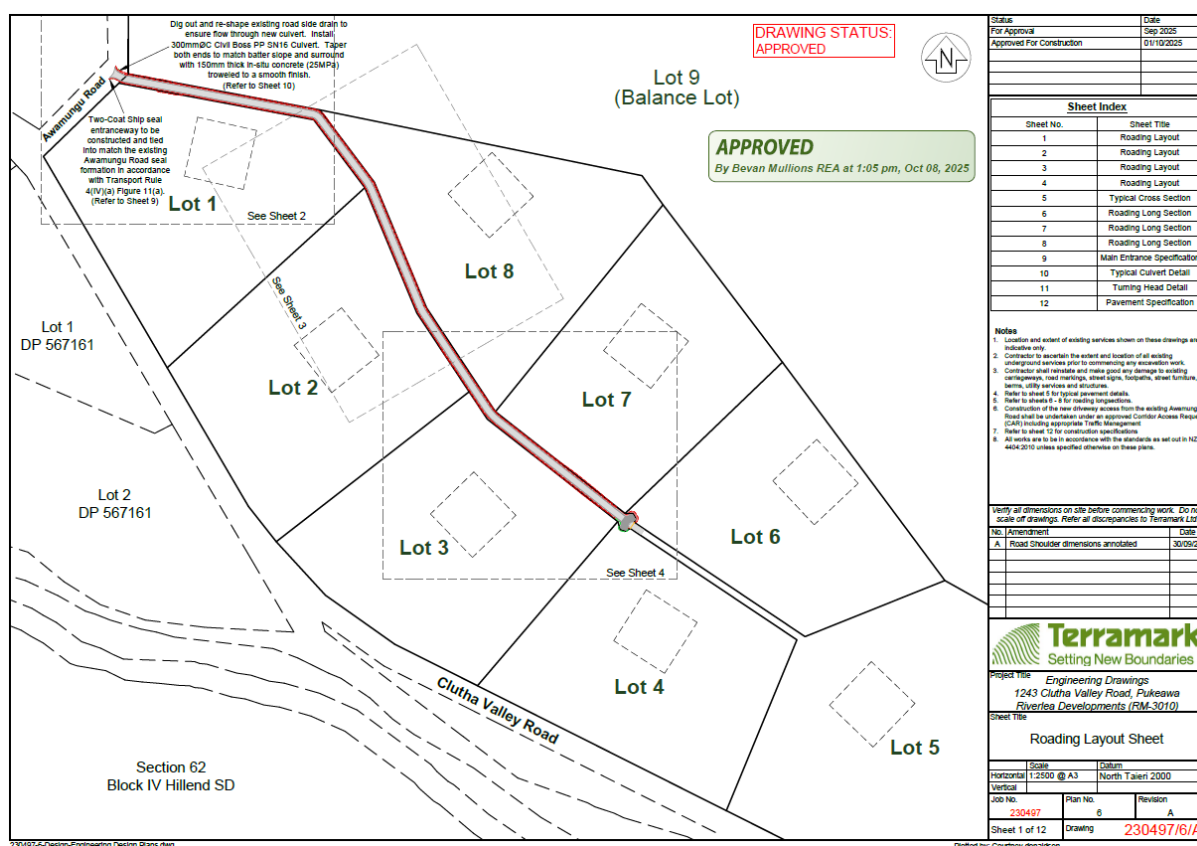
- continuing an established road naming theme in each town;
- honouring local residents who have made significant contributions to the Clutha District (roads should not be named after any living or recently deceased person); or
- recognition of historical events that have a significant impact on the community.

Road/street names are also required to be unique and not duplicated in the Clutha District (in spelling or sound).

2. Options

- The applicant has provided three options for road names based on the above criteria, focusing on reflection of the landscape or topographical feature, or an established roading naming theme in each town.
- There are no other roads in the Clutha District that match the proposed road names below.

Below is a site map of the subdivision which indicates the location of the Right of Way as well as an aerial map of the current site.



Road Name Options
<i>Since the RoW is rural in nature, not a full road width (and not a Council road), it is recommended that the suffix used is 'Lane'.</i> <i>Council can choose which preferred suffix is for the agreed road names.</i>
<i>Historical Significance to the area being developed</i>
Wash Creek Lane - (Wash Creek is the name of the waterway that boundaries Lot 5 at the end of the new road. It's a well-known local creek. That name would also be in keeping with other local road names named after geographic features like Blackburn Road further up Awamangu Rd.)
Websters Lane – (associated with historic land holders in the area)
Easons Lane – (associated with historic land holders in the area)

ii. Strategic Goals and Outcomes

Road infrastructure that sustainably supports the community and economy.

iii. Assessment of Options

Where applicable, this report has considered and presented all reasonably practicable options.

iv. Consultation

Iwi consultation is not required as the proposed names are not Māori themed, nor is the subdivision in a site of significance.

v. Policy Considerations

There is no specific policy; Council has the discretion to decide.

vi. Legal Considerations

There are no legal considerations that would apply.

vii. Financial Impact

There is no financial impact.

Clutha District Council

Item for DECISION

Report	Risk & Assurance Committee Recommendations
Meeting Date	17 September 2026
Item Number	7
Prepared By	Rolene Coetzee – Executive Assistant/Property Manager
File Reference	1056010

REPORT SUMMARY

Recommendations made by the Risk & Assurance Committee to Council at a meeting held on 3 September 2026. As the Committee is a full committee of Council it is not intended to replicate the original Committee reports.

RECOMMENDATIONS

That the following recommendations made by the Risk & Assurance Committee to Council at the meeting on 3 September 2026 be adopted:

1. RISK REGISTER STATUS REPORT

That Council includes the following risks for reporting to the Risk & Assurance Committee for the 2026/27 Financial year:

- *Consequences of legislative reform*
- *Failure of waters infrastructure*
- *Failure to comply with legislation*
- *Lack of effective business continuity plan*
- *Failure to engage appropriate resources*
- *Inability to recover from natural disaster*
- *Reputational risk and effective communication*
- *Failure to deliver major project – on time*
- *Financial pressures / making rates unaffordable*
- *Technology failure*
- *Te Tiriti and Iwi/Mana Whenua partnerships*

Clutha District Council

Item for INFORMATION

Report	Telford Bursary 2026 Report
Meeting Date	17 September 2026
Item Number	8
Prepared By	Sonia Farquharson – Community Services Administrator
File Reference	1053087

REPORT SUMMARY

Applications for the 2026 Telford Bursary closed in May 2026. Eleven applications were received.

The Telford Bursary Committee, comprising of His Worship Mayor Martin, Councillors McAtamney, Harrison and McCrostie met on 19 June 2026 to consider the applications and awarded the bursary as follows:

- Zoey Marshall - \$2,000.00
- Shaydon Hunter - \$1,000.00

Zoey and Shaydon will be in attendance to be presented with a certificate and briefly address Council.

As Council no longer issues cheques, the first instalment of the bursary has already been paid by direct credit.

RECOMMENDATION

1. That Council receives the 'Telford Bursary 2026' report.
2. That Council notes the allocation of the 2026 Telford Bursary of \$2,000 to Zoey Marshall and \$1,000 to Shaydon Hunter

Clutha District Council

Item for CONFIRMATION

Report	Confirmation of Council Minutes
Meeting Date	17 September 2026
Item Number	9
Prepared By	Julie Gardner – Executive Assistant/Governance Advisor
File Reference	1046037

REPORT SUMMARY

Attached for confirmation are the minutes of the meeting of the Clutha District Council held on 20 August 2026.

RECOMMENDATION

1. That the minutes of the meeting of the Clutha District Council held on 20 August 2026 be approved as a true and correct record.

Clutha District Council

Minutes of the meeting of Clutha District Council held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday 20 August 2026 commencing 1.30pm.

Present	His Worship the Mayor Jock Martin, Councillors Roger Cotton, Larry Frost, Bruce Graham, Rachel Harrison, Michele Kennedy, Simon McAtamney and Brendon Smith
In Attendance	Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Donna McArthur (Infrastructure Strategy & Delivery Group Manager), Peter Stafford (Strategic Planning Manager), Beki McCabe (Senior Communications Advisor) and Julie Gardner (Executive Assistant/Governance Advisor)
Non Attendance	Councillor Dane Catherwood
Apologies	Councillor Dean McCrostie
	<i>Moved Councillors Graham/Harrison and Resolved:</i> <i>“That the apology be sustained.”</i>

Mayor Jock Martin welcomed Councillors, staff and the media to the meeting.

Councillor Harrison said a Whakatauki to start the meeting.

DECLARATIONS OF INTEREST

None.

PRESENTATION

Chief Executive Steve Hill and Mayor Jock Martin congratulated Jordan Asplet, Community Promotions Officer, on receiving her Clutha Stars Bronze Award and presented her with a certificate in recognition of her achievement.

Regulatory Group Manager Olivia Restieaux and Mayor Jock Martin congratulated the Building and Regulatory Admin team on receiving their Clutha Stars Silver Award and presented them with a certificate in recognition of their achievement.

PUBLIC FORUM

Paul Coffey, Emily Cambridge, Rachel Elder - Dunedin Tracks & Trails Trust (Dunedin Tracks Network Trust)

- Highlighted their vision to connect all the trails from alps to ocean right through into Queenstown to provide safe walking and cycling opportunities.
- Would also have stewardship of these trails.
- Would like CDC to endorse these tracks and trails.
- Endorsed by regional land transport plan and regional council.
- 900km of cycling
- Proven benefits to areas the tracks and trails pass through.
- Close to finalising consent from Mosgiel to Outram then working on business case for the next stage through Outram to airport and on to Waihola.
- Requested council to endorse the concept as a regional concept not just a local concept and to lobby central government.
- Not currently asking for funding but will be submitting to LTP next year.
- Would like support for their applications to the funding sources that are critical to the success of the connected tracks and trails.

Rex Edgar

- Talked about the removal of cars on the verge opposite Stirling School and why it took him to progress this before the removal happened.
- Would like to see the trash on that particular verge removed now as per council policy.
- Commented that communication from council staff was very poor towards himself and other ratepayers.

1 ELECTORAL DECISIONS

The Strategic Planning Manager and Electoral Officer, Election Services presented a report for the 2028 election asking Council to decide on the electoral systems, whether Māori wards should be introduced, and whether a representation arrangements review be undertaken.

Peter Stafford and Dale Ofoske (via Teams) were in attendance for this item.

Councillors discussed the relevance of this item in light of potential future amalgamations, with the Chief Executive stating this is still legislated so council is obliged to follow through with the process.

Councillor Cotton left the meeting at 2.08pm and returned at 2.15pm.

Peter highlighted that a decision on Māori wards was subject to advice from Iwi (Te Ao Mārama Inc, Aukaha and Waikoau Ngai Tahu (South Otago) Runanga.

Moved Councillors Frost/Graham and Resolved:

“That Council receives the ‘Electoral Decision’ report.”

Moved Councillors McAtamney/Frost and Resolved:

Electoral system for 2028 election

“That pursuant to section 27 of the Local Electoral Act 2001 Council resolves by 12 September 2026 for the 2028 Clutha District Council triennial election to retain the First Past the Post electoral system.

That Council gives public notice by 19 September 2026 of the decision and of the right of electors to demand a poll on the electoral system to be used for the 2028 and 2031 triennial elections.

Māori Wards for 2028 election

That subject to Iwi feedback and pursuant to section 19Z of the Local Electoral Act 2001 Council resolves to retain the status quo by resolving not to establish one or more Māori wards.

That in the event Iwi advice received prior to 7 September is inconsistent with Council’s Decision at Recommendation 4, Council will meet on 10 September 2026 to reconsider its decision in relation to Māori wards. (If required the meeting would follow the currently scheduled Council Workshop on that day).”

Unanimous.

Moved Councillors McAtamney/Cotton and Resolved:

Representational Review for 2028 election

“That Council notes undertaking a Representational Review for the 2028 election is optional unless Council intends to establish one or more Māori wards (see Recommendation 4 b) in which case a review is compulsory.

Subject to Recommendation 6 and 4b in relation to the 2028 election, Council agrees to not undertake the option of conducting a Representational Review in which a public notice is not required.”

Unanimous.

2 ROADING OPERATIONS FINANCIAL CARRY FORWARDS FOR 2025/26

The Operations Manager Infrastructure Strategy & Delivery submitted a report which identifies remaining operational budgets and requests Council confirms they be carried forward.

As Sean Braid was unavailable, Donna McArthur spoke to the item.

Donna acknowledged the contractors' strong delivery, noting that more than \$13M of work was completed in the last financial year and that there is a strong focus on completing the remaining programme this year to avoid losing available funding.

She also noted that following discussions with the contractors in March, more than \$2M of work was delivered over a three-month period, which was a very pleasing result.

Moved Councillors Harrison/Graham and Resolved:

"That Council receives the 'Roading Operations Financial Carry Forwards for 2025/26' report."

Moved Councillors Cotton/Frost and Resolved:

"That Council approves the Roading Operations Carry Forwards for 2025/26."

Unanimous.

3 CDC LAND TRANSPORT PROCUREMENT STRATEGY

The Procurement Officer submitted a report requesting Council approval to adopt the Clutha District Council's Land Transport Procurement Strategy 2026-2029.

Kristina Higgins attended for this item and advised that the strategy is reviewed every three years. NZTA had recommended it be brought to Council now to avoid any delays with roading contract work while it is going through the approval process.

NZTA has since advised that the strategy is considered fit for purpose and of a good standard, and that upcoming changes to the NZTA Procurement Manual are expected to remove the requirement for NZTA endorsement from 5 October 2026. Council will still be required to review and update the strategy every three years and notify NZTA that it aligns with the Procurement Manual.

Moved Councillors Graham/Cotton and Resolved:

"That Council receives the 'Clutha District Council Land Transport Procurement Strategy 2026-2029' report."

That Council adopts the Clutha District Council Land Transport Procurement Strategy 2026-2029 Document."

Unanimous.

4 CATLINS DARK SKY RESERVE – LETTER OF SUPPORT REQUEST

The Community Development Team Leader submitted a request from the Catlins Dark Sky working group asking Council for a letter of support for their initiative to achieve International Dark Sky status.

Lilly Paterson was in attendance for this item to answer questions.

Councillors were in agreeance with supporting this request noting that the group promoting this were known for their resolve in getting projects completed.

Moved Councillors Frost/Graham and Resolved:

“That Council receives the ‘Catlins Dark Sky Reserve – Letter of Support Request’ report.

That Council agrees to write a letter of support for the Catlins Dark Sky initiative’s application for International Dark Sky Park status.”

Unanimous.

5 RESIDENTS SURVEY 2026

The Strategic Planning Manager presented the Resident Satisfaction Survey for the 2025/26 year.

Peter Stafford was in attendance for this item.

Councillors discussed the survey results, including comments supporting areas of dissatisfaction. Peter Stafford noted the lower response rate and limited younger demographic representation, advising that the results should be interpreted with caution.

Moved Councillors Frost/Harrison and Resolved:

“That Council receives the ‘Residents Survey 2026’ report.

That Council receives and accepts the ‘Clutha District Council Resident Satisfaction Survey 2026 Research Report.

That Council notes the Clutha District Council Resident Satisfaction Survey 2026 Research Report will be brought to Council for further consideration as part of its LTP 2027/37 Workshop Program to inform the development of the LTP 2027/37.”

Unanimous.

6 RISK & ASSURANCE COMMITTEE RECOMMENDATIONS

Recommendations made by the Risk & Assurance Committee to Council at a meeting held on 23 July 2026 were presented for consideration.

Moved Councillors Graham/Cotton and Resolved:

“That Council includes the following Category A projects for reporting to the Risk & Assurance Committee for the 2026/27 Financial year:

- Elsie Stewart Community Library and Pool Project
- Milton Main Street Group of projects:
 - North Milton State Highway 1 Pipeline Renewals
 - Milton Streetscape
 - Milton AC and concrete pipeline renewals
 - Milton Sewer and Stormwater network renewals
- Mt Cooee Capital Projects
- Rosebank Hill (Clyde Street) pipeline Renewals
- Transportation Group of Projects (year 3)
- Wastewater Compliance Projects 22
- Datascape ERP Upgrade
- Southern Water Done Well Transition Process
- Long Term Plan Project.”

Unanimous.

7 PROPOSED 2027 MEETING DATES

The report presents the proposed meeting dates for 2027 for confirmation.

Moved Councillors Kennedy/Harrison and Resolved:

“That Council receives the ‘Proposed 2027 Meeting Dates’ report.

That Council confirms the 2027 Meeting Dates as presented.”

Unanimous.

8 CONFIRMATION OF COUNCIL MINUTES

The minutes of the meetings of the Clutha District Council held on 23 July and 30 July 2026 were submitted for confirmation.

Moved Councillors Cotton/Frost and Resolved:

“That the minutes of the meeting of the Clutha District Council held on 23 July 2026 be approved as a true and correct record.

That the minutes of the meeting of the Clutha District Council held on 30 July 2026 be approved as a true and correct record.”

9 RISK & ASSURANCE COMMITTEE MINUTES

The unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 23 July 2026 were submitted.

Moved Councillors Kennedy/Harrison and Resolved:

“That the unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 23 July 2026 be noted.”

10 YOUTH COUNCIL MINUTES

The unconfirmed minutes of the meeting of the Clutha District Youth Council held on 27 July 2026 were submitted.

Moved Councillors Kennedy/Harrison and Resolved:

“That the unconfirmed minutes of the Youth Council meeting held on 27 July 2026 be noted.”

11 ORGANISATIONAL PERFORMANCE IMPROVEMENT UPDATE

The Organisational Performance Improvement Manager provided a report highlighting the June-December 2025 organisational performance update.

Christina Johnston was in attendance for this item. She highlighted that as this was only the second report that had been presented to Council any feedback would be appreciated for future reports.

Moved Councillors Cotton/Kennedy and Resolved:

“That Council receives the ‘Organisational Performance Improvement Update’ report dated 20 August 2026.”

12 ALGIM INFORMATION MANAGEMENT MATURITY ASSESSMENT REPORT

Report presents the results of a pilot benchmarking exercise recently undertaken by ALGIM (Association of Local Government Information Management).

It was noted that Clutha District Council demonstrates a high level of Information Management maturity, with most assessed domains rated at Maturing or Optimising.

Moved Councillors Frost/Smith and Resolved:

“That Council receives the ‘ALGIM Information Management Maturity Assessment Report’.”

13 MAYORAL REPORT

The Mayor and Councillors provided updates on meetings and events they had attended since the previous meeting of Council.

Moved Mayor Martin/Councillor Frost and Resolved:

“That the ‘Mayoral Report and Councillors attendances’ dated 20 August 2026 be received.”

14 CHIEF EXECUTIVE’S REPORT

Reports on events attended, staffing and other matters in hand at present.

Moved Mayor Martin/Councillor Smith and Resolved:

“That the ‘Chief Executive’s Report’ dated 20 August 2026 be received.”

The meeting was adjourned at 3.30pm.

The meeting reconvened at 3.45pm.

15 COMMUNITY SERVICES DEPARTMENT UPDATE

The Community Services Group Manager submitted a report which provides an overview of the activities that make up the interests within the Department.

Mike Goldsmith and members of his team were in attendance for this item.

Moved Councillors Graham/Harrison and Resolved:

“That Council receives the ‘Community Services Department Update’ report dated 20 August 2026.”

16 FINANCE & POLICY DEPARTMENT UPDATE

The Finance & Policy Group Manager submitted a report which provides an overview of the activities that make up the interests within the Department.

In Sharon’s absence Peter Stafford and Trey Willis-Croft spoke to the report and answered questions.

Moved Councillors Cotton/Kennedy and Resolved:

“That Council receives the ‘Finance & Policy Department Update’ report dated 20 August 2026.”

17 REGULATORY SERVICES DEPARTMENT UPDATE

The Regulatory Services Group Manager submitted a report which provides an overview of the activities that make up the interests within the Department.

Olivia Restieaux was in attendance to talk to the report and answer questions.

Moved Councillors Kennedy/Harrison and Resolved:

“That Council receives the ‘Regulatory Services Department Update’ report dated 20 August 2026.”

18 REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

Moved Councillors Smith/Kennedy and Resolved:

“That Council receives the ‘Reasons to Move to Public Excluded Session’ report.

That Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
LGFA Cash-Advance Facility	The information contained in the report is commercially sensitive.	A2(h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities. A2(i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Public Excluded Council Minutes – 23 July 2026 Matters dealt with in these minutes: Draft offer of settlement	The information contained in the report is subject to an obligation of confidence which would prejudice the supply of information from Parker Cowan Lawyers if made public.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Council meeting held on 23 July 2026.

	The information contained in this report includes legal advice which is also subject to legal professional privilege.	
Public Excluded Risk & Assurance Committee Minutes – 23 July 2026 Matters dealt with in these minutes: • Cyber Security & ICT Update • Mt Cooe Contract Update	The information contained in the report contains information about Clutha District Council's cyber security measures. The information contained in the report is commercially sensitive.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Risk & Assurance Committee meeting held on 23 July 2026.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

The meeting moved into public excluded session at 4.46pm.

The meeting moved back into public session and closed at 5.04pm.

Read and Confirmed

J K Martin
MAYOR

Clutha District Council

Item for INFORMATION

Report	Risk & Assurance Minutes
Meeting Date	17 September 2026
Item Number	10
Prepared By	Rolene Coetzee – Executive Assistant/Property Manager
File Reference	1056285

REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 3 September 2026.

RECOMMENDATIONS

1. That the unconfirmed minutes of the Risk & Assurance Committee held 3 September 2026 be noted.

Risk & Assurance Committee

Minutes of the meeting of the Risk & Assurance Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 3 September 2026, commencing at 9.30am.

Present	Chair David Ward, His Worship the Mayor Jock Martin, Councillors Dane Catherwood, Roger Cotton, Larry Frost, Bruce Graham, Rachel Harrison, Michele Kennedy, Dean McCrostie, Simon McAtamney
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In Attendance	Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Sharon Jenkinson (Finance and Policy Group Manager), Greg Bowie (Chief Financial Officer), Peter Stafford (Strategic Policy Manager), Donna McArthur (Infrastructure Strategy & Delivery Group Manager), Reymar Tiburcio (Manager Project Management Infrastructure Strategy & Delivery), Linda Till (Three Waters Group Manager), Beki McCabe (Senior Communications Advisor), Rolene Coetzee (Executive Assistant/Property Manager), AJ Cross (System and Support Team Lead), Dredd Garcia (Project Manager - Roading and Structures), Ash Edwards (Contractor)
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Apologies	Councillor Brendon Smith
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Moved Councillors Graham / Catherwood and Resolved:

"That the apology be sustained"

The Chair David Ward welcomed Councillors, staff, members of the public and those watching on livestream to the meeting. A Karakia was done to start the meeting.

DECLARATIONS OF INTEREST

There were no declarations of interest.

PUBLIC FORUM

There was no Public Forum.

1. CONFIRMATION OF MINUTES

The minutes of the meeting of the Risk & Assurance Committee held on 23 July 2026 were submitted for confirmation.

Moved Councillors Cotton / Frost and Resolved:

“That the Risk & Assurance Committee confirms as a true and correct record the minutes of the Risk & Assurance Committee held 23 July 2026.”

2. RISK & ASSURANCE CHAIR REPORT

David Ward – (Risk & Assurance Chair) was in attendance to speak to the report and gave everyone a verbal overview and was available to answer any questions.

He highlighted the following:

- Members discussed the key risks for Council and the Chair noted that the risk register should be reviewed at least twice a year.
- No financial reports were included, as staff were focused on year-end reporting and audit preparation.
- Staff updated the Committee on audit progress, including the roading revaluation, proposed valuation methodology changes, year-end reporting challenges in the new system, and progress on prior audit matters such as service performance, internal controls and bank signatories.
- The draft Annual Report is expected to be the main focus of the 15 October meeting.
- A revised capital project reporting template has been developed for discussion, with a stronger focus on forward-looking information and financial impact.
- Rates capping was discussed, including whether the proposed 4% limit would apply to each rate or as an overall average. A reform update will be circulated.
- Members discussed the need to identify cost drivers and service-level costs, with staff confirming this work is being progressed through the Long Term Plan process.
- The community will be asked for feedback before Christmas on service-level options, including possible service reductions or ceasing services, and the likely costs and effects of those choices.
- User-pays options were discussed, including national and local examples such as toll roads, libraries, swimming pools, reserves, parks, gardens and public toilets.
- The Chair emphasised the importance of clearly identifying and communicating the reasons for cost increases.

Moved Councillors Kennedy / Harrison and Resolved:

“That the Risk & Assurance Committee receives the Risk & Assurance Chair Report.”

3. RISK REGISTER STATUS REPORT

David Ward – (Risk & Assurance Chair) was in attendance to speak to the report and gave everyone a verbal overview and was available to answer any questions.

He highlighted the following:

- The Committee considered whether the risks identified at the previous meeting remained Council’s key governance risks, the relevant risk drivers, the assurance reporting required, and whether the risk ratings remained appropriate.
- Members agreed that the governance risk register should be reviewed again in six months and then regularly thereafter.
- The **consequences of legislative reform** were confirmed as a current risk, with the likelihood considered high as reform is already underway.
- For **failure of waters infrastructure**, members agreed the likelihood should increase from low to moderate and that additional risk drivers should include ageing infrastructure, financial constraints, inability to meet high summer demand, and firefighting demand.
- For **failure to comply with legislation**, members agreed the risk should refer to current legislation and that matters relating to sector reform should sit under the legislative reform risk.
- **Business continuity** was discussed. Activity-level arrangements are in place, but members agreed a draft Council-wide business continuity plan should be developed. Members discussed the importance of ensuring continuity arrangements remain effective during future organisational change, including potential changes arising from sector reform.
- **Failure to engage appropriate resources** was retained as a governance risk, with the rating increased from moderate to significant due to uncertainty, labour market conditions and the perception of local government as a secure employer.
- For natural disaster recovery, members agreed the action to fund a study of overland flood pathways should be removed as this work has already been mapped through Civil Defence.
- Communication during emergency events was discussed, including lessons from the wind event where information was issued but some communities could not access it due to internet outages. The importance of alternative communication pathways was discussed.
- **Loss of building accreditation** was considered more operational than governance-focused and was removed from the proposed governance risk register.

- **Reputational risk and effective communication** were discussed, including early communication, message control, staff support and organisational reputation. Following a vote, the rating increased from moderate to significant.
- For **technology failure**, members discussed how systems are assessed as fit for purpose and agreed that dialogue should continue with suppliers and other sector users, particularly around support services and software performance.
- Members confirmed the amended likelihoods and ratings, noting that these would be reviewed again in six months.
- The Chief Executive advised that the governance risks would be compared with Council's operational risk register to identify overlap, avoid duplication and ensure alignment.
- Members noted that post-November election changes may affect work programmes and that a systematic staff and elected member discussion may be required once more information is available.

Moved Catherwood / Harrison and Resolved:

"That the Risk & Assurance Committee receives the Risk Register Status report."

"That the Risk & Assurance Committee recommends to Council the following risks for reporting to Risk & Assurance Committee for the 2026/27 Financial year (or as amended):"

- ***Consequences of legislative reform***
- ***Failure of waters infrastructure***
- ***Failure to comply with legislation***
- ***Lack of effective business continuity plan***
- ***Failure to engage appropriate resources***
- ***Inability to recover from natural disaster***
- ***Reputational risk and effective communication***
- ***Failure to deliver major project – on time***
- ***Financial pressures / making rates unaffordable***
- ***Technology failure***
- ***Te Tiriti and Iwi/Mana Whenua partnerships***

4. CAPITAL PROJECT REPORT – CATEGORY A

Sharon Jenkinson – (Finance and Policy Group Manager) and Donna McArthur (Infrastructure Strategy & Delivery Group Manager), Reymar Tiburcio (Manager Project Management Infrastructure Strategy & Delivery), Dredd Garcia (Project Manager - Roading and Structures) were in attendance to speak to the report and answer any questions.

They highlighted the following:

- For Balmoral/Tuapeka Rural Water Scheme and Lawrence New Supply, practical completion had been achieved and the main remaining focus was the Waitahuna pump station. Pump options, requirements and asbestos matters were being assessed, with a budget report expected on 17 September 2026. The project was discussed in the context of maintaining supply capacity during high summer demand.

Recent discussions were outlined with the Rural Water Scheme chairperson and staff about options to reduce the risk of undersupply.

Members noted that the current projected solution may be significantly cheaper than earlier estimates.

Questions were raised about what had changed between the previous and new supply arrangements, with discussion noting that water now comes from a different direction and that engineering resistance is affecting flow.

Further questions were asked about capacity, including whether the pipework and wider infrastructure could support increased demand.

- For Milton Streetscape, concrete flooring and plaza lighting were complete, kerb and channel work was underway, and weather had caused minor delays. The plaza was expected to open by the end of September, subject to conditions.
- For the Elsie Stewart Community Library and Pool Project, members noted that the project was on track, with no issues or concerns reported.
- Members who attended the site visit and steel fabrication facility tour noted that it provided useful visibility of the scale of the project and the volume of steel involved.
- The Bruce Community Trust's fundraising progress was noted, with the Trust close to reaching its \$2 million milestone. Council had also lodged a Better Off Funding application, with timing of the outcome to be confirmed.
- The proposed 2026/27 Category A reporting template was discussed, including standardised financial information and headings that may vary by project size and stage.
- It was suggested that future project reports include an upfront update on changes since the previous report, as some information will remain historical or unchanged.
- For Datascape, staff advised that Council had successfully completed the rates strike and animal notices, with only minor issues that were resolved quickly. At the time of reporting, 91 tickets remained open, with staff advising that these were being worked through and closed off.

Staff advised that remaining gaps were being reviewed as part of the year-end process and that additional Datacom support may be sought to help resolve outstanding issues.

Staff morale impacts from Datascape were discussed. Some modules were initially immature but had improved through development, while parked stage two activities included council-owned property, cemeteries, water meters and IBIS integration.

- For Southern Water Done Well, members were updated on governance and rural representation. Three director candidates were progressing, and nine expressions of interest had been received for the rural representative role, including approximately four from Clutha District.
- It was noted that work continued to progress at pace through the Southern Water Done Well establishment process.
- The Chief Executive noted that the transition work was creating additional workload across teams, including asset management, Three Waters and finance.
- Concern was noted about the future operating model, including how it would fit with Council's current arrangements, avoid unnecessary reactive meetings, and protect local Three Waters capability and service standards.
- The Waitahuna pump station work was not proposed as a Category A report, but members agreed that it should continue to be reported through the Infrastructure Strategy and Delivery report using a no-surprises approach.

Moved Councillors Kennedy / Graham and Resolved:

"That the Risk & Assurance Committee receives the 'Capital Project report – Category A'."

5. TREASURY MANAGEMENT DEBT REPORT

This report covers Council's external LGFA borrowing portfolio, including Council's loans with LGFA and interest rate trend comparisons over prior periods.

Greg Bowie – (Chief Financial Officer) was in attendance to speak to the report and gave everyone a verbal overview and was available to answer any questions.

Moved Councillors Frost / Cotton and Resolved:

"That the Risk & Assurance Committee receives the 'Treasury Management Debt Report'."

6. REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

Moved Councillors Graham / McAtamney and Resolved:

"That the Risk & Assurance Committee receives the 'Reasons to Move to Public Excluded Session' report."

That if required, the Risk & Assurance Committee excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:"

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Matters dealt with in these minutes: • Milton Main Street Sewer and Stormwater Urgent Renewal	The information contained in the report is commercially sensitive.	Section A2 (b) Protect information where the making available of the information would: Disclose a trade secret; or be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
• Public Excluded Minutes 23 July 2026	The information contained in the report contains details relating to the prevention, investigation, and detection of offences.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the R&A meeting held on 23 July 2026.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

The meeting moved into public excluded session at 11:10am.

The meeting moved out of public excluded session at 11:36am and before the closing Karakia, Chair David Ward thanked Councillors and staff.

The meeting closed at 11:38am.

Read and Confirmed

David Ward
CHAIRPERSON

Clutha District Council

Item for INFORMATION

Report	West Otago Community Board Minutes
Meeting Date	17 September 2026
Item Number	11
Prepared By	Sonia Farquharson – Community Services Administrator
File Reference	1045619

REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the West Otago Community Board held on 5 August 2026.

RECOMMENDATIONS

1. That the unconfirmed minutes of the meeting of the West Otago Community Board held on 5 August 2026 be noted.

West Otago Community Board

Minutes of the meeting of the West Otago Community Board held in the West Otago RSA, 51 Northumberland Street, Tapanui on Wednesday 5 August 2026, commencing at 10.30am

Present Barbara Hanna (Acting Chairperson), Sandra Allan, Cecil Crawford, Councillor Michele Kennedy and Robert Kane.

In Attendance Mike Goldsmith (Community Services Group Manager), Clare Leith (Parks and Reserves Officer), Jordan Applet (Community Promotions Officer), Sonia Farquharson (Community Services Administrator).

Apologies Bruce Robertson, Sonia Richardson, His Worship the Mayor Jock Martin.

Moved R Kane /S Allan and Resolved:

“That the apology be sustained.”

The Chairperson welcomed everyone to the meeting.

PUBLIC FORUM

There was no public forum.

1 CONFIRMATION OF MINUTES

Attached are the minutes of the meeting of the West Otago Community Board held on 10 June 2026.

Moved Councillor Kenedy / C Crawford and Resolved

“That the West Otago Community Board confirms as a true and correct record the minutes of the meeting of the West Otago Community Board held on 10 June 2026.”

2 WORK IN PROGRESS UPDATE

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

2.1 Projects

2.2 Dog park

- New to the WIP report as of 10 June 2026 meeting.
- A notice to go in the local paper to see if there is any interest from community groups to develop a Dog Park facility on Council land.
- Need to consider maintenance costs
- Board could arrange a working bee to tidy up the area.
- If there is any money left over from previous projects, this could be used for gates and fencing for the Dog Park, if this progresses.

Key discussion points:

S Allan provide a verbal update at the meeting, mentioned an advert was placed in the Blue Mountain Express. From this 10-people replied to the advert. Six people were negative and 4 were positive for starting up a dog park facility. At this stage there is not enough to drive this project, but the WOCB will go back to the 4 positive people and look into this further. There isn't a lot involved with setting this up, but we may need to educate the community. Maintenance would be mainly spraying and mowing. It was suggested to have a catch up with the group who organised the Milton Dog Park, council staff to pass on contact information from this committee.

2.3 Heritage Sign Conical Hill

- To be left on the WIP, still underway

2.4 Tuapeka County Bursary Future Funding

- To be left on the WIP for future discussions

2.5 Kelso Dairy Factory

- To be left on WIP until the information board is done. The area is looking tidy.
- Mowing (triangle) – as discussed at the previous meeting WOCB to contact local farmer for mowing.
- The information board is finished and needs to be picked up from Alexandra. Will then be put in place by WOCB members.
- Take off the WIP.

2.6 Cell Phone Repeater Resilience

- To be left on WIP
- Jason Michie (Otago CDEM) has resigned, due to finish 12 June 2026. The new replacement is due to start at the end of July. Once the new staff is settled in, the community board would like to invite them to the next meeting.

Key discussion points:

- Kelso Dairy Factory – take off the WIP
- Invite the new Otago CDEM member to the next meeting
- The Parks and Reserves Officer and Community Promotions Officer discussed to the community board about what their roles are within Council.
- Dog Park - the WOCB will go back to the 4 positive people and look into this further and decide if starting up a dog park facility will proceed. Council staff to pass on contact details for Milton Promotions Committee.

Moved S Allan / R Kane and Resolved:

“That the West Otago Community Board receives the ‘Work in Progress’ report dated 5 August 2026.”

3 INFRASTRUCTURE STRATEGY & DELIVERY REPORT

The report covers key activities within the Infrastructure Strategy & Delivery Department.

Key discussion points:

- To pass onto the Infrastructure Strategy & Delivery Team thanks to staff for the well worded report.
- Great to see the Transfer Stations reopened and are being kept tidy, no strikes.

Moved Councillor Kennedy/ C Crawford and Resolved:

“That the West Otago Community Board receives the ‘Infrastructure Strategy & Delivery Report’ report dated 5 August 2026.”

4 COMMUNITY SERVICES REPORT

The report covers key activities within the Community Services Department

Discussion points:

- THE WOCB would like to thank the staff at the library for looking after the children after school and helping with their reading.
- Invite our new Community Development officer to the next meeting in September.
- The Parks and Reserves Officer from council discussed with the WOCB what she does at council.
- It was raised under 4.1 Jobopportunities, it’s a great service and it helps local people get into employment within the district.
- A discussion was had about the process of the Bushyhill Street playground, and the basketball courts where are we at with this.
- A discussion was had about Black Gully Reserve where are we sitting with this, advised speaking to the chairperson of this group.

Moved Councillor Kennedy / S Allan and Resolved:

“That the West Otago Community Board receives the ‘Community Services Report’ report dated 5 August 2026.”

5 THREE WATERS REPORT

The report covers key activities within the Three Waters Department

Key discussion points:

- To pass onto the Three Waters Team thanks to staff for the well worded report.
- A discussion was had about 1080 good points and bad points; there is great information online available.

Moved R Kane / C Crawford and Resolved:

“That the West Otago Community Board receives the ‘Three Waters Report’ report dated 5 August 2026.”

6 REVENUE & EXPENDITURE REPORT

This report provides revenue and expenditure information for the West Otago Community Board for the period 1 July 2025 to 30 June 2026.

The report also provides lease details for the Tapanui Commonage properties, as requested.

Key discussion points:

- Commonage income down why 2023/24 why is it down to find out
- Under the recreation reserve leases – a question was raised from Robert Kane about the hectare difference 290 vs RMP that says 196, staff to investigate.

Moved R Kane/ S Allan and Resolved:

“That the West Otago Community Board receives the ‘Revenue & Expenditure Report’ report dated 5 August 2026.”

7 CORRESPONDENCE

The report provides copies of correspondence since the last Community Board meeting.

There was no Inwards and Outwards correspondence

Moved Councillor Kennedy / R Kane and Resolved:

“That the West Otago Community Board receives the ‘Correspondence’ report dated 5 August 2026.”

8 MAYORAL UPDATE

As Mayor Jock Martin was an apology Councillor Kennedy provided a verbal update on the following:

- A discussion was had about the local government amalgamation; a question was raised where the Community Board sit going forward and what will the change will be.

9 COMMUNITY BOARD UPDATES

The Community Board members provided updates as follows.

- **B Hanna** –We have a Two Promotions meeting next week. Sandra attended the pool meeting this month. Members of the community are not aware how to contact the council for a service request to get things sorted around the community.
- **C Crawford** –Waikoikoi Hall working hard to get the hall going again. Doing some research on potential events to have in the future.
- **S Allan** – The swimming pool is having issue with the pipes which is causing leaks. They are in discussions with the committee from the Kaitangata Pool to compare what they did. Need to talk to council about the pipes and we need to find the plans.
- **R Kane** –Held a successful fundraiser for the West Otago Community Centre a night at the races. Sold out so fast, had 21 tables. The community support was excellent, great night out.

10 REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

Moved Councillor Kennedy / R Kane and Resolved:

“That the West Otago Community Board receives the ‘Reason to Move to Public Excluded Session’ report”

That if required, the West Otago Community Board excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
West Otago Health Trust Vacancies Report	To protect private individuals.	Section A2(a) Protect the privacy of natural persons, including that of deceased natural persons

The meeting moved into public excluded session at 12:12 pm

The meeting moved out of public excluded session and was closed at 12:14pm

Confirmed

Barbara Hanna
ACTING CHAIRPERSON

Clutha District Council

Item for INFORMATION

Report	Lawrence/Tuapeka Community Board Minutes
Meeting Date	17 September 2026
Item Number	12
Prepared By	Sonia Farquharson – Community Services Administrator
File Reference	1045618

REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the Lawrence/Tuapeka Community Board held on 5 August 2026.

RECOMMENDATIONS

1. That the unconfirmed minutes of the meeting of the Lawrence/Tuapeka Community Board held on 5 August 2026 be noted.

Lawrence/Tuapeka Community Board

Minutes of the meeting of the Lawrence/Tuapeka Community Board held at the Lawrence Service Centre, Peel Street, Lawrence on Wednesday 5 August 2026, commencing at 3.00 pm.

Present Geoff Davidson (Chairperson), Arna Smith, Ben Martin, Councillor Roger Cotton and Elizabeth Ritchie.

In Attendance Mike Goldsmith (Community Services Group Manager), and Sonia Farquharson (Community Services Administrator). Clare Leith (Parks and Reserves Officer), Jordan Applet (Community Promotions Officer),

Apologies His Worship the Mayor Jock Martin, Tim Dickey.

Moved B Martin / E Ritchie and Resolved:

“That the apology be sustained.”

The Chairperson welcomed everyone to the meeting and acknowledged the recent departure of A Cheng.

1. LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES

Minutes of the meeting of the Lawrence/Tuapeka Community Board held on 10 June 2026.

Moved A Smith / B Martin and Resolved:

“That the Lawrence/Tuapeka Community Board confirms as a true and correct record the minutes of the meeting of the Lawrence/Tuapeka Community Board held 10 June 2026.”

2. WORK IN PROGRESS

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

2.1 Cemetery Kiosk Panels

- No additional information

2.2 Cemetery Maintenance

- Establish Friends of the Cemetery group
- Cemetery Extension
- Chinese Section memorial
- Tree removal & maintenance
- Tree Removal and maintenance – Update is nothing can be done due to the area being too wet, will look at again closer to spring when the area dries out.
- A contractor is arranged to do this but is concerned about how wet the location is. This will be actioned when the area has dried out. A member of the community has raised issues about dangerous trees at the cemetery. Photos were emailed to Councillor Cotton. We need to update the community about the oak tree's and advise that this will be done when the weather dries up place an advert in the BME. The Parks and Reserves Officer have been out and looked at the trees and mentioned that an arborist will need to look at them.
- The new bench seats have been installed. The concrete table needs to be removed but require extra resources to help move the table.
- To be discussed at the next workshop in July 2026, a memorial for the Chinese Section.

2.4 National Anthem Celebration

A Smith to provide an update at the meeting.

Need to order flags and banners.

2.4 Civil Defence

- A Smith to provide an update at the meeting, including a draft document relating to the Resilience Group being formed in Lawrence.
- A Smith handed out a Draft document.
- Training underway starting next week and working on a logo which will be advertised. The LTCB will be doing some community fundraising so they can obtain some resources. We will also require local area representatives.
- The new replacement is due to start at the end of July. Once the new staff is settled in, the community board would like to invite them to the next meeting.

2.5 Tuapeka Cemetery Digitisation Project

- At the May 2025 meeting, the LTCB approved a budget of \$6,500 towards the Lawrence-Tuapeka cemeteries digitisation project to come from LTCB project Funds. Please refer to the agenda 15 April 2026 under the Community Services Report
- A question was raised since the CDC staff member has now resigned where this is currently sitting, council staff to advise the Community Board at the next meeting and if this staff member will be replaced.
- No change since last meeting, the cemeteries component is further down the priority list of issues to address within Datascape, and this project will remain on hold until other work has been completed but will be kept on the WIP.

2.6 Sale of Ross Place Section

At the 10 June meeting, the following was moved & resolved:

1. *“That the LTCB supports and would like to be informed and seeks direction from the CDC CEO, and to be included in any discussion and process going forward.”*
 2. *“That the LTCB request that staff investigate the purchase of 30, 30A & 30B Ross Place, OR consider a land swap involving 30, 30A & 30B Ross Place with section at 2 Lismore Street, section 8 Ardrossan Street and section 29 Beaumont Highway.”*
- Staff from the Finance Department have been asked to undertake a marketing and sale process for 2 Lismore Street, 8 Ardrossan Street, and 29 Beaumont Highway. These sales would need to be completed before an offer was made to purchase the Ross Place property. The Community Services Group Manager will follow up with the Finance team and provide an update at the next meeting to advise how this is progressing.
 - Going forward we need to talk to Council Greenspace to update the mowing contracts.

2.7 Pennants / Flags / Banners on Ross Street

At the 10 June meeting, the following was moved & resolved:

“That the Lawrence/Tuapeka Community Board will defer the Pennants / Flags / Banners on Ross Street and at a later date will hold a workshop to discuss this further”.

- This will be removed from the WIP Report.

2.8 Zig Zag Track

- There were various discussions that part of the contract is not done. When there is maintenance that needs done a service request gets raised.
- Council staff to investigate how often the contractor mows this area. Could depend on the level of service in the contract.
- The Greenspace Officer and the contractor visited the site on 23 July. Their proposed solution is a combination of matting and ground cover planting (tussocks) across the whole bank. Some maintenance would be required up until the plants were established, and minor maintenance to keep it off the path after that.
- A separate planting plan has also been developed by L Ritchie, and this was presented at the meeting, photos are attached. LTCB will go out when they next have their workshop and look at what needs done and will provide an update, a report may be required in the LTCB in due course.

After discussion, the following recommendation was proposed:

Moved A Smith / Councillor Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board to give direction to investigate removing the maintenance of the Zig Zag Track from the greenspace contract and what the financial savings will be for doing so.”

Unanimous.

2.9 Storymapp

Clutha Development (CD) attended the previous meeting.

Information was circulated from CD about the proposed use of cor-ten steel poles and signs to further promote Storymapp. Sarah has confirmed this would be funded from the CD budget. The Community Board would be responsible for arranging installation of the poles in concrete. Potential locations include the cemetery, Chinese Camp, and one or two sites on the main street. Final placement options can be considered and agreed at a later date.

- Need to agree on 5 places in and out of town and where we place them.

Moved A Smith / B Martin and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Work in Progress Update’ report dated 5 August 2026.”

3. INFRASTRUCTURE STRATEGY & DELIVERY REPORT

The report covers key activities by the Infrastructure Strategy & Delivery department

Playground and Play Area Improvements:

- The pea gravel play area in the new playground is currently under review. Due to high maintenance costs associated with cleaning and upkeep, we are exploring alternative solutions, including the possibility of relocating this area and installing fencing to contain it better. Our goal is to create a safer, more manageable play environment for children. The LTCB have been asked to come up with ideas or suggestions and email this through to our Parks and Reserves Officer. We may need a Report to go in the next agenda. Other options included shifting the equipment or removing the gravel or adding panels.

Moved Councillor Cotton / A Smith and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Infrastructure Strategy & Delivery Report’ dated 5 August 2026.”

4. COMMUNITY SERVICES REPORT

The report covers key activities by the Community Services department

Moved B Martin / A Smith and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Community Services Report’ dated 5 August 2026.”

5. THREE WATERS REPORT

The report covers key activities by the Three Waters department

Key discussion points:

- To pass onto the Three Waters Team thanks to staff for the well worded report.
- Councillor Cotton to get in contact with Rachel Rees and provide a verbal update-

Moved A Smith / Councillor Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Three Waters Report’ dated 5 August 2026.”

6. REVENUE & EXPENDITURE REPORT

The report provides a copy of the Revenue and Expenditure Statement for the period from 1 July 2025 to 31 May 2026.

Key Discussion Points:

- A question was raised about the Less Committed funds previous years for \$9,811 need to talk to council staff and advise taking out of the Revenue Report.

Moved B Martin / E Ritchie and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Revenue and Expenditure Report’ dated 5 August 2026.”

7. CORRESPONDENCE

The following correspondence has been received since the last meeting:

Inwards Correspondence

Late correspondence received from:

- Felicity Sime – Department of Conservation - Notification of Partial Closure of the Greys Dam Amenity Area – Gabriels Gully Historic Reserve: Visitor Safety

Key Discussion Points:

- Rachel Rees and Edwin McRae - Councillor Cotton to verbally give them an update.
- Outwards correspondence to be done on behalf LTCB for Community Housing Roadside parking update.

Moved A Smith / Councillor Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Correspondence’ report dated 5 August 2026”.

8. MAYORAL UPDATE

- The Mayoral Report update from the most recent council meeting has been added and good to see what he has been up to.
- Councillor Cotton provided an update about the local government amalgamation; a question was raised where the Community Board sit going forward and what will the change will be.

9. COMMUNITY BOARD MEMBER UPDATES

The following was discussed:

- G Davidson – following our recent workshop last month there was discussions around the Community Housing parking. We need to draft a letter to Jan Harper to explain the update.

We will have discussions about the billboards at the entrance of Lawrence out our next Workop meeting, there has been a complaint around the 5 excess signs. Should we formalise these. There is no formal policy this should be talked about at our next workshop. LTCB to trial on what signs should stay and going forward bookings could be made through the service centre. E Ritchie to put something together and bring to the next workshop

- A Smith - Geoff Davidson will celebrate 37 years of serving the LTCB from 1989-2026 this year. He is being recognised for this long service at this year’s LGNZ AGM on the 31st of July 2026

Moved E Ritchie / Councillor Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Community Board Members Updates’ report dated 5 August 2026.

10. PUBLIC EXCLUDED

Moved A Smith / Councillor Cotton and Resolved:

“That the Lawrence/Tuapeka Community Board receives the ‘Reasons to Move to Public Excluded Session’ report.

That if required, the Lawrence/ Tuapeka Community Board excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
TLCC Funding Request	To protect applicants' personal and financial information.	Section A2(a) Protect the privacy of natural persons, including that of deceased natural persons Section A2(b)(i) and A2(b)(ii) Protect information where the making available of the information would: i. Disclose a trade secret; or ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

The meeting moved into public excluded session at 4.40pm.

The meeting moved out of public excluded session and was closed at 4.42pm.

Confirmed

**Geoff Davidson
CHAIRPERSON**

Clutha District Council

Item for INFORMATION

Report	Youth Council Minutes
Meeting Date	17 September 2026
Item Number	13
Prepared By	Sonia Farquharson – Community Services Administrator
File Reference	1011180

REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the Clutha District Youth Council held on 7 September 2026.

RECOMMENDATIONS

1. That the unconfirmed minutes of the Youth Council meeting held on 7 September 2026 be noted.

Youth Council

Minutes of the meeting of Youth Council of the Clutha District Council held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Monday 7 September 2026 commencing at 6.32pm.

Present	Youth Councillors Hannah Murray (Chair), Farheen Shah, Jerico Gerida, Dakota Coleman, Hollie Crawford, Emerson Black, Jayden Gelacio, Jonathan Lawrence, Ollie Tunnah, Councillor Rachel Harrison and Brendon Smith.
In Attendance	His Worship the Mayor Jock Martin, Lilly Paterson (Community Development Team Leader), Rachael Walker (Clutha Youth Worker) and Sonia Farquharson (Community Services Administrator).
Apologies	Youth Councillors Waniya Khan, Kalya Gamage, Nancy Antill, Harper Melville and Tilly Davies.

Moved by Youth Councillors D Coleman / H Crawford and Resolved:

“That the apologies be sustained”

URGENT BUSINESS

There was no urgent business.

PUBLIC FORUM

There was no public forum.

1. CONFIRMATION OF MINUTES

Attached are the minutes of the meeting of the Youth Council held on 27 July 2026 for confirmation.

Moved by Youth Councillors H Crawford / J Gelacio and Resolved:

“That the Youth Council confirms as a true and correct record the minutes of the meeting held 27 July 2026”.

2. ASPIRING LEADERS FORUM

This report is a placeholder for Youth Councillors Tilly Davies and Ollie Tunnah to share their experiences from attending the Aspiring Leaders Forum in Wellington earlier in year.

- Youth Councillor Ollie Tunnah provided an update on his experience at the 2026 Aspiring Leaders Forum he attended in Wellington earlier this year. He advised that he has been invited to return in 2027 as a guest speaker, and that he made valuable connections to support his Meat on the Move project.

Moved by Youth Councillors J Gelacio / O Tunnah and Resolved:

“That the Youth Council receives the ‘Aspiring Leaders Forum’ report, dated 7 September 2026”.

3. BALCUTHA BRIDGE PARK REPORT

The Community Development Team Leader submitted a report outlining details of the Balclutha Bridge Park Mural Design.

Moved by Youth Councillors H Crawford / J Gelacio Resolved:

“That the Youth Council receives the ‘Balclutha Bridge Park Mural Design Project Report’, dated 7 September 2026”.

4. THE RIPPLE EFFECT – MENTAL HEALTH

The Community Development Team Leader submitted a report outlining details of the proposed Ripple Effect Video with a focus on Mental Health.

- In the pre-meeting workshop the youth council finalised the interview questions, Lilly will send these to Georgia to help moderate before officially organising the interview times with the videographer.

Moved by Youth Councillors F Shah / E Black Resolved:

“That the Youth Council receives the Ripple Effect – Mental Health report.”

5. DISTRICT-WIDE FORMAL COMMUNITY REPORT

This report discusses progress on the “District-Wide Community Formal”.

- Due to low numbers Youth councillors have decided to cancel this event.
- Youth councillors need to contact their school to advise the outcome.
- We have organised an additional workshop on Monday 14 September to discuss further ideas to replace this event

Moved by Youth Councillors D Coleman / J Gelacio and Resolved:

“That the Youth Council receives the ‘District-Wide Community Formal Report’, dated 7 September 2026”.

“That the Youth Council agrees to not continue to plan the ‘District-Wide Community Formal Ball’, dated 7 September 2026”.

Unanimous

6. YOUTH COUNCIL FINANCE REPORT

This report presented to the Youth Council, giving them an overlook of their budgets.

Attached are a copy of the budgets and the actual expenditure for the period 30 June to 31 July 2026.

Moved by Youth Councillors O Tunnah/ H Crawford and Resolved:

“That the Youth Council receives the ‘Youth Council Finance Report’, dated 7 September 2026.”

7. YOUTH COUNCIL WORK PROGRAMME

This report updates the Youth Council members on their various projects/events with a timeline to complete by.

- Add to the WIP – Volunteering at Toot4Tucker on the 26 November
- Add to the WIP - Christmas breakup when we decide on a date in November

Moved by Youth Councillors O Tunnah / J Gelacio and Resolved:

“That the Youth Council receives the ‘Work Programme’ report, dated 7 September 2026”.

8. YOUTH COUNCIL MEMBERS UPDATE

Members of the Youth Council are asked to give a verbal report to the meeting

- Any issues or concerns in relation to youth within your community.
- Any events, programmes, or activities in your local area that Youth Council

9. YOUTH COUNCIL MEETING DATES 2026

The report outlines the meeting dates for the Youth Council meetings in 2026.

- Next meeting is Monday 19 October on duty is The Catlins Area School

Moved Youth Councillors H Crawford / O Tunnah and Resolved:

“That the Youth Council receives the ‘Youth Council Meeting Dates 2026’ report, dated 7 September 2026”.

The meeting closed at 7.10pm.

Confirmed

Hannah Murray

CHAIRPERSON

Clutha District Council

Item for INFORMATION

Report	Mayoral Report
Meeting Date	17 September 2026
Item Number	14
Prepared By	Arna Smith - EA to the Mayor
File Reference	1046042

REPORT SUMMARY

This report details mayoral matters, the meetings, and functions I have attended since the last meeting. Councillors will report verbally on their attendances.

RECOMMENDATIONS

1. That the Mayoral Report and councillors' attendances dated 17 September 2026 be received.

REPORT

1 Mayoral Attendances

Date	Activity
21 August 2026	Attended meeting via Team's re: Local Government Commission
24 August 2026	Conducted the CE Annual Review with Executive Committee
25 August 2026	Attended meeting via Team's re Jobbortunities & Community Services catchup
25 August 2026	Weekly catchup with Steve Hill
27 August 2026	Phone catchup with Fraser Liggett Southern Waters SRG
28 August 2026	Travelled through to Dunedin for opening of the Dunedin Hospital Outpatient Building
31 August 2026	Attended meeting with Whitestone Contracting CEO in Balclutha

31 August 2026	Attended Milton Rotary meeting as a guest speaker
1 September 2026	Attended Jobbortunities Induction/ meet and greet for new team members
1 September 2026	Weekly catchup with Steve Hill
3 September 2026	Attended meeting via Team's re; LGNZ Briefing
3 September 2026	Attended Risk & Assurance meeting
3 September 2026	Weekly catchup with Steve Hill
4 September 2026	Attended meeting via Team's re; Southern Waters SRG
5 September 2026	Attended Kauri Planting Day at Taieri Beach
7 September 2026	Attended Clutha District Youth Workshop & Meeting
8 September 2026	Weekly catchup with Steve Hill
8 September 2026	Attended Telford Sod Turning Event
8 September 2026	Attended Clutha Development Bi-monthly meeting
10 September 2026	Attended Councillor only time
10 September 2026	Attended Council Workshop
11 September 2026	Attended meeting via Team's re; LGNZ briefing
14 September 2026	Attended & conducted citizenship ceremony
14 September 2026	Attended 4 Waters Portfolio Meeting in Lawrence
15 September 2026	Weekly catchup with Steve Hill
17 September 2026	Attended Council Workshop
17 September 2026	Attended Council Meeting

Clutha District Council

Item for INFORMATION

Report	Chief Executive's Report
Date	17 September 2026
Item Number	15
Prepared By	Steve Hill – Chief Executive
File Reference	1046047

REPORT SUMMARY

Reports on events attended, the award of tenders and other matters in hand at present. There have been some minor amendments to the content of this report to reflect the change in Council reporting structure.

RECOMMENDATIONS

1. That the Chief Executive's report dated 17 September 2026 be received.
2. That Council approves the fixing of its seal, under the hands of the Chief Executive to the documents as listed.

REPORT

1 Activities I have attended since the previous Council meeting.

Date	Activity
21 August 2026	Otago CE Forum
	CDEM CEG Meeting
24 August 2026	CE Review
	Southern Waters - Project Steering Group
25 August 2026	CDC/ Union Negotiations
1 September 2026	Senior Leadership Team Meeting
	Silver Fern Farms – Building Consent Discussion
	Inland Port meeting
2 September 2026	Met with Ratepayer – Reserves Management Plan (Pounaweia Camping Ground)
3 September 2026	Risk and Assurance Meeting
4 September 2026	Southern Waters SRG

7 September 2026	Southern Waters Project Steering Group
8 September 2026	Clutha Development Bi-monthly meeting
10 September 2026	Council workshop
14 September 2026	Citizenship Ceremony
16 September 2026	Fonterra quarterly meeting
17 September 2026	Council workshop
	Council meeting

- Attended 2 x per week meetings regarding Three Waters Operations with the Water Incident Management Team.

2 Staffing

2.1 External Appointments

Jackson Savage – Lifeguard (part-time weekends) as of 22 August 2026

Internal Appointments

2.2 Staff Resignations (end of Fixed Term Contract)

John Bishop – Taylor Park Camping Ground Site manager as of 18 August 2026

3 Documents for Consent and Seal

Documents for consent and seal are scheduled hereunder:

1.	Road Occupation Licence Agreement
	Clutha District Council and Eric Dasler (licensee). Council and the Licensee have agreed to the licence to occupy the road bank on the northern boundary of the property at Taieri Mouth with legal description Section 8 Block II Town of Hull.

Clutha District Council

Item for INFORMATION

Report	Internal Services Department Update
Portfolio Heads	Mayor Jock Martin, Deputy Mayor Michele Kennedy
Meeting Date	17 September 2026
Item Number	16
Prepared By	Jules Witt – Deputy Chief Executive
File Reference	1051418

REPORT SUMMARY

Report provides an overview of the activities that make up the Internal Services Department.

RECOMMENDATIONS

- 1 That Council receives the 'Internal Services Department Update' report dated 17 September 2026.

REPORT

1 Activities I have attended since the last Council meeting

Date	Activity
24 July 2026	Elsie Stewart site visit
	Waiholā WWTP site visit
28 July 2026	CDC/SouthRoads Governance meeting
	All Staff meeting
29 July 2026	REG L & D National Webinar
30 July 2026	Council workshop
	Council meeting
31 July 2026	Milburn Industrial Site workshop
6 August 2026	National Readiness Forum – El Nino/Cyclone Season
	Southern Waters site visits
11 August 2026	Senior Leadership Team meeting
	Otago H5N1 Coordination Group meeting

Date	Activity
14 August 2026	ORC/CDC catchup – Consents & Compliance
17 August 2026	Balmoral Tuapeka fortnightly meeting
	Staff Performance Reviews
20 August 2026	Council workshop
	Council meeting
21 August 2026	LGC investigation into Southland reorganisation
	New & Change Forum
	LTP Strategic Planning meeting
24 August 2026	Civil Defence monthly meeting
25 August 2026	CDC/Collective Negotiations
27 August 2026	Psychosocial briefing
1 September 2026	Senior Leadership Team meeting
	Inland Port Hui
3 September 2026	Risk & Assurance meeting
7 September 2026	Clutha 3 Waters Opex Cost workshop
9 September 2026	Job interviews
10 September 2026	Council workshop
11 September 2026	Job interviews
14 September 2026	Job interviews
17 September 2026	Council workshop
	Council meeting

- Attended 2 x per week meetings regarding Three Waters Operations with the Water Incident Management Team.

2 Communications

There have been some recent changes within the Communications team. The Communications Manager has resigned, and recruitment for the role is now underway. The team is also looking forward to welcoming the permanent part-time Communications Advisor back from maternity leave in late September.

A key focus for the team is supporting engagement on levels of service, the consultation document, and the Long Term Plan work programme. The team has also recently completed significant work to update the department's standard operating procedures, helping make day-to-day processes clearer and easier to follow.

Larger projects include a review of the Council website and the internal intranet. These projects may require additional resourcing, depending on scope and delivery timeframes.

Senior Communications Advisor support is also continuing through the Tautukunga Working Group. This has included preparation and collateral for Matariki celebrations and Te Wiki o Te Reo Māori.

The department continues to respond quickly to requests. Most task-based requests are completed well within one hour, while larger design or collateral work is generally completed within one to two days.

Several Council staff involved in Public Information Management for emergency response events took part in a PIM Foundation course in early August. The course was run by Erica Andrews, Stakeholder and Engagement Advisor at Emergency Management Otago. Two staff have also enrolled to continue leadership and Incident Management Team training.

A Senior Communications Advisor has also enrolled in an Essentials of Engagement training course in early September, which will support upcoming Long Term Plan work.

CDC Communications Dashboard – July– August 2026

Social Media

Channel growth for CDC's main Social Media accounts continues to grow monthly. FB 9.2K followers, LinkedIn 489 followers.

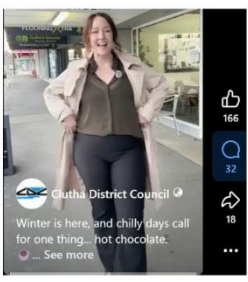



Engagement

No formal engagement has been held to date through July and August. Informally, we work hard to lift social engagement on our social accounts.

It's important to keep building a wide audience through social platforms to ensure messages reach people. Creating more videos is helping.

The team was also proud to support Mayor Martin in his first Te Reo video for Matariki. That video had 13,000 views and 247 likes.



This successful video to promote the What's on Guide received 20,000 views

NEWS

Catch up on our latest

Pro-active external communications included the following:

- Residents' Survey Results 2026
- Work continues on Milton project
- Head Start proposal submitted
- Councillors say yes to Head Start
- RWS Community Day
- Transfer station strike comms
- Eye on Clutha District Newsletter

LGOIMA

Council is currently dealing with 9 active LGOIMA requests for July-August so far.

Task Requests

The Communications Department handled a total of 90 requests that ranged from creating collateral, advertising needs, road advisory messaging and developing communication plans for projects.

Media requests

The Head Start proposal attracted media interest in the lead-up to the 9 August deadline. We responded to 5 media requests.

3 Health & Safety

The Health and Safety Amendment Bill has passed, with changes coming into effect in April 2027. A key focus of the amendments is critical risk management. CDC has already prioritised critical risks over other risks, and the amendments further reinforce this approach.

The team have developed Health and Safety Critical Risks Minimum Standards to provide a shared and consistent framework for managing Council's critical health and safety risks. They set out the agreed minimum controls expected across the organisation, enabling teams to apply them practically and consistently within their areas of work.

The team has also strengthened contractor engagement processes to ensure contractors meet prequalification standards before being engaged. System controls will prevent staff from appointing contractors who have not met these requirements.

Priority work for the coming months includes completing the annual Location Compliance Certifications at Three Waters Plants and determining CDC's approach to progressing psychosocial risk management.

4 ICT

BAU:

Service desk tickets:

251 closed (last 30 days)

296 received (last 30 days)

157 open (96 Datascape)

Please be aware that our IT department is currently operating with reduced capacity due to three personnel changes.

First, our Business Solutions Manager finished with CDC on 2 September 2026. Recruitment is currently underway for a new IT Manager.

The Deputy Business Solutions Manager is currently overseeing all IT technical operations and being assisted by the Deputy Chief Executive.

Second, our Data & Insights Analyst started maternity leave on 19 August 2026 and will be away until February 2027. External consulting is lined up for support.

And lastly the contract with Mike Breeze (IT Project Manager) has now ended.

High-priority Projects:

Datascape ERP:

The IT team is actively working with the business and Datacom to resolve Datascape issues which are mainly across the Admin Regulatory models (Dogs, Alcohol, Food etc).

CDC staff report spending more time on manual steps in Datascape, but automation efforts are ongoing.

Biggest goal for CDC IT is to move from manual to automated processing in Datascape.

Processes are also being improved in-house to ensure accuracy and efficiency e.g. NDD data extraction and submission process.

AP Scanning and e-Invoicing:

Successful go-live on 21 July 2026.

All Supplier Invoicing now running through new solution and tracking well.

CDC IT delivered reporting solution to Finance to deliver faster supplier payments, based on MBIE requirements.

This forms part of streamlining CDC's Invoice processing to comply with MBIE requirements for faster supplier payments and ability to process e-Invoices.

New requirements now require all Councils to pay normal Invoices within 10 days and e-invoices within 5 days.

5 Organisational Performance

This year, the aim is for more teams to achieve Silver Star, showing they are performing well and meeting the required criteria. Several teams are currently working towards this level.

Our team is supporting staff to understand what is needed to progress, while helping ensure the criteria are applied consistently across teams.

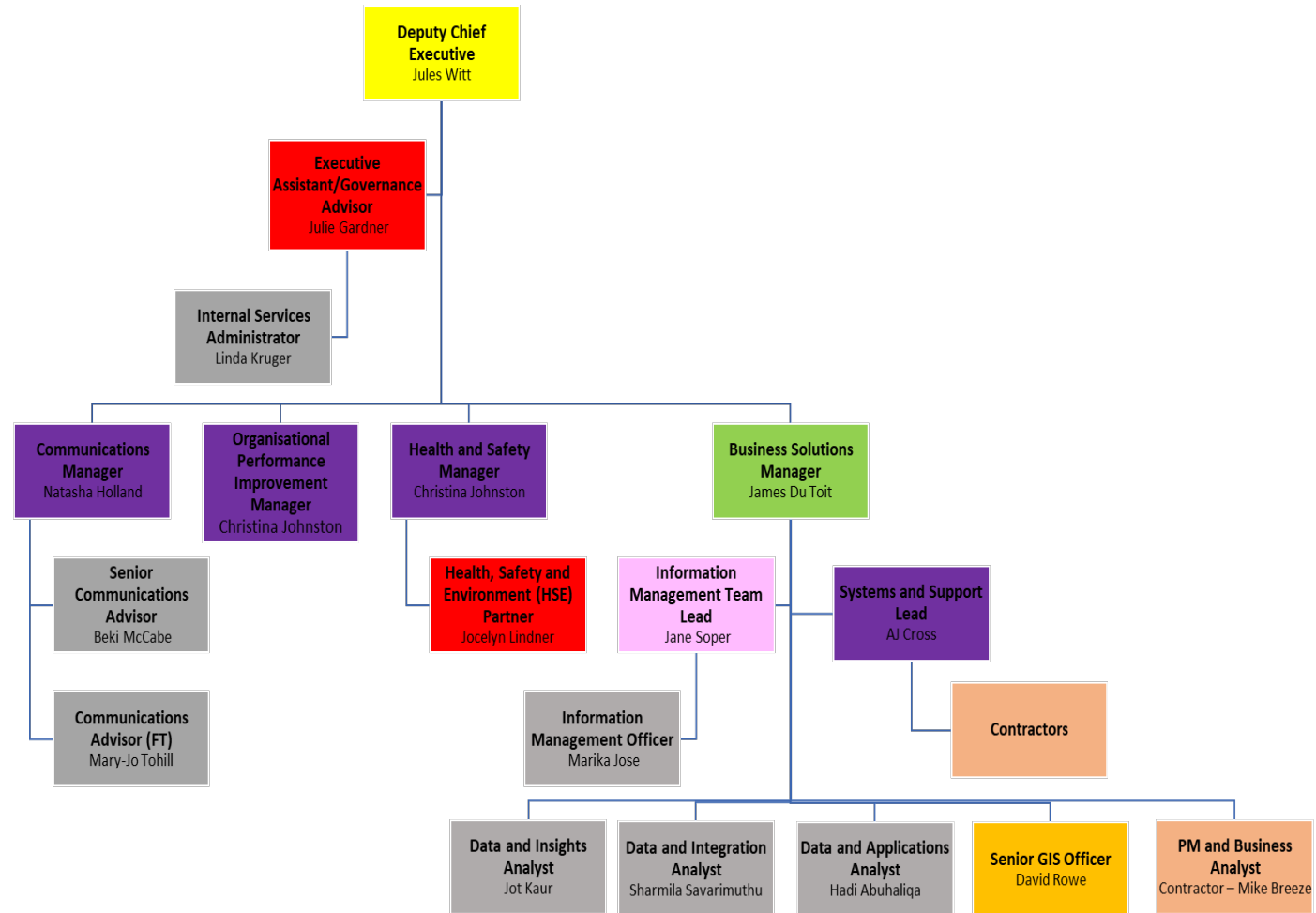
We are also focused on maintaining momentum and commitment. To support this, our team and the Chief Executive will continue setting goals that keep the programme focused, consistent, and effective.

The 2025/26 Organisational Performance Update report was presented at the August Council meeting. It highlighted areas of strong performance, as well as opportunities for improvement. Some key performance indicators have been updated, although most will remain unchanged for the majority of teams in the year ahead. Teams are expected to maintain their focus on achieving these measures.

6 Requests received under the Official Information Act

Name	Request
Member of the Public	List current licensed premises in district
Member of the Public	Bruce Community Facility running costs of the prior to 23 September
Member of the Public	Southern Waters Transfer, Three Waters Debt and 2027/28 Rates
Member of the Public	CEO KPI Set up Approval Process
Labour Leader's Office Parliament	Cost of the Head Start
Member of the Public	Current Council Debt
Stuff News	Sovereign Citizens
Member of the Public	Greenfield Water Scheme
RNZ	Rates information
Member of the Public	Pedestrian Safety Crossing Audits
Allied Press	Head Start
Member of the Public	PEFCO and potential South Island waste supply arrangements
Stuff News	Properties sold under section 77 of the LG (Rating) Act 2002
Member of the Public	Clutha Building & Resource Consents
Member of the Public	Council reserve strip on Tokoiti Road, Milton
Taxpayers Union	Councils on non-core activities
Member of the Public	Stormwater issue Clifford & Halsey Streets, Clinton

Internal Services Department



Clutha District Council

Item for INFORMATION

Report	Infrastructure Strategy & Delivery Update
Portfolio Heads	Deputy Mayor Michele Kennedy, Councillor Bruce Graham, Councillor Larry Frost
Meeting Date	17 September 2026
Item Number	17
Prepared By	Donna McArthur – Infrastructure Strategy & Delivery Group Manager
File Reference	1051426

REPORT SUMMARY

The report details items from the Infrastructure Strategy & Delivery (ISD) Team for information and discussion.

RECOMMENDATIONS

1. That Council receives the 'Infrastructure Strategy & Delivery Update' report, dated 17 September 2026.

REPORT

1. Activities I have attended since the previous Council meeting.

Date	Activity
24 July	Bridge Evaluation Discussion
	Clutha AMP - Elected Member discussions
	Elsie Stewart Site Visit – Councillors
27 July	Milton Pipeline Renewals
28 July	Roading Governance Meeting
	Mt Cooee Business Case
	All staff meeting
30 July	AMP Workshop
31 July	Āpōpō Invercargill Branch Event
3 August	LTP Consultation Document
	ISD Team Meeting

4 August	Portfolio Meeting
	Elsie Stewart Site Visit
5 August	Balmoral/Tuapeka
	Prioritisation of Capital Works
	Milton Project Discussion
	Ground Condition Report - Milton
	Clutha Transport AMP Development
6 August	Monthly Elsie Stewart Project Meeting
	Remainder of Day Out on the Network with Contract Supervisor
7 August	Operations Managers Meeting
	Transport Amp's Option Discussion
	Follow-up from SWDW Current-State Workshops
10 August	Transport Budgets Allocation / Discussion / Planning
	Review Total Operations Budgets
	Milton State Highway Project
11 August	Senior Leadership Team
	Transport AMP Presentation Update
12 August	Better Off Funding - Elsie Stewart
13 August	Meeting - CEO
	Fortnightly Managers Meeting
	Project Accountant Meeting
14 August	ORC & CDC Meeting - Consents and Compliance
	Transport AMP
	Milton State Highway Comms
	Developing The Economic Model for Mt Cooee Business Case
17 August	Balmoral Tuapeka Fortnightly Meeting
	Confirm Better Off Funding Claim - Milton Pool
	Roading KPI
18 August	Milton State Highway Project Site Visit
	Elsie Stewart Site Visit
	TIO Team Training Session
19 August	Roading Depreciation Report

	IPA – ISD Department
	Clutha Transport AMP Development
20 August	Council Workshop
	Council Meeting
21 August	Milton State Highway Project
	Elsie Stewart Project
	Roading Capital
24 August	Greenspace Capital Projects
	Waitahuna Pump Selection
26 August	Management Report Review - Roothing, Solid Waste
	Waitahuna Pump Selection
	Mt Cooee Business Case - DS Project Solutions
27 August	Management Report Review - Greenspace
	Meeting - CEO
	Planning Session - Psychosocial Briefing
28 August	Roothing Budget Allocation
	Attend Blackhead Quarries Ltd AGM
	Meeting at Andrew Haulage Facility
31 August	Review of Financial Reporting Requirements for ISD Report
1 September	Senior Leadership Meeting
	ISD Internal Services Management Report Review
	Southern Waters Current-State Conversation - Clutha District Council and Stantec
	Southern Waters Current-State Conversation - Clutha DC and Tasman Tanks
3 September	Strategic Planning Managers Team Mtg 13
4 September	Day Out on Network – Contract Supervisor
7 September	Meeting - CEO
	Mt Cooee Business Case Presentation – DS Project Solutions
8 September	Elsie Stewart Monthly Meeting
	Better Off Funding Meeting – National Infrastructure Representative
	Transport Budget Allocation

10 September	Council Workshop
11 September	ORC And CDC Consent and Compliance Meeting

2. STAFF MOVEMENTS

Resignations:

None for the month

New Team Members:

Yvonne Nleya - Asset Manager – Facilities and Waste

Internal Movement:

Pierre Kotze -Senior Asset Manager – Transportation

Project management team leader role has been posted in job boards since 4 June 2026.

3. HEALTH AND SAFETY

Nothing to report.

4. CONTRACT AWARDS

4.1. Contract 913 Bridge Renewals 121, 134, 147 and 173

This contract was awarded to Downer New Zealand Limited for \$2,992,209.47 including 10% contingency, excluding GST.

The tender was advertised on the Government Electronic Tender Service (GETS) on 6 March 2026 as a design and construct and closed on 4 May 2026. Ninety-six (96) suppliers subscribed to the notice with eight tenders received.

The tenders were evaluated by the Price Quality Method (PQM) with a weighting of 60% price and 40% non-price attributes. The non-priced attributes were evaluated first with four tenders being compliant and progressing to the price evaluation. The four compliant tenders ranged in price from \$2,992,209.47 to \$5,544,756.00 excluding GST.

The total approved budget for this project is \$6,165,563.00 excluding GST. The engineers' estimate for the physical work is \$3,500,000.00 excluding GST. The balance of the budget will be utilised for the renewal of an additional two bridges, yet to be confirmed.

5. OPERATIONS

5.1. NETWORK CONTROL

During the months of July and August 2026, 126 Corridor Access Request applications were submitted for approval.

20 site audits were conducted. While most sites were found to be of a high standard, there was 1 failed audit on a worksite of a Contractor working on Council Contracts. Steps were taken immediately to rectify the site, and a follow up audit of the same crew showed a much-improved site. 18 Building Consents were checked for vehicle access/roading requirements.

17 Resource Consent Applications were appraised, and roading conditions were imposed as required. Several existing Consents were checked for condition compliance prior to signoff by the Planning Team.

7 Vehicle Crossing permit applications were received, processed and approved.

On 5 August 2026, the Network Control Officer attended a bi-annual Network Management Co-operation meeting in Dunedin with Corridor Managers from Waitaki District Council, Dunedin City Council, Central Otago District Council and NZTA – Coastal Otago. The purpose of these meetings is to align our processes as much as possible, discuss common issues and brainstorm solutions, and to discuss upcoming projects on our networks, particularly where NZTA may be impacted or vice versa.

These meetings have been quite helpful in gaining an understanding with our local NZTA counterparts in regard to a number of issues caused by NZTA's shift to a national model for corridor management and their adoption of a different corridor management portal to what the Councils are using, we work together on a local level as much as possible and these meetings help to keep the communication channels open.

5.2. TRANSPORTATION

This report is based on work completed in July and August 2026 up to the time of writing so will not include jobs completed in the later part of August 2026.

The gravel trucks were working, mainly around the Waitahuna and Hillend areas placing over 9,000 tonnes of gravel on the roads. We have had some complaints about flat tyres from the metal out of the Barnego quarry. This appears to be caused by a change in the quality of rock at the face of the quarry, rather than a change in the crusher settings. To help rectify this, SouthRoads are grading the newly metaled roads as soon as possible after the metal trucks are finished to incorporate the new metal in with the existing.

Despite the weather and 1 grader operator being on extended sick leave, the team have still managed to grade 788 kilometres of roads.

Culvert work continues across the network with 81 culverts cleaned and 21 replaced including one on Titri Road that was ponding across the road. There has also been 17.8 kilometres of water tables cleared, and some sealed roads have had the high lip removed to improve water run-off.

The Routine Trucks have been working on filling potholes, with 119 holes filled on sealed roads. Sign repairs have also kept them busy with 250 signs repaired or replaced.

The sucker truck is in the process of cleaning the sumps around the district with 814 cleaned so far.

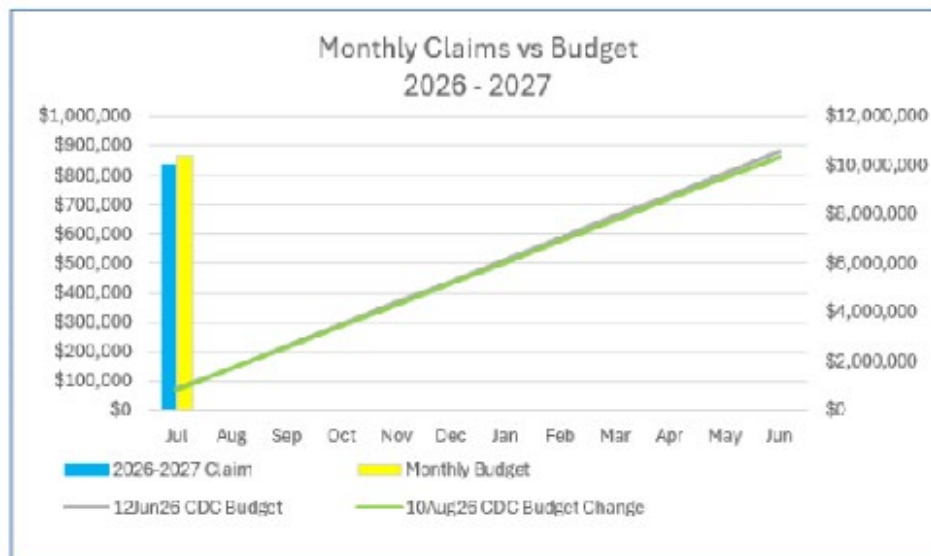
The intersection of Duncan Road South and Station Road has recently suffered from potholes and pavement failures. Possibly due to the high productivity motor vehicles (HPMV) accessing the Fonterra milk transfer site at the old Tapanui railway station. SouthRoads have, with the help of their Southland Asphalt Crew, asphalted the areas of the intersection that get the most stress from turning trucks.

Unfortunately, at the time of writing, we only had access to July's Punt records. However, over that month there were 176 Passengers, with only 4 days that it couldn't operate, 3 days the river was too high and 1 day the wind was too strong to operate safely.

The total vegetation control spraying has finished for the year. Delta is now concentrating on pest plant spraying, with 703 kilometres of roads sprayed.

Our Contractor has completed the repairs on Allangrange Road bridge and has given the paint on the hand rails a freshen up.

In addition to the work that our Contract Supervisors check when they are out on the network, the Northern Contract Supervisor formally audited with site visits, 109 of the 752 jobs in the July claim and the Southern Contract Supervisor audited 63 sites.



5.3 SOLID WASTE

Milton Glass Trial

To gather district-wide glass tonnage data ahead of the introduction of glass recycling in 2027, a six-month trial will be run at the Milton Transfer Station. This trial collection will be colour sorted with 5 bins for each colour. Separating clear, brown, and green glass bottles and jars enables us to be able to recycle this glass at Visy, New Zealand's only glass recycler.

There were multiple reasons as to why Milton Transfer Station was chosen as the site for the trial. The first reason was because of its relative location to Dunedin, where we are working closely with the Dunedin City Council ("DCC") and have a Memorandum of Understanding ("MOU") for amalgamating our sorted glass with their stockpiles before further transportation to Auckland.

Milton was also selected because glass is the main contaminant in recycling bins at the Milton Transfer Station and was the cause of all three strikes issued. EnviroNZ have agreed and signed an MOU with us to transport the glass from the Milton Transfer Station to Dunedin.

EnviroNZ are currently DCC's contractor for colour separated glass collection and are the best fit to work with for this trial.



Glass Recycling Trial Site – Milton Transfer Station

New Temporary Transfer Station – Mt Cooee

Construction of the new temporary general waste and green waste transfer station bays at Mt Cooee is now complete, and the bays are open for public drop-off. This ensures compliance with resource consent conditions by keeping the public away from the active tip face.

The two bays are constructed of interlocking concrete blocks where the public can drive up to and reverse in to deposit their general or green waste into. Each waste stream is then emptied out of the bays by our contractor once they fill up, to be deposited at the appropriate place at the landfill as per the filling plan.

Minor traffic management and signage changes have also been made to help commercial and public landfill users dispose of waste and recyclables safely, efficiently, and easily. The cost came in at just under \$70,000 of the \$100,000 budget for this project.



New transfer station

5.4 WASTE MINIMISATION

Kaka Point Community Group

On 15 July 2026, the Waste Minimisation Officer talked to the Kaka Point Community Group due to the increase in first strikes issued by the drivers in this collection area.

The contamination noted by the drivers was glass, food waste, rubbish and soft plastics. Using the resources she took with her, the group participated in an activity to see which bin they put certain items in and if it was the correct bin.

The group engaged well with the activity, with the only uncertainty being which bins different lids should go in. Overall, the community enjoyed the talk and took away sticker resources outlining what can go in their yellow bin. One of the community members came to the office the next day to get more stickers to give out to some of the Airbnb businesses to help visitors know what items can go in the recycling bins.

Telford University Talks

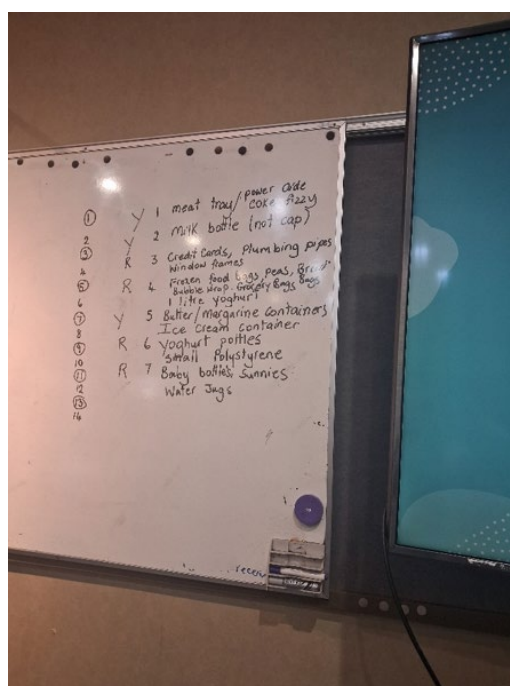
The Waste Minimisation Officer talked to Telford University students about kerbside and farm recycling programmes on 23 July and 6 August 2026. This followed contact with Telford University to offer education on farm recycling programmes and kerbside recycling, helping students better understand the services available.

The students were introduced to the programmes run by Ag Recovery and Plasback. Smaller recycling programmes were also discussed, like the sharp containers available at Vet clinics and MSD vaccine packs. She took along some examples of some items that Ag Recovery recycled, went over the process that needs to be done for them to be recycled safely, and recycling drop off points.

The students were given the “Managing Waste on Farm and in your Community” booklet that she created, to take away as well as our wheelie bin sticker that lists items allowed in kerbside recycling. Extra booklets were also dropped off to Telford University to have as a resource.

Telford University Gateway Students

Following the talk with the Telford University class, a lecturer asked the Waste Minimisation Officer to return on a Friday and present to the Gateway students. She attended the class on Friday 24 July 2026.



Gateway students finding common examples of each type of plastic.

The students learnt a lot, including that the plastic you buy has numbers on it and learnt what type of goods each plastic number would be, and which bin the different numbers must go in.

The students even spent some time figuring out what goods are made of each type of plastic. The students were given a resource book full of both farm recycling solutions, disposal options, and household recycling to take home with them.

Repair Workshop

Another repair workshop is being hosted on 9 September 2026 at the Lawrence Library.

This talk is being hosted by local resident, Diane Eardley. Attendees will bring along clothing in need of repair or alteration and learn how to do the repairs themselves.

This once again is a free event and is open to everyone. This workshop has come about because of interest after the first workshop in Balclutha.



Repair Workshop Advertisement

Recycling Talks

In September and October, our Waste Minimisation Officer is set to deliver talks on recycling and reducing our waste volumes at Wise Owls group meetings in Lawrence, Balclutha and Owaka.

They are also booked in to do three recycling talks at Clutha Health First.

5.5 WASTE EDUCATION

Term 3 has been off to a great start with the Waste Education officer working with over 200 students. Highlights from the visits are as follows;

Rosebank Primary School

Rosebank has been working with the Wool in Schools program. This provides immersive, hands-on material and lessons to showcase wool's journey from farm to product.

The Waste Educator visited seven classes within the school to further the students' understanding about why wool is such an amazing, sustainable, renewable and versatile material for New Zealanders.

Waitahuna Primary

Waitahuna Primary has been learning about sustainable fisheries. They have had two visits from the Waste Educator. The first looking at and learning about New Zealand inanga species (whitebait) and their habits.

The second being a trip down to the Waitahuna River to complete stream testing where they found lots of macroinvertebrates and tested the quality of the water.

Milton Primary School

The Waste Education Officer visited twice to support Sport Clutha with Milton Primary Schools plans for a Sensory Garden.

A class of enthused students looked at different natural materials and came up with ideas for a healthy and sustainable space.

Waiwera South

Waiwera South School was chosen by The Otago Regional Council to be showcased on an international promotional video to showcase Enviroschools in action.

A small group of students shared projects they have undertaken that included making bees wax wraps, their paper towel reduction process and planting just off the Clinton Highway.

Balclutha Primary School

The senior students have been working hard to make bees wax wraps out of discarded fabric for each of the students at the school. They are also creating tiles out of recycled materials to decorate the path up to their tunnel house.

Tokomairiro High School

Tokomairiro Students are beginning to start a school wide recycling refresh. They are empowered to make a difference within the school and in the community. Starting by creating posters to educate other students around the school.

The Catlins Area School

Catlins Area School is booked in for all 5 primary classes to start the Zero Waste Education program over the last few weeks of Term 3.

5.6 GREENSPACE

Owaka Playground – Assessment and Repair

Following an initial report from South Roads indicating that Owaka playground requires significant repairs and that some minor fixes were needed for the cracked bearer and boards, we arranged for an engineer to inspect the fort. The purpose was to determine if there were any signs of imminent structural failure.

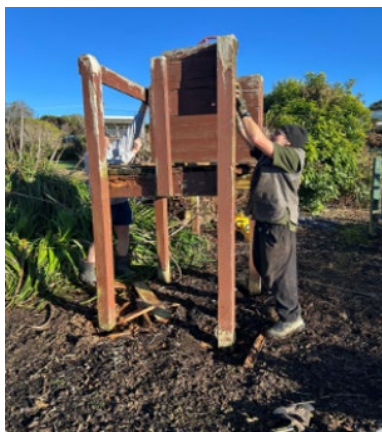
The main concern identified was the condition of several deck boards. Some boards were cracked, weathered, and show noticeable movement under foot load. These issues pose safety risks, including the potential for localised deck failure, tripping, or foot entrapment of playground users.

As a precaution, we closed the Owaka fort to replace all cracked, broken, or overly defected deck boards. Additionally, we installed an extra sister bearer alongside the existing cracked bearer to enhance structural redundancy and ensure better long-term performance.

We will continue to monitor the timber structure's condition and conduct routine inspections to check for signs of further deterioration or decay. It's important to note that this structure will eventually need to be either replaced or removed.

Papatowai Playground – New Slide

The Papatowai and District Community Association ("PADCA"), disassembled the old slide and replaced it with a new one provided by CDC. PADCA transported and installed the slide themselves at their own cost and time, saving Council money for non-routine maintenance in rural parks. The original slide was identified during a routine playground inspection as one of the pieces of equipment that needed to be replaced.



Old slide being removed



New slide

Community Board Meetings

Our Parks and Reserves Officer attended Community Board meetings in both Tapanui and Lawrence. At the Lawrence meeting, options for both the maintenance of the Zig Zag Track and the new playground were discussed.

Naish Park

The Greenspace team submitted a retrospective bylaw application to the Otago Regional Council for the urgent removal of a Eucalyptus tree that posed a significant safety hazard, threatening public safety and the flood bank.

The tree was safely removed without impacting the flood bank or the public. There are several other trees along the flood bank, identified after the October storm as needing trimming or removal that are yet to be addressed.

Branch debris from these trees is also still to be cleared.



Tree prior to removal

Knarston Park

A large tree was removed after it fell down a bank, creating a safety hazard to the public.

Erosion along Knarston Park is ongoing, and the construction of the new sea wall is now urgently required, as the toilet is now less than four metres from the eroding edge. The sides of the emergency wall are also beginning to erode.



Fallen tree prior to removal



Erosion at Knarston Park

Taieri Mouth Cemetery

A large tree, previously part of the existing hedge, was removed. The hedge had been identified as affected by the October storm.

It has been recommended that the entire hedge be removed due to the ongoing risk of falling trees and branches.

New Signage for Public Toilets

New signage has been installed to help reduce toilet blockages caused by inappropriate items being flushed. Toilet paper is the only item that should be flushed.



New signage for Public Toilets

Arthur Strang Reserve

We have replaced the old bins after they were burnt down from hot ashes that were disposed of in the bins.

Inspections

Date	Site Location	Area	Inspection	
20/08/2026	Balclutha Destination	Toilets	Routine	Routine inspection
20/08/2026	Waihola Toilet	Toilets	Service Request	Check to see if toilet roll holders were fixed
20/08/2026	Waihola Playground	Routine	Routine	Check playground equipment
20/08/202	Knarston Park	Park	Service request	Check current state of erosion
20/08/2026	Taieri Mouth Cemetery	Cemetery	Inspection	Inspection after a tree was taken down
19/08/2026	Clinton Playground	Playground	Inspection of Playground	Inspection of playground
19/08/2026	Clinton Toilets	Toilets	Email Request/Service Request	Following up email
19/08/2026	Clinton Toilets	Toilets	Service Request	Check to see if lock was fixed
6/08/2026	Rugby Grounds	Showgrounds	Inspection of Showgrounds	Looking at surface/soil condition.
4/08/2026	Lawrence Main Street	Seating/Furniture	Service Request	Inspection with Contractor of furniture
4/08/2026	Lawrence	Zig Zag	Routine	Inspection of the Zig Zag maintenance issues
4/08/2026	Lawrence Playground	Playground	Routine	Checking problems with fountain and stones
4/08/2026	Naish Park	Illegal Dumping	Service Request	Naish Park litter
1/08/2026	Knarston Park	Park	Email Request	Met to look at proposed area for boat ramp
31/07/2026	Knarston Park	Park	Inspection after tree was removed	Inspection of tree that was removed
31/07/2026	Arthur Strang Reserve	Litter	Service Request	Litter at Arthur Strang Reserve

6 ASSET MANAGEMENT – TRANSPORTATION

6.1 2027/30 Activity Management Plan and Co-Funding bid

The team is progressing the Transportation Activity Management Plan (AMP) which is key for council to unlock co-funding from the National Land Transport Programme (NLTP). From Councils direction in the August workshop, the team has now submitted a draft AMP and draft NZTA bid for co-funding for review and comment from NZTA's investment advisor.

Road Corridor Management

The team continues to assess applications for Road Occupation Licences (ROL), Road Stopping, Stock Underpasses and Bridge Permits and provide roading advice to the

Planning team. Each request for a ROL or Road Stopping is considered against Council policies and plans. Where a Road Stopping request is acceptable a recommendation is made to the Councillor's to proceed with all costs being at the expense of the applicant.

Type	Number	Status/Comment
Road Occupation Licence	Multiple	Application received from Windfarms for wind turbine blades to overhang in Road Reserve
Road Stopping	2	1 received, approved by Council. Now waiting for feedback from applicant 1 report to council
High Productivity Motor Vehicle & Overweight Permits	4	No deviation from standard procedure

6.2 End of Year Bridge Inspection Report

A two-year bridge inspections programme has been completed by Beca at the end of Financial Year 2025-26. A summary of the inspections is as follows:

- FY2024-25 consisted of 195 inspections, including 63 principal inspections, 130 general inspections, and 2 special inspections.
- FY2025–26 inspection programmes included 339 bridges, made up of 249 principal inspections, 67 general inspections, and 23 posted bridge inspections.

The outcomes of the inspections identified 1397 defects as below:

- **Critical (0.4%)** – requiring urgent remedial action due to immediate risk.
- **687 High Priority (49.1%)** – issues needing attention within the next 2 years.
- **544 Medium Priority (39%)** – defects that should be addressed within 5 years.
- **161 Low Priority (11.5%)** – ongoing monitoring of these defects during routine inspection.

Critical and High Priority is the priority for the bridge maintenance programme for 2026-27.

6.3 Reseal and Rehab programme

Reseal programme has been validated for 2026-27 season and has been handed over to Capital projects.

Rehab sites have been approved by NZTA for the 2026-27 rehab season and have been handed over to Capital Projects, the sites are Freezing Works Road RP 5078-6130 and Glenledi Road RP 1430-1950.

6.4 Year End Reporting

The transportation asset management team has engaged in the year end process. This process involves a series of internal and NZ Transport Agency (NZTA) reporting in conjunction with the finance, operations and capital delivery departments.

The reporting had strict timelines and is an important compliance requirement for council to continue accessing NZTA co-funding.

Feedback from NZTA was positive and some feedback/evidence they sought was handed over and was sufficient.

6.5 Funding Assistance Rate (FAR)

NZTA has released new FAR for the country, Clutha District Council has received an increase of 1%, NLTP 2024-27 FAR was 67% and for the 2027-30 NLTP our FAR has been confirmed at 68%.

6.6 Speed Limit Reviews: Targeted Speed Limits and Speed Limits on beaches

Technical assessments are underway for speed limits on beaches. The technical review will be completed as requested by council by the end of September and the results of the technical reviews will be presented to council before going out for public consultation as required in the Land Transport Rule: Setting of Speed Limits 2024.

Currently the team are working on preparing public consultation documents for both sets of reviews to streamline to consultation and save on cost with a single consultation.

6.7 Development Engineering Update

Development Engineering provides technical assessment, compliance verification, and infrastructure oversight (land use and subdivision) to ensure all resource consents meet statutory requirements and are delivered in a safe, practical, and serviceable manner.

Across June and July, more than 25 resource consent assessments were completed, all delivered within assigned timeframes. These assessments supported the finalisation of Clutha District Council's decision reports for notification under sections 95A and 95B, and determination under section 104 of the Resource Management Act 1991. Engineering input was also provided for the separate roading components of the beach speed limit project.

Engineering comments were issued for one project that required rework. The applicant was formally instructed to undertake on-site remedial construction works, including excavation and reconstruction of the sewer line, to address the non-compliant elements identified during the engineering review. The required remedial works have been completed and verified.

A Road Stopping request application has been assessed and acknowledged to the applicant. Preliminary road stopping actions have been initiated in accordance with Council's Road Stopping Policy and the Local Government Act 1974, Schedule 10. An

initial assessment report has been completed and submitted for Council consideration and approval in principle, covering the proposed stopping of the unformed legal road and the associated statutory requirements. The applicant has been advised of the applicable policy requirements and is aware of the responsibilities and cost obligations associated with progressing the road stopping process.

Development Engineering has also undertaken sewer network capacity assessments to support future development connections. This work includes identifying existing pipe sizes, gradients, and available fall, and confirming whether the network can accommodate additional flows from proposed new developments. Capacity checks have been carried out in collaboration with Three Waters, using field investigations, available asset data, and maintenance records.

Several recent development proposals have been supported through this process, with sewer capacity confirmed as sufficient to enable new service connections. Where capacity constraints were identified, alternative servicing options and upgrade requirements were discussed with relevant stakeholders to ensure compliance with Council standards and future network performance.

7 STRATEGIC ASSET MANAGEMENT

The team is progressing work to improve the asset management function's maturity. This includes work to develop and deploy the components of the asset management framework. An update on the work done on the asset management framework is shown below:

7.1 Asset Management Policy

The Asset Management Policy has been reviewed to reflect the following changes:

- Addition of best practice reference standards that will guide asset management within the organisation
- Listing of guiding principles
- Introduced an objectives section of the asset management policy
- Addition of a policy statement that summarises the approach and desired outcomes of asset management within council
- Update to the roles and responsibilities section

The asset management policy has been adopted by council and will be for the next review in July 2031.

7.2 Asset Management Software

The Facilities and Waste asset management team are now implementing Thinkproject's Asset and Work Manager software for buildings, parks and solid waste assets.

The system is a geospatial, real-time asset and work management platform that provides a single source of truth for asset information, work requests, inspections, maintenance activities and reporting.

It will support the team to manage facilities, open spaces and solid waste assets more consistently by improving data accuracy, making asset information easier to access, and enabling maintenance work to be planned, assigned and monitored through an integrated map-based system.

7.3 Asset Management Processes

The team continues to document and update asset management-related processes. This includes key asset management processes such as asset information management, asset disposal, lifecycle planning, and asset condition assessment.

The next step would be to document how these processes map to other departments' processes.

7.4 Activity Management Plans

The team is currently developing the draft activity management plans (AMPs) for the following activities:

- Transportation
- Open Spaces
- Community Facilities
- Community Housing
- Solid Waste Management

The draft AMPs and LTP work programmes were workshopped with council. The team is now incorporating direction provided by council into the AMPs.

This work is occupying a significant proportion of the team's time as we work to meet LTP planning milestones.

7.5 Climate Change

Otago Climate Story

Clutha District Council, collaborating with other councils through the Otago Climate Officers Group, has contributed to the development of the Otago Climate Story.

The Otago Climate Story is a regional StoryMap that brings together climate change risk information for Otago and presents it in an accessible, place-based format. Developed with Mana Whenua and Otago's territorial authorities, it makes the findings of the 2021 Otago Climate Change Risk Assessment easier to understand and apply, including the risks and opportunities climate change may present for Otago.

In addition to a region-wide overview, the StoryMap includes individual summaries for Queenstown Lakes, Central Otago, Waitaki, Clutha and Dunedin.

The tool provides communities with locally relevant information on the climate-related effects different parts of the region may experience over coming decades. It considers potential impacts on daily life, businesses and essential services, while highlighting regional planning and preparedness work that supports a more resilient Otago. A screengrab from the site is shown below:



▼ KEY CLIMATE CHANGE RISKS CONTINUED

Sea-level rise and coastal change

Sea-level rise and coastal change are expected to increasingly affect low-lying parts of the Clutha Delta area, particularly around the Clutha Delta and coastal settlements like Kaitangata, Toko Mouth, and Kākā Point. Over time, rising sea levels combined with storm surges and high tides mean the sea will reach further inland more often, leading to more frequent flooding of coastal land, roads and properties. In places like the Clutha Delta, even moderate storms could push seawater onto farmland and areas that have not historically flooded. This will gradually increase the pressure on stopbanks and drainage systems, and the communities that depend on these services.

Planning ahead in the Clutha Delta

Action is already underway to help Clutha Delta communities build resilience to the future effects of climate change.

The Clutha Delta Natural Hazards Adaptation Programme is a long-term effort to help the communities of Balclutha, Kaitangata, Stirling, Inch Clutha and the surrounding rural delta prepare for a future shaped by changing natural hazards. The delta is a low-lying landscape already exposed to river flooding, high groundwater and drainage problems, coastal erosion and inundation, tsunami risk, and earthquake-related hazards, and many of these pressures are expected to become more serious as the landscape and climate continue to change.

The programme has been set up to understand these risks more clearly, both now and in the future, and to support practical, long-term decision making that helps protect people, homes, livelihoods, infrastructure and the places the community values.

A major strength of the programme is that it is not just about technical studies, it is also about working alongside the community to plan ahead. This is about helping the Clutha Delta stay safe, liveable and resilient for generations to come.



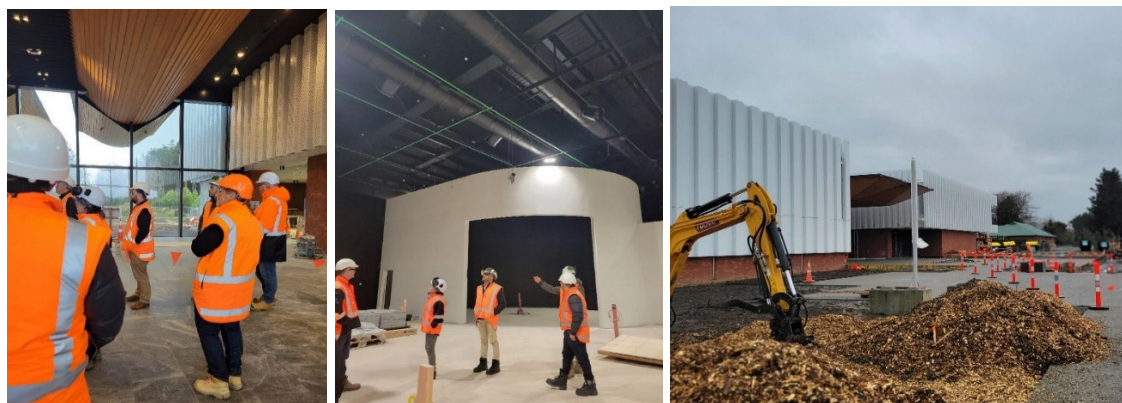
Clutha River / Koau Branch mouth

8 ASSET MANAGEMENT – FACILITIES & WASTE

8.1 Facilities Asset Management

Networking and Industry Training

Staff from the ISD department attended a very informative site visit to the newly constructed Te Unua Museum of Southland, which is scheduled to open to the public in 2027.

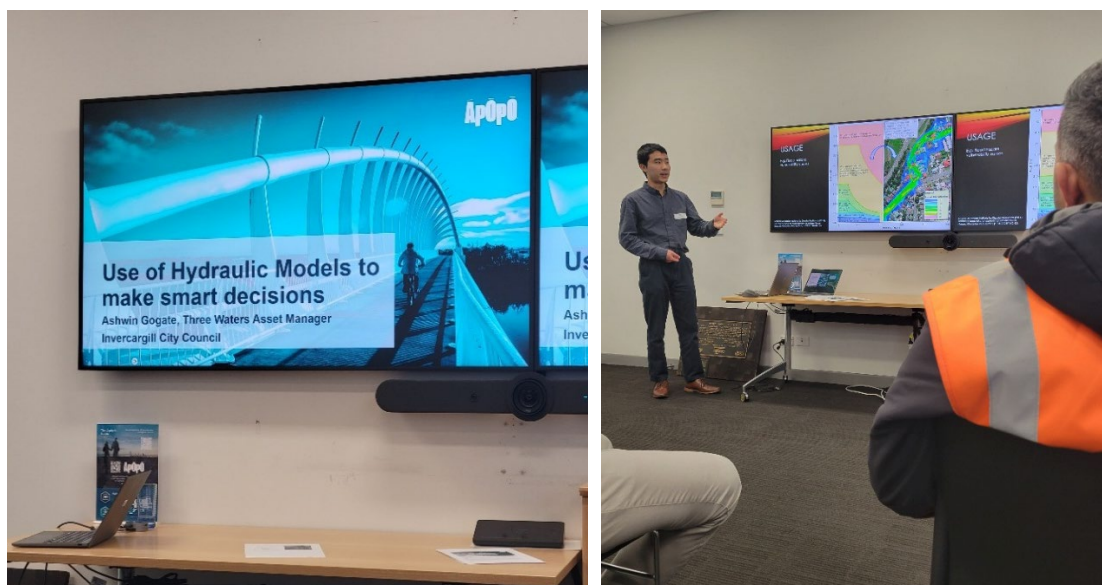


Te Unua Museum of Southland, Invercargill

The key feature of the new building is a distinct double-hulled waka (unua) concept spanning the centre of the building. It will also house the permanent "Story of Southland" exhibition, temporary galleries, a play space, a cafe and retail areas.

It was a great opportunity to see the logistics involved in a large-scale public facilities project nearing completion, and to build connections with other industry professionals.

The team also had the opportunity to attend a seminar held by Āpōpō and sponsored by engineering consultants, WSP Invercargill, which covered interesting topics from flood prevention and stormwater design, to living and working at the South pole in the world's harshest environment.



Asset Data for Facilities and Waste Management

A new asset hierarchy and data structure is currently being developed for integration with the AWM software system – see 7.5.

This new structure will simplify the condition assessments and planning for renewals and capital projects listed in the Community Facilities, Community Housing, Open Spaces and Solid Waste Management AMPs.

8.2 Fleet Management

Fleet Optimisation

Implementation of the new digital booking and key management systems – PoolCar and KeyMaster – is in the final stages and set to go live on 14 September 2026.

Final configuration of settings and vehicle parameters is currently being done, while a communications plan is simultaneously rolled out to introduce the new system to staff.

Pool Managers and Pool Officers have been set up, and they are currently being trained to form the first-level support structure for the new systems.

Fleet Cost Management

As part of an ongoing fleet optimisation initiative, 11 vehicles have been offered to staff, councillors and local vehicle dealers through the official vehicle disposal process.

Offers to purchase have been received on all vehicles offered for sale, with some vehicles attracting multiple offers. This initiative will significantly reduce the fleet servicing costs and optimise usage of the remaining vehicles in the fleet.

9 CAPITAL PROJECTS – ROADING AND STRUCTURES

9.1 Contract 858 – Reseal and Pre-Seal Repairs

The 3-year contract was awarded to Fulton Hogan in November 2023 for reseal and pre-seal repair work. The Contract work for year 3 has been completed and extended for a further 1 year. The validation of sites for the 2026-2027 financial year has been completed and planned to start the reseal work from 27 September 2026

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance*
300044 604.3017	300010	Re-seal Year 3	\$4,025,240	2,850,375	\$1,174,865	\$0	\$1,174,865
300035 327.1082	300001	Pre-seal Repair Year 3	\$440,000	315,334	\$124,665	\$0	\$124,665
Total			\$4,465,240	\$3,165,709	\$1,299,531	\$0	\$1,299,531

*The funds are rollover, planned to be utilised in FY 26/27 under contract 858.

9.2 Contract 913 – Bridges Renewals (Work Category 341)

This project involves the implementation and replacement of 4 bridges in the Clutha District as a “Package 1” to upgrade the network to 50MAX (Tonne) capacity and HPMV (High Productivity Motor Vehicle).

As reported previously, and based on CDC’s request, NZTA has shifted the funds from Work Category (WC) 216 to WC 341 low-cost. After a tender process, this project was awarded to Downer New Zealand Limited for an agreed sum of \$2,992,209.47.

The scope of project includes the demolition and construction of the following bridges:

- Bridge 121 – Taumata Road, Ashley Downs
- Bridge 134 - Hillfoot Road, Clinton
- Bridge 147 – Slopedown Road, Clinton
- Bridge 173 – Waitepeka Road, Waitepeka

The project was awarded on 5 August 2026 under an NZS 3916:2013 design-build contract agreement. Before physical works can start, the contractor must complete necessary site surveys, investigations, and detailed design approvals. Therefore, physical construction work is planned to start in January 2027.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance*
626	300016	Bridge Renewals 121, 134, 147, 173	\$6,165,563	80,464	\$6,085,099	\$0	\$6,085,099
Total			\$6,165,563	\$80,464	\$6,085,099	\$0	\$6,085,099

*The funds are rollover, planned to be utilised in FY 26/27 under contract 913.

9.3 Contract 915 – Chaslands Highway Slip Repair (WC 141)

This project involves the repair of the road section at RP 11.00 on Chaslands Highway, which failed in October 2024 due to the heavy rainfall event. CDC have made repairs previously, but excavation to establish a firm foundation for an engineered fill was failed, and initial probing confirmed that very soft soils were present to a depth of over 2.0 metres. WSP, have been appointed as professional consultants on the project and have submitted an Optioneering Report presenting three potential remedial solutions. The preferred solution will be finalised in consultation with the Asset and Operation teams. The detailed design and estimation works are in progress. We have planned to publish the tender from 5 October 2026. Due to nature of the works, the works are planned in summer months from January 2027 to March 2027.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance*
358.1629	300067	Chaslands Highway Slip Remediation	\$492,188	\$7,637	\$484,551	\$0	\$484,551
Total			\$492,188	\$7,637	\$484,551	\$0	\$484,551

*The funds are rollover, planned to be utilised in FY 26/27.

9.4 Contract 923 – Bridge 174 Gray Road Remedial Work (WC 141)

This bridge was newly constructed in July 2024 by Fulton Hogan (FH). The significant rain event occurring in October 2024, created a washout of the roadside material adjacent to the road and wingwalls of the bridge. Subsequently the repair work has picked up under WC 141 (Emergency Work), through NZTA funding. Beca have been appointed as the professional consultants for this project and plan to complete the work in 5 stages (stage 1 and 2 initial studies have been completed). The project design, drawings and estimates are complete. We are in the process of receiving a pricing proposal from Downer as a variation to Contract 913 to save time and procurement costs. We planned to start the physical work from Nov 2026.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance
649.3015	300067	Bridge 174 Gray Road remedial work	\$150,327	\$75,610	\$74,717	\$0	\$74,717
Total			\$150,327	\$75,610	\$74,717	\$0	\$74,717

*The funds are rollover, planned to be utilised in FY 26/27.

9.5 Project 300012 – Sealed Road Pavement Rehabilitation (WC 214)

The Asset Team appointed Beca as professional consultants on 16 April 2026. Stage 1 was to identify and determine if any sites should be designed and rehabilitation works have been procured for the 2026/2027 financial year with stage 1 complete. Based on field validation, 3 potential sites were identified for Stage 2, the Project Feasibility Reports (PFRs). The final report and handover of this project from the Asset Team to the Capital Team was on 17 August 2026. We are in the process with Beca to complete the design, investigation and estimation before October 2026.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance*
607.3014	300012	Sealed road pavement rehabilitation	\$1,156,180	\$7,123	\$1,149,057	\$0	\$1,149,057
Total			\$1,156,180	\$7,123	\$1,149,057	\$0	\$1,149,057

*The funds are rollover, planned to be utilised in FY 26/27.

9.6 Project 300013 – Structures component replacements (WC 215)

The project will compose of 2 packages. Package 1 - for all the river work (scour protection, riprap, gabion baskets), package 2 - for the structural repairs.

As the work is still part of one overall project with a budget of \$1,194,463. The budget for both projects will be distributed as 60% for Contract 886 and 40% for Contract 887.

Contract 886 Background

Package 1 has been assigned as Contract 886 and was awarded to SouthRoads on 12 December 2025. This Contract involves the implementation and construction of 13 bridge repairs to address erosion and stability issues affecting key infrastructure assets. Works include gabion basket retaining walls, slip repairs, and riprap placement.

Contract 887 Background

Package 2 has been assigned as Contract 887 and awarded to Downer on 12 December 2025. This contract involves the implementation and construction of 9 bridges to address minor bridge repairs. Works include small repairs, crack repairs, and concrete filling of voids.

Progress Update

All construction works have now been completed, and the project has moved into the Practical Completion phase. Both Contractors have submitted their final claims, with a net savings of \$90,000 achieved across both Contracts

The project remains in the close-out phase. SouthRoads has completed and submitted their as-built documentation, which is currently being reviewed by the Contract Administrator. Downer is finalising their as-built documentation. Once the as-built information has been reviewed and accepted, all completed works will be recorded in the Road Assessment and Maintenance Management (RAMM) system for CDC.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26*	Available Budget	Forecast Spend	Variance**
300047 WO 616 WO 332 WO 327	300013	215 - Structures component replacement	\$1,194,463	\$855,905	\$338,558	\$0	\$338,558
Total			\$1,194,463	\$855,905	\$338,558	\$0	\$338,558

* Cost to date 25/26 is from the contract 886 / 887 contract payment certificate, total value of work to date plus consultant fees for design, tendering, contract administration, MSQA, independent certification and Heritage.

**Variance will be used for the new set of bridge works below Structures Component Replacements (WC 215) and Structures Maintenance (WC 114).

9.7 New Structures Component Replacements (WC 215) and Structures Maintenance (WC 114)

Project Background

During the 2026/2027 financial year, we are working on the high-priority bridge structures maintenance project. Currently there are 138 bridges with high-priority defects which includes but is not limited to, works that fall under structures component replacements (WC 215), and structures maintenance (WC 114) for 2026-2027.

Project Progress

The consultants have completed the Optioneering Report for high-priority bridge defects, including their recommended remedial works for the identified bridges. The report has confirmed the proposed repairs and priorities for addressing the bridge defects.

The project is now moving into Stage 2, which involves the general design and preparation of the documentation for more than 127 bridges, covering at least 171 identified defects across the district. All identified defects are structural in nature and requires an engineering input from our consultant.

The detailed design and documentation are expected to follow allowing the Contractor to price the works. Construction is anticipated to commence in November 2026.

This project will be a continuation of Project 300013 – Structures Component Replacements (WC 215). The works will be divided geographically into North and South packages and are proposed to be delivered as variations to the existing contracts, Contract 913 and Contract 821, to enable swift and efficient delivery of the programme. The proposed contract variations will be presented to the relevant delegated authority for review and approval prior to implementation.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26*	Available Budget	Forecast Spend	Variance*
300047 WO 616 WO 332 WO 327	300013	215 - Structures component replacement	\$1,194,463	\$855,905	\$338,558	\$0	\$338,558
Total			\$1,194,463	\$855,905	\$338,558	\$0	\$338,558

* The variance from Structures Component Replacements (Section 9.6) will be used to the New Structures Component Replacements programme.

9.8 Contract 903 – Naish-Court Community Housing Unit Maintenance

Background

The Housing Unit Maintenance Component Replacement Programme was approved in the 2024 - 2034 Long Term Plan Projects List by Council. The project budget is \$1,220,000 over 3 years (2024 – 2027).

There are 3 sites:

- Naish Courts Community Housing Units (15 units).
- Waiholā Community Housing Units (5 units).
- Owaka Community Housing Units (6 units).

Progress Update

The contract for the Naish Court upgrade was awarded to Chapman Construction.

Chapman Construction has submitted a request to defer the project start date from September 2026 to 11 January 2027. The Contractor has advised that delays on the current project due to an internal resourcing issue, have impacted their ability to commence the Naish Court upgrade as originally planned. They have also indicated that additional resourcing will become available in January 2027 with the commencement of a new staff member to enable appropriate allocation of personnel to this project.

The Contractor remains committed to delivering the full scope of works within the 2026/2027 financial year and has proposed a practical completion date of 30 April 2027. Since there was minimal risk to defer the project, the Community Facilities Team Leader accepted the proposal but advised the Contractor that this will be the final extension, and no further delays to the project start date will be supported.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
640023 WO.63.3012	640042	Housing Unit Maintenance Component Replacement Programme	\$588,145	\$16,461	\$571,684	\$0	\$571,684
Total			\$588,145	\$16,461	\$571,684	\$0	\$571,684

10 CAPITAL PROJECT/S – 3WATERS

10.1 Contract 917 - Moffat Road Pipeline Renewals Richardson Upgrade Pipeline Renewal

The design work has been completed however, due to budget constraints and subsequent recommendations from the Rural Water Scheme (“RWS”) Chair for the Richardson Rural Water Scheme and CDC Asset Management, the water main project has been split into 2 parts. Phase A initiates the project by tendering 50% of the original scope, which involves the supply, installation, testing, and commissioning of approximately 1,800 metres of OD125 PE100 pipe. This initial phase also includes abandoning the existing pipeline (50%). The remaining 50% of the scope will be integrated as a Contract variation for the installation as budget allocations permit. The physical work is mostly in private rural farmland, Moffat Road, with some areas inside Clinton Highway.

Project Progress

The project has completed the tendering stage, with tender evaluations and clarification responses from the preferred tenderer now received. The Tender Evaluation Team is finalising the Tender Evaluation Report and award recommendation. Following contract award, the project will proceed to construction, including renewal of the existing watermain, installation of associated fittings and air valves, commissioning of the new pipeline, and decommissioning of redundant infrastructure. The project remains on track to move into the delivery phase.

Following the advice of both the RWS Chair and the affected landowner, actual physical work on site is scheduled to commence in October 2026.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance
360249	361165	Richardson Upgrades/Renewals for Pipelines (Moffat Road)	\$250,00	\$11,980	\$238,020	0	\$238,020
Total			\$250,000	\$11,980	\$238,020	0	\$238,020

\$221,225*: This variance will be allocated to carry out physical works and professional services.

10.2 Contract 918- Moa Flat Pipeline Renewal Works (Haughs Road)

This project involves, supply, installation, testing and commissioning of 2,420 metres of watermain, OD125 PE100 pipe, assumed 1-metre-wide reinstatement and existing topsoil to be reused, along with all valves, fixtures and lateral service connection pipework to reinstate water supply to affected properties. The physical work is mostly in private rural farmland on Haughs Road.

Project Progress

The proposed pipeline alignment and concept design have been reviewed and approved by the Rural Water Scheme Chair and affected landowners, with minor alignment changes incorporated into the design. However, the received cost estimate significantly exceeds the available project budget. The Moa Flat Rural Water Scheme Committee has indicated a preference to wait for the outcome of the Richardson Road/Moffat Road renewal tender (Contract 917) to better understand current market pricing, this process is expected to be completed in the first week of September 2026.

The project remains under review, with scope and procurement strategy to be confirmed before tendering proceeds.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance
175	362032	Moa Flat Pipeline Renewal Works (Haughs Road)	\$250,000	\$28,775	\$221,225	\$0	\$221,225*
Totals			\$250,000	\$28,775	\$221,225	\$0	\$221,225

\$221,225: This variance will be allocated to carry out physical works and professional services.*

10.3 Contract 894 - Lawrence Pipeline Renewals Programme

This project involves replacing old asbestos-cement water pipes in Lawrence with PE100 pipes, installing valves and hydrants, and completing testing and commissioning. The contract was awarded by Clutha District Council to Andrew Haulage 2011 Limited for \$419,015.53, with an 80-working-day schedule.

Project Progress

All physical works were completed on 30 March 2026, followed by a walkover on 1 April 2026. All requirements for Practical Completion have been met, and the Practical Completion Certificate was issued on 4 June 2026.

The project is now in the Defects Liability Period through to June 2027, with the remaining snag items being closed out prior to handover to Three Waters Operations. As the project has entered the Defects Liability Period and is no longer in active delivery, it will not be included in future ISD reports.

The project was delivered under budget, achieving savings of \$47,371. A provision of \$20,000 will be retained from the Lawrence Pipeline Renewals Programme (Project

Code 351007) to cover any unforeseen costs. The remaining \$27,371 will be available to be returned to the capital programme.

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
350025	351007	Lawrence pipeline renewals programme	\$64,119	\$32,133	\$31,986	\$0	\$31,986
350120	351071	Lawrence AC Pipeline Renewals	\$417,140	\$401,755	\$15,385	\$0	\$15,385
Total			\$481,259	\$433,888	\$47,371		\$47,371*

* This variance can be reallocated for water main renewals in the Lawrence scheme.

10.4 Contract 905 – Springfield/Gormack Street Stormwater Main Renewal

The project was awarded to Rutter Civil Limited for \$475,566. It involves replacing the aging stormwater main with new PVC pipes, installing manholes and inspection points, and reinstating affected areas to improve drainage reliability in Balclutha. The Contract includes a 60-working-day schedule.

Project Progress

All physical works were completed on 30 March 2026, followed by a joint walkover on 10 April 2026. Minor snagging items were identified and are being addressed.

The project has now been completed, with the as-built documentation submitted and the Practical Completion Certificate issued on 14 May 2026. The project has entered the Defects Liability Period through to May 2027, and handover to Three Waters Operations is currently underway. As the project is no longer in active delivery, it will not be included in future ISD reports.

The project was delivered under budget, achieving savings of \$143,712. Of this amount, \$20,000 will be to cover any unforeseen costs, leaving an estimated \$123,712 available to be returned to the capital programme.

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
368.3082	450033	Balclutha - Stormwater Network Renewal Springfield Gormack St	\$ 561,368	\$417,656	\$143,712	0	\$143,712
Total			\$ 561,368	\$417,656	\$143,712	0	\$143,712

* This variance can be reallocated for stormwater main renewals in the Balclutha township.

10.5 Contract 921 – Project No. 400062 – Owaka Sewer Network Renewal

This project is required to replace a deteriorated foul sewer main that has reached the end of its serviceable life and can no longer meet the performance, reliability, or

resilience requirements of the Owaka wastewater network, due to structural defects, groundwater infiltration, and alignment issues beneath the sports grounds.

Section: From Stuart Street, through the Owaka sports grounds, and extending toward the Cargill Street corridor, covering approximately 196 metres of new DN150 foul sewer pipeline.

Project Progress Summary

Detailed design and tender documentation were completed, with final design approved on 24 April 2026. The Project Initiation Document (PID) has since been reviewed and approved by internal stakeholders and agreement has been reached on the proposed scope.

The project has progressed into the procurement phase and is being packaged alongside the Charlotte Street Water Main Renewal and Renfrew Street Stormwater Main Extension projects as part of a combined procurement approach.

The tender package was uploaded to GETS on 10 August 2026, and the procurement process is currently underway. Contract award is anticipated by October 2026.

Note: The contract award date is subject to completion of the evaluation and approval process.

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
517.3082	400062	Owaka - Sewer Pipeline Upgrades	\$153,300	\$23,352	\$129,948	\$0	\$129,948
Totals			\$153,300	\$23,352	\$129,948	\$0	\$129,948*

**This variance will be allocated to carry out physical works and professional services.*

10.6 Contract 921 -Project No. 351003 - Charlotte Street, Balclutha Pipeline Renewal

The project is required to replace an aging 25 mm rider main that has reached the end of its serviceable life and can no longer meet the pressure and performance requirements of the Balclutha water supply network.

Section: From George Street, along Charlotte Street, and extending to Caldervan Street, adding approximately 288 metres of pipeline.

Project Progress Summary

Detailed design and tender documentation were completed, with final design approved on 24 April 2026. The Project Initiation Document (PID) has since been reviewed and approved by internal stakeholders, and agreement on the proposed scope.

The project has progressed into the procurement phase and is being packaged alongside the Owaka Sewer Network Renewal and Renfrew Street Stormwater Main Extension projects as part of a combined procurement approach.

The tender package was uploaded to GETS on 10 August 2026, and the procurement process is currently underway. Contract award is anticipated by October 2026.

Note: The contract award date is subject to completion of the evaluation and approval process.

Job Code	Project Code	Description	Budget	Cost to Date 26/27	Available Budget	Forecast Spend	Variance
732.3082	351003	Balclutha pipeline renewals programme - Charlotte Street	\$205,180	\$26,206	\$178,974	\$0	\$178,947
Totals			\$205,180	\$26,206	\$178,974	\$ 0	\$178,974*

*The variance will be used for delivering this project in the 26/27 financial year.

10.7 Contract 921 - Project No. 352017 Renfrew Street, Balclutha Stormwater Pipeline Extension

The project is required to replace aging stormwater assets and resolve capacity constraints in the existing drainage network, which can no longer meet the performance, conveyance, or resilience requirements for the Balclutha urban catchment. The current system shows hydraulic limitations, aging components, and insufficient conveyance to support both existing and planned residential development along Renfrew Street.

Section: From 21 Renfrew Street, connecting through John Street and extending toward Douglas Street, approximately 180 - 187 metres of stormwater pipeline, including new manholes, laterals, and mud tanks.

Project Progress Summary

Detailed design and tender documentation were completed, with final design approved on 24 April 2026. The Project Initiation Document (PID) has since been reviewed and approved by internal stakeholders, and agreement on the proposed scope.

The project has progressed into the procurement phase and is being packaged alongside the Owaka Sewer Network Renewal and Charlotte Street Water Main Renewal Extension projects as part of a combined procurement approach.

The tender package was uploaded to GETS on 10 August 2026, and the procurement process is currently underway. Contract award is anticipated by October 2026.

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
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39.3082	352017	Balclutha Stormwater Upgrades - (Renfrew Street)	\$250,000	\$21,574	\$228,426	\$0	\$228,426
Totals			\$250,000	\$21,574	\$228,426	\$0	\$228,426*

**The variance will be used for delivering this project in the 26/27 financial year.*

10.8 Contract 920 - Rosebank Hill Water Services Renewal – Detailed Design and Implementation

The project is required to replace deteriorating wastewater and water supply assets that have reached the end of their serviceable life and can no longer meet the performance, reliability, and resilience requirements of the Balclutha North network, due to asset deterioration, increased failure risk, and ageing infrastructure including asbestos cement water mains.

From the northern to southern extents of the Rosebank Hill corridor, generally along and adjacent to State Highway 1 (Clyde Street), covering approximately 387 metres of wastewater main and approximately 837 metres of watermain renewal, including associated connections, fittings, and hydrants.

Project Progress Summary

The project scope has been confirmed based on asset condition information, CCTV inspections and detailed design investigations. The scope includes watermain, wastewater and associated service renewals within the Rosebank Hill (State Highway 1 Clyde Street) corridor.

Detailed design has been completed by Bonisch Consultants, and the tender documentation has been issued to the market through GETS.

Following requests from tenderers, the tender closing date has been extended from 14 September 2026 to 28 September 2026 to support market participation and maintain a competitive procurement process.

Contract award is currently targeted for October 2026. CDC's objective remains to achieve Practical Completion by 22 January 2027. However, the construction programme will be reviewed following contract award to confirm its achievability based on the successful Contractor's proposed methodology, resources and programme.

The project continues to require ongoing coordination with NZTA due to the planned State Highway 1 pavement rehabilitation programme. Design levels, cover requirements and pavement reinstatement arrangements have been developed taking NZTA's future rehabilitation programme into consideration.

Programme interface risks between the CDC Three Waters works and NZTA rehabilitation activities are being actively monitored and managed throughout the procurement phase.

Job Code	Project Code	Description	Budget	Cost to Date 26/27	Available Budget	Forecast Spend	Variance
1226.3082	352020	Rosebank Hill Renewal (Clyde Street) - Water Supply	\$1,170,000	\$11,000	\$1,159,000	\$1,159,000	\$0
1225.3082	402024	Rosebank Hill Renewal (Clyde Street) - Wastewater	\$630,000	\$0	\$630,000	\$630,000	\$0
Totals			\$1,800,000	\$11,000	\$1,789,000	\$1,789,000*	\$0

**The total available budget is forecasted for delivery of this project in the 26/27 financial year. Actual amounts will be updated when the tender process is completed by end of September.*

10.9 Contract 888 and 901 - Tank Farm Reservoir Projects

The procurement for 95 × 30m³ tanks was awarded to Water Force Limited, on -29 January 2025, under Contract 888.

Civil construction of the Tank Farm Reservoirs is covered under Contract 901, awarded to Isaac Construction Limited ("Isaac's") on 7 April 2025. Isaac's will be responsible for installing all 10 reservoir locations across the project.

For the Tank Farm project, the Arthur D. Riley flowmeter has been finalised, including requirements for solar power compatibility, gravity-feed operation, pulse measurement, and full-bore functionality. CDC has received pricing from one of the CDC approved Contractors; however, the quoted cost is higher than current market pricing. As this work is outside the original Contract scope, CDC is seeking pricing from other CDC approved contractors to obtain a more cost-effective installation option.

Note: The contractual works under Contract 901, as set out in the tender, were completed by 31 August 2026. A snag and defects list has been identified, and the contractor is currently working through the outstanding items.

Breakneck, Cockleshell, Mt Stuart, Pomahaka Reservoir:

Status: The works under Contract 901 have been completed. A snag and defects list has been identified, and the contractor is currently working through the remaining items. The Practical Completion Certificate ("PCC") will be issued after the successful completion of snag list by end of September 2026, subject to the weather conditions.

- **Heathcote Reservoir:**

Status: All new tanks have been installed. Merging the new tanks and the old tanks is required for the completion of the project and successful handover to 3 Waters Operations. CDC has received an alternative solution costing \$21,818.23, which is approximately half the cost of the original option. The proposed solution is currently being discussed with Operations and the contractor to confirm its feasibility.

Note: This work is not part of the original contract; however, it will be added as a separable portion to achieve cost benefits.

- **Glenkenich Reservoir and Waihola Reservoir:**

Status: This contract has been completed. All tanks have been installed and are now fully operational.

During construction phase, a minor issue was identified, approximately three years ago, due to the age of the existing tank inlet pipe it was broken. The RWS Chair and CDC Operations requested that it be modified to a high inlet. While this is not part of the current reservoir project, the remaining funds could be utilised to fix this issue. It is suggested that the leftover budget be utilised for this work.

- **Owaka Reservoir:**

Status: This project has been completed. All tanks have been installed and are now fully operational. The remaining budget will be returned to Council.



- **Oakleigh Road Reservoir:**

Status: All tanks have been installed and are now fully operational. The fencing work is pending because the ground conditions are too wet. We are currently discussing with the contractor whether to add this to the defects list and complete the work once conditions permit.

- **Kaka Point Reservoir:**

Status: This project has been cancelled. The tanks procured under Contract 888 have been stored at the Milton Water Treatment Plant and will be retained for future use, the remaining money will be returned to council.

Job Code Work Order	Project Code	Description	Budget*	Cost to Date 25/26	Available Budget	Forecast Spend	*Variance
350085 836.3082	351022	Waihola Reservoir renewals programme	\$255,327	\$230,656	\$24,671	\$0	\$24,671
360133 668.3082	361063	Richardson Oakleigh Road Reservoir assessment and renewals	\$216,976	\$113,982	\$102,994	\$0	\$102,994
360221 706.3082	361143	Tuapeka East Breakneck Reservoir upgrade	\$178,712	\$42,894	\$135,818	\$0	\$135,818

360220 720.3082	361142	Tuapeka West Main (Cockleshell) Reservoir upgrade	\$179,393	\$52,541	\$126,852	\$0	\$126,852
350099 766.3082	351023	Kaka Point Reservoir renewals programme	\$328,785	\$103,175	\$225,610	\$0	\$225,610
350100 798.3082	351066	Owaka Reservoir upgrade	\$330,575	\$220,552	\$110,023	\$0	\$110,023
3360219 712.3082	361139	Mt Stuart Reservoir upgrade	\$350,329	\$185,222	\$165,107	\$0	\$165,107
360211 596.3082	361090	Pomahaka Main Reservoir upgrade	\$223,524	\$187,773	\$35,751	\$0	\$35,751
360214 627.3082	361097	Glenkenich Main Reservoir upgrade	\$271,468	\$235,260	\$36,208	\$0	\$36,208
360262 718.3082	361140	Tuapeka West Heathcote Reservoir upgrade	\$203,307	\$138,229	\$65,078	\$0	\$65,078
			\$2,538,396	\$1,510,284	\$1,028,112	\$0	\$1,028,112

**Variance: Proposed to be carried forward to next financial year to complete the handover scope for several site. A portion of this funding will be allocated for the supply and installation of flowmeters at various sites, subject to the supplier's quotation.*

10.10 Contract 904: Project No.351050 - Balclutha WTP Intake Upgrade Project

The project is at pre-construction phase, with physical works scheduled to commence on 14 September 2026 and be completed by 6 December 2026. Current project forecasts remain within the approved budget. The intake platform upgrade contract has been awarded, procurement activities are complete, and the project remains on track to proceed to construction once all approvals are confirmed.

A Stantec engineer has been assigned to undertake the Contract Administrator (CA) role.

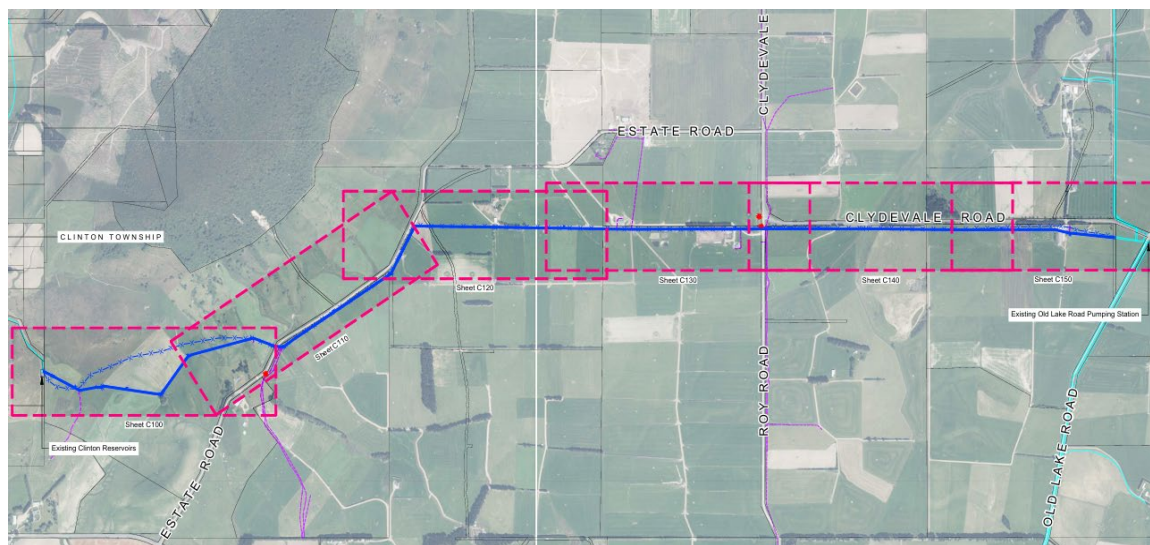
Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
350086	351050	Balclutha WTP Intake Upgrade	\$580,786	\$22,363	\$558,423	\$0	\$558,423*
Totals			\$580,786	\$22,363	\$558,423	\$0	\$558,423

**Variance (\$558,423): This funding will be allocated to contractual physical works and professional services*

10.11 Contract 906 – Clydevale / Pomahaka Old Lake Road Pipeline Renewal

Background

This contract is for the supply, installation, testing and commissioning of approximately 5,267 meters of watermain in Clydevale, starting at Old Lake Road, along Estate Road, and ending at the Clinton Main reservoir.



Clydevale / Pomahaka, Old Lake Road Pipeline Renewal

Project Progress

The project was advertised on GETS on 8 July 2026 with a four-week tender period, closing on 6 August 2026. Tenderers are currently being evaluated.

Tender assessment is being undertaken on a lowest price conforming basis. Subject to the completion of the evaluation process, the Contract is expected to be awarded on 7 September 2026.

Based on the current programme, construction is to commence towards the end of October 2026.

Work Order	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
67.3082	362021	Clydevale / Pomahaka Pipeline Renewal	\$265,156	\$6,116	\$259,040	\$0	\$259,040
Total			\$265,156	\$6,116	\$259,040	\$0	\$259,040

10.12 Contract 900 - Project 400030 – Balclutha Pump Station Renewals, Gormack Street

CDC is looking to reinstate 3 wastewater pump stations (Gormack Street, Hasborough Place, and Koau) starting with Gormack Street Wastewater Pump Station located at 65 Gormack St, Balclutha, to improve site resilience.

The following works required are, demolition of the existing pump station, installation of new wet well covers, and cover frame installation of new electrical kiosk out of the flood plain, pipework modification and installation of new overflow chamber cover and protective wall.

Project Progress

All contract works have been completed, The Practical Completion Certificate was signed on 9 July 2026, formally marking the practical completion of the project.

The project has now entered the Defects Liability Period, during which any defects identified will be addressed in accordance with the contract requirements.

With all construction activities completed, the project will now be removed from the ISD reports.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance
400048 445.3082	400030	Balclutha Pump Station Renewals	\$98,045	\$63,268	\$34,777	0	\$34,777
Total			\$98,045	\$63,268	\$34,777	\$0	\$34,777*

**Variance will be used for the design and tender of the Balclutha wastewater pumpstation renewal see 12.2*

11 CAPITAL PROJECTS – OTHER

11.1 Contract 890 – Project No 310004 - Balclutha Streetscape (Hub Carpark)

Background

CDC is looking to improve the existing gravel car park next to the new Clutha District Community Centre and to provide an additional car parking for Woolworths NZ. The car park will be chip-sealed with signage, road markings, minor drainage works, and modification of existing services.

Progress Update

There have been no significant changes since the last reporting period, and the project remains in the Defects Liability Period.

The remaining items include the Charles Street concrete footpath repairs and final landscaping works within the central garden area. These works will be undertaken by the Roothing Maintenance Contractor once weather conditions are more favourable and temperatures are warmer. This will include raking and evenly distributing the topsoil within the garden area.

With all construction activities completed, the project will now be removed from future ISD reports, with the remaining maintenance related works being managed through the Roothing Maintenance Contract.

Job Code	Project Code	Description	Budget 24/25	Cost to Date	Available Budget	Forecast Spend	Variance*
310006 224.3082	310004	Clutha Hub Carpark	\$482,000	\$326,483	\$155,517	\$0	\$155,517
310002		External funding	\$204,000	\$204,000	\$0	\$0	\$0
Total			\$686,000	\$530,483	\$155,517	\$0	\$155,517

**Of the \$155,517 budget variance, \$55,517 will be retained to fund remaining works managed, with the remaining \$100,000 to be returned to Council.*

11.2 Contract 914 – Balclutha Hospital Creek Pump Station and Embankment Upgrade

Following the 2024 flood event, Council engaged a consultant to investigate the flooding at the Balclutha Hospital Creek stormwater catchment area which led to a closer look at the Balclutha Hospital Creek pump station and existing gravity discharge outlets which was malfunctioning during the flood event. A project initiation document was prepared (MFilesID950754), outlining the deliverables for improvement works required.

The project was moved to the design phase to deliver the objectives set forth by the PID document above and formalised in a Proforma Services Agreement (MFilesID947795). Options were presented to CDC 3 Water Assets for review, and a decision was issued to proceed with the detailed design of Option 4, focussing on upgrading the existing gravity discharge outlet to improve accessibility and functionality of the backflow prevention valve during extreme flood events. This scope of works is ready for tender following completion of document finalisation by end of September.

The second priority phase of the project will focus on the following objectives:

- existing pump discharge outlet upgrade,
- pumps capacity upgrade and;
- the monitoring alarm system

Work Order	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
WO.369	450048	Balclutha Hospital Creek Embankment Upgrade	\$343,392	\$79,364	\$264,028	\$ -	\$264,028
WO.370	452001	Balclutha Hospital Creek Pump Station Upgrade and Discharge Outlet Improvements	\$102,200	\$ -	\$102,200	\$ -	\$102,200
Totals			\$445,592	\$79,364	\$366,228	\$ -	\$366,228*

**The total remaining balance was requested to be carried forward to next financial year budget (FY26/27), to assist with the cost of further solutions required.*

Further investigation with 3 Waters Assets and Operations is pending to confirm the scope of works required to address the objectives above, before deciding on options for the delivery.

11.3 Contract 926 – Lawrence Hospital Creek Improvements Project

This project focuses on maintenance work for the creek. This includes re-enforcing the creek banks, firming the existing rock wall and removing debris and silt accumulating on the creek bed to prevent any flow impedance during heavy rainfall events.

Preparation of the Contract award recommendation memo has been delayed due to resource constraints. We will be seeking approval by end of September 2026 for physical works expected to complete by 18 December 2026.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
450043	450042	Lawrence Hospital Creek Improvements	\$251,100	\$0	\$251,100	\$0	\$251,100
Totals			\$251,100	\$0	\$251,100	\$0	\$251,100*

**The total remaining balance was requested to be carried forward to next financial year budget (FY26/27), to assist with the cost of further solutions required.*

12 PROJECTS IN THE DESIGN PHASE

12.1 Project: 362033/WO.1227: Renewal, Relocation and Demolition of Old Booster Site (Back Creek)

The Back Creek Booster Site project is currently in the scoping phase and involves the renewal, relocation, and demolition of the existing booster site infrastructure. Preliminary project planning has been undertaken, with the Project Initiation Document (PID) identified as a key deliverable.

It was decided to proceed with Option 2A for relocating the Back Creek Pump Station's booster pump to the north side of the existing reservoir site, making use of current infrastructure and abandoning the forest pipeline, install a new pump system, evaluate the costs of extending the power supply, and consider both present and future pump sizing needs. Decommissioning of the existing pump station may be staged or postponed due to budget limitations, while the removal of the river weir remains a separate project awaiting confirmation. The next steps involve confirming acceptance of Option 2A, preparing detailed designs, assessing power and pump requirements, and reviewing budget impacts.

Option	Description	Indicative Capital Cost
Option 1	Relocate reservoir to higher elevation for gravity-fed supply, provide new booster pump station and significant pipe upgrades.	\$994,000
Option 2	Relocate pump station outside the forestry block and complete recommended network pipe upgrades.	\$675,000
Option 2A	Relocate pump station without wider pipe upgrades, with required local pipework and decommissioning of the leaking pipeline.	\$163,000

Table: Options provided by Beca following the study.

Job Code	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
WO.1227	362033	Renewal, Relocation and Demolition of Old Booster Site (Back Creek)	\$195,000	\$0	\$195,000	\$0	\$195,000*
Totals			\$195,000	\$0	\$195,000	\$0	\$195,000

*Variance (\$195,000) : Relocate pump station without wider pipe upgrades, with required local pipework.

12.2 Project 400030 - Balclutha Wastewater Pump Station Renewals

Background

CDC is looking to reinstate 2 wastewater pump stations (Hasborough Place and High Street) This design is for:

- Koau Pump Station, located at 2 High St, Balclutha
- Gypsy Pump Station, located at 29 Hasborough Place, Balclutha

Project Progress:

The Project Initiation Document (PID) has now been completed. The project scope has been confirmed to include works at both the High Street Pump Station and Hasborough Place Pump Station.

We will now engage with the consultants to prepare the design and tender documentation required for the delivery phase of the project.

The proposed works include:

- Structural repairs and general maintenance to ensure the pump station buildings remain safe and fit for purpose.
- Assessment of valves, pipework, and buried infrastructure, with repair or replacement of components as required
- Upgrades to lifting equipment and certification of lifting systems, along with improvements to site access to support safe and efficient maintenance activities
- Assessment and remediation of structural defects, including cracking, to maintain asset integrity and serviceability
- Health and safety improvements through upgrades to site safety features and infrastructure.

Job Code	Project Code	Description	Budget	Cost to Date	Available Budget	Forecast Spend	Variance
400048 445.3082	400030	Balclutha Pump Station Renewals	\$98,045	\$63,268	\$34,777	0	\$34,777
Total			\$98,045	\$63,268	\$34,777	\$0	\$34,777*

**Variance from the Balclutha Pump Station to be used for the design and tender of High Street and Hasborough place pump station.*

12.3 Project No 352008 and 352009 – Water Plant Backwash Treatment System (Tapanui, Milton)

The project involves upgrading and managing the backwash and Clean-in-Place (CIP) discharge systems at Milton and Tapanui Water Treatment Plants (WTP) to ensure compliance with Otago Regional Council regulations and improve operational efficiency.

Project Progress Summary:

Due to internal capacity constraints, CDC undertook a competitive procurement process and appointed OCTA Associates Limited to provide Project Management Services for the Milton and Tapanui Backwash Treatment System Projects. The Contract was awarded on 11 August 2026, and OCTA has commenced its engagement, working alongside CDC to coordinate project planning, stakeholder management, consenting interfaces, and procurement activities for the Concept Design phase.

- **Milton:** Potential discharge to the Tokomairiro River, subject to consenting and supporting infrastructure.
- **Tapanui:** Transition from temporary surface water discharge to a long-term land-based solution. The short-term resource consent application is currently under review by Otago Regional Council, while the long-term land discharge solution will be developed through the Concept Design phase.

OCTA is currently:

- Reviewing available project information and consent documentation
- Developing the project programme and risk register
- Coordinating with the existing consenting consultant
- Preparing for procurement and engagement of the Concept Design consultant
- Establishing project governance, communication, and reporting arrangements
- Reviewing stakeholder requirements and landowner constraints.

Design Phase: August 2026 – December 2026

Procurement/Tender: January 2027 – February 2027

Implementation Phase: March 2027 – June 2027

Note: Milestone dates are indicative and will progress will be closely monitored and reported.

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
351035 816.3082	352008	Tapanui backwash treatment system	\$599,715	\$4,531	\$595,183	\$0	\$595,183
351036 792.3082	352009	Milton Backwash Treatment System	\$612,540	\$2,458	\$610,083	\$0	\$610,083
Totals			\$1,212,255	\$6,989	\$1,205,266	\$0	\$1,205,266

12.4 Project No: 351060 - Milton Asbestos Cement (AC) Pipeline Renewals – Water Main project

The project is required to replace aging asbestos-cement (AC) pipelines in 2 critical sections:

- Section 1: Springfield Road - Cross Street (From Chaucer Street to Tower Road, including Centennial Avenue to Keinan Avenue) and,
- Section 2 Water Tower Road to Cross Street, (excluding the railway crossing).

Project Progress Summary

As part of the project Communications and Stakeholder Engagement Plan, information letters were issued to affected landowners in October 2025. Following recent feedback received from 1 affected landowner, concerns have been raised regarding the proposed pipeline alignment across private land.

The current alignment was developed in accordance with the agreed project scope and detailed design assumptions. In response to the feedback received, the project team is assessing alternative alignment options within Council Road reserve to reduce land access, stakeholder, operational, and reputational risks.

The technical, programme, and cost implications of the alternative alignment, are currently being evaluated before a final decision is made.

Design Phase: September 2026 – October 2026

Procurement and Tender Phase: October 2026 – January 2027

Construction Phase: January 2027 – June 2027

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance*
351029	351060	Milton AC Pipeline Renewals	\$632,423	\$33,351	\$599,072	\$0	\$599,072
Totals			\$632,423	\$33,351	\$599,072	\$0	\$599,072

* The \$599k variance does not represent project savings. These costs are expected to be incurred in FY26/27 following confirmation of the preferred pipeline alignment.

12.5 Project No: 351059 - Milton Concrete Pipeline Renewal

The project is required to replace deteriorated concrete water supply pipelines within Milton's urban network in two critical sections:

Section 1: Johnson Street - Shakespeare Street (From Spenser Street to Cowper Street) and,

Section 2: Chaucer Street, From Ossian Street to Abercombe Street on the valve at 56 Chaucer Street).

Project Progress Summary

The project has progressed from the detailed design phase into procurement planning. Internal procurement documentation is currently being prepared, while the Project Initiation Document (PID) is undergoing stakeholder review to confirm project scope.

The Milton AC and Milton Concrete Pipeline Renewal projects were originally intended to be delivered under a single construction contract. However, following a review of potential scope changes to the AC project, the procurement strategy is being reassessed.

The project team is currently evaluating the benefits and risks of delivering the projects either as a combined contract or as separate procurements, with the objective of achieving the best value for money outcome, maintaining programme certainty, and effectively managing project risks.

Design Phase: Completed

Procurement and Tender Phase: October 2026 – January 2027

Construction Phase: January 2027 – June 2027

Job Code	Project Code	Description	Budget	Cost to Date 25/26	Available Budget	Forecast Spend	Variance*
350089 784.3082	351059	Milton Concrete Pipeline Renewals	\$511,000	\$35,339	\$475,661	\$0	\$475,661
Totals			\$511,000	\$ 35,339	\$475,661	\$0	\$475,661

* The \$476k variance does not represent project savings. The project will be delivered alongside the Milton AC Pipeline Renewal under a single construction contract to improve efficiency and value for money. Expenditure is expected to be incurred in FY26/27.

12.6 Project No. - 400026: Milton Sewer Network Renewal

This project focuses the existing wastewater network in the Milton urban area, deemed to be in extremely poor condition. Classified as a multi-year project with approved allocated budget for next financial year (FY27/28). Approved allocated budget for FY26/27 is \$2,141,192.

The two main sections identified:

1. The primary gravity main along High Street, Pope Street and Scott Street (approximately 750m) leading up to the existing wastewater treatment plant (WWTP) located at the southern end of Milton township at Bruce Street,
2. The secondary main along Spencer Street (approximately 800m) spanning from Springfield Street to the north to Shakespeare Street to the south.

Project scope has been confirmed with initiation document circulated for final review by internal stakeholders. The intent was to target the completion of the design by the end of October 2026. However, 3 Water Assets had advised that they have engaged a

consultant to undertake a wastewater network modelling work for the Milton wastewater network up to the end of December 2026. This will delay the design phase as the information for the modelling work will be required to inform the basis of the pipeline design work. Therefore, the request for proposal (RFP) will be prepared, seeking design services offers from the Panel Consultants beginning of January 2027.

Work Order	Project Code	Description	Budget 25/26	Cost to Date 25/26	Available Budget	Forecast Spend	Variance
WO.567	400026	Milton Sewer Network Renewal	\$102,200	\$297	\$ 101,903	\$ -	\$101,903
Totals			\$102,200	\$297	\$ 101,903	\$ -	\$101,903*

**The \$101,903 variance does not represent project savings. The remaining funds will be carried forward FY26/27 budget for the purpose of completing the project scope.*

12.7 Project No. - 450036: Milton Stormwater Network Renewal

This project focuses on the renewal of the existing stormwater network in the Milton urban area, deemed to be in extremely poor condition. Classified as a multi-year project with approved allocated budget for next financial year (FY27/28). Approved allocated budget for FY26/27 is \$2,110,870.

Unfortunately, the scope of works for this project is still yet to be received from the 3 Waters Assets team. Therefore, any progress to deliver this project is also delayed.

Work Order	Project Code	Description	Budget 26/27	Cost to Date 26/27	Available Budget	Forecast Spend	Variance
WO.396	450036	Milton Stormwater Network Renewal	\$2,110,870	\$0	\$2,110,870	\$0	\$2,110,870
Totals			\$2,110,870	\$0	\$2,110,870	\$0	\$2,110,870*

**The 2,110,870 variance is FY26/27 budget for the purpose of completing the project scope.*

13 Government Electronic Tender Service

The capital delivery team regularly updates the contractor via Government Electronic Tender Service (GETS) by providing a list of future procurement opportunities:

Future Procurement Opportunities	Project Manager
Chasland Highway Slip Repair by 5 Oct 2026.	Sonu Kumar
Tenders Advertised on GETS	
1. Contract 906 – Clydevale Old Lake Road Water Pipeline Renewal, closed on 6 Aug 2026.	Dredd Garcia
2. Contract 920 - Waste and Water Main Renewals, Clyde Street (SH1) Balclutha (Rosebank Hill), closed on 14 Sep 2026.	Enrique Orellana
3. Contract 921 – Balclutha and Owaka Three Waters Renewals Programme – Charlotte Street, Renfrew Street and Owaka*, closed on 3 Sep 2026	Enrique Orellana
4. Contract 922 – Reseal professional services, closed on 8 Sep 2026.	Sonu Kumar
5. Expression of Interest: Mt Cooee Landfill Extension and Transfer Station Upgrade, closed on 4 Sep 2026.	TBC

*Composed of 3 projects: Balclutha pipeline renewals – Charlotte Street, Owaka foul sewer upgrade and Balclutha stormwater upgrade – Renfrew Street.

Closed tenders: Contract 917 - Richardson Upgrades/Renewals for Pipelines – Moffat Road, closed 19 August 2026 and is in the tender evaluation stage with an estimated tender award date of 21 September 2026.

Clutha District Council

Item for INFORMATION

Report	Three Waters Department Update
Portfolio Heads	Mayor Jock Martin, Councillor Roger Cotton, Councillor Simon McAtamney
Meeting Date	17 September 2026
Item Number	18
Prepared By	Linda Till – Three Waters Group Manager
File Reference	1051430

REPORT SUMMARY

The report provides updates from the Three Waters Department that are for information only.

RECOMMENDATIONS

1. That Council receives the 'Three Waters Department Update' report dated 17 September 2026.

REPORT

1. General

1.1 Staffing and General Update

The Water Treatment team is now fully certified, with Sankar Ganesh Muthuramalingam achieving his Level 4 Water Treatment qualification. Sankar was employed as a fully qualified operator however current requirements are that NZ certification is required. This marks the final Level 4 qualification required across the team and is a positive milestone for operational capability and compliance.

Two team members have also commenced Level 5 training, which is expected to take approximately two years to complete. This ongoing professional development will continue to strengthen technical capability within the team.

Daniel Sutherland, employed in a cadet-type position completed his Civil Engineering Diploma. Daniel is now in the Wastewater Treatment team and is enrolled to complete his Level 4 Wastewater Treatment qualification.

The resignation of the Rural Reticulation Technician has resulted in a vacancy, for which recruitment is now underway. This position is responsible for undertaking annual inspections of tanks and restrictors across all restricted supplies. These inspections are an important part of ensuring the rural water network continues to operate as intended.

1.2 Southern Waters

Southern Waters transition work is continuing across engagement, operating model development, capital programme planning, asset management, and asset valuation. Council staff are providing significant input through RFIs and attending workshops and briefings.

Site visits were also undertaken by staff during a visit by Bruce Gemmell, Establishment Board Chair and Fiona Smith, Programme Director in early August.

Key areas of focus include participation in workshops to consider options for the future operating model, managing delivery risks associated with the early capital programme, and completing asset valuation work to support transition readiness.

Overall, the transition work remains on track but continues to place significant demands on Council staff as detailed input is required across service design, programme planning, and asset valuation work.

2. Water Treatment

2.1 Moa Flat

Over the past month, we have experienced some issues with the treatment process at Moa Flat, primarily due to lower raw water temperatures. The reservoir storage capacity has ensured that consumers have not been impacted.

The introduction of polymer has produced positive results improving the treatment processes and allowing the plant to operate for longer periods. This has also resulted in improved aluminium results both leaving the treatment plant and within the distribution network.

The improved results and increased plant performance have provided greater confidence in the water quality, allowing the aluminium advisory currently in place to be removed.

2.2 Balmoral Tuapeka (Greenfield WTP)

Work is continuing in conjunction with the Infrastructure Strategy and Delivery team to assess the feasibility, design requirements, and overall cost of installing a new booster pump between Balmoral 1 and Balmoral 2 zones. The proposed location for the booster station is at the now decommissioned Waitahuna Water Treatment plant site.

2.3 Kaitangata temporary intake upgrade

Work to upgrade the Kaitangata water intake is underway. A new foundation pad has been constructed to accommodate the additional raw water storage tank, with the tank now delivered to site and successfully installed in position.

The remaining works are focused on completing the associated pipework and electrical works. These are scheduled to be undertaken during September followed by testing and commissioning to ensure the upgrade is operating correctly.

Consideration is being given to protecting the tank and above ground pipework from potential vandalism or other damage, noting the ORC issued consent does not allow for any ground disturbance.

3. Wastewater Treatment Plants and General

3.1 Ammonia and TN Trial – Tapanui

After receiving the wastewater specialist, Hugh Ratsey's report on recommended process changes at our Biofiltro sites, we have started work on this at Tapanui.

- New Hogg Peelings are being put on the bed to raise the level.
- Timer on the aerator is being changed so it operates during daylight hours only
- Curtain will be put across the inlet to create an anoxic zone
- PLC changes will be made to the Plant control for sprinkler on/off times
- New pipe work will be installed to move recycled wastewater back to the inlet.



Tapanui WwTP – wood shavings ready to be added to raise the bed level

Biofiltro Review

The recommended process changes were initially intended to be trialed at the Stirling Wastewater Treatment Plant. However, Biofiltro, which is based in the United States, has recently contacted Fiona Smith, Programme Director for Southern Waters, to advise that it intends to re-establish a presence in the New Zealand market.

Biofiltro has been advised that Council's Biofiltro sites are not currently achieving compliance for total nitrogen. Biofiltro has offered to review Council's monitoring data, operating manuals, and other relevant information, and to provide recommendations to assist with improving compliance outcomes.

The requested information targeting Stirling WwTP has been provided to Biofiltro, with its report expected by the end of September.

Tapanui Trial

Council has received an abatement notice in relation to total nitrogen breaches at Tapanui. Accordingly, staff have commenced trialing the recommended process changes at Tapanui in the first instance. This approach enables Council to respond to the immediate compliance matter while also providing an opportunity to compare the trial outcomes with any recommendations subsequently received from Biofiltro.

3.2 Rosebank Industrial I and I issues

We have identified a sewer manhole in the Rosebank Industrial site as a source of infiltration and inflow into the sewer network.

Repairs to the manhole have been completed and I and I has reduced entering the sewer network.

Application to ORC to the related cancel abatement notice has been sent and we are awaiting a response.

3.3 Kaitangata Membranes Replacement

All thirty-six membranes at the Kaitangata Wastewater Treatment Plant have been replaced due to ongoing cleaning issues and elevated transmembrane pressures. The replacement membranes had been purchased some years ago, with installation included in the original pricing. As a result, there has been no additional cost impact for this upgrade.

The membranes that were removed had been in service for nine years, which is three to four years longer than their expected lifespan.



New membranes installed at Kaitangata WwTP

3.4 Pond Levels

Monitoring records as of the 28 August 2026 indicate that wastewater pond levels across the district are generally at the lower end of the operating range, with sufficient capacity for flows typically experienced at this time of year. The exception is Clinton WWTP, where levels are elevated.

WWTP Pond	Level
Lawrence	81%
Owaka	82%
Balclutha	88%
Clinton	98%
Stirling	70%
Tapanui	80%
Kaka Point	76%
Heriot	82%
Kaitangata	71%

Clinton WWTP has been affected by heavy rainfall and wetland capacity constraints. No overflow had occurred at the time of writing. Staff continue to monitor the site closely and maintain records, including photographs, to support any subsequent investigation.



Clinton WwTP Wetlands



4. Three Waters Asset Management

Wastewater Network Modelling

- Managing the build of a network wide wastewater reticulation model for Milton to better understand our network, where our constraints are, and to inform design of a new Milton WWTP
- Managing the build of a network wide wastewater reticulation model for Lawrence and Tapanui to better understand our network, where our constraints are, and to inform how the network can be managed to reduce load on wastewater treatment plants.

Milton WWTP Upgrade Options Assessment

- Managing the options assessment and preliminary design for a new wastewater treatment plant to accommodate anticipated flows from Milburn industrial area over the next 10 years as well as general population growth
- Options being investigated include:
 1. Upgraded Milton WWTP to accommodate Milton township and OCF
 2. Upgraded Milton WWTP to accommodate Milton township, OCF and Milburn Stage 1 Flows (feasibility)

TRAKK Assets Implementation

TRAKK Assets is a cloud-based Asset Management Information System (AMIS) designed to help teams transition away from spreadsheets and gain real-time control over infrastructure assets. It bridges the gap between field operations and Asset Management by using mobile-first tools and electronic (NFC/QR Code) asset tags. Field staff and contractors can scan these tags onsite to instantly log inspections, submit maintenance work orders and capture critical data that will be fed into Council's main asset management system.

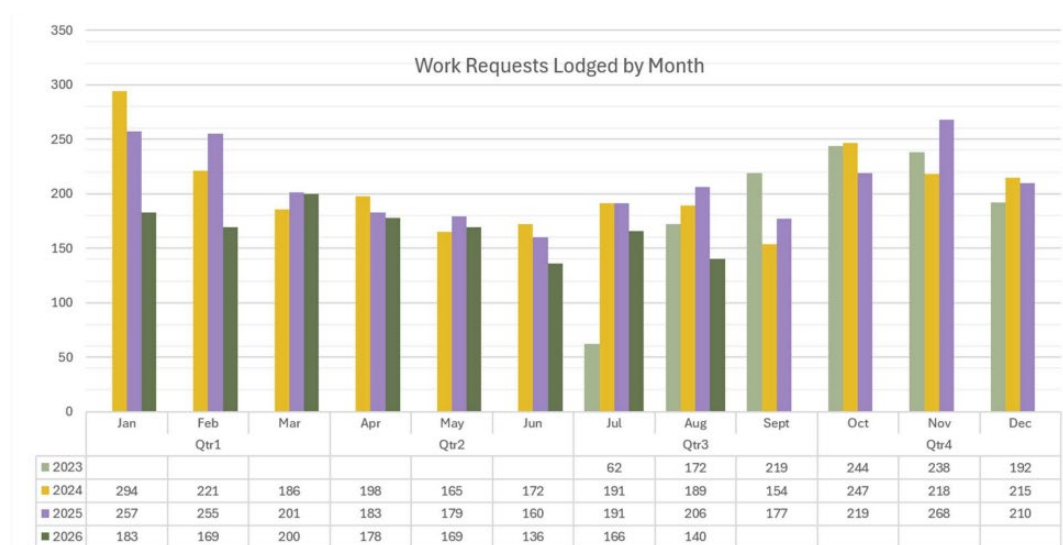
Rollout of this is expected to begin by September through to the end of 2026, with implementation costs being covered through existing operational budgets.

5. Reticulation

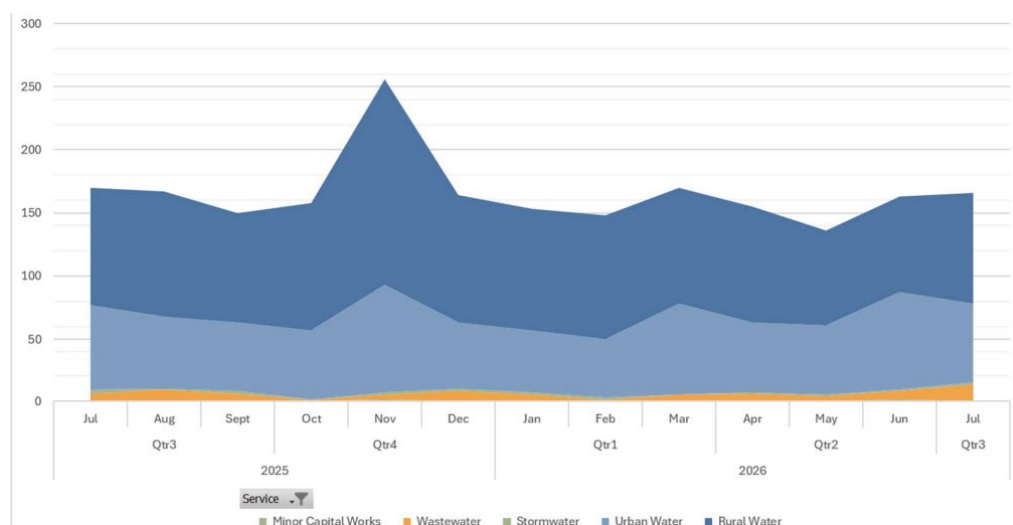
The next round of commercial water meter readings is coming up in September and October.

Job numbers continue to trend downward month-on-month, reflecting the cumulative benefit of renewals, the closure of historical issues, planned maintenance activity, and improvements in water quality and quantity. Improved triaging through the Senior Work Dispatcher role within the Waters team is also supporting more effective prioritisation and resolution of work requests.

No-Des efforts in Milton seem to have improved the quality of water to the areas which were able to be cleaned. Dirty water complaints that have been received since this work was undertaken in May are from areas which were unable to be processed due to the fragility of the network.



Rural water continues to account for the largest proportion of jobs, followed by urban water, sewer, and stormwater. The graph below also shows a temporary increase in job volumes associated with the October 2025 weather event.



CDC Operations is developing the Planned Maintenance Programme for the next 10 months within approved budgets. Over the next four weeks, staff will finalise the work packages and prepare them for issue to contractors.

6. Inflow & Infiltration Programme

Staff are continuing to complete I&I follow-up inspections in Balclutha as capacity allows. Recently, staff have resolved 12 non-compliant properties and completed three follow-up inspections involving non-compliance terminations.

There are now 100 non-compliant properties remaining from the original 1,899 identified.

Clutha District Council

Item for INFORMATION

Report	Three Waters Compliance Update
Meeting Date	17 September 2026
Item Number	19
Prepared By	Keiran Medel – Principal Compliance Engineer Greta Campbell – Network Operations Manager
File Reference	1003542

REPORT SUMMARY

This report provides an update on all compliance-related issues across the Three Waters Operations department. It includes information previously provided in both the Operations and Infrastructure Strategy reports and in this report's Protozoal and Bacterial Compliance report to the Risk and Assurance Committee, as well as additional, specific information on compliance activities.

RECOMMENDATIONS

- 1 That Council receives the 'Three Waters Compliance Update' report dated 17 September 2026.**

REPORT

1 Regulator updates

1.1 Taumata Arowai

CDC has finalised and submitted the Wet Weather Standard Operating Procedure (SOP) and Incident Response Plan required by Taumata Arowai's letter of expectations.

CDC submitted the Local Government Act Section 69 Water Services Assessment to Taumata Arowai on 29 July 2026. As required by Section 70, the report is available on the Council's website.

CDC submitted the final Water Safety Plans (WSPs) to Taumata Arowai via Hinekōrako on 19 August 2026. CDC will now review and update the older WSPs.

The Water Services (Drinking Water Quality Assurance) Rules 2026 come into force on 1 July 2027. CDC is reviewing the changes to identify the impact on its current monitoring and reporting requirements.

Aluminium exceedances above the 1 mg/L Maximum Acceptable Value (MAV) continue to be detected in the Richardson South supply. CDC is assessing options to prevent future exceedances.

1.2 Otago Regional Council

Otago Regional Council (ORC) and CDC operations staff meet routinely to discuss any issues that are at the forefront. Current abatement notices for water treatment:

Notice ID	Site	Reason and remediation	Due Date
EN.RMA.25.0044	Clydevale WTP	Non-compliant bore condition. The required works, including waterproofing chambers, is complete. Cancellation has been requested.	Completed
EN.RMA.25.0055	North Bruce WTP	An intake/fish screen upgrade is required. CDC operations have engaged a local engineer to fabricate a new fish screen. An intake meter, required upstream of the raw water reservoir, has been installed and verified.	31/12/2026 Completed
EN.RMA.25.0045	Moa Flat WTP	The intake flow measuring device requires annual verification to demonstrate its accuracy.	Cancelled
EN.RMA.25.0046	Moa Flat WTP	Backwash flows are not accurately monitored, requiring metering to include the two waste streams. Delayed procurement of the flow meter and relevant components caused delays. The installed flow meter is planned for verification in September 2026.	31/07/2026 Overdue
EN.RMA.25.0037	Whitelea Rd WTP	Non-compliant backwash volumes. A new discharge permit will be issued for this activity, allowing for increased discharge volumes.	30/10/2026

Current enforcement orders for wastewater:

Notice ID	Site	Reason and remediation	Due Date
CRI-2018-012-000263	District Wide	Discharge of untreated wastewater to water via emergency overflows. Improved monitoring and management of wastewater overflow discharges has resolved this non-compliance. CDC will request cancellation of the order via the Environment Court.	Completed

Current abatement notices for wastewater treatment:

Notice ID	Site	Reason and remediation	Due Date
EN.RMA.25.0059	Tapanui WWTP	Non-compliant discharge volumes, resolved through manhole and I&I remediation work.	Cancelled

EN.RMA.25.0061	Kaka Point WWTP	Non-compliant Total Nitrogen (TN) levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	31/01/2027
EN.RMA.25.0062	Stirling WWTP	Non-compliant TN levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	31/01/2027
EN.RMA.25.0063	Lawrence WWTP	Non-compliant TN levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	31/01/2027
EN.RMA.24.0083	Milton WWTP	Non-compliant discharge volumes. The consent variation was declined, and a new consent application is required.	30/10/2026
EN.RMA.24.0033	Balclutha WWTP	Non-compliant ammoniacal nitrogen (NH ₄ -N) levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	30/09/2026
EN.RMA.22.0062	Milton WWTP	Non-compliant E. coli, Total Suspended Solids (TSS), and TN levels in the discharge were resolved.	Cancelled
EN.RMA.25.146	Rosebank Industrial	Non-compliant discharge volumes. A damaged manhole was replaced, and cancellation requested.	Completed
EN.RMA.26.0009	Waihola WWTP	Non-compliant manhole overflow. CDC will request cancellation.	Completed
EN.RMA.26.0030	Kaitangata WWTP	Non-compliant NH ₃ -N levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	30/09/2026
EN.RMA.26.0033	Clinton WWTP	Non-compliant NH ₄ -N levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance. Non-compliant daily discharge volumes. Installation of a control valve will resolve this non-compliance.	30/09/2026
EN.RMA.26.0049	Tapanui WWT	Non-compliant TN levels in the discharge. Implementation of the optimisation report recommendations will aim to address this non-compliance.	31/07/2027

The CDC WWTP Optimisation report was finalised on 10 August 2026. CDC operations have commenced trialling the short-term recommendations to confirm their impact on achieving compliant discharge quality before implementing them across all relevant sites.

CDC Compliance staff have submitted all ORC annual reports for the 2025 reporting period. All reports were submitted on time per their respective consents.

2 Bacto and Proto Compliance Focus

The reporting period for July and August 2026 saw consistently high levels in Urban and Rural Water Bacterial and Protozoal compliance.

URBAN WATER - LEVEL OF SERVICE 1: WATER FROM COUNCIL URBAN SUPPLIES IS SAFE TO DRINK.	May 2026	Jun 2026	Jul 2026	Aug 2026
Compliance with the DWQAR Standards for bacteriological compliance	100%	100%	100%	100%
Compliance with the DWQAR Standards for protozoal compliance	100%	100%	100%	100%

RURAL WATER - LEVEL OF SERVICE 1: WATER FROM COUNCIL RURAL SUPPLIES IS SAFE TO DRINK.	May 2026	Jun 2026	Jul 2026	Aug 2026
Compliance with the DWQAR Standards for bacteriological compliance	100%	100%	100%	100%
Compliance with the DWQAR Standards for protozoal compliance	100%	100%	100%	100%

3 Water Treatment Plant (WTP) Compliance Focus

3.1 Drinking Water Quality Assurance Rules (the Rules) Compliance Summary

Since the Rules were implemented in November 2022, CDC has implemented upgrades throughout the district to improve compliance at several treatment plants. The tables below provide a high-level overview of compliance with the Rules for each site.

Monthly Compliance achieved/anticipated	Technical non-compliance	Moderate non-compliance	Significant non-compliance
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Balclutha WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	100%	100%	100%	100%
D3 Bacto Balclutha: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Milton WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.1 FAC Disinfection	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.11 Membranes	99%	100%	100%	100%	99%	100%
D3 Bacto Milton: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto OCF: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Waihola: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Stirling WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	100%	100%	100%	100%
D3 Bacto Stirling: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto South Bruce: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Kaitangata WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	100%	100%	100%	100%
D3 Bacto Kaitangata: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Wangaloa: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Whitelea Rd WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.1 FAC Disinfection	99%	100%	98%	97%	100%	100%
T3 Proto: 4.10.2.11 Membranes	100%	100%	100%	100%	99%	100%
D3 Bacto North Richardson: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Puerua WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	98%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	98%	100%	100%	100%	100%
D3 Bacto Richardson South: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Kaka Point: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Owaka WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	99%	100%	100%	100%	100%	100%
D3 Bacto Owaka: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Clydevale-Pomahaka WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	100%	100%	100%	100%
D3 Bacto Clydevale: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Clinton: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Glenkenich WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.1 FAC Disinfection	99%	99%	98%	100%	100%	100%
T3 Proto: 4.10.2.11 Membranes	100%	100%	99%	99%	99%	100%
D3 Bacto Glenkenich: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Tapanui WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.1 FAC Disinfection	100%	99%	100%	100%	99%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	99%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	99%	100%	100%	100%	100%
D3 Bacto Tapanui: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

North Bruce WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	100%	100%	100%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	99%	100%	100%	100%
D3 Bacto North Bruce: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Moa Flat WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	78%	100%	98%	98%	99%	99%
T3 Proto: 4.10.2.13 UV Treatment	85%	100%	100%	99%	99%	100%
D3 Bacto Moa Flat: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

Balmoral/Tuapeka WTP	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
T3 Bacto: 4.10.1.4 UV Treatment	100%	100%	99%	100%	99%	100%
T3 Proto: 4.10.2.13 UV Treatment	100%	100%	99%	100%	99%	100%
D3 Bacto Balmoral 1: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Balmoral 2: 4.11.4 Residual Disinfection	75%	100%	100%	100%	100%	100%
D3 Bacto Tuapeka East: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Tuapeka West: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
D3 Bacto Lawrence: 4.11.4 Residual Disinfection	100%	100%	100%	100%	100%	100%
Compliance Comments	N/A					

3.2 Disinfection By-Products

The type of DBP formed depends on the pH. The types found in the Milton distribution networks are associated with lower water pH (6.5 – 7.5).

Milton Supply				
Date	Location	Dichloroacetic acid (MAV 0.05 mg/L)	Trichloroacetic Acid (MAV 0.2 mg/L)	FAC (mg/L)
08/05/2026	Milton Town	0.009	<0.05	1.68
	Milton OCF	<0.005	<0.05	1.49
	Waiholā Town	0.012	<0.05	1.47
08/06/2026	Milton Town	0.009	<0.05	1.74
	Milton OCF	0.006	<0.05	1.43
	Waiholā Town	0.012	<0.05	1.58
08/07/2026	Milton Town	0.009	<0.05	1.48
	Milton OCF	0.006	<0.05	1.47
	Waiholā Town	0.011	<0.05	1.81
10/08/2026	Milton Town	0.005	<0.05	1.38
	Milton OCF	<0.005	<0.05	1.36
	Waiholā Town	0.008	<0.05	1.41

The formation of DBPs is impacted by increased temperatures, so it would be expected that there will be more DBPs formed in spring and summer.

When two compliance years of three-monthly sampling results for any by-product determinand are not more than 50% of the MAV, monitoring may be reduced to yearly.

4 Wastewater Treatment Plant (WWTP) Compliance Focus

Improvement: Monthly Compliance achieved	No Change (may be a non-compliance if it continues)	Consent non-compliance
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Balclutha WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Compliant.								
<u>Monthly Samples:</u> Non-compliant NH ₄ -N levels.								
<u>8 out of 12 Consecutive Samples:</u> Non-compliant NH ₄ -N levels.								
<u>2 out of 12 Consecutive Samples:</u> Non-compliant NH ₄ -N levels.								
<u>Dissolved Oxygen:</u> Compliant.								

Balclutha WWTP compliance overview:

- Balclutha WWTP did not exceed its 2,500 m³ daily discharge limit during the reporting period.
- Balclutha WWTP does not consistently comply with the consented NH₄-N discharge limits.
- The DO average remained above the consented limit of 2 g/m³.
- Balclutha WWTP is subject to the Abatement Notice EN.RMA.24.0033, in which the WWTP must comply with the NH₄-N limits. CDC has received an extension to 30 September 2026.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Clinton WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Non-compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>8 out of 12 Consecutive Samples:</u> Compliant.								
<u>2 out of 12 Consecutive Samples:</u> Non-compliant NH ₄ -N levels.								
<u>Dissolved Oxygen:</u> Compliant.								

Clinton WWTP compliance overview:

- Clinton WWTP exceeded its 400 m³ daily discharge limit during the reporting period. The treatment plant is susceptible to wet weather. A control valve is planned for installation to prevent discharge exceedances.
- Clinton WWTP complied with the consented discharge limits during the reporting period. However, it does not consistently comply with the consented NH₄-N discharge limits.
- The Clinton WWTP has a UV unit installed before the Wetland cells, and the post-UV results have been consistently <10 CFU/100 mL since commissioning in October 2024.
- The DO average remained above the consented limit of 2 g/m³.
- Clinton WWTP is subject to the Abatement Notice EN.RMA.26.0033, in which the WWTP must comply with the NH₄-N limits and daily discharge volume limits by 30 September 2026.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Waiholā WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Compliant.								
<u>Discharge Timing:</u> Compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>8 out of 12 Consecutive Samples:</u> Compliant.								
<u>2 out of 12 Consecutive Samples:</u> Compliant.								
<u>Dissolved Oxygen:</u> Compliant.								

Waiholā WWTP compliance overview:

- Waiholā WWTP did not exceed its 160 m³ daily discharge limit (taken as an annual average) during the reporting period.
- Waiholā WWTP complied with the consented discharge limits during the reporting period.
- The DO average remained above the consented limit of 2 g/m³.

Milton WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Non-compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>90th Percentile Limits:</u> Compliant.								
<u>95th Percentile Limit:</u> Compliant.								
<u>Geometric Mean Limit:</u> Compliant.								
<u>Treatment Plant Bypass:</u> Bypass discharge occurred in July and August.								

Milton WWTP compliance overview:

- Milton WWTP exceeded its 1,625 m³ daily discharge limit during the reporting period. ORC declined CDC's variation request, requiring a new consent application.
- Milton WWTP discharged partially treated effluent to the Tokomairiro River during the reporting period following heavy rainfall that exceeded the plant's capacity.
- Milton WWTP complied with the consented parameter discharge limits during the reporting period. However, it does not consistently comply with the consented NH₃-N summer discharge limits.
- Milton WWTP is subject to the following Abatement Notices:
 - EN.RMA.24.0083 for exceeding the 1,625 m³ daily discharge limit during wet weather periods that did not exceed the plant's capacity. CDC is required to apply for a new consent to resolve the ongoing non-compliances.

Kaitangata WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Compliant.								
<u>Pond Overflow</u> Compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>9 out of 10 Samples:</u> Non-compliant NH ₃ -N levels.								

Kaitangata WWTP compliance overview:

- Kaitangata WWTP did not exceed its 800 m³ daily discharge limit during the reporting period. The membrane capacity limits the discharge volume.
- Kaitangata WWTP complied with the consented discharge limits during the reporting period. However, it does not consistently comply with the consented NH₃-N discharge limits.
- Kaitangata WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.
- Kaitangata WWTP is subject to the Abatement Notice EN.RMA.26.0030, in which the WWTP must comply with the NH₃-N limits by 30 September 2026.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Heriot WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u> Compliant.								
<u>Pond Overflow</u> Compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>9 out of 10 Samples:</u> Compliant.								

Heriot WWTP compliance overview:

- Heriot WWTP did not exceed its 315 m³ daily discharge limit during the reporting period.
- Heriot WWTP complied with the consented discharge limits during the reporting period.
- Heriot WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.

Stirling WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u>								
Compliant.								
<u>Pond Overflow:</u>								
Compliant.								
<u>Monthly Samples:</u>								
Non-compliant TN, BOD, and TSS levels.								
<u>9 out of 10 Samples:</u>								
Non-compliant TN and BOD levels.								

Stirling WWTP compliance overview:

- Stirling WWTP did not exceed its 140 m³ daily discharge limit during the reporting period.
- Stirling WWTP did not comply with the consented TN, BOD₅, and TSS discharge limits during the reporting period, remaining non-compliant with the TN and BOD₅ discharge limits.
- Stirling WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.
- Stirling WWTP is subject to Abatement Notice EN.RMA.25.0062 for exceeding the TN discharge limit. CDC was granted an extension to 31 January 2027.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Kaka Point WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit:</u>								
Compliant.								
<u>Pond Overflow:</u>								
Compliant.								
<u>Monthly Samples:</u>								
Non-compliant TN and BOD levels.								
<u>9 out of 10 Samples:</u>								
Non-compliant TN, BOD, and TSS levels.								

Kaka Point WWTP compliance overview:

- Kaka Point WWTP did not exceed its 120 m³ daily discharge limit during the reporting period.
- Kaka Point WWTP did not comply with the consented TN and BOD₅ discharge limits during the reporting period, and remains non-compliant with the TN, BOD₅ and TSS discharge limits.
- Kaka Point WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.
- Kaka Point WWTP is subject to Abatement Notice EN.RMA.25.0061 for exceeding the discharge limits for TN, BOD₅, and TSS. CDC was granted an extension to 31 January 2027.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Owaka WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
Discharge Volume Limit: Non-compliant in August.								
Pond Overflow: Compliant.								
Monthly Samples: Compliant.								
9 out of 10 Samples: Compliant.								

Owaka WWTP compliance overview:

- Owaka WWTP exceeded its 360 m³ daily discharge limit in August 2026.
- Owaka WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.
- Owaka WWTP complied with the consented discharge limits during the reporting period.

Lawrence WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
Discharge Volume Limit: Compliant.								
Dissolved Oxygen: Compliant. Not always collected between 11:00 AM and 2:00 PM.								
Pond Overflow: Compliant.								
Monthly Samples: Compliant.								
9 out of 10 Samples: Non-compliant TN levels.								

Lawrence WWTP compliance overview:

- Lawrence WWTP exceeded its 250 m³ daily discharge limit in July 2026.
- Lawrence WWTP complied with the consented discharge limits during the reporting period. However, it does not consistently comply with the consented TN discharge limits.
- Lawrence WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period.
- The DO average remained above the consented limit of 2 g/m³.
- Lawrence WWTP is subject to the Abatement Notice EN.RMA.25.0063 for exceeding the discharge limit for TN, BOD₅, and pH. CDC was granted an extension to 31 January 2027.
- The CDC WWTP Optimisation report was finalised on 10 August 2026, which includes recommendations for improving compliance.

Tapanui WWTP	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26
<u>Discharge Volume Limit</u> Compliant.								
<u>Pond Overflow</u> Compliant.								
<u>Monthly Samples:</u> Compliant.								
<u>9 out of 10 Samples:</u> Non-compliant TN levels.								

Tapanui WWTP compliance overview:

- Tapanui WWTP did not exceed its 465 m³ daily discharge limit during the reporting period.
- Tapanui WWTP did not discharge partially treated effluent via the emergency overflow during the reporting period. However, it does not consistently comply with the consented TN discharge limits.
- Tapanui WWTP complied with the consented discharge limits during the reporting period.
- Tapanui WWTP is subject to the Abatement Notice EN.RMA.26.0049 for exceeding the TN discharge limit. The abatement notice deadline is 31 July 2027.
- The CDC WWTP Optimisation report was finalised on 10 August 2026. Several of the short-term recommendations are being trialled at the Tapanui WWTP.

Clutha District Council

Item for DECISION

Report	Reasons to Move to Public Excluded Session
Meeting Date	17 September 2026
Item Number	20
Prepared By	Steve Hill – Chief Executive
File Reference	1046052

REPORT SUMMARY

The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

RECOMMENDATIONS

1. That Council receives the 'Reasons to Move to Public Excluded Session' report.
2. That if required, Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Budget Allocation Milton Pipeline Renewals	The information contained in the report is commercially sensitive.	A2(h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities. A2(i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Strategic Procurement Case for Mt Cooe	The information contained in the report	A2(h) Enable any Council holding the information to carry out,

	is commercially sensitive.	without prejudice or disadvantage, commercial activities.
Wastewater Treatment Plant Prosecutions Update	The information contained in this report relates to a matter before the Court.	A2(g) To maintain legal professional privilege.
Public Excluded Council Minutes – 20 August 2026 Matters dealt with in these minutes: • LGFA Cash-Advance Facility	The information contained in the report is commercially sensitive.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Council meeting held on 20 August 2026.
Public Excluded Risk & Assurance Committee Minutes – 3 September 2026 Matters dealt with in these minutes: • Milton Main Street Sewer and Stormwater Urgent Renewal	The information contained in the report is commercially sensitive.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Risk & Assurance Committee meeting held on 3 September 2026.
Public Excluded West Otago Community Board Minutes – 5 August 2026 Matters dealt with in these minutes: • West Otago Health Trust Vacancies	To protect private individuals.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the West Otago Community Board meeting held on 5 August 2026.
Public Excluded Lawrence/Tuapeka Community Board Minutes – 5 August 2026		The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Lawrence/Tuapeka Community Board meeting held on 5 August 2026.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

Appendix 1: Grounds to exclude the public

A local authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the following grounds:

- A1** That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information would be likely:
 - (a) To prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
 - (b) To endanger the safety of any person.
- A2** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:
 - (a) Protect the privacy of natural persons, including that of deceased natural persons; or
 - (b) Protect information where the making available of the information would:
 - i. Disclose a trade secret; or
 - ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
 - (ba) In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Māori, or to avoid the disclosure of the location of waahi tapu; or
 - (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would:
 - i. Be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - ii. Be likely otherwise to damage the public interest.
 - (d) Avoid prejudice to measures protecting the health or safety of members of the public; or
 - (e) Avoid prejudice to measures that prevent or mitigate material loss to members of the public; or
 - (f) Maintain the effective conduct of public affairs through –the protection of such members, officers, employees, and persons from improper pressure or harassment; or
 - (g) Maintain legal professional privilege; or

- (h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

See s.7 LGOIMA 1987.

Where A2 of this Appendix applies the public may be excluded unless, in the circumstances of a particular case, the exclusion of the public is outweighed by other considerations which render it desirable and in the public interest, that the public is not excluded.

- A3** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information, the public disclosure of which would:
 - (a) Be contrary to the provisions of a specified enactment; or
 - (b) Constitute contempt of Court or of the House of Representatives.
- A4** That the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that Council by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a Council named or specified in Schedule 1 to this Act).
- A5** That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation in:
 - (a) Any proceedings before a Council where:
 - i. A right of appeal lies to any Court or tribunal against the final decision of the Council in those proceedings.
 - ii. The Council is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
 - iii. Proceedings of a local authority exist in relation to any application or objection under the Marine Farming Act 1971.

See s. 48 LGOIMA.

48 Right of local authorities to exclude public

- (1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:
 - (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—
 - (i) where the local authority is named or specified in [Schedule 1](#), under [section 6](#) or [section 7](#) (except section 7(2)(f)(i)):
 - (ii) where the local authority is named or specified in [Schedule 2](#) of this Act, under [section 6](#) or [section 7](#) or [section 9](#) (except section 9(2)(g)(i)) of the Official Information Act 1982:

- (b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—
 - (i) be contrary to the provisions of a specified enactment; or
 - (ii) constitute contempt of court or of the House of Representatives:
- (c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under [section 30\(1\)](#) or [section 38\(3\)](#) of this Act (in the case of a local authority named or specified in [Schedule 1](#)) or under [section 30\(1\)](#) or [section 35\(2\)](#) of the Official Information Act 1982 (in the case of a local authority named or specified in [Schedule 2](#) of this Act):
- (d) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

See s. 48 LGOIMA.