



Clutha District Council

# **SUBMISSION BOOKLET**

**Annual Plan 2022/23  
Clutha Hub Additional Funding  
Remission of Rates (SUIPs)  
Fees & Charges**

**Relating to all Submissions**

23

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

**Q1**

Your Details

Name	Mark Anderson
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

**Q4**

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

**Q5**

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

No

# #3

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

---

## Page 2: Your details

### Q1

Your Details

Name	Anonymous
Address	██████████
Email Address	██
Phone Number	██████████

---

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 1: Status Quo – do not contribute up to \$2.5M, or**

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## Page 4: Other Comments

### Q3

Write any additional comments or information here

Please find another way to fund this project or revise it to save costs. Ratepayers are already shouldering a significant cost for this and the benefit is largely for those who live in Balclutha while satellite communities are left wanting for facilities.

There are many other places I'd prefer to see rates spent - improving water supply, infrastructure and playground upgrades for example.

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## Page 5: Additional information

### Q4

**Respondent skipped this question**

This is where you can also a file below if your submission is in electronic format.

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## Page 6



Clutha District Council  
1 Rosebank Terrace Balclutha 9240

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Website [www.cluthadc.govt.nz](http://www.cluthadc.govt.nz)

## General Feedback - GF220422295

---

Reference Number	GF220422295
Submitted On	15/04/2022 09:27 a.m.
Submitted By	Kathleen Baff

---

### General Feedback

#### Your feedback

Please provide as many details as possible, such as department, names, date and time.

Due to work commitments, I was unable to attend the Soap-Box session held in Stirling on 12 April 2022.

I would like to suggest that consideration be given to establishing a Walking / Bike Track between Balclutha and Kaitangata, utilising as much as possible (and where feasible/safe), the existing flood bank. Many people already bike, walk and jog along the main road from Kaitangata and Stirling to Balclutha. Others are often seen walking their dogs along the flood bank. Such walks provide a different view of the river and a track would be a great opportunity for people to further appreciate the place in which they live. From an environmental and safety view, a dedicated walking / cycling track would provide a safe and scenic route between these settlements for use by locals and tourists alike. For consideration.

Please attach any supporting documents, maximum total size of 10mb.

#### Your contact details (Optional)

Your Name	Kathleen Baff
Organisation	Resident
Preferred contact method	Email
Email Address	[REDACTED]
Phone Number	[REDACTED]





Clutha District Council  
1 Rosebank Terrace Balclutha 9240

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Website [www.cluthadc.govt.nz](http://www.cluthadc.govt.nz)

## General Feedback - GF220422276

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Reference Number	GF220422276
Submitted On	15/04/2022 09:07 a.m.
Submitted By	Kathleen Baff

---

### General Feedback

#### Your feedback

Please provide as many details as possible, such as department, names, date and time.

Clutha Hub Feedback.

We wish to support the 3rd Option, ie provide up to an additional \$2.5M from Councils Reserve Funds (a no-additional rates impact option).

Best wishes Kathy and Kevin Baff

Please attach any supporting documents, maximum total size of 10mb.

#### Your contact details (Optional)

Your Name	Kathy and Kevin Baff
Organisation	Residential
Preferred contact method	█
Email Address	██
Phone Number	██████████
I'm not a robot	█

## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.



Name/organisation: LACHLAN BARRIE

Address:

[Redacted]

Postcode:

[Redacted]

Postal Address (if different):

Postcode:

Email:

[Redacted]

Phone:

[Redacted]

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.



# Annual Plan Submission 2022/23

My submission is for road-side sealing work.

The area of concern is on the corner of Salcombe and Iermouth streets adjacent to the playground.

There is only gravel on this section; just opposite the swings, ect.

The gravel section is occasionally used by boy racers; or k/wits to do wheelies; even when children are in the playground I do hope something can be done to, alleviate these dangerous acts.

Yours Faithfully  
Adrian R. & Batt

My address is:

eBatt. 21/4/22



## Submission Form

Please provide your feedback on the proposed rating policy update to assist your Council in their decision-making.

### 1 PRIVACY

Note that submissions are public information. This supports our drive to be as transparent as possible, but, if there are any personal details you don't want made public please let us know.

### 2 YOUR DETAILS

First Name	Leanne + Nick	Last Name	Salt
Organisation	Been Jazzed Coffee		
Physical Address	[REDACTED]		
Email			

### 3 PRESENTING YOUR SUBMISSION IN PERSON

Would you like to come and talk to the Council about your submission on 28 April 2022?

Yes (in person), or  
 Yes (via Zoom)

No

If yes, please confirm your phone number and email address so we can get in touch

### 4 YOUR FEEDBACK

You can leave your feedback on the proposal here or complete the 'your details' section above and attach your feedback.

Comments

We have asked for clarification on a couple of points.. An email was sent to Sharon Jenkinson on 11 April with no response so far (21 April) We have asked Sharon how we apply for remission, no reply.



# CLUTHA COMMUNITY HUB CONSULTATION 2022

## FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *Elhan Beck*

Address: [Redacted] Postcode: [Redacted]

Postal Address (if different): Postcode:

Email: [Redacted] Phone: [Redacted]

## HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission? Yes  No

Preferred method of contact: Email  Phone

## MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

**OPTION 1**  
Do not contribute up to \$2.5M

**OPTION 2**  
Contribute up to \$2.5M funded by rates

**OPTION 3**  
Contribute up to \$2.5M funded by reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
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**SUBMISSION TO:** Clutha District Council Annual Plan 2022/2023

**ON:** Counselling Services for students from Year 1-8

**BY:** **Big River Kāhui Ako**

**CONTACTS:** Val Ward (Co-Executive Principal)



Mike Wright (Co-Executive Principal)



## INTRODUCTION

The Big River Kāhui Ako is pleased to provide this submission to the Clutha District Council on its proposed Annual Plan. We would appreciate the opportunity to speak to our submission.

## WHO ARE WE?

The Big River Kāhui Ako is made up of the following 13 schools and 8 Early Childhood centres in the local Balclutha area.

- Balclutha Kindergarten
- Balclutha Primary School
- Best Start Balclutha Central
- Big River Educare
- City Impact Balclutha
- Clinton Primary School
- Clutha Valley Playcentre
- Clutha Valley Primary School
- Kaitangata Primary
- Kai Kids
- Poupoutunoa Kindergarten
- Romahapa School
- Rosebank Kindergarten



- Rosebank School (Balclutha)
- St Joseph's School (Balclutha)
- South Otago High School
- Stirling School
- Tahakopa School
- Waiwera South School
- Warepa School
- The Catlins Area School

Our aim is to collaborate to promote the achievement of all ākonga/students in our cluster. The Big River Kāhui Ako works to remove barriers to young people achieving in education and to support the transition from early childhood through to employment and higher education.

### **THE PURPOSE OF OUR SUBMISSION**

Our objective is to provide counselling and support for primary age students to enable them to fully engage in learning and be productive and useful members of our community. This initiative covers students in all schools, except South Otago High School who are funded to provide counselling services by the Ministry of Education for secondary students.

### **BACKGROUND TO THE INITIATIVE**

This initiative came out of an identified need after the first lockdown in 2020. Funding was secured through the Ministry of Education's Covid funding, with counselling becoming available to students in 2021. The service was trialled in 2021 through the use of ChatBus and was found to be successful in

- improving the well-being of young people in our district.
- supporting the transition for students as they move through their education pathway.
- supporting improvements in home life for some of our tamariki/children by assisting parents and whanau who may have been experiencing stress or challenges which were impacting on their children.

The decision was made to continue to provide this support to young people in 2022 with the hope of making this a long term commitment to the young people in our community.

Following the discontinuation of the ChatBus service, this year the counselling service, 'Hearing You,' provided by Catholic Social Services, Dunedin is working with primary students within our Kāhui Ako. The Counsellor, Sue Evans, visits each school at least once per fortnight and meets with students to support them through challenges that they may be facing.

## **HOW DO WE KNOW THIS SERVICE IS NEEDED**

Feedback from parents indicates that this assistance is greatly appreciated and that this service is having a positive impact for the young person both at school and at home.

Data has been collated which shows there is a continuing need for counselling for young people in our area. This may be due to any number of reasons from the ongoing effects of the pandemic, peer relationships, family circumstances to traumatic events. See attached [summary](#) of data collected (Appendix 1).

The Big River Kāhui Ako greatly appreciates the support that has been given to this initiative to provide counselling services to primary aged students throughout the district.

## **TOTAL COST OF THE PROJECT**

The total cost of the project is \$71,371.00, excluding transport costs. A copy of the budget is available on request but is commercially sensitive.

## **HOW IS THIS INITIATIVE BEING FUNDED**

Each school is committing to this project through making a contribution towards the costs. As well as funding being secured from the Ministry of Education, as a special project, we have also received a generous donation from the Clutha Foundation. We also appreciate the amazing support from the following local businesses:

- Cleverleys - provision of a vehicle.
- Balclutha Motors - servicing of the vehicle.
- Mike Hurring Logging and Contracting - contribution to fuel costs.
- Insurance Brokers Alliance.

We currently still have a shortfall of \$8,000, with additional funding currently being sought from local community and service groups who have indicated their support for this initiative.

## **OUR REQUEST FOR FUNDING**

We are requesting that serious consideration be given by the Council to providing funding through the Annual Plan to assist with meeting the current shortfall of \$8,000.

## **HOW THE INITIATIVE FITS INTO CLUTHA DISTRICT COUNCIL'S LONG TERM PLAN**

The 'Living & Working in Clutha' strategy is one of the key guiding documents for the Long Term Plan to promote the well-being of the Clutha District's communities.



One of the priorities within the 'Living and Working in Clutha' strategy focuses on 'Improving Health, Safety & Well-Being'. Within this priority it states that, "Our communities are known for being caring and supportive, with a practical no nonsense approach to addressing issues. We believe connectivity and access to health services should be a focus (Page 11, Long Term Plan)."

The Big River Kāhui Ako has shown that it is committed to ensuring the continuation of the counselling service for primary students and believes that this initiative supports the Clutha District priority of making the community a healthy and safe place to live in, through a focus on connectivity and access to health services.

### **BENEFITS TO THE CLUTHA DISTRICT OF THIS INITIATIVE**

The provision of counselling for tamariki from Year 1 to 8 supports educational outcomes and long term mental health benefits. As students transition to high school education, there is the opportunity for these students to seamlessly have ongoing support in secondary education. This in turn supports education achievement and ultimately provides an educated good citizen who can continue to contribute to the Clutha region.

### **SUSTAINABILITY OF THE PROJECT**

We hope that by continuing this initiative we will be able to collect further data which will demonstrate that there is an ongoing need in our community for counselling for primary school students and that it is beneficial to our individual students and ultimately our community. The aim long term is to secure government funding to enable sustainability of this initiative.. At present there are only nine schools across Otago/Southland receiving Ministry of Education funding (a total of 2000 hours) as a trial programme for counselling in primary schools.

#### **Referees:**

Kate Bartlett

[REDACTED]

Jackie Ollerenshaw

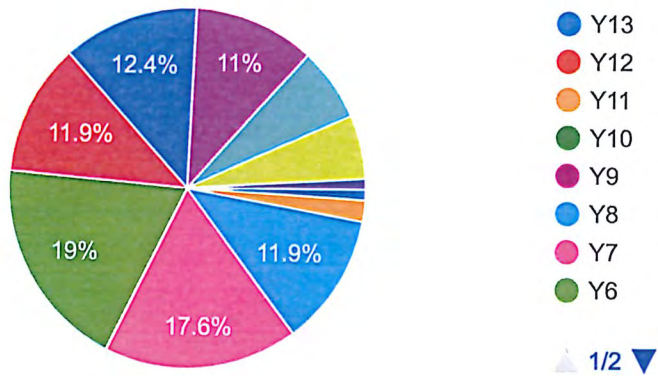
[REDACTED]

Mike Tonks

[REDACTED]

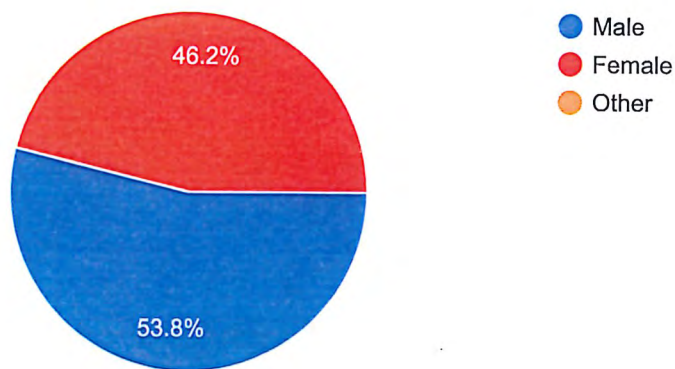
### Year level

210 responses



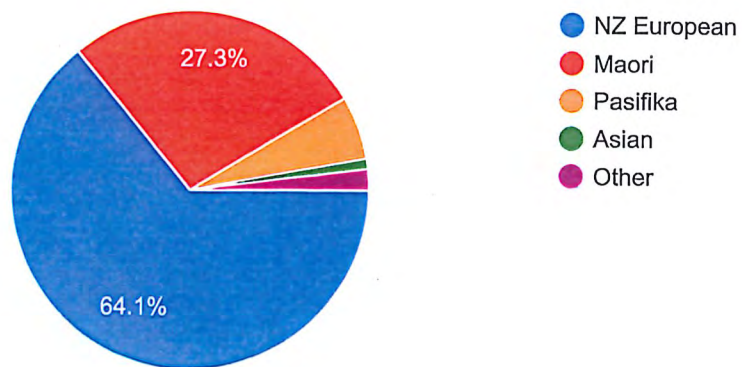
### Gender

208 responses



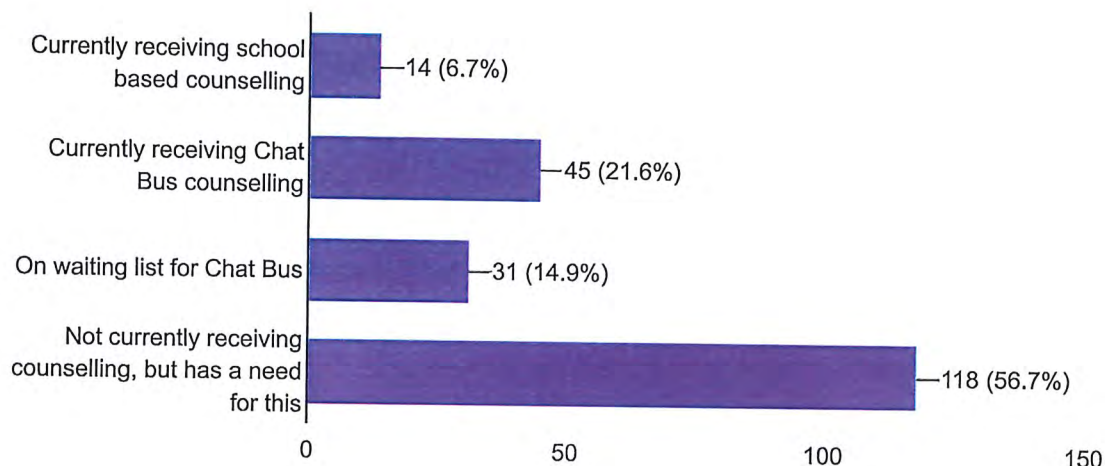
### Ethnicity

209 responses



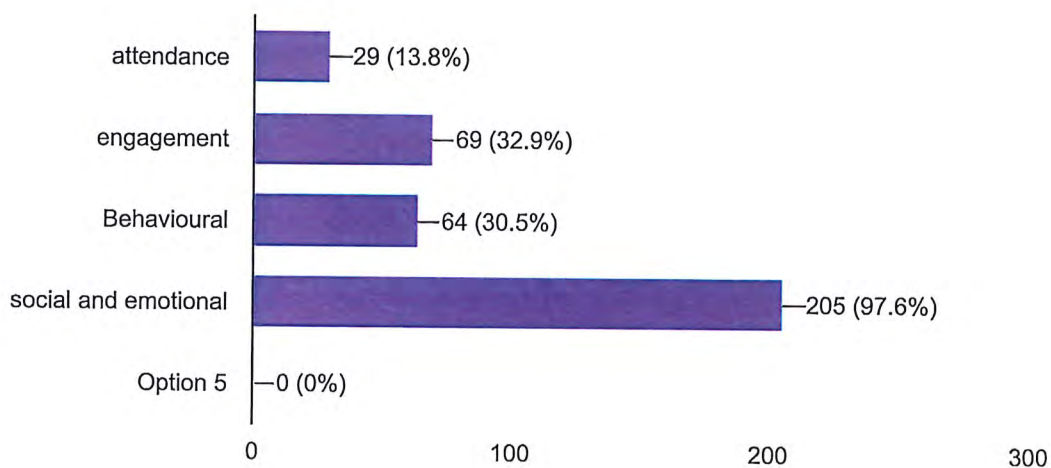
Please tick one of the following for each student

208 responses



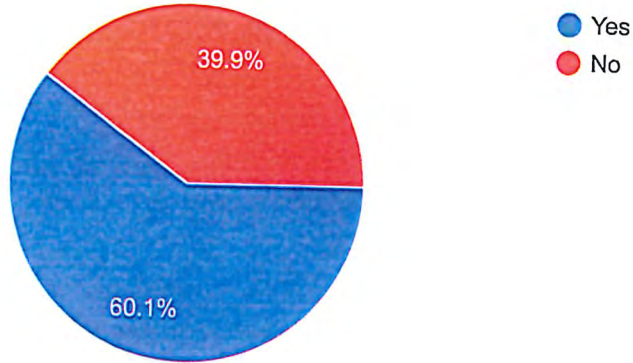
What specific issues have you identified for this student from the list below

210 responses



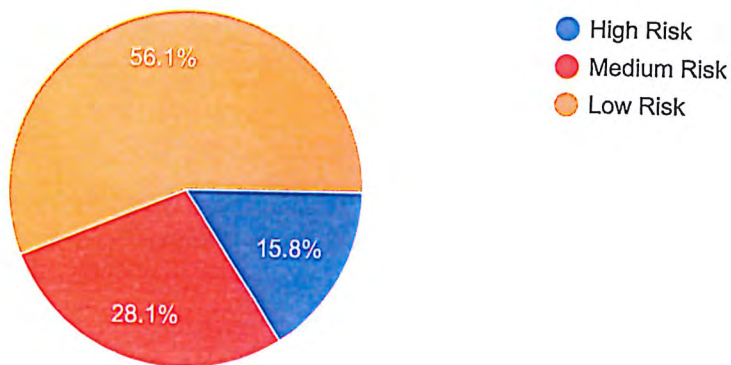
Family Harm. Is the student suffering the effects of family harm. This could include family violence, parent separation, death, parent in jail, family trauma, addiction, transience, custody battles, poverty, other emotional impact or trauma.

153 responses



If you answered YES to Family Harm, please state the level of risk

57 responses



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### **Parent Feedback**

I think the chat bus is an incredibly valuable service. It's important to provide this service to our young children BEFORE the issues are concreted in. From what I can see the councilor has a very good skill at building relationships with the kids.

My daughter went along and had a chat. She did not say too much about it, but we have talked about how good it is to chat to people and she said it was fun. I think its a fabulous idea!

My daughter has enjoyed talking with the chat bus. We have had a change in living circumstances within the family and i worry about the pressures this puts the kids under. My daughter is a pleaser and i feel she doesn't say how she feels to me as much as i would like as she wants everyone else to feel happy around her. I worry what this bottling up of emotions does to a child so young so really encouraged her to seek support in confidence of a stranger who is trained to work with younger people. Encouraging her to work through her thoughts and how her home life effects her emotionally/socially and in school life. Gosh i wish this initiative was in schools when i was her age! With the mental health rates throughout nz at present its imperative i feel not just to be the ambulance at the bottom of the cliff but a helping hand right from the top.

### **Teacher Feedback**

My student is very excited to have another safe person to talk to - very eager to go to chat bus, enjoys the talks there.

Students look forward to 'chatting' with Heather and this opportunity is meeting a need for two of my students.

What a difference this is making! This is the first time the students have really opened up to someone. They come back calmer and they are beginning to gain some strategies for coping better in different situations. Much happier students.

### **Student Feedback**

The chat bus has really helped my out by helping me let out all of my emotions and not need to worry about it getting out to anyone.

Personally I feel very safe around Heather, it is a very safe environment for all student that go to see her.

Helped me when I was angry. Yes it is worthwhile.

Gets everything that I am worried about off my chest

I really like it because i know i can trust her to talk about my stuff. I tell things i cant tell people at school and its really fun cause shes got heaps of toys and shes really nice. 😊

Heather from the chat bus is great and it helps me so much and when I walk out of her little room it feels like a massive weight has been lifted off my shoulders, I can tell her anything and I feel my secrets are safe, i feel comfortable with her and i look forward all week to my visit



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: Stephanie Bowden (SOTS)

Address:

Postcode:

Postal Address (if different):

Postcode:

Email:

Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

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If this build is unable to meet all the planned requirements for all the parties that will be based there or use it on a regular basis, it will be a 'less than' hub. A stunning architectural landmark not working to its full glorious potential!

Please don't cut corners; our whole community and visiting groups from afar need this, completed to all the specifications.

Thank you.  
Stephanie B.

## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *Lex Brown*

Address:

Postcode:

Postal Address (if different):

Postcode:

Email:

Phone:

### HEARINGS

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- Deliver to: any Council office or library.



COMPLETE

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Page 2: Your details

**Q1**

Your Details

Name	Trish Campbell
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

---

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Respondent skipped this question

---

Page 5: Additional information

**Q4**

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

---

Page 6

**Q5**

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

No

## ANNUAL PLAN 2022/23 FEEDBACK

To: Clutha District Council  
1 Rosebank Terrace  
PO Box 25  
Balclutha 9240  
Email: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)

Details of Submitter Linda Buxton  
Health Promotion

Address for Service

Date 20 April 2022

OIA We wish to be heard with regards to this submission

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## Background

The Cancer Society of New Zealand, Otago & Southland Division is a non-profit organisation, which aims to improve community wellbeing by reducing the incidence and impact of cancer for those living in the Southern Region. The Cancer Society has three key work streams; the provision of supportive care for people and their **whānau** who are impacted by cancer, funding of cancer related research, and health promotion to reduce the incidence of cancer.

Cancer is a major cause of disease, disability, and death in Aotearoa. We understand the impact cancer can have and encourage your council to make decisions that will reduce the incidence of cancer and will echo positively for generations to come.

Skin cancer is our most common cancer and yet it is 90 percent preventable. We need both healthy sun safe environments and people to be SunSmart to make a difference. Together we can reduce our high skin cancer rates.

The following comments relate to this section of the Consultation Document for the Proposed Annual Plan 2022/23.

### Community-led projects

**Council continues to support a variety of community-led projects including Clutha Community Hub, Naish/Centennial Park improvements, Milton community facility, Kaitangata War Memorial reserve, Waihola and Lawrence playground projects.**

### Key Recommendations

1. Include some quality shade at parks, reserves, playgrounds, and community facilities where appropriate.
2. Improve Smokefree/vapefree signage at Council owned facilities.

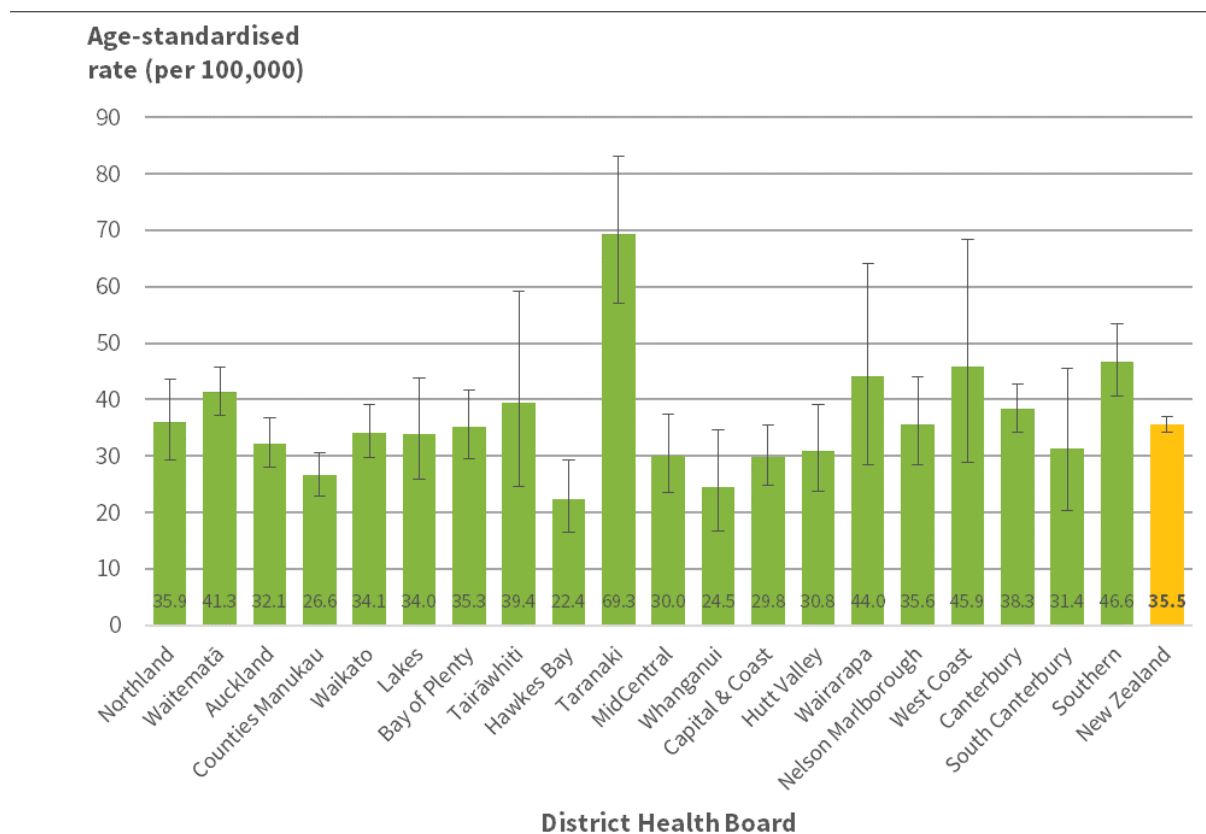
### Supporting Comments

#### Skin Cancer Prevention

Aotearoa has the highest death rate from melanoma in the world.<sup>1</sup> The Southern District Health Board (DHB) has the second highest age standardised rate of melanoma per 100,000 population of all DHBs (Table 1). The most recent twenty-year figures available show that registrations for melanoma for the Southern District Health Board were 2802. We also have some of the highest rates of non-melanoma skin cancer in the world with an estimated 90,000 new cases each year.

The best way to prevent skin cancer is to reduce over exposure to UV radiation. For **whānau**, one of the most important things in life is the health and wellbeing of our **tamariki. That's why it matters to all of us that** people have access to good quality shade in public spaces. Surveys show that the public expect their Council's to provide shade.<sup>2</sup> Currently there is insufficient built and natural shade where we live, work, and play and Councils are in a unique position to help prevent skin cancer by providing shade.

Table 1 Melanoma rates by DHB 2019



Source; Environmental Health Intelligence. 2021. Melanoma cancer registrations. (Factsheet). Wellington: Environmental Health Intelligence NZ, Massey University

While we acknowledge that not everyone will wish to seek shade in the summer months, we would like more choices to seek shade to be made available for those that do. Other Councils prioritise shade. Napier City Council has a shade policy, and we would be happy to work with the Clutha District Council to develop their own policy <https://www.napier.govt.nz/assets/Links/Shade-Policy.pdf>. Tauranga Council have recently announced that they are investing \$400,000 each year for two years to improve shade in their community.

Funding constraints may not always allow for new built shade. Providing built shade at destination playgrounds over some of the equipment and including some play equipment like tunnels or rooved items that provide shade could be considered.

Example of play equipment that provides shade



#### Case study: Omana Regional Park play space

The play space was designed in conjunction with local iwi Ngāi Tai Ki Tāmaki and an artist, Ra Kopu. The play space includes a mixture of bespoke and off the shelf play equipment and artworks. The play space tells the story of Ngāi Tai Ki Tāmaki and their relationship with the land. The play space has a unique Māori identity which makes Māori art available and accessible to children so that all children feel a sense of belonging and inclusiveness.

Features include a climbing structure with a pataka (food store) entry with tekoteko and maihi, pou whenua and taniwha shaped climbing bars.

Source:

[https://infocouncil.aucklandcouncil.govt.nz/Open/2017/05/ENV\\_20170516\\_AGN\\_6828\\_AT\\_files/ENV\\_20170516\\_AGN\\_6828\\_AT\\_Attachment\\_51841\\_1.PDF](https://infocouncil.aucklandcouncil.govt.nz/Open/2017/05/ENV_20170516_AGN_6828_AT_files/ENV_20170516_AGN_6828_AT_Attachment_51841_1.PDF)

Placing some seating in the shade, either built of natural for supervising caregivers is also important. Making the most of currently available natural shade should be a fundamental consideration of any upgrade.

The National Institute of Water and Atmospheric Research have provided us with data on the Ultraviolet Radiation Index (UVI) for Balclutha city. The average number of days per year when the UVI was greater than 6 was 100 days. This was calculated from a decade of figures (2010-2020). The World Health Organisation recommends sun protection when the UVI is 3 or above [https://www.who.int/news-room/questions-and-answers/item/radiation-the-ultraviolet-\(uv\)-index](https://www.who.int/news-room/questions-and-answers/item/radiation-the-ultraviolet-(uv)-index).

It is important to note that temperature is not related to UV radiation which is why even on cooler or cloudy days people can still get sunburnt while enjoying the outdoors. It is also important to note that the summer temperatures in the Clutha District are often not warm enough for people to seek shade to cool down.

Therefore, it is important that warm shade is provided (keeps UV radiation out but allows light and heat through).

We need both SunSmart environments and people to adopt SunSmart behaviours if we want to reduce the burden of skin cancer in our community. Together we can reduce the incidence of skin cancer.

### Smokefree

Tobacco is still the leading cause of cancer death in Aotearoa. Smokefree areas help stop children from starting to smoke by reducing visibility and normalising Smokefree. Smokefree areas also help individuals who are trying to quit to stay Smokefree. As you will be aware vape products are now included in the Smokefree Environments and Regulated Products (Vaping) Amendment Act as of November 2020. We would like to see greater emphasis on clear smokefree/vapefree signage in Council owned outdoor areas.

### References

<sup>1</sup> Arnold M, Singh D, Laversanne M, et al. Global Burden of Cutaneous Melanoma in 2020 and Projections to 2040. *JAMA Dermatol*. Published online March 30, 2022. doi:10.1001/jamadermatol.2022.0160

**Public opinion on councils' role to provide shade in public places. Accessed:**

<sup>2</sup><https://www.hpa.org.nz/sites/default/files/2013SESFactSheet%20-%20local%20council%20shade%20%28v5%29.pdf>

#36

COMPLETE

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Page 2: Your details

**Q1**

Your Details

Name	Garth Carter
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Options to consider

**Q2**

**Option 3: Contribute up to \$2.5M funded from reserves**

Which of the following do you prefer?

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Page 4: Other Comments

**Q3**

**Respondent skipped this question**

Write any additional comments or information here

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Page 5: Additional information

**Q4**

**Respondent skipped this question**

This is where you can also a file below if your submission is in electronic format.

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Page 6



**SUBMISSION TO:** Clutha District Council 2022 – 2023 Annual Plan

**SUBMISSION BY:** The Catlins Coast Incorporated (CCI)

Catlins Coast Incorporated appreciates the opportunity to provide a submission to the Clutha District Council 2022 -2023 Annual Plan

### **Introduction and History**

The Catlins Coast Incorporated (CCI) was established 2010 and is a non-profit organisation (community driven) with its aims and objects focused on the sustainable development of tourism, community development in The Catlins and protection of our environment. CCI also promotes activities that enhance the well-being of people who visit and/or live in The Catlins.

Catlins Coast Inc. operates using The Catlins Community Tourism Strategy 2016-2026 from which an Implementation plan was derived

To help deliver some of the many identified projects in the Strategy the CCI committee meet monthly and endeavour to work alongside and in partnership with a number of other organisations from the local Communities, businesses, Clutha District Council (CDC), Southland District Council (SDC), Department of Conservation (DoC) and Iwi on anything that effects The Catlins. All of these groups are also, in some way, involved in our Implementation Plan.

To further highlight what the CCI focus and involvement is within The Catlins, the following are some of the initiatives identified in the Strategy and Implementation Plan:

- The development of Interpretation panels e.g., at Fortrose, Florence Hill and Slope Point (currently under development) and entry point kiosks at Telford and Stirling Hill (Fortrose) to educate and inform visitors about the area and how to protect The Catlins wildlife and environment.
- CCI identifies, supports and collaborates with others to run environmentally friendly events which promotes The Catlins and draws visitors to the area.

These events not only have provided CCI, Catlins Search and Rescue and other local community organisations with some much-needed funding, but helped bring communities together and give further exposure of The Catlins.

- CCI supports other groups and organisations with their submissions in working towards achieving their projects e.g., sealing of the Nuggets and Curio Bay Roads.
- CCI submitted letters of support to Vodafone as part of the Rural Broad Initiative for Community Cell phone towers at both Papatowai and Haldane.
- CCI were pivotal in the initial discussion with DoC with regard to the Responsible Camping initiative implemented in The Catlins – a collaboration between DOC, CDC and SDC to fund a Ranger to travel The Catlins ensuring campers are



following rules and camping responsibly.

- CCI continue to work towards Predator Free in The Catlins, working alongside the community and organisations such as Environment Southland, Department of Conservation, Hokonui Rūnanga and the Otago Conservation Board in achieving this goal
- Development and maintaining CCI resources such as the website [www.catlins.org.nz](http://www.catlins.org.nz) , Care Code, Catlins Visitor Guide (purple brochure) and tear off Map. The resources support and benefit the local community and businesses, by providing the platform and tools to share information within The Catlins for the purpose of maintaining Community spirit and communication, to promote local businesses and to help with the protection of The Catlins environment and wildlife with consistent messaging.

### **CCI would appreciate some financial support from Council for the following (aligning to the Clutha Destination Strategy (2020-2030):**

#### **CCI Care Code**

The Care Code is a recognized educational tool/resource, which gives information to visitors on how they should respect and 'care for The Catlins' during their trip which includes how to protect our ever-increasing precious flora and fauna.

CCI believe the Care Code is a valuable resource for The Catlins and to those who use/access it i.e., businesses and visitors.

Clutha District Council have generously supported the CCI Care Code (see attached), with a financial contribution of \$1500 towards the printing of the Care Code in the purple brochure (full page). This is the equal to 5 normal adverts at \$300 per advert x 5 = \$1500. The CCI update the Care Code annually which proves to be costly as the Care Code is now also included in other recognized CCI resources i.e., the well-used tear off map, interpretation panels and kiosk.

*CCI would appreciate if CDC would consider contributing \$1500 towards the continued review and development of the Care Code*

#### **CCI tear off map**

The map assists visitors in their preparation and navigation when visiting The Catlins and the given message of what is/is not available and what to be 'aware of' in terms of i.e., roading surfaces etc all contribute to the 'health and safety' of the visitors during their journey through The Catlins.

With businesses advertising on the CCI tear off map (see attached), CCI do not believe this is 'buying advertising', but merely supporting what has proven to be a valuable platform for local community and businesses to make themselves known to those visiting The Catlins.

Even with digital technology, the map is still being printed given it is in demand by visitors and used widely, especially as access to wi-fi is limited in The Catlins therefore having a print copy of the map is far more practical.

CCI believe the tear off map is a valuable resource not only to the local community and businesses, but also to visitors who come to The Catlins. The map assists

visitors in their preparation and navigation when visiting The Catlins and the given message of what is/is not available and what to be 'aware of' in terms of i.e., roading surfaces etc all contribute to the 'health and safety' and wellbeing of the visitors during their journey through The Catlins.

The map is also used by our local emergency services, as seen if flooding occurs within the Clutha and Southland Districts, whereby the map has been used and distributed to visitors when giving out information on the 'no go zones' and/or if visitors were advised of safer alternative routes to their destination.

*The Catlins Coast would appreciate if CDC would consider contributing \$3000 towards the printing of the CCI tear off map (please see attached the Tear Off Map estimate budget)*

### ***Catlins-Clutha Information layby***

As per the CCI project Proposal to the 2020-2021 Long Term Plan for a new Catlins-Clutha Information layby, which was approved at the Council meeting and has since been implemented, as highlighted in the proposal CCI would appreciate CDC to maintain the layby in terms of mowing the grass area where the kiosk has been installed and where the Interpretation panel/s and Welcome to The Catlin sign are to be installed.

*The CCI would appreciate CDC include this area for mowing in the Green Space contract*



*Catlins-Clutha Information layby*



*Grass area to be mowed once the grass has been established*

On behalf of CCI, I would like to take this opportunity to thank the Clutha District Council for the ongoing financial support to Catlins Coast Inc. in terms of the Community Committee Administration Fund and previous funding towards the CCI Catlins Care Code, website and map; CCI are very grateful and appreciative of the support.

The Community Committee Administration fund has assisted the CCI in meeting some of the operational costs which as a result, has enabled the CCI to focus on its 'core business'.

The financial support for The Catlins Care Code and tear off map has assisted in the process of an annual review and reprint of the resource which is not only included in the Catlins Visitor Guide (purple brochure) but also on the Catlins website [www.catlins.org.nz](http://www.catlins.org.nz)

We hope the CDC support will continue, as the educational message towards ensuring visitors behaviour is 'appropriate' when visiting The Catlins is invaluable, working towards protecting our precious wildlife and environment.

Thank you and should you require any further information regarding this submission and/or about the Catlins Coast Inc. please feel free to contact me on 027 416 6819

If there is an opportunity, CCI would like to speak to this submission

Yours sincerely

Hilary McNab (Mrs)  
Chairperson Catlins Coast Incorporated  
14/4/2022

Sheet1

**CATLINS COAST INC TEAR OFF MAP ESTIMATE 2022****INCOME**

<b>Supporters</b>	<b>150</b>	<b>42</b>	<b>\$6,300.00</b>
<b>CDC Funding</b>			<b>\$3,000.00</b>

<b>TOTAL INCOME</b>			<b>\$9,300.00</b>
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**EXPENDITURE**

<b>Craig Print Printing cost 700 pads</b>			<b>\$9,090.00</b>
<b>Distribution and storage</b>			<b>\$1,000.00</b>
<b>Project Coordinator</b>	<b>80hrs @ \$30</b>		<b>\$2,400.00</b>

<b>TOTAL EXPENDITURE</b>			<b>\$12,490.00</b>
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All amounts are GST inclusive

**CATLINS COAST INC.****CONTENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

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<b>STATEMENT OF SERVICE PERFORMANCE</b>	<b>2</b>
<b>STATEMENT OF FINANCIAL PERFORMANCE</b>	<b>3</b>
<b>STATEMENT OF FINANCIAL POSITION</b>	<b>4</b>
<b>STATEMENT OF CASHFLOWS</b>	<b>5</b>
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<b>COMPLIATION REPORT</b>	<b>8</b>

CATLINS COAST INC

**ENTITY INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**Legal Name:** Catlins Coast Incorporated

Incorporated Society Registered 3 June 2009 and is a registered charity since 8 November 2010

**Registration Numbers:** 2255630 society number and CC45669 charity number

**Purpose of Mission:** The Aims and Objectives of the Society are:

To protect the natural environment and cultural resources of The Catlins by working alongside and fostering co-operation between local authorities, relevant government departments and community groups.

To enhance education by the provision of quality interpretation at key attractions and promoting local history and natural history opportunities for the community.

Provide opportunities for locals, visitors and those in business, to learn about their natural, cultural and historic environment in order to respect and care for it ensuring its future.

To carry out other activities consistent with the charitable objects of the Society.

Pecuniary gain is not an object of the Society.

**Structure:** Independent Society working in close collaboration with a number of Communities, local government and interest groups.

**Main Sources of Cash and Resources:** A combination of grants and advertising revenue.

**Main Methods to Raise Funds:** Applying for grants from the Lottery Community Fund and the Community Organisation Grants Scheme as our main funders. Apply to local community trusts for grants for specific projects. Local government funding initiatives, member subscriptions and selling advertising on the Society Website, tear-off Map and Brochure.

**Reliance on Volunteers:** The Society relies on volunteer time and expertise to ensure strong governance, strategy and to manage some projects. The Society contracts a part time Project Coordinator for 20 hours per week who is charged with supporting the Society in meeting its goals. This is achieved by the implementations of specific projects, working with the community groups, giving guidance, keeping the community and stakeholders informed by way of newsletters and social media. We also have the services of a Website Manager which we pay for on an as and when required basis.

**Postal Address:** 5 [REDACTED]

**Contact and Phone:** Treasurer, Julie Keast

CATLINS COAST INC

## **STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2021**

### **Outcomes that The Society is seeking to achieve**

To protect the natural environment and cultural resources of The Catlins by working alongside and fostering co-operation between local authorities, relevant government departments and community groups.

To enhance education by the provision of quality interpretation at key attractions and promoting local history and natural history opportunities for the community.

Provide opportunities for locals, visitors, and those in business, to learn about their natural, cultural and historic environment in order to respect and care for it ensuring its future.

The Catlins community will benefit through a more collaborative approach to providing solutions to the care and protection of the area, fostering The Catlins as a great place to live, work and visit.

### **Output Measures**

The Society's actions are guided by implementation plan developed from The Catlins Community Tourism Strategy 2016 to 2026.

Some of the initiatives that have been a focus this year are:

- Continuous improvements to The Catlins community website that the society continues to operate and manage.
- Update and distribution of The Catlins 'tear-off' map.
- Update and distribution of The Catlins Visitor Guide brochure
- Update and distribution of The Catlins Care Code.
- Distribution of a quarterly Newsletter to the Catlins Community
- Participation in the development of The Sustainable Catlins Partnership Group – a collaboration with Great South, Clutha Development, Clutha District Council, Southland District Council, Department of Conservation, South Catlins Charitable Trust and Iwi

The society has contributed to Local Government and Central Government planning with submissions and feedback to:

Clutha District Council: Reserve Management Plan and the Annual Plan; Southland District Council: Annual Plan; MBIS: Sustainable Freedom Camping discussion document; Otago Conservation Board; Tautuku Mataitai;

The Society continues to advocate for Clutha District Council, Southland District Council and Department of Conservation to continue to implement The Catlins Responsible Camping Ranger and consistent management of Freedom Camping, with ongoing positive results for the community and the environment.

Interpretation and Information Panels for various sites along with Welcome to The Catlins Sign for North Catlins are a current focus for Catlins Coast Inc.

CATLINS COAST INC.

**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020	2019
	\$	\$	\$
<b>Revenue</b>			
Clutha District Council - Admin Fund		300	600
Clutha District Council - Care Code	1,500		
COGS Funding - Otago	3,500	3,500	4,000
COGS Funding - Southland	3,000	3,000	2,500
Community Trust of Otago Florence Hill	*Note 5 1,304		4,162
MLT Florence Hill	*Note 5 870		
PADCA Florence Hill	*Note 5 1,080		
Donations	10	17	13
Interest Received	13	12	24
Lottery Community	10,000	15,000	15,000
Maps - Brochures	4,984	7,052	3,722
Subscriptions	52	61	52
Southland District Council - Stirling Hill	*Note 5 850		
Trust Community Foundation (Telford)	*Note 5 1,504		4,000
Website Advertising	7,209	6,387	5,526
<b>Total Income</b>	<u>35,876</u>	<u>35,329</u>	<u>39,599</u>
<b>Expenses</b>			
Accounting Fees	161	161	1,753
Advertising	37	75	160
Audit Fees			
Bank Fees		0	
Donations			
General Expenses	*Note 5 162	319	684
IT Costs			349
Maps - Brochure	77	1,477	2,518
Operating Expenses			
Postage/Printing & Stationary		54	
Project Co-ordinator	*Note 5 23,069	21,591	31,780
Projects	2,570		
Meeting Room Hire	35	278	
Training	135		
Volunteer Expenses		498	1,587
Website Development	*Note 5 3,795	7,139	15,769
<b>Total Expenses</b>	<u>30,041</u>	<u>31,592</u>	<u>54,601</u>
	<u>5,835</u>	<u>3,737</u>	<u>-15,002</u>
<b>Net Surplus/Loss</b>	<u>5,835</u>	<u>3,737</u>	<u>-15,002</u>

These statements should be read in conjunction with the Notes to the Financial Statements and are subject to the Accountant's Compilation Report



CATLINS COAST INC.

**STATEMENT OF FINANCIAL POSITION**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020	2019
	\$	\$	\$
<b>CURRENT ASSETS</b>			
Westpac Bank	26,710	19,576	13,840
Safety Vests	560	560	560
Laptop Computer	1,297	1,297	1,297
Accounts Receivable		455	219
Goods & Services Tax Refund			
<b>Total Current Assets</b>	<u>28,567</u>	<u>21,888</u>	<u>15,916</u>
<b>NON-CURRENT ASSETS</b>			
<b>TOTAL ASSETS</b>	<b>28,567</b>	<b>21,888</b>	<b>15,916</b>
<b>CURRENT LIABILITIES</b>			
Accounts Payable	2,243	2,268	2,202
Goods & Services Tax Accrued	1,397	98	1,666
<b>Total Liabilities</b>	<u>3,640</u>	<u>2,366</u>	<u>3,868</u>
<b>NET ASSETS</b>	<u>24,927</u>	<u>19,522</u>	<u>12,048</u>
Represented by;			
<b>ACCUMULATED FUNDS</b>			
Opening Balance	19,522	12,048	25,550
Movement In Equity	-430	3,737	0
<b>Plus/Less</b>			
Net Surplus (Deficit) for the year	5,835	3,737	-15,002
<b>Total Accumulated Funds</b>	<u>24,927</u>	<u>19,522</u>	<u>10,548</u>

For and on behalf of the Catlins Coast Inc

Chairman:

Treasurer:

Date:

Date:

CATLINS COAST INC.

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020	2019
	\$	\$	\$
<b><i>Cash Flows from Operating Activities</i></b>			
Cash was received from:			
Donations, fundraising & other similar receipts	23,618	21,800	31,775
Fees, subscriptions & other receipts from members	52	61	52
Receipts from providing good or services	12,193	13,438	9,248
Interest, dividends & other investment receipts	13	12	24
Net GST			939
	<u>35,876</u>	<u>35,311</u>	<u>42,038</u>
<b><i>Cash was applied to:</i></b>			
Payments to suppliers & employees	30,041	31,592	56,045
Donations or grants paid			
Withholding Tax Paid			
	<u>30,041</u>	<u>31,592</u>	<u>56,045</u>
<b>Net Cash Flows from Operating Activities</b>	5,835	3,719	-14,007
<b><i>Cash was applied to:</i></b>			
Payments to purchase Laptop Computer			0
<b>Net Cash Flows from Investing and Financing Activities</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net Increase/Decrease in Cash Held</b>	7,134	3,719	-12,679
Opening Cash & Bank Balances	19,576	13,840	26,519
Closing Cash & Bank Balances	26,710	19,576	13,840
<b>Represented By:</b>			
Westpac Bank	26,710	19,576	13,840
<b>Total Cash at Bank</b>	<u><u>\$26,710</u></u>	<u><u>\$19,576</u></u>	<u><u>\$13,840</u></u>

CATLINS COAST INC.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 1. STATEMENT OF ACCOUNTING POLICIES

#### Reporting Entity

The reporting entity Catlins Coast Inc. is a registered incorporated society under the Incorporated Society Act 1908 on 3 June 2009. It was also registered as a charity under the Charities Act 2005 from 8 November 2010.

#### Basis of Preparation

As a registered charity, the Catlins Coast Inc. is required to comply with the financial reporting framework for financials statements. Catlins Coast Inc. has annual expenses less than \$125,000 and is eligible to apply PBE SFR-C (NEP) Public Entity Simple Format Reporting – Cash (Not-For Profit). Nevertheless, it has elected to apply PBE SFA-A Public Entity Simple Format Reporting - Accrual (Not-for – Profit). All transactions in the performance report are reported using the accrual basis and historical cost basis of accounting. The performance report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The performance report is presented in New Zealand dollars.

#### Accounting Policies

- **Revenue and Expenses**

All income items are recorded in the Statement of Financial Performance in the year it is earned. All revenue and expenses from all sources are recorded in the Statement of Financial Performance

- **Goods & Services Tax**

Catlins Coast Inc. is a 'registered' entity in terms of the Goods and Services Tax Act 1985. Accordingly all income, expenses and capital acquisitions are shown exclusive of GST. With the exception of Accounts Receivable and Accounts Payable.

- **Taxation Policy**

Catlin Coast Inc. was registered as a charity under the Charities Act 2005 on 8 November 2010 under CC45669 and is therefore not liable for income.

- **Bank Accounts and Cash**

Cash balances in the Statement of Cash flows comprise of the Westpac accounts

- **Accounts Receivable and Accounts Payable**

Recorded at the anticipated realisable value

- **Exceptional Items**

Exceptional items are large income and/or expense items that do not arise as a result of normal business operations and are not expected to recur. Exceptional items are disclosed separately in the statement of financial performance.

There has been no change in the accounting policies. All policies have been applied on a basis consistent with those used in the previous year.

## 2. CONTINGENT LIABILITIES

There were no contingent liabilities at balance date (2020 Nil).

## 3. CAPITAL COMMITMENTS

There were no capital commitments at balance date (2020 Nil).

## 4. RELATED PARTY TRANSACTIONS

There were no transactions involving related parties during the year (2020 Nil).

## 5. RECONCILIATION OF NOTES TO THE STATEMENT OF PERFORMANCE

Refer to \* on notes, transaction representing the below:

### General Expenses:

- Administration	\$80.39
- Lap Top Security	<u>\$81.73</u>
	<b>\$162.12</b>

### Telford Kiosk – Project – 2021-2022

Funds Received	\$1504.35
Expenses Paid to Date	<u>\$682.00</u>
<b>Balance on Hand</b>	<b>\$822.35</b>

### Florence Hill – Project 2021-2022

Funds Received	\$3253.42
Expenses Paid to Date	<u>\$1811.00</u>
<b>Balance on Hand</b>	<b>\$1442.42</b>

### Stirling Hill – Project 2021-2022

Funds Received	\$850.00
Expenses Paid to Date	<u>\$77.00</u>
<b>Balance on Hand</b>	<b>\$773.00</b>

**Project Co-ordinator:** Commenced July 2017 – is contracted to work up to 20 hours per week

### Website Development:

The website upgrade was completed over two financial years 2019/2020; Stage 1 \$13,409; Stage 2 \$6,224.

CATLINS COAST INC.

**COMPILATION REPORT**  
FOR THE YEAR ENDED 31 March 2021

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**COMPILATION REPORT**

This report on the compilation of the performance report of **Catlins Coast Inc.** is to the committee. It addresses the scope and responsibilities of the preparation processes and the limitations of the performance report and the information they were prepared from.

**Scope**

We have compiled the performance report of **Catlins Coast Inc.** for the year ended **31 March 2021** on the basis of information provided to us by you, in accordance with Chartered Accountants Australia and New Zealand's Service Engagement Standard No. 2: Compilation of Financial Information.

**Responsibilities**

You are solely responsible for the information contained in the performance report and have determined that the PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) framework is appropriate to meet the needs of this society and for the purpose that the financial statements were prepared. The financial statements have been prepared at the request of, and for the purposes of, you as our client and therefore neither we, nor any of our employees, accept any responsibility on any ground whatsoever, including liability in negligence, to any other person.

**No Audit or Review Engagement Undertaken by Us**

A compilation assignment does not involve the verification of source information. So while we have utilised accounting expertise in the procedures employed to compile the performance report these processes do not include the verification or validation of information. We have not carried out an audit or a review assignment therefore neither we, nor any of our employees accept any responsibility for the accuracy of the information from which the financial statements have been prepared.

06 July 2021



**O'CONNOR ACCOUNTING**



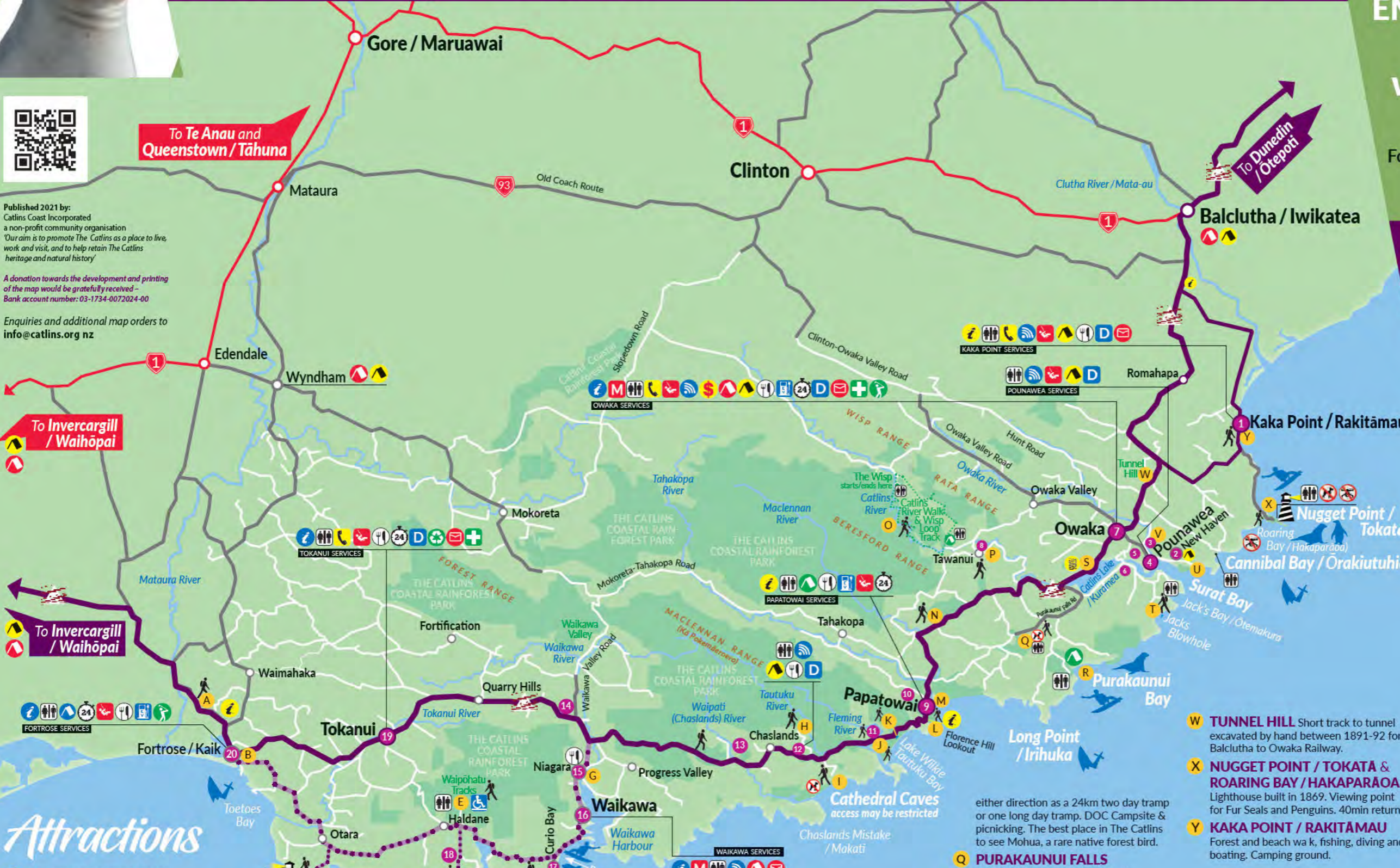
# Nau mai Haere Mai ~ Welcome to The Catlins...



Published 2021 by:  
Catlins Coast Incorporated  
a non-profit community organisation  
Our aim is to promote The Catlins as a place to live,  
work and visit, and to help retain The Catlins  
heritage and natural history

A donation towards the development and printing  
of the map would be gratefully received -  
Bank account number: 03-1734-0072024-00

Enquiries and additional map orders to  
info@catlins.org.nz



Toitū te whenua - leave  
the land undisturbed

**EMERGENCY Call 111**

For further information  
on all aspects of The Catlins, go to  
**www.catlins.org.nz**  
or visit Information Centres at  
Owaka and Waikawa

For information on where to camp, visit  
**www.camping.org.nz**

NB: Minimal cellphone coverage in The Catlins



- KEY**
- Accommodation & Services
  - Key Township
  - Localities
  - Main Highway
  - Southern Scenic Route
  - Alternative Route/Heritage Trail
  - Major / sealed roads
  - Minor / gravel roads
  - Information Centre
  - i-Site
  - Information Kiosks
  - Museum
  - Public Toilet
  - Public Telephone
  - WiFi
  - Historical shipwreck site
  - ATM
  - Campsite
  - Campsite (self contained only)
  - DOC Camping Ground
  - Camping Ground
  - Playground
  - Food
  - Electric Vehicle Charging Station
  - 24hr Fuel - card only (dedicated pin number)
  - Dump Station
  - Recycling Centre
  - Post Shop
  - Medical Centre
  - Wheelchair Access
  - Golf Course
  - No Dogs
  - No Drones

## Attractions

- A O'NEILL'S BUSH WALK**  
Podocarp forest-formed track. 15min return.
- B FORTROSE / KAIK**  
Boating, fishing, golf and campsite. Shipwreck only exposed at low tide.
- C WAIPAPA POINT / ŌTARA**  
Short walk to the historic lighthouse and 1881 shipping disaster cemetery.
- D SLOPE POINT / WAIPAPA**  
The Southernmost point of the South Island. Magnificent views. Approx. 20min return.
- E WAIPŌHATU**  
A tranquil picnic area offering a 20min return wheelchair bush track and a longer 3hr waterfall wilderness loop track.
- F CURIO BAY / TUMU TOKA**  
The 170 million-year-old Petrified Forest is an ancient geological site of international importance. The wave-washed platform is accessible at low tide. Living Forest walkway, descendant of the petrified forest, 15min return.
- G NIAGARA FALLS / MĀNGAI PIRI**  
Short walk to the small Niagara Falls/Māngai Piri.
- H MCLEAN FALLS**  
The walk to the McLean Falls takes under 40min return.
- I CATHEDRAL CAVES**  
The caves resonate with the sound of the sea, 1hr return through bush and along the beach. Access may be restricted. For opening times, check [www.cathedralcaves.co.nz](http://www.cathedralcaves.co.nz)
- J TAUTUKU BOARD WALK**  
1: Board walk to Estuary, 30min return. 2: Historic walk, 20-60min return. LENZ Reserve nature walk 1hr return.
- K LAKE WILKIE**  
Reflective and peaceful. 30min return.

- L FLORENCE HILL LOOKOUT**  
Beautiful views over Tautuku Bay.
- M PAPATOWAI**  
Picnic Point Forest and beach walk, 40min return. Old Coach Road Forest Track to Moa Hunter Sites, 1hr return. DOC Campground. Shanks's Bush. Nature trail 30min.
- N MATAI FALLS & RAIL TRAIL WALK**  
Matai Falls 30min return. Rail Trail 1hr return.
- O CATLINS RIVER - WISP LOOP TRACK**  
Picnicking and walks.
- P TAWANUI**  
Includes two 12km routes, The Catlins River Walk and Wisp Loop Walk. The routes can be walked in

either direction as a 24km two day tramp or one long day tramp. DOC Campsite & picnicking. The best place in The Catlins to see Mohua, a rare native forest bird.

- Q PURAKAUNUI FALLS**  
A picture of beauty. 20min return.
- R PURAKAUNUI BAY**  
Attractive beach. DOC Campsite and picnicking.
- S CATLINS LAKE / KURAMEA**  
There are a number of wahi taonga (sites of significance to Māori) within the wetland area, including middens and other evidence of occupation. Pull-off and lookout walk.
- T JACKS BLOWHOLE**  
100m from the sea. NB: A high tide and extremely rough sea conditions are required for spouting to occur. 1hr return.
- U SURAT BAY**  
A long sandy beach named after the sailing vessel Surat, wrecked in 1874. Sealions. Camping Ground.
- V POUNAWEA**  
Camping grounds, bush and estuary walks.

- W TUNNEL HILL**  
Short track to tunnel excavated by hand between 1891-92 for Balclutha to Owaka Railway.
- X NUGGET POINT / TOKATA & ROARING BAY / HAKAPARAOA**  
Lighthouse built in 1869. Viewing point for Fur Seals and Penguins. 40min return.
- Y KAKA POINT / RAKITĀMAU**  
Forest and beach walk, fishing, diving and boating. Camping ground.

**DRIVE TIME IN MINUTES** - distances are selected direct routes and times are indicative only

105	10	30	45	90	30	50	70	40	80	55	25	30	35	Waikawa
130	30	90	25	140	70	80	120	90	130	85	20	20	20	Waipapa Point
135	40	60	15	100	45	45	80	50	90	80	25			Tokanui
130	20	60	40	115	50	75	95	75	120	80				Slope Point
55	65	35	80	50	35	75	20	20	40					Purakaunui Falls
45	90	50	105	30	60	100	10	40						Pounawea
65	60	20	70	50	20	60	30							Papatowai
35	80	40	95	20	50	90								Owaka
125	50	70	70	105	80									Mokoreta
71	40	15	55	70										McLean Falls
20	100	60	115											Kaka Point
140	50	60												Fortrose
75	40													Cathedral Caves
115														Curio Bay
														Balclutha





**1 Catlins Brewery**  
We use all NZ ingredients to produce a fine drop of beer and cider  
Available Point Café & Bar, Lumberjack Restaurant and  
Neux Restaurant, Kaka Point E: info@catlinsbrewery.co.nz  
P: 03 412 8661 3 Brighton St, Kaka Point

**1 NEUX Bar & Kitchen**  
Escape for a coffee or stay for a meal - we're all about fresh  
local fare and bringing people together to enjoy great food  
1286 Kaka Point Road, 9271. Find us on Facebook.  
M: 022 474 5957 www.neux.co.nz E: hello@neux.co.nz

**1 The Point Café & Bar**  
Lunch & Dinner - Open 7 days  
58 Esplanade, Kaka Point  
P: 03 412 8800  
E: lisa@thepointcafe.co.nz www.thepointcafe.co.nz

**7 Catlins Inn & Caravan Park**  
Friendly community sports bar with outside decks,  
a relaxing café, function room, guest rooms, caravan park  
21 Ryley Street, Owaka, South Otago  
P: 03 415 8350 E: catlinsinn@clt-trust.co.nz

**7 BakeHouse Takeaways**  
Outdoor covered seating or takeaway available from our  
retro food caravan; Fish 'n' Chips, Burgers, Pizza, Sushi etc.  
8 Waikawa Road, Owaka, The Catlins  
P: 027 267 9839 www.bakehousetakeaways.com

**7 Lumberjack Café & Restaurant**  
Friendly family-orientated restaurant with a licensed bar  
3 Saunders Street, Owaka, Catlins  
P: 03 415 8747 E: lumberjackowaka@gmail.com  
www.lumberjackbarandcafe.co.nz

**7 Owaka 4 Square Supermarket**  
Shop where all Kiwis love to shop  
Mon - Sun: 7:30am - 7:00pm  
P: 03 415 8201 4 Ovenden Street, Owaka 9535  
E: owaka@foursquare-si.co.nz www.foursquare.co.nz

**12 The Whistling Frog Restaurant, Eat & Stay**  
Woodfired pizza, ribs, BBQ, fish 'n' chips, craft beer,  
great coffee E: stay@catlinsnz.com  
9 Rewcastle Road, Chaslands, Central Catlins  
P: 03 415 8668 www.whistlingfrogresort.com

**15 Niagara Falls Café/Restaurant**  
All day homemade menu - arts & crafts gallery  
256 Niagara Waikawa Road, Niagara, South Catlins  
P: 03 246 8577 E: niagarafallscafe@xtra.co.nz  
www.niagarafallscafe.co.nz

FARMSTAY / B&B

**6 Skylark Bed and Breakfast**  
Luxurious super-king or twin en-suite unit, private entrance,  
stunning views. 87 Lakeside Road, 2 RD Hina Hina Owaka,  
South Otago 9586. E: lakeedgefarm@gmail.com  
P: 027 482 6260 www.facebook.com/SkylarkBB

**13 Chaslands Farm Cottages**  
Affordable, comfortable, self-contained accommodation  
219 Waipati Road, Chaslands, RD2 Owaka  
P: 03 415 8669 E: info@chaslandscottages.co.nz  
M: 0210 248 6631 www.chaslandscottages.co.nz

HOLIDAY PARKS

**1 Kaka Point Camping Ground**  
Cabins, Tent and Powered Sites  
34 Tarata Street, Kaka Point, Catlins  
P: 03 412 8801 E: kakapoint@hotmail.com  
M: 027 408 2774 www.kakapointcamping.co.nz

**2 Catlins Newhaven Holiday Park**  
Tourist flats, cabins, powered and tent sites  
324 Newhaven Road, Owaka  
P: 03 415 8834 E: newhavenholidaypark@gmail.com  
www.catlinsnewhavenholidaypark.com

**4 Pounawea Motor Camp, Owaka**  
1 Park Lane, Pounawea, Owaka 9585, The Catlins  
P: 03 415 8483 Freephone: 0800 122 8546  
E: pounawea.motor.camp@xtra.co.nz  
www.pounaweamotorcamp.co.nz

**12 Whistling Frog Forest Retreat**  
S/C Chalets, Motels, Cabins, Lodge, Tents, Powered Sites  
9 Rewcastle Road, Chaslands, Central Catlins  
www.whistlingfrogresort.com  
P: 03 415 8668 E: stay@catlinsnz.com

BACKPACKERS

**2 Surat Bay Lodge**  
Comfortable holiday accommodation right beside the beach  
19 Surat Bay Road, RD1 Newhaven, Owaka  
P: 03 415 8696 M: 027 202 9456  
E: suratbaylodge@gmx.com www.suratbay.co.nz

MOTELS

**1 Kaka Point Luxury Spa Accommodation**  
King studio units with double spa, quality accommodation  
26 Esplanade, Kaka Point  
P: 027 399 7900 E: kakapointluxuryspa@gmail.com  
www.kakapointspaaccommodation.co.nz

**9 Southern Secret Motels**  
4 Studio units / Erewhon holiday home / Lancewood cottage  
2510 Papatowai Highway, Papatowai Seaside Village  
P: 03 415 8600 E: southernsecret@xtra.co.nz  
M: 027 228 0172 www.southernsecretmotel.co.nz

**17 Curio Bay Salthouse**  
Accommodation right on The Catlins coast, stunning views  
517 Waikawa-Curio Bay Road, Curio Bay  
E: stay@curiobaysalthouse.co.nz M: 021 044 8378  
For bookings please visit www.curiobaysalthouse.co.nz

SELF-CONTAINED

**1 Kaka Point Holiday Homes**  
Whole house accommodation available 2-4 bedrooms  
P: 03 412 8272 M: 027 233 6927 N: 027 324 2759  
E: kakapointholidayhomes@xtra.co.nz  
www.kakapointholidayhomes.co.nz

**1 Kaka Point Motel**  
Spectacular coastal views, 1&2-bedroom units, studio units  
24 Rata Street, Kaka Point  
P: 03 412 8602 E: nugview@catlins.co.nz  
www.catlins.co.nz

**1 Mike & Jenny's Kaka Point Accommodation**  
Newly renovated units - 1 minute walk to the beach/café  
7 Marine Terrace, Kaka Point  
P: 03 412 8875 M: 027 882 8649  
E: mikeandjennyhall@gmail.com

**1 Seascape Accommodation**  
3 self-contained apartments, all with ocean views  
8 Marine Terrace, Kaka Point  
P: 027 367 2208 E: stay@seascapekaka.com  
www.seascapekaka.com

**2 Kepplestone by the sea**  
Two self-contained apartments with sea view  
9 Surat Bay Road, Newhaven, Owaka 9585  
P: 03 415 8134 M: 021 101 9991  
E: kepplestone@xtra.co.nz www.kepplestone.co.nz

**5 Catlins Estuary View**  
Warm 3 bedroom house with awesome view & games area  
14 Forrester Drive, Owaka  
P: 03 415 8296 / 027 416 6819  
E: jakhills@outlook.co.nz www.catlins.org.nz

**8 Catlins Mohua Park Eco Accommodation**  
Private cottages in a protected forest  
744 Catlins Valley Road, RD2 Owaka 9586  
P: 03 415 8613 E: hello@catlinsmohuapark.co.nz  
www.catlinsmohuapark.co.nz

**10 Catlins Hilltop Accommodation**  
Two character homes in a peaceful rural setting  
77 Tahakopa Valley Road, Papatowai  
P: 03 415 8028 Mobile/Text: 021 415 802  
E: book@hilltopcatlins.co.nz www.hilltopcatlins.co.nz

**11 Tautuku Forest Cabins**  
Forest & Bird Society Lenz Reserve  
On-line bookings: www.forestandbird.org.nz/  
our-community/lodges/tautuku-forest-cabins  
E: tautukucabins@gmail.com

**13 Chaslands Farm Cottages**  
Affordable, comfortable, self-contained accommodation  
219 Waipati Road, Chaslands, RD2 Owaka  
P: 03 415 8669 E: info@chaslandscottages.co.nz  
M: 0210 248 6631 www.chaslandscottages.co.nz

**16 Carrick**  
1 bedroom self-contained apartment, luxurious king bed,  
warm, ensuite, kitchenette; private deck; elevated  
harbour views; no pets. E: sherylstratford@xtra.co.nz  
18 Carrickfergus Street, Waikawa, Southland 9884

**16 Anchorage**  
2-3 bedroom homestead and 2 studio units, scenic views  
52 Antrim Street, RD1, Tokanui 9884  
P: 03 246 8585 / 021 128 0174  
www.anchorage.co.nz

**17 Catlins Beach House**  
Beach front house, sleeps 7-9, suitable for families  
499 Waikawa-Curio Bay Road, Curio Bay  
E: stay@catlinsbeachhouse.co.nz M: 021 044 8378  
For bookings please visit www.catlinsbeachhouse.co.nz

**17 Curio Bay Accommodation**  
Absolute beachfront accommodation, Boutique Studios & Cottage  
521a Curio Bay Road, South Catlins  
P: 03 246 8797 www.curioabay.co.nz  
E: curioabayaccommodation@gmail.com

**18 Slope Point Accommodation**  
Sheltered, quiet and relaxed surroundings on our farm  
164 Slope Point Road, Tokanui  
P: 03 246 8420 E: info@slopepoint.co.nz  
www.slopepoint.co.nz

**20 Andy's Place**  
Peaceful, cosy, self-contained 3 bedroom cottage  
22 Mersey Street, Fortrose  
P: 03 246 9813 M: 027 694 7895  
E: bamandsharon@yahoo.com

**Destination Clutha**  
Promoting the Clutha District as a place where  
people love to live, work, invest and visit.  
Regional Tourism Organisation  
www.cluthanz.co.nz f/CluthaNewZealand

**3 Catlins Horse Riding**  
Personalised horse riding to suit your level of experience  
41 Newhaven Road, RD1 Owaka  
E: catlinshorsesharing@outlook.com  
P: 027 629 2904  
www.catlinshorsesharing.co.nz

**7 Owaka Museum**  
Museum, Shop and Gallery - open 7 days  
10 Campbell Street, Owaka  
P: 03 415 8323 E: owakamuseum@outlook.com  
www.owakamuseum.org.nz

**7 Catlins Information Centre**  
The place to go for travel advice and bookings for activities  
and accommodation in The Catlins. Local information on  
attractions, restaurants and more! P: 03 415 8371  
E: catlinsinfo@cluthadc.govt.nz www.cluthanz.co.nz

**9 The Lost Gypsy Gallery & Coffee**  
A tinkering masterpiece. Rewarding the curious since 1999  
Open end Oct - end April (10am-5pm), closed Wed.  
2532 Papatowai Highway, Papatowai  
www.thelostgypsy.com

**14 Thickthorne Llamas**  
Fibre Yarn and Handcrafted Garments  
63 Waikawa Valley Road, 1RD Tokanui 9884  
P: 03 246 8499 E: thickthorne@xtra.co.nz  
www.catlins.org.nz/activities Contact us first, if possible.

**17 Catlins Surf School & Accommodation**  
Surf lessons, no experience necessary; surf equipment & SUP hire  
601 Waikawa-Curio Bay Road, Curio Bay  
M: 021 208 0501  
E: nickcuriobay@gmail.com www.catlins-surf.co.nz

**17 Curio Bay Christian Fellowship**  
Church with an ocean view - services each Sunday 10.30am  
Curio Bay Christian Community Centre, 41 Mair Road,  
Curio Bay, South Catlins E: paulwat1942@hotmail.com  
P/F: 03 246 8431 www.curioabay.info Find us on Facebook

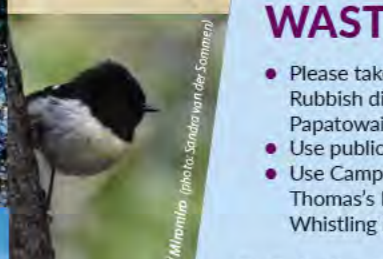
**19 Tokanui Multi-Play Park**  
Skate ramps, tar-sealed scooter track, BMX bike track  
Tokuani Multi-Play Park  
McEwan Street, RD1 Tokanui  
(opposite the playground)



Sea Lions / Whakahao (photo: Fergus Sutherland)



Red-billed Gull / Tarāpunga (photo: Sandra van der Sommen)



Mānuka (photo: Sandra van der Sommen)

The Catlins Care Code

Southland District Council 0800 732 732  
Clutha District Council 0800 801 350

WILDLIFE & NATURE

For more information visit [www.doc.govt.nz](http://www.doc.govt.nz)

- Talk quietly and move slowly when near sea lions / whakahao or fur seals / kekeno - do not disturb them, give them space, stay at least 20m away
- Yellow-eyed Penguins / Hoiho are shy and easily stressed - do not disturb them, give them space, stay at least 50m away
- Do not remove plants, animals or fossils from the environment - treat New Zealand / Aotearoa forest and birds with respect, they are unique and often rare
- Respect our cultural heritage, treat these places with consideration and care
- Dogs can disturb and even kill wildlife, please respect signage regarding dogs
- No drones at Nugget Point/Tokatā, Roaring Bay/Hakaparāoa, Curio Bay/Tumu Toka, Slope Point/Waipapa and Waipapa Point /Ōtara

Use of drones is restricted - for further information on use of drones in public places, private land, around livestock, wildlife and wildlife habitats visit [www.doc.govt.nz](http://www.doc.govt.nz) or [www.airshare.co.nz](http://www.airshare.co.nz)

CAMPING

For more information visit CDC: or SDC:

- Please use official camping sites as they have toilets and waste disposals
- No Roadside, Lookout or Beachside Camping
- Permission must be obtained for camping, parking or walking on private land
- Please leave areas clean and tidy
- Check it is all right to light fires - permits are required

[www.fireandemergency.nz](http://www.fireandemergency.nz) Fires can destroy the Forest

DRIVING

Visit [www.nzta.govt.nz/safety/driving-safely/visiting-drivers/](http://www.nzta.govt.nz/safety/driving-safely/visiting-drivers/) and [www.nzta.govt.nz/resources/driving-in-nz](http://www.nzta.govt.nz/resources/driving-in-nz)

- Keep left, observe all road signs. Pass school bus at less than 20km/hr
- Reduce speed when driving on 'unsealed' roads
- Limit vehicle use on beaches, respect other beach users, the road rules apply
- Indicate and pull over to the left-hand side of the road to take photographs, read road signs and to allow vehicles behind you to pass safely
- If you see sheep and cattle on the roads, drive slowly and stay in your vehicle

WASTE DISPOSAL

- Please take all rubbish away with you, carry out what you carry in. Rubbish disposal points are at Kaka Point / Rakitāmau, Owaka, Papatowai and Tokanui. Recycling is also available at Owaka and Tokanui.
- Use public toilets provided, please do not pollute the environment
- Use Campervan waste disposals - Inn Street Owaka, Thomas's Lodge Owaka, Kaka Point / Rakitāmau, Tokanui, Whistling Frog Resort and Pounawea Holiday Park

The Catlins Care Code revised by Catlins Coast Inc for The Catlins Community 2021 [www.catlins.org.nz](http://www.catlins.org.nz)

NO DOG AREAS

Please be aware there are areas in The Catlins which have dog restriction areas as seen in the information provided and also at the restricted sites.

BEST WILDLIFE VIEWING SITES

- Nugget Point/Tokatā
- Surat Bay
- Curio Bay/Tumu Toka
- Waipapa Point

Check out the TIAKI PROMISE - [www.tiakinewzealand.com](http://www.tiakinewzealand.com)

Please help us to protect the nature and wildlife of The Catlins - Only leave your footprints - Only take photographs and memories...

For fire or accident emergency - PHONE 111  
For conservation or wildlife emergency - PHONE 0800 362 468

NOTE: There is minimal cell phone coverage in much of The Catlins. Public phones are located at Owaka, Papatowai, Kaka Point and Tokanui.



Florence Hill, overlooking the Tautuku Peninsula. Photo: LCI



Cannibal Bay / Ōrakītūhia. Photo: Destination Clutha

This Map Pad has been produced by Catlins Coast Inc.





# Nau mai Haere Mai ~ Welcome to The Catlins...

To tū te whenua - leave the land and undisturbed

EMERGENCY Call 111

For further information on all aspects of The Catlins, go to [www.catlins.org.nz](http://www.catlins.org.nz) or visit Information Centres at Owaka and Waikawa

For information on where to camp, visit [www.camping.org.nz](http://www.camping.org.nz)

## WILDLIFE & NATURE



For more information visit [www.doc.govt.nz](http://www.doc.govt.nz)

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- Respect our cultural heritage, treat these places with consideration and care
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Use of drones is restricted - for further information on use of drones in public space, private land around Ivestok, Wildlife and Wildlife Habitats visit [www.doc.govt.nz](http://www.doc.govt.nz) or [www.arhare.co.nz](http://www.arhare.co.nz)

## CAMPING

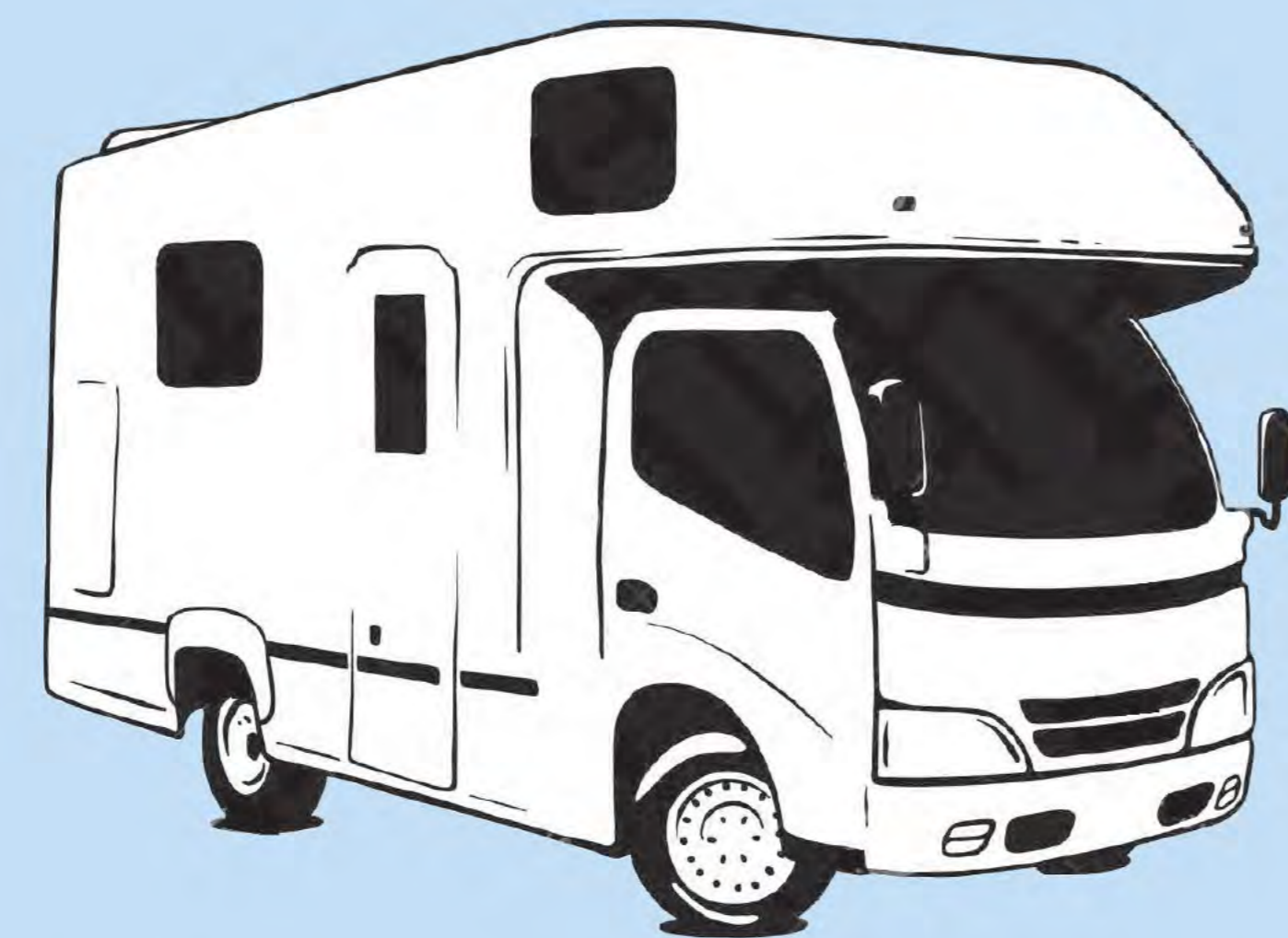
For more information visit



CDC



SDC



- Please use official camping sites as they have toilets and waste disposals
- No Roadside, Lookout or Beachside Camping
- Permission must be obtained for camping, parking or walking on private land
- Please leave a clean and tidy
- Check it is all right to light fires - permits are required

[www.fireandemergency.govt.nz](http://www.fireandemergency.govt.nz)



Fires can destroy the Forest

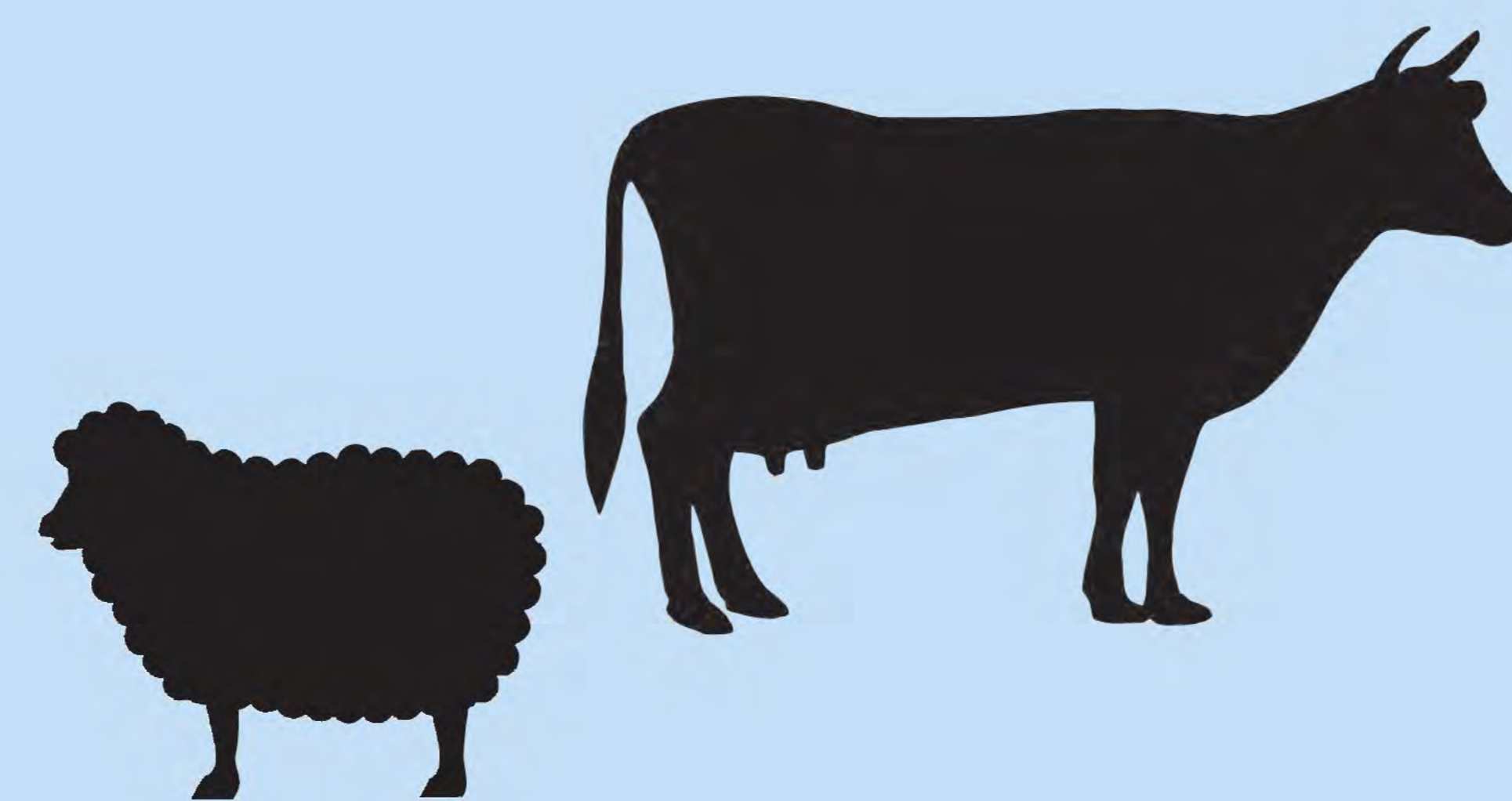


## DRIVING

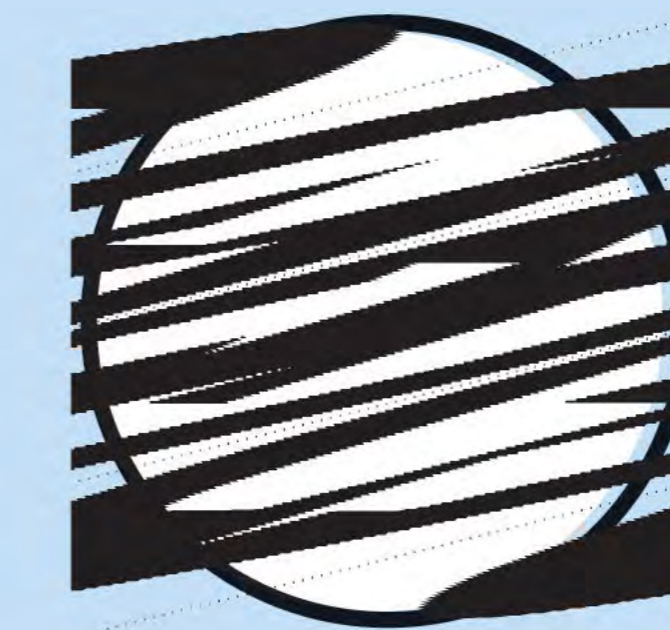
Visit [www.nzta.govt.nz/safety/driving-safely/visiting-drivers/](http://www.nzta.govt.nz/safety/driving-safely/visiting-drivers/) and [www.nzta.govt.nz/resources/driving-nz](http://www.nzta.govt.nz/resources/driving-nz)



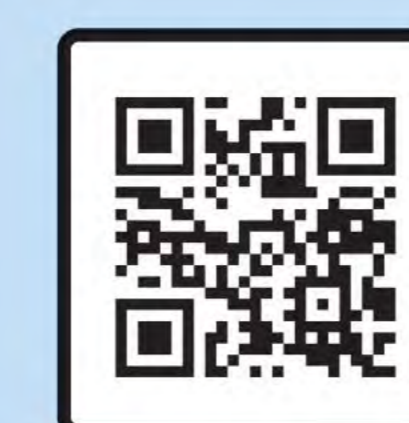
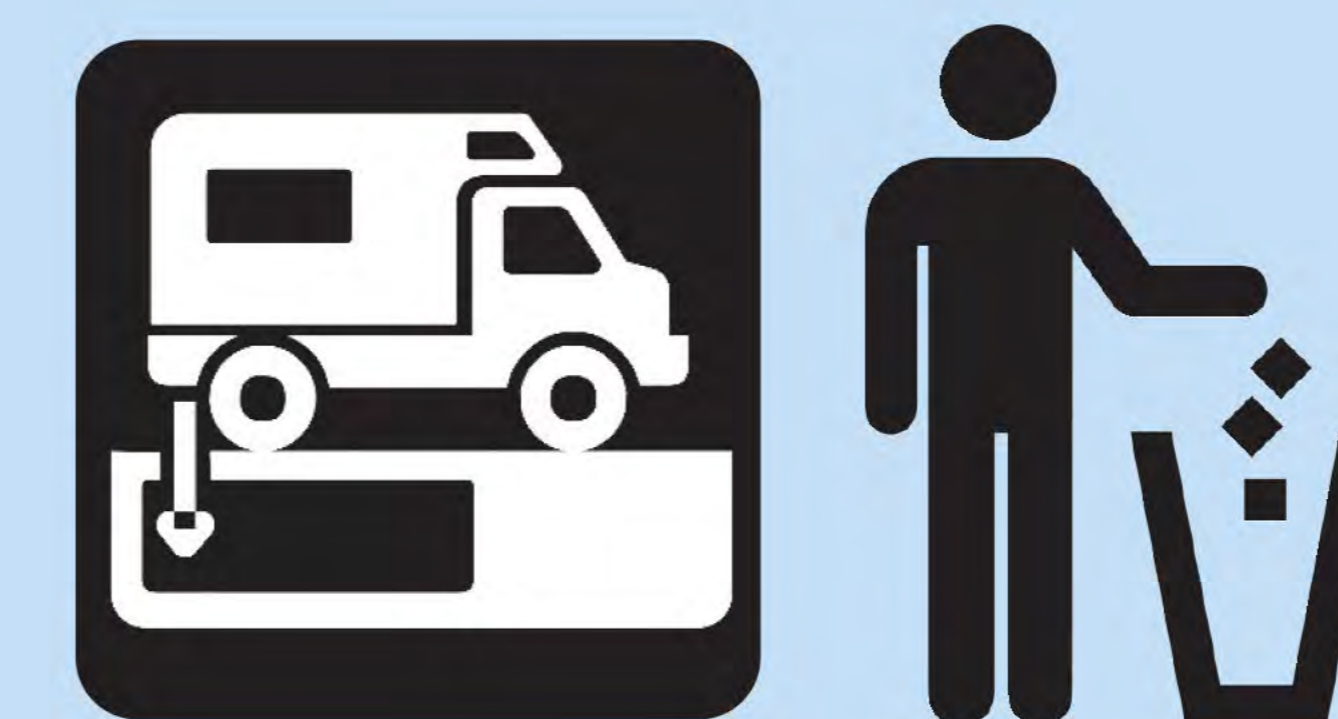
- Keep left, observe all road signs. Pass school bus at less than 20km/hr
- Reduce speed when driving on 'unsealed roads'
- Limit vehicle use on beaches, respect other beach users, the road rules apply
- Indicate and pull over to the left-hand side of the road to take photographs, read road signs and to allow vehicles behind you to pass safely
- If you see sheep and cattle on the roads, drive slowly and stay in your vehicle



## WASTE DISPOSAL



- Please take all rubbish away with you, carry out what you can. Rubbish disposal points are at Kaka Point / Rakitāmau, Owaka, Papatowai and Tokanui. Recycling is available at Owaka and Tokanui
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- Use Campervan waste disposals - Inn Street Owaka, Thomas Lodge Owaka, Kaka Point / Rakitāmau, Tokanui Whistling Frog Resort and Pounawea Holiday Park



[www.catlins.org.nz](http://www.catlins.org.nz)



THE Catlins  
Te Akau Tai Toka

NEW ZEALAND - AOTEAROA

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## 你好 Nǐ hǎo

### New Zealand Chinese Language Week 新西兰中文周 2022

It's now less than six months to go until New Zealand Chinese Language Week 2022 kicks off and we're excited to outline plans for new initiatives and activities to celebrate this year.

The New Zealand Chinese Language Week (NZCLW) is being held 25 September to 1 October 2022. We want to involve people from all around the country, so this means we are asking the Council for three things:

- Someone who can be the liaison person for us to contact about activities in your area district
- A Mayoral video of support to be featured during the NZCLW week
- And a chance to present to your council's Annual Plan 2022/23 for a contribution to the week's activities in your area and events of \$2,000.

The New Zealand Chinese Language Week Charitable Trust is a New Zealand-driven initiative set up in 2014 to encourage the learning of Chinese language in New Zealand.

Our aim is to strengthen communities through inclusion and embracing diversity. What better way is there to understand another culture than through language?

A large part of the Trust's work is to recognise and celebrate the diversity of the community in New Zealand – Chinese people have been part of Aotearoa New Zealand's story for 180 years and have many important stories to tell. This is even more important now, with the new school curriculum focusing on local history within our country.







This year's New Zealand Chinese Language Week's theme is "Sharing our Stories", and we hope to hear a lot of the stories that make our community diverse and vibrant.

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As in previous years, we expect a lot of events to involve celebrations with food and drink and hospitality – all features of Chinese and New Zealand Māori and European cultures.

The Trust is committed to providing resources to enable different groups to share common experiences, and one of the ways we demonstrate this is by each year publishing a children's book in three languages – Mandarin Chinese (characters and pīn yīn), English, and te reo Māori.

The feedback we get on this book – which is distributed free to schools and public libraries – is unanimous about its value. Librarians and teachers around New Zealand tell us that readers, particularly children, love seeing themselves, their families, and their language in the books.

Your own library may well have been part of previous years' events and activities around New Zealand Chinese Language Week.

We want to ensure that more communities around New Zealand have the opportunity to take part in New Zealand Chinese Language Week, so we would like to have someone from your council be the contact point for us to share resources to enable your community to be involved. This may be someone on your public library staff, or a community development staffer.







Many communities around New Zealand have significant social, cultural, educational, and other links with China and Chinese people in their districts. New Zealand Chinese Language Week is an excellent opportunity to celebrate those.

We would also like to get a video of support to be featured during the NZCLW week from yourself as Mayor.

Your video plays an important part in the week. It shows a commitment to being a welcoming, open society that embraces all the many cultures that make up our society. Participants in NZCLW have been impressed and heartened by the depth and breadth of the support from local government during previous weeks.

Finally, we at NZCLW Trust would welcome the opportunity to submit to your council's Annual Plan Submission 2022/2023. We wish to apply for a \$2,000 grant to fund activities for New Zealand Chinese Language Week in your region and would like to appear in person to support this application.

Thank you for your consideration. We look forward to hearing how your council will celebrate New Zealand Chinese Language Week 2022 from September 25 to 1 October.

For more information, please don't hesitate to visit the NZCLW website: [www.nzclw.com](http://www.nzclw.com) or email our Project Team at [nzclw@nzclw.com](mailto:nzclw@nzclw.com)

Many thanks and kindest regards

*Jo Coughlan*

Jo Coughlan | Chair of New Zealand Chinese Language Week



# #2

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, March 31, 2022 10:38:31 AM  
**Last Modified:** Thursday, March 31, 2022 10:42:30 AM  
**Time Spent:** 00:03:58  
**IP Address:** 122.56.211.68

## Page 2: Your details

### Q1

#### Your Details

Name **MICHAEL CHISHOLM**  
Address **[REDACTED]**  
ZIP/Postal Code **[REDACTED]**  
Email Address **[REDACTED]**  
Phone Number **[REDACTED]**

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

**Respondent skipped this question**

## Page 5: Additional information

### Q4

This is where you can also file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**



# Clan Ayson of New Zealand Society

48



[REDACTED]  
[REDACTED]  
20 April 2022

Mayor Bryan Cadogan  
Clutha District Council  
1 Rosebank Terrace  
BALCLUTHA 9240

cc CEO Steve Hill

Dear Mayor Cadogan

SUBMISSION, ANNUAL PLAN 2022-23

The Ayson surname is probably familiar to you, given the family's long association with the district – 170 years next year. Peter Ayson and his wife, Douglas, established Corydon farm at Warepa in 1853, the area's first European settlers. They are buried at historic Warepa Cemetery, which our Clan Society has long been involved in maintaining in conjunction with the council.

We write to you because the passing years have taken a toll on some of the graves of our first- and second-generation ancestors to the point where restoration work is urgently needed. The Clan Ayson Society of New Zealand (website link: <https://www.clanayson.nz/contact-us>) has initiated restoration work at several graves around the country through a programme where the direct descendants are invited to contribute financially to the work.

In the course of reviewing Ayson family graves, we note that the Balclutha headstone for the first mayor of Balclutha, John McNeil, and his wife, Margaret, the eldest daughter of Peter and Douglas Ayson, fails to acknowledge the importance of John and Margaret McNeil as the first mayor and mayoress of Balclutha. We submit the headstone requires the addition of some words about their mayoral role and thus the contribution they made to the establishment of the town of Balclutha. Their son, also John and who served as a Balclutha Councillor, is buried without a headstone in the plot beside his parents and we plan to erect a plaque to acknowledge his resting place and contribution to the district. Members of our Executive committee have contacted McNeil descendants to discuss this proposal, which was generally well received. The Council may wish to further liaise with the McNeils.

The Clan has sought a quote ((\$3625.00) for an upgraded headstone and grave restoration work from a registered monumental masonry firm and raised more than \$400 dollars towards the cost. Please see attachments.

Given the historic significance of this grave to the Clutha District, Clan Ayson requests the council consider co-funding the proposal in the range of \$1,000 to \$2,000.

Sincerely,

Neville Peat  
Clan Life Member

for Hugh Francis  
Clan Chief of Ayson 9th



DUNEDIN MONUMENTAL MASONS LTD.

49

QUOTE

Dot Johnson



DATE: 9.3.2022

EXPIRATION DATE 9.5.2022

ESTATE NAME	CEMETERY	UNVELING DATE	SALESPERSON
Margaret and John McNeil	Old Balclutha Plot 55 Main Block		Diane

Thank you for the opportunity to quote. We are pleased to quote as follows:

DESCRIPTION	AMOUNT
<b>Margaret and John McNeil Memorial</b>	
Light Grey Desk 500 x 400 with Black granite panel 450 x 350 Silver lettering	\$1100.00
Ground Foundation	\$120.00
2x Treatments for Oamaru stone and a light clean	\$320.00
Weed mat and pebble plot	\$320.00
Clean walls and repair broken side wall	\$560.00
Travel and Installation (half with John McNeil)	\$90.00
	<b>Total \$2510.00</b>
	Price Includes GST

We trust that you will find our quote satisfactory and look forward to working with you. Please contact us should you have any questions at all.

All quotes valid for 60 days



## Dunedin Monumental Masons Ltd Terms and Conditions of Trade

1. Acceptance
  - 1.1 Any instructions received by the Seller from the Customer for the supply of Goods shall constitute acceptance of these terms & conditions.
  - 1.2 Where more than one Customer has entered into this agreement, the Customers shall be jointly and severally liable for all obligations under these terms & conditions.
  - 1.3 Upon acceptance of these terms & conditions by the Customer the terms & conditions are irrevocable & can only be rescinded in accordance with these terms & conditions or with the written consent of the manager of the seller.
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  - 2.1 At the Seller's sole discretion the Price shall be either:
    - (a) as indicated on invoices provided by the Seller to the Customer; or
    - (b) The Seller's quoted Price, subject to clause 2.2, which shall be binding upon the Seller provided that the Customer accepts the quotation in writing within 30 days.
  - 2.2 Any variation from the plan of scheduled works, specifications or designs will be charged for on the basis of the **Seller's quotation & will be shown as extras on the invoice. Payment for all extras** must be made in full at their time of completion.
  - 2.3 A deposit may be charged on acceptance of a quotation & the amount will be detailed on the quotation. The quotation will not be considered to be accepted until the funds for the deposit have been received & cleared.
  - 2.4 A deposit may be charged to cover the cost of materials if they are deemed to be specific to the **Customer's** order and not a readily stocked item, after the quotation is accepted & prior to the Seller ordering materials.
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  - 3.1 **Interest on overdue invoices shall accrue from the date when payment becomes due daily until the date of payment at a rate of 12.5 % compounding per calendar month.**
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  - 3.3 **All costs incurred in the collection of overdue accounts are payable by the debtor.**
  - 3.4 Without prejudice to any other remedies the Seller may have, if at any time the Customer is in breach of any obligation (including those relating to payment); the Seller may suspend or terminate the supply of Goods to the Customer & any of its other obligations under the terms & conditions. The Seller will not be liable to the Customer for any loss or damage the Customer suffers because the Seller exercised its rights under this clause.
  - 3.5 In the event that:
    - (a) any money payable to the Seller becomes overdue or;
    - (b) the Customer becomes insolvent, convenes a meeting with its creditors or proposes or enters into an arrangement with creditors, or makes an assignment for the benefit of its creditors; or;
    - (c) a receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the **Customer or any asset of the Customer, then without prejudice to the Seller's other remedies at law:**
      - (i) the Seller shall be entitled to cancel all or any part of any order of the Customer which remains unperformed in addition to & without prejudice to any other remedies;
      - (ii) all amounts owing to the Seller shall, whether or not due for payment, immediately become due & payable.
4. Disputed Accounts
  - 4.1 If the Customer believes an invoice contains a mistake the Customer must contact the Seller in writing within 14 days from the date of the invoice. The undisputed portion, if any, must be paid within the standard payment terms. The dispute must be clearly detailed in writing with copies of accompanying information to support the dispute; such as quotes or written correspondence from the Seller to the Customer.
  - 4.2 If the Seller agrees there is a mistake on the invoice the Seller will correct it immediately, issue a new invoice to the Customer & inform the Customer of the correction in writing. If the Seller finds there is no mistake they will inform the Customer in writing & the Customer will make payment in full within the standard payment terms of the original invoice. If the time for payment has already passed, the Customer will pay the full amount of the invoice immediately including any late payment, interest fees &/or collection costs that may be charged under clauses 3.1 to 3.3.
  - 4.3 If the Customer continues to dispute the invoice after being informed that there is no mistake the Customer must inform the Seller in writing & lodge a claim at their nearest Disputes Tribunal within 14 days of receiving the reply from the Seller. If the Customer fails to do so within the specified time period, both parties accept that there is no such dispute & the Customer therefore agrees to make payment as per the payment terms including any late payment fee, interest &/or collection costs as detailed in clauses 3.1 to 3.3.
5. Defects/Returns
  - 5.1 The Customer shall inspect the Goods on delivery & shall within 7 days of delivery notify the Seller of any alleged defect or damage. The Customer shall afford the Seller an opportunity to inspect the Goods within a reasonable time following delivery if the Customer believes the Goods are defective in any way. If the Customer shall fail to comply with these provisions the Goods shall be conclusively presumed to be in accordance with the terms & conditions & free from any defect or damage.
  - 5.2 For defective Goods which the Seller has agreed in writing that the Customer is entitled to reject, **the Seller's liability is limited to either (at the Seller's discretion) replacing the Goods or repairing the Goods** provided that:
    - (a) the Customer has complied with the provisions of clause 5.1
    - (b) the Goods are returned at the Customers cost within 7 days of the delivery date if requested by the Seller
    - (c) the Goods are returned in the condition in which they were delivered & with all packaging material, if applicable.
6. Risk & Title
  - 6.1 If the Seller retains property in the Goods nonetheless all risk for the Goods passes to the Customer on delivery.
  - 6.2 If delivery is made to the Customer by a courier or other such carrier the Seller shall not be liable for any loss or damage incurred by the carrier once the Goods have been passed to the carrier for delivery. It is the Customers sole responsibility to arrange any insurance to cover the goods prior to delivery from the Seller to the carrier.
  - 6.3 It is the intention of the Seller & agreed by the Customer that property in the Goods shall not pass until the Customer has paid all amounts owing for the particular Goods & Services.
7. Warranty
  - 7.1 Subject to the conditions of warranty set out in Clause 7.2 the Seller warrants that if any defect in any workmanship manufactured by the Seller becomes apparent & is reported to the Seller in writing within 12 months of the date of delivery (time being of the essence) then the Seller will, **at the Seller's** discretion, repair the defect or replace the workmanship.
  - 7.2 The warranty shall not cover any defect or damage which may be caused or partly caused or arise through fair wear & tear, any accident, or act of God.
  - 7.3 For Goods not manufactured by the Seller the warranty shall be the current warranty provided by the manufacturer of the Goods.
8. Privacy Act 1993
  - 8.1 The Customer authorises the Seller to:
    - (a) collect, retain & use any information about the Customer, for the purpose of assessing **the Customer's creditworthiness or marketing products and services to the Customer;**
    - (b) disclose information about the Customer, whether collected by the Seller from the Customer directly or obtained by the Seller from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference, debt collection or notifying a default by the Customer;
  - 8.2 Where the Customer is an individual the authorities under (clause 15.1) are authorities or consents for the purposes of the Privacy Act 1993;
  - 8.3 The Customer shall have the right to request from the Seller a copy of the information about the Buyer retained by the Seller & the right to request the Seller correct any incorrect information about the Customer held by the Seller.
9. Consumer Guarantees Act 1993
  - 9.1 This agreement is subject, in all cases except where the Consumer is contracting within the terms of a trade/business (which cases are specifically excluded), to the provisions of the Consumer Guarantees Act 1993.
10. General
  - 10.1 If any provision of these terms & conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality & enforceability of the remaining provisions shall not be affected, prejudiced or impaired.
  - 10.2 All Goods &/or Services supplied by the Seller are subject to the laws of New Zealand & the Seller takes no responsibility for changes in the law that affect the Goods &/or Services Supplied.
  - 10.4 Any advice given by the Seller shall remain the exclusive property of the Seller & may not be copied, reproduced, transmitted or communicated to a third party without the Seller's written consent. Copyright on all plans, designs, drawings, samples & other documents & in the works executed from the Seller remains the sole property of the Seller and may only be used for the specific purpose for which they were supplied.
  - 10.5 The Customer warrants that all designs or instructions to the Seller will not cause the Seller to infringe any patent, registered design or trademark or other in the execution of the Customers orders. But can be used at the sellers use for promotional work.
  - 10.6 Customary tolerances (or in the absence of customary tolerances, reasonable tolerances) shall be allowed. Goods supplied by the Seller will not correspond precisely with such dimensions, specifications, drawings, samples and designs; they are estimates only.
  - 10.7 In the event of any breach of this contract by the Seller the remedies of the Customer shall be limited to damages. Under no circumstances shall the liability of the Seller exceed the Price of the Goods.
  - 10.8 The Customer shall not offset against the Price amounts due from the Seller.
  - 10.9 The Seller may license or sub-contract all or any part of its rights & obligations without the **Customer's consent.**
  - 10.10 The Seller reserves the right to review these terms & conditions at any time. The change will take effect from the date when the Seller notifies the Customer of the change.





**DUNEDIN  
MONUMENTAL  
MASONS LTD.**

150 Kaikorai Valley Road, PO Box 2184, Dunedin 9044, Tel 03 476 4006

450 x 350 Panel

IN MEMORY OF

**Margaret Grant McNeil**  
(nee Ayson)  
10 Feb. 1835 - 17 March 1875  
*And her beloved husband*

**John McNeil**  
19 Aug. 1835 - 30 Jan. 1905  
*First European to settle the flat of Balclutha 1852  
First Mayor of Balclutha 1871  
And his wife*

**Henrietta Broughton McNeil**  
10 Sept. 1835 - 8 May 1911  
*Restored by descendants  
and the Clan Ayson of NZ Society 2022*



**Please confirm,  
postal address for invoicing**

*(This must be completed for work to begin)*

.....  
.....  
.....

**Please check the inscription  
carefully, sign, date and return  
as permission to proceed.**

X ..... Date .....

**Please Check all proofs carefully**

**Cover Memorial: Yes/No**

**Unveiling Date: Yes/No**

**Date**.....

**Whilst every effort has been made towards accuracy, we cannot accept responsibility for mistakes confirmed as correct.**

**Terms of Trade: By signing this confirmation to proceed, you are agreeing to the terms of trade as stated on the back of this document, and payment conditions.**





**DUNEDIN  
MONUMENTAL  
MASONS LTD.**

150 Kaikorai Valley Road, PO Box 2184, Dunedin 9044, Tel 03 476 4006

*350 x 250 Panel*

IN MEMORY OF  
**John McNeil**  
17 June 1860 - 17 May 1937  
*Beloved son of  
John and Margaret Grant McNeil*  
*Erected by the Clan Ayson of NZ Society 2022*



**Please confirm,  
postal address for invoicing**  
*(This must be completed for work to begin)*

.....  
.....  
.....

**Please check the inscription  
carefully, sign, date and return  
as permission to proceed.**

X ..... **Date** .....

**Please Check all proofs carefully**

**Cover Memorial: Yes/No  
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**Terms of Trade: By signing this confirmation to proceed, you are agreeing to the terms of trade as stated on the back of this document, and payment conditions.**





DUNEDIN MONUMENTAL MASONS LTD.

53

QUOTE

Dot Johnson  
0272771411  
034710632  
trevor.dot.johnson@xtra.co.nz

DATE: 9.3.2022

EXPIRATION DATE 9.5.2022

ESTATE NAME	CEMETERY	UNVELING DATE	SALESPERSON
John McNeil	Old Balclutha Plot 54 Main Block		Diane

*Thank you for the opportunity to quote. We are pleased to quote as follows:*

DESCRIPTION	AMOUNT
<b>John McNeil Memorial</b>	
Light Grey Desk 400 x 300 with Black granite panel 350 x 250 Silver lettering	\$905.00
Ground Foundation	\$120.00
Travel and Installation (half with Margaret and John McNeil)	\$90.00
	<b>Total \$1115.00</b>
	Price Includes GST

*We trust that you will find our quote satisfactory and look forward to working with you. Please contact us should you have any questions at all.*

*All quotes valid for 60 days*

150 Kaikorai Valley Road, PO Box 2184, Dunedin 9044 New Zealand Tel 03 476 4006 Fax 03 476 4116

Member of New Zealand Master Monumental Masons Association

Email: office@headstonenz.co.nz

www.headstonenz.co.nz



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8. Privacy Act 1993
  - 8.1 The Customer authorises the Seller to:
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    - (b) disclose information about the Customer, whether collected by the Seller from the Customer directly or obtained by the Seller from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference, debt collection or notifying a default by the Customer;
  - 8.2 Where the Customer is an individual the authorities under (clause 15.1) are authorities or consents for the purposes of the Privacy Act 1993;
  - 8.3 The Customer shall have the right to request from the Seller a copy of the information about the Buyer retained by the Seller & the right to request the Seller correct any incorrect information about the Customer held by the Seller.
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  - 10.4 Any advice given by the Seller shall remain the exclusive property of the Seller & may not be copied, reproduced, transmitted or communicated to a third party without the Seller's written consent. Copyright on all plans, designs, drawings, samples & other documents & in the works executed from the Seller remains the sole property of the Seller and may only be used for the specific purpose for which they were supplied.
  - 10.5 The Customer warrants that all designs or instructions to the Seller will not cause the Seller to infringe any patent, registered design or trademark or other in the execution of the Customers orders. But can be used at the sellers use for promotional work.
  - 10.6 Customary tolerances (or in the absence of customary tolerances, reasonable tolerances) shall be allowed. Goods supplied by the Seller will not correspond precisely with such dimensions, specifications, drawings, samples and designs; they are estimates only.
  - 10.7 In the event of any breach of this contract by the Seller the remedies of the Customer shall be limited to damages. Under no circumstances shall the liability of the Seller exceed the Price of the Goods.
  - 10.8 The Customer shall not offset against the Price amounts due from the Seller.
  - 10.9 The Seller may license or sub-contract all or any part of its rights & obligations without the **Customer's consent.**
  - 10.10 The Seller reserves the right to review these terms & conditions at any time. The change will take effect from the date when the Seller notifies the Customer of the change.

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COMPLETE

Page 2: Your details

**Q1**

Your Details

Name [REDACTED]

Organisation [REDACTED]

Address [REDACTED]

ZIP/Postal Code [REDACTED]

Email Address [REDACTED]

Phone Number [REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

The Community hub MUST be completed and function as planned. Not completing the facilities would be a complete failure & unacceptable to the community. So this is really about choosing option 2 or 3 in my opinion. I'm happy to pay a contribution via my Rates but adding another third on top of the \$70 /yr is probably too much for many people so funding the \$2.5m from reserves is probably best.

I can't wait to see it completed. Congrats to the CDC for moving Balclutha forward.

Page 5: Additional information

**Q4**

This is where you can also file below if your submission is in electronic format.

**Respondent skipped this question**

Page 6

#20

COMPLETE

Page 2: Your details

Q1

Your Details

Gloria Collier

Name

[Redacted]

Address

[Redacted]

ZIP/Postal Code

[Redacted]

Email Address

[Redacted]

Phone Number

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

Page 4: Other Comments

Q3

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation:

Barbara Cowie

Address:

[Redacted]

Postcode:

[Redacted]

Postal Address (if different):

Postcode:

Email:

[Redacted]

Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.



#4

COMPLETE

Page 2: Your details

**Q1**

Your Details

Name	Gaye Cowie
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

This is an important project for the district and should be funded ex reserves.

Page 5: Additional information

**Q4**

**Respondent skipped this question**

This is where you can also file below if your submission is in electronic format.

Page 6

**Q5**

No

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?



P.O Box 196, Balclutha | Phone 03 4183470 – 027 418 0199

## Submission update to the Clutha District Council Annual Plan 2022-2023

Clutha Recreation Centre Incorporated (trading as Cross Recreation Centre)

### Key Contacts:

- Catherine Korteweg [REDACTED]  
[REDACTED]  
[REDACTED]
- Noelene Scott (Manager)  
[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

For the 2021/31 Clutha District Council Long Term Plan it was resolved that the Clutha Recreation Inc would receive an inflation-adjusted annual operating grant until the end of the 2023/2024 year.

On behalf of the Clutha Recreation Centre Committee of management, staff, users, tenants, supporters, and the wider Clutha community we would like to thank the Clutha District Council for their ongoing support of the operational and developmental costs of the Cross Recreation Centre, a facility that aims to sustainably benefit users and the wider community, while supporting the Clutha District Council Economic Development Strategy and the Living and Working in Clutha strategy.

We appreciate Council's commitment to support our organisation through the annual operating grant until 2024, and we want to provide an update on our past year. An overview of some of our significant activities over the past year include:

- Strategic plan implementation: We have had our first full year of our new strategic plan implementation and we have been embedding this into our processes and operations'.  
Vision – Everyone in the Clutha District can fulfil their wellbeing, health & social needs as a part of a strong and engaged community  
Mission – A valued community facility that provides opportunities for participation  
Values – Engaging, Sustainable, Collaborative, Quality
- Community activities: Clutha Health First, 'flu' vaccination clinic days. This provided an opportunity to welcome community members to the facility who have not had the occasion to previously access the Centre. South Otago Netball Centre trialled a Friday Night Premier Netball Competition (previously held Saturday afternoons), along with Saturday Junior and Senior Netball Competitions
- Half Marathon and 10-year anniversary celebrations, November 2021: For the safety of all of our users, the sub-committee groups, due to the COVID-19 Government restrictions, made the difficult decision to postpone these events until October 2022.
- Sponsorship renewals: As we neared our 10-year anniversary, we worked through the process of renewing our major sponsorships. Original sponsorship and donations were focussed on the build of the facility and now the focus shifts towards operating costs like maintenance, improvements and ensuring we are current with the community's needs. At these current uncertain times we are

very grateful for the community support that is provided through this avenue. As we farewelled PowerNet (formerly OtagoNet), Guy Wong & Son, and Farmlands Co-operative, we appreciated the continued community support from JD Souness, Shand Thomson Ltd, Southern Plumbing & Heating Ltd. We welcomed to our team of sponsors Balclutha Mitsubishi and Cowley Electrical Dairy & Pumps as court sponsors. New World Balclutha and Signworks as the respective Sports Arena and Jeff Seymour Wing Function room naming rights sponsors along with McLellan Freight as both staff uniforms and the netball post protector's sponsor. We also continue to receive a variety of in kind support from a range of other local sponsors such as Shand Thomson with accountancy services, Unifone with broadband and communications services, South Otago Security with evening security checks and Johnstone Electrical supplying appliances for the fit out of the kitchenette in the Jeff Seymour Wing. This broad array of local sponsorships is another indication of the value of our organisation and facility within our community.

- Upgrade of Equipment: We continue to seek financial contributions from a wide variety of sources and during the financial year we received grants from the Community Organisation Grants Scheme for a contribution towards annual business insurance costs, the Otago Masonic Charitable Trust provided funds towards the replacement of sports equipment and the Racing Industry Transition Agency to purchase shot clocks for the main basketball court in the New World Balclutha Sports Arena. Along with the continued support of the vehicle sponsors, Balclutha Motors Group Ltd, Clutha Veterinary Assn, Hollows Timber Co Ltd and Ray White Realty. We have commenced the process of obtaining funds to replace our floor scrubber cleaning machine (affectionally known as Cybill) and we are appreciative to have received monies from the Calder Stewart Sponsorship & Donations Committee and the Clutha Foundation towards this process.
- Project plan for LED Lighting Upgrade: In 2019 we commenced a project plan to upgrade the lighting in the New World Balclutha Sports Arena. Lighting of this arena is a major contributor to our \$27,000 annual electricity bill, so our project plan is to convert to LED lighting, an option not as widely available or economical when the facility was designed and constructed over a decade ago, as it is today. We are currently waiting on notification from the Transpower Community Care fund as to the success of our application.

Our volunteer support from within our community continues to be an important factor in the daily operations of our facility, while also contributing financially in the form of in-kind labour. Over the 2020/2021 year we received 810 hours of voluntary support from community members, with this calculating to approximately \$16,000 of saved labour expense for the financial year to date. This is not only a fantastic display of the community support and involvement we attract, but also a key benefit of our operating structure being a not-for-profit community organisation. This also enables our staff to prioritise time around other operational tasks, including increasing compliance requirements and governance tasks not suitable to be undertaken by volunteers.

Our Financial Performance Reports showed that in the 2020/21 year, we saw 147,490 visits to the facility from participants, spectators, coaches, instructors, umpires and volunteers utilising our facility, and we also welcomed 300 community groups and organisations and over 430 events. As our community of users adjust to the ever-changing future, we continue to see changes in the way our users access the facility and we continue to work towards providing opportunities for the public to participate in physical activity at a time that fits in with their lifestyles.

Our staffing team has changed over recent times with one moving away from the area and another moving on to their professional career path. This allowed for our staffing levels to be manipulated somewhat as we worked through the Christmas closedown period and in the new year. We welcomed a new staff member to the team, and we are pleased to have been able to secure an employee looking to work and live in the Clutha District. We now have 1 full-time and three part-time employees, as we continue to maintain and raise the high standards of delivery to our community within our professional facility and the staff are highly valued contributors to the success of the organisation. As is the case across all businesses, we will face another significant increase of the minimum wage on 1 April 2022, as we have annually since April 2019. We are committed to retain our team members and keep their employment packages at a consistent margin above the minimum wage in respect of the standard of work they deliver

and responsibility they hold. This latest increase continues to equate to additional monies being accounted for in our budgeting.

Along with most organisations our recovery from the continuing COVID-19 Pandemic Alert Level Restrictions and Protection Framework Traffic Light System has seen our organisation continue to operate in a survival mode phase. We are working to utilise our reserves as carefully as possible with the Committee and staff working to find a balance of focusing on the day-to-day recovery of the current situation while **ensuring things like R&M don't fall behind**. Our broad range of income from a variety of sources has ensured that we can comfortably maintain the financial sustainability of our community organisation. The Cross Recreation Centre is a community facility that sustainably benefits the users and the wider community and is a valuable community asset that enhances the district as a great place to live, work, invest and play. We believe that returning to community based physical activity and social connection is more important than ever, especially for our community of users to feel physically and psychologically safe while they are participating in activities and events at the facility.

Once again, we wish to take this opportunity to thank the Council for your ongoing support of our community facility and welcome you to visit us anytime.

We are happy to speak to our submission.

**Overall Budget**  
**Clutha Recreation Centre Inc.**  
**July 2022 to June 2023**

Account	Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022	Jan-2023	Feb-2023	Mar-2023	Apr-2023	May-2023	Jun-2023	Total
CDC - Annual Operating Grant (206)	\$55,158.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,158.50
Court Hire - Basketball (209/03)	\$470.00	\$185.00	\$430.00	\$230.00	\$165.00	\$100.00	\$200.00	\$220.00	\$250.00	\$200.00	\$900.00	\$800.00	\$4,150.00
Court Hire - Bubble Balls/Inflatables (209/10)	\$0.00	\$0.00	\$52.17	\$70.43	\$104.34	\$169.55	\$0.00	\$83.48	\$52.17	\$52.17	\$486.95	\$0.00	\$1,071.26
Court Hire - CRC Events (209/15)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	\$1,040.00	\$0.00	\$0.00	\$0.00	\$1,940.00
Court Hire - Cricket (209/16)	\$173.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.13	\$0.00	\$213.04
Court Hire - Events (209/05)	\$2,180.00	\$0.00	\$0.00	\$1,080.00	\$4,000.00	\$300.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$8,460.00
Court Hire - Fitness Gym (209/06)	\$335.83	\$245.22	\$296.40	\$345.70	\$394.07	\$255.81	\$340.76	\$525.44	\$756.93	\$746.93	\$460.24	\$557.12	\$5,260.45
Court Hire - Gymnastics (209/11)	\$121.63	\$18.70	\$0.00	\$56.10	\$146.75	\$56.10	\$39.13	\$89.37	\$325.74	\$46.75	\$96.11	\$112.20	\$1,108.58
Court Hire - Hockey (209/02)	\$0.00	\$620.00	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$540.00	\$280.00	\$500.00	\$500.00	\$3,130.00
Court Hire - Netball (209/01)	\$3,790.06	\$1,715.25	\$0.00	\$0.00	\$0.00	\$0.00	\$5.22	\$0.00	\$460.04	\$2,040.51	\$9,073.04	\$7,482.48	\$24,566.60
Court Hire - Other (209/04)	\$967.82	\$53.91	\$1,311.29	\$378.68	\$199.98	\$76.08	\$2.61	\$244.33	\$269.56	\$138.16	\$168.69	\$137.38	\$3,948.49
Court Hire - Other Winter Sports (209/14)	\$365.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.66	\$156.52	\$717.40
Court Hire - Racquet Sports (Tennis etc) (209/08)	\$0.00	\$0.00	\$0.00	\$26.96	\$82.61	\$8.70	\$0.00	\$0.00	\$8.70	\$34.78	\$26.08	\$30.43	\$218.26
Court Hire - School Activities (209/12)	\$0.00	\$57.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.52	\$78.91
Court Hire - Tennis Hot Shots (209/07)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Court Hire - Walking Activities (209/13)	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$175.00	\$0.00	\$200.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,075.00
Grant - COGS Funding (184/09)	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Half Marathon Income (220)	\$200.00	\$1,740.00	\$1,740.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,420.00
Holiday Programme - Income (215)	\$2,290.00	\$0.00	\$210.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,900.00	\$0.00	\$0.00	\$8,000.00
JSW - Function Room Hire (212)	\$204.35	\$104.35	\$393.48	\$1,004.36	\$195.66	\$243.48	\$0.00	\$245.22	\$330.43	\$56.52	\$826.96	\$985.22	\$4,590.03
JSW - Office Space & Meeting Room Hire (213)	\$189.13	\$323.92	\$26.09	\$334.78	\$119.25	\$0.00	\$60.87	\$0.00	\$210.88	\$78.26	\$354.35	\$52.18	\$1,749.71
Rent Received - Balclutha Gym Club (204/01)	\$1,068.16	\$1,602.24	\$1,068.16	\$1,068.16	\$1,602.24	\$1,068.16	\$1,068.16	\$1,602.24	\$1,068.16	\$1,068.16	\$1,602.24	\$1,068.16	\$14,954.24
Rent Received - Massage Room (204/08)	\$385.00	\$350.00	\$385.00	\$350.00	\$385.00	\$300.00	\$105.00	\$315.00	\$385.00	\$350.00	\$385.00	\$350.00	\$4,045.00
Rent Received - Otago Community Hospice (204/09)	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$7,826.04
Rent Received - Pro Fit Ltd (204/02)	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$2,383.33	\$28,599.96
Rent Received - Southern Rehab (Rata South Ltd) (204/04)	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$652.17	\$7,826.04
Rent Received - Sport Clutha (204/03)	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$541.67	\$6,500.04
Sales - Bar (208)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$301.50	\$301.50
Sales - Canteen (207/00)	\$228.76	\$158.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.84	\$585.32	\$906.27	\$1,916.73
Sales - Catering/Kitchen (207/02)	\$250.00	\$519.58	\$0.00	\$308.70	\$65.22	\$138.04	\$43.48	\$43.48	\$363.04	\$200.01	\$507.39	\$400.00	\$2,838.94
Sales - Vending Machines (207/01)	\$427.21	\$346.62	\$63.05	\$157.83	\$39.56	\$72.26	\$18.70	\$98.52	\$155.48	\$257.21	\$651.47	\$402.95	\$2,690.86
Sponsorship - Signage (187)	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,500.00
Sponsorship - Vehicle signage (190/10)	\$4,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,400.00
TML - Lounge Hire (210)	\$1,828.03	\$1,835.85	\$1,095.12	\$1,882.79	\$848.81	\$436.29	\$191.30	\$232.17	\$2,119.95	\$1,300.85	\$2,167.78	\$1,534.75	\$15,473.69
<b>Total Income</b>	<b>\$109,062.95</b>	<b>\$18,405.91</b>	<b>\$12,150.10</b>	<b>\$16,163.83</b>	<b>\$12,877.83</b>	<b>\$8,528.81</b>	<b>\$7,304.57</b>	<b>\$8,718.59</b>	<b>\$12,865.42</b>	<b>\$14,317.49</b>	<b>\$24,005.75</b>	<b>\$20,328.02</b>	<b>\$264,729.27</b>
<b>Less Cost of Sales</b>													
Commission on Online payments (481)	\$2.00	\$17.40	\$17.40	\$17.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.20
Holiday Programme Costs (330)	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$150.00
Purchases - Bar (149/00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchases - Canteen (149/01)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchases - Catering (332)	\$0.00	\$21.97	\$0.00	\$27.79	\$0.00	\$0.00	\$0.00	\$0.00	\$15.64	\$10.23	\$29.20	\$16.84	\$121.67
Purchases - Event Expenses (149/04)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchases - Vending Machines (149/02)	\$530.76	\$232.65	\$0.00	\$66.15	\$53.05	\$0.00	\$0.00	\$151.18	\$67.19	\$198.10	\$104.09	\$152.89	\$1,556.06
<b>Total Cost of Sales</b>	<b>\$582.76</b>	<b>\$272.02</b>	<b>\$17.40</b>	<b>\$161.34</b>	<b>\$53.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$151.18</b>	<b>\$82.83</b>	<b>\$258.33</b>	<b>\$133.29</b>	<b>\$169.73</b>	<b>\$1,881.93</b>
<b>Gross Profit</b>	<b>\$108,480.19</b>	<b>\$18,133.89</b>	<b>\$12,132.70</b>	<b>\$16,002.49</b>	<b>\$12,824.78</b>	<b>\$8,528.81</b>	<b>\$7,304.57</b>	<b>\$8,567.41</b>	<b>\$12,782.59</b>	<b>\$14,059.16</b>	<b>\$23,872.46</b>	<b>\$20,158.29</b>	<b>\$262,847.34</b>
<b>Other Income</b>													
Interest Received (202)	\$4.04	\$5.94	\$5.99	\$5.37	\$5.68	\$8.92	\$8.66	\$4.48	\$4.80	\$4.02	\$3.88	\$3.24	\$65.02
NZ Govt Covid-19 Subsidies (205/01)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Income (205)	\$460.00	\$200.00	\$235.00	\$400.00	\$400.00	\$400.00	\$260.00	\$280.00	\$450.00	\$330.00	\$570.00	\$430.00	\$4,415.00
<b>Total Other Income</b>	<b>\$464.04</b>	<b>\$205.94</b>	<b>\$240.99</b>	<b>\$405.37</b>	<b>\$405.68</b>	<b>\$408.92</b>	<b>\$268.66</b>	<b>\$284.48</b>	<b>\$454.80</b>	<b>\$334.02</b>	<b>\$573.88</b>	<b>\$433.24</b>	<b>\$4,480.02</b>



**Less Operating Expenses**

Accident Insurance (479)	\$801.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$801.47
Accountancy (457)	\$0.00	\$0.00	\$0.00	\$637.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$637.00
Advertising (350)	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Audit Fees (467)	\$0.00	\$0.00	\$2,545.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,545.00
Bank Charges (456)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Building Compliance (Incl H&S) (420)	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$13,500.00
Building Repairs (411)	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$300.00
Business Insurance (472)	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$7,600.00	\$22,820.00
Cleaning Supplies & Consumables (335)	\$482.20	\$470.31	\$413.64	\$249.03	\$574.75	\$668.83	\$275.62	\$458.76	\$114.90	\$631.98	\$889.00	\$679.89	\$5,908.91
Computer & Copier Consumables (440)	\$56.70	\$50.46	\$150.64	\$88.45	\$15.32	\$51.08	\$24.42	\$122.75	\$10.00	\$50.25	\$86.51	\$470.22	\$1,176.80
Computer & Printer (466/02)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electricity (355/01)	\$3,022.15	\$1,772.82	\$938.38	\$1,062.08	\$939.85	\$787.09	\$1,069.95	\$1,736.23	\$2,690.18	\$3,274.88	\$4,425.52	\$3,879.98	\$25,599.11
Equipment Hire (422)	\$293.00	\$293.00	\$177.00	\$235.00	\$177.00	\$235.00	\$177.00	\$177.00	\$233.50	\$177.00	\$286.50	\$233.50	\$2,694.50
Freight & Cartage (425)	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$150.00
Gas (355/02)	\$16.20	\$283.50	\$16.20	\$16.20	\$276.02	\$16.20	\$16.20	\$16.20	\$299.70	\$16.20	\$16.20	\$16.20	\$1,005.02
General Expenses (451)	\$108.69	\$114.87	\$193.89	\$145.81	\$87.38	\$56.69	\$37.09	\$129.08	\$100.90	\$36.99	\$242.76	\$66.10	\$1,320.25
Half Marathon Expenses (352)	\$1,090.00	\$1,380.00	\$1,830.00	\$865.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,165.00
Human Resources (430)	\$0.00	\$0.00	\$0.00	\$52.88	\$0.00	\$292.48	\$49.56	\$32.70	\$0.00	\$58.78	\$0.00	\$30.26	\$516.66
IT Costs (459)	\$361.45	\$141.06	\$165.99	\$677.64	\$129.87	\$2,317.16	\$210.53	\$164.06	\$161.45	\$340.54	\$121.45	\$121.45	\$4,912.65
Legal Fees (454)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lift Service Agreement (340)	\$0.00	\$376.26	\$0.00	\$0.00	\$376.26	\$0.00	\$0.00	\$376.26	\$0.00	\$175.00	\$637.81	\$0.00	\$1,941.59
Rates (471)	\$0.00	\$0.00	\$439.77	\$0.00	\$0.00	\$545.51	\$0.00	\$0.00	\$414.70	\$0.00	\$0.00	\$439.77	\$1,839.75
Repairs & Maintenance (341)	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00
Security (Incl Alarm monitoring & Cleaning) (339)	\$283.82	\$638.82	\$283.82	\$283.82	\$283.82	\$283.82	\$283.82	\$638.82	\$283.82	\$283.82	\$283.82	\$283.82	\$4,115.84
Small Asset Purchases (Minor Capex) (465)	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$0.00	\$1,000.00
Staff Training PD (435)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,045.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,045.00
Stationery Postage & Courier (452)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$900.00
Telecommunications (453/01)	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$1,320.00
Training Expenses (449)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Valuation Fee (463)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Expenses (432/02)	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$360.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$2,285.00
Volunteers/Supporters (480)	\$40.00	\$300.00	\$90.00	\$40.00	\$0.00	\$20.00	\$0.00	\$10.00	\$0.00	\$40.00	\$10.00	\$0.00	\$550.00
Wages (331)	\$13,000.00	\$19,000.00	\$12,000.00	\$12,000.00	\$18,000.00	\$12,000.00	\$12,000.00	\$18,000.00	\$12,000.00	\$12,000.00	\$19,000.00	\$13,000.00	\$172,000.00
<b>Total Operating Expenses</b>	<b>\$29,540.68</b>	<b>\$34,406.10</b>	<b>\$21,304.33</b>	<b>\$18,337.91</b>	<b>\$23,170.27</b>	<b>\$19,333.86</b>	<b>\$17,434.19</b>	<b>\$23,916.86</b>	<b>\$18,619.15</b>	<b>\$19,070.44</b>	<b>\$28,309.57</b>	<b>\$28,806.19</b>	<b>\$282,249.55</b>
<b>Total Expenses</b>	<b>\$29,540.68</b>	<b>\$34,406.10</b>	<b>\$21,304.33</b>	<b>\$18,337.91</b>	<b>\$23,170.27</b>	<b>\$19,333.86</b>	<b>\$17,434.19</b>	<b>\$23,916.86</b>	<b>\$18,619.15</b>	<b>\$19,070.44</b>	<b>\$28,309.57</b>	<b>\$28,806.19</b>	<b>\$282,249.55</b>
<b>Net Profit</b>	<b>\$79,403.55</b>	<b>-\$16,066.27</b>	<b>-\$8,930.64</b>	<b>-\$1,930.05</b>	<b>-\$9,939.81</b>	<b>-\$10,396.13</b>	<b>-\$9,860.96</b>	<b>-\$15,064.97</b>	<b>-\$5,381.76</b>	<b>-\$4,677.26</b>	<b>-\$3,863.23</b>	<b>-\$8,214.66</b>	<b>-\$14,922.19</b>

**Jane Soper**

---

**From:** Raymond Crosswell [REDACTED]  
**Sent:** Tuesday, 19 April 2022 3:21 pm  
**To:** Help Desk  
**Subject:** hub consultation

[REDACTED]

---

The option I would choose is "option 3" my name is R.Crosswell.hope this helps with your decision.

# #13

**COMPLETE**

## Page 2: Your details

### Q1

#### Your Details

Name	Neil Cullen
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

It will never be cheaper to complete than now so let us complete the job.

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**

#37

COMPLETE

---

Page 2: Your details

**Q1**

Your Details

Name	Geoff Davidson
Organisation	Lawrence Golf Club
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Options to consider

**Q2**

Option 1: Status Quo – do not contribute up to \$2.5M, or

Which of the following do you prefer?

---

Page 4: Other Comments

**Q3**

Respondent skipped this question

Write any additional comments or information here

---

Page 5: Additional information

**Q4**

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

---

Page 6

#22



Page 2: Your details

**Q1**

Your Details

Name	Russell Kevin Dowling
Organisation	none
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M,  
or

Page 4: Other Comments

**Q3**

Write any additional comments or information here

How did the Council let the Trust get into this situation as a 46% blowout in costs is not acceptable to anyone when inflation is only running just below 6% for the last year. Was the additional \$7 million for the fit out ever allowed for in the \$15 million budget or was this a sneaky way to get the development started and then ask for more funding.

As a person who spent 25 plus years pricing and tendering for contracts, I fail to see how Calder Stewart could have got their tender price so wrong.

In light of the above I think the Trust and the Council staff that approved this contract should run cake stalls and chop and sell firewood to raise the funds.

It looks like this is another swimming pool fiasco that no one in the Council was responsible for as no heads have ever rolled. To me this is theft as a public servant.

Please send your reply and excuses to my email.

Page 5: Additional information



Clutha District Council

Rosebank Terrace

Balclutha

6 April 2022

New Submission for Annual Plan 2022/2023

I would like the Council to add to the recent public dump station on Crown Street, a free overnight parking option for certified self contained vehicles similar to what has been erected at the Owaka Inn Street public dump station. Owaka new and old shops have certainly benefited from the tourists spending in their town. In Balclutha tourists who want to stay overnight have no option but pay their \$45.00 plus fee at the Camp ground when they have no use for the facilities provided. These tourists could spend that money on a meal out or support our struggling shops. The tourists I am targeting are the Maui, Britz, Juicy etc vans who have all their facilities on board. The NZMCA members are already catered for with several free or nominal charge options available to them. As the tourists will be arriving into our country from now on after covid, our town could certainly benefit from any extra dollars spent here. I would like to see signage erected as soon as possible to indicate where the new dump station is.

Yours faithfully

Marilyn Dunn

[REDACTED]

[REDACTED]

## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: Nicole Edwards

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Postal Address (if different): \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact: \_\_\_\_\_

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

20 April 2022

**SUBMISSION TO CLUTHA DISTRICT COUNCIL ON THE DRAFT ANNUAL  
PLAN 2022/2023**

To: Clutha District Council

Name of submitter: Federated Farmers of New Zealand

Contact: **Eleanor Linscott**  
SENIOR POLICY ADVISER

[REDACTED]  
[REDACTED]

Address for service: [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**We wish to be heard in support of our submission.**

## 1.1 INTRODUCTION

1.2 Federated Farmers welcomes the opportunity to submit on the Clutha District Council's draft Annual Plan 2022/2023.

1.3 Federated Farmers takes every opportunity to engage and maintain a positive working relationship with the Council, and we appreciate the strong consultative approach Council has taken to this year's Annual Plan. We thank Council for providing the opportunity for ratepayers and interest groups to 'have a say'.

1.4 This feedback addresses aspects of the Council's draft annual plan that relate to our members' concerns.

1.5 We wish to be heard in support of our submission.

## 1.6 SUMMARY OF RECOMMENDATIONS

1.7 For the remission of SUIP rates, Federated Farmers recommends that:

- **Recommendation 1** – That Council removes the words 'other agreement' from the definition of a SUIP.
- **Recommendation 2** – That Council amends the guidance notes to define 'self-contained' as not containing a kitchen.
- **Recommendation 3** – That Council clarifies that for rural properties a SUIP will only be applied to residential dwellings.
- **Recommendation 4** – That Council details the application of the SUIP definition for rural properties in the guidance notes.
- **Recommendation 5** – That Council clarifies that function/events buildings located on rural properties are excluded from the definition of a SUIP, or eligible to apply for rates remission.

## 2.1 GENERAL COMMENTS

2.2 Overall, we support Council's prudent approach to financial management and its 'user pays' approach to funding.

2.3 We support Council in their use of the UAGC

### 2.4 Proposed changes for fees and charges

2.5 Dog registration

We support that there is separation for rural working dogs and recognition of their important role for primary sector

2.6 We support Council adopting a registration fee structure that recognises the appropriateness of lower registration fees for rural working dogs. Rural working dogs are generally low demand users of Council dog control services, creating significantly lower relative costs for Council.



2.7 We also encourage discounts for multiple rural working dogs. The nature of farm work means that farmers will often keep teams of dogs, and some for different purposes (e.g. heading dogs, eye dogs, huntaways, lambing dogs etc). These are a crucial aspect of farming, and regardless on the number of working dogs on a property, they are unlikely to generate additional work for the Council.

## 2.8 Remission of SUIP Rates

2.9 We note the purpose of this consultation is to seek feedback on an amended definition of a SUIP, however in doing so it is important to consider the definition in the wider context of the Council's Rates Remission Policy. We have therefore provided some feedback on the Policy for Council to consider.

2.10 We support the Council's preferred option to introduce a new SUIP-based rates remission to the Policy on Rates Remission, provided that Federated Farmers' recommendations are incorporated.

## 2.11 Definition of SUIP

2.12 The Local Government Act 2002 does not define a SUIP and therefore many councils lack clarity in their definition and application of a SUIP through rates remission.

2.13 We commend the Council on the attempt to provide this clarity, however, believe some improvements could be made to the definition.

2.14 The proposed definition states in part:

*A separately used or inhabited part of a rating unit includes any portion separately inhabited or used by the owner, or any portion separately inhabited or used by person/s other than the owner who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence or other agreement. This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental (or other form of occupation) on an occasional or long-term basis to someone other than the owner (emphasis added).*

2.15 Simpson Grierson<sup>1</sup> state that a good definition of a SUIP must (1) 'address circumstances giving rise to separate use or inhabitation (for example, by the owner or other person by virtue of a lease, licence, etc)' and (2) 'include features of separate use or inhabitation (such as separate access, or separate bathroom or kitchen facilities), some of which may require some consideration of unique local factors'.

2.16 Federated Farmers notes the proposed definition does address factors giving rise to separate use (1), however the guidance notes could be improved to state specific features (2). The current wording is that '*a residential sleep out or granny flat that is not self-contained will not be a SUIP*'. We suggest the Council defines 'not self contained' as not

<sup>1</sup> Simpson Grierson. (2013). Rating KnowHow. A guide to the Local Government (rating) Act 2002). Produced for SOLGM (now Taituara) and LGNZ. Available online: [https://taituara.org.nz/Folder?Action=View%20File&Folder\\_id=90&File=Rating%20Guide%20final%20-%20web%20version.pdf](https://taituara.org.nz/Folder?Action=View%20File&Folder_id=90&File=Rating%20Guide%20final%20-%20web%20version.pdf)

including a kitchen. Many rural properties will have sleepouts with a toilet/bathroom but these do not place additional demand on Council services therefore should be exempt.

- 2.17 Federated Farmers fully supports excluding sleep outs/granny flats from SUIP charges. We are aware that some farms contain sleepouts or module/pod type accommodation often suited to 1-2 people as an additional bedroom to a house. It is particularly common on dairy farms. This type of accommodation (usually one room and often with no bathroom/kitchen) should not be considered a SUIP and therefore not attract any separate charges as these units are more like add-on's/extension of existing residences.
- 2.18 We suggest the definition is amended to remove 'other agreement' to improve clarity, and that granny flats/sleep outs are exempted from the definition of a SUIP.

**Recommendation 1 – That Council removes the words 'other agreement' from the definition of a SUIP.**

**Recommendation 2 – That Council amends the guidance notes to define 'self-contained' as not containing a kitchen.**

2.19 **Examples of SUIPs**

It is important to clearly define examples of SUIPs for both staff applying the policy and ratepayers.

- 2.20 Part F of the examples of SUIPs states: *For rural properties, each residential dwelling is considered a separately used or inhabited part and each additional non-residential separately used part is considered an additional separately used or inhabited part (emphasis added).*

- 2.21 Further clarification is required on the underlined part of this definition, i.e. the definition of an on farm 'non-residential' SUIP.

- 2.22 We believe that a SUIP should only be applied to rural properties where multiple dwellings exist, as other separately used parts that are essential to the business (i.e. an external farm office) create no further demand on council services therefore do not warrant a separate UAGC.

**Recommendation 4 – That Council clarifies that for rural properties a SUIP will only be applied to residential dwellings.**

2.23 **Guidance notes**

The guidance notes do not detail the application of the SUIP definition for rural properties. Including this would provide clarity for our members.

- 2.24 In the mixed notes section, an example should be provided for function/events buildings which may be located on rural properties and require registration from the Council. Under the current guidance notes, it appears these would be considered a SUIP, however, place very little additional demand on Council services. These buildings should be excluded or eligible for rates remission.

**Recommendation 5 – That Council details the application of the SUIP definition for rural properties in the guidance notes.**

**Recommendation 6 – That Council clarifies that function/events buildings located on rural properties are excluded from the definition of a SUIP, or eligible to apply for rates remission.**

## 2.25 **Water Services Entities**

2.26 Federated Farmers is opposed to the Government’s reforms of water service delivery. While supporting efforts to ensure drinking water is safe, we do not believe this will be achieved by the Government taking water assets from elected councils and putting them into four mega entities very distant from their communities with much weakened accountability.

2.27 Nor are we convinced by claims the reforms will reduce costs for ratepayers. A global economic consultancy’s review of the Government’s model commissioned by the Whangārei District Council<sup>2</sup>, concluded that the model was founded on unsound evidence and faulty analysis. Further, the Castalia report said that “the promised benefits of reform are unlikely to materialise. There are risks to the Whangārei community from losing control of water services, and accountability of those tasked with governance to local customers.

2.28 Otago Federated Farmers acknowledge that the Clutha District Council has been proactive in engaging with, and advocating for, the concerns of rural water schemes for which the proposed reforms do not adequately address. We are specifically concerned about the lack of local governance and believe the reforms in their current form risk losing significant local control and deep institutional knowledge affecting delivery of critical on farm water supplies.

2.29 Federated Farmers notes that 25 councils (as at early February) are members of the group [Communities4LocalDemocracy](#), formed to push back on the Governments reforms and to promote a better approach. Federated Farmers supports the work of Communities4LocalDemocracy, and should the Clutha District Council not be satisfied with the outcomes of current negotiations we would encourage the council to join this group.

## 2.30 **Roading**

2.31 Roothing continues to be a high rates cost for rural landowners in the Clutha district. In late 2021 the Government moved to boost the National Land Transport Fund by \$2billion, with each council receiving a set percentage of the cost for eligible projects for local road maintenance. The total amount available for local road and state highway maintenance to \$7billion over the next 3 years. It would be helpful for ratepayers to understand how this Government subsidy can be used to help fund local roading projects and offset the rates cost to landowners.

## 2.32 **Funding Impact Statement**

2.33 It is noted that the Tapanui Patterson’s Creek stormwater improvements are increasing from a budgeted \$600K to \$1.6M, and that this cost has been carried forward from 2021/2022 to 2022/2023. This is a large increase in spend from the budgeted amount. While we

<sup>2</sup> [castalia-report-three-waters.pdf \(wdc.govt.nz\)](#)

appreciate that the proposal is the least expensive option of those proposed, more clarity would be helpful in terms of how the project is to be funded.

- 2.34 We understand from the consultation document that work is ongoing to provide clarity on whether all of the Three Waters internal loans should be borrowed externally. We agree with Council that it is important that the costs associated with Three Water assets are correctly identified so that Council can be fairly compensated at the 1 July transition point.

## **2.35 ABOUT FEDERATED FARMERS**

- 2.36 Federated Farmers of New Zealand is a voluntary, member-based organisation that represents farming and other rural businesses. We have a long and proud history of representing the needs and interests of New Zealand farmers.

- 2.37 The Federation aims to add value to its members' farming businesses. Our key strategic outcomes include enabling an economic and social environment within which:

- Our members may operate their business in a fair and flexible commercial environment;
- Our members' families and their staff have access to services essential to the needs of the rural community; and
- Our members adopt responsible management and environmental practices.

Federated Farmers thanks the Clutha District Council for the opportunity to submit on the Annual Plan 2022-23.

We look forward to speaking in support of our submission.

Mark Patterson  
President – Otago  
Federated Farmers of New Zealand

#27

COMPLETE

Collector: Web Link 1 (Web Link)  
 Started: Tuesday, April 12, 2022 8:29:29 PM  
 Last Modified: Tuesday, April 12, 2022 8:30:52 PM  
 Time Spent: 00:01:23  
 IP Address: 122.58.62.20

Page 2: Your details

Q1

Your Details

Name	rachal fegan
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M, or

Page 4: Other Comments

Q3

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No



# #35

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Thursday, April 21, 2022 10:53:20 AM  
**Last Modified:** Thursday, April 21, 2022 10:55:29 AM  
**Time Spent:** 00:02:09  
**IP Address:** 125.239.77.230

## Page 2: Your details

### Q1

#### Your Details

Name	<b>John Fenby</b>
Address	████████████████████
ZIP/Postal Code	████
Email Address	████████████████████@██████████.z
Phone Number	██████████

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

Let us hope that the Trust will not be back to the council in 2023 for more funding.

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**

## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: Amanda Finn

Address: [REDACTED]

Postcode: [REDACTED]

Postal Address (if different):

Postcode:

Email: finnmandy@hotmail.com

Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

Graeme Furness



Submission to the proposed SUIP rate change.

While in the proposal there are no figures on the dollar value of an extra SUIP rate charge, I am assuming here for this comment that, based on the charges that were laid last year to some, the rate charge would double for an additional SUIP unit (before possible remissions).

Since the last SUIP rate change for some last year, it is good to see that Council has widened the issue to include people who work from home.

It states that's that if you work from home, and have a separate place for this business with its own entrance, it is considered a separate rating unit.

I know someone who has a room off the garage, which they have their office and light storage. This will incur an extra rate charge.

If they moved the office into one of the bedrooms into the house, and made the office off the garage into a sleep out (which could be rented and have them use the second bathroom in the house).

They avoid having their rates doubled. (Would you do that to save \$2800 a year?).

I have a building. A shop that is attached to the house. No arguments here. It's a shop (Gallery), an obvious extra rating unit.

I am always closed in Winter being on the shaded side of the street, and have never taken a gross of more than \$8000. Shops in the past were an asset to own. Now they are bordering on being a liability.

In Lawrence there are six shops that are not open. Every town has many.

The latest Westpac report on retailing paints a gloomy picture for small shops, as we move more to online trading. Usually shops like mine are Gallerys/studios, second hand goods, nicknack type stuff. In Lawrence, all the traders of such shops have a partner with an income that subsidises their shop. I have the pension.

If it is the building that is incurring the extra rate no matter what goes on in it, going by it's income potential, and lack of rentability for the same reason, then the best solution would be to demolish it.

I suspect this will be a result for other such buildings in the district if rates are doubled like this. Maybe that won't be a bad thing.

To sum up, some questions/possible issues:

- \* What are the extra costs that Council incurs if I have my shop open? What are the extra costs to council because my friend has an office off the garage? This sounds more of an IRD issue.
- \* How will Council enforce the new working from home rules. Will it rely on honesty that ratepayers will front up and say "I work from home and will pay an extra \$2800 a year for my rates" Or, "Yes, that's Auntie living in the granny flat...". Will there be annual inspections? There does sound like a lot of administration cost here.
- \* I have two bathrooms. The place always has. Most modern houses have at least two bathrooms. How will Council identify for example, that one of the bathrooms is being used by a paying boarder that sleeps in the sleep out? What is the difference between a home with a paying boarder, and me with a renter in one of my bedrooms using the second bathroom?
- \* A good direction for Council would be to facilitate the adaption of these unused shops into accomodation. My site is ideal for, particularly older people, as shops are only meters away. The issue of an empty shop like mine, is not just paying double rates. If there is a tennant, then there is insurance, a different tax structure set up and loss of pension income. Add that to consultants to design fire walls etc, then the exercise become too hard.

21 APR 2022

MILTON SERVICE CENTRE  
CLUTHA DISTRICT COUNCILClutha Community Hub Funding

It was very saddening to see the Balclutha War Memorial Hall and its other Hub facilities smashed down — desecration.

The best result now, if you've run out of money, is to tell Calder & Stewart to pack up. Gather up their tools and go to the next job.

Memories of a building smashed down; and incomplete replacement is probably the best reflection of war, just look at Ukraine. The hall is just part of the community loss. A community so deprived has no available cash.

John Galloway



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.



Name/organisation: Thyagu Gopalan

Address:  Postcode: \_\_\_\_\_

Postal Address (if different):  Postcode: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: 

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission? Yes  No

Preferred method of contact: Email  Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

### Clutha District Council

1 Rosebank Terrace,  
PO Box 25,  
Balclutha 9240

#### **RE: Gore and Balclutha Women's Refuge Submission to Clutha District Council for Funding**

Gore and Balclutha Women's Refuge provides support to families and whanau throughout the Clutha District who seek help with respect to family violence and abuse, we work collaboratively with statutory and community agencies to provide the most effective services for our clients. Our services include, crisis intervention, advocacy and support, emergency accommodation, an outreach service and women's and children's education programmes.

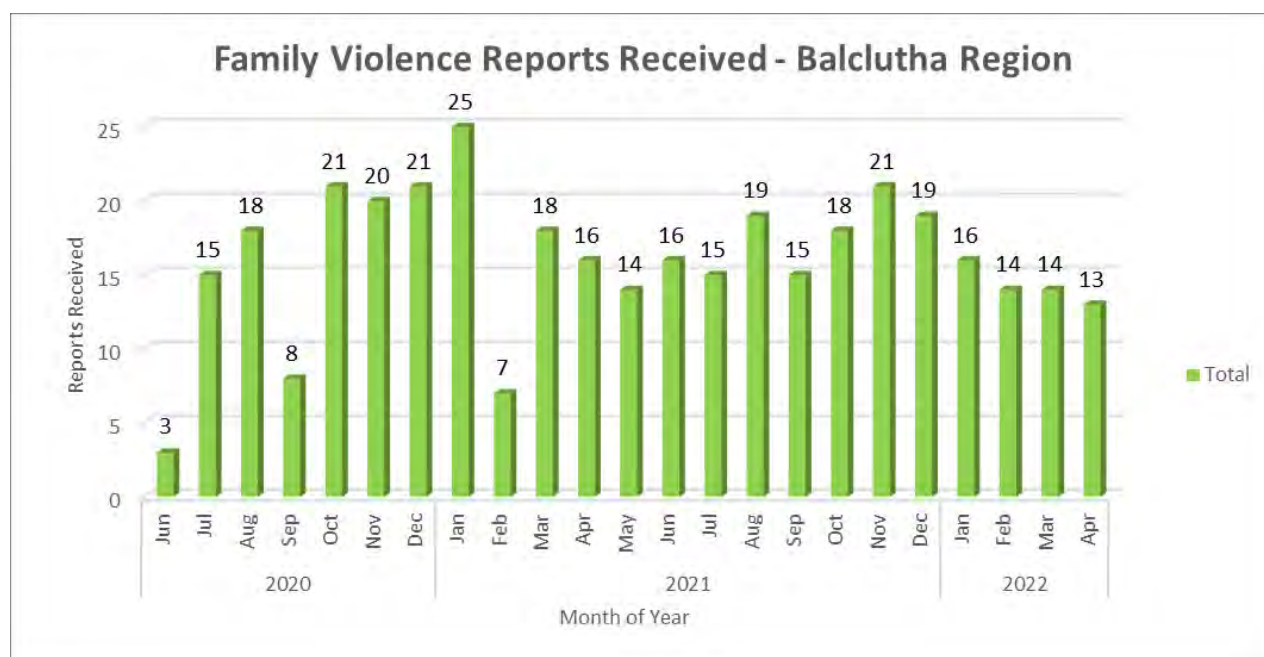
Gore and Balclutha Women's Refuge in partnership with the community aims to be the catalyst for families and whanau to live free from violence. We recognise Te Tiriti O Waitangi as a key document in the arrangements between Maori and Taiwi as well as recognising Tinorangatiratanga and practice of Parallel Development.

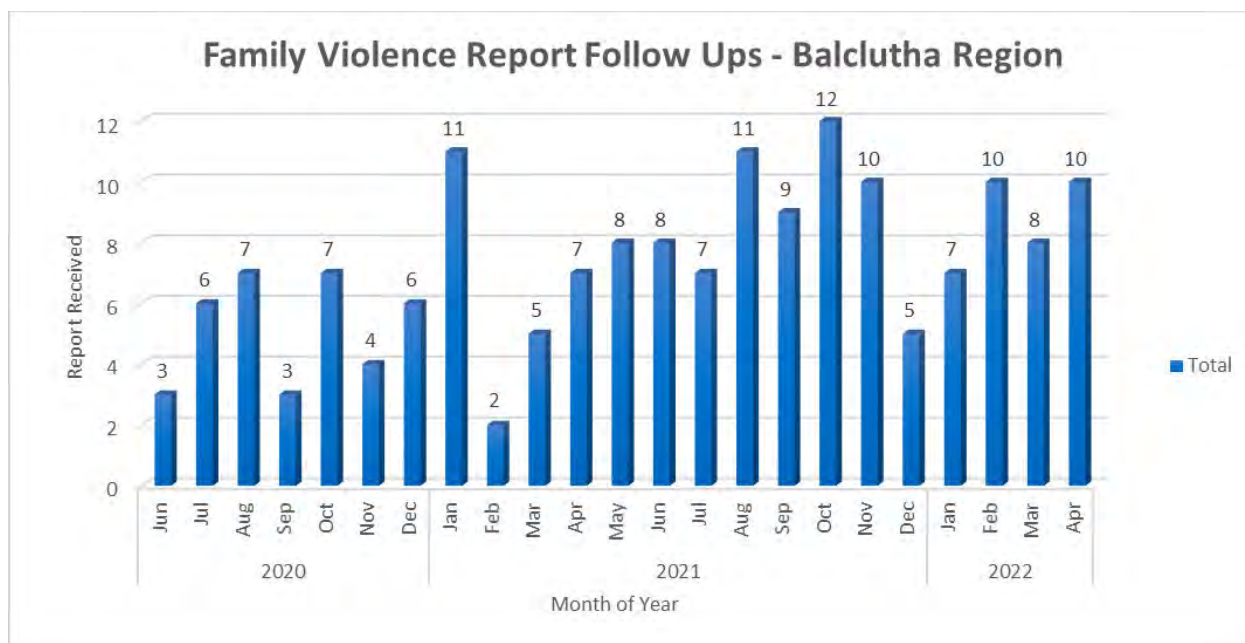
As Gore and Balclutha Women's Refuge is a Charitable not for profit organisation we are very dependent on external community funding and rely on Volunteers within the community to assist us with our work.

#### **Statistics for Referrals 1.07.2020-20.04.2022 so far in Balclutha and the Clutha District**

The following data is for clients that had addresses added to their files in the Clutha region:

There have been 366 police referrals to Gore and Balclutha Women's Refuge from 1<sup>st</sup> July 2020 to 20<sup>th</sup> April 2022. 166 of these referrals either accepted the support offered from Gore and Balclutha Women's Refuge or met the criteria and were followed up. (see bar graphs below).





Gore Women's Refuge works collaboratively with Police, Oranga Tamiriki, Winz, Housing NZ, Anglican Family Care, St Johns Ambulance, Probation, Plunket, Vitim Support, Community Mental Health Team, and the other community agencies within Balclutha.

The Family Violence Interagency Response weekly meetings (FVAIRs) are attended by Gore and Balclutha Women's refuge representatives and provide a great collaborative working approach to tackling and trying to prevent Family harm.

### **Request for Funding**

We are very appreciative to Clutha District Council for the annual funding grant that has been provided to us in the past. This funding has been key in us being able to deliver our service to families in crisis.

The funding has annually gone towards:

- Salary for the position of a qualified Social Worker to deliver service to Balclutha and the wider Clutha District two days a week. -3 days a week per annum - \$26,496
- Travel – 50ks a day at 60cents- 3 days a week \$4,680
- Advertising – local paper per annum \$276
- Administration costs per annum \$480

The total cost to deliver the position for 2022/2023 is \$34,532

Total Cost – \$31,932

Clutha District Council Contribution \$8,634

The shortfall of \$25,898 is currently being subsidised from funding provided by MSD Contracts and donations this funding is in the main for Gore, with a small proportion allocated for the rural areas. We are only partially funded by the government and have to rely on external funding and donations to carry on the work that we do. So currently this partial funding is subsidising our work in Balclutha and the Clutha District and we will be unable to continue the current service. We are not contracted to cover Balclutha and we do not have to carry this work on without sufficient funding.

The position covering Balclutha has been in place at two days per week since 2007 however due to the rise in referrals in the Clutha area we have increased the position to full time from 2019. We also managed to secure a Transitional Housing Contract and provided shared accommodation for women and children in Balclutha currently.

Therefore our submission to the Clutha District Council 2022/2023 Annual Plan is to request an annual grant of \$31,932 to cover the cost of delivering this service to Balclutha and the wider Clutha District.

Gore and Balclutha Women's Refuge's goal is to be based in Balclutha on a permanent basis due to the increase and need for the services we provided, we want to make a difference in your community and be part of the supportive community you have to help prevent and stop family violence.

We rely heavily on the funding we can gain to be able to carry on with the specialised work we do, please give our submission due consideration and do not hesitate to contact me if you require further information.



#32



Page 2: Your details

**Q1**

Your Details

Name	Antony Groenewegen
Address	[Redacted]
ZIP/Postal Code	[Redacted]
Email Address	[Redacted]
Phone Number	[Redacted]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

This will be a fantastic multi use facility for the district with many different revenue streams to take it into the future

Page 5: Additional information

**Q4**

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

Page 6

**Q5**

No

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?



# #26

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	Michaela Groenewegen
Address	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

## Page 4: Other Comments

### Q3

Write any additional comments or information here

Respondent skipped this question

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

## Page 6

### Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No

## Page 7: Confirmation of information

#22

COMPLETE

---

Page 2: Your details

**Q1**

Your Details

Name	Trevor Hewson
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Proposed Annual Plan 2022/23

**Q2**

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

---

Page 4: Proposed Annual Plan 2022/23

**Q3**

Please provide your feedback on the proposed Annual Plan 2022/23 here.

I wish to make the following submission to the 2022/23 Annual Plan.

Sewerage treatment upgrades.

While I applaud Council for persisting with upgrades for its Biofiltro compliance I do wonder if due to the fact they have been non compliant for potentially the entire period since their conception its time to explore a solution that actually is going to achieve compliance. In excess of \$1 million has been spent working toward this goal since procecuton by the Otago Regional Council, is the technology every going to work.

Comunity Housing.

Improvements to the existing stock of residential housing should take priority over new builds. Council has by its own admission dropped the ball on its responsibility to its tennants. Regulations for insulation, ventilation and heating were introduced by Government some time ago and I would be disappointed if the Council is now an "responsible landlord."

I would recomend bringing forward expendature so all the work needed to make the units, housing some our commuitys elderly and vunerable, is completed this financial year. Perhaps the second round of Government 3 waters money would complete this work.

Rating for roading.

Council last year reduced the rating sourced from rural ratepayers. At that time our roading network, especially the rural gravel roads, were in need of more expendature not less, more evident this year.

Observing when following the grader on Hunts rd, Puerua rd, Lochindorb Runs rd and Jacks Bay rd the lack of suitable material able to be graded to form a safe and stable road surface. There appears to plenty of fines, perhaps just dirt and not a lot of aggregate.

SUIP's

I have no problem with the status quo. If you have a business and you operate it from home expect to pay your dues. The Air b n b operator for example probably doesn't GST, income tax, comercial insurance, commercial rates, doesn't have a ramp for disabled access, disabled bathroom or even a resource consent to operate. We do. Charging the full rate of the SUIP goes some way to ensuring a level playing field for all who want to be in business

**Q4**

**Respondent skipped this question**

You can attach additional information here, or at the end of this submission.

Page 5

**Q5**

**No**

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

Page 6: Clutha Community Hub Additional Funding

**Q6**

**Respondent skipped this question**

Which option do you prefer?

#39

COMPLETE

---

Page 2: Your details

**Q1**

Your Details

Name	Trevor Hewson
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M,  
or

---

Page 4: Other Comments

## Q3

Write any additional comments or information here

While I am not in favour of any of the options for additional funding of the community hub, particularly the councilors "Preferred option 3". I do have option 4.

Loan the Hub committee the \$2.5 Million.

I believe councilors on a ward by ward basis consider their ward constituents when deciding if my option is the preferred.

The Community hub committee has requested council consult on further funding to enable completion of the project. Why. Initially a committee was established headed by Kevin Baron and a cross section of community members. Differing views on perhaps the outcome the group wanted, the outcome the council wanted (probably) who knows, a new committee was established led by Dale Anderson with some councilors installed also. Consultation was held and it was decided the Hub would be given \$7.5 million from rate payers, \$7.5 million coming from the Provincial growth fund. In 2021 a design build contract with Calder Stewart was signed, base build \$11+ million, fit out \$8+ million. A price of \$19 million. Already a problem. There's only \$15 million available. Even the Councils Risk and Assurance committee flags the requirement of more funding as CRITICAL when meeting. All good at this stage. Really. Included in the consultation document and I assume the tender document the building was in the vicinity of 3200m2 with seating of greater than 400. Then things happen. The hub committee changes a few things. Seating goes from "more than 400" say 401 to 481 (an increase of 20%) and floor area increases to approx 3670m2 (an increase of 15%). And that's the problem. Until some time in February it appears Council was unaware of these changes. but. Changes to the scope of the project mean variations. Variations mean extra costs are incurred, perhaps at higher rates than that originally quoted. How have these affected what the hub will provide.

These changes have impacted on the hub's level of service aspect unless more funding is forthcoming. There will be; no enhanced i-site and visitor experience; no CDC Service centre; no 400 seat auditorium; no reconfigurable; centralised meeting space; no dedicated war memorial, toilets, pop up museum display space, gallery, space for tangata whenua's stories, mini theatre and commercial kitchen; no modern retail/lease space opportunities.

Councils statement of the cost over runs in the media on 31 March 2022 was perhaps fortuitous as the next day was 1 April. April Fools day. A \$15 million dollar hub consulted on, a \$19 million design build tender and a shortfall of \$7 million less than a year in. I believe the project will continue to "bleed" money. It's a \$30 million project. It will be added to the CDC's list of legacy projects of the last decade. The Pounaweia sewerage scheme; the Centennial pool debacle; the Bio filtro prosecution, and now The Hub. Where to from here. Council has once again inserted in a consultation document its "preferred option". This would have the money diverted from reserves that in the past been used to reduce the UAGC of all ratepayers. How will this impact the allocating of these funds in the future?

Councilors, what do rate increases look like going forward? This year less than 4% is being consulted on. Next year I understand from the Mayor, "knocking on 8% or more. Last year less than 4% plus an additional funded thru borrowing of about 0.9%. A decade of under rating for the actual service is about to end.

Now for option 4.

Option 4 is to loan the Hub the \$2.5 million they require from the local government source that council is now using itself, charging interest at local govt rates. Their business case was robust enough to allow for some external borrowing if required.

West Otago councilors are aware that Council has used this option previously when responding to a financial support request from the West Otago community health company. Loaned \$1 million plus interest for their building extensions. Lawrence has just completed the first of its community driven housing units perhaps without council support. In the past they have built the Simpson park complex and completed a rebuild of their pool also. Many areas of the Clutha District have in the past provided much of their community facilities without council support. Owaka fundraised and built for example its Memorial Community centre; in the 70's, firstly its swimming pool followed by covering and providing solar heating for the water. Only last year obtaining Council assistance toward a major upgrade of the facility.

So councilors consider the ratepayers in your wards. In Milton for example has their Main Street upgrade begin; \$5 million, public toilets rebuilt; \$600k and swimming pool replaced \$4.5 million. All these projects will have cost over runs, that certain.

And finally. Yes. It's election year.



FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by 5pm on 21 April 2022.

Name/organisation: Emmanuel S

[Redacted]

Postcode: [Redacted]

Postal Address (if different):

Postcode:

Email: [Redacted]

Phone:

HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes  No

Preferred method of contact:

Email  Phone

MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

OPTION 1  
Do not contribute up to \$2.5M

OPTION 2  
Contribute up to \$2.5M funded by rates

OPTION 3  
Contribute up to \$2.5M funded by reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

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- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: help.desk@cluthadc.govt.nz
- Deliver to: any Council office or library.



Clutha District Council  
1 Rosebank Terrace Balclutha 9240

Telephone +64 (03) 419 0200  
Fax +64 (03) 418 3185  
Email [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)  
Website [www.cluthadc.govt.nz](http://www.cluthadc.govt.nz)

## Service Request - SR220201873

---

Reference Number	SR220201873
Submitted On	02/02/2022 11:34 a.m.
Submitted By	ANONYMOUS

---

### Service Request

If your request is urgent and needs urgent attention outside Council's office hours (8:30 am till 5pm) please ring 0800 801 350 immediately.

First Name	Lee
Last Name	Jellone
Address:	[REDACTED]
Rapid Number (if known)	[REDACTED]
Best Contact Method.	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]
Is the above address where the issue/problem is?	[REDACTED]
Please provide details of your request	<p>Valuation no- 2804414500-</p> <p>Dear Sir / Madam, I have been a rate payer for many years and have been loyal and committed in paying our rates and for the upkeep of our infrastructure / community / projects. Anyway I live on the main road on entry to Waihola and if you would kindly come and assess the area , I would explain and show you further what I am trying to explain? My house is sitting on the edge of the drainage area as this is very unsightly and ugly. This has been like this for a while now. We have not seen any Council workers coming to upkeep or beautify the area. A number of people commented on the state of the drainage and the ugliness. There are even no plants or trees planted here unlike the roadside near the petrol station.This is the entry point of our beautiful Waihola, and lots of people are moving to buy and live here, even to use our lovely lake. I have the local support of Waihola in beautifying and cleaning out this area.Please let's work together to make this happen. Let's beautify our town and make New Zealand as beautiful as people say it is.</p>



I will continue to send emails until someone comes over to assess and further make good progress.

Regards

Lee Jellone.

022651945

**Please attach any supporting documents, maximum total size of 10mb. (7 mb)**



**Please attach any supporting documents, maximum total size of 10mb. (6 mb)**



**I 'm not a robot.**

True



# #5

**COMPLETE**

## Page 2: Your details

### Q1

#### Your Details

Name	<b>Susie Johnstone</b>
Address	████████████████████
ZIP/Postal Code	███
Email Address	██████████████████
Phone Number	██████████

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

This is a project that will benefit everyone - a big thank you to those who have made it possible.

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**



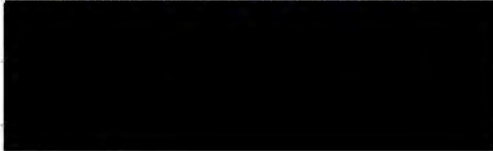
## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *N. J. JOHNSON*

Address:



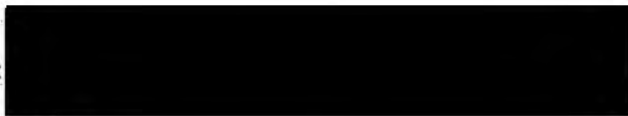
Postcode:



Postal Address (if different):

Postcode:

Email:



Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

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- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

*[Signature]*  
21/4/22



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *Harper Jury*

Address: [REDACTED]

Postcode: [REDACTED]

Postal Address (if different):

Postcode:

Email:

Phone: [REDACTED]

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

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- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.





# Kaka Point Surf Life Saving Club Inc

Physical Location: 25 Esplanade, Kaka Point

Mailing Address: P O Box 353, Balclutha

18 April 2022

Clutha District Council  
P O Box 25  
BALCLUTHA 9240  
Attention: Jean Proctor  
Community Support and Development Advisor

## Long Term Plan Funding 2021-2031

The Kaka Point Surf Lifesaving Club has been dedicated to the South Otago community for 85 years. The clubs core duties are to supply a safe and secure beach for people to use in the small sea side community of Kaka Point. It is also supplies services to local Search and Rescue, Event lifeguarding to numerous local sporting events along with running Beach Education programmes in conjunction with Primary Schools throughout the Clutha District.

## Submission

Organisation: Kaka Point Surf Lifesaving club  
Key Contact Name: Nyree Dickie  
Telephone: [REDACTED]  
Email : [REDACTED]  
Address: P O Box 353  
Balclutha

## 2022/2023 Season

We wish to request for continued support of Regional Paid Lifeguard Summer Patrol from Councils Long Term Funding Plan for \$ 30 000.00 for the upcoming season. This represents an increase of \$5 000.00 from last year.

This sum allows for how the Statutory days fall and for the Club to, if need be, bring staff from other Clubs with the required skill level including catering for their travelling expenses, if the appropriate staff are not available within the clubs resources of volunteers for part, or part of, the required period. This was indeed the case this season and continues to be a consideration that needs to be incorporated within the plan giving due diligence. We recognise the minimum wage has increased once again for the upcoming season and need to take in to consideration pay parity within the patrol, reflecting experience levels.

All Preventative Actions, Rescues and hourly Head Counts, tide and rip conditions are recorded appropriately online with Surf Lifesaving New Zealand and is available for viewing at any time if

required. As our clubrooms are no longer up to Health & Safety requirements for overnight accommodation, all guards must travel.

Our summer program is made up of the following:

3x Lifeguards, 8 hours per day, 5 days a week for 6 weeks, plus 2 weekends incorporating Christmas through New Year.

We have a structure of a senior, intermediate and junior lifeguards, using this to bring in the younger lifeguards to up-skill and give Real Time training experience while maintaining a professional standard of safety and support.

In addition, the team this year used their initiative and started a small Beach Education program with sessions for young children that were in the community over the holiday period.

The Lifeguards work from 10am to 6pm Monday to Friday and we have an increased wage costs to include that factor they work Christmas and Boxing Days, New Years Day and Jan 2. Boxing and New Years Day are traditionally the busiest days of the year.

As we rely on our volunteer guards to protect the beach in the lead up to and after the festive holidays (starting the end of October though to March) we also engage the Regional Guards to cover the two weekends in between Christmas and New Year, being remunerated for these four days also.

Minimum Qualifications for each role:

**Patrol Captain:** Patrol Captains Award, Refreshed Life Guard Award, IRB Drivers Licence, Current First Aid Level 2, Marine VHF Radio Operators Licence and appropriate leadership skills and experience level.

**Intermediate Guard:** Refreshed Life Guard Award, IRB Drivers Licence, Current First Aid Level 1 and Marine VHF Radio Operators Licence.

**Junior Guard:** Refreshed Life Guard Award, IRB Crewmans Award, Current First Aid Level 1 and Marine VHF Radio Operators Licence.

### **2021/2022 Season**

For in excess of 25 years the club has been generously supplied with funding via the grant process from the Clutha District Council. This enables the Club to supply surf lifeguarding services at Kaka Point over the summer holiday period. As the popularity of the Catlins and local coastline grows, the funding we have received has played a massive part for the Club to supply a surf life guarding service over this very busy period. With being in the position to remunerate the guards it gives the Club the confidence of being able to select appropriate staffing levels and experience. Although this season once again Covid played a role in the beachgoers demographics with nil overseas visitors but saw a huge increase of New Zealanders revisiting or Doing Something New in New Zealand. The season saw some very large seas which didn't deter the crowds. Even with the weather being patchy at times it wasn't unusual for there to be 50 to 80 swimmers at any time. Then we had the hot days! Our largest day this season in excess of a 400 headcount followed by other days in the near vicinity of this figure.

This season our total wage bill was \$26 530.00, we are grateful for the CDCs support of \$25 000.00 towards this total.

The lesson learnt from this seasons challenges was the need to increase hours during the weekends where normally 5 hours have been sufficient it was required to extend these to a full 8 hours due to demand. The Club covered this extra cost for this period. In the past Guards have stayed on at either the Clubs cost via wages, paid in kind with either BP fuel or New World cards (obtained for other expenses) or non-remunerated, however this is now recognised as a trend. There are times where the guards patrol in excess of the 8 hours due to demand, they would never pack up and leave swimmers unsupervised, this has been in a volunteer capacity.

### **Volunteer Patrols**

Our amazing 23 qualified guards made up 4 patrols putting in a total 1120 hours this season. This equated to them being on patrol every second Saturday or Sunday which is a huge commitment. Ideally we would have a least 5 patrol groups to help elevate the pressure.

We also had 5 younger Patrol Supports in training who will gain their Lifeguard award prior to next season.

### **Future Capital Expenditure**

The next two years have been forecasted to see both the start and completion of the rebuild of our dilapidated 1930's Clubhouse. Well past it's expiry date, the building will be financed by funding applications based on the hard grafted for fundraising nest egg currently sitting at \$155 000 tagged in our financial balance sheet. Once again Covid has played a part in slowing the fundraising process. Consultation has already begun with concept designs being developed in order to obtain costings to base funding applications on. This is a very exciting time for not only our members but for the district.

### **Search & Rescue**

We have a team of 6 members who, under the umbrella of the Dunedin Police Swift Water team are on call for emergencies that cover a 200km coastline from Toko Mouth south, taking in inland waterways within the Clutha District.

### **Beach Education**

Annually the Club hosts a number of schools from throughout the district for their Beach Education programmes. In the pas these have included Rosebank Primary, South Otago High School, Romahapa Primary, Stirling Primary, Clutha Valley, Blue Mountain College, unfortunately Covid has had an effect with not so many coming through this year, some schools just found it too difficult to manage. Our volunteer guards provide both water safety and education support for these schools taking leave from school or work, paid or unpaid.

### **Membership**

Retaining membership is an ongoing conundrum with our Club, although we have a high membership and participating family members in the Nippers age range (6-12). We find that High School students leave the district for either further education, apprenticeships or work opportunities. This in return leaves a large deficit in the 18-25 age group. This is historically an issue that we revisit each year & we once again rely heavily on our current members to promote & encourage interested parties to recruit to the club and where many members take on multiple positions within the club. This is also where competition comes in to keep that demographic age interested and challenged. This season we have had a number of Nipper mothers becoming qualified Lifeguards, with the fathers wanting to qualify next season. We strive to keep our membership fees low acknowledging that people need to travel to get to our Club and that members also at times are taking up paid leave & days off to volunteer their time. We are now seeing parents of Juniors gaining their Life Guard awards



### Competition

Whereas the patrol situation is self-explanatory, the competition component may not be. Although it may look to be the fun side of being a life guard offsetting the many hours of voluntary service, competition plays a pivotal part in surf lifesaving. The guards involved gain valuable experience in the nature of variable sea conditions, raises their awareness and fitness due to multiple weekly training sessions. It also helps attract new members to the club. Our teams have been extremely successful over recent years particularly for a small club of which we are immensely proud. Senior canoe teams have cleaned up at South Island level taking gold, silver & bronze with both silver and bronze medals being bought home from Nationals. Juniors once again have taken a decent medal haul at both Otago Champ and South Island level. Three Juniors placed with top overall points for their age groups at South Island level, Max Wilkinson overall U9 Boys winner, Holle Harrex 2nd overall U10 girls and Lola Povey 3rd overall U9 girls.

### Courses & Upskilling

One of our senior guards, Trent Dickie, had the honour of making the cut being accepted in to the elite National Lifeguard School held at Wahi, Coromandel in February. Very much like SAS Training, he was out of bed and running on the beach by head torch light at 5:00am and returning to his bunk no earlier than 11:00pm having completed his bookwork for the day. An incredible experience of physical tasks, upskilling cross all aspects of lifesaving, team bonding and personal comfort zones of ability tested to the brink. Trent has come back with invaluable tools and recourses and a network of likeminded friends that are pooling their ideas and experiences since returning home. The benefits for the Club will be resounding not just in training but in areas we struggle in, being guard recruitment and retention. We look forward to Trent taking leadership with the skills he has embraced.

### Committee Volunteer Hours

We have an amazing dedicated committee of 9 who carry a hefty workload which seems to increase each year, the majority of members taking on multiple roles. A conservative estimate on committee volunteer hours is 1500 with the Secretary and Treasurer/Funding positions extending to 850 each.

As the building project comes to fruition, these hours are expected to increase further.

### Financial Position

The most current financial statements have been provided. The Balance Sheet shows a Term Deposit that is tagged for the building renovations with a further balance within the sum of the Tagged Funds account.

Please find included, our Constitution and Financial Report for the year ending 30 April 2021. The 2022 financial report would be available after review in June.

I sincerely appreciate your time taken to appraise our application.



Nyree Dickie  
Treasurer/Funding Officer  
Kaka Point Surf Lifesaving Club Inc



## Annual Accounts

Kaka Point Surf Life Saving Club Inc

As at 30 April 2021

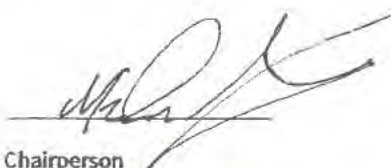
# Approval of Financial Report

## Kaka Point Surf Life Saving Club For the year ended 30 April 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Kaka Point Surf Life Saving Club for year ended 30 April 2021.

APPROVED

For and on behalf of the Trustees



Chairperson

Date ..... 20/09/21 .....



Treasurer

Date ..... 20/09/21 .....



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- 3 Approval of Financial Report
- 4 Statement of Profit or Loss
- 6 Statement of Changes in Equity
- 7 Balance Sheet
- 8 Depreciation Schedule

# Statement of Profit or Loss

## Kaka Point Surf Life Saving Club For the year ended 30 April 2021

	NOTES	2021	2020
<b>Trading Income</b>			
Apparel - Bridge to Beach		-	352
Apparel - Club		749	1,327
Apparel - Competition		332	977
Beach Education		870	1,261
Bridge to Beach		-	1,660
Coaching/Courses		(30)	665
Contra		-	10
Crown (Government) Investment		27,198	-
Donations		1,773	1,290
Fundraising - General Club		3,751	4,481
Fundraising - Junior		522	244
Fundraising - Members Ledger		6,291	2,627
Grab&Go First Aid Kit		-	434
Grant - Balclutha Round Table		690	-
Grant - CDC Patrol Guard		19,137	19,137
Grant - Clutha Foundation		2,604	-
Grant -The Otago Masonic Charitable Fund		-	1,043
Grant -The Trust Charitable Fund		-	15,649
National & Local Body Support		6,620	7,805
Search & Rescue Callouts		-	470
Subscriptions		2,189	2,398
Sunscreen		-	104
<b>Total Trading Income</b>		<b>72,695</b>	<b>61,934</b>
<b>Cost of Sales</b>			
Apparel - LG Uniform		(43)	-
Apparel Purchase - Club		1,914	989
Apparel Purchase - Competition		548	828
Apparel Purchase - LG Uniform		410	-
Bridge to Beach Expenses		156	1,242
Competition Expenses - Regional		-	643
Courses/Training Programmes & Equipment		1,374	123
<b>Total Cost of Sales</b>		<b>4,358</b>	<b>3,825</b>
<b>Gross Profit</b>		<b>68,338</b>	<b>58,109</b>
<b>Gross Profit %age</b>		<b>94</b>	<b>94</b>
<b>Other Income</b>			
Capital Profit		12	12
Interest Income		1,663	1,990

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the Notes to the Financial Statements.

## Statement of Profit or Loss

	NOTES	2021	2020
Sponsorship		-	435
<b>Total Other Income</b>		<b>1,675</b>	<b>2,436</b>
<b>Total Income</b>		<b>70,012</b>	<b>60,546</b>
<b>Expenses</b>			
ACC Levy		21	101
Advertising Fees		270	18
Audit Fee		-	174
Bad Debts		126	-
Bank Charges		11	13
BOC Gases Bottle Rental		503	242
Competition Expenses - National		-	15,107
Depreciation		11,778	8,822
Equipment Purchases		-	982
First Aid Equipment		1,083	-
Fuel		328	77
Functions / Prizegiving		-	119
Fundraising Expenses - General Club		1,409	2,902
Fundraising Expenses - Juniors		-	243
General Expenses		1,320	698
Honorarium		1,000	1,000
Insurance		-	1,217
Internet & Computer Expenses		395	360
Life Guard Related Expenses		402	2,579
Paid Guard Wages		19,587	14,304
Power/Gas Hot Water		1,428	1,671
Printing, Postage, Freight & Stationery		196	335
Rates		1,532	2,224
Repairs & Maintenance - Clubhouse & Garage		226	479
Repairs & Maintenance - Equipment		237	427
Repairs & Maintenance - Powercraft & Vehicle Expenses		698	1,739
Telephone Communication		670	787
<b>Total Expenses</b>		<b>43,221</b>	<b>56,618</b>
<b>Net Profit (Loss) for the Year</b>		<b>26,792</b>	<b>3,928</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the Notes to the Financial Statements.



## Statement of Changes in Equity

### Kaka Point Surf Life Saving Club For the year ended 30 April 2021

	2021	2020
<b>Trust Capital</b>		
Opening Balance	197,249	195,960
<b>Increases</b>		
Income for the Period	20,489	1,289
Trust Capital	26,601	-
<b>Total Increases</b>	<b>47,090</b>	<b>1,289</b>
<b>Total Trust Capital</b>	<b>244,339</b>	<b>197,249</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the Notes to the Financial Statements.

# Balance Sheet

## Kaka Point Surf Life Saving Club As at 30 April 2021

	NOTES	30 APR 2021	30 APR 2020
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Bank</b>			
Cheque Account		13,819	15,167
Westpac Fundraising Ledger Acc		6,291	2,627
Westpac Savings Account		291	39,630
Westpac Tagged Funds		37,681	6,708
<b>Total Cash and Bank</b>		<b>58,081</b>	<b>64,132</b>
Trade and Other Receivables		821	605
GST Receivable		5,024	10,256
<b>Total Current Assets</b>		<b>63,926</b>	<b>74,992</b>
<b>Non-Current Assets</b>			
Term Deposits		73,277	71,659
Property, Plant and Equipment	5	122,784	23,285
<b>Other Non-Current Assets</b>			
Historical Adjustment		-	38,317
<b>Total Other Non-Current Assets</b>		<b>-</b>	<b>38,317</b>
<b>Total Non-Current Assets</b>		<b>196,061</b>	<b>133,262</b>
<b>Total Assets</b>		<b>259,987</b>	<b>208,254</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables		9,344	8,366
Other Current Liabilities		-	(1)
<b>Total Current Liabilities</b>		<b>9,344</b>	<b>8,366</b>
<b>Total Liabilities</b>		<b>9,344</b>	<b>8,366</b>
<b>Net Assets</b>		<b>250,642</b>	<b>199,888</b>
<b>Equity</b>			
Retained Earnings		244,339	197,249
<b>Total Equity</b>		<b>244,339</b>	<b>197,249</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the Notes to the Financial Statements.

# Depreciation Schedule

## Kaka Point Surf Life Saving Club For the year ended 30 April 2021

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	CLOSING ACCUM DEP	DEPRECIATION	CLOSING VALUE
<b>Building Contents</b>										
Burglar Alarm	30 Apr 2015	55	32	-	-	10.00%	DV	26	3	29
Furnishings	30 Apr 2015	50	30	-	-	10.00%	DV	23	3	27
Gear Rack	30 Apr 2015	47	28	-	-	10.00%	DV	22	3	25
Sundry Equipment	30 Apr 2015	147	87	-	-	10.00%	DV	69	9	78
Television	30 Apr 2015	66	39	-	-	10.00%	DV	31	4	35
<b>Total Building Contents</b>		<b>365</b>	<b>216</b>	<b>-</b>	<b>-</b>			<b>171</b>	<b>22</b>	<b>194</b>
<b>Land &amp; Buildings</b>										
Building	30 Apr 2014	31,251	28,248	-	-	2.00%	DV	3,568	565	27,683
Re-roof 95/96	30 Apr 2015	2,503	2,149	-	-	3.00%	DV	418	64	2,085
Yunca Fire	30 Apr 2015	1,372	810	-	-	10.00%	DV	643	81	729
IRB Storage Shed & Workshop	1 Nov 2019	25,955	25,955	-	-	0.00%	DV	-	-	25,955
Concrete driveway	31 Jan 2021	2,790	-	2,790	-	4.00%	DV	37	37	2,752
<b>Total Land &amp; Buildings</b>		<b>63,871</b>	<b>57,163</b>	<b>2,790</b>	<b>-</b>			<b>4,666</b>	<b>748</b>	<b>59,205</b>
<b>Lifeguard Equipment</b>										
Ski/Paddles	1 May 2014	94	56	-	-	10.00%	DV	44	6	50
Canoe (MacKay)	30 Apr 2015	652	385	-	-	10.00%	DV	306	39	347
Canoe Paddles	30 Apr 2015	88	52	-	-	10.00%	DV	41	5	47
Canoe's	30 Apr 2015	751	443	-	-	10.00%	DV	352	44	399
Gazebos x 2	30 Apr 2015	539	318	-	-	10.00%	DV	253	32	286
IRB	30 Apr 2015	2,452	1,448	-	-	10.00%	DV	1,149	145	1,303
IRB	30 Apr 2015	6,866	5,235	-	-	10.00%	DV	4,154	524	4,712
IRB Mercury Engine	30 Apr 2015	1,313	430	-	-	20.00%	DV	969	86	344

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.



Depreciation Schedule

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	CLOSING ACCUM DEP	DEPRECIATION	CLOSING VALUE
IRB Motor	30 Apr 2015	3,612	1,184	-	-	20.00%	DV	2,665	237	947
IRB Trailer	30 Apr 2015	1,477	872	-	-	10.00%	DV	692	87	785
Marine Radios	30 Apr 2015	118	70	-	-	10.00%	DV	55	7	63
Paddle Board	30 Apr 2015	48	28	-	-	10.00%	DV	22	3	26
Paddle Boards	30 Apr 2015	333	197	-	-	10.00%	DV	156	20	177
Pelican Pack	30 Apr 2015	176	104	-	-	10.00%	DV	82	10	94
Radio Covers	30 Apr 2015	27	9	-	-	20.00%	DV	20	2	7
Resus Annie	30 Apr 2015	251	148	-	-	10.00%	DV	118	15	133
Ski	30 Apr 2015	603	356	-	-	10.00%	DV	283	36	320
Ski 93/94	30 Apr 2015	154	91	-	-	10.00%	DV	72	9	82
Ski August (93/94)	30 Apr 2015	227	134	-	-	10.00%	DV	106	13	121
Sonic Cadet Board	30 Apr 2015	895	528	-	-	10.00%	DV	419	53	476
Sonic Cadet Board x 2	30 Apr 2015	1,345	794	-	-	10.00%	DV	630	79	715
Sonic Nipper Boards	30 Apr 2015	1,049	619	-	-	10.00%	DV	492	62	557
Sonic Rescue Boards	30 Apr 2015	1,119	661	-	-	10.00%	DV	524	66	595
Surf Canoe 1998	30 Apr 2015	74	44	-	-	10.00%	DV	35	4	39
Surf Ski 2001	30 Apr 2015	680	402	-	-	10.00%	DV	319	40	361
Surfline Board	30 Apr 2015	141	83	-	-	10.00%	DV	66	8	75
Rescue board	24 Dec 2015	1,588	999	-	-	10.00%	DV	689	100	899
Sonic Rescue Board 17 - 18'10"	23 Jan 2017	1,705	48	-	-	67.00%	DV	1,689	32	16
Sonic Rescue Board 17/2 18'10"	23 Jan 2017	1,705	48	-	-	67.00%	DV	1,689	32	16
Sonic Ski Black/White 17 # 1	23 Jan 2017	2,348	1,122	-	-	20.00%	DV	1,450	224	898
Sonic Ski Black/White 17 # 2	23 Jan 2017	2,348	1,122	-	-	20.00%	DV	1,450	224	898
VTB IRB hull, Mercury outboard engine, trailer	30 Sep 2019	-	-	-	-	10.00%	DV	-	-	-
IRB Arancia Bay 3.8m	16 Nov 2020	14,041	-	14,041	-	25.00%	DV	1,755	1,755	12,286
Spine Board, Harness, Scoop Stretcher & Head Immobiliser	18 Dec 2020	1,830	-	1,830	-	25.00%	DV	191	191	1,640
Workplace Trauma Kit x 2	18 Dec 2020	913	-	913	-	10.00%	DV	38	38	875

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

Depreciation Schedule

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	CLOSING ACCUM DEP	DEPRECIATION	CLOSING VALUE
Little Family QUPR Resus Manikins	21 Apr 2021	1,147	-	1,147	-	20.00%	DV	19	19	1,128
Skill-Guide with Extension Cable	21 Apr 2021	119	-	119	-	10.00%	DV	1	1	118
Mercury IRB Engine 04/2021	30 Apr 2021	6,276	-	6,276	-	40.00%	DV	209	209	6,067
<b>Total Lifeguard Equipment</b>		<b>61,105</b>	<b>18,029</b>	<b>24,327</b>	-			<b>23,206</b>	<b>4,457</b>	<b>37,899</b>
<b>Motor Vehicles</b>										
Yamaha Grizzly 2015 - Second Hand	30 Nov 2019	-	-	-	-	-	None	-	-	-
Canoe & board trailer frames	31 Jan 2020	1,238	1,073	-	-	40.00%	DV	594	429	644
<b>Total Motor Vehicles</b>		<b>1,238</b>	<b>1,073</b>	-	-			<b>594</b>	<b>429</b>	<b>644</b>
<b>Sports Equipment</b>										
Wildcat Surf Canoe Black on White Jan 17	1 Jan 2017	13,794	8,690	-	-	13.00%	DV	6,234	1,130	7,560
Rescue Manikins x 3	23 May 2017	1,160	594	-	-	20.00%	DV	685	119	475
Kiwi Savanna 4.5 Carnival Tent	21 Dec 2017	553	166	-	-	40.00%	DV	453	66	100
Sonic Carbon Race Board 10'6" Black/White # 1	13 Sep 2018	2,600	475	-	-	67.00%	DV	2,443	318	157
Sonic Carbon Race Board 10'6" Black/White # 2	13 Sep 2018	2,600	475	-	-	67.00%	DV	2,443	318	157
Sonic Double Ski White/Black	13 Sep 2018	5,055	3,505	-	-	20.00%	DV	2,251	701	2,804
Millennium Paddles	19 Dec 2018	1,557	1,281	-	-	13.00%	DV	442	167	1,114
10'6" Soft Top Cadet Foamie - Red	23 Dec 2019	1,229	886	-	-	67.00%	DV	937	594	292
Wildcat Surf Canoe White on Black	30 Apr 2020	13,275	13,053	-	-	20.00%	DV	2,832	2,611	10,443
Carbon Wing Paddles x 8	28 Dec 2020	1,840	-	1,840	-	13.00%	DV	100	100	1,740
<b>Total Sports Equipment</b>		<b>43,663</b>	<b>29,124</b>	<b>1,840</b>	-			<b>18,821</b>	<b>6,122</b>	<b>24,842</b>
<b>Total</b>		<b>170,241</b>	<b>105,605</b>	<b>28,957</b>	-			<b>47,458</b>	<b>11,778</b>	<b>122,784</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

# Notes to the Financial Statements

## Kaka Point Surf Life Saving Club For the year ended 30 April 2021

### 1. Reporting Entity

Kaka Point Surf Life Saving Club is a trust established by a trust deed dated Settlement Date, and subject to the Trustees Act 1956. The trust is engaged the business of Nature of Business in the Business Operating Location.

This special purpose financial report was authorised for issue in accordance with a resolution of trustees as per Approval Report page 5.

### 2. Statement of Accounting Policies

#### Basis of Preparation

The financial statements are prepared on a Special Purposes basis for taxation and management purposes only.

The financial statements have been specifically prepared for the purposes of meeting the trust's income tax requirements and if needed to comply with obligations under the trust's loan agreement(s).

#### Historical Cost

These financial statements have been prepared on a historical cost basis. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

#### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

#### Income Tax

Income tax is accounted for using the taxes payable method. The income tax expense in profit or loss represents the estimated current obligation payable to Inland Revenue in respect of each reporting period after adjusting for any variances between estimated and actual income tax payable in the prior reporting period.

#### Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### 3. Straight Line Interest Method

The interest income and expense recognised in the Statement of Profit or Loss have been calculated using the straight line method.

### 4. Depreciation Policy

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.



Account	2021
<b>5. Property, Plant and Equipment</b>	
<b>Land &amp; Buildings</b>	
Land & Buildings	63,871
Less Accumulated Depreciation on Buildings	(4,666)
<b>Total Land &amp; Buildings</b>	<b>59,205</b>
<b>Building Contents</b>	
Building Contents	365
Less Accumulated Depreciation on Building Contents	(171)
<b>Total Building Contents</b>	<b>194</b>
<b>Lifeguard Equipment</b>	
Lifeguard Equipment	61,105
Less Accumulated Depn on Lifeguard Equipment	(23,206)
<b>Total Lifeguard Equipment</b>	<b>37,899</b>
<b>Vehicles</b>	
Motor Vehicles	1,238
Less Accumulated Depreciation on Motor Vehicles	(594)
<b>Total Vehicles</b>	<b>644</b>
<b>Sports Equipment</b>	
Sports Equipment	43,663
Less Accumulated Depreciation on Sport Equipment	(18,821)
<b>Total Sports Equipment</b>	<b>24,842</b>
<b>Total Property, Plant and Equipment</b>	<b>122,784</b>

We engaged an independent Chartered Accountant to review the reconciliation reports in Xero and it was found that opening conversion balances were entered incorrectly for the year ended 30 April 2015. These have been corrected for the year ended 30 April 2021. Comparative balances that have now been corrected but are showing inaccurately for the year ended 30 April 2020 are Property, Plant and Equipment, Historical Adjustment and Retained Earnings.

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the Notes to the Financial Statements.



# Kaka Point Surf Life Saving Club Incorporated

## Constitution

Adopted at Annual General Meeting

on 4 July 2012

Commencement Date

5 July 2012

© Kaka Point Surf Life Saving Club Incorporated, 2012

*M.V.P.*

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## Kaka Point Surf Life Saving Club Incorporated Constitution

### Part I – Objects & Powers

#### 1. Name & Registered Office

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- 1.1 The name of the incorporated society is Kaka Point Surf Life Saving Club Incorporated (the "Club").
- 1.2 The registered office of the Club shall be at such place as determined by the Club Committee from time to time.

#### 2. Objects

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- 2.1 The primary object of the Club is to promote, develop, and deliver Surf Life Saving as a charitable service and prevent drowning and injury of those swimming and undertaking activities at beaches and other aquatic environments by providing lifesaving, patrol services, and other programmes and services at Kaka Point beach and at other locations as determined by the Club for the safety and recreation of the general public.
- 2.2 To facilitate the primary object the Club's further objects are to:
- a. seek and promote membership of the Club;
  - b. liaise and co-operate with SLSNZ and other member clubs of SLSNZ to promote, develop, and deliver Surf Life Saving;
  - c. be a member of SLSNZ and make available and enforce the rules of Surf Life Saving and SLSNZ;
  - d. promote the health and safety of all participants in Surf Life Saving;
  - e. encourage participation and achievement in Surf Life Saving;
  - f. have athletes and teams achieving success in Surf Life Saving;
  - g. establish, promote, and stage Surf Life Saving competitions and events;
  - h. enforce the applicable rules for Surf Life Saving competitions and events;
  - i. encourage and promote Surf Life Saving as a sport and activity to be undertaken in a manner which upholds the principles of fair play and is free from doping;
  - j. maintain and enhance the reputation of the Club, SLSNZ, and Surf Life Saving through the implementation of standards and practices which fulfil these Objects and the objects of SLSNZ;
  - k. give, and seek where appropriate, recognition for Members to obtain awards or public recognition for Surf Life Saving or other services to the Club or the community;
  - l. seek and obtain improved facilities and equipment to facilitate the provision of improved Surf Life Saving services;
  - m. provide information, assistance, and resources to its Members and the public;

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*[Signature]*

- n. develop and train lifeguards, instructors, competitors, officials, coaches, managers, and other personnel involved in Surf Life Saving;
- o. liaise and co-operate with other organisations to develop, encourage, and promote water safety messages and programmes;
- p. represent the interests of the Members of the Club at general meetings of SLSNZ;
- q. act in good faith and loyalty to ensure the maintenance and enhancement of the Club and Surf Life Saving, its standards, quality, and reputation for the collective and mutual benefit of the Members and Surf Life Saving;
- r. at all times operate with, and promote, mutual trust and confidence with its Members, SLSNZ, and other member clubs of SLSNZ in pursuit of these Objects; and
- s. at all times act on behalf of, and in the interests of, its Members and Surf Life Saving.

### 3. Powers & Responsibilities

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3.1 **Powers:** the Club has the power, subject to this Constitution and the SLSNZ Constitution, to do the following:

- a. make, alter, rescind and enforce this Constitution, and any rules, regulations, policies and procedures for the governance, management and operation of the Club;
- b. establish and maintain the Club Committee, sub-committees, and other groups and to delegate its powers and functions to such groups;
- c. determine its membership including withdrawing, suspending or terminating Members;
- d. enter into, manage and terminate contracts or other arrangements with employees, sponsors, Members, and other persons and organisations;
- e. purchase, lease, hire or otherwise acquire, hold, manage, maintain, insure, sell or otherwise deal with property, equipment, and other rights, privileges and licences;
- f. control and raise money including borrow, invest, loan or advance monies and secure the payment of such money by way of mortgage or charge over all or part of any of its property and enter into guarantees;
- g. sell, lease, mortgage, charge or otherwise dispose of any property of the Club and grant such rights and privileges over such property as it considers appropriate;
- h. construct, maintain, and alter any buildings, premises, or facilities, and carry out works it considers necessary or desirable for the advancement or improvement of such buildings, premises, or facilities;
- i. determine, raise and receive money by subscriptions, donations, fees, levies, entry or usage charges, sponsorship, government funding, community and/or trust funding, or otherwise;
- j. produce, develop, create, own, licence, and otherwise exploit, use, and protect intellectual property;
- k. undertake research into Surf Life Saving and related matters to fulfil the objects of the Club;

- l. publish information to promote the Club by any media (such as newsletters, articles, brochures, and the internet) provided such publication is done in accordance with any applicable SLSNZ Regulations;
- m. delegate powers of the Club to the Club Committee or any sub-committee or any person;
- n. organise and control Surf Life Saving competitions, events and programmes administered by the Club, and provide trophies and prizes for the same;
- o. organise social events for Members and the promotion of the Club;
- p. enforce the rules of any Surf Life Saving competition it holds in accordance with any applicable Regulations;
- q. select Club representative squads, teams, individuals, coaches, and other officials to participate in Surf Life Saving events;
- r. resolve disputes in accordance with this Constitution, the SLSNZ Constitution, and the Regulations;
- s. award, grant, or otherwise honour achievements in, and service to, the Club;
- t. purchase or otherwise acquire all or any part of the property, assets and liabilities of any one or more companies, institutions, incorporated societies, or organisations whose activities or objects are similar to those of the Club, or with which the Club is authorised to amalgamate or generally for any purpose designed to benefit the Club; and
- u. do any other acts or things that are incidental or conducive to the attainment of the objects of the Club.

3.2 **Responsibilities:** The Club is responsible for promoting, developing, enhancing and protecting Surf Life Saving primarily at Kaka Point beach and at other locations as determined by the Club, and in particular for:

- a. preventing drowning and injury of those swimming and undertaking activities at beaches and other aquatic environments by providing lifesaving, patrol services, and other programmes and services;
- b. developing strategies, policies, programmes, and initiatives for the Club;
- c. delivering SLSNZ programmes, activities, initiatives and events at the Club to encourage participation in Surf Life Saving;
- d. seeking and securing revenue, funding, grants, and sponsorship for the delivery of the Club's strategies, programmes and initiatives;
- e. implementing SLSNZ's systems and standards for the consistent and efficient management and administration of Surf Life Saving;
- f. identifying and developing talent and selecting Club teams and representatives;
- g. implementing initiatives to encourage the retention and recruitment of individuals participating in Surf Life Saving;
- h. appointing delegates to attend SLSNZ General Meetings in accordance with the SLSNZ Constitution;
- i. applying its property and capacity in pursuit of the Objects of SLSNZ and Club and Surf Life Saving;
- j. doing all that is reasonably necessary to enable the Objects of SLSNZ and the Club to be achieved;

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- k. acting in good faith and with loyalty to SLSNZ to ensure the maintenance and enhancement of SLSNZ and Surf Life Saving, and its reputation, and to do so for the collective and mutual benefit of SLSNZ Members and Surf Life Saving;
- l. operating with, and promoting, mutual trust and confidence between SLSNZ and SLSNZ Members;
- m. at all times, acting in the interests of SLSNZ Members and Surf Life Saving; and
- n. consulting with the SLSNZ Board prior to any merger or amalgamation with another Member Club of SLSNZ.

## Part II – Membership

### 4. Members

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- 4.1 **Club Members:** The Club shall have as its Members such individuals as the Club Committee considers appropriate provided that the membership is consistent with the SLSNZ Constitution and Regulations. For the purposes of this Constitution, the types of Members of the Club are as set out below:
- a. **Active Reserve & Junior Members:** an Active Member is a person who participates or is involved in Surf Life Saving through the Club and who has been accepted as an Active Member by the Club in accordance with Rule 5. Active Members may be classified into sub-categories of membership by the Club Committee for the purposes of deciding membership fees; and
  - b. **Associate Members:** an Associate Member is a person who has an interest in Surf Life Saving and in being part of the Club and who has been accepted as an Associate Member by the Club in accordance with Rule 5;
  - c. **Life Members:** a Life Member is a person who has been granted life membership of the Club in recognition and appreciation of long term service to the Club in accordance with Rule 6.
- 4.2 **Change in Membership Status:** The relevant category of membership for a Member may change during the year. If this occurs, the Member agrees to pay any additional fee(s) (if required) to cover such change.

### 5. Becoming a Member

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- 5.1 **Membership Applications:** Any person wishing to apply to be a Member of the Club must:
- a. complete the application for membership as prescribed by SLSNZ; and
  - b. pay any applicable membership fees of the Club.
- 5.2 **Process:** On receipt of an application for membership, the Club Committee (or such other person(s) as designated by the Club Committee) shall determine if the application is to be accepted, and if accepted shall determine the category of membership for that Member in accordance with any applicable Regulations, and any policies or guidelines of the Club.
- 5.3 **Duration of Membership:** Subject to Rule 8 (Membership Fees & Other Fees) and Rule 10 (Resignation, Suspension, and Termination of Membership) the duration of membership of:

- a. Active Members and Associate Members is annual commencing on the date of joining in each year and concluding on 30 June (so that membership is always twelve (12) months or less); and
  - b. Life Membership is granted for the lifetime of the Life Member.
- 5.4 **Renewal of Membership:** Membership of the Club may be renewed annually upon payment of any applicable membership fees to the Club without the need to complete the process specified in Rule 5.1a.
- 5.5 **Transfers:** Transfers of membership between clubs must be done in accordance with any applicable SLSNZ Regulations or policies.

## 6. Life Members

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- 6.1 **Nomination:** Nominations for life membership may be made by any Member or the Club Committee. Nominations must be made not later than March 31<sup>st</sup> in each year to the Secretary of the Club who will forward them to the Chairperson of the Life Membership Committee
- 6.2 **Election:** Life Members shall be elected by the Members at a General Meeting by Special Resolution (two-thirds majority) on recommendation of the Life Membership Committee. The Club shall provide the Life member with the Club's Life Member Badge.
- 6.3 **List of Life Members:** The Club shall maintain a list of all Life Members of the Club and ensure that their details are included in the Register in accordance with Rule 12 (Register of Members).

## 7. Rights & Privileges of Membership

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- 7.1 **Active Members:** Subject to Rule 10 (Resignation, Suspension, and Termination of Membership) and for the period of their membership, each Active Member who has paid any membership fees due payable shall be entitled to:
- a. compete for the Club in Surf Life Saving competitions and events if chosen as a Club representative;
  - b. use the Club's facilities and equipment as permitted by the Club;
  - c. participate in programmes and activities offered by the Club;
  - d. at their own cost attend, speak, and vote at all General Meetings of the Club (either directly, or if under 18 years of age, through their parent or other legal guardian);
  - e. if over 18 years of age, be elected or appointed as a Delegate to represent the Club at general meetings of SLSNZ.
- 7.2 **Associate Members:** Subject to Rule 10 (Resignation, Suspension, and Termination of Membership) and for the period of their membership, each Associate Members who has paid any membership fees due payable shall be entitled to:
- a. use the Club's facilities and equipment as permitted by the Club;
  - b. participate in programmes and activities offered by the Club;
  - c. at their own cost attend and speak at all General Meetings of the Club (either directly, or if under 18 years of age, through their parent or other legal guardian) but shall have **no** right to vote;

- d. if over 18 years of age, be elected as a member of the Club Committee in accordance with Rule 14 (Club Committee); and
- e. if over 18 years of age, be elected or appointed as a Delegate to represent the Club at general meetings of SLSNZ.

7.3 **Life Members:** Subject to Rule 10 (Resignation, Suspension, and Termination of Membership), all Life Members shall be entitled to:

- a. use the Club's facilities and equipment as permitted by the Club;
- b. participate in programmes and activities offered by the Club;
- c. at their own cost attend, speak, and vote at all General Meetings of the Club;
- d. be elected as a member of the Club Committee in accordance with Rule 14 (Club Committee); and
- e. be elected or appointed as a Delegate to represent the Club at general meetings of SLSNZ.

## **8. Membership Fees & Other Fees**

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8.1 **Membership Fee:** The Club Committee shall determine:

- a. the membership fee(s) and any other fees payable by each Member;
- b. the due date for the fee(s); and
- c. the manner of payment for the fee(s).

8.2 **Differing Fees:** The Club Committee may differentiate between different categories of Members, or within the same category of Members, as to the fee(s) or subscriptions that each category of Member shall pay to the Club. The Club Committee may offer Members discounts for prompt payment, and may impose reasonable penalties for late payment.

8.3 **Failure to pay Membership Fee:** Each Member shall pay the fee(s) by the due date specified by the Club Committee. Failure to pay the membership fee(s) by the due date (or by any subsequent date agreed to in writing by the Club Committee) shall mean the individual concerned is no longer a Member of the Club, and all rights and privileges s/he had as a Member shall cease to apply, but that shall not excuse the individual from being bound by this Constitution.

8.4 **Other Fees:** The Club Committee may determine any other fees in addition to those specified in Rule 8.18.1a that are payable by Members and other participants at competitions, events, and activities held by or under the auspices of the Club, including at any facilities owned by, or under the control of, the Club.

## **9. Member Obligations**

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9.1 Members acknowledge and agree that:

- a. this Constitution constitutes a contract between each of them, the Club, and SLSNZ, and that they are bound by this Constitution, the SLSNZ Constitution, the Regulations, and any policies and procedures of the Club and SLSNZ;
- b. they shall comply with and observe this Constitution, the SLSNZ Constitution, the Regulations, and any policies and procedures of the Club, and SLSNZ, and any determination, resolution or decision which may be made or passed by the Club Committee;

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- c. they are subject to the jurisdiction of the Club and SLSNZ;
  - d. this Constitution, the SLSNZ Constitution, the Regulations, and any policies and procedures of the Club and SLSNZ, are necessary and reasonable for promoting the objects of the Club and SLSNZ;
  - e. this Constitution, the SLSNZ Constitution, the Regulations, and any policies and procedures of the Club and SLSNZ, are made in the pursuit of a common object, namely the mutual and collective benefit of the Club, SLSNZ, and Surf Life Saving.
- 9.2 In order to receive or continue to receive entitlements Members must meet all requirements of membership set out in this Constitution or as otherwise set by the Club Committee.

## **10. Resignation, Suspension & Termination of Membership**

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- 10.1 A Member may have their membership ended by:
- a. resignation under Rule 10.2
  - b. termination for default in fees under Rule 10.3; or
  - c. termination under Rule 10.4;
- 10.2 **Resignation of Membership:** A Member may resign from their membership of the Club by giving notice in writing to the Club Committee (or such person(s) as designated by the Club Committee). Upon the expiration of the notice period, and provided that the Member has paid all arrears of membership fees and any other fees due and payable by the Member, the Member shall cease to be a Member. In the absence of any written notice of resignation, the Member's membership shall be deemed to have been resigned once the ninety (90) Day period referred to in Rule 10.3 has passed.
- 10.3 **Termination for Default in Fees:** A Member shall have his or her membership of the Club terminated if any fees are due and outstanding to the Club. Before such termination can occur the Club Committee must give the Member written notice specifying the payment(s) due and demanding payment by a due date, being not less than seven (7) Days from the date of the demand. If payment is not made by the due date, membership shall be suspended pending payment. If such suspension continues for more than ninety (90) Days, the Member shall have their membership automatically terminated on the expiry of such period.
- 10.4 **Termination:** At a General Meeting of the Club the Members may terminate membership of any Member if the Club Committee or the Club Judicial Committee makes a recommendation to do so **provided that** a motion to that effect is notified in accordance with this Constitution. The motion for termination of membership must be adopted by a Special Resolution and shall not be voted on until the Member concerned has been given an opportunity to be heard at the General Meeting.
- 10.5 **Consequences of Termination:** A Member who ceases to be a Member of the Club (whether by resignation or termination of membership) shall forfeit all rights in and claims upon the Club and SLSNZ and the property (including Intellectual Property) of the Club and SLSNZ, and shall not use any property (including intellectual property) of the Club or SLSNZ.

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- 10.6 **Relationship with SLSNZ:** A Member who resigns from the Club or has their membership terminated by the Club shall be deemed to have also withdrawn or terminated their membership of SLSNZ.
- 10.7 **Reinstatement:** Where a person has had his or her membership of the Club suspended or terminated, his or her membership may only be reinstated at the discretion of the Club Committee.
- 10.8 **Appeals:** A Member may only appeal a decision made under this Rule to SLSNZ in accordance with the SLSNZ Constitution and Regulations.

## 11. Discipline

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- 11.1 **Discipline:** If the Club Committee considers that any Member has or may have:
- a. breached, failed, refused, or neglected to comply with a provision of this Constitution, the SLSNZ Constitution, the Regulations, or any other resolution or determination of the Club Committee, or under any rules of (or in connection with) an Event; or
  - b. acted in a manner unbecoming of a Member or prejudicial to the objects or the interests of the Club, SLSNZ and/or Surf Life Saving; or
  - c. brought the Club, SLSNZ, or any other Member or Surf Life Saving into disrepute;
- the Club Committee may:
- i. refer the matter to a Club Judicial Committee (consisting of three (3) persons with experience in disciplinary matters) for investigation or determination in accordance with the principles of natural justice and any applicable rules relating to the Club Judicial Committee's procedure. The Club Judicial Committee may impose any sanction on the Member as it sees fit other than termination of membership which must be done in accordance with Rule 10.4 (Termination); or
  - ii. make its own enquiries (including appointing a person independent of the Club Committee to undertake such enquiries and provide a recommendation to the Club Committee), and impose any sanction that it has authority to impose on the Member under this Constitution, other than termination of membership which must be done in accordance with Rule 10.4 (Termination), provided it has complied with the principles of natural justice.
- 11.2 **Procedure:** Before any decision under Rule 11.1ii is made the Member concerned:
- a. shall be given fourteen (14) Days written notice by the Club Committee of the proposed resolution to impose a sanction; and
  - b. have the right to be present, make submissions, and be heard at the Club Committee meeting in which the proposed resolution is to be determined.
- 11.3 **Suspension:** If the Club Committee considers a Member has or may have engaged in one or more of the circumstances in Rules 11.1a to 11.1c, and it believes it is in the best interests of the Club to do so, it may suspend the Member pending determination of the matter in accordance with this Rule 11. Before invoking any such suspension, the Member shall be given notice of the proposed suspension and the right to be heard.

- 11.4 **Consequences of Suspension:** If a Member is suspended from membership of the Club, then until such time as the suspension is revoked, the Member concerned shall:
- a. not be entitled to attend, speak, or vote at a General Meeting;
  - b. not be entitled to continue to hold office in any position within the Club or SLSNZ;
  - c. not be entitled to any other privileges or benefits to which he or she would otherwise be entitled including participation in any competition, activity, event, function, or meeting of the Club or SLSNZ; and
  - d. have their membership of SLSNZ suspended.

## 12. Register of Members

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- 12.1 **Register:** The Club shall keep and maintain a Register of Members in accordance with the Act and the Regulations.
- 12.2 **Privacy:** The collection of any personal information for the Register of Members shall comply with the Privacy Act 1993. Any entry on the Register of Members shall be available for inspection by Members upon reasonable request and in compliance with the Privacy Act 1993.
- 12.3 **Changes:** All Members shall provide written notice of any change to their name, address and other contact details to the Club within fourteen (14) Days of such change.

## Part III – Governance

### 13. Officers

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- 13.1 **Officers:** The Officers of the Club shall be:
- a. the Patron; and
  - b. the President
  - c. Vice Presidents
  - d. Secretary
  - e. Treasurer
  - f. Club Captain
  - g. Chief Instructor
  - h. Gear Steward
  - i. Powercraft Officer
  - j. Financial Reviewer
  - k. Registrar
  - l. Junior Instructor

\* 13.1 j. Amended as passed at AGM 27 June 2018

- 13.2 **Patron:** There may be a Patron as determined by the Club Committee. The Patron shall be invited by the Club Committee to hold such position. The Patron shall be entitled to attend and speak at General Meetings but shall have no right to vote.

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13.3 **President:** The President:

- a. shall be elected by the Members of the Club. Nominations for the President shall be made in the same manner and at the same time as nominations for Committee Members under Rule 14.6 (Nominations);
- b. shall hold office for one (1) year until the conclusion of the relevant AGM;
- c. may attend Committee Meetings, if requested by the Club Committee, and shall be entitled to speak at such meetings, but shall have no right to vote; and
- d. shall be the chairperson and preside at General Meetings, unless the President is unavailable or unwilling to chair the meeting or any part of it, in which case the Chairperson of the Club Committee, or another member of the Club Committee shall preside.

13.4 **Vacancy:** If there is a casual vacancy in the position of President, the Club Committee may appoint a person of their choice to fill the vacancy, or leave the vacancy unfilled until the AGM for that year.

14. **Club Committee - Inclusive of Voting Rights**

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14. Amended as passed at AGM 24 July 2019

14.1 **Role of the Club Committee:** The Club Committee shall be responsible for determining strategies, policies, and financial arrangements of and for the Club and managing the Club. Subject to this Constitution, the Club Committee may exercise all the powers of the Club and do all things that are not expressly required to be undertaken by the Club at a General Meeting.

14.2 **Composition of the Club Committee:** the Club Committee shall comprise the following elected Committee Members:

- a. President;
- b. Vice President;
- c. Secretary;
- d. Treasurer;
- e. Club Captain; and
- f. Four (4) other people elected at the AGM.

\* Clause 14.2 amended as passed at AGM 24 July 2019

14.3 No person may hold more than one position on the Club Committee at any time.

14.4 **President:** The president shall be elected annually at the AGM and shall hold office until the conclusion of the next AGM. The President may be re-elected for subsequent and consecutive terms of office. The President shall attend and chair Club Committee meetings and General Meetings of the Club and shall be entitled to a casting vote. The President shall carry out the functions and duties as prescribed by the Club Committee. If the President is unavailable for any reason, then the Club

Committee may appoint another person to chair meetings during the period of unavailability.

- 14.5 **Election of Club Committee:** The Committee Members shall be elected by the Members present and entitled to vote at a General Meeting. Notice of the date on which nominations for Committee Members close shall be included in, or accompany, the notice of General Meeting. Those nominees for the vacant positions which have the highest number of votes in favour will be declared elected. If the number of nominees for a position on the Club Committee:
- a. is equal to the number of vacancies for that position, the person chairing the General Meeting shall declare the nominees elected;
  - b. is less than the number of vacancies for that position, further nominations may be received from the floor at the General Meeting and if no further nominations are received positions may be left vacant on the Club Committee; and
  - c. is greater than the number of vacancies for that position, an election shall be conducted by secret ballot.
- 14.6 **Nominations:** Nominations for Committee Members must be made by two (2) Members, or by the Club Committee. Nominations must be received by the Club at least fourteen (14) Days before the date set for the Annual General Meeting.
- 14.7 **Eligibility:** Individuals may not serve on the Club Committee if any of the following apply:
- a. **Bankrupt:** a person who is an undischarged bankrupt, or is subject to a condition not yet fulfilled, or any order under the Insolvency Act 1967;
  - b. **Dishonesty Offences:** a person who has been convicted of a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961) and has been sentenced for that crime within the last 7 years;
  - c. **Disqualified Director:** a person who is prohibited from being a director or promoter of, or being concerned or taking part in, the management of, an incorporated or unincorporated body under the Companies Act 1993, Securities Act 1978, the Securities Markets Act 1988, the Takeovers Act 1993, or from being an officer of a charitable entity under the Charities Act 2005;
  - d. **Property Order:** a person who is subject to a property order made that the person is lacking in competence to manage their own affairs under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of the Protection of Personal and Property Rights Act 1988; and
  - e. if any of the above circumstances occur to an existing Committee Member, they shall be deemed to have vacated their office upon such circumstance.
- 14.8 **Term of Office:** Subject to Rule 14.10 (Removal), the term of office for all Committee Members shall be one (1) year, expiring at the conclusion of the relevant Annual General Meeting. All Committee Members may be re-elected (under Rule 14.5) to the Club Committee.
- 14.9 **Co-Option:** The Committee Members may co-opt up to two (2) further people to attend Club Committee meetings and/or assist the Club Committee in the performance of its functions, as and when the Club Committee considers it necessary or desirable.

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- 14.10 **Removal:** The Members in an SGM called for this purpose may, by Special Resolution remove any Committee Member before the expiration of their term of office in accordance with the following process:
- a. upon the Club receiving a request for a SGM for the purpose of removing a Committee Member, or the Club Committee as a whole, the Club shall send the notice of the SGM to the Committee Member concerned, or the Club Committee (as the case may be), in addition to the Members of the Club; and
  - b. following notification under Rule 15.8 (Notice of SGM) and before voting on the resolution to remove a Committee Member or the Club Committee as a whole, the Committee Member, or the Club Committee as a whole (as the case may be) affected by the proposed resolution shall be given the opportunity prior to, and at, the SGM to make submissions in writing and/or verbally to the persons entitled to be present at the General Meeting about the proposed resolution.
- 14.11 **Conclusion of Office:** A Committee Member shall cease to be a member of the Club Committee as and from the date when the Committee Member:
- a. dies, or, in the opinion of the majority of the Club Committee, becomes so incapacitated that she or she is effectively incapable of performing the duties required of a Committee Member;
  - b. resigns by notice in writing to the Chairperson;
  - c. is absent from three (3) consecutive Club Committee meetings without explanation in writing, duly accepted by the Club Committee as satisfactory; or
  - d. is removed from office.
- 14.12 **Vacancies:** Where there is a vacancy on the Club Committee, the remaining Committee Members may appoint a person of their choice to fill the vacancy or the Club Committee may leave the vacancy unfilled until the next AGM. The term of office for a person appointed as a Committee Member to fill a vacancy under this Rule shall expire at the conclusion of the AGM following their appointment, or of any SGM called to fill the vacancy.
- 14.13 **Duties of Committee Members:** The specific duties of each role on the Club Committee are as determined by the Club Committee. The general duties of each Committee Member are to:
- a. act in good faith and in the best interests of the Club at all times;
  - b. exercise the powers of the Club Committee for proper purposes;
  - c. act, and ensure the Club acts, in accordance with this Constitution;
  - d. not agree to, nor cause or allow, the activities of the Club to be carried on in a manner likely to create a substantial risk of serious loss to the Club's creditors;
  - e. not agree to the Club incurring any obligations unless the Committee Member believes at that time on reasonable grounds that the Club will be able to perform the obligations when it is required to do so; and
  - f. exercise the care, diligence, and skill that a reasonable Committee Member would exercise in the same circumstances taking into account, but without limitation, the nature of the Club, the nature of the decision and the position of the Committee Member and the nature of the responsibilities undertaken by the Committee Member.



- 14.14 **Powers of the Club Committee:** Without limiting the generality of the Club Committee's powers to carry out the objects of the Club as it considers necessary, the Club Committee shall have the following specific powers, to:
- a. develop and implement strategies, policies and procedures for the administration, promotion, and development of Surf Life Saving in the Club;
  - b. develop and implement prudent policies to protect and enhance the Club's finances and property;
  - c. set the fees payable by the Members and enforce payment of such fees in accordance with this Constitution;
  - d. designate areas of responsibility to each of the Committee Members;
  - e. establish, appoint, and determine the composition of any sub-committees or other groups as it considers appropriate to assist it to carry out its responsibilities and to delegate such powers as it considers appropriate to those sub-committees or other groups;
  - f. engage, contract or otherwise agree to obtain the assistance or advice of any person or organisation for the Club Committee;
  - g. appoint delegates to represent the Club at general meetings of SLSNZ;
  - h. make, repeal, and amend rules for the regulation and control of any competitions or events at or held by, the Club including conditions of entry;
  - i. appoint and administer the Club Judicial Committee;
  - j. discipline Members as specified in this Constitution;
  - k. control expenditure and raise any money to fulfil the objects of the Club;
  - l. determine the criteria and procedures to apply in respect of the appointment of coaches, selectors, judges, and managers of Club squads and teams;
  - m. open and operate in the name of the Club such banking accounts as deemed necessary;
  - n. determine the dates on which competitions are held at the Club, having due regard to the yearly calendar of SLSNZ;
  - o. to fill any vacancy on the Club Committee, or to co-opt further people to the Club Committee, as specified in this Constitution;
  - p. to call SGMs;
  - q. to resolve and determine any disputes or matters not provided for in this Constitution; and
  - r. to review its own processes and effectiveness.
- 14.15 **Club Committee Meetings:** Club Committee meetings may be called at any time by the Chair or two (2) Committee Members but generally the Club Committee shall meet at regular intervals agreed by the Club Committee. Except to the extent specified in this Constitution, the Club Committee shall regulate its own procedure.
- 14.16 **Quorum:** The quorum necessary for the transaction of the business of the Club Committee shall be five (5) Committee Members.
- 14.17 **Voting:** Each Committee Member shall have one (1) vote at Club Committee meetings except the Chair who shall have a casting vote in the event of a deadlock. Voting shall be by voices, or upon request of any Committee Member, by a show of hands or by a ballot. Proxy and postal voting is not permitted.

- 14.18 **Resolutions:** The Club Committee may make a decision by resolution in lieu of a meeting or telephone conference, provided that:
- a. the proposed resolution is sent to every Committee Member; and
  - b. a majority of the Committee Members sign or consent to the resolution and return their copies of the resolution to the Chairperson (or such other person as agreed by the Club Committee) by mail, email, facsimile, or other forms of visible or other electronic communication. Any such resolution shall be valid as if it had been passed at a meeting of the Club Committee.
- 14.19 **Meetings using Technology:** Any one or more Committee Members may participate in any meeting of the Club Committee and vote on any proposed resolution at a meeting of the Club Committee without being physically present. This may occur at meetings by telephone, through video conferencing facilities, or by other means of electronic communication (other than email) provided that prior notice of the meeting is given to all Committee Members and all persons participating in the meeting are able to hear each other effectively and simultaneously. Participation by any Committee Member in this manner at a meeting shall constitute the presence of that Committee Member at that meeting.
- 14.20 **Expenses:** The Committee may, by majority vote, pay an honoraria and/or reimburse its Committee Members for their actual and reasonable expenses incurred in the conduct of the business of the Club. Prior to doing so the Committee must establish a policy to be applied to any question of reimbursement and the payment of the honoraria.
- 14.21 **Matters Not Provided For:** If any situation arises that, in the opinion of the Club Committee, is not provided for in the Regulations, policies or procedures of the Club or SLSNZ, the matter will be determined by the Club Committee.

#### Part IV – General Meetings

##### 15. Meetings of Members

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- 15.1 **AGM:** The Club must hold an Annual General Meeting (“AGM”) once every year at such time, date and place as the Club Committee determines but not more than fifteen (15) months after the last AGM.
- 15.2 **SGMs:** Any other General Meetings of the Members shall be Special General Meetings (“SGMs”).
- 15.3 **Notice of AGM:** The Club must give at least thirty (30) Days notice in writing to all Committee Members, and Members of the AGM. The notice shall set out:
- a. the date, time and venue for the AGM; and
  - b. the closing date(s) for nominations for any elections, proposed motions and other items of business to be submitted to the Club.
- 15.4 **Notice of AGM Business:** Not less than fourteen (14) Days before the date set for the AGM, any nominations for any elections, proposed motions, and other items of business must be received in writing by the Club from Members.
- 15.5 **Business of AGM:** The following business shall be discussed at each AGM:

- a. the receipt from the Club Committee of a report and statement of financial position and statement of financial performance for the preceding year;
  - b. the election of Officers of the Club;
  - c. any motion or motions proposing to alter this Constitution; and
  - d. any other motions or matters, including general business, that have been properly submitted for consideration at the AGM.
- 15.6 **Agenda:** An agenda containing the business to be discussed at an AGM (as set out in Rule 15.5) shall be sent to all Members no later than seven (7) Days before the date of the General Meeting. Any additional items of general business may be raised from the floor.
- 15.7 **SGM:** The Club must call a SGM upon a written request from:
- a. The Club Committee; or
  - b. Ten (10) or more of the Members.
  - c. The written request for an SGM must state the purpose for which the SGM is requested including any proposed motion or motions. No business shall be transacted at any SGM other than that specified in the notice convening the meeting.
- 15.8 **Notice of SGM:** Not less than seven (7) Days written notice must be given by the Club to all Members, which notice shall include the:
- a. date, time and venue and/or the manner in which the meeting is to be held; and
  - b. proposed motion or motions that have been properly submitted for consideration.
- 15.9 **Notices:** A notice may be given to any Member by, or on behalf of the Club or the Club Committee, by:
- a. letter sent to the Member's home address;
  - b. fax to the Member's fax number;
  - c. email to the Member's email address;
  - d. personal telephone call to the Member; or
  - e. any other method approved in writing by the Member; and
  - f. any notice sent to a Member may also be posted on the club notice board if the Club Committee considers it appropriate to do so.
- 15.10 **Minutes:** Minutes shall be kept of all General Meetings and made available upon request to any Member.
- 15.11 **Errors:** Any irregularity, error or omission in notices, agendas and relevant papers of General Meetings or the omission to give notice within the required time frame or the omission to give notice as specified in these Rules and any other error in the organisation of the meeting shall not invalidate the meeting nor prevent the meeting from considering the business of the meeting provided that full minutes shall be kept of all General Meetings and made available upon request by any Member:
- a. the Chairperson in his or her discretion determines that it is still appropriate for the meeting to proceed despite the irregularity, error or omission; and
  - b. a motion to proceed is put to the meeting and carried by Special Resolution.



- 15.12 **Quorum:** No business shall be transacted at any General Meeting unless a quorum is present at the time when the meeting is due to commence as set out in the notice of meeting. The quorum for a General Meeting shall be ten (10) eligible voters. The quorum must be present at all times during the meeting. If a quorum is not obtained within thirty (30) minutes of the intended commencement time of the General Meeting, then the General Meeting shall be adjourned to such other day, time and place as determined by the Club Committee and if no quorum is obtained at the stage of such further General Meeting, then the persons present at that further General Meeting are deemed to constitute a valid quorum.
- 15.13 **Chair:** The President shall chair the General Meeting in accordance with Rule 13.3d.
- 15.14 **Voting:** Unless otherwise required by this Constitution:
- a. an Ordinary Resolution shall be sufficient to pass a resolution;
  - b. every Active Member and every Life Member is entitled to one (1) vote. If an Active Member is under 18 years of age their parent or other legal guardian may exercise their vote on their behalf;
  - c. Associate Members are not entitled to vote;
  - d. voting shall generally be conducted by voices or by show of hands as determined by the chair unless a secret ballot is required under this Constitution or requested by the chair or a majority of the Members present at the meeting;
  - e. on a show of hands, a declaration by the chair is conclusive evidence of the result, provided that the declaration reflects the show of hands;
  - f. in the event of equality of votes at a General Meeting, the chair shall have an additional or casting vote;
  - g. in the event that a secret ballot is called, two (2) scrutineers shall be appointed at the General Meeting to count the votes; and
  - h. proxy voting is not permitted.

## Part V – Miscellaneous

### 16. Finances

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- 16.1 **Financial Year:** The financial year of the Club shall end on the date determined by the Club Committee.
- 16.2 **Club Funds:** The Club Committee is responsible for the receipt and banking of all monies received by the Club. All funds of the Club shall be paid to bank account(s) in the name of the Club and the bank account(s) must be operated in accordance with the policy determined by the Club Committee.
- 16.3 **Accounting Records:** The Club Committee must ensure correct accounting records are kept. The accounting records of the Club must be kept at the office of the Club or at such place as the Club Committee may determine and must be open to inspection by Members at such reasonable times agreed by the Club Committee.
- 16.4 **Financial Reviewer:** The club shall get there yearly accounts checked annually, and audited when required.

\* 16.4 Amended to 'Financial Reviewer' at AGM 27 June 2018

## **17. Application of Income**

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- 17.1 The income and property of the Club shall be applied solely towards the promotion of the objects of the Club.
- 17.2 Except as provided in this Constitution:
- a. no portion of the income or property of the Club shall be paid or transferred, directly or indirectly, by way of dividend, bonus, or otherwise to any Member or Committee Member; and
  - b. no remuneration or other benefit in money or money's worth shall be paid, or given, by the Club to any Member or Committee Member.
- 17.3 Nothing in Rule 17.2 shall prevent payment in good faith of, or to, any Member or Committee Member for any of the following provided that any such payment shall not exceed the amount ordinarily payable between ordinary commercial parties dealing at arm's length in a similar transaction:
- a. any services actually rendered to the Club, whether as an employee or otherwise;
  - b. goods supplied to the Club in the ordinary and usual course of operation;
  - c. interest on money borrowed from any Member or Committee Member;
  - d. rent for premises demised or let by any Member or Committee Member to the Club;
  - e. any honoraria paid to any Committee Member in accordance with Rule 14.20; or
  - f. any out-of-pocket expenses incurred by a Member or Committee Member on behalf of the Club for any other reason.

## **18. Annual Report**

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- 18.1 The Club Committee shall prepare an annual report for presentation to the Annual General Meeting setting out a summary of the activities and major decisions of the Club Committee each year.

## **19. Rules of Surf Life Saving**

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- 19.1 The rules of Surf Life Saving shall be as set down and interpreted from time to time by the International Life Saving Federation and SLSNZ and must be observed by the Club and all Members. All competitions held by the Club shall be carried out in accordance with the SLSNZ Regulations and any other manuals, rules and policies issued by SLSNZ.

## **20. Common Seal**

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- 20.1 The common seal (a stamp featuring the Club's name) of the Club shall be kept in the control of the Club Committee and may be affixed to any document only by resolution of the Club Committee and in the presence of and with the accompanying signature of the Chair or any other Committee Member.

*m.v.k.*  
*2/11*

## **21. Club Colours, Costumes & Uniforms**

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- 21.1 **Colours:** The Club's colours shall be black and white
- 21.2 **Costumes & Uniforms:** The cut and style of swimming costumes and uniforms to be worn when undertaking Surf Life Saving for the Club shall be as directed by SLSNZ and the Club Committee.

## **22. Alterations to Constitution**

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- 22.1 Subject to Rule 22.2, this Constitution may only be altered, added to, or repealed by a Special Resolution at a General Meeting in accordance with this Constitution. Notice of an intention to alter this Constitution must be given by the Club Committee or any Member no later than fourteen (14) Days prior to a General Meeting.
- 22.2 No alteration, addition to or revision of this Constitution shall be approved if it affects the not-for-profit objects, personal benefit prohibition, or the winding up rules of the Club. This Rule must not be removed from this Constitution and must be included in any alteration, addition to, or revision of this Constitution.

## **23. Previous Rules**

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- 23.1 Any by-laws, standing orders, regulations, or other rules of the Club that were in force prior to the commencement of this Constitution shall, upon the commencement of this Constitution, be deemed to be revoked and superseded by this Constitution.

## **24. Winding Up**

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- 24.1 The Club may be voluntarily liquidated, wound up, or dissolved if a Special Resolution is passed at a General Meeting of the Club to do so and such resolution is confirmed by Special Resolution in a subsequent General Meeting called for that purpose and held not earlier than thirty (30) Days after the date on which the resolution was passed.
- 24.2 The Club may also be put into liquidation in accordance with the Incorporated Societies Act.
- 24.3 If upon the liquidation, winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, that property shall not be paid to or distributed among the Members of the Club but shall be given or transferred to some other charitable organisation, or charitable body having objects similar to the objects of the Club or SLSNZ.

## **25. Indemnity**

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- 25.1 The Club shall indemnify its Committee Members and employees against all damages, costs (including legal costs) for which any such person may be or becomes liable as a result of their acts and omissions in performing their functions connected with the Club, except occurring as a result of their negligence or wilful misconduct.



## 26. Interpretation

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26.1 **Definitions:** The words and phrases used in this Constitution shall mean as follows:

**Act** means the Incorporated Societies Act 1908, including any amendments to it.

**Active Member** has the meaning specified in Rule 4.14.1a.

**AGM** means the Annual General Meeting of the Club.

**Associate Member** has the meaning specified in Rule 4.14.1b.

**Club Committee** means the committee of the Club as elected under Rule 14.

**Club Judicial Committee** means the committee described in Rule 11.1i.

**Committee Member** means a member of the Club Committee.

**Day** means any day of the week (including Saturday, Sunday, and public holidays). Where an action is required to be done within a specified time (such as thirty (30) Days) this means clear days', so it should be calculated by excluding the date of notice (or other relevant action) and the date of the meeting (or other relevant activity).

**Event** means any competition held by (or under the auspices of) the Club, and any other event, meeting, function, or activity held by (or under the auspices of) the Club.

**GAAP** means generally accepted accounting practices.

**General Meeting** means an AGM or a SGM.

**Life Member** has the meaning specified in Rule 4.1c.

**Member** means a person that is a Member of the Club as specified in Rule 4.

**Ordinary Resolution** means a resolution passed by a majority of votes properly cast.

**President** means the individual elected under Rule 13.3.

**Register of Members** means the register in which details of the Members and other participants are held by the Club and SLSNZ as specified in Rule 12.

**Regulations** means the regulations of SLSNZ established in accordance with the SLSNZ Constitution, and as amended from time to time by the SLSNZ Board.

**SGM** means a Special General Meeting.

**SLSNZ** means Surf Life Saving New Zealand Incorporated.

**Special Resolution** means a resolution passed by two thirds of the votes properly cast.

**Surf Life Saving** means the practice by surf lifeguards of preventing drowning and injury of those swimming and undertaking activities at beaches and other aquatic

environments and includes lifeguard patrol services, education and sport activities such as swimming, craft, and beach events.

26.2 **Construction:** In this Constitution:

- a. a gender includes all other genders;
- b. the singular includes the plural and vice-versa;
- c. any reference to legislation includes a modification or re-enactment of, legislation enacted in substitution of, or a regulation, order-in-council or other instrument from time to time issued or made under, that legislation;
- d. any agreement includes that agreement as modified, supplemented, innovated, or substituted from time to time;
- e. a reference to persons includes bodies corporate;
- f. a reference to a person includes the legal personal representatives, successors, and permitted assigns of that person; and
- g. headings and the contents page are for reference only and are to be ignored in construing this Constitution.



M. V. N.



# #19

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	D R King
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M, or

## Page 4: Other Comments

### Q3

Write any additional comments or information here

cost over run of 5 million plus is ridiculous and some one should be held accountable

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

## Page 6

### Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No



## #19

COMPLETE

Collector:  
 Started:  
 Last Modified:  
 Time Spent:  
 IP Address:

---

## Page 2: Your details

## Q1

## Your Details

Name	Jason Martin
Organisation	[REDACTED]
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

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## Page 3: Proposed Annual Plan 2022/23

## Q2

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

---

## Page 4: Proposed Annual Plan 2022/23

## Q3

Please provide your feedback on the proposed Annual Plan 2022/23 here.

I am writing on behalf of the Lawrence Play Ground Community Led Fundraising Committee, My role is as Chairman of the group consisting of 8 locals.

You you will be aware we are working in conjunction with the CDC on this Community Led Project for an upgrade of our local playground.

We are currently awaiting a formal plan & quote from a preferred supplier it is estimated to be in excess of \$200,000

CDC has committed \$40,000 for the upgrade (50/50) with the group & \$25,000 for fencing. Attached is our original concept plan which is back with the supplier for finalizing also attached is a Compliance & Safety Audit on the existing playground.

I am writing to ask if the councils current \$40,000 50/50 community led contribution can be increased by an additional \$60,000 to \$100,000 to complete this project.

Regards Jock Martin

---

29/03/2022

Lawrence Community Playground  
 Attention: Jock Martin and Keily Smith

Re-New Playground equipment for Lawrence Community

Dear Jock and Keily

We have pleasure in providing the following proposal.

Below are the prices as requested. Similar to brochures accompanying this quote).

---

**QUOTED ITEM**

3 Platform Playground  
 Using powdercoated steel posts

ITEM Cost :	\$ 45,129.60+ GST
Installation by Otago Engineering Ltd	<u>\$ 10,745.91 + GST</u>
<b>Total price</b>	<b>\$ 55,875.51 + GST</b>

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**QUOTED ITEM**

**Fairfield Plan**  
 Using powdercoated steel posts

ITEM Cost :	\$ 59,439.75 + GST
Installation by Otago Engineering Ltd	<u>\$ 17,351.04 + GST</u>
<b>Total price</b>	<b>\$ 76,790.79 + GST</b>

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**QUOTED ITEM**

**Web Climber**  
 Using powdercoated steel posts

ITEM Cost :	\$ 31,983.75 + GST
Installation by Otago Engineering Ltd	<u>\$ 5,448.24 + GST</u>
<b>Total price</b>	<b>\$ 37,431.99+ GST</b>

---

**QUOTED ITEM**

**Integrated Carousel**

The integrated carousel is 2.7m in diameter and suitable for two wheelchairs and 6 persons seated, minimum. This carousel is extremely robust in construction and will give years of trouble free service.

To supply and install Integrated Carousel  
 (on top of concrete plinth, not included)

**Estimate ITEM Cost:** **\$ 40,977.25 + GST**

*(Estimated price for softfall matting around the carousel is \$ 21,500.00 + GST)*

*Concrete plinth foundation is required for this piece of equipment, not included in this quote. Hiab will be required. One important criteria for this product is that the location is well drained, as the bearings (although sealed) are all underground. A service is recommended for the Integrated Carousel every 4-5 years.*

**QUOTED ITEM**

Gold mining theme 2 x platforms with sand activities

ITEM Cost :	\$ 25,436.08 + GST
Installation by Otago Engineering Ltd	\$ 5,882.10 + GST
<b>Total price</b>	<b>\$ 31,318.18 + GST</b>

---

**QUOTED ITEM**

Inbuilt trampoline

**ITEM Cost :** **\$14,809.51 + GST***NB: Installation not included, groundworks will be required. Softfall not included.***QUOTED ITEM**

Quad Swing Frame only -including

Powdercoated steel frame. Top beam and central upright posts manufactured using heavy walled, galvanised 100mm x 100mm SHS. Choose colours from our standard powdercoating colour range. No seats and hangers or other attachments included in this price. See below.

ITEM Cost :  
**Including standard installation** **\$ 9,900.75 + GST**

Swing seat options-

- Expressions Swing seat \$ 6,474.00 + GST
  - Special needs seat small \$ 1,588.00 + GST
  - Belt seat (rubber) \$ 525.00 + GST
  - Safety harness seat (rubber) \$ 696.00 + GST
- 

**QUOTED ITEM****Fusion 25 Swing**

Includes standard frisbee swing seat and 2 belt seats.

Powdercoated steel frame. Top beam and central upright posts manufactured using heavy walled, galvanised 100mm x 100mm SHS. Choose colours from our standard powdercoating colour range.

**ITEM Cost** Including standard installation: **\$12,943.39 + GST**

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**QUOTED ITEM****Whirli Gig**

**ITEM Cost** including standard installation : **\$ 4,344.25 + GST**

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**QUOTED ITEM****Sputnik**

The Sputnik can take up to four children at a time without using up a lot of room. They add excitement for all 3 - 5 year-olds.

**ITEM Cost** including standard installation : **\$ 5,288.30 +GST**

---



**PLAY PANELS-****QUOTED ITEM**

**Sea Creatures Panel-** played like Os and X's  
 Freestanding using powdercoated galv steel posts.  
 To supply and install

**ITEM Cost :** **\$ 3,062.74 +GST**

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**QUOTED ITEM**

**Xylo tune Panel-**  
 Freestanding using powdercoated galv steel posts.  
 To supply and install

**ITEM Cost :** **\$ 4,921.51 +GST**

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**QUOTED ITEM**

**Knobs and Levers Panel-**  
 Freestanding using powdercoated galv steel posts.  
 To supply and install

**ITEM Cost :** **\$ 5,057.74 + GST**

---

**QUOTED ITEM****Park Table and Benches with Wheelchair access**

Made from macrocarpa wood, galvanised steel and powdercoated to the colour of your choice.

ITEM Cost : \$ 4,600.00 + GST

Installation (standard installation, masonry bolted) \$ 1,264.00 + GST

**Total price installed** **\$ 5,864.00 + GST**

*NB: Playground area will need to be closed off to the public with steel fencing and the price for this will be calculated once we know what activities will be accepted. No travel or freight has been allowed for in this quote and once again, the price for this will be calculated once we know what activities will be accepted. Cost for 2 men per return trip from Dunedin to Lawrence is \$808.68 + GST, several trips may be required. Client to execute any ground works and supply hiab if needed to install large equipment. A site plan of the proposed playground can be supplied, showing the position of the activities and this would cost approx. \$500.00 + GST. Softfall and borders not included in this quotation. Accommodation to be supplied by client.*

**Safety Regulations**

**PLAYGEAR by Otago Engineering** endeavours to meet the requirements of NZ Playground Safety Standards. A Building permit is your responsibility, if required - see Conditions of Sale. **PLAYGEAR by Otago Engineering** is manufactured under the guidance of the New Zealand playground safety standards and designs and plans are reviewed by Chartered Professional engineers. We don't believe building consent will be necessary. However, it is the responsibility of the Buyer to check and confirm that those standards are accepted by their local authorities. Please check with your local authority.

If you require a PS1 or PS4, the costs relating to this Agreement will be your responsibility.

**Sustainability**

We choose to use New Zealand made steel, timber, fibreglass and plastic products in our playgrounds as much as possible. By using the above New Zealand produced materials, you become a sustainable practitioner; you are buying locally at a very affordable price. This lowers our carbon footprint. The product itself is eco-friendly and will be good for many years into the future. It is an environmentally responsible choice.

**Metal PLAYGEAR**

Metal posts are heavy duty hot dip galvanised inside and out. Sometimes after fabricating they are prepared by a special process of baked on powder coated paint to the colour of your choice.

**Ordering and Payment Terms**

This quotation is valid for 1 month. While we will make every endeavour to hold prices for as long as we can passed that quote valid date, we also realise that applying for funding does take time. Please be aware that we may need to requote, due to supplier price increases.

If you wish to proceed, a 50% deposit is required to confirm your order with the balance due on completion of the work, **see Conditions of Sale.**

Thank you for the opportunity to provide this offer.

Yours faithfully

**Tim Johnstone and Ruth Young**  
**Otago Engineering Ltd**





## CONDITIONS OF SALE

### Installation

Where necessary, assembly instructions are included with your equipment, with a maintenance checklist.

Prices for installation are on the basis that the ground is free from rocks, stones and abnormally hard conditions. The ground is assumed to be "Good Ground" as defined in NZ:3604 1999, otherwise extra charges may be incurred. We need to know the position of drainage pipes and supply services, including power. While every endeavor is made not to damage existing services, we accept no responsibility for any damage if the precise positions of these services are not known to us. It is the purchaser's responsibility to obtain any approvals or permits from the relevant authorities for the equipment. Extra charges will be incurred if we have to use a generator on site for power.

With adventure playgrounds we recommend that installation be carried out by our trained installation team, or by a supervised working bee, utilising a supervisor from **Otago Engineering**. In a working bee situation it is the buyer's responsibility to ensure a safe working environment. Drainage is the clients responsibility.

### Ordering and Payment Terms

SUPPLY ONLY EX FACTORY - Payment is made on pick up. A 50% deposit may be required to confirm your order.

SUPPLY AND DELIVER - Please confirm your order with a 50% deposit, the balance paid in full prior to the goods being dispatched

SUPPLY AND INSTALL - Please confirm your order with a 50% deposit, the balance paid in full on completion of work.

PAYMENT OPTIONS - Our preferred method of payment is internet banking. Our bank account details are - *Otago Engineering Ltd Westpac 03-0905-0333141-000*. We also welcome payment by Eftpos (Debit Card only), cheque or cash.

### Default of Payment

**Otago Engineering** retains ownership of the goods until the buyer has met all that is owing on any account. Interest of 2.5% per month will be charged on overdue accounts. All costs incurred in the collection of overdue accounts will be payable by the Debtor. If the buyer fails to pay the contracted price, **Otago Engineering** can suspend or terminate the contract and, if deemed necessary, enter the premises to repossess the goods at the buyer's expense. All costs incurred in the collection of overdue accounts will be payable by the debtor.

**Delivery** - For most equipment, allow 12-16 weeks for delivery, unless otherwise stated in your proposal. Some smaller items may be in stock.

### Freight

Goods transported to the buyer's place of storage by a freight carrier authorised by **Otago Engineering** are carried by our risk on the condition that any damage or loss of the goods in transit be notified to **Otago Engineering** within 48 hours of receipt of goods. Goods transported by the buyer are done so at the buyer's risk. In rural areas prices for freight are to the nearest freight depot. Goods held in storage at any place other than our premises are stored at the buyer's risk.

### New Zealand Standards

**PLAYGEAR by Otago Engineering** endeavours to meet the requirements of the new NZ Playground Safety Standards and the Building Code. However, it is the responsibility of the Buyer to check and confirm that those standards are accepted by their local authorities. If you require a PS1 or PS4 or Site Specific Safety Plan (SSSP) to be implemented, the costs relating to this Agreement will be your responsibility. SPORTSGEAR is compliant with the current codes of safe sporting standards.

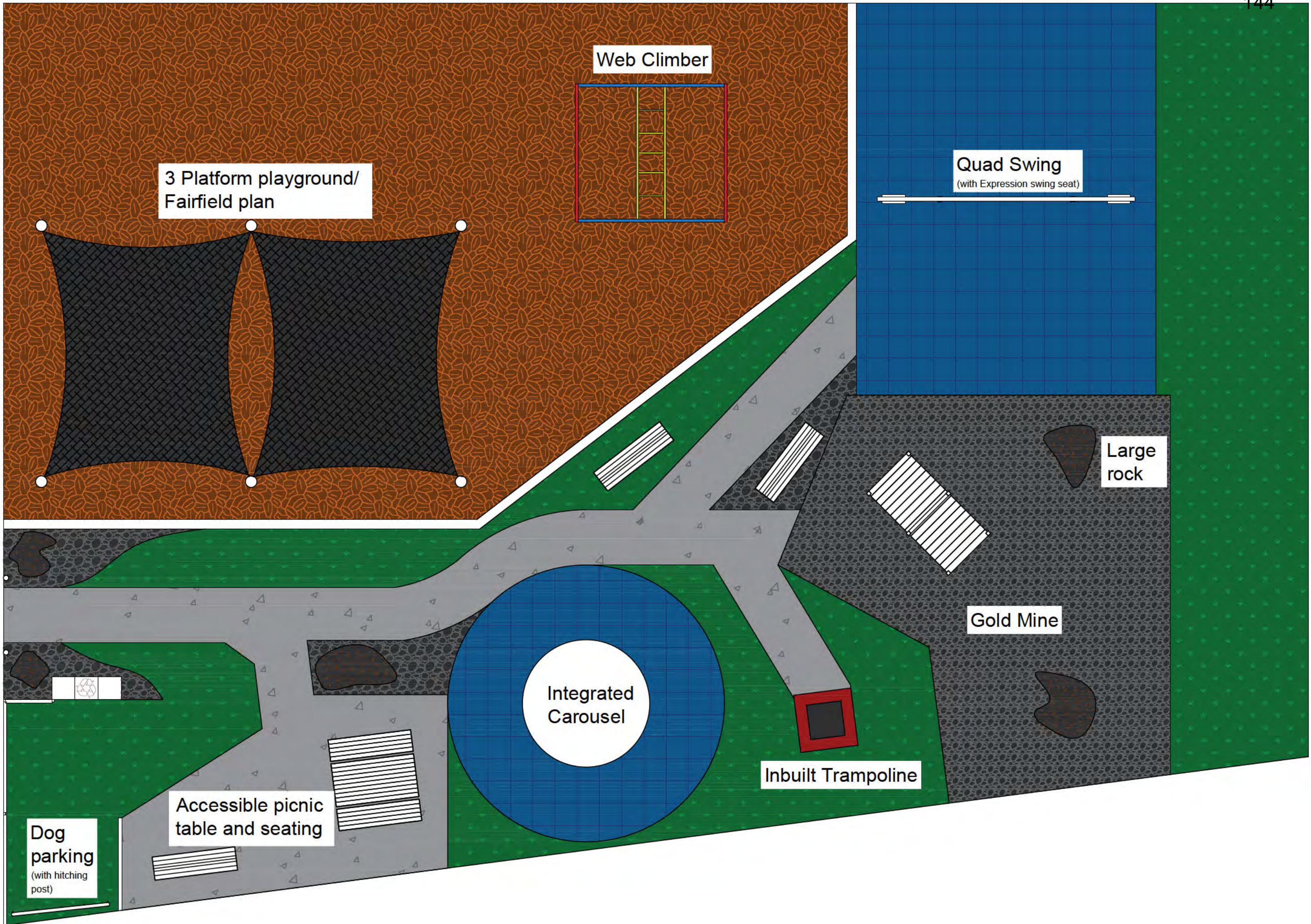
All equipment is designed and installed in the belief that it is safe and suitable for use, however, all equipment is sold on the condition that it is accepted by the purchaser at the purchaser's risk. If purchasing playground equipment only, the equipment must be installed to Otago Engineering's installation instructions. Photos of the completed installation will be required for us to supply a Certificate of Compliance, to confirm the playground equipment has been installed in accordance with NZS5828:2015 Playground Equipment and Surfacing, standard.

### Otago Engineering Guarantee

Equipment made by Otago Engineering carries a full 5 year structural component guarantee. There is a 5 year guarantee on all materials and workmanship. This guarantee does not cover normal wear and tear, accidental damage, cosmetic deterioration, minor warping and surface blemishes in timber components, negligence or vandalism and damage caused by extraordinary weather conditions. Residential and Industrial Powder coatings and Marine coatings are not covered under the Otago Engineering guarantee. The manufacturer's warranties and conditions apply and may vary. There is a 2 year guarantee on tramp parts. There is a 2 year guarantee on the functioning of all components that have moving parts unless otherwise stated by Otago Engineering. The warranty applies only if the products have been properly serviced and maintained. Servicing not included. Goods not installed strictly in accordance with our instructions are not guaranteed, Otago Engineering reserves the right to replace or repair damaged componentry in an appropriate manner. The guarantee does not cover the cost of removing and installing the damaged part. It is the purchasers' responsibility to implement and maintain a program of routine inspection and maintenance, and an inspection and maintenance schedule will be included to help you complete the task. Our commercial grade moulded plastic slides and moulded plastic components have a 12 month warranty. Shade sails are not included in these warranties.

Please Note: Illustrations are not to scale. All sizes are approximate as we allow for fabricating tolerances. Specifications contained here are subject to change without notice. Otago Engineering also welcome individual design enquires.









## Playsafe Compliance & Safety Audit -

Whitehaven St / Play Area

Complete

Failed items

29

### Client Details

Client

Whitehaven St

Location (Obtained by GPS)



Playground

Play Area

### Inspection

Inspection Date / Time

15 Mar 2022 13:03 NZDT

Adam Stride

Inspection Type

Annual - Level 3

Compliance

Report Document Number

PSI000016

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## Disclaimer

### THANKYOU!

For choosing Playsafe to provide our professional playground safety services for your play area/s. We pride ourselves on delivering comprehensive inspection reporting to the current NZS5828:2015 playground safety standard.

In the event of a serious playground injury, fundamental and baseline compliance with the NZS5828 is the first evidence requirement. Owners and operators of playgrounds bear the burden of proof in the event of a life changing injury or death, failure to identify risk and comply with standards may be cause for negligence, blame, and ultimately fault.

Playsafe Inspection reports are designed to provide verification and assurance that all hazards and non-compliance's are identified to the NZS5828:2015 by an independent certified third-party. Our inspection services are certified, independent, impartial, and confidential. Our inspectors are police vetted and carry professional indemnity insurance for professional consulting services. Our play area reporting services are recommended by MoE, ERO and Local Government throughout New Zealand.

### STANDARDS:

Playsafe inspections are based on considerations from NZS 5828:2015 / EN1176:2008 playground equipment and surfacing standard as well as EN1177 Impact attenuating surfaces. The inspection considers all parts of the NZS5828 including Appendix A – Supervised Early Childhood education if applicable. The NZS5828:2015 is not retrospective or, currently, a legal requirement in New Zealand but represents fundamental minimum best practice in the event of a serious accident/ injury claim. Like previous playground standards they are intended to be used intelligently as part of a risk assessment. Equipment produced before NZS5828:2015 should meet a previous standard but WILL be inspected to NZS5828:2015. Where there are differences between the new and old standards, risk assessment will prevail in all instances. ALL new equipment should meet NZS5828:2015. The same applies to the provision of impact absorbing surfaces.

### RISK ASSESSMENT:

Playground hazards within the report are assessed balancing Probability VS Severity of injury potential. Each finding in the report is marked with a final Low, Medium, Low/Med, High Risk level - this is selected by the inspector based on assessing the possible injury severity vs the probability/ likelihood of the injury occurring. Other factors considered are age, usage and condition of the element as well as any known injury history regarding the item.

To give clarity and context please read the report in conjunction with the RISK ASSESSMENT MATRIX contained with the attached information document. We recommend that all Medium and High risks be rectified to the recommendation of the reports quick as possible, however many Low risk findings are recommended to be monitored (no action to be taken) High Risk findings should see that the identified piece of equipment or complete playground be closed for operational use immediately until the issue is rectified.

### DISCLAIMER:

We believe the information contained within this report to be correct at the time writing. We do not accept responsibility for any consequences arising from the use of the information herein. The report is based on matters which were observed or came to the attention of the assessors during the day of the assessment and should not be relied upon as an exhaustive record of all possible risks or hazards that may exist or potential improvements that can be made.

### FURTHER INFO:

For more information please refer to the PLAYSAFE INSPECTION INFORMATION document attached to this report or should you have any questions contact: [www.playsafe.co.nz](http://www.playsafe.co.nz) [info@playsafe.co.nz](mailto:info@playsafe.co.nz) +64 21 720 490

## RISK ASSESSMENT

Playground hazards are assessed balancing Probability VS Severity of injury potential. Each finding in the report is marked with a final **Low, Medium, Low/Med, High Risk level** - this is selected by the inspector based on assessing the possible injury severity vs the probability/ likelihood of the injury occurring. Other factors taken into account are the age, usage and condition of the element as well as any known injury history regarding the item.

To provide an appropriate and practical risk assessment and recommendation action outcome, the inspector will risk assess each finding using the following Risk matrix criteria.

### PROBABILITY OF INJURY

- LOW:** Minimal probability of occurrence. Requires a significant factors for an injury to take place.
- MEDIUM:** Moderate probability. An added factor is needed to cause an injury.
- HIGH:** Very high probability. If the situation is not addressed an accident is almost certain.



### SEVERITY OF INJURY

- LOW:** Minor injury possible e.g minor bruising, damaged clothing.
- MEDIUM:** Injury requiring medical intervention- eg injury leading to stitches, sprain, fracture of small-bones of hands and feet.
- HIGH:** Severe injury involving the potential for permanent disability e.g amputation, loss of sight, spinal injury, fatality.

RISK ASSESSMENT MATRIX				RECOMMENDATION MATRIX	
<< PROBABILITY >> HIGH MEDIUM LOW	MEDIUM	HIGH	HIGH	LOW	MONITOR / MAINTAIN
	LOW	MEDIUM	HIGH	LOW/MED	IMPROVE OR MAINTAIN
	LOW	LOW	LOW/MED	MEDIUM	RECTIFY ASAP
	LOW	MEDIUM	HIGH	HIGH	RECTIFY IMMEDIATELY (CLOSE)
	<< SEVERITY >>				

## RECOMMENDATION'S

All findings risk assessed will have appropriate and practical actions recommended typically as follows:

- LOW:** Recommend to be monitored and maintained (no remedial action needed).
- LOW/MEDIUM:** Improve or Maintain / Monitor current control measures.
- MEDIUM:** Rectify to the recommendation of the report as soon as possible.
- HIGH:** Close item ASAP / Remove - Rectify immediately.



Note: During the inspection the inspector views only a snapshot of the equipment in its current condition. It is the operators responsibility to ensure that there is a continued level of maintenance to keep the playground in good working order and the site fit for use.



## Failed Items

29 failed

## Play Equipment &amp; Surfaces / Play Item / Equipment: / Play Item / Equipment: 1

## Structural Assessment Grading:

4-POOR 10-30% of life remaining  
 Degradation Signs of significant corrosion or decay noted Structural integrity Poor/ of concern Degradation presenting a risk of deterioration or stability to asset May have some visual deterioration to the appearance of the materials Moderate deterioration in serviceable life parameters Reactive / remediate repair or replacement required

## Inspection / Findings / Finding / Finding 2

## Risk Assessment

Medium Risk

## Inspection / Findings / Finding / Finding 3

## Risk Assessment

High Risk (Close ASAP)

## Inspection / Findings / Finding / Finding 4

## Risk Assessment

High Risk (Close ASAP)

## Inspection / Findings / Finding / Finding 5

## Risk Assessment

High Risk (Close ASAP)

## Inspection / Findings / Finding / Finding 6

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 7

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 8

## Risk Assessment

High Risk (Close ASAP)

## Inspection / Findings / Finding / Finding 9

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 12

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 14

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 16

## Risk Assessment

Low/ Medium Risk

## Inspection / Findings / Finding / Finding 17

## Risk Assessment

Low/ Medium Risk

Inspection / Findings / Finding / Finding 18	
Risk Assessment	Med um R sk
Inspection / Findings / Finding / Finding 20	
Risk Assessment	Low/ Med um R sk
Inspection / Findings / Finding / Finding 22	
Risk Assessment	Med um R sk
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Risk Assessment	Low/ Med um R sk
Inspection / Findings / Finding / Finding 39	
Risk Assessment	Low/ Med um R sk

## PLAYGROUND ASSET CONDITION GRADING

Grade / Rating Level	Risk	Condition	Risk to Asset	Service Level	Life Remaining
<b>1</b> EXCELLENT	LOW	Degradation Early signs atmospheric degradation, corrosion or decay noted.  Structural integrity: Sound / Excellent.	No current risk of deterioration or stability	Condition requiring regular monitoring.	90% of life remaining
<b>2</b> GOOD	LOW	Degradation: Early signs atmospheric degradation, corrosion or decay noted.  Structural integrity: Sound / Good.	No current risk of deterioration or stability.  May have some visual deterioration to the appearance of the materials.	Condition requiring regular monitoring.	70-80% of life remaining
<b>3</b> FAIR	MED	Degradation: Signs of general degradation, corrosion or decay noted.  Structural integrity: Sound / Average.	Presents a minimal risk of deterioration to asset.  May have some visual deterioration to the appearance of the materials.	Normal deterioration requiring regular monitoring and maintenance.  Some proactive or preventative can be completed.	40-60% of life remaining
<b>4</b> POOR	MED/ HIGH	Degradation: Signs of significant corrosion or decay noted.  Structural integrity Poor/ of concern	Degradation presenting a risk of deterioration or stability to asset.  May have some visual deterioration to the appearance of the materials	Moderate deterioration in serviceable life parameters.  Reactive / remedial repair or replacement required.	10-30% of life remaining
<b>5</b> UNSERVICEABLE	HIGH	Degradation: Signs of severe corrosion or decay noted.  Structural integrity: Compromised	Significant degradation / deterioration resulting in a risk of stability to asset.  Compromised asset.	Significant deterioration and beyond practical serviceable life parameters.	No useful life remaining

### Playground Asset Lifespan:

Playground equipment has a long life and can last for decades - if properly maintained and used. The durability and lifetime of playground equipment largely depends on the construction and type of materials used in manufacturing and installation.

The lifespan depends on many factors. A difference in any of these determinants could dramatically increase or decrease how often your playground equipment should be replaced. Variables that could affect the longevity of a commercial playground can be as follows: The quality of its structure, volume of use, location / climate, weather and atmospheric damage.

Playground equipment should be regularly maintained and updates/ upgrades should be performed approx every 10 years. However, many playgrounds can last well beyond 10, 15, 20 or more years.

A bit of wear and tear on a commercial playground is natural, so it can be hard to know when it's time to completely replace your playground equipment. Some playground pieces are easily repaired, while others aren't as easily fixed.

The lifespan of playground equipment varies depending on the materials it's made out of. Timber typically lasts 10-20 years and Steel can last up to 30 years if properly maintained but must be repainted every few years. Plastic lasts about 10-15 years before needing replacement parts.

Regular inspection and maintenance is key to the safe working operational condition and lifespan of your asset. Independent annual inspection by a certified/ qualified L3 inspector should be engaged yearly. The annual inspection will identify structural, compliance and wear and tear.



## Play Equipment &amp; Surfaces

1 fa ed

## Play Item / Equipment:

1 fa ed

## Play Item / Equipment: 1

1 fa ed

## Equipment Photos



Photo 1

## Equipment Supplier

AJ Grant

## Manufacturers Identification

No

Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

## Current Age (Estimate)

Approx 20+ Years

## Original Construction Standard:

No known standard be eved to be o g na y considered

## NZS5828:2015 Classification: (Current)

NZS5828 2015 - EN 1176 3 2008 S des

## Structural Assessment Grading:

4-POOR 10-30% of fe rema n ng  
 Degradat on S gns of s gn f cant corros on  
 or decay noted Structura ntegr ty Poor/  
 of concern Degradat on present ng a r sk of  
 deter orat on or stab ty to asset May have  
 some v sua deter orat on to the appearance  
 of the materia s Moderate deter orat on n  
 serv ceab e fe parameters React ve /  
 remeda repa r or rep acement requ red

## Play Item / Equipment: 2

## Equipment Photos



Photo 2

## Equipment Supplier

Unknown

## Manufacturers Identification

No

Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

<b>Current Age (Estimate)</b>	Approx 20+ Years
<b>Original Construction Standard:</b>	No known standard believed to be or generally considered
<b>NZS5828:2015 Classification: (Current)</b>	NZS5828 2015+ Appendix D - Overhead Upper Body Equipment
<b>Structural Assessment Grading:</b>	3 - FA R 40-60% of life remaining Degradation Signs of general degradation, corrosion or decay noted Structural integrity Sound / Average Presents a medium risk of deterioration to asset. May have some visual deterioration to the appearance of the materials Normal deterioration requiring regular monitoring and maintenance. Some proactive or preventative can be completed

Play Item / Equipment: 3

#### Equipment Photos



Photo 3

<b>Equipment Supplier</b>	Playground People
<b>Manufacturers Identification</b>	No

Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

<b>Current Age (Estimate)</b>	Approx 5+ years
<b>Original Construction Standard:</b>	NZS5828 2004 / (EN1176 1998) Playground Equipment and Surfacing
<b>NZS5828:2015 Classification: (Current)</b>	NZS5828 2015 - EN 1176 2 2008 Swings - swing with one rotational axis (Type 1)
<b>Structural Assessment Grading:</b>	1 - EXCELLENT 90% of life remaining Degradation Early signs atmospheric degradation, corrosion or decay noted Structural integrity Sound / Excellent No current risk of deterioration or stability Condition requiring regular monitoring of the materials



## Play Item / Equipment: 4

## Equipment Photos



Photo 4

## Equipment Supplier

Ausp ay

## Manufacturers Identification

No

Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

## Current Age (Estimate)

Approx 20+ Years

## Original Construction Standard:

BS 8409 2009 Fully Enclosed COP

## NZS5828:2015 Classification: (Current)

NZS5828 2015 - EN 1176 1 2008 General

NZS5828 2015 - EN 1176 3 2008 Specific

## Structural Assessment Grading:

3 - Fair 40-60% of life remaining  
 Degradation Signs of general degradation, corrosion or decay noted. Structural integrity Sound / Average. Presents a medium risk of deterioration to asset. May have some visual deterioration to the appearance of the materials. Normal deterioration requiring regular monitoring and maintenance. Some proactive or preventative can be completed.

## Play Item / Equipment: 5

## Equipment Photos



Photo 5



Photo 6



Photo 7

## Equipment Supplier

Payco

## Manufacturers Identification

No



Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

<b>Current Age (Estimate)</b>	Approx 15+ Years
<b>Original Construction Standard:</b>	NZS5828 2004 / (EN1176 1998) Playground Equipment and Surfacing
<b>NZS5828:2015 Classification: (Current)</b>	NZS5828 2015 - EN 1176 1 2008 General NZS5828 2015 - EN 1176 3 2008 Seesaw NZS5828 2015+ Appendix D - Overhead Upper Body Equipment
<b>Structural Assessment Grading:</b>	3 - Fair 40-60% of life remaining Degradation Signs of general degradation, corrosion or decay noted Structural integrity Sound / Average Presents a medium risk of deterioration to asset. May have some visible deterioration to the appearance of the materials. Normal deterioration requiring regular monitoring and maintenance. Some proactive or preventative can be completed

#### Play Item / Equipment: 6

#### Equipment Photos



Photo 8

#### Equipment Supplier

Payco

#### Manufacturers Identification

No

Supplier Marking: There is no marking as per the requirements of NZS5828:2015.7 - The equipment should be marked legibly, permanently and in a position visible from ground level with at least the following: a) Name and address of manufacturer, b) Equipment reference and year of manufacture. c) Number and date of standard (NZS5828:2015). d) Basic level mark.

<b>Current Age (Estimate)</b>	Approx 10+ Years
<b>Original Construction Standard:</b>	NZS5828 2004 / (EN1176 1998) Playground Equipment and Surfacing
<b>NZS5828:2015 Classification: (Current)</b>	NZS5828 2015 - EN 1176 6 2008 Rocking - seesaw/seesaw equipment (Type 2A and 2B) equipment with a seesaw support component

**Structural Assessment Grading:**

2 - GOOD 70-80% of life remaining  
 Degradation Early signs atmospheric degradation, corrosion or decay noted  
 Structural integrity Sound / Good No current risk of deterioration or stability  
 Condition requiring regular monitoring of the materials

**Safety Surface:**

**Safety Surface: 1**

**Surfacing Photos**



Photo 9      Photo 10      Photo 11      Photo 12      Photo 13

**Surface Type / Supplier**

Brown Bark

**Depth Topup Required:**

Surface is hard and compact for most of its depth Requires excavation and replacement with certified biochip as per the NZS5828 2015

Does not meet the minimum 300mm quality biochip depth requirement of the NZS5828 2015



Photo 14      Photo 15      Photo 16      Photo 17      Photo 18      Photo 19



Photo 20

**Age (Estimate)**

Approx 10+ Years

**Lifespan (Estimate)**

None - Replace

**Safety Surface: 2**

**Surfacing Photos**





Photo 21



Photo 22



Photo 23

**Surface Type / Supplier**

Pea Meta

**Depth Topup Required:**

Surface is hard and compact for most of its depth. Requires excavation and replacement with certified loosefill as per the NZS5828:2015.

Does not meet the minimum 300mm quality loosefill depth requirement of the NZS5828:2015.



Photo 24



Photo 25



Photo 26

**Age (Estimate)**

Approx 5+ years

**Lifespan (Estimate)**

None - Replace



Inspection / Findings

28 fa ed

Finding

28 fa ed

Finding 1

Photos



Photo 27



Photo 28



Photo 29



Photo 30



Photo 31



Photo 32

Activity

Edg ng

Issue

The edg ng has pu ed & tw sted jo ns requ r ng repa r (where poss b e rep ace na s for screws)

There are r sen protrud ng na s / p n punch a na heads (where poss b e rep ace na s for screws)

Risk Assessment

Low R sk

Recommendation

Repa r

P n punch a protrud ng ra sed na heads

Finding 2

1 fa ed

Photos



Photo 33



Photo 34



Photo 35



Photo 36



Photo 37



Photo 38



Photo 39



Photo 40



Photo 41



Photo 42

Activity

Surface - Loosef

<p><b>Issue</b></p>	<p>Loosef surface shou d be rect f ed and ma nta ned to a m n mum depth of 300mm of good qua ty oosef (preferab y cert f ed oosef product)</p> <p>The surface s hard and compact for the major ty of the depth NZS5828 2015 oosef surface requi rement s for m n mum 300mm depth of qua ty oosef</p> <p>t s essent a that the oosef surface comp es to the m n mum depth requi rements of the standard as fa s from these he ghts cou d pose fe-threaten ng head neck or back njury</p>
---------------------	---

<p><b>Risk Assessment</b></p>	<p>Med um R sk</p>
-------------------------------	--------------------

<p><b>Recommendation</b></p>	<p>Surface s hard and compact for most of ts depth, excavate and rep ace w th m n 300mm depth of cert f ed oosef</p>
------------------------------	--

**Finding 3** 1 fa ed

**Photos**



Photo 43



Photo 44



Photo 45



Photo 46



Photo 47

<p><b>Activity</b></p>	<p>S de - F breg ass</p>
------------------------	--------------------------

<p><b>Issue</b></p>	<p>F breg ass - Ge coat has worn eav ng g ass f bres exposed Exposed g ass f bres can cause ser ous njury</p>
---------------------	---

<p><b>Risk Assessment</b></p>	<p>H gh R sk (C ose ASAP)</p>
-------------------------------	-------------------------------

<p><b>Recommendation</b></p>	<p>Rep ace</p>
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**Finding 4** 1 fa ed

**Photos**



Photo 48

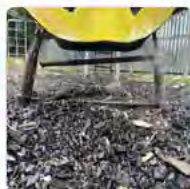


Photo 49



Photo 50



Photo 51

<p><b>Activity</b></p>	<p>S de - F breg ass</p>
------------------------	--------------------------



<b>Issue</b>	Excessive rust evident Needs urgent replacement The component has failed (broken)
<b>Risk Assessment</b>	High Risk (Close ASAP)
<b>Recommendation</b>	Replace

**Finding 5** 1 failed

**Photos**



Photo 52



Photo 53

**Activity**

Tower Slide

**Issue**

The surface is hard and compact for the majority of the depth NZS5828 2015 requires surface requirements for minimum 300mm depth of quality soil

No impact attenuating surface exists it is essential that for potential falls >600mm FHF an impact attenuating surface is installed to meet the critical fall heights of the play equipment as per NZS5828 2015

F1700 - Free height of Fall 1.70m - Surface area fall zone should extend minimum 1.63m around this item to meet the minimum requirements of fall zone distance as per NZS5828 2015

<b>Risk Assessment</b>	High Risk (Close ASAP)
<b>Recommendation</b>	Rectify

**Finding 6** 1 failed

**Photos**



Photo 54



Photo 55



Photo 56



Photo 57



Photo 58

**Activity**

Slide - Opening / Starting section



<p><b>Issue</b></p>	<p>Slide Opening / Starting section - Potential Catching Drawstring toggle entrapment / strangulation hazard. The gap does not meet the requirements of catching toggle entrapment as per NZS 5828 2015 Part 1.</p> <p>Potential finger entrapments between 8-25mm. The gap does not meet the requirements of finger entrapment as per NZS 5828 2015 Part 1. Hole depth is past finger knuckle joint and could result in a small bone fracture.</p> <p>Within the freespace of forced movement.</p>
<p><b>Risk Assessment</b></p>	<p>Low/ Medium Risk</p>
<p><b>Recommendation</b></p>	<p>Rectify</p>

**Finding 7** 1 failed

**Photos**



Photo 59

<p><b>Activity</b></p>	<p>Tower Slide</p>
------------------------	--------------------

<p><b>Issue</b></p>	<p>Slide / Guarding section on the starting section should have a guard rail installed at between 600-900mm above the platform surface to prevent headfirst use (slide free height of fall over 1.00m).</p>
---------------------	---

<p><b>Risk Assessment</b></p>	<p>Low/ Medium Risk</p>
<p><b>Recommendation</b></p>	<p>Monitor and Maintenance</p>

**Finding 8** 1 failed

**Photos**



Photo 60



Photo 61



Photo 62



Photo 63

<p><b>Activity</b></p>	<p>Monkey Bar</p>
------------------------	-------------------

**Issue**

No impact attenuating surface exists that for potential falls >600mm FHF an impact attenuating surface is installed to meet the critical fall heights of the play equipment as per NZS5828 2015

There are potential falls to lower bunt hard objects possible Hard objects in the falling space do not meet the NZS 5828 2015

F1950 - Free height of Fall 1.95m - Surface area fall zone should extend minimum 1.80m around this item to meet the minimum requirements of fall zone distance as per NZS5828 2015

The surface box to the side of the swing is not required- recommend this is removed to increase the surface area of the monkey bar frame.

**Risk Assessment**

High Risk (Close ASAP)

**Recommendation**

Rectify

**Finding 9**

1 failed

**Photos**



Photo 64



Photo 65



Photo 66

**Activity**

Swing Set

**Issue**

The shack thumb screw does not conform to the requirements of protrusion NZS 5828 2015 1 Recommend replacing with flush pin shackles as these wear out

Potential hand/finger entrapments over 8.6mm The chain gaps do not meet the requirements of entrapment as per NZS 5828 2015 Part 1

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 10**

**Photos**



Photo 67



Photo 68



Photo 69

**Activity**

General

**Issue**

Moss / Lichen growth - best or clean with wet & forget. All equipment needs water best / cleaning / this will prevent slip / tripping and prolong the life of the asset

**Risk Assessment**

Low Risk

**Recommendation**

Water best / wet and forget clean

**Finding 11**

**Photos**



Photo 70



Photo 71



Photo 72



Photo 73

**Activity**

Platform/s

**Issue**

PVC coating worn and flaking.

**Risk Assessment**

Low Risk

**Recommendation**

Monitor and Maintain closely

**Finding 12**

1 failed

**Photos**



Photo 74



Photo 75



Photo 76

**Activity**

Platform/s



<b>Issue</b>	Potent a finger entrapments between 8-25mm The gap does not meet the requirements of finger entrapment as per NZS 5828 2015 Part 1 Hole depths past finger knuckle joint and could result in small bone fracture
<b>Risk Assessment</b>	Low/ Medium Risk
<b>Recommendation</b>	Monitor and maintain current condition

### Finding 13

#### Photos



Photo 77



Photo 78

<b>Activity</b>	Free play
<b>Issue</b>	Pole Group Requirements The diameter of this pole does not meet the requirements of Group to the NZS 5828 2015 should be between 16-45mm diameter (Very minor discrepancy here)
<b>Risk Assessment</b>	Low Risk
<b>Recommendation</b>	Monitor and maintain current condition

### Finding 14

1 failed

#### Photos



Photo 79



Photo 80

<b>Activity</b>	Domestic Gaps (Potential Body Entrapments)
<b>Issue</b>	Potent a head and neck entrapments between 89-230mm The gap does not meet the requirements of head & neck entrapment as per NZS 5828 2015 Part 1 >600mm FHF (Requirements <89mm or >230mm)
<b>Risk Assessment</b>	Low/ Medium Risk
<b>Recommendation</b>	Monitor and maintain current condition

**Finding 15**

**Photos**



Photo 81



Photo 82



Photo 83



Photo 84



Photo 85

**Activity**

S de - Stra ght

**Issue**

P ast c has per shed and UV degraded

**Risk Assessment**

Low R sk

**Recommendation**

Mon tor and Ma nta n c ose y

**Finding 16**

1 fa ed

**Photos**



Photo 86



Photo 87



Photo 88

**Activity**

Mu t p ay Structure

**Issue**

Rust ev dent / nspect treat and pa nt and mon tor regu ar y

**Risk Assessment**

Low/ Med um R sk

**Recommendation**

Wed f wear  
Treat corros on / pa nt

**Finding 17**

1 fa ed

**Photos**



Photo 89



Photo 90



Photo 91



Photo 92

**Activity**

S de - Open ng / Start ng sect on

**Issue** Slide Opening / Starting section - Potential Catching Drawstring toggle entrapment / strangulation hazard The gap does not meet the requirements of catching toggle entrapment as per NZS 5828 2015 Part 1

**Risk Assessment** Low/ Medium Risk  
**Recommendation** Rectify

**Finding 18** 1 failed

**Photos**



Photo 93      Photo 94      Photo 95      Photo 96

**Activity** Vertical Cargo Net

**Issue** Ropework - The polypropylene rope has suffered wear & tear exposing steel wires and should be replaced

**Risk Assessment** Medium Risk  
**Recommendation** Replace

**Finding 19**

**Photos**



Photo 97      Photo 98

**Activity** Boat Cap/s

**Issue** Missing caps  
 Broken boat caps covers - caused by UV degradation Some have sharp edges and bolt or nut protrusions that do not meet NZS5828 2015

**Risk Assessment** Low Risk  
**Recommendation** Replace

**Finding 20** 1 failed

**Photos**





Photo 99



Photo 100



Photo 101



Photo 102



Photo 103

<b>Activity</b>	Deck/ Platform/s
<b>Issue</b>	There are r sen protrud ng na s / p n punch a na heads (where poss b e rep ace na s for screws)
<b>Risk Assessment</b>	Low/ Med um R sk
<b>Recommendation</b>	P n punch a protrud ng ra sed na heads

**Finding 21**

**Photos**



Photo 104

<b>Activity</b>	Shack es
<b>Issue</b>	Thumb Screw Shack es - The shack e p n thumb screws are a protrus on hazard and can tear c oth ng and cause acerat on Recommend rep acement w th Hex Dr ve f ush p n p ayground shack es
<b>Risk Assessment</b>	Low R sk
<b>Recommendation</b>	Rep ace

**Finding 22**

1 fa ed

**Photos**



Photo 105



Photo 106



Photo 107



Photo 108



Photo 109



Photo 110



Photo 111

**Activity**

Burmese Bridge

**Issue**

Potential chain finger entrapments over 8.6mm. The chain gaps do not meet the requirements of entrapment as per NZS 5828:2015 Part 1.

Chains for playground equipment shall conform to SO 1834 as a minimum and shall have a maximum opening of 8.6mm in any one direction except where connections are made where the maximum opening shall be greater than 12mm or less than 8.6mm.

Shackles should not have thread. This will cause undue wear to connecting components.

The hose coverings are worn.

Thumb Screw Shackles - The shackle pin thumb screws are a protrusion hazard and can tear clothing and cause laceration. Recommend replacement with Hex Drive flush pin playground shackles.

**Risk Assessment**

Medium Risk

**Recommendation**

Rectify

**Finding 23**

1 failed

**Photos**



Photo 112



Photo 113



Photo 114



Photo 115



Photo 116



Photo 117



Photo 118

**Activity**

D mens ona Gaps (Potent a Body Entrapments)

**Issue**

Potent a head and neck entrapments between 89-230mm The gap does not meet the requirements of head & neck entrapment as per NZS 5828 2015 Part 1 >600mm FHF (Requirements <89mm or >230mm)

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Monitor and maintain current condition

**Finding 24**

1 failed

**Photos**



Photo 119



Photo 120

**Activity**

Bearer

**Issue**

Material Project on / the edge profile does not conform to the minimum edge 3mm radius profile of the NZ5828 2015 standard

Recently replaced deck bearer - edges and corners need sanding.

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 25**

**Photos**





Photo 121

Photo 122

Photo 123

**Activity**

Surface - Loosef

**Issue**

Weeds w th n the surface th s causes the surface to form hard and loose mpact attenuat on

**Risk Assessment**

Low R sk

**Recommendation**

Remove

**Finding 26**

1 fa ed

**Photos**



Photo 124

Photo 125

**Activity**

Guard Ra

**Issue**

Hor zonta Rungs do not conform to the barr er requ rements of the NZS 5828 2015 as they promote c mb ng Th s ncreases the potent a free heght of fa

Cons dered eas y access b e

Easy access by way of stairs and handrails. Platform openings should be barriered.

**Risk Assessment**

Low/ Med um R sk

**Recommendation**

Rect fy

**Finding 27**

1 fa ed

**Photos**



Photo 126

Photo 127

Photo 128

Photo 129

**Activity**

Craw Tunne

**Issue**

Potent a head and neck wedge entrapment The V gap does not meet the requirements of neck wedge entrapment as per NZS 5828 2015 Part 1 This gap could leave a user trapped suspended by the neck (Gap should be under <45mm wide or comply with the depth of the Wedge probe)

Wedge Entrapment- A part a y bound opening s any opening wh ch has at least one s de or port on open

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Monitor and maintain current condition

**Finding 28**

**Photos**



Photo 130



Photo 131



Photo 132

**Activity**

Slide - Double

**Issue**

The pooling of water Suggest draining some 6mm drainage holes to alleviate water ponding

**Risk Assessment**

Low Risk

**Recommendation**

Rectify

**Finding 29**

1 failed

**Photos**



Photo 133



Photo 134



Photo 135

**Activity**

Slide - Double

**Issue**

The component has failed (broken)

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 30**

**Photos**





Photo 136



Photo 137

**Activity**

Star Ra /s

**Issue**

Potent a head and neck wedge entrapment The V gap does not meet the requirements of neck wedge entrapment as per NZS 5828 2015 Part 1 This gap could leave a user trapped suspended by the neck (Gap should be under <45mm wide or comply with the depth of the Wedge probe)

Wedge Entrapment- A partially bound opening is any opening which has at least one side or portion open

**Risk Assessment**

Low Risk

**Recommendation**

Monitor and maintain current condition

**Finding 31**

1 failed

**Photos**



Photo 138



Photo 139



Photo 140



Photo 141



Photo 142



Photo 143

**Activity**

Slide - Opening / Starting section

**Issue**

Slide Opening / Starting section- Potential Catching Drawstring toggle entrapment / strangulation hazard The gap does not meet the requirements of catching toggle entrapment as per NZS 5828 2015 Part 1

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 32**

1 failed

**Photos**





Photo 144

**Activity**

Slide - Opening / Starting section (Guarding)

**Issue**

Slide / Guarding section on the starting section should have a guard rail installed at between 600-900mm above the platform surface to prevent headfirst use (slide free height of fall over 1.00m)

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 33**

1 failed

**Photos**



Photo 145



Photo 146



Photo 147

**Activity**

Chamber

**Issue**

The rigid ground mount at the base of the chamber forms a hard object in the falling space and does not meet the impact requirements of the NZS 5828:2015

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Monitor and Maintain closely

**Finding 34**

1 failed

**Photos**



Photo 148



Photo 149



Photo 150

**Activity**

Upperbody Overhead Activities (Hanging Postion)  
Deck/ Platform/s

<b>Issue</b>	The platforms under upperbody overheads (Hanging position) form a hard object in the falling space and do not meet the NZS 5828 2015
2x platforms	
<b>Risk Assessment</b>	Low/ Medium Risk
<b>Recommendation</b>	The platforms described should be covered with an impact attenuating rubber pad that meets the CFH requirements of the activity free height of fall above

**Finding 35** 1 failed

**Photos**



Photo 151

Photo 152

<b>Activity</b>	Deck/s Bearer
-----------------	------------------

<b>Issue</b>	
Monitor splits through deck bearers - especially if splits are through boltlines.	
<b>Risk Assessment</b>	Low/ Medium Risk
<b>Recommendation</b>	Monitor and Maintain closely

**Finding 36** 1 failed

**Photos**



Photo 153

Photo 154

Photo 155

<b>Activity</b>	Barrier Pane
-----------------	-----------------

<b>Issue</b>	The component has failed (broken)
<b>Risk Assessment</b>	Medium Risk
<b>Recommendation</b>	Replace

**Finding 37**

1 failed

**Photos**



Photo 156



Photo 157



Photo 158



Photo 159



Photo 160

**Activity**

Shadesa

Post

**Issue**

Does not meet the minimum requirements of fall zone distance (falling space) as per NZS 5828 2015 Part 1

The requirements for falling space and impact area within this standard are intended to offer some protection to users during the first impact of a potential fall. These spaces and areas will also afford some protection to other users who may be circulating around the equipment items.

Timber splits/cracks - Monitor closely the splits than run through connecting bolts.

The pole shown should be padded/ covered (foam pole pad would be acceptable). This pole also has very bad splitting.

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Rectify

**Finding 38**

**Photos**



Photo 161

**Activity**

Sign



**Issue**

Playground Sign - The NZS5828 2015 recommends the following useful content should exist on a playground sign including General emergency telephone number, maintenance contact, name of the playground, address / location Other recommended contents Adult / Caregiver Supervision Note, No Heavies to be worn on equipment Equipment intended age range and other relevant location information if required

**Risk Assessment**

Low Risk

**Recommendation**

Monitor and maintain current condition

**Finding 39**

1 failed

**Photos**



Photo 162



Photo 163



Photo 164

**Activity**

Proximity to Highway/ Roadway and street.

**Issue**

Med

Gate should be self-closing Gate should close within the RP recommended 4-8 second speed range (at 90 degrees) This speed range will prevent the risk of smash children escaping and ensures gate not closing too fast preventing finger crush / pinch and shear

Usually when a play area is within 20m from a road/ vehicles it would be fully fenced. I would recommend the playground is fully fenced with a auto-closing gate.

**Risk Assessment**

Low/ Medium Risk

**Recommendation**

Further investment on required

## Inspection Summary

### Responses

- Perimeter edging requires repair
- Loose surface is hard and compacted for most of its depth
- Loose surface needs full excavation & replacement
- Loose surface should be rectified and maintained to a minimum depth of 300mm of good quality loose (preferably certified loose product)
- It is essential that the surface complies to the necessary minimum depth requirements of the standard as falls from these heights could pose life-threatening head
- Playground needs urgent repair
- Playground in need of some remedial repair / maintenance due to age
- Exposed protruding nails should be pin punched
- Worn components require repair / replacement
- Chain covers are perished and damaged
- Ropework / Polypropylene rope has worn and UV degraded
- Equipment requires cleaning / water blasting
- There are dimensional gaps that do not meet the requirements of entrapment as per NZS5828 2015 Part 1
- Falls to meet the minimum requirements of fall zone / fall space distance as per NZS5828 2015
- Does not meet the barrier / rail requirements of the NZS5828 2015
- There are hard objects in the fall space
- Timber is soft and probe (easily) enters further than 6mm into some timber parts
- There are timber components contain rot and degradation
- Steel parts are showing signs of significant rust and corrosion

## Inspector

Adam Stride - Director Principal RPII RoSPA Level 3 Outdoor & Indoor Play Inspector



Playsafe Consulting Ltd Playground Safety Specialists New Zealand

[www.playsafe.co.nz](http://www.playsafe.co.nz) [adam@playsafe.co.nz](mailto:adam@playsafe.co.nz) +64 21 720 490



Appendix



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6





Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12





Photo 13



Photo 14



Photo 15



Photo 16





Photo 17



Photo 18



Photo 19



Photo 20



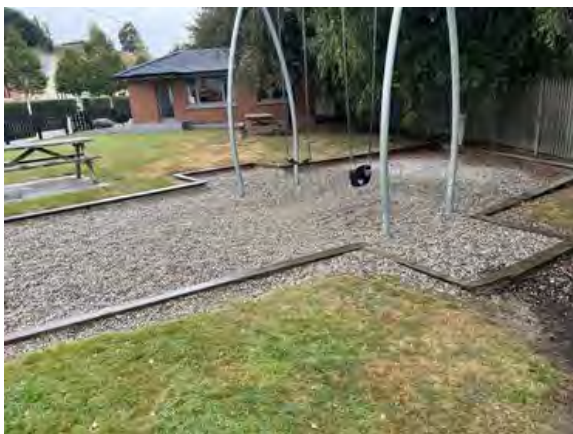


Photo 21



Photo 22



Photo 23



Photo 24





Photo 25



Photo 26



Photo 27



Photo 28





Photo 29



Photo 30



Photo 31



Photo 32





Photo 33



Photo 34



Photo 35



Photo 36





Photo 37



Photo 38



Photo 39



Photo 40





Photo 41



Photo 42



Photo 43



Photo 44





Photo 45

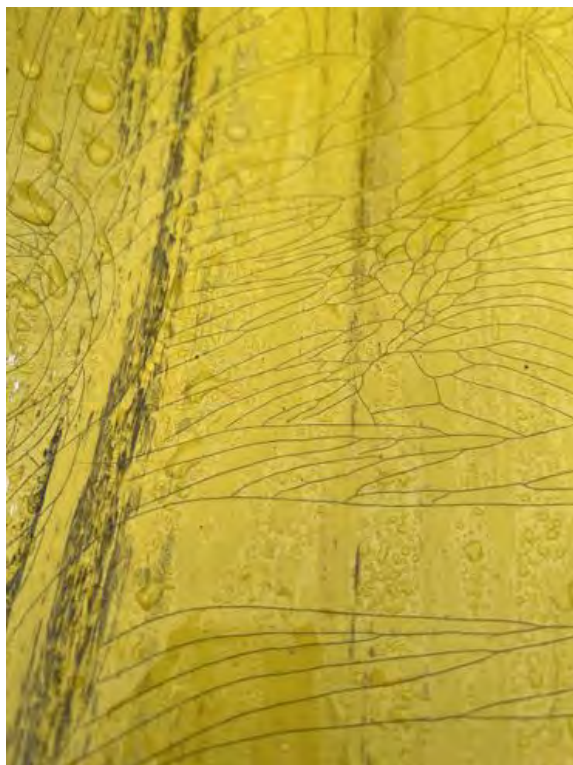


Photo 46



Photo 47



Photo 48





Photo 49



Photo 50



Photo 51



Photo 52





Photo 53



Photo 54



Photo 55

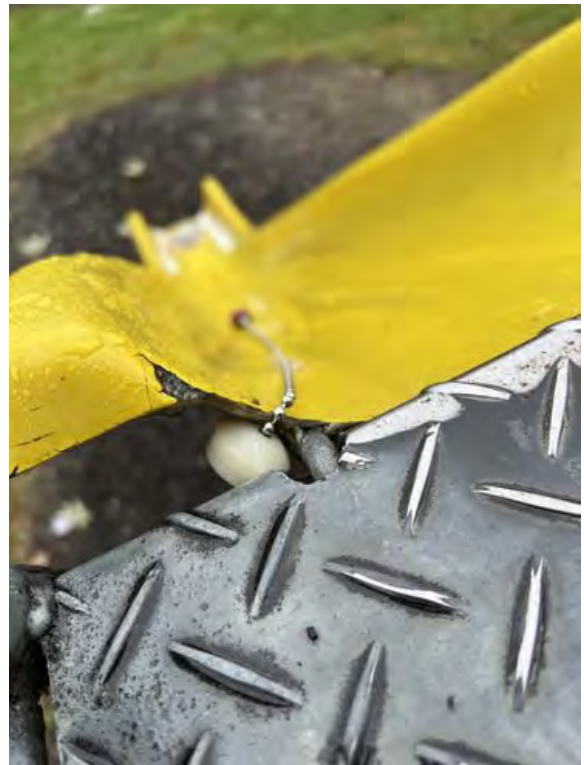


Photo 56





Photo 57



Photo 58



Photo 59



Photo 60





Photo 61



Photo 62



Photo 63



Photo 64





Photo 65



Photo 66



Photo 67



Photo 68



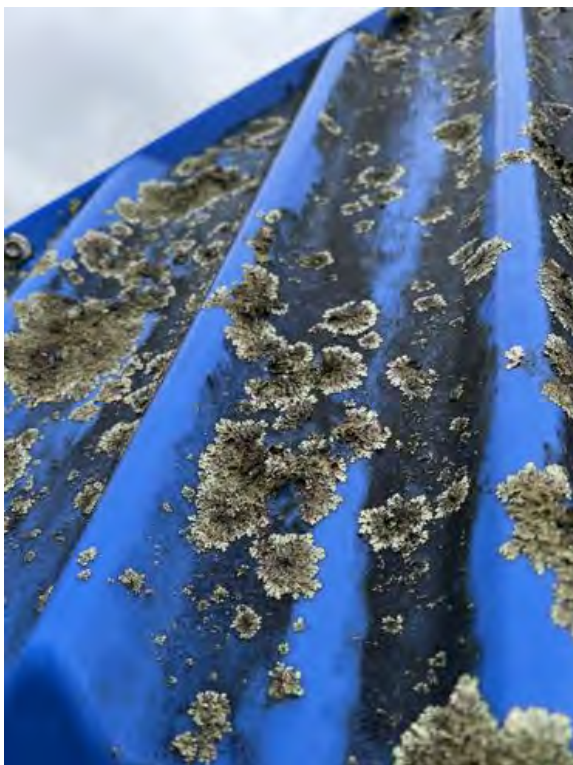


Photo 69

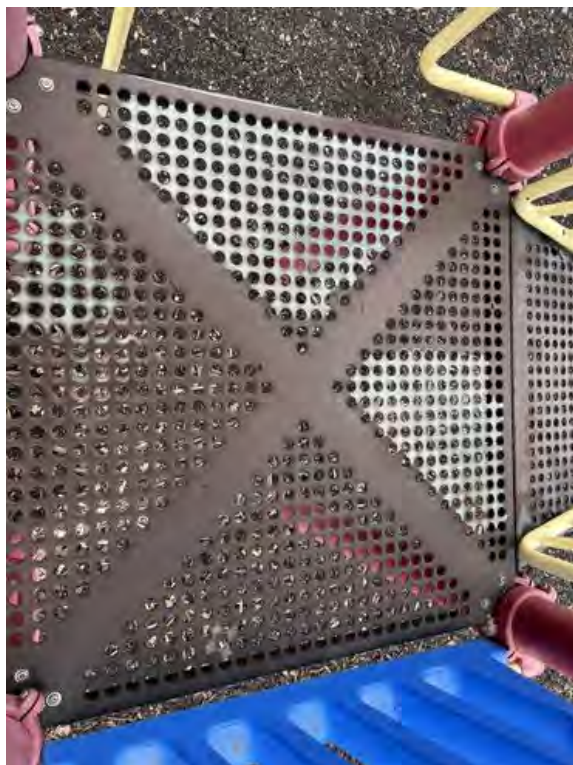


Photo 70



Photo 71



Photo 72





Photo 73



Photo 74



Photo 75



Photo 76





Photo 77



Photo 78



Photo 79

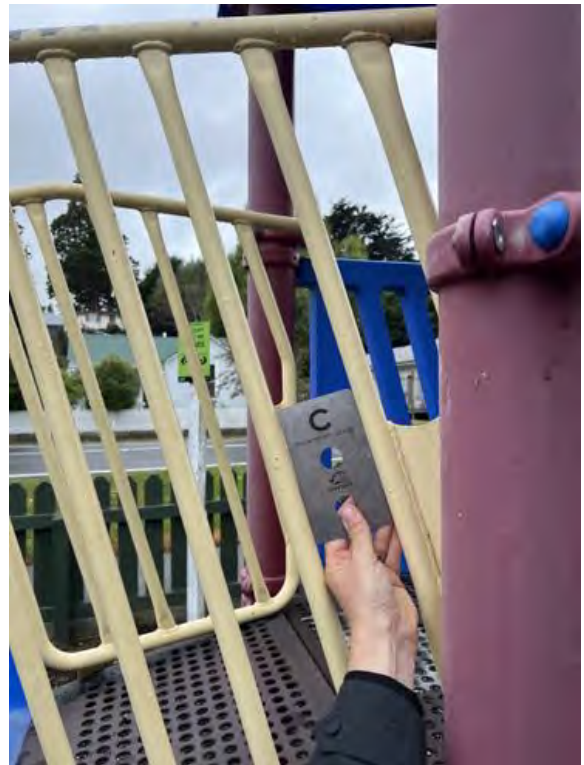


Photo 80





Photo 81



Photo 82



Photo 83



Photo 84



Photo 85



Photo 86



Photo 87



Photo 88





Photo 89



Photo 90



Photo 91



Photo 92





Photo 93



Photo 94



Photo 95



Photo 96





Photo 97



Photo 98



Photo 99



Photo 101



Photo 100





Photo 103



Photo 102



Photo 105



Photo 104



Photo 107





Photo 109



Photo 106

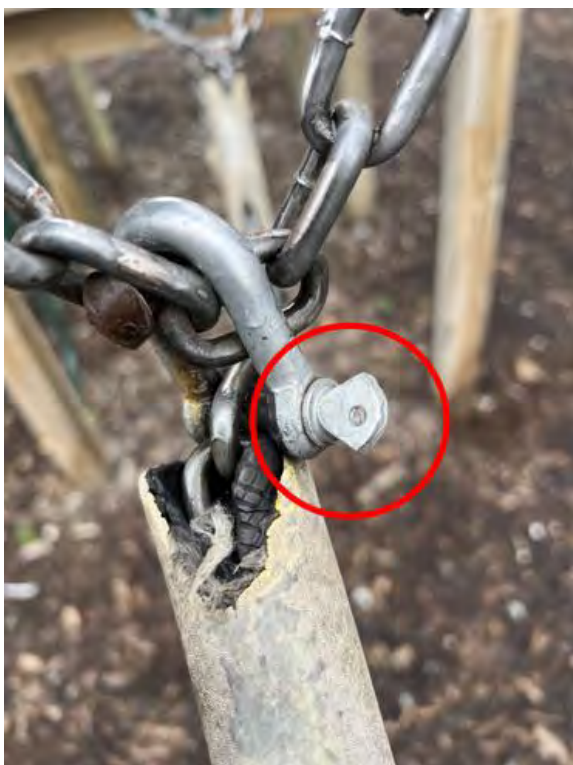


Photo 111



Photo 108





Photo 113



Photo 110



Photo 115



Photo 112





Photo 117



Photo 114



Photo 119



Photo 116





Photo 121



Photo 123



Photo 118

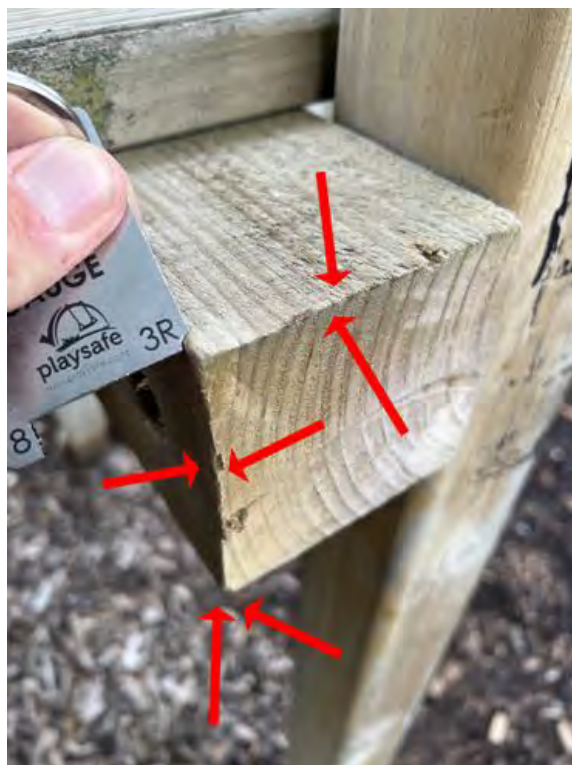


Photo 120



Photo 122





Photo 125



Photo 124



Photo 127



Photo 126





Photo 129



Photo 128



Photo 131



Photo 130





Photo 133



Photo 132



Photo 135



Photo 134



Photo 137





Photo 139



Photo 136



Photo 141



Photo 138





Photo 143



Photo 140



Photo 145



Photo 142





Photo 147



Photo 144

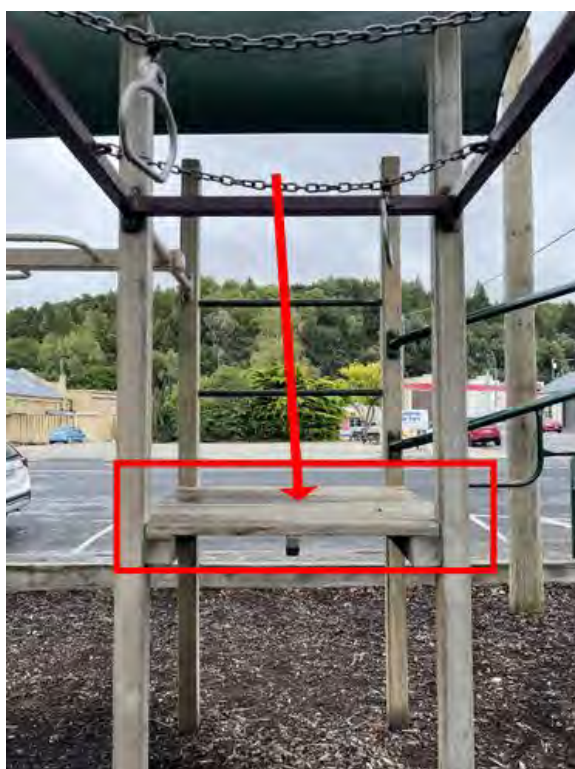


Photo 149



Photo 146





Photo 151



Photo 153



Photo 155



Photo 148



Photo 150





Photo 157



Photo 152



Photo 154



Photo 159





Photo 161



Photo 156



Photo 163



Photo 158



Photo 160



Photo 162



Photo 164

# Lawrence-Tuapeka Community Board

## Annual Plan Submission 2022-23

The Lawrence Community Board wishes to make the following requests for consideration towards to next year's annual plan.

### **Whitehaven Street Playground**

Refurbished approx. 20 years ago, Lawrence's only playground has been needing an upgrade for some time. It is a very popular area and is used throughout the day by locals and visitors to the town. The equipment is out-dated and some is now deemed unsafe. The playground borders on SH8/Whitehaven Street and is not fully-fenced, also posing a safety hazard.

This project was viewed as a top priority for the community in the Lawrence-Tuapeka Community Plan. The upgrade is to incorporate heritage and other local elements with an aim to provide a safer and more enjoyable experience for a greater range of users. Council allocated \$40K towards equipment (half-share) and \$25K for new fencing.

An independent site investigation of the equipment and condition of the playground has estimated a revamp and upgrade of the matting would be around \$200K. Given the age of the equipment, the committee would like to pursue their vision to start again with new equipment and matting which is estimated to be around the same cost.

The LTCB supports the Committee's request to Council to increase their half-share contribution to \$100K towards equipment, plus retaining the \$25K for fencing. The LTCB has limited project funds but would also consider a small contribution towards the upgrade as we feel it is a worthwhile investment in the town's future development.

### **Peace Gardens**

The Peace Gardens are a beautiful and historic area of Lawrence which we believe requires an increased maintenance programme. There are a number of trees requiring significant pruning by an arborist and the cenotaph requires cleaning and



investigation into a possible leak. LTCB requests an extra \$20K towards this maintenance and new plantings. This would be a fitting project to have completed by 2025 to mark the Cenotaph's centenary.

### **Steep Street Reserve (town domain)**

The maintenance of this beautiful domain in the heart of Lawrence has been managed by volunteers over many years. This is a historic backdrop to the town and the tracks within are well used by locals and enjoyed by many visitors to the town.

The enthusiastic volunteer committee holds regular working bees over the year. However, as the years go by there are many more historic or old trees that are requiring careful attention or removal by a professional arborist.

The LTCB requests that the Lawrence Parks & Recreation budget be increased by \$20K p.a. for the next two years to manage this process and that Council work with the Domain volunteer committee to develop a management plan for the future.

### **Community Hub/Gabriel's Gully entrance way feasibility study funding in Lawrence-Tuapeka Community Plan**

The community hub feasibility study funds are no longer required due to the lack of community interest in moving this project forward. However, the LTCB would like to see the funds retained for design plans/redevelopment of the Gabriel's Gully entrance which was also included as part of this project. We do not want these funds allocated to another project.

### **Waste reduction options district-wide**

The LTCB would like to request Council investigate the introduction of a district-wide glass crushing and chipping service. The disposal of green waste for residents throughout the district is becoming quite an issue and chipping what can be chipped of the waste would be of benefit to all.

Glass crushing was raised at one of Lawrence-Tuapeka Our Place workshops and was well supported with 31 votes. We understand other areas in the district have raised an interest in glass crushing also.




Figure 3. The eight themes used to group potential projects at the community workshop. The two most popular projects within each theme are also shown.

We suggest a commercial glass crusher and large chipper could be purchased for loan throughout the district or the services supplied by local contractors on a regular basis.

## Submission to the Annual Plan 2022/2023 Clutha District Council

Jocelyn Lindner



# Natural Resources Advisor

I am a resident of Taieri Mouth and a co-president of the Taieri Mouth Amenities Society. Like my own community, and the communities that make up the Clutha District, I am affected by the lack of environmental action recognized in the proposed annual plan. I am a qualified Natural Resource Manager with international knowledge in the field. I would like to share recommendations that will better serve both the land and people of the Clutha District by employing a natural resource advisor.

### Position Purpose

The Natural Resource Advisor is responsible for leading the way in which people and natural landscapes interact. They will bring together natural heritage management, land use planning, water management, bio-diversity conservation, climate change action plans and the future sustainability of Clutha's leading industries like agriculture, fisheries, forestry, and tourism.

This will include proactively working with landowners to:

- understand the rules related to indigenous biodiversity protection reflected in Ngai Tahu 2025
- understand the values that may be present on their properties
- encourage ecological restoration projects and the protection significant areas of indigenous vegetation and habitats of indigenous fauna.

The Biodiversity Advisor will also provide expert advice on ecological matters to support

- the development of the Second Generation Clutha District Plan
- the development of the Clutha District Environmental Strategy
- the development and execution of Our Place Plans
- plan development and resource consent processes and support for the administration of the Biodiversity Fund.

### Position Objectives

#### Relationship Management

- Establish and maintain relationships with landowners, industry workers, the community, tangata whenua, local and central government and interest groups working on biodiversity, sustainability, and ecological restoration projects.

#### Expert Advice

- Provide technical expertise and advice in the areas of biodiversity and ecological restoration, including high-level assessment of on-site resource values
- Provide expert advice to the public on Resource Management Act Reform policies and rules.
- Stay up to date on current events, scientific publications, legislation, and new technologies



#### Community Support

- Deliver exceptional support to landowners and the community, in order to encourage and assist individuals and groups to undertake environmental projects.
- Lead the administration of the Biodiversity Fund
- Develop and disseminate information resources and educational materials on Clutha's natural resources, including running workshops and other events.

#### Reporting and Monitoring

- Develop and lead a monitoring program for the purposes of baseline monitoring of Clutha's biodiversity, and to inform the development and review of ecological activities across the city.

### **Key Outcomes**

#### Relationship Management

- Landowners, community groups, tangata whenua and other agencies feel supported and encouraged to improve environmental stewardship.

#### Expert Advice

- Public awareness and understanding is increased regarding RMA Reform provisions
- Advice is provided on resource consents in a timely and professional manner.

#### Community Support

- There is an increase in the number of environmental projects on private land.
- There is an increase in the protection of significant indigenous vegetation and habitats of indigenous fauna.
- The Biodiversity Fund delivers projects that enhance biodiversity outcomes across Clutha.
- Clutha District Council information resources and educational materials on Clutha's natural resources are easily accessible and understandable, and distributed through a wide range of media and events.

#### Reporting and Monitoring

- Information on the state of Clutha's natural resources, including significant indigenous vegetation and habitats of indigenous fauna, is collected and disseminated.
- Reports are compiled detailing environmental projects underway across Clutha, including those funded by the Biodiversity Fund, and progress towards achieving their outcomes.

#### Contract Management

- Procurement is done in accordance with Clutha's procurement policies.
- Contracts are delivered on time and within scope and budget parameters

### **Budget**

Full time permanent position annual starting salary \$60,000

### **Conclusion**

Local government is obligated to design a district plan relevant to the date in order to achieve the sustainable management purpose of the Resource Management Act. It is vital to have an employee working alongside staff to provide expert knowledge without the added cost of a contractor.

# #6

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

---

## Page 2: Your details

### Q1

#### Your Details

Name	Sarah Lindsay
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

---

## Page 4: Other Comments

### Q3

Write any additional comments or information here

I think living costs are high enough without a rates increase. Use the reserves that is what they are for, to help fund capital projects, no point of having it sitting there

---

## Page 5: Additional information

### Q4

**Respondent skipped this question**

This is where you can also a file below if your submission is in electronic format.

---

## Page 6

#30

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

Q1

Your Details

Name	Pam McCall
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

Page 4: Other Comments

Q3

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No



**From:** [REDACTED]

**Sent:** Thursday, 31 March 2022 5:58 pm

**To:** Help Desk <[help.desk@Cluthadc.govt.nz](mailto:help.desk@Cluthadc.govt.nz)>

**Subject:** New Town hall

---

Attention Mayor Cadogan

I have a grandson who is a registered architect in Wellington who predicted the increase in the cost of the new hall. When he saw the original plan and details, he said "typical Calder and Stewart design and build. Put in a low price and later ask for an increase". That is exactly what happened. Building costs have not increased by 50% since the contract was signed. We have been sucked in by a company who apparently operates in this manner all the time.

Ratepayers should not have to pick up the shortfall

Les MacKenzie



# CLUTHA COMMUNITY HUB CONSULTATION 2022

RECEIVED  
14 APR 2022  
CLUTHA DISTRICT COUNCIL

## FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *Lynda Miller*

Address: [Redacted] Postcode: [Redacted]

Postal Address (if different): Postcode:

Email: [Redacted] Phone:

## HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission? Yes  No

Preferred method of contact: Email  Phone

## MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

**OPTION 1**  
Do not contribute up to \$2.5M

**OPTION 2**  
Contribute up to \$2.5M funded by rates

**OPTION 3**  
Contribute up to \$2.5M funded by reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

# #9

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

---

## Page 2: Your details

### Q1

#### Your Details

Name	Karen Morgan
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

---

## Page 4: Other Comments

### Q3

Write any additional comments or information here

I'm looking forward to the completion of the Hub and I agree with Council that Option 3 is preferable - this is a long term assets for the district rather than an item suitable for funding by the current generation of ratepayers only

---

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

---

**Respondent skipped this question**

## Page 6



# #12

**COMPLETE**

## Page 2: Your details

### Q1

#### Your Details

Name	Kara Moroney
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 1: Status Quo – do not contribute up to \$2.5M, or**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

**Respondent skipped this question**

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**

#11

COMPLETE

---

Page 2: Your details

**Q1**

Your Details

Name	Wayne Morrison
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

---

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Your policy is "do it once do it right" so I believe we should support the extra cost out of reserves. Extra cost is normal at all levels of construction especially if changes are made to improve the build.

---

Page 5: Additional information

**Q4**

**Respondent skipped this question**

This is where you can also a file below if your submission is in electronic format.

---

Page 6

#7

INCOMPLETE

Page 2: Your details

**Q1**

Your Details

Name

Barry Munro

Address

[Redacted]

ZIP/Postal Code

[Redacted]

Email Address

[Redacted]

Phone Number

[Redacted]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Let's get on with it to benefit the whole district.

Page 5: Additional information

**Q4**

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

**Q5**

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

No



#29

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

**Q1**

Your Details

Name	Clem Munro
Address	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

**Q4**

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

**Q5**

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

**No**

Page 7: Confirmation of information

#8

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

**Q1**

Your Details

Name	Mary Munro
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Wonderful to see the progress so far now we just need to support the project to completion.

Page 5: Additional information

**Q4**

**Respondent skipped this question**

This is where you can also file below if your submission is in electronic format.

Page 6

**Q5**

**No**

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

#31

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

Q1

Your Details

Name	Natasha Munro
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

Page 4: Other Comments

Q3

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

Q5

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No





## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: TAHEME ORUPE

Address:  Postcode: \_\_\_\_\_

Postal Address (if different): \_\_\_\_\_ Postcode: \_\_\_\_\_  


Email: \_\_\_\_\_ Phone: 

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission? Yes  No

Preferred method of contact: Email  Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.



**SUBMISSION TO:** Clutha District Council 2022-2023 Annual Plan

**SUBMISSION BY:** Owaka Memorial Community Centre Committee

The Owaka Memorial Community Centre Committee appreciate the opportunity to provide a submission to the Clutha District Council 2022-2023 Annual Plan

### **INTRODUCTION & HISTORY**

The Owaka Memorial Community Centre was instigated by a group of like-minded people over 50 years ago to provide the area with a central meeting point to be used for various functions, enabling people in the Owaka and wider spread community to gather in one central place.

This facility is still run by volunteers to this day and they are passionate about seeing the hall maintained for future generations.

Any past upgrades have been instigated by the committee and funds have been raised through various charities, grants, hire charges and council funding.

Recently we were successful in obtaining funding for major upgrade of the roof, earthquake strengthening, exterior painting and electrical work through the Clutha District Councils Provincial Growth Fund (PGF)

This building is a major asset to the community and we would like to have any future upgrades to possibly be incorporated in the Clutha District Councils Annual Plan

1. In the future we would propose to replace the kitchen cupboard joinery as this is the original joinery and is starting to show signs of wear and also some deterioration, and while we are at this stage we may also look at the installation of gas hot water, which will also make using the kitchen a little bit more user friendly and more economical hopefully

We may also need to replace one or two of the ovens as they are also aging and becoming unreliable for catering purposes. We will look at grants for replacement of these also

At this stage we estimate the costs of these renovations may total around \$41500, but this of course is only an estimate and we would gather quotes when the time comes to look further at the renovations.

2. We would also like to upgrade the toilets at the Community Centre as again these are the original toilet areas and while they have served the hall well they are starting to look very shabby and not totally welcoming, so the plan would be to possibly gut both the men's and women's toilets and make a totally new unisex toilet area incorporating a paraplegic toilet area.

This would make the cleaning of the toilet area easier and more user-friendly

Again we estimate that these alterations could cost approximately \$49950

Our balance sheets are held by the Clutha District Council so would be available for your perusal if required.

We hope that this submission to the Annual Plan is looked on favourably as the Owaka Memorial Community Centre is a valuable asset to the Owaka and wider spread community and something we feel proud of , not only for the present but for future generations

The committee would welcome the opportunity to speak to this submission should the Council be agreeable

Yours sincerely

Debra Hollows

Secretary

Owaka Memorial Community Centre Committee



#10

**COMPLETE**

Collector:

Started:

Last Modified:

Time Spent:

IP Address:

Page 2: Your details

**Q1**

Your Details

Name

Murray Paterson

Organisation

Ratepayer

Address

[REDACTED]

ZIP/Postal Code

[REDACTED]

Email Address

[REDACTED]

Phone Number

[REDACTED]

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

I support this option as the Councils preferred option

Page 5: Additional information

**Q4**

Respondent skipped this question

This is where you can also file below if your submission is in electronic format.

Page 6

# #38

INCOMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

---

## Page 2: Your details

### Q1

#### Your Details

Name	Verna Paul
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M,  
or

---

## Page 4: Other Comments

### Q3

Write any additional comments or information here

The Community Hub group and the Council need to give a joint statement and clarification of their roles in funding. Why did the Hub group give their own explanation in the Clutha Leader? Why the separation? Let the Hub group find the money and keep clear of any further ratepayers funding.  
Remember the council had a far less costly option retaining and the Memorial Hall and updating it.

---

## Page 5: Additional information

### Q4

Respondent skipped this question

This is where you can also file below if your submission is in electronic format.

---

## Page 6

# #34

**COMPLETE**

**Collector:**  
**Started:**  
**Last Modified:**  
**Time Spent:**  
**IP Address:**

## Page 2: Your details

### Q1

Your Details

Name	<b>Anneta Payne</b>
Address	████████████████████
ZIP/Postal Code	████
Email Address	████████████████████
Phone Number	██████████

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

Don't want hub not to be finished and the reserves are there for special projects

## Page 5: Additional information

### Q4

This is where you can also a file below if your submission is in electronic format.

**Respondent skipped this question**

## Page 6

### Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

**No**



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.



Name/organisation: Rodd Pearson

Address: [Redacted]

Postcode: [Redacted]

Postal Address (if different):

Postcode:

Email: [Redacted]

Phone: [Redacted]

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute up to \$2.5M

#### OPTION 2

Contribute up to \$2.5M funded by rates

#### OPTION 3

Contribute up to \$2.5M funded by reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
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- Deliver to: any Council office or library.

#33

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

Q1

Your Details

Name	David Pearson
Organisation	Pearson family trust [REDACTED]
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 3: Contribute up to \$2.5M funded from reserves

Page 4: Other Comments

Q3

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

Q4

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

Q5

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?

No



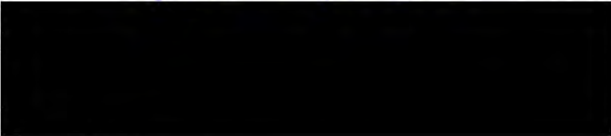
## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: Relda Pearson

Address:



Postcode:



Postal Address (if different):

Postcode:

Email:

Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

**If there is any more information you want to supply attach it to this form.**

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

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- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
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- Deliver to: any Council office or library.



# #18

**INCOMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	Colin Pratt
Address	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Proposed Annual Plan 2022/23

### Q2

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

## Page 4: Proposed Annual Plan 2022/23

### Q3

Please provide your feedback on the proposed Annual Plan 2022/23 here.

Lincoln Terrace Playground.

### Q4

You can attach additional information here, or at the end of this submission.

**ANNUAL PLAN 2022.docx (14.2KB)**

## Page 5

### Q5

No

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

## **ANNUAL PLAN 2022/23**

As stated, the plan is an annual review of the five-year plan which is part and parcel of the ten- year plan. A very sound policy, providing all issues are monitored.

Rather sadly, the completion of projects is not monitored as reflected in the actions of the Lincoln Terrace playground revocation.

In December 2016, Council presented the Reserves Management Plan, which was incorporated with the Annual Plan. After submissions, Council resolved to revoke to Lincoln Terrace Reserve Status and dispose of the property. Page 29 of the draft proposals included three photos and six lines of narrative which comprised of Four sentences and six errors of fact. Based on these this load of rubbish, the revocation process commenced. Six years later, the consultation process for revocation is yet to begin, and this may be due to the fact that five different managers have driven this project over the six years of non-progress.

During this time, the transparency of the operation has been regularly painted in shades of deception and procrastination.

The Infrastructure Strategy Manager confirmed in 2017 that the Reserve status had not been registered.

The overseer regularly reported that public feedback was still being received, or awaiting legal advice and opinions, or of underground obstructions. Meanwhile, the condition of the equipment that had been ignored for several years, reached a state where the playground was demolished. Had the playground been under the watch of staff observing Council Health and Safety standards, such would never have occurred, and to reinforce the reason for demolition, the excuse was that the equipment was unserviceable.

Council Standing orders state that business is to be conducted in an open, transparent, and democratically accountable manner.

This has not applied to a six-year project, where Council is determined to revoke something that never occurred, because of Council negligence in the non gazetting of the playground last century.

The ratepayers have been misinformed and misled from day 1 of the BRMP, and for this reason I ask that the Lincoln Terrace playground be reconstructed in accordance with the original generous, but conditional donation of the land.

## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.

Name/organisation: *M<sup>r</sup> DAVID J. RENTON*

Address:

Postcode:

Postal Address (if different):

Postcode:

Email:

Phone:

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission?

Yes

No

Preferred method of contact:

Email

Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

#### OPTION 1

Do not contribute  
up to \$2.5M

#### OPTION 2

Contribute  
up to \$2.5M  
funded by  
rates

#### OPTION 3

Contribute  
up to \$2.5M  
funded by  
reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.



#16

COMPLETE

## Page 2: Your details

## Q1

## Your Details

Name	Simon Robertson
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

## Q2

Which of the following do you prefer?

**Option 1: Status Quo – do not contribute up to \$2.5M,  
or**

## Page 4: Other Comments

## Q3

Write any additional comments or information here

You guys are squeezing every last penny out of us rate payers are are not even doing what you said you will be doing here in Milton. Cut is out your nothing but a pack of thieves. You know that there are more towns on the clutha district other than Balclutha. Why should the rate payers pay for something that they will never use, If Balclutha want a new hall then Balclutha pays for it. We have all had to pay for Balclutha's main street which was a disaster.

We are paying way to higher rates and for what, so you lot can drive around in company cars in weekends to go to pak n sav (personally seen this) in the city using fuel and RUC at the rate payers expence. Unbelievable, again you bunch of thieves. Stop bleeding us rate payers, there are those of us who have lost our jobs, not had a pay raise, the cost of living has sky rocketed and you try to squeeze more money out of us. Totally unbelievable.

You lot should hang your heads in shame!!!!

## Page 5: Additional information

## Q4

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

#17

COMPLETE

Collector:  
 Started:  
 Last Modified:  
 Time Spent:  
 IP Address:



Page 2: Your details

Q1

Your Details

Name	Christine Rogan
Address	63 chaucer st Milton
ZIP/Postal Code	9220
Email Address	keithrogan@xtra.co.nz
Phone Number	0273418584

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M,  
 or

Page 4: Other Comments

Q3

Write any additional comments or information here

We have enough burden now on fixed incomes

Page 5: Additional information

Q4

Respondent skipped this question

This is where you can also a file below if your  
 submission is in electronic format.

Page 6

Q5

No

Presenting your submission in person. Would you also  
 like to come and talk to the Council about your  
 submission?

# #15

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	Keith Rogan
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M, or

## Page 4: Other Comments

### Q3

Write any additional comments or information here

Rate payers from other towns will get no benefit from this project

## Page 5: Additional information

### Q4

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

## Page 6

### Q5

No

Presenting your submission in person. Would you also like to come and talk to the Council about your submission?



# #18

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	Dianne Schnarr
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

## Page 3: Options to consider

### Q2

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

## Page 4: Other Comments

### Q3

Write any additional comments or information here

The way things are going the cost will probably increase anyways. If feedback is to be done again with respect to costs I'm not sure I will give the same feedback. Lets just get it done.

## Page 5: Additional information

### Q4

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

## Page 6

**Comments**

I wish to provide feedback on Community Hub funding  
My option is to provide funding from Councils Reserve Fund

**Name**

Pauline Soper

**How can we contact you?**

[Redacted]

**Email**

[Redacted]

**Phone**

[Redacted]

#17

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

---

Page 2: Your details

**Q1**

Your Details

Name	Roz McKechnie
Organisation	South Otago Historical Society
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Proposed Annual Plan 2022/23

**Q2**

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

---

Page 4: Proposed Annual Plan 2022/23

**Q3**

Please provide your feedback on the proposed Annual Plan 2022/23 here.

Please see our submission to the annual plan attached.

---

**Q4**

You can attach additional information here, or at the end of this submission.

**Submission CDC Annual Plan April 2022.pdf (1.3MB)**

---

Page 5



18 April 2022

Clutha District Council Mayor and Councillors

In January of 2018 Gary Ross resigned his position as Curator of the South Otago Museum in Balclutha. After that, there was no-one to fill the gap left by his resignation and Dr Roz McKechnie stepped in on a voluntary basis when it became clear that there was nobody else with the knowledge to do it. There was a large backlog of work that needed to be done. Kate Smith-Bingham resigned shortly thereafter to make matters even worse. None of the existing volunteers had specific knowledge about conservation and curation of the museum collection.

The Historical Society requested that the Council allow it to retain the balance of the money for Gary's wages to pay Dr McKechnie for some of her hours. This request was denied and the Society was required to return these funds to the Council. In the course of the discussion, Council stated that the Society had to show its ability to raise the funds for a Curator's hours from other sources before it would reconsider assisting the Society with this.

There are very few grant organisations that provide grants for salaries and several applications were denied. Then the Covid-19 Pandemic arrived which considerably affected the ability of the museum to continue to raise funds, not only for Curator hours but also for maintenance and repairs.

At her own expense, Dr McKechnie studied the New Zealand Certificate in Museum Practice Level 4, which was awarded to her in August 2021. She is a Social Scientist with a PhD in Social Anthropology and provides her Professional services under an Independent Contractor Agreement with the Society.

The Government, through National Services Te Papa provided money for a Covid Hardship fund to assist small museums nationally. This fund was to be four rounds of up to \$25,000 per round. The Society applied for the first two rounds receiving \$15,753 and \$10,000 (excluding GST) respectively which paid for 12 of the 30 plus hours per week Dr McKechnie had been putting in to the museum for 12 months. When the money ran out, she continued to provide her services on a voluntary basis which is not sustainable in the long term.

The Society currently has a further application in to continue this funding. However given the workload, (Dr McKechnie is still catching up on the backlog left by Gary's resignation), Dr McKechnie requires funding for more hours. As an aside, on one of her visits to the museum, Judith Taylor from Te Papa commented that a museum of this size should have 3-4 full time paid staff.

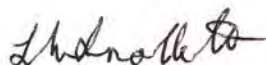
The museum committee has decided to carry out basic renovations to the museum which need to be project managed and many of the existing displays urgently need redoing to bring them to 21<sup>st</sup> century museum standards. This is as a precursor to working on fund raising for a new museum building, all of which require further Curation and Management time.

The total funds requested are: \$49,920 (+GST) = 24 hrs/week x 52 weeks @ \$40 per hour. The current application to the Covid Hardship Fund is for \$25,000 therefore the Society is seeking from the Council top up funding of \$24,920 + GST.

Attached is a letter of support from Nyssa Mildwaters from the Otago Museum. Nyssa has been working closely with Dr McKechnie in an advisory capacity.

The Society trusts that you will look on this submission favourably so that we can carry on the good work of conserving and maintaining our precious heritage collection, allowing it to continue to be appreciated by the people of South Otago and visitors from further afield.

Yours sincerely



Lois Smollett, Vice-President

Management Committee

South Otago Historical Society



4<sup>th</sup> April 2022

**RE: South Otago Museum's application to the Museum Hardship Fund**

Dear Sir/Madam,

I am writing in support of South Otago Museum's application for funding to extend the museum's existing curatorial hours. The position at South Otago Museum, currently held by Dr Roz McKechnie, fulfils a large number of functions within the museum from the more traditionally focused to overseeing the day-to-day running and promotion of the museum as well as oversight of building and site improvements. The Otago Museum agrees with the South Otago Historical Society that this roll is essential to the continued effective running of the South Otago Museum.

Prior to COVID-19 the Museum's Curator and the South Otago Historical Society were already focusing on a number of projects that would see increased access to the collections, as well as improved opportunities for school visits and commercial activities such as paid tours and events.

COVID-19 and the resulting lack of volunteers able to assist with work on-site, combined with the Society's inability to undertake its normal fundraising activities, has necessarily slowed or halted much of this work. However the South Otago Museum depends on the curator to continue to adapt and develop its operations to ensure that the museum improves both its sustainability and its accessibility to the public in the longer term. If this work is to continue and more importantly regain the momentum that was building prior to COVID-19 entering the country, an extension of the current curatorial hours would be hugely beneficial

The Otago Museum strongly supports South Otago Museum's desire to tackle their collection issues while concurrently improving their accessibility and financial sustainability in the post COVID heritage and tourism environment. We believe that the extension of the existing curatorial role is a cost effective approach that will have a significant impact on the Museum and its operations. It should also be noted that the South Otago Museum is the largest of the museums in the Clutha District Museum Cluster and as such often provides peer to peer support to others in the Cluster. This means that successful improvements or adaptations, led by the curator at the South Otago Museum will filter through to the wider cluster, increasing the impact of the funding beyond just the South Otago Museum.

Yours Sincerely



Nyssa Mildwaters ACR FIIC

Conservation Manager, Otago Museum



----- Original Message -----

From: Dave Inder [REDACTED]  
[REDACTED]

Date: 20/04/2022 18:33

Subject: Submission for Balclutha Museum

Clutha District Council.

Steve Hill and his Team.

Re; Submission to Council by Dr Roz McKechnie. Balclutha Museum.

My submission is to support that of Dr McKechnie.

I am new to the committee of the Balclutha Museum but can clearly see the large workload carried out by aging and enthusiastic museum volunteers who work tirelessly on a daily basis.

As we progress through the generations, the artifacts not only become more important, but the age of volunteerism appears in some circumstances to be dwindling and harder to achieve.

A salaried person doing good things in a community receive the accolades they deserve, but the volunteers go unnoticed as they do in the museum.

We and indeed our community are very fortunate to have the overwhelming expertise and skills given to us by 'Dr Roz' as our museum manager and curator.

We are simply requesting a few more hours subsidised by Council for her to achieve her goals.

I am therefore enthusiastic that the Council would view Dr Roz's submission with the enthusiasm it deserves.

Many Thanks.

Regards,

Dave Inder. [REDACTED]

# #14

**INCOMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

## Page 2: Your details

### Q1

Your Details

Name	Trevor Buchanan
Organisation	South Otago Lumber
Address	██████████
Email Address	██████████████████
Phone Number	██████████

## Page 3: Proposed Annual Plan 2022/23

**Q2** Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

## Page 4: Proposed Annual Plan 2022/23

### Q3

Please provide your feedback on the proposed Annual Plan 2022/23 here.

Test

**Q4** Respondent skipped this question

You can attach additional information here, or at the end of this submission.

## Page 5

**Q5** Yes

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

---

 Page 6: Clutha Community Hub Additional Funding
**Q6**

Which option do you prefer?

**Option 1 - Do not contribute up to \$2.5M funding (a no additional rates impact option).**

---

## Page 7: Clutha Community Hub Additional Funding

**Q7**

Do you have any other comments?

Respondent skipped this question

**Q8**

You can attach additional information here, or at the end of this submission.

---

Respondent skipped this question

## Page 8: Proposed Schedule of Fees &amp; Charges

**Q9**

Would you like to provide feedback on the proposed Schedule of Fees & Charges?

---

Yes

## Page 9: Proposed Schedule of Fees &amp; Charges

**Q10**

Please provide your feedback on the proposed Schedule of Fees &amp; Charges below.

y

**Q11**

You can attach additional information here, or at the end of this submission.

---

Respondent skipped this question

## Page 10: Policy on Rates Remission

**Q12**

Would you like to provide feedback on the proposed Policy on Rates Remission (SUIP Update)?

---

Yes

**Q13**

You can attach additional information here, or at the end of this submission.

---

Respondent skipped this question

## Page 11: Policy on Rates Remission



## South Otago Mountain Bike Club Downhill Mountain Bike Park

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Clutha District Council Annual Plan Submission 2022/2023

South Otago Mountain Bike Club takes pride in being in the position to be able to provide to Council this extensive account of progress as a newly formed club and development of the Downhill Park.

### **OUR BEGINNING**

Just a year ago Connor Bond and Jak Buckingham submitted and presented to the Clutha District Council Long Term Plan 2021-2031 to request support for their initiative of a Mountain Bike Downhill Park facility in Balclutha.

Connor and Jak would like to thank Council very much for both the support provided in response to their submission and for designating the land for the development of a Downhill Park facility in Balclutha.

Buoyed by the positive response from Council and supported by Council's Community Support and Development Advisor a public meeting was held at the Balclutha Golf Club on the 26 October 2021. At this meeting it was agreed unanimously to move the project forward, and move it forward we have.

### **OUR CLUB**

On 18 November 2021 a group of enthusiastic mountain bikers of all ages and from all walks of life got together to form a Club of 25 members agreeing on the name South Otago Mountain Bike Club, electing office bearers and committee, defining a constitution, and submitting application to become incorporated which became official in January 2022.

Clutha District Council agreeing the use of the land to be changed as designated for use as a Mountain Bike Downhill Park, allowed for official dig sessions to begin on the 12 December 2021.

### **OUR AIM**

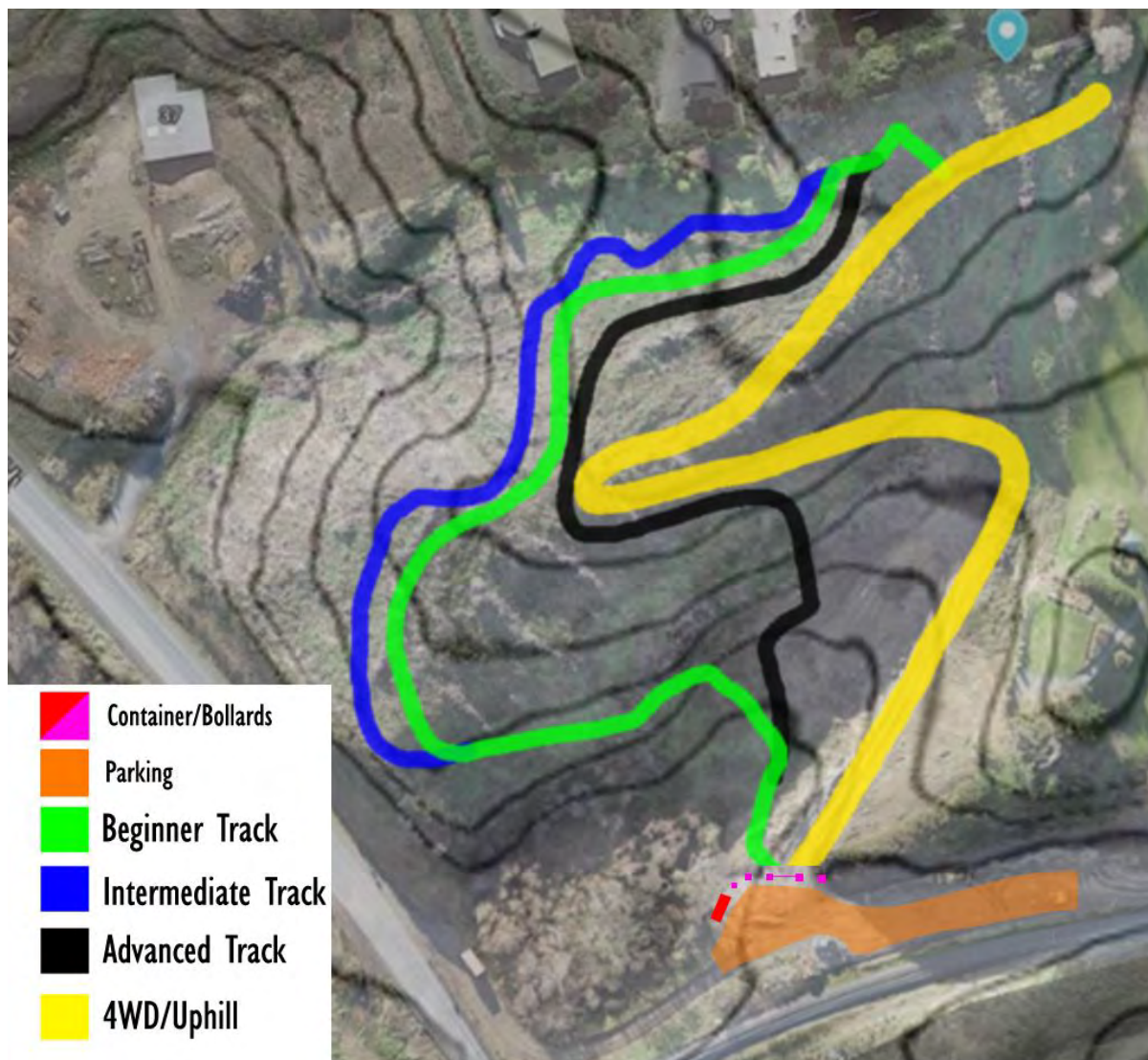
To promote, foster and develop mountain biking in Clutha District and surrounds by constructing and maintaining a bike park with a variety of Downhill tracks, a skills area and jump area.

To provide something for all ages and abilities and promote a positive image of mountain biking as a healthy, fun outdoor activity for youth and families to enjoy.

We believe this park will appeal to a wide part of our community's youth and families to enjoy for many years to come.



This work is creating the following tracks.



#### OUR PARTNERS, COMMUNITY & BUSINESS SUPPORT

The development has had incredibly generous and positive support from the community and local businesses, offering machinery, donations and help where they can.

**SOMBC express sincere appreciation to the following business, community and individuals for their amazing support of the project.**

- CLUTHA FOUNDATION \$7,000 grant.
- POWERZONE MOTORCYCLES \$2,000 donation.
- ANONYMOUS \$1,000 donation.
- DUFFY ENGINEERING LIMITED \$1,200 donation.
- DUFFY ENGINEERING LIMITED for the transportation and placement of the container and concrete bollards.
- BALCROM BALCLUTHA donating 6 concrete bollards.
- BEVAN MURCOTT donating 5 meters of steel pipe.
- BALCLUTHA ROTARY CLUB for pipe delivery and placement
- KEVIN HENDERSON donating digger work.



- DOUG UPSTON donating digger work.
- IMPACT Weightloss & Wellness for the entrance warning signs.
- BALCLUTHA ROTARY & BALCLUTHA LIONS CLUBS - volunteer work on the park development and SOMBC members support Rotary fundraising working bees.
- BALCLUTHA GOLF CLUB support of the project
- Residential neighbours of the site for helping to clear trees, water and hose.
- MT COOEE staff.
- CLUTHA DISTRICT COUNCIL – for designation of the land.
- CLUTHA DISTRICT COUNCIL support, Community Support and Development Advisor Jean Proctor, Capital Delivery Manager Gerry Essenberg, Human Resources Manager Chris Till
- Individual donation of chain and padlocks.

## **OUR PLAN & FUTURE PRIORITIES**

### **Site access and security.**

- For the bottom of the Park. A shipping container has been purchased and been placed on site to securely store tools and equipment. To prevent unauthorised vehicles entering the site at the bottom six concrete bollards have been placed on site and access has been chained off.
- For the top of the park. Regarding safe access to the top of the site from Golfers Drive. Jean Proctor has facilitated successful meetings between SOMBC, Balclutha Golf Club committee, the owners of 38 Golfers Drive and Gerry Essenberg CDC Capital Delivery Manger, to discuss and agree on options for vehicular access to the top of the site. This entrance will be securely gated.
- Fencing where required to ensure safety of riders and security of park.

### **Track development to provide.**

- Tracks for all abilities, from beginners to the adventurous expert rider.
- Dedicated skills area to build confidence and enable riders to grow their skills and techniques.
- Dedicated jumps area for the more intrepid rider.
- Jumps Track
- Well-formed/maintained gradual uphill trail/road for return to the top.

### **Site enhancement and maintenance.**

- Planting of natives and trees for beautification and erosion protection.
- Weed eradication/spraying plan (In progress)
- Watering system
- Suitable parking area with seating and shelter.

### **Operational**

- Grants & Fund Applications
- Donations from Businesses
- Club fundraising & raffles
- Club Events – open days / race events

## **OUR PROMOTIONS**

SOMBC members Jak Buckingham and Sam Till presented to a combined meeting of Balclutha Rotary and Lions Clubs. This has resulted in on going reciprocating volunteer support between our clubs.

SOMBC logo. To further establish our identity, we plan to create a logo. To bring in material for this we have invited people of the Clutha District to submit artwork for this.

## **OUR INTANGIBLE BENEFITS**

This project is beneficial to the wellbeing of people across the whole community. The benefits current and in the future including.

- Working together across the generations – from 7 years old to 83.
- A collaboration of community and groups.
- People have commented on how much confidence some of our youth members have developed already through involvement in this project
- Creating the platform for an outstanding MTB rider of the future – tri and easy access to motocross, BMX and DH
- Well-being improvement for volunteers – a serotonin boost +++
- Building a unique (for New Zealand) unusually accessible facility for our local community into the future.
- Restoration of the land and flora and fauna for the future –Fantails, American quail and Karearea are visible and heard whilst they share the surroundings with us.
- Opportunity to work with Enviro Schools and Pre-schoolers to build a connection and sense of ownership into the future by helping to plant natives.

**OUR SUBMISSION TO THE CLUTHA DISTRICT COUNCIL ANNUAL PLAN 2022/2023**

We, the South Otago Mountain Bike Club, request from Clutha District Council both financial and Council staff expertise/support to develop.

1. A single lane vehicular entrance and roadway from Golfers Drive into the top flat area of the Downhill Park development. This would be provided by the following.

**Golfers Drive Entrance 35m of retaining structure/wall with a solid fence above and backfilling to provide vehicular access to the top of the bike park**

ITEM	DETAIL	\$ AMOUNT
Retaining structure	35m	\$8,000
Fence	35m	\$1,500
Backfill	200m <sup>3</sup>	\$4,000
Chip Sealing and Preparation	160m <sup>2</sup>	\$7,000
Contingency		\$2,500
<b>TOTAL AMOUNT</b>		<b>\$23,000</b>

2. Fencing between the Balclutha Golf Club and the Downhill Park site.

ITEM	DETAIL	\$ AMOUNT
Fence	100m	\$4,000
<b>TOTAL AMOUNT</b>		<b>\$4,000</b>

The total amount of our request is \$27,000

We believe that from the evidence of progress provided in this submission that we have certainly proven our commitment, that Council certainly made the right decision to designate the land to be a Downhill Bike Park. We also believe that you must agree that we have made incredible progress on this development since the idea was presented to Council a year ago, in fact it should be suggested our progress in such a short time is pretty incredible.

It is based on this, that we ask you to please consider further generous support for our Park, which will be a valuable asset not only to Balclutha, but to the whole of the Clutha District.

We thank you for the opportunity to submit our request and to share with you our significant progress.

We would like to present at the submission hearing, thank you.

Yours sincerely

Chris Till,  
Chairperson,  
South Otago Mountain Bike Club Incorporated









INCORPORATING THE REGIONAL OFFICES OF SPORT CENTRAL, SPORT WAITAKI & SPORT CLUTHA

12 April 2022



## 2022/2023 Clutha District Council Annual Plan Submission

Dear Councillors,

Thank you for the opportunity to submit to the Annual Plan process, we note that even in these financially difficult times the Council has successfully completed, started, or has planned some of the projected initiatives identified in the 10 Year Plan. We congratulate Council on this.

Sport Clutha/Sport Otago acknowledges the support provided to Sport Clutha, enabling Craig Gordon, the Sport Clutha Regional Coordinator, to work with the communities of the Clutha District in identifying and addressing their needs. Our partnership with Council is an effective vehicle for meeting the physical activity demands of the Clutha District population and contributes to community wellbeing.

We therefore seek Council's favourable consideration of maintaining the Annual Grant of \$47,348.00 in support of Sport Clutha. Further, reflecting that costs have increased, we request that Council consider an **inflation adjustment** to the grant.

Specific issues related to our submission are as follows:

1. Sport Otago/Sport Clutha are currently identifying all sport and recreation facilities and open spaces within the Clutha District and consolidating this data into the development of the Regional Facilities Strategy (an all-Otago approach). As part of this initiative, we encourage all Councils to take a Regional Planning approach (as per the Memorandum of Understanding circulated through the working party). The benefit of this is better targeted investment in facility/amenity development which will reduce the cost of facility building and maintenance in the long run. The approach will reduce

GETTING PEOPLE ACTIVE IN ASSOCIATION WITH





unnecessary duplication around Otago, with the focus being on genuine local need, assessed through a consistent, robust, transparent process.

2. We commend Council for its focus on improvements to playgrounds in the District that will meet the needs of our tamariki and rangatahi. We would, however, suggest that Council consider working with Sport Clutha to develop a **Play Strategy/Framework** rather than focusing on playgrounds/play spaces in isolation.
3. Sport Clutha fully supports Council's community-led projects, such as the Clutha Community Hub which will be a transformational project, and the Milton community facility, advancement of the pool upgrades/location, along with work focused on the Kaitangata War Memorial Reserve.
4. Sport Clutha supports all community-led projects listed in the Annual Plan that relate to play, sport, and active recreation. We would like to see the Centennial Park/Naish Park Redevelopment Committee work with the South Otago Athletics Club moving forward in relation to the planned development of the park. The South Otago Athletics Club was re-established in October 2021. Sport Clutha assisted in setting up this locally led project that has exceeded expectations, and with the groundwork in place will continue to grow. Clearly there's a community need for the reestablishment of athletics in South Otago. The number of children that attended exceeded expectations, not to mention the amount of parents/helpers that assisted throughout the season.

The South Otago Athletics Club operated weekly over Term 4 in 2021, and during half of Term 1 this year, which was impacted by Covid. Term 4 was delivered at South Otago High School and Term 1 at Centennial Park.

Having access to the grounds and clubrooms is vital, long term to the future of the South Otago Athletics Club. With the majority of parents and children travelling from out of Balclutha, having toilets, shelter, good parking, and storage all in one location was a great advantage to the club this year, and gave the club a sense of belonging and pride. The clubrooms also provide revenue, with the club being able to hire out their clubrooms, and with the development of the park demand will only grow and benefit both.

Sport Clutha would like to see the Centennial Park/Naish Park development trust working with South Otago Athletics and Council to find a way to work together for the benefit of our community. If the development trust was able to factor in accommodating a 400 metre grass athletics track and throwing area into their plans, then that would be beneficial for the whole community.



Holding athletic sessions at Centennial Park while being able to utilise their own clubhouse, and having an athletics track in amongst the playground, bike park, and playing area, would be wonderful for both the Athletics Club, Centennial Park, and our community.

Thank you for your consideration of this submission.

Yours sincerely



John Brimble  
CEO  
Sport Otago



Craig Gordon  
Regional Sports Coordinator  
Sport Clutha

## #16

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

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## Page 2: Your details

## Q1

## Your Details

Name	John Brimble
Organisation	Sport Otago/Sport Clutha
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

## Page 3: Proposed Annual Plan 2022/23

## Q2

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

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## Page 4: Proposed Annual Plan 2022/23

## Q3

Please provide your feedback on the proposed Annual Plan 2022/23 here.

Please see attached submission.

---

## Q4

You can attach additional information here, or at the end of this submission.

**Clutha District Council Annual Plan Submission 2022.pdf (197.7KB)**

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## Page 5

**Q5**

Yes

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

---

Page 6: Clutha Community Hub Additional Funding

**Q6**

**Option 3 - Contribute up to \$2.5M funded from reserves (a no additional rates impact option).**

Which option do you prefer?

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Page 7: Clutha Community Hub Additional Funding

**Q7**

Respondent skipped this question

Do you have any other comments?

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**Q8**

Respondent skipped this question

You can attach additional information here, or at the end of this submission.

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Page 8: Proposed Schedule of Fees & Charges

**Q9**

No

Would you like to provide feedback on the proposed Schedule of Fees & Charges?

---

Page 9: Proposed Schedule of Fees & Charges

**Q10**

Respondent skipped this question

Please provide your feedback on the proposed Schedule of Fees & Charges below.

---

**Q11**

Respondent skipped this question

You can attach additional information here, or at the end of this submission.

---

Page 10: Policy on Rates Remission

**Q12**

No

Would you like to provide feedback on the proposed Policy on Rates Remission (SUIP Update)?

---



**Submission to the Clutha District Council Annual Plan 2022/2023.**

The Cross Recreation Centre, Sport Otago and the Malcom Charitable Trust submitted to the Clutha District Council Long Term Plan 2021/2031 requesting that their grants be inflation adjusted for the years 2022/2023 and 2023/2024.

This was approved but not included in the actual budget for the years 2022/2023 and 2023/2024.

From the role of Community Support and Development Advisor I submit requesting that this be approved as inflation adjusted for the above recipients in the Clutha District Council Annual Plan process for 2022/2023

Thank you

[Redacted signature block]



## CLUTHA COMMUNITY HUB CONSULTATION 2022

### FEEDBACK FORM

We're keen to hear from you. Please provide your feedback to us by **5pm on 21 April 2022**.



Name/organisation: John Sutherland

Address:  Postcode: 

Postal Address (if different): \_\_\_\_\_ Postcode: \_\_\_\_\_

Email:  Phone: 

### HEARINGS

Hearings will be held on 27 April via Zoom and 3 May at the Clutha District Council Rosebank Office.

Do you want to speak about your submission? Yes  No

Preferred method of contact: Email  Phone

### MY PREFERRED OPTION

Please tick which option you support for the Clutha Community Hub consultation.

I support:

**OPTION 1**  
Do not contribute up to \$2.5M

**OPTION 2**  
Contribute up to \$2.5M funded by rates

**OPTION 3**  
Contribute up to \$2.5M funded by reserves

If there is any more information you want to supply attach it to this form.

NOTE: Your feedback will be available to the public as part of Council's decision-making process, but any contact details will be redacted (withheld).

You can return your feedback form in the following ways:

- Online: [cluthadc.govt.nz/consultation](http://cluthadc.govt.nz/consultation)
- Post to: Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240
- Email to: [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz)
- Deliver to: any Council office or library.

#9

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

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Page 2: Your details

**Q1**

Your Details

Name	Jeannine Basquin
Organisation	Taieri Mouth Amenities Society
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

---

Page 3: Proposed Annual Plan 2022/23

**Q2**

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

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Page 4: Proposed Annual Plan 2022/23



**Q3**

Please provide your feedback on the proposed Annual Plan 2022/23 here.

The Taieri Mouth community is asking the CDC for help in resurfacing the existing tennis court that lies on reserve land in Taieri Mouth next to the Taieri Mouth Holiday Park Camp Ground. The tennis court was built in the 1930's or 40's. From the 1950's to the early 1990's, a tennis club with many members was quite active. Since that time, the surface of the court has fallen into disrepair. Players found it quite dangerous to attempt to play because of the raised surfaces causing tripping not to mention frustration with tennis balls bouncing in all directions. A recent private contractor attempted to repair the surface on at least four occasions with the cost of about \$4000 being covered by the Taieri Mouth Amenities Society and the Coastal Classic committee. We purchased a new net in 2019. The surface is now beyond superficial repair and needs to be completely removed and replaced. We have currently raised nearly \$4000 toward this project. We are asking Community Trust of Otago for \$9000 toward this project. Attached here are two quotes from Waihola Surfacing and Fulton Hogan. There is a huge difference between those quotes. In looking at the quote from Waihola Surfacing, we are looking at \$28,933.50 for the resurfacing and \$2,665.13 for new poles . Total of \$31,598.63 (exclusive of gst). We are asking the CDC for the balance which would be \$18,848 exc gst. Our community has asked for very little help in covering the cost of community projects. For example, the play ground at Livingstonia Park was paid solely by the Taieri Mouth Amenities Society with no council assistance. Most of the track maintenance and plant maintenance is done by volunteers. Our community would not be as lovely as it is without the hundreds of hours of volunteer work. We are asking for your assistance in keeping the tennis court usable, because it currently is NOT.

**Q4**

You can attach additional information here, or at the end of this submission.

**Quote # QU0286.pdf (76.2KB)**

Page 5

**Q5**

No

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

Page 6: Clutha Community Hub Additional Funding

**Q6**

Respondent skipped this question

Which option do you prefer?

Page 7: Clutha Community Hub Additional Funding

**Q7**

Respondent skipped this question

Do you have any other comments?

**Q8**

Respondent skipped this question

You can attach additional information here, or at the end of this submission.

Fulton Hogan Ltd



Quotation No: 579

07 March 2022

Taieri Mouth Community Board  
C/O Juliet Anderson

Dear Juliet

Having inspected the Tennis Court at Taieri Mouth, Fulton Hogan has much pleasure in submitting the following quotation as set out below.

**RE: RECONSTRUCT TENNIS COURT - TOTAL AREA 489M<sup>2</sup>**

- Establish on site and remove section of fence
- Excavate the existing pavement to a nominal depth of 100mm Below existing levels and cart to waste
- Construct a nominal compacted depth of 150mm AP40 gravel to the excavated areas
- Construct 150mm x 50mm tantalised timber around the perimeter of the court and secure into place with 600mm x 50mm x 50mm Tantalised pegs
- Supply and install tennis court posts and sleeves and concrete into place
- Complete a final trim of the basecourse and compact ready for asphalt
- Lay a nominal compacted depth of 30mm asphalt to the constructed court area
- Set out and paint 1 doubles tennis court in white acrylic paint
- Reinstate the fence and bring top soil up to to the top of the pavement around the perimeter of the court

Cost to complete	\$51,684.00
Plus GST	<u>\$ 7,752.60</u>
<b>TOTAL PRICE</b>	<b><u>\$59,436.60</u></b>

**Note**

This quote is subject to the Taieri Mouth Community Board obtaining access through the Taieri Mouth Caravan Park, which I will require in writing prior to commencing any work. We look forward to hearing from you in the near future, and should you wish to discuss this quotation in any way please do not hesitate to contact me.

Yours faithfully  
**FULTON HOGAN LTD**

**Grant Scoullar**  
Projects Manager

This quotation is subject to the terms and conditions overleaf and is valid for one month from the above date.  
If you wish to accept this quote, please complete and return the enclosed acceptance form.  
**Work will only proceed on receipt of the enclosed acceptance form**

Client - Taieri Mouth Community Board  
Job Location - Moturata Road



Note  
Plan not to scale





## 1 VALIDITY AND ACCEPTANCE

- 1.1 This quotation is valid for one month from the date of quotation. This quotation is only valid upon receipt by Fulton Hogan of the enclosed acceptance form. Subject to clause 5.1, work will only proceed on receipt of the enclosed acceptance form. Fulton Hogan may cancel an accepted quotation, by notifying the client in writing, at any time prior to commencing work.

## 2 PAYMENT, INTEREST AND RETENTIONS

- 2.1 Where Fulton Hogan submits a monthly payment claim for work in progress (as referred to in the payment claim), the client must pay Fulton Hogan the amount claimed in full before the 20<sup>th</sup> of the following month.
- 2.2 Where Fulton Hogan submits a final payment claim on the completion of the works to the client, the client must pay Fulton Hogan the amount claimed in full within 5 working days of the receipt of the final payment claim.
- 2.3 Fulton Hogan reserves the right to charge interest on all overdue payments. The interest rate shall be Westpac Banking Corporation's indicator lending rate plus 5% per annum. Interest shall be calculated on a daily basis.
- 2.4 The client is not entitled to deduct, set off or retain any amounts or withhold retentions from payments, unless otherwise specified in this quotation.

## 3 VARIATIONS

- 3.1 Any variation to this quotation must be agreed in writing by the client and Fulton Hogan.

## 4 INCREASED COSTS

- 4.1 This quotation is based on current material, labour, freight and overhead costs. Fulton Hogan reserves the right to charge the client any increased costs which may arise after the date of this quotation.

## 5 CREDIT

- 5.1 **This quotation is not an offer of credit. Fulton Hogan may require the client to satisfy Fulton Hogan's credit** requirements including completion of an application for credit and signed agreement to our Terms of Trade before work commences. Fulton Hogan may withdraw the credit facility from the client at any time. Should you wish to apply for a credit account, please advise us and we will send you the appropriate application and a copy of our terms of trade.

## 6 OWNERSHIP

- 6.1 Until the work is completed and payment is received in full, Fulton Hogan retains legal ownership and title to all goods supplied and improvements effected and is entitled to remove such goods and improvements from the site.

## 7 WARRANTY

- 7.1 Fulton Hogan warrants the completed works free of defective workmanship under normal conditions of use, wear and tear for a period of 12 months from the date of completion. The warranty is limited to the repair or replacement of any defective workmanship or the value of the work, whichever is the lesser, and excludes consequential loss. Abnormal use or abuse of the completed works will make the warranty void and of no effect. The client shall notify Fulton Hogan of any defect as soon as it is discovered.
- 7.2 Any failure by the client to comply with any of these terms and conditions shall make the warranty void and of no effect.
- 7.3 Fulton Hogan does not warrant to eliminate ponding on any asphalt surface where grades are less than 1 in 66.
- 7.4 Fulton Hogan accepts no responsibility for failure of bitumen seal or asphalt work resulting from work by other parties.

## 8 DISCLAIMER

- 8.1 Fulton Hogan undertakes to exercise all reasonable care in minimising damage to the client's property. Allowance has not been made for the following conditions, unless otherwise specified in this quotation:
- (a) the existence of underground services or obstructions not notified prior to quotation, including but not limited to water pipes, power of telephone lines, sewer or stormwater pipes and reinforcing steel;
  - (b) repair or reinstatement of any underground services;
  - (c) excavation of unsuitable foundation material, including but not limited to rock, puggy or loose soil, and subsequent backfill necessary to reinstate surface;
  - (d) reinstatement of ground surfaces adjacent to the site to the correct level including adjoining lawns, footpaths, driveways, kerbs, channels and the like;
  - (e) standing time at the request of the client; or
  - (f) additional work to support construction equipment.

- 8.2 If during the course of work, any of the conditions in clause 8.1 is encountered, Fulton Hogan will cease work immediately and supply the client with an estimate of costs to overcome it. The client is entitled to accept the estimate or terminate the work. In the event of termination, the client will pay Fulton Hogan all costs incurred for work carried out to the date of termination and for any work required to reinstate the property.

- 8.3 Fulton Hogan accepts no responsibility for damage to footpath crossings, unless otherwise specified in this quotation.

## 9 COSTS

- 9.1 The client shall pay all costs, charges, and expenses (including legal costs) incurred by Fulton Hogan in consequence of or in connection with any breach or default by the client in the performance of any of these terms and conditions.

## 10 CONSENTS AND BOUNDARIES

- 10.1 The client must provide Fulton Hogan with copies of all resource or building consents relevant to the site and works.
- 10.2 The client is responsible for defining all boundary and survey pegs necessary for the completion of the works.

## 11 GENERAL

- 11.1 If any other matter arises in the performance of the works which is not covered in these terms and conditions, or in the event of a dispute, NZS 3910:2003 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments) or, where no person is appointed to act as Engineer to the contract, NZS 3915:2000 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments), will apply. Unless otherwise stated, the Construction Contracts Act 2002 will apply to this work.



## ACCEPTANCE OF QUOTATION FORM

Quote No:579 RE: Taieri Mouth Community Board

Attention: Projects Manager: Grant Scoullar

QUOTATION: (DATE)	07/03/2022
E MAILED / POSTED TO: (NAME)	Juliet Anderson
ACCOUNT HOLDER DETAILS: (NAME)	.....
(ADDRESS)	.....
(SUBURB)	.....
(CITY)	.....
(TEL. NO.)	.....
(ORDER NUMBER)	.....

*(Account holder to fill in invoicing details on acceptance)*

**RE: RECONSTRUCT TENNIS COURT - TOTAL AREA 489M<sup>2</sup>**

Cost to complete	\$51,684.00
Plus GST	<u>\$ 7,752.60</u>
<b>TOTAL PRICE</b>	<b><u>\$59,436.60</u></b>

**Acceptance/Decline of Quotations**

Please strike out the lines that are not applicable.

- I/We: - accept your quote in the sum of \$ ..... for the above work to be carried out:
- you may commence work from (date): .....
  - wish to discuss this quote further
  - wish to postpone a decision in the mean time
  - do not wish to proceed with the work

Fulton Hogan requires a credit check to be carried out on all our customers before any work can commence.

A consent form for this credit check will be sent out to you for your approval prior to **PROTOCOL CREDIT BUREAU LTD** undertaking the credit check.

Signature: .....

Date: ..... / ..... / .....



## QUOTE

Taieri Mouth Amenities Society C- Juliet Anderson

**Date**  
7 Apr 2022

**Expiry**  
3 May 2022

**Quote Number**  
QU-0286

**Reference**  
Taieri Mouth tennis  
court

**GST Number**  
104-654-347

### Resurfacing of Taieri Mouth tennis court (approx. 490m2)

Excavate existing surfacing and grass to fence line and cart to waste. Remove section of fence and reinstate on completion. Timber edge perimeter using H4 treated 75 x 25mm timber. Prepare area with AP20 metal and compact. Weed spray total area to be sealed. Supply and lay mix10 Asphalt to a compacted depth of 30mm. Line mark tennis court on completion of asphalt.

Description	Quantity	Unit Price	Amount NZD
As per quote #0286	490.00	57.60	28,224.00
Line mark tennis court	1.00	709.50	709.50
		Subtotal	28,933.50
		TOTAL GST 15%	4,340.03
		<b>TOTAL NZD</b>	<b>33,273.53</b>

### Terms

Feel free to contact me if you have any queries regarding this quote or the timeframe involved in carrying this work out.

Scott Leebody (0275 400 852)

NB: Price excludes any unforeseen variants which are unable to be detected until work has commenced, upon which additional costs (if any) would be discussed.



23/03/2022

Waihola Asphalt Surfacing Ltd



Attention: Scott Leebody

Tennis posts with tensioners- Taieri Mouth

Dear Scott

We have pleasure in providing the following proposal. Below are the prices as requested.

**QUOTED ITEM** (similar to brochure accompanying this quote)**Option One****Tennis posts- round** (pair) unpainted

Dimension: 100 galv steel round pipe

Post height from ground: 1070mm (international standard)

Includes in ground sleeves

External post winder, fully galvanised for full weather protection

ITEM Cost	\$ 1,436.63 + GST
Installation	\$ 1,228.50 + GST
<b>Total cost</b>	<b>\$ 2,665.13 + GST</b>

**Option two****Tennis posts- aluminium (pair)**

Aluminium Square Posts 80 x 80 powdercoated black

Dimension: posts: 80mm x 80mm

Post height from ground: 1070mm (international standard)

Aluminium in ground sleeve

Brass fittings

Crinkle net tie system full length of post

Designed for International Tennis Courts

High –tensile aluminium alloy

Injection-cast worm mechanism

Self – locking device to maintain cable tension

ITEM Cost	\$ 1,367.89+ GST
Installation	\$ 1,228.50 + GST
<b>Total cost</b>	<b>\$ 2,596.39 + GST</b>

### **Metal PLAYGEAR**

Metal posts are heavy duty hot dip galvanised inside and out.

### **Ordering and Payment Terms**

This quotation is valid for 1 month. While we will make every endeavour to hold prices for as long as we can passed that quote valid date, we also realise that applying for funding does take time.

Please be aware that we may need to requote, due to supplier price increases.

If you wish to proceed, a 50% deposit is required to confirm your order with the balance due on completion of the work, **see Conditions of Sale.**

Thank you for the opportunity to provide this offer.

Yours faithfully

**Ruth Young**  
**Otago Engineering Ltd**



Example of option one



Example of option 2



## CONDITIONS OF SALE

### Installation

Where necessary, assembly instructions are included with your equipment, with a maintenance checklist.

Prices for installation are on the basis that the ground is free from rocks, stones and abnormally hard conditions. The ground is assumed to be "Good Ground" as defined in NZ:3604 1999, otherwise extra charges may be incurred. We need to know the position of drainage pipes and supply services, including power. While every endeavor is made not to damage existing services, we accept no responsibility for any damage if the precise positions of these services are not known to us. It is the purchaser's responsibility to obtain any approvals or permits from the relevant authorities for the equipment. Extra charges will be incurred if we have to use a generator on site for power.

With adventure playgrounds we recommend that installation be carried out by our trained installation team, or by a supervised working bee, utilising a supervisor from **Otago Engineering**. In a working bee situation it is the buyer's responsibility to ensure a safe working environment. Drainage is the clients responsibility.

### Ordering and Payment Terms

SUPPLY ONLY EX FACTORY - Payment is made on pick up. A 50% deposit may be required to confirm your order.

SUPPLY AND DELIVER - Please confirm your order with a 50% deposit, the balance paid in full prior to the goods being dispatched

SUPPLY AND INSTALL - Please confirm your order with a 50% deposit, the balance paid in full on completion of work.

PAYMENT OPTIONS - Our preferred method of payment is internet banking. Our bank account details are - *Otago Engineering Ltd Westpac 03-0905-0333141-000*. We also welcome payment by Eftpos (Debit Card only), cheque or cash.

### Default of Payment

**Otago Engineering** retains ownership of the goods until the buyer has met all that is owing on any account. Interest of 2.5% per month will be charged on overdue accounts. All costs incurred in the collection of overdue accounts will be payable by the Debtor. If the buyer fails to pay the contracted price, **Otago Engineering** can suspend or terminate the contract and, if deemed necessary, enter the premises to repossess the goods at the buyer's expense. All costs incurred in the collection of overdue accounts will be payable by the debtor.

**Delivery** - For most equipment, allow 12-16 weeks for delivery, unless otherwise stated in your proposal. Some smaller items may be in stock.

### Freight

Goods transported to the buyer's place of storage by a freight carrier authorised by **Otago Engineering** are carried by our risk on the condition that any damage or loss of the goods in transit be notified to **Otago Engineering** within 48 hours of receipt of goods. Goods transported by the buyer are done so at the buyer's risk. In rural areas prices for freight are to the nearest freight depot. Goods held in storage at any place other than our premises are stored at the buyer's risk.

### New Zealand Standards

**PLAYGEAR by Otago Engineering** endeavours to meet the requirements of the new NZ Playground Safety Standards and the Building Code. However, it is the responsibility of the Buyer to check and confirm that those standards are accepted by their local authorities. If you require a PS1 or PS4 or Site Specific Safety Plan (SSSP) to be implemented, the costs relating to this Agreement will be your responsibility. SPORTSGEAR is compliant with the current codes of safe sporting standards.

All equipment is designed and installed in the belief that it is safe and suitable for use, however, all equipment is sold on the condition that it is accepted by the purchaser at the purchaser's risk. If purchasing playground equipment only, the equipment must be installed to Otago Engineering's installation instructions. Photos of the completed installation will be required for us to supply a Certificate of Compliance, to confirm the playground equipment has been installed in accordance with NZS5828:2015 Playground Equipment and Surfacing, standard.

### Otago Engineering Guarantee

Equipment made by Otago Engineering carries a full 5 year structural component guarantee. There is a 5 year guarantee on all materials and workmanship. This guarantee does not cover normal wear and tear, accidental damage, cosmetic deterioration, minor warping and surface blemishes in timber components, negligence or vandalism and damage caused by extraordinary weather conditions. Residential and Industrial Powder coatings and Marine coatings are not covered under the Otago Engineering guarantee. The manufacturer's warranties and conditions apply and may vary. There is a 2 year guarantee on the functioning of all components that have moving parts unless otherwise stated by Otago Engineering. The warranty applies only if the products have been properly serviced and maintained. Servicing not included. Goods not installed strictly in accordance with our instructions are not guaranteed, Otago Engineering reserves the right to replace or repair damaged componentry in an appropriate manner. The guarantee does not cover the cost of removing and installing the damaged part. It is the purchasers' responsibility to implement and maintain a program of routine inspection and maintenance, and an inspection and maintenance schedule will be included to help you complete the task. Our commercial grade moulded plastic slides and moulded plastic components have a 12 month warranty. Shade sails are not included in these warranties.

Please Note: Illustrations are not to scale. All sizes are approximate as we allow for fabricating tolerances. Specifications contained here are subject to change without notice. Otago Engineering also welcome individual design enquires.















#21

COMPLETE

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

Q1

Your Details

Name	Graham Veitch
Address	[REDACTED]
ZIP/Postal Code	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]

Page 3: Options to consider

Q2

Which of the following do you prefer?

Option 1: Status Quo – do not contribute up to \$2.5M, or

Page 4: Other Comments

Q3

Write any additional comments or information here

The people that pushed this project through should have to pay the extra amount as they ignored the what the people wanted.

Page 5: Additional information

Q4

Respondent skipped this question

This is where you can also a file below if your submission is in electronic format.

Page 6

Q5

No

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

#28

**COMPLETE**

Collector:  
Started:  
Last Modified:  
Time Spent:  
IP Address:

Page 2: Your details

**Q1**

Your Details

Name	Lisa Watt
Address	██████████
Email Address	██
Phone Number	██████████

Page 3: Options to consider

**Q2**

Which of the following do you prefer?

**Option 3: Contribute up to \$2.5M funded from reserves**

Page 4: Other Comments

**Q3**

Write any additional comments or information here

Respondent skipped this question

Page 5: Additional information

**Q4**

This is where you can also a file below if your submission is in electronic format.

Respondent skipped this question

Page 6

**Q5**

Presenting your submission in person.Would you also like to come and talk to the Council about your submission?

No

Page 7: Confirmation of information

playground equipment which hasn't been upgraded for many years. The playground in Tapanui is a popular destination for many passers by with toilet facilities, picnic tables and a large grass area for picnics. Although ample playground equipment is present it is old and unappealing to many. An upgrade here would go a long way to beautifying this popular place.

The triangle and main street although upgraded years ago now needs some life put into it. There is certainly interest in doing something with this area and several suggestions have been put forward for a beautification not only in the main street but in the triangle area. The local volunteer garden group as part of TWO promotions certainly do their part in the beautification of the garden plots along the main street and by the community centre.

The West Otago Community Board strongly believe that we are an asset to our community and represent the area well. We are fortunate that our six board members are spread throughout the West Otago area which we feel gives us greater representation of the whole area.

We work hard to make sure that our communication within the community board and to Council is a harmonious one , and we pride ourselves on our contact with our special interest groups within the community. We have been in a good position to make decisions within our meetings with a good attendance at most meetings.

We believe the community has been waiting patiently for the chance to develop a community plan, while other communities already have their plans, and are making good progress on their funded projects. Why should West Otago have to wait another year to make a start on projects that, although not yet precisely defined, are definitely wanted by the community.



Barbara Hanna  
Chairperson – West Otago Community Board

20 April 2022



### West Otago Community Board Submission

At our April meeting we as a Board agreed to support the submission to the 2022/23 Annual Plan requesting funding for 'Our Place' Projects in West Otago. We see this funding would stimulate progress on a range of much needed projects in our West Otago area.

The projects for which funding is being requested is listed below:

Housing Development	\$30K
Whisky Gully/Black Gully	\$40k
Cycling Options	\$20k
New recreational facility	\$50k
Playground upgrade	\$40k
Triangle Reserve	\$20k
Main Street	\$20k

We believe that the people of West Otago have made their views clear on what they see will benefit our community in the years ahead and we want to support them in every way we can.

Our wonderful picnic areas of Whisky Gully and Black Gully are popular destination places for both walking and camping, these areas are desperately in need an upgrade not only of the play ground equipment, better picnic tables and an eradication programme of pests and sycamore trees. These are popular places to visit and would become more of a destination place to visit if upgraded.

Housing – how many times did we hear about housing and have heard about housing in the past year. People are crying out for either a suitable section to purchase or a house to buy. Our community would grow if such a area was to be developed, not only for housing but maybe could will provide business opportunities for the area. We have already had interest from a member of the public at our meeting willing to step up but they just need a hand to get going, which is what the proposed funding is for. The Council's direction for housing outlines why housing is of vital importance to the Clutha District, affordable housing which will benefit the district as a whole. We support the Living and Working in Clutha policy and endorse the vision that the Clutha District is a great place to live, work and play.

We believe that cycling and walking options would open our area to more visitors as it has been proven that people will go anywhere to use them, We have huge options available for suitable tracks in West Otago. There has been a lot of interest shown in the consultation for recreational and cycling options.

Recreational facilities are lacking in our district and we see a pressing need for more facilities of this nature for our younger generation. Some suggestions that were put forward were a skateboard park, pump track, downhill track or other such facilities. Alongside this is the need to update our



#22

COMPLETE

Collector:

Started:

Last Modified:

Time Spent:

IP Address:

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Page 2: Your details

**Q1**

Your Details

Name

Gary Wills

Address

ZIP/Postal Code

Email Address

Phone Number

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Page 3: Proposed Annual Plan 2022/23

**Q2**

Yes

Would you like to provide feedback on the proposed Annual Plan 2022/23?

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Page 4: Proposed Annual Plan 2022/23

**Q3**

Please provide your feedback on the proposed Annual Plan 2022/23 here.

A full break down of all costs regarding the Hub project to be made public to ensure accountability and transparency.

Safe guards to be put in place to ensure money is not spent on vanity projects.

That improvements be made to the High and James Streets intersections to make it safer.

That contracts and maintenance be done by council employees, not tendered to the lowest price by contractors.

The council encourages another major employer to the town as we cannot have the eggs in the one basket.

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**Q4** Respondent skipped this question

You can attach additional information here, or at the end of this submission.

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Page 5

**Q5** Yes

We're seeking feedback on additional funding to the Clutha Community Hub. This will help inform budgets for the 2022/23 Annual Plan. Would you like to provide feedback on this topic?

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Page 6: Clutha Community Hub Additional Funding

**Q6** Option 1 - Do not contribute up to \$2.5M funding (a no additional rates impact option).

Which option do you prefer?

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Page 7: Clutha Community Hub Additional Funding

**Q7**

Do you have any other comments?

A full breakdown of costs of the Hub to be made public to ensure transparency and accountability.

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**Q8** Respondent skipped this question

You can attach additional information here, or at the end of this submission.

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Page 8: Proposed Schedule of Fees & Charges

**Q9** No

Would you like to provide feedback on the proposed Schedule of Fees & Charges?

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Page 9: Proposed Schedule of Fees & Charges

**Q10** Respondent skipped this question

Please provide your feedback on the proposed Schedule of Fees & Charges below.

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