

**MEETING OF THE**  
**Clutha District Council**

**Thursday 19 May 2022**

**Commencing at 1.30pm**

**At Clutha District Council Chambers**

**1 Rosebank Terrace**

**BALCLUTHA**

# CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Clutha District Council will be held at the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday 19 May 2022, commencing at 1.30pm.

Steve Hill  
**CHIEF EXECUTIVE OFFICER**

## Committee Members

Mayor: Bryan Cadogan

Councillor Dane Catherwood  
Councillor Stewart Cowie  
Councillor Wayne Felts  
Councillor Gaynor Finch  
Councillor Mel Foster  
Councillor Bruce Graham  
Councillor John Herbert

Councillor Alison Ludemann  
Councillor Lloyd McCall  
Councillor Ken Payne  
Councillor Carol Sutherland  
Councillor Jo-Anne Thomson  
Councillor Bruce Vollweiler  
Councillor Selwyn Wilkinson

# CLUTHA DISTRICT COUNCIL ANNUAL PLAN DECISIONS

## Thursday, 19 May 2022

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### APOLOGIES

*There were no apologies at the time of printing this agenda.*

### PUBLIC FORUM

Item	Page #	Title
1.	1	<b>Confirmation of Hearing Minutes</b> <i>(For Council's Confirmation)</i> Minutes of the Hearings Meeting held on 27 March and 3 May 2022.
2.	10	<b>Receives Feedback and Submissions</b> <i>(For Council's Decision)</i> Report asking Council to receive feedback and submissions as listed.
3.	14	<b>Rural Water Scheme Updates</b> <i>(For Council's Decision)</i> Report proposing changes to rural water scheme budgets.
4.	35	<b>Investment Surplus Fund Update</b> <i>(For Council's Information)</i> Report providing an update on the Investment Surplus Fund available.
5.	37	<b>Rates Baseline Update</b> <i>(For Council's Decision)</i> This item tables information to assist with a starting point and end point following decisions taken at this meeting for overall rates.
6.	39	<b>Service Delivery Updates</b> <i>(For Council's Decision)</i> Report proposing updates to annual plan budgets.
7.	46	<b>Three Waters Better Off Funding</b> <i>(For Council's Decision)</i> Presents options for the application of the first tranche of 'better off' funding.
8.	64	<b>Clutha Community Hub Additional Funding</b> <i>(For Council's Decision)</i> Report presenting information so that a decision can be confirmed.

9.	64	<b>Balclutha Streetscape Stage 2</b> <i>(For Council's Decision)</i> Report to decide on budgets and timing.
10.	69	<b>Bruce Community Facilities Update</b> <i>(For Council's Decision)</i> Report providing an update and seeking direction regarding consultation.
11.	77	<b>Community Projects Update</b> <i>(For Council's Decision)</i> Report providing an update for Balclutha and Lawrence community plan projects.
12.	82	<b>Community Funding Requests</b> <i>(For Council's Decision)</i> Report to decide on community funding requests.
13.	107	<b>Community Plan Funding Requests – West Otago</b> <i>(For Council's Decision)</i> Report to give consideration for budget allocations for potential projects in West Otago.
14.	112	<b>Remission of SUIPs Update</b> <i>(For Council's Decision)</i> Report providing an update to Council on information relating to the rating policies.
15.	123	<b>Schedule of Fees and Charges 2022/23</b> <i>(For Council's Decision)</i> Report presenting the proposed Schedule of Fees & Charges for 1 July 2022 to 30 June 2023.
16.	154	<b>Approval of Responses to Submitters</b> <i>(For Council's Decision)</i> Report asking Council to approve the responses to submitters.
17.	158	<b>Reasons to Move into Public Excluded Session</b> <i>(For Council's Decision)</i> Report asking Council to move to public excluded.

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# Clutha District Council

## Item for CONFIRMATION

<b>Report</b>	Confirmation of Annual Plan Hearing Minutes
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	1
<b>Prepared By</b>	Julie Gardner – Service Delivery Administrator
<b>File Reference</b>	733724

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### REPORT SUMMARY

Attached for confirmation are the minutes of the Annual Plan Hearings of the Clutha District Council held on 27 April 2022 and 3 May 2022.

### RECOMMENDATION

1. That the minutes of the Annual Plan Hearing of the Clutha District Council held on 27 April 2022 be approved as a true and correct record.
2. That the minutes of the Annual Plan Hearing of the Clutha District Council held on 3 May 2022 be approved as a true and correct record.

# Clutha District Council

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Minutes of the hearing of verbal submissions to the Clutha District Council Proposed Annual Plan 2022/23, held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Wednesday, 27 April 2022 commencing at 3.00pm.

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**Present** His Worship the Mayor Bryan Cadogan, Councillors Dane Catherwood (via Zoom), Stewart Cowie, Wayne Felts, Gaynor Finch, Mel Foster (via Zoom), Bruce Graham, John Herbert, Alison Ludemann (via Zoom), Lloyd McCall (joined at 3.11pm), Kenneth Payne, Carol Sutherland, Bruce Vollweiler and Selwyn Wilkinson

**In Attendance** Steve Hill (Chief Executive), Jules Witt (Group Manager Service Delivery), Jean Proctor (Community Services Coordinator), Mike Goldsmith (GHC Consulting), Lilly Paterson (Corporate Services Administrator), Justine Barrie (PA to Mayor) and Julie Gardner (Service Delivery Administrator)

**Apologies** Councillor Lloyd McCall – lateness, Councillor Jo-anne Thomson

***Moved Councillors Herbert/Payne and Resolved:***

***“That the apologies be sustained.”***

Mayor Cadogan welcomed everyone and moved into hearing feedback, advising that it was being recorded for the benefit of those Councillors on Zoom.

Submitters and the notes of the main points of their verbal feedback follow:

## Session 1

### 1 Taieri Mouth Amenities Society - Jeannine Basquin and Sally van Dyke

- Request funding of \$18,848 to assist with resurfacing of tennis court.
- Well-used over the last 20 years although now it is very uneven and rutted.
- Steel poles rusting and causing damage to net.
- Various fundraisers have been organised.

- Have received two quotes – Waihola Surfacing and Fulton Hogan. Prefer to go with Waihola Surfacing quote and would like council to contribute towards the cost.
- Still keen interest in use of courts and would like this to continue.
- Very few activities in the area so this is seen as a key asset.
- Access available through Camping Ground is not an issue.

## 2 Trevor Hewson

### *Annual Plan -*

- Sewerage treatment upgrades – believes they are no longer fit for purpose.
- Community Housing – don't defer housing stock for pensioners, should be able to do this now.
- Roading – access to gravel from Warnocks, however fines on road and not a lot of aggregates. Culvert on Hunts Road has been blocked for 30-odd years – CSR lodged today.
- SUIPs – no issue with charging these for home-businesses or Air BnBs as this disadvantage's motels, pubs, hairdressers etc. who have to pay, ensures a fair playing field.

### *Community Hub –*

- commented that timing of consultation over Easter was not ideal as very few attended the meetings on Thursday night/Saturday.
- Not happy with the options presented and has proposed a further 'Option 4' – loan the Community Hub Trust \$2.5m and charge interest at local government rates.
- Leaves ratepayer funds in the bank, rates will rise in the next few years as can't remain at 4%.
- Other areas have large projects happening which may run over budgets.
- Small communities are very good at raising funds.
- Believes the Hub will come in close to \$30 million, so believes Option 4 is the best for the district.
- If Council decides on a grant, then that option should also be available for other projects such as the Milton Community Pool.

## 3 Cancer Society - Linda Buxton

- Skin cancer is 90% preventable, so need to promote healthy sun-safe environments.
- Requests that Council ensures access to good quality shade at parks, reserves, playgrounds and community facilities.
- Use either trees, shades or play equipment with shades. Also important to have warm shade which keeps UV radiation out but allows light and heat through.
- CDC in bottom 20% in NZ for shade provision.
- Happy to talk to planning/policy staff regarding shade provisions.
- Lung cancer 90% preventable – Smokefree Aotearoa by 2025 is the Government's aim.
- Introduce smokefree/vapefree signage to our playgrounds and extend smokefree areas.

- Vaping rates have increased dramatically especially among young people that have never smoked.
- Clutha District has higher rates of smoking than the national average.

#### 4 **South Otago Mountain Bike Club - Chris Till/Connor Bond/Jak Buckingham/Sam Till**

- Thanked Council for their support and belief and providing the land to make the project a reality.
- Dig days now changed as daylight saving has finished, but still getting great numbers helping to create the tracks.
- Already looking at Stage 2 to extend the park and facilities but this will require more funding.
- Appreciative of all the support and request further funding to enable this to progress.
- Management of gorse is being looked at to help shield native growth.
- Request funding of \$27,000 for vehicle entrance, roadway and fencing for downhill mountain bike track.

Hearing adjourned at 4.05pm.

Hearing reconvened at 4.30pm.

### Session 2

#### 5 **Owaka Memorial Community Centre – Anne-Marie Holland**

- Reiterated how important the facility is to the community.
- Over 50 years old, has had a new roof and electrical work but now kitchen and bathroom facilities need updating as they are the original.
- Widely used for a number of functions, multipurpose facility.
- Plan is to finish current upgrade then look at the kitchen upgrade first within the next 12 months.
- Requesting funding to help with upgrades to kitchen and toilets.

#### 6 **South Otago Historical Society - Roz McKechnie & Dave Inder**

- Looking for funding of \$49,990 for employing a curator and management of museum, in addition to volunteer hours.
- Museum had 16,500 items in the last audit.
- 3 museums also have info centres attached that are paid for by council.
- Curator already providing assistance and advice to other museums, only part-time with insufficient time to spend elsewhere let alone at Balclutha.
- Income is by donation and does not cover wages, therefore grants are required to pay for curator salary.
- Database is incomplete and is another time-consuming job for both curator and volunteers.



- Strategic plan is to carry out maintenance on wiring, not up to standard on fire egress or sanitation, leaky roof.
- 5-year plan is to be in a new building somewhere in Balclutha as not worth renovating the existing building although some of the committee disagree.
- Curator/caretaker role.
- Museum should be available for everybody and not just for those that can afford it.
- Space in Community Hub – social history (streetscape) then agricultural/industrial in a separate building could be a possibility.
- Looking at uniqueness for each of the 6 museums as a point of difference.

## 7 Sport Clutha/Otago - Craig Gordon

- Thanked CDC for their ongoing support.
- Regional Facilities Strategy
- Play Strategy/Framework rather than focusing on playgrounds – utilise spaces within each neighbourhood.
- Centennial Park/Naish Park – would like to see committee work with the SO Athletics Club in relation to the planned development of the park. Would like to look at an athletics track in that area – either 200m or 400m and now is the time to look and see if it could work as there are also the clubrooms that could be utilised.
- Beneficial for the whole community and families as it would be amongst the playground, bike park and playing area.

The meeting closed at 5.42pm.

**Read and Confirmed**

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**B A Cadogan  
MAYOR**

# Clutha District Council

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Minutes of the hearing of verbal submissions to the Clutha District Council Proposed Annual Plan 2022/23, held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Tuesday, 3 May 2022 commencing at 9.00am.

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**Present** His Worship the Mayor Bryan Cadogan, Councillors Dane Catherwood (via Zoom), Stewart Cowie, Wayne Felts, Gaynor Finch, Mel Foster, Bruce Graham, John Herbert, Alison Ludemann, Lloyd McCall (via Zoom), Carol Sutherland, Bruce Vollweiler and Selwyn Wilkinson

**In Attendance** Steve Hill (Chief Executive), Jean Proctor (Community Services Coordinator), Mike Goldsmith (GHC Consulting), Lilly Paterson (Corporate Services Administrator) and Julie Gardner (Service Delivery Administrator)

**Apologies** Sharon Cousins (Project Manager – Community Plan Implementation),  
Councillor Kenneth Payne

***Moved Councillors Foster/Finch and Resolved:***

***“That the apology be sustained.”***

Mayor Cadogan welcomed everyone and moved into hearing feedback, advising that it was being recorded for the benefit of those Councillors on Zoom.

Submitters and the notes of the main points of their verbal feedback follow:

## **Session 1**

### **1 Cross Recreation Centre – Noeline Scott & Catherine Korteweg**

- Thanked Council for previous funding for operational grant which had provided financial certainty.
- Strong focus on seeking financial support and investment from a wide-range of supporters.
- Usage of facility not back to where it was pre-covid.
- Quality focussed – provide quality facility and quality experience.

- Expecting a slight loss in current budget but will not be removing any R&M as important to keep on top of this.
- Important to remain accessible to everyone.
- Compliance huge part of facility's operation – non-negotiable. Engage professionals to ensure that all compliance is complete.
- Thanked Council again for their ongoing support as well as all sponsors of the facility as they attained their 10 years of operations.

## 2 **Lawrence Playground Committee – Jock Martin**

- Upgrade of Whitehaven Playground - \$40K allocated from Council 2021.
- Athenaeum now in partnership with the Playground committee so they come under their umbrella.
- Playsafe compliance and safety audit done – noted that most equipment should be removed as would be expensive to bring this up to code so want to start with blank canvas on existing site.
- Quote received for \$295K to replace the playground – fencing is separate.
- Want to request Council increase their contribution by \$60K to \$100K to enable the committee to apply for other grants more easily for this council/community-owned playground.
- Thanked LTCB for funding Playsafe report.
- Fundraising process due to start now pricing has been received.
- Local clubs have indicated their support for the project.

## 3 **Chinese Language Week Charitable Trust – Jo Coughlan & Constance Phua**

- NZ Chinese Language Week 25 September to 1 October 2022.
- Requests for Council - Liaison person from CDC to work with to enable support for activities during the week, Mayoral video of support, contribution of \$2K towards the week's activities.
- Variety of activities through the week which includes food, language, culture.
- Theme is 'Sharing our Stories'.
- 'Phrase a day' Challenge initiative.
- Collaborating with NZ Film Commission to source a film to be played across NZ in movie theatres for Chinese Language Week.
- Have received funding from a variety of sources - Govt funding, local government, China Council etc.

## 4 **Jocelyn Lindner**

- Requests CDC employ a Natural Resources Advisor.
- Would like a conversation to start with CDC, not necessarily employing someone now as part of this AP but keeping it in mind for the future.
- Collaboration is essential so having a point of contact with other authorities is important.
- Air Quality has been paused by ORC, only doing monitoring, important to have this managed.
- Nothing environmental in the Annual Plan.
- Run education programmes for farmers who are struggling with digital forms.
- Transportation collaboration with ORC – look at the train network.

- Effective partnerships between mana whenua, central and local government.
- Move Clutha into the future – hire an employee to help connect people back to the environment.

Hearing adjourned at 10.05am.

Hearing reconvened at 10.30am.

## Session 2

### 5 **Big River Kāhui Ako - Mike Wright, Val Ward, Detective Kate Bartlett,**

- Request for \$8K to support counselling for students from Yr1 – Yr8 to secure the programme for this year.
- Increasingly important for students to access this service.
- Covid and stress-related issues are causing problems for our young people and their families.
- Trial was initiated which showed direct benefit to students and parents.
- Benefit to our region – better educational outcomes mean better student success and qualifications, better employment opportunities.
- More positive contribution to our communities.
- Funding so far has been from local businesses and schools involved in the programme.
- Safe access for children in schools to talk to the counsellor, needs to be easily accessible.
- Family harm issues – at least 4-5 per week, 100-150 child abuse cases per year from this district.
- Counsellor covers all areas of trauma that affect children and their families.

### 6 **Catlins Coast – Lisa Biginato & Hilary McNab**

- Purpose - To protect Catlins environment and natural resources, promote Catlins Care code.
- Ongoing support from Council and CDC staff is very appreciated.
- Installation of interpretation panels is ongoing at various sites – Fortrose, Florence Hill and Slope Point
- Wifi not readily available all through the Catlins so the map/care code are an important tourism tool.
- Consideration of financial support for the tear off map and Catlins care code would be appreciated for the next visitor season.
- Catlins-Clutha Information Layby – would like Council to consider the mowing of this area in the new Greenspace Contract.
- Boardwalk in the layby area as an alternative – CDC staff working with OCF to look at this option.

## 7 Federated Farmers – Mark Patterson & Eleanor Linscott

- Commended Council on fiscal restraint on keeping to its rate rise obligation.
- Also cautioned not to treat the farming community as ‘cash cows’ when it comes to fixing rates.
- 3 Waters debate – Federated Farmers is opposed to the Government’s water reforms but would like to acknowledge and congratulate CDC on its role in consulting with our RWS committees and taking the feedback back to the Government’s working party.
- SUIPs Policy – support CDC’s preferred option but would like some amendments made to help provide clarity for rural properties.
- Not advocating for separate policies for rural and urban – just clarity around some of the wording.

The meeting closed at 11.43am.

**Read and Confirmed**

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**B A Cadogan  
MAYOR**

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Receives Feedback and Submissions
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	2
<b>Prepared By</b>	Larissa Brown – Strategic Planning Manager
<b>File Reference</b>	518260

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### REPORT SUMMARY

This report asks Council to receive feedback and submissions as listed relating to:

- Annual Plan 2022/23
- Clutha Community Hub Additional Funding 2022.
- Proposed Schedule of Fees & Charges 2022/23
- Policy on Remission of Rates Update 2022.

### RECOMMENDATIONS

1. That Council receives the **Receives Feedback and Submissions** report.
2. That Council receives written submissions to the **Proposed Annual Plan 2022/23, Clutha Community Hub Additional Funding 2022, Proposed Schedule of Fees & Charges 2022/23** and **Policy on Remission of Rates Update 2022**, as listed.
3. That Council receives verbal submissions to the **Proposed Annual Plan 2022/23, Clutha Community Hub Additional Funding 2022, Proposed Schedule of Fees & Charges 2022/23** and **Policy on Remission of Rates Update 2022**, as listed.

## REPORT

## Written Submissions

No	Pg #	Name/Organisation	Topic				Verbal Submission
			AP 22/23	Hub	SUIP's	Fees & charges	
1	1	Anderson		X			
2	2	Anonymous		X			
3	3	Baff, K.	X				
4	4	Baff, K. & K.		X			
5	5	Barrie		X			
6	6	Batt	X				
7	7	Bean Jazzed Coffee			X		
8	8	Beck		X			
9	9	Big River Kahui Ako	X				X
10	17	Bowden		X			
11	19	Brown		X			
12	20	Campbell		X			
13	21	Cancer Society	X				X
14	26	Carter	X				
15	27	Catlins Coast Inc		X			X
16	45	Chinese Language Week Trust	X				X
17	47	Chisholm		X			
18	48	Clan Ayson	X				
19	55	Clutha Licensing Trust		X			
20	56	Collier		X			
21	57	Cowie, B		X			
22	58	Cowie, G	X				
23	59	Cross Recreation Centre		X			X
24	64	Crosswell		X			
25	65	Cullen		X			
26	66	Davidson		X			
27	67	Dowling		X			
28	68	Dunn	X				
29	69	Edwards		X			
30	71	Federated Farmers of New Zealand			X	X	X
31	77	Fegan		X			
32	78	Fenby		X			
33	79	Finn		X			
34	80	Furness			X		
35	82	Galloway		X			
36	83	Gopalan		X			
37	84	Gore and Balclutha Women's Refuge	X				
38	87	Groenewegan, A.		X			

No		Name/Organisation	Topic				Verbal Submission
			AP 22/23	Hub	SUIP's	Fees & charges	
39	88	Groenewegan, M.		X			
40	89	Hewson, T.	X		X		X
41	91	Hewson, T.		X			X
42	93	J, Emmanuel		X			
43	94	Jellone	X				
44	96	Johnstone, S.		X			
45	97	Johnstone, J.		X			
46	98	Jury		X			
47	99	Kaka Point Surf Life Saving Club	X				
48	137	King		X			
49	138	Lawrence Playground Committee	X				X
50	218	Lawrence-Tuapeka Community Board	X				
51	221	Lindner	X				X
52	223	Lindsay		X			
53	224	McCall		X			
54	225	McKenzie		X			
55	226	Miller		X			
56	227	Morgan		X			
57	228	Moroney		X			
58	229	Morrison		X			
59	230	Munro, B.		X			
60	231	Munro, C.		X			
61	232	Munro, M.		X			
62	233	Munro, N.		X			
63	234	Orupe		X			
64	235	Owaka Memorial Community Centre	X				X
65	237	Paterson		X			
66	238	Paul		X			
67	239	Payne		X			
68	240	Pearson, R.		X			
69	241	Pearson Family Trust 12 Surat Bay Rd		X			
70	242	Pearson, Z.		X			
71	243	Pratt	X				
72	245	Renton		X			
73	246	Robertson		X			
74	247	Rogan C.		X			
75	2448	Rogan K.		X			
76	249	Schnarr		X			
77	250	Soper		X			



No		Name/Organisation	Topic				Verbal Submission
			AP 22/23	Hub	SUIP's	Fees & charges	
78	251	South Otago Historical Society	X				X
79	256	South Otago Lumber		X	X		
80	258	South Otago Mountain Bike Club	X				X
81	265	Sport Otago/Sport Clutha	X	X			X
82	271	Sutherland		X			
83	272	Taieri Mouth Amenities Society	X				X
84	285	Veitch		X			
85	286	Watt		X			
86	287	West Otago Community Board	X				
87	289	Wills	X	X			

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Rural Water Scheme Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	3
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	734420

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### REPORT SUMMARY

The report presents submissions and updates from the Service Delivery Department to the Long-Term Plan (LTP) 2021/31. All costs exclude GST.

Changes to Annual Plan 2022/23 (AP 22/23) budgets from Rural Water Scheme Committee (RWS) meetings from around the district are summarised. The proposed changes to rates and major capital project changes are highlighted for each scheme and the draft budgets recommended for each scheme are also attached for your information. Minor changes to the rates adjustments have been made to give effect to the unit rate recommendations made by the RWS Committees to account for the actual number of units on each scheme.

The net reduction in rates from the Rural Water Scheme recommendations is **\$101,839 excl. GST. These changes have been included in the rates baseline.**

The only change that is not currently in the baseline is the adjustment of the Richardson Reservoir renewal costs. This will result in an additional \$12K of rates but will not come into effect until the 2023/24 year.

### RECOMMENDATIONS

1. That Council receives the Rural Water Scheme Update report.
2. That the Balmoral 1 Water rate income is set at \$293,078 for the 2022/23 year so that the water rate is set at \$420+GST.
3. That the Balmoral 2 water rate income is set at \$457,354 for the 2022/23 year so that the water rate is set at \$290+GST.
4. That the Clydevale/Pomahaka water rate income is set at \$606,864 2022/23 year so that the water rate is set at \$251+GST.
5. That the Glenkenich water rate income is set at \$703,164 for the 2022/23 year so that the water rate is set at \$344+GST.
6. That the Moa Flat Water rate income is set at \$504,111 for the 2022/23 year so that the water rate is set at \$193+GST.

7. That the North Bruce water rate income is set at \$536,202 for the 2022/23 year so that water rate is set at \$278+GST.
8. That the Richardson water rate income is set at \$621,306 for the 2022/23 year so that the water rate is set at \$247+GST.
9. That the Richardson Reservoir Renewals projects in 2022/23 be increased from \$260,000+GST to \$600,000+GST to enable these to be completed at current reservoir renewal rates.
10. That the South Bruce water rate income is set at \$225,597 for the 2022/23 year so that the water rate is set at \$147+GST.
11. That the Tuapeka water rate income is set at \$576,692 for the 2022/23 year so that the water rate is set at \$357+GST.
12. That the Wangaloa water rate income is set at \$149,562 for the 2022/23 year so that the water rate is set at \$356+GST.
13. That the Waipahi Stock Water Scheme rate income is set at \$201,476 for the 2022/23 year so that the water rate is set at \$241+GST.

## REPORT

## 1 Clydevale-Pomahaka

Amendment RU1	Pomahaka Main Reservoir Upgrade Project 2022/23
<b>Amendment Requested</b>	Bring forward Pomahaka Main Reservoir Upgrade Project Budget for 2023/24 of \$300,000+GST to 2022/23 and increase the budget to \$450,000+GST.
<b>Staff Comments</b>	The Clydevale-Pomahaka RWS Committee recommend this project be brought forward from 2023/24 to 2022/23, and the budget increased by \$150k based on post-pandemic pricing received. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

## 2 Glenkenich

Amendment RU2	Glenkenich Rates Adjustment
<b>Amendment Requested</b>	Decrease the Glenkenich RWS rates funding for 2022/23 by \$18,000.
<b>Staff Comments</b>	The Glenkenich RWS Committee recommend an increase in their rate to \$344+GST for the 2022/23 Year.  This is an increase of \$55 on the unit rate from the 2021/22 unit rate in order to keep it consistent with projected future rates increases. This is lower than the initial draft LTP rates requirement due to the original 2022/23 unit rate being budgeted at a higher amount of \$353+GST.
<b>Impact on Rates</b>	<b>\$18,000</b> decrease proposed or a decrease of <b>0.06%</b> of rates impact for the 2022/23 year.
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Sharon Jenkinson, Finance Manager

## 3 Moa Flat

Amendment RU3	Moa Flat Rates Adjustment
<b>Amendment Requested</b>	Decrease the Moa Flat RWS rates funding for 2022/23 by \$60,000.
<b>Staff Comments</b>	The Moa Flat RWS Committee recommend their rate remains at \$193+GST for the 2022/23 Year.  There is no change on the unit rate from the 2021/22 unit rate. This is lower than the initial draft AP rates requirement due to the original 2022/23 unit rate being budgeted at a higher amount of \$216+GST.

<b>Impact on Rates</b>	<b>\$60,000</b> decrease proposed or a decrease of <b>0.20%</b> of rates impact for the 2022/23 year.
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Sharon Jenkinson, Finance Manager

<b>Amendment RU4</b>	<b>Moa Flat AC Pipeline Renewals Project 2022/23</b>
<b>Amendment Requested</b>	Bring forward Moa Flat AC Pipeline Renewals Project Budget for 2023/24 of \$290,000+GST to 2022/23.
<b>Staff Comments</b>	The Moa Flat RWS Committee recommend this project be brought forward from 2023/24 to 2022/23. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

#### 4 North Bruce

<b>Amendment RU5</b>	<b>North Bruce Water Loss Reduction Programme – Zone Metering Project 2022/23</b>
<b>Amendment Requested</b>	Bring forward North Bruce Water Loss Reduction Programme – Zone Metering Project Budget for 2023/24 of \$99,375+GST to 2022/23.
<b>Staff Comments</b>	The North Bruce RWS Committee recommend this project be brought forward from 2023/24 to 2022/23. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

#### 5 Richardson

<b>Amendment RU6</b>	<b>Puerua/Whitelea Rd WTP – Replace/Upgrade for Capacity Project 2022/23</b>
<b>Amendment Requested</b>	Add in an additional project budget for Puerua/Whitelea Rd WTP – Replace/Upgrade for Capacity of \$30,000+GST to 2022/23.
<b>Staff Comments</b>	The Richardson RWS Committee approved this additional project for 2022/23. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

Amendment RU7	Richardson Oakleigh Road Reservoir Upgrade Assessment and Renewals Project 2022/23
<b>Amendment Requested</b>	Bring forward the Richardson Oakleigh Road Reservoir Upgrade Assessment and Renewals Project Budget for 2023/24 of \$130,000+GST to 2022/23 and increase the budget to \$300,000+GST.
<b>Staff Comments</b>	The Richardson RWS Committee recommend this project be brought forward from 2023/24 to 2022/23. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

Amendment RU8	Richardson Moffat Road Reservoir Renewals Project 2022/23
<b>Amendment Requested</b>	Bring forward Richardson Moffat Road Reservoir Renewals Project Budget for 2023/24 of \$130,000+GST to 2022/23 and increase the budget to \$300,000+GST.
<b>Staff Comments</b>	The Richardson RWS Committee recommend this project be brought forward from 2023/24 to 2022/23. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

## 6 Tuapeka

Amendment RU9	Tuapeka Rates Adjustment
<b>Amendment Requested</b>	Decrease the Tuapeka RWS rates funding for 2021/22 by \$18,000.
<b>Staff Comments</b>	<p>The Tuapeka RWS Committee recommend a decrease in their rate to \$357+GST for the 2022/23 Year. This is due to the \$880k originally budgeted in 2021/22 for the Evans Flat WTP upgrade being removed as it is no longer required, therefore there is an interest saving for 2022/23 since this project was to be loan funded.</p> <p>This is a decrease of \$15 on the unit rate from the 2021/22 unit rate. This is lower than the initial draft LTP rates requirement due to the original 2022/23 unit rate being budgeted at a higher amount of \$368+GST.</p>
<b>Impact on Rates</b>	<b>\$18,000</b> decrease proposed or a decrease of <b>0.06%</b> of rates impact for the 2022/23 year.
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Sharon Jenkinson, Finance Manager

Amendment RU10	Mt Stuart Reservoir Upgrade Project 2022/23
<b>Amendment Requested</b>	Increase Mt Stuart Reservoir Upgrade Project Budget for 2022/23 of \$130,000+GST to \$450,000+GST.
<b>Staff Comments</b>	The Tuapeka RWS Committee recommend this project budget be increased by \$320k based on post-pandemic pricing received. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

Amendment RU11	Tuapeka West Main (Cockleshell) Reservoir Upgrade Project 2022/23
<b>Amendment Requested</b>	Increase Tuapeka West Main (Cockleshell) Reservoir Upgrade Project Budget for 2022/23 of \$250,000+GST to \$500,000+GST.
<b>Staff Comments</b>	The Tuapeka RWS Committee recommend this project budget be increased by \$250k based on post-pandemic pricing received. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

Amendment RU12	Tuapeka East Breakneck Reservoir Upgrade Project 2022/23
<b>Amendment Requested</b>	Increase Tuapeka East Breakneck Reservoir Upgrade Project Budget for 2022/23 of \$300,000+GST to \$550,000+GST.
<b>Staff Comments</b>	The Tuapeka RWS Committee recommend this project budget be increased by \$250k based on post-pandemic pricing received. This is loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager

## 7 Waipahi Stock Water Scheme

Amendment RU13	Waipahi Stock Water Scheme Rate Adjustment
<b>Amendment Requested</b>	Decrease the proposed Waipahi Rates income by \$5,839 so there is a \$20 increase in the unit rate to \$241+GST for the 2022/23 year.
<b>Staff Comments</b>	The Waipahi RWS Committee recommend an increase in their rate to \$241+GST for the 2022/23 Year.

	This is an increase of \$20 on the unit rate from the 2021/22 unit rate in order to keep it consistent with projected future rates increases. This is lower than the initial draft LTP rates requirement due to the original 2022/23 unit rate being budgeted at a higher amount of \$248+GST. This is due to the \$250k originally budgeted in 2022/23 for the Waipahi Reservoir upgrade being removed as it is no longer required, therefore there is an interest and principal saving for 2023/24 since this project was to be loan funded.
<b>Impact on Rates</b>	<b>\$5,839</b> decrease proposed or a decrease of <b>0.02%</b> of rates impact for the 2022/23 year if the recommendation from the Committee is approved.
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Sharon Jenkinson, Finance Manager

## 8 Wangaloa

<b>Amendment RU14</b>	<b>Wangaloa Reservoir Upgrade – 500m<sup>3</sup> Tasman Steel Tank Project 2022/23</b>
<b>Amendment Requested</b>	Bring forward Wangaloa Reservoir Upgrade – 500m <sup>3</sup> Tasman Steel Tank Project Budget for 2023/24 of \$130k+GST to 2022/23, and increase the budget to \$450k+GST.
<b>Staff Comments</b>	The Wangaloa RWS Committee recommend an increase in their project budget of \$320,000 based on post-pandemic pricing, and for it to be brought forward to 2022/23. This additional amount is to be loan funded.
<b>Impact on Rates</b>	Interest will not start being charged on the loan until the 2023/24 financial year – <b>no immediate rates impact.</b>
<b>Documents to be Amended</b>	Annual Plan and Budgets
<b>Council Officer</b>	Gerry Essenberg, Capital Delivery Manager



**Total Wat - Balmoral 1 RWS**

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21
<b>Opening Balance</b>	(9,893)	(824)	52,297
Rates - Water (from projects)			
Rates - Water	(201,631)	(205,583)	(223,577)
Stimulus Funding			
Stimulus Support			(101,522)
Transfer from Special Funds			0
Transfer from Depreciation	(95,000)	(73,500)	0
<b>Total Income</b>	<b>(296,631)</b>	<b>(279,083)</b>	<b>(325,099)</b>
Rates (6459)	496	128	123
Interest Charge	10,235	9,930	4,937
Interest Charge Calc			
Interest Charge Adj			
Insurance Expenses	330	340	339
Telemetry Internal Purch	104	106	108
Operation & Maintenance	30,239	24,773	18,435
Resource Management			
Sundry Expenditure			1,270
Non Routine Expenditure	8,697	72,470	68,019
CDC Overheads	18,011	18,404	20,050
Internal Water Purchase	96,633	109,612	123,340
Transfer to Depreciation	22,395	22,843	23,300
<b>Total Operating Expenditure</b>	<b>187,140</b>	<b>258,606</b>	<b>259,921</b>
<i>Capital &amp; Loans</i>			
Professional Services			
Minor Capital Purchases	0	9,511	8,350
<b>Capital Work</b>			
Cairn Road Reservoir condition inspection	5897		540
Balmoral 1 Pipeline Renewals - Physical Works	105,107		
Balmoral 1 Cairn Road Reservoir Tank Renewal			
Balmoral 1 Rural Water Network Renewals		2,259	
Balmoral 1 Reservoir Upgrade - Supply of Tank			61,214
FAC monitoring stations + SCADA - Balmoral 1 - water stimulus funded		53,967	
Balmoral 1 Water Network Upgrade			3,949
Balmoral 1 PRV Renewals			
Priority Pipeline renewals			17,760
Loan \$\$ Received (Total)			
Loan Term			
Loan Principal	7,556	7,861	9,999
<b>**CLOSING BALANCE</b>	<b>(824)</b>	<b>52,297</b>	<b>88,931</b>
Number of Units			
Cost per Unit			
Special Funds Initial Opening Balance			
Special Funds Opening Balance			
Special Funds Interest			
Special Funds Transfers OUT			
<b>Special Funds Closing Balance</b>			
Depreciation Initial Opening Balance			
Depreciation Opening Balance			
Depreciation Transfers IN			
Depreciation Interest			
Depreciation Transfers OUT			
<b>Depreciation Closing Balance</b>			

After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
88,931	96,876	32,692
(237,466)	(293,078)	(300,179)
0	0	0
(2,666)	(5,485)	(5,485)
(2,964)	(6,661)	(1,359)
(265,000)	0	(5,000)
(508,096)	(305,224)	(312,023)
776	892	918
3,565	5,950	7,351
173	187	192
119	128	132
16,000	12,000	12,348
78	83	85
706	806	829
55,000	55,000	72,030
16,993	20,339	21,676
123,340	123,340	139,314
23,551	6,180	6,359
<b>240,301</b>	<b>224,905</b>	<b>261,234</b>
10,000	16,135	16,684
250,000		
5,000		5,000
0	0	0
10,740	0	0
<b>96,876</b>	<b>32,692</b>	<b>3,587</b>
718	698	678
<b>331</b>	<b>420</b>	<b>443</b>
	89	23
(32,902)		
	(30,925)	(25,192)
(987)	(928)	(756)
2,964	6,661	1,359
<b>(30,925)</b>	<b>(25,192)</b>	<b>(24,589)</b>
(204,846)		
	30,458	25,191
(23,551)	(6,180)	(6,359)
(6,145)	914	756
265,000	0	5,000
<b>30,458</b>	<b>25,191</b>	<b>24,588</b>

## Total Wat - Balmoral 2 RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(258)	1,856	57,830	121,168	140,704	(98,408)
Rates - Water (bids)						
Rates - Water	(417,235)	(432,098)	(441,000)	(457,195)	(457,354)	(524,750)
Stimulus Funding				0	0	0
Stimulus Support				(5,539)	(11,396)	(11,396)
Fees - Water Connection						
Transfer from Special Funds			(73,883)	(23,499)	(123,795)	0
Transfer from Depreciation - Projects					(20,000)	
Transfer from Depreciation	(55,000)	(108,740)		(220)	(128,448)	(14,000)
<b>Total Income</b>	<b>(472,235)</b>	<b>(540,838)</b>	<b>(514,883)</b>	<b>(486,453)</b>	<b>(740,993)</b>	<b>(550,146)</b>
Rates (6459)	981	241	231	1,358	1,425	1,466
Interest Charge	21,274	20,639	10,261	11,970	24,539	34,093
Insurance Expenses	717	735	733	787	845	870
Telemetry Internal Purch	208	212	216	219	229	236
Telemetry Ops Costs		1,468				
Operation & Maintenance	46,234	23,369	21,146	12,360	20,000	20,580
O&M Routine Sampling	100					
Resource Management				64	67	69
Sundry Expenditure	889			1,293	1,357	1,396
Non Routine Expenditure	33,304	133,966	116,197	80,000	75,000	77,175
Booster - Electricity	5,866	4,426	4,445	6,921	4,700	4,836
CDC Overheads	29,890	30,543	33,275	28,200	50,350	52,568
Internal Water Purchase	201,164	228,183	256,761	256,761	256,761	290,015
Transfer to Depreciation	51,138	52,161	53,204	53,778	14,111	14,520
<b>Total Operating Expenditure</b>	<b>391,765</b>	<b>495,943</b>	<b>496,469</b>	<b>453,711</b>	<b>449,384</b>	<b>497,824</b>
<i>Capital &amp; Loans</i>						
Professional Services						
Minor Purchases	7,869	3,130	25,628	20,000	32,497	33,602
<b>Capital Work</b>						
Balmoral 2 Plant Item renewals(Booster station renewals)	23,651					
Physical Works - Smiths Track Road priority pipeline renewal - tender price	35,359	1,391	6,805			
Balmoral 2 Peaks Booster Pump Station renewals programme			7,522		20,000	
Balmoral 2 Reservoir renewals programme			432,496			
Balmoral 2 Booster Pump Station renewals programme			13,448			
Balmoral 2 Reticulation Booster Reservoir - Seal and secure concrete hatch (5 tanks)				2,500		
Balmoral 2 PRV Renewals				31,000	10,000	5,000
Balmoral 2 - Beggs Track PRV Replacement and Install		11,184				
Balmoral 2 - Priority pipeline renewals		68,824	8,069	45,000	110,000	
Loan \$\$ Received (Total)			(433,000)	(78,500)	(120,000)	(5,000)
Loan Term						
Loan Principal	15,705	16,340	20,784	32,278		
Loan Principal Calculated						
Loan Principal Adjustment						
<b>**CLOSING BALANCE</b>	<b>1,856</b>	<b>57,830</b>	<b>121,168</b>	<b>140,704</b>	<b>(98,408)</b>	<b>(117,128)</b>
Number of Units				1,575	1,575	1,575
Cost per Unit				290	290	333
Special Funds Initial Opening Balance				(140,130)		
Special Funds Opening Balance					(120,835)	(665)
Special Funds Interest				(4,204)	(3,625)	(20)
Special Funds Transfers OUT				23,499	123,795	0
<b>Special Funds Closing Balance</b>				<b>(120,835)</b>	<b>(665)</b>	<b>(685)</b>
Depreciation Initial Opening Balance				(74,627)		
Depreciation Opening Balance					(130,424)	(20,000)
Depreciation Transfers IN				(53,778)	(14,111)	(14,520)
Depreciation Interest				(2,239)	(3,913)	(600)
Depreciation Transfers OUT				220	128,448	14,000
<b>Depreciation Closing Balance</b>				<b>(130,424)</b>	<b>(20,000)</b>	<b>(21,120)</b>

## Total Wat - Clydevale - Pomahaka RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(1,350)	32,610	102,859	65,039	(19,626)	1,267
Rates - Water (bids)						
Rates - Water	(758,647)	(771,540)	(779,000)	(785,560)	(606,864)	(611,281)
Stimulus Funding						
Stimulus Support				(8,353)	(17,185)	(17,185)
Fees - Water Connection			(5,583)			
Internal Transfer	(80,558)	(81,630)	(81,441)	(83,426)	(64,449)	(64,918)
Transfer from Special Fund						
Transfer from Depreciation	(400,000)	(127,500)		(260,500)	(128,100)	(85,000)
<b>Total Income</b>	<b>(1,239,205)</b>	<b>(980,670)</b>	<b>(866,024)</b>	<b>(1,137,839)</b>	<b>(816,598)</b>	<b>(778,384)</b>
Rates (6459)	1,942	613	590	4,820	5,060	5,207
Interest Charge	79,117	110,364	56,202	43,609	86,017	125,850
Insurance Expenses	3,693	3,773	3,765	3,808	4,045	4,162
Chemicals	23,653	33,714	25,493	34,894	30,000	30,870
Telemetry Internal Purch	727	742	757	765	803	826
Telemetry Ops Costs	984		298			
Operation & Maintenance	133,925	44,677	72,806	44,677	50,000	51,450
O&M Routine Sampling	10,132	9,430	21,869	22,000	20,000	20,580
Resource Management	3,209			284	298	307
Sundry Expenditure			22	646	679	699
Non Routine Sampling				1,100	1,132	1,165
Non Routine Expenditure	70,927	204,783	125,620	90,000	120,000	123,480
Treatment - Electricity	199,530	156,173	139,341	163,549	150,423	154,974
Booster - Electricity	55,355	50,115	38,087	64,061	48,261	49,661
CDC Overheads	61,716	63,043	68,683	58,209	93,928	98,506
Transfer to Depreciation	122,964	125,423	127,931	134,018	35,142	36,161
<b>Total Operating Expenditure</b>	<b>767,874</b>	<b>802,850</b>	<b>681,464</b>	<b>666,440</b>	<b>645,788</b>	<b>703,898</b>
<i>Capital &amp; Loans</i>						
Professional Services				72,500		
Minor Purchases		50,359	64,838	50,000	63,603	65,766
<b>Capital Work</b>						
Old Lake Road Pump Station Upgrade - Professional Fees	3,681					
Old Lake Road Pump Station Upgrade - Physical Works	23,969	31,570				
Clydevale Pomahaka Plant Renewals - Pumps etc	36,339	19,489	18,459	13,000		
Clydevale Pomahaka Small Pipeline Replacement 2019/20		17,203				
Clydevale Reservoir replacement (+ major pipeline renewal)	914,614					
Clydevale WTP upgrade		60,463	26,350			
Clydevale Pomahaka Small Pipe			99,710			
Professional Services Clydevale WTP upgrade	26,004	22,158	305,319			
Physical Works Clydevale WTP upgrade	27,514	40				
Clydevale Pomahaka Water Network Renewals Pomahaka Area	230,614		8,096		23,100	
Clydevale RWS - Additional Bore			49,050	100,950		
Clydevale Pomahaka Network renewals programme Clydevale section					105,000	
Scheme Zone Metering			22,847	140,000		
361088 Clydevale-Pomahaka AC Pipeline Renewals				90,000		
361089 Clydevale-Pomahaka PRV renewals				22,000	22,000	
361090 Pomahaka Main Reservoir upgrade - 1x 1500 m3 Tasman Steel Tank					450,000	
361091 Standby dosing pumps - Clydevale-Pomahaka				10,000		
361092 Clydevale Bore Security Improvements					150,000	
Greenfield Extension - Clydevale Pomahaka			26,140			
PRV Replacement		13,845				
Old Lake Road - Removal of AC/PVC Inter-connection		5,818				
500m Pipe Overlay		6,451				
Loan \$\$ Received (Total)	(853,000)	(100,000)	(623,000)	(272,950)	(622,000)	0
Loan PPal Received (bids)						
Loan Term						
Loan Principal	95,556	120,673	148,931	161,234		
Bid Interest and Principal				0	0	0
<b>**CLOSING BALANCE</b>	<b>32,610</b>	<b>102,859</b>	<b>65,039</b>	<b>(19,626)</b>	<b>1,267</b>	<b>(7,452)</b>
Number of Units				2,395	2,415	2,435
<b>Cost per Unit</b>				<b>328</b>	<b>251</b>	<b>251</b>
					-77	0
Depreciation Initial Opening Balance				(255,303)		
Depreciation Opening Balance					(136,480)	(47,616)
Depreciation Transfers IN				(134,018)	(35,142)	(36,161)
Depreciation Interest				(7,659)	(4,094)	(1,428)
Depreciation Transfers OUT				260,500	128,100	85,000
<b>Depreciation Closing Balance</b>				<b>(136,480)</b>	<b>(47,616)</b>	<b>(206)</b>

## Total Wat - Glenkenich RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
Opening Balance	(1,405)	13,457	60,387	18,385	43,993	124,414
Rates - Water (bids)						
Rates - Water	(489,743)	(263,445)	(287,514)	(589,937)	(703,164)	(814,271)
Fees - Water Connection	(343)			(1,939)	(2,035)	(2,094)
Stimulus Support				(7,192)	(14,797)	(14,797)
Out of District Water	5,531	(242,032)	(266,203)			
Transfer from Special Funds			(310,000)			
Transfer from Depreciation	(276,000)	(155,500)	0	(450,376)	0	0
<b>Total Income</b>	<b>(760,555)</b>	<b>(660,977)</b>	<b>(863,717)</b>	<b>(1,049,444)</b>	<b>(719,996)</b>	<b>(831,162)</b>
Rates (6459)	2,713	1,201	1,171	3,191	3,349	3,446
Interest Charge Calc				0	65,293	81,443
Interest Expense on Additional loan					0	0
Insurance Expenses	2,915	2,985	2,978	3,073	3,274	3,369
Stimulus repayment				64,055	64,055	64,055
Chemicals	6,849	22,303	4,146	10,000	60,000	61,740
Telemetry Internal Purch	623	635	648	655	687	707
Telemetry Ops Costs	242					
Operation & Maintenance	128,547	54,980	78,492	54,980	68,000	69,972
O&M Routine Sampling	20,025	14,368	40,646	28,000	28,812	29,648
Opex Projects				36,085	37,874	38,972
Resource Management	1,994		2,408	1,252	1,313	1,351
Sundry Expenditure	64	26	1,818	3,232	3,393	3,491
Non Routine Expenditure	42,780	163,465	268,157	180,000	160,000	144,060
Non Routine Sampling				14,000	14,406	14,824
Treatment - Electricity	106,340	89,800	89,758	86,937	100,500	103,415
Booster - Electricity	13,188	13,259	12,774	14,378	13,500	13,892
CDC Overheads	70,510	72,049	78,495	66,524	108,775	114,007
Transfer to Depreciation	107,902	110,060	129,295	130,690	34,292	35,286
<b>Total Operating Expenditure</b>	<b>504,692</b>	<b>545,131</b>	<b>710,786</b>	<b>697,052</b>	<b>767,523</b>	<b>783,678</b>
<i>Capital &amp; Loans</i>						
Professional Services	32,026	47,005	44,056			
Minor Purchases	17,574	13,473	126,455	15,000	32,894	34,012
<b>Capital Work</b>						
Renew Solar Panel Main Reservoir	17,229					
Glenkenich Pipe Upgrades	169,006	48,400	10,403			25,000
Glenkenich Water Treatment Plant renewals	34,890		66,888	13,000		
Glenkenich Main Reservoir tank renewals		5,317				
Glenkenich Greenvale Booster Pump Station renewals			2,443	40,000		30,000
Glenkenich Cemetery Hill Booster Pump Station renewals			48,419		10,000	
Glenkenich WTP Renewal				2,365,991		
Glenkenich pipeline renewals				480,000		
Glenkenich Chemical Storage Upgrade		26,749				
Glenkenich Mocking Bird Hill Booster Pump Station renewals			10,224	10,000		30,000
Glenkenich PRV Renewal				11,000	15,000	27,000
Glenkenich Reticulation				1,500		
Signboard Installation				2,000		
Renewals Identified		21,832				
Water Loss Reduction						
Loan \$\$ Received (Total)				(2,560,491)	(25,000)	(112,000)
Loan PPal Received (bids)						
Loan Term						
Loan Principal Calculated			2,041			
<b>**CLOSING BALANCE</b>	<b>13,457</b>	<b>60,387</b>	<b>218,385</b>	<b>43,993</b>	<b>124,414</b>	<b>110,942</b>
Number of Units				2,045	2,045	2,045
<b>Cost per Unit</b>				<b>288</b>	<b>344</b>	<b>398</b>
Special Funds Initial Opening Balance				(1,266)		54
Special Funds Opening Balance					(1,304)	(1,343)
Special Funds Interest				(38)	(39)	(40)
Special Funds Transfers OUT						
<b>Special Funds Closing Balance</b>				<b>(1,304)</b>	<b>(1,343)</b>	<b>(1,383)</b>
Depreciation Initial Opening Balance				(111,811)		
Depreciation Opening Balance					58,521	25,984
Depreciation Transfers IN				(130,690)	(34,292)	(35,286)
End of year wash up to cover deficit depreciation fund balance				(146,000)		
Depreciation Interest				(3,354)	1,756	780
Depreciation Transfers OUT				450,376	0	0
<b>Depreciation Closing Balance</b>				<b>58,521</b>	<b>25,984</b>	<b>(8,522)</b>

Total Wat - Moa Flat RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(1,792)	20,293	(1,516)	(56,730)	(55,296)	(15,113)
Rates - Water (bids)						
Rates - Water	(445,985)	(423,180)	(449,320)	(503,510)	(504,111)	(607,142)
Stimulus Support				(9,186)	(18,900)	(18,900)
Out of District Water		(39,414)	(55,713)			
Transfer from Special Funds			(300,000)			
Transfer from Depreciation	(202,000)	(337,000)		(138,313)	(45,000)	(150,500)
<b>Total Income</b>	<b>(647,985)</b>	<b>(799,594)</b>	<b>(805,033)</b>	<b>(651,009)</b>	<b>(568,011)</b>	<b>(776,542)</b>
Rates (6459)	3,726	1,662	1,622	4,143	4,348	4,474
Interest Charge				3,445	47,225	67,976
Interest Expense on Additional loan					0	0
Stimulus Repayment				0	33,866	33,866
Insurance Expenses	4,121	4,215	4,206	4,288	4,532	4,663
Chemicals	27,407	12,874	34,912	19,311	40,000	41,160
Telemetry Internal Purch	520	530	541	546	574	591
Telemetry Ops Costs	1,271					
Operation & Maintenance	117,876	62,170	60,638	92,170	85,000	87,465
O&M Routine Sampling	10,003	6,111	25,121	28,000	28,812	29,648
Resource Management	660		2,630	711	747	769
Sundry Expenditure				702	738	759
Non Routine Sampling				2,800	2,881	2,965
Non Routine Expenditure	69,328	119,757	72,488	90,000	95,000	100,000
Treatment - Electricity	15,643	18,106	19,858	15,470	23,785	24,475
Booster - Electricity	16,691	15,171	14,879	17,297	15,800	16,258
CDC Overheads	78,366	80,077	87,240	73,936	122,008	127,823
Transfer to Depreciation	122,470	124,919	127,417	128,791	33,794	34,774
<b>Total Operating Expenditure</b>	<b>468,082</b>	<b>445,592</b>	<b>451,552</b>	<b>481,610</b>	<b>539,110</b>	<b>577,666</b>
<i>Capital &amp; Loans</i>						
Professional Services	1,050	37,374	6,750	0	0	0
Minor Purchases	2,182	33,315	35,877	50,000	69,084	71,433
Capital Work						
Moa Flat Renewals Physical Works	43,342					
Moa Flat WTP Consent Renewal Professional Fees	19,765	5,273	10,061			
Moa Flat Plant Item Renewals	35,065	10,549				
Moa Flat Pipe Network Renewals	36,203	3,198				
Moa Flat Edievale Road Priority Pipeline Renewals		108,002				
Moa Flat Wilden School Road AC Pipeline Renewals	36,955	1,556				
Moa Flat AC Pipeline Renewals		132,926	376,466			290,000
Moa Flat Crookston Reservoir Tank Renewal						20,000
Moa Flat Haughs Airstrip Reservoir Tank Renewal						35,000
Moa Flat Heriot Reservoir Renewals			80,061			
Moa Flat Treatment Plant Reservoir Renewals				450,000		
Moa Flat Crookston Booster Pump Station Renewals			18,000			
Moa Flat Haughs Booster Pump Station Renewals			29,063	31,937		
Moa Flat Keasts Booster Pump Station Renewals				5,000		
Moa Flat Parkhill Booster Pump Station Renewals			6,989			
Moa Flat Water Treatment Plant				1,157,127		
Moa Flat Booster Pump Stations Installation of Magflow Meter Upgrade	18,511					
Moa Flat Parkhill Booster Pump Station Upgrade Telemetry Installation	8,915					
Moa Flat PRV Renewals				27,000		
Moa Flat Reticulation Booster				8,000		
Moa Flat AC pipeline renewals					290,000	
Moa Flat PRV Renewals				30,000	16,000	
Loan \$\$ Received (Total)			(265,000)	(1,595,751)	(306,000)	(194,500)
Stimulus Funding						
Loan Term				25	25	25
Loan Principal Calculated				7,520		
<b>**CLOSING BALANCE</b>	<b>20,293</b>	<b>(1,516)</b>	<b>(56,730)</b>	<b>(55,296)</b>	<b>(15,113)</b>	<b>7,944</b>
Number of Units				2,612	2,612	2,612
<b>Cost per Unit (excl. GST)</b>				<b>193</b>	<b>193</b>	<b>232</b>
					0	39
Special Funds Initial Opening Balance				(2,569)		
Special Funds Opening Balance					(2,646)	(2,725)
Special Funds Interest				(77)	(79)	(82)
Special Funds Transfers OUT				0	0	0
<b>Special Funds Closing Balance</b>				<b>(2,646)</b>	<b>(2,725)</b>	<b>(2,807)</b>
Depreciation Initial Opening Balance				(166,912)		
Depreciation Opening Balance					(162,397)	(156,063)
Depreciation Transfers IN				(128,791)	(33,794)	(34,774)
End of year wash up to cover deficit depreciation fund balance						
Depreciation Interest				(5,007)	(4,872)	(4,682)
Depreciation Transfers OUT				138,313	45,000	150,500
<b>Depreciation Closing Balance</b>				<b>(162,397)</b>	<b>(156,063)</b>	<b>(45,019)</b>

**Total Wat - North Bruce RWS**

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	15,727	28,209	(46,148)	(12,140)	49,883	42,256
Rates - Water (bids)						
Rates - Water	(451,654)	(461,569)	(483,844)	(503,426)	(536,202)	(571,911)
Stimulus Support				(6,781)	(13,951)	(13,951)
Fees - Water Connection						
Internal Transfer	(58,475)	(59,778)	(62,555)	(65,143)	(69,384)	(74,005)
Transfer from Depreciation	(90,000)	(55,000)		(705,541)	(28,000)	(31,000)
Transfer from Special Funds			(175,000)			
<b>Total Income</b>	<b>(600,129)</b>	<b>(576,347)</b>	<b>(721,399)</b>	<b>(1,280,891)</b>	<b>(647,537)</b>	<b>(690,867)</b>
Rates (6459)	3,622	2,405	2,237	3,960	4,156	4,277
Interest				0	26,131	35,883
Stimulus Repayment				0	33,866	33,866
Insurance Expenses	2,754	2,818	2,811	2,863	3,059	3,148
Chemicals	25,296	21,521	11,612	21,084	35,000	36,015
Telemetry Internal Purch	911	929	948	958	1,005	1,034
Telemetry Ops Costs	374					
Operation & Maintenance	171,926	57,382	73,040	57,382	87,240	89,770
O&M Routine Sampling	44,529	28,939	46,624	37,200	30,000	30,870
Resource Management	2,442	30	4,432	711	747	769
Sundry Expenditure	51		0	1,939	2,035	2,094
Non Routine Sampling				7,440	7,656	7,878
Non Routine Expenditure	46,358	99,728	202,588	140,000	172,000	176,988
Treatment - Electricity	8,446	7,874	7,593	10,286	8,000	8,242
Booster - Electricity	34,536	34,528	27,753	37,851	34,560	35,601
CDC Overheads	83,922	85,754	93,426	79,178	131,368	137,595
Transfer to Depreciation	102,698	104,752	106,847	112,591	29,520	30,376
<b>Total Operating Expenditure</b>	<b>527,865</b>	<b>446,660</b>	<b>579,911</b>	<b>513,443</b>	<b>606,343</b>	<b>634,406</b>
<i>Capital &amp; Loans</i>						
Professional Services			10,513	0	0	0
Minor Purchases	33,579	9,764	75,829	19,930	33,567	34,708
<b>Capital Work</b>						
North Bruce Plant Item Renewals	51,167	11,147				
North Bruce Renewals Physical Works			9,990			
North Bruce WTP Upgrade Physical Works		34,419		1,202,749		
North Bruce Water Take Resource Consents renewal				16,552		
North Bruce priority pipeline renewals			26,360			8,000
North Bruce Booster Pump Station Renewal					99,375	
361111 Water Loss reduction programme - Zone metering - North Bruce						
361112 North Bruce PRV Renewals			10,277	21,000	15,000	16,000
North Bruce Reticulation Boost				10,000		
North Bruce Booster Pump Physical Works			12,403	76,000		
Signboard Installation				8,000		
North Bruce WTP Clearwater Res				500,000		
Waiholo Bosster Pump			30,124			
Loan \$\$ Received (Total)				(1,024,760)	(114,375)	(24,000)
Stimulus Funding						
Loan Term						
Loan Principal Calculated						
Loan Principal Adjustment						
	<b>28,209</b>	<b>(46,148)</b>	<b>(12,140)</b>	<b>49,883</b>	<b>42,256</b>	<b>20,503</b>
Number of Units				1,928	1,928	1,928
<b>Cost per Unit</b>				<b>261</b>	<b>278</b>	<b>297</b>
					17	19
Depreciation Initial Opening Balance				(574,866)		
Depreciation Opening Balance					838	(657)
Depreciation Transfers IN				(112,591)	(29,520)	(30,376)
Depreciation Interest				(17,246)	25	(20)
Depreciation Transfers OUT				705,541	28,000	31,000
<b>Depreciation Closing Balance</b>				<b>838</b>	<b>(657)</b>	<b>(53)</b>

## Total Wat - Richardson RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(1,081)	(696)	2,578	(5,554)	16,505	588
Rates - Water (bids)						
Rates - Water	(621,984)	(644,447)	(680,748)	(686,668)	(621,306)	(620,484)
Stimulus Support				(8,842)	(18,191)	(18,191)
Stimulus Funding						
Fees - Water Connection			(41,951)		(106)	(109)
Fees - Contributions	(2,360)					
Internal Transfer	(88,868)	(92,675)	(97,736)	(98,743)	(89,344)	(89,226)
Transfer from Special Funds			(180,000)	(315,791)	(37,000)	(64,000)
Transfer from Depreciation	(785,000)	(400,000)			0	0
<b>Total Income</b>	<b>(1,498,212)</b>	<b>(1,137,122)</b>	<b>(1,000,435)</b>	<b>(1,110,044)</b>	<b>(765,947)</b>	<b>(792,010)</b>
Rates (6459)	4,833	2,858	3,332	3,761	3,947	4,061
Interest Charge Calc			9,828	28,879	55,337	83,445
Insurance Expenses	5,094	5,214	5,202	5,455	5,812	5,981
Chemicals	74,527	64,037	39,248	83,248	86,832	89,350
Telemetry Internal Purch	730	745	760	768	807	830
Telemetry Ops Costs	1,606	396	531			
Operation & Maintenance	180,747	96,644	134,425	121,958	140,000	144,060
O&M Routine Sampling	25,792	18,715	49,066	28,000	32,000	32,928
Resource Management	1,342		4,957	3,090	3,243	3,337
Sundry Expenditure				1,293	1,357	1,396
Non Routine Sampling				2,800	2,881	2,965
Non Routine Expenditure	69,426	129,378	137,311	123,480	120,000	123,480
Treatment - Electricity	134,617	115,484	107,283	105,342	87,898	90,446
Booster - Electricity	15,273	12,309	11,229	22,077	11,900	12,245
CDC Overheads	83,730	85,559	93,212	78,997	131,045	137,258
Transfer to Depreciation	118,814	121,190	123,614	136,210	35,683	36,718
<b>Total Operating Expenditure</b>	<b>716,531</b>	<b>652,529</b>	<b>719,998</b>	<b>745,358</b>	<b>718,742</b>	<b>768,500</b>
<i>Capital &amp; Loans</i>						
Professional Services a	32,579		7,579	74,000		
Minor Purchases	17,323	12,191	84,565	30,000	31,288	32,352
<b>Capital Work</b>						
Richardson North Pipeline Renewals			153,160	286,840		
Richardson South Priority Pipeline renewals		207,075		262,925		
Richardson - Whitelea Rd WTP Upgrade PACL Conversion	13,436					
Richardson Renewals Physical Works	368,977	1,279	(3,190)			
Puerua Consent Renewal - Professional Fees + fish screen as required to	9,047	1,892	5,126			
Richardson WTP Upgrades - Physical Works - Puerua WTP Upgrade	37,429	52,619	9,556			
Richardson WTP Upgrades - Professional Fees - Puerua WTP Upgrade	45,459					
Richardson South Puerua Water Take Resource Consent renewal		2,756				
Richardson Reservoir Assessments					14,000	14,000
Richardson Oakleigh Road Reservoir Assessment and Renewals					130,000	
Richardson Moffat Road Reservoir Renewals			28,361		130,000	
Richardson North WTP Upgrade & Switchboard Renewal	21,929	644,464	870,352			
Puerua WTP Switchboard	194,927	1,128				
Richardson RWS - Physical Works	40,960	49,463	1,781			
Richardson Gray Road Booster Pump Station renewals					15,000	
Richardson Romahapa Booster Pump Station renewals					10,000	15,000
361122 Richardson North Reticulation Booster Reservoir - Seal and secure concrete hatch (2 tanks)				1,000		
361123 Richardson South Reticulation Booster Reservoir - Seal and secure concrete hatch (5 tanks)				2,500		
361124 Puerua WTP - Taste and Odour Removal Upgrade						250,000
361125 Puerua WTP - UV disinfection and Filter to Waste process upgrade					150,000	
361126 Standby dosing pumps - Puerua				10,000		
361127 Installation of signboard at Water Takes - Puerua				2,000		
Puerua/Whitelea Rd WTP - Replace/upgrade for capacity					30,000	
Puara Main Reservoir Upgrade				500,000		
Loan \$\$ Receivied (Total)		(485,000)	(900,000)	(846,340)	(479,000)	(279,000)
Stimulus Funding						
Loan Principal Calculated			15,015	63,820		
<b>**CLOSING BALANCE</b>	<b>(696)</b>	<b>2,578</b>	<b>(5,554)</b>	<b>16,505</b>	<b>588</b>	<b>9,430</b>
Number of Units				2,514	2,514	2,514
<b>Cost per Unit</b>				<b>273</b>	<b>247</b>	<b>247</b>
					<b>(26)</b>	<b>(0)</b>
Special Funds Initial Opening Balance				(532,224)		
Special Funds Opening Balance					(97,400)	(63,322)
Special Funds Interest				(15,967)	(2,922)	(1,900)
Special Funds Transfers OUT				315,791	37,000	64,000
Transfer to depreciation reserves for deficit				135,000		
<b>Special Funds Closing Balance</b>				<b>(97,400)</b>	<b>(63,322)</b>	<b>(1,221)</b>
Depreciation Initial Opening Balance				323,130		
Depreciation Opening Balance					61,614	27,779
Depreciation Transfers IN				(136,210)	(35,683)	(36,718)
Transfer from special reserves for deficit				(135,000)		
Depreciation Interest				9,694	1,848	833
Depreciation Transfers OUT				0	0	0
<b>Depreciation Closing Balance</b>				<b>61,614</b>	<b>27,779</b>	<b>(8,105)</b>

## Total Wat - South Bruce RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(396)	(107)	11,883	25,213	9,985	(21,268)
Rates - Water (bids)						
Rates - Water	(223,065)	(231,352)	(245,600)	(271,097)	(225,597)	(225,308)
Stimulus Support				(5,399)	(11,107)	(11,107)
Fees - Water Connection				0	2,166	2,229
Internal Transfer	(7,177)	(7,177)	(7,177)	(7,177)	(7,177)	(7,177)
Transfer from Depreciation	(337,000)	(26,360)		(34,075)	0	0
<b>Total Income</b>	<b>(567,242)</b>	<b>(264,889)</b>	<b>(252,777)</b>	<b>(317,748)</b>	<b>(241,715)</b>	<b>(241,363)</b>
Rates (6459)	1,396	1,195	1,155	1,346	1,413	1,454
Interest Charge	2,663	2,271	957	623	19,815	24,478
Chemicals						
Insurance Expenses	190	196	195	322	356	366
Telemetry Internal Purch	52	53	54	55	58	60
Operation & Maintenance	11,924	4,116	11,780	4,116	11,000	11,319
O&M Routine Sampling						
Resource Management				71	74	76
Sundry Expenditure				646	679	699
Non Routine Expenditure	414	25,950	28,990	25,000	21,000	21,609
Booster - Electricity	2,241	2,142	1,604	4,447	1,700	1,749
CDC Overheads	22,418	22,907	24,956	21,150	27,763	29,426
Internal Water Purchase	142,130	171,030	175,280	208,430	115,780	123,430
Transfer to Depreciation	20,254	20,659	21,072	21,299	5,589	5,751
<b>Total Operating Expenditure</b>	<b>203,682</b>	<b>250,519</b>	<b>266,043</b>	<b>287,505</b>	<b>205,227</b>	<b>220,417</b>
<i>Capital &amp; Loans</i>						
Professional Services				160,000		
Minor Purchases	9,499	4,465	13,702	5,000	5,235	5,413
<b>Capital Work</b>						
South Bruce Renewals - Storer Road Pipe	164,660					
South Bruce Renewals - Physical Works - Riverside Rd + Bridge Line from plant	86,874		5,277			
South Bruce Reservoir Tanks Replacement - including Johnston Rd roof	68,320	537	61,214			
FAC monitoring stations + SCADA - South Bruce - water stimulus						
Water Loss reduction programme - Zone metering - South Bruce				88,125		
South Bruce Main Reservoir upgrade - 1 x 1500 m3 Tasman Steel Tank				410,000		
South Bruce Plant Item renewals	24,793	11,263				
Loan Principal	9,703	10,095	10,871	10,015		
Stimulus Funding						
Loan Income			(91,000)	(658,125)		
<b>**CLOSING BALANCE</b>	<b>(107)</b>	<b>11,883</b>	<b>25,213</b>	<b>9,985</b>	<b>(21,268)</b>	<b>(36,801)</b>
Number of Units				1,535	1,535	1,535
<b>Cost per Unit</b>				<b>177</b>	<b>147</b>	<b>147</b>
					(30)	(0)
Depreciation Initial Opening Balance				(51,474)		
Depreciation Opening Balance					(40,242)	(47,038)
Depreciation Transfers IN				(21,299)	(5,589)	(5,751)
Depreciation Interest				(1,544)	(1,207)	(1,411)
Depreciation Transfers OUT				34,075	0	0
<b>Depreciation Closing Balance</b>				<b>(40,242)</b>	<b>(47,038)</b>	<b>(54,201)</b>



Total Wat - Tuapeka RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21
<b>Opening Balance</b>	32,549	46,487	64,543
Rates - Water (bids)			
Rates - Water	(502,757)	(554,858)	(568,480)
Fees - Water Connection			
Stimulus Funding			
Stimulus Support			(100,000)
Transfer from Special Funds			
Transfer from Depreciation			
<b>Total Income</b>	<b>(502,757)</b>	<b>(554,858)</b>	<b>(668,480)</b>
Rates (6459)	2,035	852	815
Interest Charge Calc		14,990	12,476
Insurance Expenses	1,882	1,930	1,925
Chemicals	2,732	9,468	0
Telemetry Internal Purch	520	530	541
Telemetry Ops Costs	139	180	270
Operation & Maintenance	95,790	34,194	46,367
O&M Routine Sampling	30,961	21,099	18,141
Resource Management	3,065	1,366	1,036
Sundry Expenditure	793		
Non Routine Sampling		18,485	
Non Routine Expenditure	21,310	100,601	150,385
Treatment - Electricity	87,469	78,718	70,754
Booster - Electricity	48,169	37,197	34,993
CDC Overheads	61,313	62,652	68,256
Internal Water Purchase	89,354	101,356	114,050
Transfer to Depreciation	79,631	81,224	82,848
<b>Total Operating Expenditure</b>	<b>525,163</b>	<b>564,842</b>	<b>602,857</b>
<i>Capital &amp; Loans</i>			
Professional Services	13,944		
Minor Purchases	3,571		28,292
<b>Capital Work</b>			
Door Replacement		6,834	
Tuapeka Network Renewals - Physical Works	310,511	1,279	22,734
Tuapeka Network Renewals - Professional Fees	4,449	3,145	
Evans Flat WTP Upgrade-Tuapeka - Physical Works	3,017	3,589	15,630
Tuapeka East RWS - Physical works	11,506		
Tuapeka West RWS - Physical works	2,187		
Mt Stuart Reservoir upgrade - 1 x 500 m3 Tasman Steel Tank			
Tuapeka West Main (Cockleshell) Reservoir upgrade - 1 x 1000 m3 Tasman Steel Tank			
Tuapeka East Breakneck Reservoir upgrade - 1 x 1500 m3 Tasman Steel Tank			
Tuapeka East PRV renewals			
Tuapeka West PRV Renewals			
Tuapeka West Balckmore Road			24,183
Tuapeka East Priority Pipeline Renewals	22,347	70,284	71,846
Tuapeka West Priority Pipeline Renewals		158,865	157,392
Loan \$\$ Received (Total)	(380,000)	(245,000)	(240,000)
Loan Term			
Loan Principal Calculated		9,076	19,680
Additional Loans (Principal + Interest)			
Loan Income			
<b>**CLOSING BALANCE</b>	<b>46,487</b>	<b>64,543</b>	<b>98,677</b>
Number of Units			
<b>Cost per Unit (excl. GST)</b>			
Special Funds Initial Opening Balance			
Special Funds Opening Balance			
Special Funds Interest			
Special Funds Transfers OUT			
<b>Special Funds Closing Balance</b>			
Depreciation Initial Opening Balance			
Depreciation Opening Balance			
Depreciation Transfers IN			
Depreciation Interest			
Depreciation Transfers OUT			
<b>Depreciation Closing Balance</b>			

After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
98,677	28,434	(4,894)
(600,252)	(576,692)	(576,692)
(5,680)	(11,686)	(11,686)
(64,138)	0	(18,000)
<b>(670,070)</b>	<b>(588,378)</b>	<b>(606,378)</b>
2,650	2,780	2,861
10,582	21,390	73,673
2,077	2,238	2,303
9,799	10,329	10,629
546	574	591
34,194	43,290	44,545
14,000	10,000	10,290
323	339	349
646	679	699
14,000	2,000	2,058
100,000	103,565	106,568
77,132	77,345	79,588
43,501	40,651	41,830
57,847	93,283	97,832
114,050	114,050	128,821
83,742	21,973	22,610
<b>565,089</b>	<b>544,486</b>	<b>625,247</b>
10,000	10,564	10,923
	450,000	
	500,000	
	550,000	
16,000		10,000
16,000		
(32,000)	(1,500,000)	(10,000)
25	25	25
24,738		
<b>28,434</b>	<b>(4,894)</b>	<b>24,898</b>
1,615	1,615	1,615
<b>372</b>	<b>357</b>	<b>357</b>
	<b>(15)</b>	<b>0</b>
(366)		
	(377)	(388)
(11)	(11)	(12)
<b>(377)</b>	<b>(388)</b>	<b>(400)</b>
(181,894)		
	(206,955)	(235,136)
(83,742)	(21,973)	(22,610)
(5,457)	(6,209)	(7,054)
64,138	0	18,000
<b>(206,955)</b>	<b>(235,136)</b>	<b>(246,801)</b>

## Total Wat - Waipahi RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	364	18,566	27,884	25,657	18,125	6,139
<i>Rates - General (Bids)</i>						
Rates - Water (bids)						
Rates - Water	(167,067)	(166,995)	(183,143)	(185,000)	(201,476)	(208,884)
Stimulus Support				(2,940)	(6,049)	(6,049)
Income - Miscellaneous						
Fees - Water Connection		(7,038)	(3,704)			
Transfer From Special Funds			(50,000)			
Transfer from Depreciation	(97,000)	(70,000)		(75,000)	(51,460)	(46,713)
<b>Total Income</b>	<b>(264,067)</b>	<b>(244,033)</b>	<b>(236,847)</b>	<b>(262,940)</b>	<b>(258,985)</b>	<b>(261,646)</b>
Rates (6459)	281	194	187	258	265	273
Interest Charge	45,088	43,133	21,105	15,071	23,649	27,290
Insurance Expenses	1,056	1,078	1,076	1,093	1,138	1,171
Telemetry Internal Purch	156	159	162	164	172	177
Telemetry Ops Costs	109					
Operation & Maintenance	15,299	7,273	29,361	30,600	31,536	32,170
Resource Management			1,046		28	29
Sundry Expenditure					14	14
Non Routine Expenditure	15,023	29,328	10,459	12,000	20,800	21,403
Treatment - Electricity	44,092	36,557	37,793	34,649	33,294	34,260
Booster - Electricity	2,720	1,989	2,266	2,060	2,190	2,255
CDC Overheads	34,872	35,633	38,821	32,901	38,742	41,329
Transfer to Depreciation	27,124	27,666	28,219	28,524	29,938	30,806
<b>Total Operating Expenditure</b>	<b>185,820</b>	<b>183,010</b>	<b>170,495</b>	<b>157,320</b>	<b>181,766</b>	<b>191,177</b>
<i>Capital &amp; Loans</i>						
Professional Services						
Minor Purchases	2,439	3,696	3,574	4,000	4,168	4,310
<b>Capital Work</b>						
Waipahi RWS Plant Item Renewals	4,628					
Waipahi RWS Reservoir Extension Earthworks and Tanks	40,983	16,290				
Waipahi Reservoir upgrade - 1 x 1000 m3 Tasman Steel Tank						
Waipahi Compressor backwash system for Intake Screen				30,000		
Loan \$\$ received						
Loan Principal	48,399	50,355	60,551	64,088	61,065	60,526
<b>**CLOSING BALANCE</b>	<b>18,566</b>	<b>27,884</b>	<b>25,657</b>	<b>18,125</b>	<b>6,139</b>	<b>506</b>
Number of Units				836	836	836
<b>Cost per Unit (excl. GST)</b>				<b>221</b>	<b>241</b>	<b>250</b>
					20	9
Depreciation Initial Opening Balance				(81,817)		
Depreciation Opening Balance					(37,796)	(17,407)
Depreciation Transfers IN				(28,524)	(29,938)	(30,806)
Depreciation Interest				(2,455)	(1,134)	(522)
Depreciation Transfers OUT				75,000	51,460	46,713
<b>Depreciation Closing Balance</b>				<b>(37,796)</b>	<b>(17,407)</b>	<b>(2,023)</b>

## Total Wat - Wangaloa RWS

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	4,232	7,282	5,618	8,013	6,294	(6,124)
Rates - Water (bids)						
Rates - Water	(159,396)	(167,066)	(170,530)	(169,410)	(149,562)	(149,567)
Stimulus Support				(1,477)	(3,039)	(3,039)
Stimulus Funding						
Transfer from Special Funds			(17,596)		(8,500)	(9,000)
Transfer from Depreciation	(23,000)			(31,313)	(130,000)	(6,000)
<b>Total Income</b>	<b>(182,396)</b>	<b>(167,066)</b>	<b>(188,126)</b>	<b>(202,200)</b>	<b>(291,101)</b>	<b>(167,606)</b>
Rates (6459)	257	62	60	581	610	628
Insurance Expenses	426	436	435	464	493	507
Interest Charge						10,080
Telemetry Internal Purch	104	106	108	109	114	117
Telemetry Ops Costs	1,357					
Operation & Maintenance	12,008	3,347	4,486	3,347	4,500	4,631
O&M Routine Sampling	936					
Resource Management				71	74	76
Sundry Expenditure				323	339	349
Non Routine Expenditure	3,822	14,135	26,178	16,000	17,297	17,799
Booster - Electricity	30,075	28,959	24,244	31,582	29,434	30,288
CDC Overheads	9,197	9,398	10,238	8,677	10,492	11,175
Internal Water Purchase	91,066	90,639	93,204	93,204	79,524	103,037
Transfer to Depreciation	13,429	13,698	13,972	14,123	3,706	3,813
<b>Total Operating Expenditure</b>	<b>162,677</b>	<b>160,780</b>	<b>172,925</b>	<b>168,481</b>	<b>146,583</b>	<b>182,500</b>
<i>Capital &amp; Loans</i>						
Minor Purchases		4,207	17,596	2,000	2,100	2,171
<b>Capital Work</b>						
Wangaloa Plant Renewals	19,289	415				
Wangaloa Network Renewals - Physical Works	3,480					
Wangaloa PRV Renewals				10,000		
Wangaloa Pump Renewal				20,000		
Wangaloa Reservoir upgrade - 1 x 500 m3 Tasman Steel Tank					450,000	
Loan \$\$ received					(320,000)	
Stimulus Funding						
Loan Principal Repaid						
<b>**CLOSING BALANCE</b>	<b>7,282</b>	<b>5,618</b>	<b>8,013</b>	<b>6,294</b>	<b>(6,124)</b>	<b>10,940</b>
Number of Units				420	420	420
<b>Cost per Unit</b>				<b>403</b>	<b>356</b>	<b>356</b>
					<b>(47)</b>	<b>0</b>
Special Funds Initial Opening Balance				(16,415)		
Special Funds Opening Balance					(16,907)	(8,915)
Special Funds Interest				(492)	(507)	(267)
Special Funds Transfers OUT				0	8,500	9,000
<b>Special Funds Closing Balance</b>				<b>(16,907)</b>	<b>(8,915)</b>	<b>(182)</b>
Depreciation Initial Opening Balance				(140,491)		
Depreciation Opening Balance					(127,516)	(5,047)
Depreciation Transfers IN				(14,123)	(3,706)	(3,813)
Depreciation Interest				(4,215)	(3,825)	(151)
Depreciation Transfers OUT				31,313	130,000	6,000
<b>Depreciation Closing Balance</b>				<b>(127,516)</b>	<b>(5,047)</b>	<b>(3,012)</b>

## Total Wat - Kai Treatment

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	(38,348)	(14,602)	(100)	86	(6,254)	9,919
Rates - Water (bids)						
Rates - Water						
Fees - Water Connection						
Internal Transfer	(213,020)	(212,020)	(218,020)	(218,020)	(186,020)	(241,020)
Transfer from Special Funds			(181,000)			
Transfer from Depreciation		(45,055)		(125,533)	0	(85,000)
<b>Total Income</b>	<b>(213,020)</b>	<b>(257,075)</b>	<b>(399,020)</b>	<b>(343,553)</b>	<b>(186,020)</b>	<b>(326,020)</b>
Rates (6459)	2,142	1,377	1,367	1,346	1,413	1,454
Interest Charge Calc				2,554	9,676	42,099
Insurance Expenses						
Chemicals	51,170	28,603	29,480	24,433	25,588	26,330
Telemetry Internal Purch	313	319	325	329	345	355
Operation & Maintenance	51,953	42,071	42,321	42,071	44,390	45,677
O&M Routine Sampling	11,090	14,062		23,000	29,000	29,841
Resource Management	756			711	747	769
Sundry Expenditure				1,293	1,357	1,396
Non Routine Sampling				2,300	2,367	2,436
Non Routine Expenditure	363		1,217	2,000	2,140	2,202
Treatment - Electricity	46,716	37,474	35,999	39,611	38,866	39,993
CDC Overheads	18,969	19,383	21,117	17,896	31,953	33,360
Transfer to Depreciation	44,276	45,162	46,065	46,562	12,218	12,572
<b>Total Operating Expenditure</b>	<b>227,748</b>	<b>188,451</b>	<b>177,891</b>	<b>204,106</b>	<b>200,060</b>	<b>238,484</b>
<i>Stirling Water Treatment Sceme</i>						
Professional Services				25,000		
Minor Purchases			7,704	2,000	2,133	2,206
<b>Capital Work</b>						
Kai WTP intake renewal	9,018	28,335	44,567		932,000	
Kai WTP Asset Upgrade			4,513			
Kai WTP Carry Out Review of Plant Operation - DWSNZ		2,775	1,800			
Kai WTP Change Plant Operation, Control System		52,016	160,944			
Kai WTP Water Take Resource Consents Renewal						40,000
Kaitangata WTP - Sand media replacement						25,000
Kaitangata Pipeline Renewals Programme				470,000	25,000	
Kai Standby Dosing Pumps				10,000		
Kai WTP Renewals			1,787			
Kai WTP Renewals Programme						85,000
Loan PPal Received (bids)				(379,467)	(957,000)	(65,000)
Loan Term						
Loan Principal Calculated				5,574		
Loan Principal Adjustment						
<b>**CLOSING BALANCE</b>	<b>(14,602)</b>	<b>(100)</b>	<b>86</b>	<b>(6,254)</b>	<b>9,919</b>	<b>9,589</b>
Depreciation Initial Opening Balance				(152,672)		
Depreciation Opening Balance					(78,281)	(92,848)
Depreciation Transfers IN				(46,562)	(12,218)	(12,572)
Depreciation Interest				(4,580)	(2,348)	(2,785)
Depreciation Transfers OUT				125,533	0	85,000
<b>Depreciation Closing Balance</b>				<b>(78,281)</b>	<b>(92,848)</b>	<b>(23,205)</b>

## Total Wat - Stirling Treatment Plant

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	9,783	38,710	24,065	27,012	27,326	52,317
Rates - Water (bids)						
Rates - Water						
Internal Transfer	(167,212)	(201,212)	(206,212)	(245,212)	(136,212)	(145,212)
Transfer from Special Funds					(50,000)	(48,000)
Transfer from Depreciation	(278,000)	(87,300)			(10,000)	(10,000)
<b>Total Income</b>	<b>(445,212)</b>	<b>-288,512</b>	<b>(206,212)</b>	<b>(245,212)</b>	<b>(196,212)</b>	<b>(203,212)</b>
Rates (6459)	2,345	1,980	1,965	1,904	1,998	2,056
Interest Charge			2,837	8,660	19,939	24,631
Insurance Expenses	2,613	2,675	2,669	2,779	2,970	3,056
Chemicals	29,118	46,053	37,170	43,421	44,933	46,236
Telemetry Internal Purch	313	319	325	329	345	355
Operation & Maintenance	42,382	37,988	36,905	37,988	45,000	46,305
O&M Routine Sampling	9,955	6,885	23,986	23,000	23,667	24,353
Resource Management	649			711	747	769
Sundry Expenditure				1,293	1,357	1,396
Non Routine Sampling				2,300	2,367	2,436
Non Routine Expenditure	10,459	2,310	9,638	2,000	3,000	3,087
Treatment - Electricity	46,901	36,074	35,501	41,303	37,826	38,923
CDC Overheads	13,604	13,901	15,144	12,835	22,916	23,925
Transfer to Depreciation	37,630	38,383	39,151	45,873	12,005	12,353
<b>Total Operating Expenditure</b>	<b>195,969</b>	<b>186,568</b>	<b>205,291</b>	<b>224,396</b>	<b>219,070</b>	<b>229,881</b>
<i>Capital &amp; Loans</i>						
Professional Services			289,750			
Minor Purchases	20,662	1,919	6,076	2,000	2,133	2,206
<b>Capital Work</b>						
Stirling Switchboard upgrade	242,649	1,925				
Stirling WTP Consent Renewal - Professional	990	10,268				
Stirling WTP Renewals Programme	9,535	13,522				
Treatment Upgrade (new intake structure)	4,334	199,665	108,006			
WTP Compliance Upgrade			202,259			
Standby dosing pumps - Stirling				10,000		
Stirling WTP Pump Renewal			56,443			
Loan \$\$ Received (Total)		(140,000)	(663,000)	(10,000)		
Additional Loan						
Loan PPal Received (bids)						
Loan Term						
Loan Principal Calculated			4334	19,130		
Loan Principal Adjustment						
<b>**CLOSING BALANCE</b>	<b>38,710</b>	<b>24,065</b>	<b>27,012</b>	<b>27,326</b>	<b>52,317</b>	<b>81,192</b>
Special Funds Initial Opening Balance				(91,439)		
Special Funds Opening Balance					(94,182)	(47,008)
Special Funds Interest				(2,743)	(2,825)	(1,410)
Special Funds Transfers OUT				0	50,000	48,000
<b>Special Funds Closing Balance</b>				<b>(94,182)</b>	<b>(47,008)</b>	<b>(418)</b>
Depreciation Initial Opening Balance				(28,583)		
Depreciation Opening Balance					(75,313)	(79,578)
Depreciation Transfers IN				(45,873)	(12,005)	(12,353)
Depreciation Interest				(857)	(2,259)	(2,387)
Depreciation Transfers OUT				0	10,000	10,000
<b>Depreciation Closing Balance</b>				<b>(75,313)</b>	<b>(79,578)</b>	<b>(84,318)</b>

## Total Wat - Waitahuna Treatment

	Actuals 2018/19	Actuals 2019/20	Actuals 2020/21	After Inflation 2021/22 Budget Total 2021/22	After Inflation 2021/22 Budget Total 2022/23	After Inflation 2021/22 Budget Total 2023/24
<b>Opening Balance</b>	25,903	133,678	134,916	64,853	(1,646)	(704)
Rates - Water (bids)						
Rates - Water						
Internal Transfer	(387,151)	(439,151)	(494,151)	(494,151)	(494,151)	(558,151)
Transfer from Depreciation	(98,000)	(105,000)		(297,755)	0	0
<b>Total Income</b>	<b>(485,151)</b>	<b>(544,151)</b>	<b>(494,151)</b>	<b>(791,906)</b>	<b>(494,151)</b>	<b>(558,151)</b>
Rates (6459)	504	141	135	776	815	839
Interest Charge Calc			4053	2,946	17,376	52,965
Insurance Expenses	4,156	4,246	4,237	4,536	4,809	4,948
Chemicals	63,383	42,848	51,013	44,348	46,339	47,683
Telemetry Internal Purch	312	318	324	328	344	354
Telemetry Ops Costs	746					
Operation & Maintenance	70,199	42,581	45,448	42,581	45,269	46,582
O&M Routine Sampling	26,240	5,961	24,303	23,000	23,667	24,353
Resource Management	649		1,799	711	747	769
Sundry Expenditure	1,650			1,293	1,357	1,396
Non Routine Sampling - Jobs		17,933		2,300	2,367	2,436
Non Routine Expenditure	17,856	46,431	40,726	20,000	37,008	38,081
Treatment - Electricity	231,877	194,891	162,076	181,581	217,200	223,499
CDC Overheads	29,910	30,543	33,275	28,200	50,350	52,568
Transfer to Depreciation	48,184	49,148	50,131	50,672	13,296	13,682
<b>Total Operating Expenditure</b>	<b>495,666</b>	<b>435,041</b>	<b>417,520</b>	<b>403,272</b>	<b>460,944</b>	<b>510,155</b>
<i>Capital &amp; Loans</i>						
Professional Services			50,777			
Minor Purchases	12,752	26,938	28,739	15,383	16,299	16,853
<b>Capital Work</b>						
Waitahuna WTP Upgrade	24,980	37,528				
Waitahuna WTP Upgrade PACL Conversion	10,093					
Waitahuna WTP Process Upgrades and General Tidy Up	30,703	234,908	294,289			
Installation of water meters as per ORC consent requirements				10,000		
Tuapeka/Balmoral Project -Alternative Water Supply for Waitahuna and Evans Flat WTP)				1,000,000	1,000,000	6,000,000
Waitahuna Chem Storage Upgrade			95,639			
Waitahuna WTP Repairs	18,732	10,974				
Install new Flygt river pump			31,932			
Waitahuna WTP Scales						
Loan \$\$ Received (Total)		(200,000)	(501,000)	(710,000)	(1,000,000)	(6,000,000)
Loan PPAI Received (bids)						
Loan Term						
Loan Principal Calculated			6,192	6,752		
Additional interest					17,850	22,050
<b>**CLOSING BALANCE</b>	<b>133,678</b>	<b>134,916</b>	<b>64,853</b>	<b>(1,646)</b>	<b>(704)</b>	<b>(9,797)</b>
Depreciation Initial Opening Balance				(204,114)		
Depreciation Opening Balance					36,846	24,655
Depreciation Transfers IN				(50,672)	(13,296)	(13,682)
Depreciation Interest				(6,123)	1,105	740
Depreciation Transfers OUT				297,755	0	0
<b>Depreciation Closing Balance</b>				<b>36,846</b>	<b>24,655</b>	<b>11,713</b>

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# Clutha District Council

## Item for INFORMATION

<b>Report</b>	Investment Fund Surplus Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	4
<b>Prepared By</b>	John Scott – Group Manager Corporate Services
<b>File Reference</b>	734512

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### REPORT SUMMARY

This report gives an update on what funding is available from the investment fund surplus.

### RECOMMENDATION

1. That Council receives the Investment Fund Surplus Report.
2. That Council notes the availability of \$570,000 surplus funds as a funding source option for Annual Plan 2022/23 requirements.
3. That Council notes the \$44K return in FY22 on the Nikko portfolio.

## REPORT

### 1 Long Term Plan Discretionary UAGC Rate Offset Balance

In 2020/21 year the Nikko Portfolio performed well and an additional \$1.25M was budgeted to be utilised for offsetting UAGC rates as per Council's Financial Strategy. The amounts budgeted were as follows:

- 2022 (\$140k),
- 2023 (\$700k) and
- 2024 (\$410k) years.

The Annual Plan 2022/23 has resulted in a reforecast and this extent of off-set is not required to keep Council within its 4% rates cap (where rates stay within a 4% overall annual increase) in FY22 and FY23. This is primarily due to the adjustment in water rates requirements and other adjustments.

The reforecasted amounts currently stand at:

- 2023 (\$220k) and
- 2024 (\$320k).

This leaves a remaining balance from the initial \$1.25M of \$570K available for reallocation within the 2021-24 period.

### 2 FY22 Nikko Investment Update

This year a surplus of \$44k was earned to 31 March 2022 compared to a budgeted surplus of \$1.1m for the 2022 year.

The baseline UAGC rates subsidy of \$900k per the LTP has been withdrawn already in the 2022 year.

Full reporting on FY22 will come to the Risk & Assurance Committee and Council at their next meetings.



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# Clutha District Council

## Item for DECISION

<b>Report</b>	Rates Baseline Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	5
<b>Prepared By</b>	Sharon Jenkinson - Finance Manager
<b>File Reference</b>	731384

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### REPORT SUMMARY

The purpose of this report is to table the proposed rates starting position, and for Council to agree the estimated rates increase prior to final calculations being made. Please find the attached Summary of Submission Impacts on Rates Percentages for the 2022/23 year.

This starting position has been calculated to include what are proposed as non-discretionary changes. A suite of discretionary changes are included throughout this agenda, and impacts will be assessed during deliberations in this meeting.

Staff will table at this meeting impacts relating to the 2022/23 and 2023/24 including possible decisions on required rates smoothing.

### RECOMMENDATIONS

- 1. That Council receives the 'Rates Baseline Update' report.**
- 2. That the Council notes an estimated overall increase of 3.61% from 2021/22 to 2022/23, prior to final decisions and calculations being made for the final 2022/23 Annual Plan.**

**Attachment: Submission Impacts on Rates Percentages**

Draft Rates Percentage	3.97%
Submission Increase/(Decrease)	
Inflation & Grant adjustments previously approved	
Clutha Rec Centre	6,659
Malcam Trust	1,796
Sport Clutha	1,439
Rural Water Rates Adjustments	
Glenkenich	-18,000
Moa Flat	-60,000
Tuapeka	-18,000
Waipahi	-5,839
Other Adjustments	
Destination Toilet Funding changes	-24,142
	-
Total Adjustments	116,087
Adjusted Rates Percentage	3.61%
Note - Other Discretionary items are not included at this stage	

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Service Delivery Updates
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	6
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	732094

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### REPORT SUMMARY

The report presents submissions and updates from the Service Delivery Department to the Long-Term Plan (LTP) 2021/31. All costs exclude GST.

### RECOMMENDATIONS

- 1 That Council receives the Service Delivery Updates report.**
- 2 That Council approve funding of the Service Delivery Deficit of \$502,650 to be funded from ...**
- 3 That Council note that further information regarding a Capital Delivery Strategic Programme Review will be presented to Council as part of a review of the 2022/23 and 23/24 Capital works programme over the next month.**
- 4 That Council approves/does not approve \$460,000+GST for extension of water and wastewater to Beacon Street Waihola for 2022/23 to be funded from Urban water & wastewater by way of a loan and recovered by future connection costs.**
- 5 That Council approves/does not approve \$500,000 to bring forward the Kaka Point Reservoir to the 2022/23 Year to be funded from Urban water by way of a loan.**
- 6 That Council approves funding of \$50,000 for the balance of the PGF work for the Waiwera South, Waitahuna and Owaka Community Centres and that this is funded from reserves from each hall an 2021/22 Operating budgets.**
- 7 That Council approves/does not approve a budget of \$50,000+GST for the 2022/23 Year for painting, and other capital upgrades for the Kaitangata Pool to be funded from Kaitangata Pool Reserves.**
- 8 That Council congratulates the Kaitangata Pool Committee on the work they have done to date and Council look forward to considering supporting the Committee once more details of a major upgrade are available at a future Annual plan or Long-Term Plan.**

## REPORT

### 1 Service Delivery Funding Deficit

The Council considered the 2020/21 Reserves transfers at a meeting on 30 March 2022. The decision on funding the Service Delivery (SD) deficit of \$502,650 was referred to the annual plan for consideration at that meeting. This deficit was a result of the additional consulting resource that has been required to provide interim cover until a Transportation & Facilities Manager could be found and also to support the additional input that has been required to deal with the workload created by an increased focus on resource consent compliance and the operational demands of the water and waste operations contract. In the past there has normally been a credit from the SD overheads budget area due to staff vacancies.

The current 2022/23 Year has also seen significant costs to provide support to manage the water and waste operations contract and compliance issues and at this stage the projected deficit at year end will be approximately \$250,000. Council may wish to consider a funding methodology for this now or wait until the final position is known from all of the activities across Council.

Potential sources of funding for this deficit include:

- Recovery through rates over future years – this is the equivalent of a short-term loan possibly 5 years. For a total of \$500K this would result in additional rates of approximately \$111,000+GST per annum for the five-year period which would be an overall rates increase of approximately 0.3%. A share of this could be funded from water customers for the initial 2 year period.
- General Reserves – this would effectively clear out the general reserve balance which is approximately \$555,000.
- Specific Activity Reserves – due to these costs being associated with the transportation and water services activity areas, it would be appropriate to fund it from these areas. Reserves that could be used would be the deferred roading maintenance fund (projected to be \$2.0 million at the end of 2023/24) and wastewater reserves (projected to be \$170K at the end of 2023/24).

One option would be to fund \$150,000 of the 2020/21 deficit from wastewater reserves and the balance of \$353,000 from the deferred Roothing Maintenance Fund.

### 2 Capital Delivery Strategic Programme Review

There has been considerable pressure on the Capital Works programme during 2021/22 that has resulted from a number of factors. Vacancies in the Capital Delivery Team during the year, shortages of suitable contractors and supply chain restrictions and significant escalation in costs across nearly all activity areas. This review will be a priority once the Annual Plan Budget Process is complete.

### 3 Waihola Beacon Street Sewer Main



The owner of 61 Beacon Street has requested the ability to connect to the Waihola Sewer. An extension, as shown, will cost \$260,000. As can be seen this provides the potential for approximately 40 other sections to connect in due course (currently rural zone though).

At present they have a restricted water supply however it is anticipated that, as development occurs, a fire fighting ring main will be required. This will be 860 metres of either 100 or 150mm pipe at a cost of \$200,000.

This area is currently zoned rural and based on a realistic estimate of the number of properties it is considered unlikely that the investment in infrastructure in this area will be recovered in the foreseeable future with current FC's. The viability of this extension may be different if a significant financial contribution was paid by those connecting – around \$50K+GST per lot – but this is not considered feasible with current property prices in this area.

This could be considered as part of the AMP development process. This will not assist the current development but it would be able to be looked at as part of any future development areas and a wider programme of investment for supporting development.

### 4 Kaka Point Reservoir Renewal

The Richardson Rural Water Scheme (RWS) Committee discussion the timing of the renewal of the Kaka Point Reservoir renewal. The Committee have requested that this be bought forward to coincide with the other reservoir upgrades around the district to

provide better pricing and increased capacity for the Kaka Point Township. As this is an urban reservoir, it is more appropriate for Council to consider this directly rather than the RWS and the project budget has been adjusted to reflect current pricing.

This will have a rates impact in the 2023/24 year and will be an increase in \$18,250+GST in rates to fund the interest costs for this loan but at this stage it is only expected to be for one year with the three waters reform.

## 5 Funding of Hall PGF Additional Costs

Contrary to advice that Council staff had previously received, we have now been advised that we are not able to reallocate underspent PGF funding between our Hall projects. The current reserve budgets and available reserves can cover these additional costs without requiring a loan or additional rates. As such it is proposed that these balances be funded from reserves or current budgets at the end of the 2021/22 year. The additional funding required for each hall is shown below to the nearest \$1,000.

Owaka Community Centre:	\$28,000+GST – (\$24,000 reserves +\$4,000 repairs)
Waitahuna Hall:	\$14,000+GST – (funded from reserves \$214K)
Waiwera South Hall:	\$8,000+GST – (funded from reserves \$14K)

## 6 Kaitangata Pool Submission

Attached is a submission that has come through from the Kaitangata Pool Committee. A significant amount of work has been arranged by the committee and this has been paid for by Council from the Kaitangata Pool Reserves.

There is still more work that the Committee want to proceed with and a budget of \$50,000+GST is expected to provide sufficient funds if Council agree to fund all of this work. Apart from the painting, this is approaching a scale of renewal work that potentially should be included as part of a larger project. However, the electrical and chemical room work may be considered a health and safety requirement and as such would be more urgent.

The balance of the Kaitangata Pool reserves is estimated to be \$269,000 at the end of this financial year. This was rated for while Council were operating the pool but is no longer being added to. Approximately \$36K of work has been undertaken by the Committee over the last year and this includes an independent report looking at future work and upgrade options for the pool.

The roof renewal and other large-scale work will require a funding plan and further details and this can be considered in a future submission process.

**Attachments:****Kaitangata Pool Committee Submission**

**From:** KELL, Emma (OCFPP) <Emma.Kell@corrections.govt.nz>  
**Sent:** Monday, 2 May 2022 9:23 PM  
**To:** Jules Witt <Jules.Witt@Cluthadc.govt.nz>  
**Cc:** nikita.karaitiana@gmail.com  
**Subject:** Kaitangata Swimming Pool

**Caution: This message originated from outside CDC.**

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Hi Jules.

Following on from our recent telephone call regarding the annual plan, I am writing to you on behalf of the Kaitangata Swimming Pool Committee.

The committee have identified maintenance work to be completed and attach quotes/estimates for this work.

- Electrical upgrade
- Upgrade of chemical room
- Painting inside the swimming pools.

We understand that the funds to complete this maintenance work would come out of the pool of funds tagged for the Kaitangata Pool.

We would really like to get the pools painted this year while the pool is closed. Would you please advise if the Council consent to the above work being completed so we can book our tradesman?

Our short term goal is to replace the pool roof and windows, upgrade the toilets and office area, install a heating system and perhaps tile the pool. We will be looking at funders with the hope to apply for grants in 2023. For planning purposes, we attach a copy of the quote we have received from Adam and Milne Building and Roofing which gives us an idea of a portion of the amount we will need to work towards for funding from grants.

In the meantime we intend to apply for a grant to the Licencing Trust to replace the entrance door and install an electronic key system. We are holding a working bee in the next month or so to waterblast the changing rooms, replace the seating and paint the walls and floors.

We continue to fundraise, last year we raised over \$25,000 from the Kai Trail Ride and we are fortunate to be a recipient of funds from the Kai Car Show which will be held in November.

We are looking forward to the trees earmarked for removal to be cut down which will allow more light into the pool and reduce the debris on the roof and spouting.

Kind regards,

Emma Kell on behalf of the Kaitangata Pool Committee.



## Kaitangata Pool Committee Quote Summary

### Immediate & H&S Work required

Electrical Upgrade:	\$29,820.04 excl. GST
Chemical Room Improvements:	\$3,000 excl. GST
Pool Painting:	\$17,200 excl. GST

### Kaitangata Pool Electrical Upgrade

Supply and install 1 x main switch board in the office. (Main switch board to include, Meter cabinet, Main switch, All required MCBs and RCD protection, Main pump controls)

Supply and install new mains cable to power pole outside pool.

Supply and install new main earth system

Replace all electrical cables with new TPS as required. Install all new cables in conduit pipes.

Supply and install suitable IP rated lights in both changing rooms, pump room, chemical room and pool side lights. Install IP rated switches for all lights in the office.

Upgrade socket outlets to IP56 where required.

### Full re clad of building (no contingency)

Estimate for full Re clad of Building and Windows:	\$166,000 excl. GST
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\*Supply platform scaffolding to perimeter of the building

\*Remove old roofing sheets and ridging

\*Supply and lay new Ultrasafe 3660g Fibreglass Hi Five to roof

\*Remove all wall cladding

\*Supply and fit new Topglass 1800g Fibreglass to walls

\*Remove roofs to changing rooms and toilet block

\*Supply and lay new 0.40mm Hi Five Zinacore and roof underlay to changing room and toilet block

\*Supply and fit all flashings required

\*Supply and fit new 125mm Quad Spouting with external brackets

\*Supply and fit 10 new aluminum Sliding Pool Windows

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# Clutha District Council

## Item for INFORMATION

<b>Report</b>	Three Waters Better Off Support Package Funding
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	7
<b>Prepared By</b>	Mike Goldsmith – Senior Policy Advisor
<b>File Reference</b>	733722

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### REPORT SUMMARY

This item provides an update on how Council can access funding through the *better off* funding support package. Direction from elected members on which projects should be included within a funding proposal is also requested.

### RECOMMENDATIONS

- 1 That Council receives the Three Waters Better Off Support Package Funding report.**
- 2 That Council confirms it WILL/WILL NOT include the Milton Community Pool and Library Facility project in a funding proposal for \$AMOUNT to the first tranche of the Three Waters Better Off Support Package.**
- 3 That Council confirms it WILL/WILL NOT include the Balclutha Streetscape Stage 2 Funding in a funding proposal for \$AMOUNT to the first tranche of the Three Waters Better Off Support Package.**
- 4 That Council confirms it WILL/WILL NOT include Community Facility Renewals in a funding proposal for \$AMOUNT to the first tranche of the Three Waters Better Off Support Package.**

### REPORT

#### 5 Background

##### 5.1 Three Waters Reform Support Package

As part of the three waters reform process central government [announced](#) a \$2.5B package to support and benefit Councils. This comprises \$2.0B '*better off*' funding and \$500M '*no worse off*' funding to be spread across local authorities.

The package was developed in partnership with LGNZ under the Heads of Agreement with the Government. The allocation of funding to territorial authorities was calculated using a consistent formula based on:

- population size (75%)

- the New Zealand deprivation index (20%)
- land area (5%).

The Government and LGNZ agreed that this formula recognises the relative needs of local communities, the unique challenges facing local authorities in meeting those needs, and the relative differences across the country in the ability to pay for those needs.

The *better off* funding is an investment by the Crown into the future, for local government and community well-being. It is intended to support councils to transition to their new role post-reform through meeting some, or all, of the following criteria:

1. Supporting communities to transition to a sustainable and low-emissions economy, including by *building resilience to climate change and natural hazards*.
2. Delivery of infrastructure and/or services that *enable housing development and growth*, with a focus on brownfield and infill development opportunities where those are available.
3. Delivery of infrastructure and/or services that *support local place-making and improvements in community well-being*.

*Better off* fund information:

1. There is \$3.27M available in the first tranche of funding allocated to the Clutha District. This will be available for use from 1 July 2022.
2. Council will need to complete a funding proposal, outlining its intentions. Only one funding proposal is allowed, but this may include multiple projects.
3. The funding can be used for projects up to five years in duration (through to 30 June 2027).
4. Funding proposals must be for new initiatives or projects; and/or to accelerate or enhance the quality of planned investment. This means that the funding cannot be used for projects currently in the 2021-31 LTP, unless it is to accelerate or scale-up the project.
5. Proposals for the first tranche of funding can be submitted up until 30 September 2022 (see Attachment 1).
6. Council will be expected to engage with iwi/Māori in determining how it will use its funding allocation.
7. The second tranche of funding allocated to the Clutha District (\$9.82M) will become available on 1 July 2024. This will require a separate funding proposal.

The \$500 million *no-worse-off* component seeks to address the costs and financial impacts that councils would incur such as the transfer of water assets, liabilities, revenue, and staff to a new water services entity. The funding ensures councils will be able to continue to sustainably perform their non-water related roles and functions. This component is separate to the *better off* funding which is the subject of this item.

## 5.2 2022/23 Annual Plan Funding Decisions

The above information (i.e., the rules and the amount of funding) was not available in time to inform the consultation material for this Annual Plan. Therefore, it was not possible to allocate anticipated funding to particular projects. Now that this information has been provided, Council can decide which projects it will include within a funding proposal for the first tranche of *better off* funding. Direction is required as the level of

*better off* funding allocated to projects will affect other funding decisions, and will have a rates impact.

Information is provided below on potential projects. It is noted that allocating *better off* funding towards these projects may not necessarily result in an equitable distribution for all ratepayers across the district. The recommended projects have been included as they are well-advanced, meet the *better off* funding criteria, and would have a good chance of success through a funding proposal. Council can attempt to address any inequities in the distribution of benefits from *better off* funding through its proposal to the second, larger tranche in 2024.

## 6 Assessment of Options

Direction is required on which projects should be included within a funding proposal to the *better off* support package. Options for inclusion are assessed below.

### 6.1 Milton Community Pool and Library Facility

#### *Brief project description:*

The objective of this community-led project is to create a modern, fit-for-purpose community facility in the centre of Milton. The facility, a combined aquatic centre, library, and service centre, will replace the existing disjointed and outdated infrastructure and create a 'destination' facility for the use and enjoyment by community members and visitors alike.

#### *Alignment with strategic goals and objectives:*

Relevant DIA criteria:	Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.
Relevant Council Priorities:	Vibrant Rural Towns and Communities.
Relevant CDC Outcomes:	Support Culture and Heritage Invest in Infrastructure Jobs are Filled Healthy Safe Communities

#### *Financial and community impact:*

The total cost of this project will depend on the final configuration of the facility, including the number of pool lanes and the building footprint. A separate agenda item proposes further consultation to determine the community's preference. The cost of the options to be put forward for consultation ranges from \$10M to \$17M.

If a *better off* funding proposal towards the cost of this project was successful, this would benefit ratepayers in the Bruce Ward as well as District-wide. The original funding model was that Council would fund half, with the remainder to come from external funding. The funding model has now changed,<sup>1</sup> and Council's contribution is likely to increase.

The following table shows the likely rates impact of *better off* funding in the following scenario:<sup>2</sup>

- Total project cost: \$11M

<sup>1</sup> For reasons explained in the Milton Community Facility Update report.

<sup>2</sup> Noting that a final decision on project scope and cost is yet to be made.

- Number of pool lanes: 6
- Community fundraising contribution: \$2M

	District-wide through UAGC	Bruce Area
No <i>better off</i> funding	\$39	\$127
\$2M <i>better off</i> funding	\$29	\$98
\$3M <i>better off</i> funding	\$24	\$87

The modelled scenario shows that the benefit to ratepayers in the Bruce community facilities rating area would be larger (up to \$40), but that all ratepayers would receive some benefit (up to \$15 in this scenario).

Although this project is included in the current LTP, it would still qualify for *better off* funding because the community has indicated a preference to scale up the project (i.e., enhance the quality of planned investment), with a subsequent increase in costs.

## 6.2 Balclutha Streetscape Stage 2 Funding

### *Brief project description:*

Balclutha Streetscape Stage 1 was completed in 2015, with Stage 2 to take place at a time when consideration could be given for the Clutha Community Hub area on Clyde Street. Council is now at this point and this project is to undertake work to landscape and provide carparking in the vicinity of the Clutha Community Hub.

### *Alignment with strategic goals and objectives:*

Relevant DIA criteria:	Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.
Relevant Council Priorities:	Vibrant Rural Towns and Communities.
Relevant CDC Outcomes:	Support Culture and Heritage Invest in Infrastructure Jobs are Filled Healthy Safe Communities

### *Financial and community impact:*

The 2021-31 LTP allocated \$602K in 2022/23, of which \$400K was allocated for this work. The scope has now increased to include a larger area and includes additional landscaping and carparking. The work is now estimated to cost at least \$1.7M, giving a budgeted shortfall of \$1.3M.

If the cost of this work was to be funded from rates, 20% would come from the UAGC and 80% from the Lower Clutha rating area. If a *better off* funding proposal towards the cost of this project was successful, this would benefit ratepayers in the Lower Clutha rating area as well as all ratepayers via the UAGC.

By increasing the scope of this project, it will enhance the quality of the overall planned investment and therefore meets the *better off* funding criteria.

## 6.3 Community Facility Renewals

### *Brief project description:*

A common focus area within *Our Place* community plans is to ensure that community facilities within the local area are fit for purpose, are well maintained/ refurbished where necessary, and reflect community requirements and aspirations. These community plan projects aim to ensure that facilities are attractive, and able to be well-used by residents and visitors alike. Relevant projects in *Our Place* plans include:

<b>Our Place Plan</b>	<b>Project</b>	<b>Associated Facilities / upgrades</b>
<b>Waihola</b>	Community and visitor facilities	<ul style="list-style-type: none"> <li>• Public toilets</li> <li>• Community centre</li> </ul>
<b>Catlins</b>	Community facilities and infrastructure	<ul style="list-style-type: none"> <li>• Refers to 'Council-owned facilities' – likely to include the Kaka Point Hall and Owaka Memorial Community Centre.</li> </ul>
<b>Lawrence-Tuapeka</b>	Whitehaven Street playground	<ul style="list-style-type: none"> <li>• Play equipment</li> <li>• Fencing to improve safety</li> </ul>
	Beaumont and Waitahuna	<ul style="list-style-type: none"> <li>• Community halls and pools</li> </ul>
<b>Kaitangata</b>	Kaitangata Pool	<ul style="list-style-type: none"> <li>• Ensure sustainability of pool facility</li> </ul>
	War Memorial Reserve	<ul style="list-style-type: none"> <li>• Create an attractive community park</li> </ul>
	Public toilets	<ul style="list-style-type: none"> <li>• New toilets in central Kaitangata</li> </ul>
<b>West Otago</b>	Likely community facility projects (plan yet to be confirmed)	<ul style="list-style-type: none"> <li>• Tapanui Playground</li> <li>• Halls and two community centres</li> </ul>

*Alignment with strategic goals and objectives:*

Relevant DIA criteria:	Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.
Relevant Council Priorities:	Vibrant Rural Towns and Communities. Healthy Sustainable Environment
Relevant CDC Outcomes:	Invest in Infrastructure Jobs are Filled Enough Quality Housing Healthy Safe Communities

*Financial and community impact:*

Council has budgeted for a range of community facility renewal work in the 2021-31 LTP. Cost escalation, inflation and scope change will likely increase the amount required for these specified projects. Not all the projects listed in the table above have Council funding allocated through the 2021-31 LTP, and non-funded projects are more likely to meet the *better off* criteria.

Funding from a successful *better off* application towards community facility renewal work would either:

1. Reduce the community facility rates for local areas, or
2. Reduce the amount required from reserves, or
3. Reduce the amount of debt required to fund projects.

The financial benefit would depend on the level of '*better off*' funding and the total cost of renewal work. A funding proposal would require significant work to determine project

scopes and the anticipated cost of renewal work. However, this project would provide some level of financial benefit to ratepayers across much of the Clutha District.

#### **6.4 Clutha Community Hub Facility (not recommended for inclusion in funding proposal)**

The objective of this community-led project is to create a modern, fit-for-purpose community facility in Balclutha. The facility, an i-site, business hub, hall and meeting spaces and war memorial, will replace the old Balclutha War Memorial Hall and create a 'destination' facility for the use and enjoyment by community members and visitors alike.

*Recommendation:*

It is not proposed to include the Clutha Community Hub in the *better off* funding proposal, for the following reasons:

1. The recently announced MBIE funding of up to \$2.5M towards this project is conditional upon Council confirming that it would match the funding by up to \$2.5M.
2. Council cannot use other central government funds as our contribution to match the Kanoa funding.
3. Council funding towards this project is included within the current LTP.

#### **6.5 New Community Housing Units (not recommended for inclusion in funding proposal)**

*Brief project description:*

Council intends to build 14 new community housing units on Council-owned land at Waihola, Milton and Balclutha. The aim is to provide cost effective, warm, dry, and sustainable single units of around 42m<sup>2</sup> floor area.

*Financial and community impact:*

Council budgeted \$1.63M to complete this work in the first three years of the 2021-31 LTP. Funding from a successful *better off* application would reduce the rental amount required to cover the cost of building new housing units. This would benefit the people who rent these units in the future. The amount of rental reduction would depend on the level of 'better off' funding and the total cost of the new build units.

*Policy implications:*

Council [Policy](#) is that the community housing portfolio will be run on a cost recovery basis. As such, it is a rates neutral activity in the Clutha District. Council does not subsidise the provision of Council community housing from general rates. This Policy will also apply to the new units.

Allocating *better off* funding towards this project would effectively provide a subsidy for those who use the units. It would also reduce the potential benefit to ratepayers of using the *better off* funding for other ratepayer-funded projects.

*Recommendation:*

It is not proposed to include the new community housing units in the *better off* funding proposal, for the following reasons:

1. It is contrary to Council Policy. If Council wants to revisit the Policy on Community Housing, it is recommended that further work by staff is undertaken first.
2. It does not meet the *better off* funding criteria, as the work is already budgeted in the 2021-31 LTP.
3. It would only benefit a small number of people.

## 6.6 Refurbish Community Housing Units (not recommended for inclusion in funding proposal)

### *Brief project description:*

Council intends to refurbish its existing community housing units, so that they meet the requirements of the [Healthy Homes Standard](#). This will affect 98 units, spread across 11 blocks in eight towns.

### *Alignment with strategic goals and objectives:*

Relevant DIA criteria:	Delivery of infrastructure and/or services that enable housing development and growth, with a focus on brownfield and infill development opportunities where those are available.
Relevant Council Priorities:	Vibrant Rural Towns and Communities. Healthy Sustainable Environment
Relevant CDC Outcomes:	Invest in Infrastructure Jobs are Filled Enough Quality Housing Healthy Safe Communities

### *Financial and community impact:*

Council budgeted \$0.83M for this work in the first three years of the 2021-31 LTP, \$2.7M in the following three years, and \$3.96M in the final four years (total of \$7.5M).

As noted above, Council Policy is to not subsidise the provision of Council community housing from general rates. Funding from a successful *better off* application would reduce the rental amount required to cover the cost of refurbishment work. This would benefit the people who rent these 98 refurbished units in the future. The amount of rental reduction would depend on the level of *'better off'* funding and the total cost to refurbish the units.

### *Policy implications:*

As for the previous project.

### *Recommendation:*

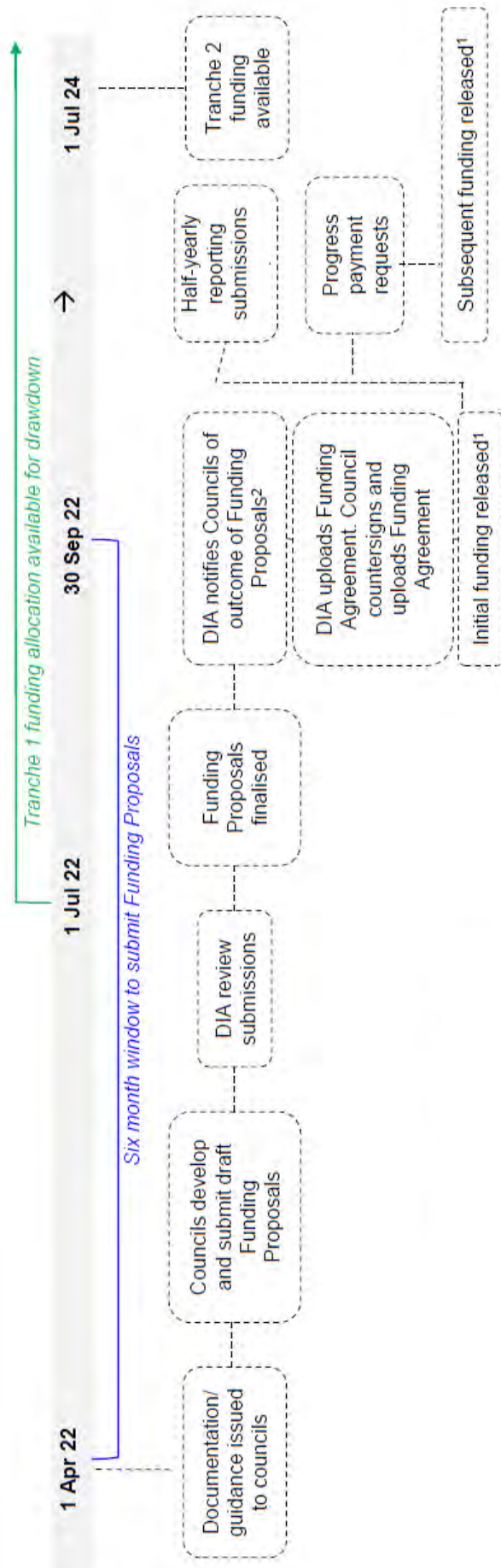
It is not proposed to include the refurbishment of existing community housing units in the *better off* funding proposal, for the following reasons:

1. It is contrary to Council Policy. If Council wants to revisit the Policy on Community Housing, it is recommended that further work by staff is undertaken first.
2. It does not meet the *better off* funding criteria, as the work is already budgeted in the 2021-31 LTP.
3. It would benefit a relatively small number of people.

## 7 References – Tabled/Agenda Attachments



Attachment 1. Funding application and funding process timeline



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# Clutha District Council

## Item for DECISION

<b>Report</b>	Clutha Community Hub Additional Funding
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	8
<b>Prepared By</b>	Mike Goldsmith – Senior Policy Advisor
<b>File Reference</b>	731383

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### REPORT SUMMARY

The purpose of this report is to summarise public feedback received about the three options proposed in the Clutha Community Hub Additional Funding 2022 consultation process. The report also asks Council to confirm which option it approves.

### RECOMMENDATIONS

- 1 That Council receives the Clutha Community Hub Additional Funding report.**
- 2 That Council adopts Option 1 (status quo – do not contribute \$2.5M), and does not provide additional funding towards the Clutha Community Hub; OR**
- 3 That Council adopts Option 2 (contribute up to \$2.5M funded by rates), with a rating impact from 2023/24; OR**
- 4 That Council adopts Option 3 (contribute up to \$2.5M funded by reserves).**

## REPORT

### 1 Background

The Our Place Balclutha Community Plan identified that the Balclutha Memorial Hall Project should be given a high priority. The Community Plan was adopted in April 2018, and identified options of rejuvenating the existing facility, or investigating the creation of a new multi-purpose community and visitor hub. Through the Annual Plan 2020/21, Council resolved to include a budget of \$7.5M to contribute to a new facility at the existing hall site. A contract to construct the new hub was announced in May 2021.

Additional background and a timeline of key Council decisions relating to the Clutha Community Hub is available on Council's website [here](#). Responsibility for implementing this project now belongs to the Clutha Community Hub Trust and the [Trust website](#) provides project progress updates.

Council has now been asked to contribute up to a further \$2.5M, over and above the \$7.5M we have previously committed. As part of the Annual Plan 2022/23 consultation process, feedback was requested on whether Council should provide this additional funding (either through rates or from reserves), or limit funding to the \$7.5M already committed.

The Annual Plan 2022/23 Consultation Document presented information about possible options, and this is available [here](#).

On 6 May 2022, MBIE confirmed that Kanoa<sup>1</sup> had agreed to authorise up to \$2.5M in additional funding for the Clutha Community Hub project. However, this would be conditional upon Council confirming that it would match the funding by up to \$2.5M.

### 2 Summary of Feedback

There were 59 Annual Plan submission responses where respondents indicated a preference for one of the options presented (Figure 1). Of these:

- 15 (25%) supported Option 1 (status quo – do not contribute \$2.5M).<sup>2</sup>
- 0 supported Option 2 (contribute up to \$2.5M funded by rates).<sup>3</sup>
- 44 (75%) supported Option 3 (contribute up to \$2.5M funded by reserves).

All submissions which included relevant comments can be found in full in the Attachment at the end of this report.

#### *Additional analysis: the geographical distribution of respondents*

Figure 2 shows that of those that voted for Option 1, most (8 people) live more than 15km from Balclutha while 6 either live in Balclutha, or within 15km of town.

Of those that voted for Option 3, most (28 people) live in Balclutha, another 6 live within 15km of town, and 8 live more than 15km from town.

<sup>1</sup> Kanoa – the Regional Economic Development & Investment Unit.

<sup>2</sup> One person (Hewson) voted for Option 1, but also stated in their submission that they did not prefer any of the options presented and suggested an alternative option - see section 3.1.

<sup>3</sup> The rates impact for Option 2 would take effect from 2023/24 – i.e., funding would be included in the budget for 2022/23, and the rates impact would commence the year after.

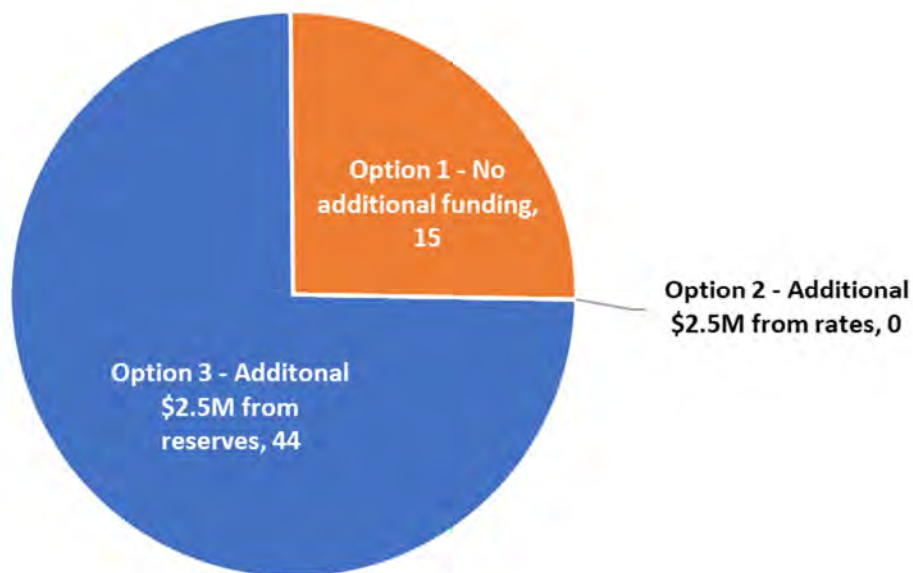


Figure 1: Summary of Feedback - the number of votes for each option

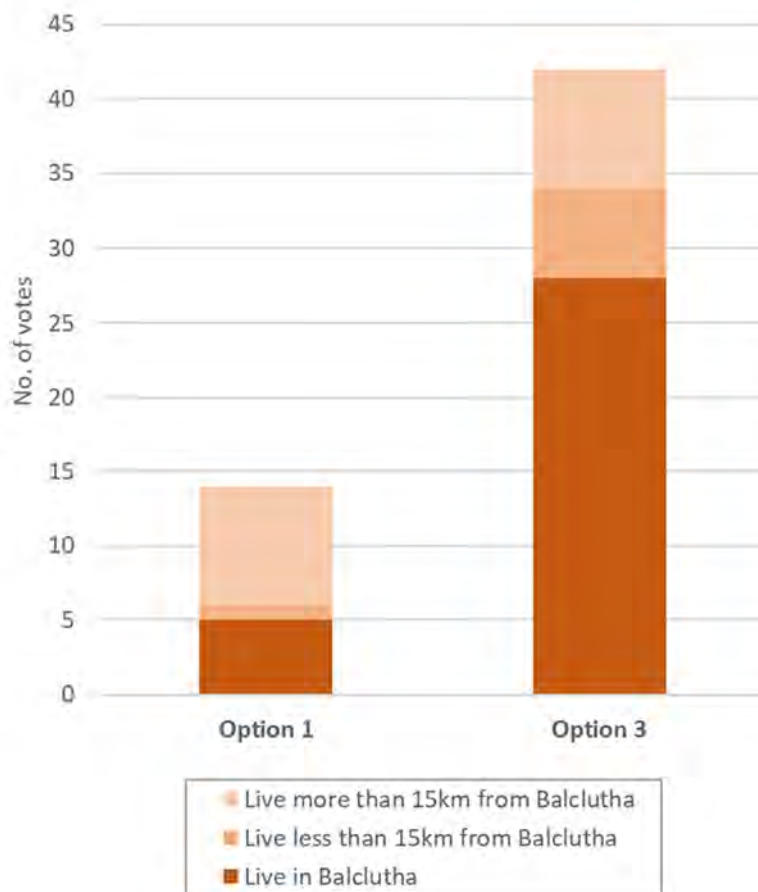


Figure 2. The location of respondents (where stated), separated into columns for those who voted for Option 1 and Option 3

Some key points raised by submitters in favour of the three identified options are listed below:

**Option 1 – Status Quo – do not contribute \$2.5M:**

- There is enough burden already for people on fixed incomes.
- Rate payers from other towns will get no, or limited benefit from this project.
- Rate payers should not have to pay for something that they will never use.
- Disappointing / sad to see the Balclutha War Memorial Hall demolished.
- Large cost overruns are ridiculous, and someone should be held accountable.

**Option 2 – Contribute up to \$2.5M funded by rates:**

- No submissions favour this option.

**Option 3 – Contribute up to \$2.5M funded by reserves:**

- If not completed, the hub will comprise a stunning architectural landmark which does not work to its full potential.
- The community and visitors need this completed to the original specifications.
- Any additional rates impact may be too much for some people, so funding the \$2.5m from reserves is probably best.
- It will never be cheaper to complete than now.
- Extra cost is normal for construction projects, especially if changes are made to improve the build.
- This is a project that will benefit everyone.
- Thanks to those who have made it possible.
- Looking forward to seeing it completed

### 3 Options

A summary of the options and their implications (advantages/disadvantages) is presented below.

<b>Option 1: Status Quo – do not contribute \$2.5M</b> This option would retain the current level of committed funding at \$7.5M	
<b>Advantages</b>	<b>Disadvantages</b>
No additional financial impact.	<ul style="list-style-type: none"> <li>• While the building could be substantially constructed, without the complete fit-out its useability and potential to generate future income would be adversely affected.</li> <li>• Puts at risk the ability to secure funding from others, including where such funding is conditional upon Council matching it.</li> <li>• As noted above, the project would not qualify for the \$2.5M of conditional funding recently confirmed by central government.</li> </ul>
<b>Impacts on Level of Service</b>	<b>Impact on Rates</b>
<ul style="list-style-type: none"> <li>• Facility would provide a business hub, co-working space and tenantable areas.</li> <li>• Other complimentary projects could continue (e.g., a war memorial garden).</li> </ul>	No additional impact on rates

<ul style="list-style-type: none"> <li>Some components would not be feasible (e.g., an enhanced i-Site, visitor experience, and function spaces).</li> </ul>	
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<p><b>Option 2: Contribute up to \$2.5M funded by rates</b></p> <p>This option would see the facility completed to the level intended, as a multi-purpose community, business, and visitor hub. Council's overall contribution would increase to \$10M.</p>	
<p><b>Advantages</b></p> <ul style="list-style-type: none"> <li>Signals Council's continued support of the project to the public and to third party funders.</li> <li>Allows Council to match funding if there are such conditions required by external funding providers.</li> <li>The project would qualify for \$2.5M of conditional funding confirmed by central government.</li> </ul>	<p><b>Disadvantages</b></p> <p>An increase in rates.</p>
<p><b>Impacts on Level of Service</b></p> <p>Completed facility would provide the following:</p> <ul style="list-style-type: none"> <li>Enhanced i-Site and visitor experience.</li> <li>Council Service Centre.</li> <li>Multipurpose, 400+ seat auditorium with raked seating and modern backstage facilities.</li> <li>Centralised reconfigurable meeting and functions spaces for public, business, and community groups.</li> <li>Business hub with opportunities for co-working, hot desks, and permanent tenanted office spaces.</li> <li>Central space with dedicated war memorial incorporating the existing memorial, modern toilet facilities, museum pop up display space, gallery space, dedicated space for tangata whenua's stories, mini theatre, and commercial kitchen.</li> <li>A range of modern retail/lease space opportunities.</li> <li>Opportunity for other complementary projects and facilities e.g., increased parking; improved links and access to the bridge and river; and a war memorial garden.</li> </ul>	<p><b>Impact on Rates</b></p> <p>The annual rates impact of an additional \$2.5M funded from rates is as follows:</p> <ul style="list-style-type: none"> <li>All Clutha District properties (UAGC): \$7</li> <li>Properties in the Lower Clutha community facilities rating area: \$17</li> </ul>

<p><b>Option 3: Contribute up to \$2.5M funded by reserves</b></p> <p>This is the same as for Option 2, but with reserve (non-rates) funding.</p>	
<p><b>Advantages</b></p> <ul style="list-style-type: none"> <li>Signals Council's continued support of the project to the public and to third party funders.</li> <li>Using investment reserves means it will not have any impact on rates.</li> <li>Supports our 2021 Financial Strategy which signals that we would utilise investments to help fund 'Living and Working in Clutha' and 'Our Place' community plan projects. The Hub is the highest priority key project from a strategic perspective.</li> </ul>	<p><b>Disadvantages</b></p> <ul style="list-style-type: none"> <li>This option would use up the remaining balance of the investment fund returns we currently have available to us. However, the fund would still stand at a forecast \$28.3M.</li> </ul>

<ul style="list-style-type: none"> <li>• The investment reserve has increased in value through the returns we have received since its inception in 2016. This is what we would utilise to provide the additional funding.</li> <li>• Allows Council to match funding if there are such conditions required by external funding providers.</li> <li>• The project would qualify for \$2.5M of conditional funding confirmed by central government.</li> </ul>	
<b>Impacts on Level of Service</b>	<b>Impact on Rates</b>
As for Option 2.	No additional impact on rates

### 3.1 Alternative Option

An alternative option was proposed by one submitter (Hewson). The proposal is for Council to loan the Clutha Community Hub Trust \$2.5M, which they would then repay over a fixed term, with interest charged at local government rates. This option has not been included for consideration because:

1. It was clarified by Cr. Herbert that the precedent used by Mr. Hewson in his submission (a loan to the West Otago Health Trust) was actually being funded by West Otago ratepayers and would therefore be equivalent to Option 2.

## 4 Financial Impact

The financial impact, in terms of Council's contribution towards the Community Hub, the annual cost for ratepayers, and Council debt, for each of the three options is summarised in the following table.

	<b>Option 1: no further Council funding</b>	<b>Option 2: up to \$2.5M funded from rates</b>	<b>Option 3: up to \$2.5M funded from reserves</b>
<b>Cost (Council contribution)</b>	\$7.5M	\$10M	\$10M
<b>Annual rates cost</b>	<ul style="list-style-type: none"> <li>• All Clutha District properties: \$20</li> <li>• Properties in the Lower Clutha community facilities rating area: \$50</li> <li>• Total: \$70</li> </ul>	<ul style="list-style-type: none"> <li>• All Clutha District properties: \$27</li> <li>• Properties in the Lower Clutha community facilities rating area: \$67</li> <li>• Total: \$94</li> </ul>	<ul style="list-style-type: none"> <li>• All Clutha District properties: \$20</li> <li>• Properties in the Lower Clutha community facilities rating area: \$50</li> <li>• Total: \$70</li> </ul>
<b>Council debt</b>	\$7.5M paid back over 30 years	Additional \$2.5M in debt totalling \$10M, paid back over 30 years	No additional debt, \$7.5M paid back over 30 years

## 5 References – Tabled/Agenda Attachments

### Attachment 1: Comments from respondents who voted for Option 1

<p>ANONYMOUS</p> <p>Please find another way to fund this project or revise it to save costs. Ratepayers are already shouldering a significant cost for this, and the benefit is largely for those who live in Balclutha while satellite communities are left wanting for facilities. There are many other places I'd prefer to see rates spent - improving water supply, infrastructure, and playground upgrades for example.</p>
<p>DOWLING, R.</p> <p>How did the Council let the Trust get into this situation as a 46% blowout in costs is not acceptable to anyone when inflation is only running just below 6% for the last year? Was the additional \$7 million for the fit out ever allowed for in the \$15 million budget or was this a sneaky way to get the development started and then ask for more funding. As a person who spent 25 plus years pricing and tendering for contracts, I fail to see how Calder Stewart could have got their tender price so wrong. In light of the above I think the Trust and the Council staff that approved this contract should run cake stalls and chop and sell firewood to raise the funds. It looks like this is another swimming pool fiasco that no one in the Council was responsible for as no heads have ever rolled. To me this is theft as a public servant.</p>
<p>GALLOWAY, J.</p> <p>It is very saddening to see the Balclutha War Memorial Hall and its other hub facilities smashed down - desecration. The best result now, if you've run out of money, is to tell Calder &amp; Stewart to pack up. Gather their tools and to the next job. Memories of a building smashed down, and incomplete replacement is probably the best reflection of war. Just look at Ukraine. The hall is just part of the community loss. A community so deprived has no available cash.</p>
<p>HEWSON, T.</p> <p>While I am not in favour of any of the options for additional funding of the community hub, particularly the councillors "Preferred option 3". I do have option 4. Loan the Hub committee the \$2.5 Million.</p> <p>I believe councillors on a ward-by-ward basis consider their ward constituents when deciding if my option is the preferred. The Community hub committee has requested council consult on further funding to enable completion of the project. Why? Initially a committee was established headed by Kevin Baron and a cross section of community members. Differing views on perhaps the outcome the group wanted, the outcome the council wanted (probably) who knows, a new committee was established led by Dale Anderson with some councillors installed also. Consultation was held and it was decided the Hub would be given \$7.5 million from rate payers, \$7.5 million coming from the Provincial growth fund.</p> <p>In 2021 a design build contract with Calder Stewart was signed, base build \$11+ million, fit out \$8+ million. A price of \$19 million. Already a problem. There's only \$15 million available. Even the Councils Risk and Assurance committee flags the requirement of more funding as CRITICAL when meeting. All good at this stage. Really? Included in the consultation document and I assume the tender document the building was in the vicinity of 3,200m<sup>2</sup> with seating of greater than 400. Then things Happen. The hub committee changes a few things. Seating goes from "more than 400" say 401 to 481 (an increase of 20%) and floor area increases to approx 3670m<sup>2</sup> (an increase of 15%). And that's the problem. Until sometime in February it appears Council was unaware of these changes. But changes to the scope of the project mean variations. Variations mean extra costs are incurred, perhaps at higher rates than that originally quoted. How have these affected what the hub will provide. These changes have impacted on the hub's level of service aspect unless more funding is forthcoming. There will be; no enhanced i-site and visitor experience; no CDC Service centre; no 400 seat auditorium; no reconfigurable; centralised meeting space; no dedicated war memorial, toilets, pop up museum display space, gallery, space for tangata whenua's stories, mini theatre and</p>



commercial kitchen; no modern retail/lease space opportunities. Councils statement of the cost over runs in the media on 31 March 2022 was perhaps fortuitous as the next day was 1 April. April Fool's Day.

A \$15 million dollar hub consulted on, a \$19 million design build tender and a shortfall of \$7 million less than a year in. I believe the project will continue to "bleed" money. It's a \$30 million project. It will be added to the CDC's list of legacy projects of the last decade. The Pounaweia sewerage scheme; the Centennial Pool debacle; the Bio filtro prosecution, and now The Hub. Where to from here? Council has once again inserted in a consultation document its "preferred option". This would have the money diverted from reserves that in the past been used to reduce the UAGC of all ratepayers. How will this impact the allocating of these funds in the future? Councillors, what do rate increases look like going forward? This year less than 4% is being consulted on. Next year I understand from the mayor, "knocking on 8% or more. Last year less than 4% plus an additional funded thru borrowing of about 0.9%. A decade of under rating for the actual service is about to end.

Now for option 4. Option 4 is to loan the Hub the \$2.5 million they require from the local government source that council is now using itself, charging interest at local govt rates. Their business case was robust enough to allow for some external borrowing if required. West Otago councillors are aware that Council has used this option previously when responding to a financial support request from the West Otago community health company. Loaned \$1 million plus interest for their building extensions. Lawrence has just completed the first of its community driven housing units perhaps without council support. In the past they have built the Simpson Park complex and completed a rebuild of their pool also. Many areas of the Clutha District have in the past provided much of their community facilities without council support. Owaka fundraised and built for example its Memorial Community centre; in the 70's, firstly its swimming pool followed by covering and providing solar heating for the water. Only last year obtaining Council assistance toward a major upgrade of the facility.

So, councillors consider the ratepayers in your wards. In Milton for example has their Main Street upgrade begin; \$5 million, public toilets rebuilt; \$600k and swimming pool replaced \$4.5 million. All these projects will have cost over runs, that certain. And finally, yes, it's election year.

KING, D.

Cost overrun \$5M plus is ridiculous and someone should be held accountable.

PAUL, V.

The Community Hub group and the Council need to give a joint statement and clarification of their roles in funding. Why did the Hub group give their own explanation in the Clutha Leader? Why the separation? Let the Hub group find the money and keep clear of any further ratepayers funding. Remember the council had a far less costly option retaining and the Memorial Hall and updating it.

ROBERTSON, S.

You guys are squeezing every last penny out of us ratepayers and are not even doing what you said you will be doing here in Milton. Cut it out your nothing but a pack of thieves. You know that there are more towns on the Clutha District other than Balclutha. Why should the ratepayers pay for something that they will never use? If Balclutha want a new hall then Balclutha pays for it. We have all had to pay for Balclutha's main street which was a disaster. We are paying way too higher rates and for what, so you lot can drive around in company cars in weekends to go to Pak n Save (personally seen this) in the city using fuel and RUC at the ratepayer's expense. Unbelievable, again you bunch of thieves. Stop bleeding us ratepayers, there are those of us who have lost our jobs, not had a pay raise, the cost of living has skyrocketed, and you try to squeeze more money out of us. Totally unbelievable. You lot should hang your heads in shame!!!!

ROGAN, C.

We have enough burden now on fixed incomes.

<p>ROGAN, K. Rate payers from other towns will get no benefit from this project.</p>
<p>VEITCH, G. The people that pushed this project through should have to pay the extra amount as they ignored what the people wanted.</p>
<p>WILLS, G. A full break down of all costs regarding the Hub project to be made public to ensure accountability and transparency. Safeguards to be put in place to ensure money is not spent on vanity projects.</p>

### Attachment 2: Comments from respondents who voted for Option 3

<p>BOWDEN, S. If this build is unable to meet all the planned requirements for all the parties that will be based there or use it on a regular basis, it will be a 'less than' hub. A stunning architectural landmark not working to its full glorious potential! Please don't cut corners; our whole community and visiting groups from afar need this, completed to all the specifications.</p>
<p>CURTIS, M. The Community hub MUST be completed and function as planned. Not completing the facilities would be a complete failure &amp; unacceptable to the community. So, this is really about choosing option 2 or 3 in my opinion. I'm happy to pay a contribution via my Rates but adding another third on top of the \$70 /yr. is probably too much for many people so funding the \$2.5m from reserves is probably best. I can't wait to see it completed. Congrats to the CDC for moving Balclutha forward.</p>
<p>COWIE, G. This is an important project for the district and should be funded ex reserves.</p>
<p>CROSSWELL, R. The option I would choose is "option 3". Hope this helps with your decision.</p>
<p>CULLEN, N. It will never be cheaper to complete than now so let us complete the job.</p>
<p>FENBY, J. Let us hope that the Trust will not be back to the council in 2023 for more funding.</p>
<p>GROENEWEGAN, A. This will be a fantastic multi use facility for the district with many different revenue streams to take it into the future.</p>
<p>JOHNSTONE, S. This is a project that will benefit everyone - a big thank you to those who have made it possible.</p>
<p>LINDSAY, S. I think living costs are high enough without a rates increase. Use the reserves, that is what they are for, to help fund capital projects. No point of having it sitting there.</p>
<p>MORGAN, K. I'm looking forward to the completion of the Hub and I agree with Council that Option 3 is preferable - this is a long-term asset for the district rather than an item suitable for funding the current generation of ratepayers only.</p>
<p>MORRISON, W. Your policy is "do it once do it right" so I believe we should support the extra cost out of reserves. Extra cost is normal at all levels of construction, especially if changes are made to improve the build.</p>
<p>MUNRO, B. Let's get on with it to benefit the whole district.</p>

MUNRO, M. Wonderful to see the progress so far now we just need to support the project to completion.
PATERSON, M. I support this option as Council's preferred option.
PAYNE, A. Don't want the hub not to be finished and the reserves are there for special projects.
SCHNARR, D. The ways things are going the cost will probably increase anyway. If feedback is to be done again with respect to costs, I'm not sure I will give the same feedback. Let's just get it done.
SOPER, P. I wish to provide feedback on Community Hub funding. My option is to provide funding from Councils Reserve Fund.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Balclutha Streetscape Stage 2 Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	9
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery
<b>File Reference</b>	4432

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### REPORT SUMMARY

The purpose of this report is to provide an update and seek direction on budgets for Balclutha Streetscape Stage 2, specifically for landscaping, car park improvements and general beautification of the area new the new Clutha Hub and the southern entrance to the Balclutha Bridge.

### RECOMMENDATIONS

- 1 That Council receives the Balclutha Streetscape Stage 2 Update report.**
- 2 That Council approves/does not approve an additional \$1.3 million of funding for the Balclutha Streetscape Stage 2 Project with this to be funded from:**
  - a) Loan funding via the Balclutha Streetscape Rate of \$AMOUNT.**
  - b) Reserves funding of \$AMOUNT from the (AS IDENTIFIED) Reserve.**
  - c) Grants funding of \$AMOUNT from the Better Off Funding.**

## REPORT

### 1 Background

During the development of the Balclutha Streetscape project was confirmed that the area around the then Balclutha War Memorial Hall was identified as the second top priority for improvements. The extent of the project specifically excluded this area as there had been early discussions about the future configuration of the hall and any streetscape work was deferred until this had been confirmed. Further work has taken place regarding landscaping and car park construction in this area as well as the southern entrance to the Balclutha Bridge in conjunction with the Clutha Community Hub project

An initial budget of \$602K is included in the 2022/23 Annual Plan. It is estimated that \$400K of this can be applied to the physical works for this project and the balance may be required for other minor works, professional services and possibly plant replacement on the main street.

The latest estimate for the Council share of the physical works in this area \$1.704 million. There is significant uncertainty in this figure as construction costs have been escalating on a monthly basis post-COVID. This includes an escalation factor and a 15% contingency but until the tender prices are known, further escalation remains a significant risk.

### 2 Strategic Goals and Outcomes

This project directly contributes to our vibrant rural towns and communities objective.

### 3 Options

The current budget is not sufficient due to the increases in costs and significantly greater scope of this project. It has been identified and discussed as an essential project to support the Clutha Community Hub project but is clearly an area where Council has responsibility to undertake this work. As such, the options discussion will be primarily around funding options for this work rather than whether it should proceed or not.

If the existing budget allocation of \$400K is available for this work then approximately \$1.3 million of additional funding will be required for this project. Streetscape budgets are rate funded by a 20:80 split between district-wide funding (UAGC) and community of interest funding – a fixed charge on the Lower Clutha Community of interest area. The other options for funding this work are primarily Council reserves or grant funding where this project may qualify.

- **Rates Funding**

The additional rates impact of funding \$1.3 million as a loan via the normal streetscape funding method is shown below. The annual repayment for this for a 25-year loan would be approximately \$80,400+GST or an overall rates increase of 0.24%. This would not come into effect until the 2023/24 year as the work will be undertaken next year.

District Wide (UAGC)	-	\$1.70 incl. GST
Lower Clutha rating area	-	\$18.20 incl. GST

The Lower Clutha area is shown below on a district map:



- **Investment/Reserves Funding**

Council may consider applying investment surplus, the General Reserve (\$555K) or investment surplus funding or the Deferred Roading Maintenance Fund. However, this may be dependent on the decision to fund the additional cost for the Community Hub and the use of general reserves would mean this wouldn't be available for other projects.

- **Grant Funding**

Council may consider applying to the 3 Waters Better Off Fund for this project as based on an initial assessment it would meet the criteria.

Please refer to the 'Better of Funding Report' for further detail and possible cost options that will reduce the direct rate requirement for this project.

#### **4 Consultation**

Attachment A has an assessment of against relevant legislation and Council's Significance and Engagement policy. The change in budget is not considered significant in terms of Council's Significance and Engagement Policy but this will also need to be considered against any additional reserves or grant funding.

#### **5 Policy Considerations**

There are no specific policy considerations that relate to this report.

#### **6 Legal Considerations**

There are no specific legal considerations that relate to this report.

#### **7 References – Tabled/Agenda Attachments**

Significance Policy Assessment is included as Attachment A.

### Assessment against s82 LGA 2002 and Council's significance criteria (Significance and Engagement Policy)

Requirement	Policy Consultation Assessment
That persons who will or may be affected by, or have an interest in, the decision or matter should be provided by the local authority with reasonable access to relevant information in a manner and format that is appropriate to the preferences and needs of those persons.	This project has been carried forward for several years and the extent of works and the budget is now available for consideration by Council.
That persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged by the local authority to present their views to the local authority.	Existing project – extent has changed and supports key community project.
That persons who are invited or encouraged to present their views to the local authority should be given clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented.	
That persons who wish to have their views on the decision or matter considered by the local authority should be provided by the local authority with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to the preferences and needs of those persons.	Extension of previous project rather than a new project.
That the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration.	Noted.
That persons who present views to the local authority should have access to a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions, which may include, for example, reports relating to the matter that were considered before the decisions were made	Consultation document to include timeline and frequently asked questions to provide background and timing of decisions to date.
A local authority must ensure that it has in place processes for consulting with Māori in accordance with subsection.	Noted.
The potential level of financial consequence, in particular rates impact.	Rates impact is not considered significant at less than \$20 per annum for the Lower Clutha area.
The degree of impact on or change to levels of service, positive or negative.	Minimum expected by the community to support a key project in the district
How many residents and ratepayers might be affected by the proposal or decision.	Impacts on the UAGC affect all ratepayers, and these options primarily impact those in the Lower Clutha community facilities rating area but may be minimised with application of reserves or grant funding.
The likely degree of community interest in the proposal or decision.	Lower Clutha area – less than \$20 per year rating impact.
The extent to which the consequences of the decision might be controversial.	The project may receive negative feedback.
The degree to which the decision or proposal deviates from community outcomes or Long Term Plan, Annual Plan or policy.	Has been included for many years but the scale and cost has escalated.
The potential impact on current and future well-being of the community.	The proposed works supports a key facility within the Clutha District and this area that was highlighted as a priority by the community during the original streetscape consultation.
Whether there is a legal requirement to engage with the community.	As per s82 of the LGA 2002.
The degree of impact on a strategic asset, particularly if it involves transferring ownership or control.	Not applicable.



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# Clutha District Council

## Item for DECISION

<b>Report</b>	Bruce Community Facility Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	10
<b>Prepared By</b>	Jules Witt – Group Manager Service Delivery Larissa Brown – Strategic Planning Manager
<b>File Reference</b>	731385

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### REPORT SUMMARY

The purpose of this report is to provide an update and seek direction on the next course of action for the proposed Bruce Community Facility in Milton.

### RECOMMENDATIONS

- 1 That Council receives the Bruce Community Facility Update report.**
- 2 That Council agrees/does not agree to consult on options relating to the Bruce Community Facility.**
- 3 That Council's preferred option for consultation relating to the Bruce Community Facility is...**
- 4 That Council's confirms an additional meeting date of 2 June 2022 to approve consultation material and hearing date of 20 July 2022 to hear verbal submissions relating to the Bruce Community Facility.**

### REPORT

#### 1 Background

Community consultation in 2016 and 2017 for the Our Place Milton Community Plan identified ensuring future swimming pool services as a priority. Initial Our Place feedback indicated a preference to future-proof the existing pool at its current site, and that the facility continue to be Council-owned and operated. However, it was noted that to ensure the sustainability of pool operations, increased community input may be required.

Possible options to look into initially included lining the existing pool, a new pool structure using the existing roof and changing rooms, or a completely new pool

complex. Council also highlighted this project would run in conjunction with future-proofing the Milton Service Centre and Library facility, including a budget of \$930,000, initially in the 2021/22 financial year for a new facility.

Issues with the Milton Pool and the fact that much of it is built on soft fill material by volunteer labour have been well documented. The pool has cracked previously and needed to be repaired and when the pool surrounds were repaired the very soft material required special strengthening to avoid further failure.

The existing pool will fail at some point in the future, but Council will be looking to get it through until a new facility can be built. However, if there is a major structural or plant failure then it is unlikely that significant investment will be sunk into the existing facility.

Council also identified that reasonable earthquake strengthening costs meant that their preferred option was to build a new Milton Service Centre and Library building rather than to strengthen the existing building. Milton is a growth area in the Clutha District and a new facility would best serve the community into the future.

Following further information Council agreed to update the Our Place Milton Plan to include an option for a combined new service centre, library and swimming pool. As part of the Annual Plan 2019/20 consultation process, we took the opportunity to bring all of the options together, so that Council could receive views on them before deciding what direction to take.

Council consulted on three options as outlined below:

- Patch up the existing pool and build a new service centre/library facility (at that time estimated at \$1.2 to \$1.5M)
- Build a new pool and a new service centre/library (at that time estimated at \$4.9 to \$5.9M)
- Build a combined pool and service centre on the site of the existing service centre/library (estimated at that time at \$5.8M).

After considering feedback Council committed to funding a combined facility on the site of the existing service centre/library. In principle Council agreed to fund the cost of the service centre/library component, and half of the swimming pool component.

The rates impact for the combined facility consulted in 2019 is included below:

Option 3 – combined pool & service centre	2020/21	2021/22 onwards
All properties*	\$1.04	\$14.72
Properties in the Bruce area**	\$4.45	\$48.78

\* Via the uniform annual general charge (UAGC).

\*\* Includes both the UAGC and Bruce area community facilities rate.

Although initially budgeted for construction in 2020/21, further investigative work has continued, and updated budgets were included in the 2021/31 Long Term Plan.

## 2 Bruce Community Facilities Trust

Early in the process the importance of this being a community-led project was identified to save costs to ratepayers and ensure that the local community was behind what is a significant project in their community. Staff have continued to investigate and support the Milton group that has formed to lead this project. The role of the Bruce Community Trust group is vital to the success of the project.

Their focus has been on continuing to gather all of the required information so the general scope and cost can be confirmed so the project can progress.

Options have been developed in consultation with the group. The group has indicated they would like Council to consider supporting a more extensive facility than initially proposed in 2019/20.

The group have indicated that they believe that they will be able to raise approximately \$2M. As such, a significant change in Council's contribution would require additional consultation with the community and wider district.

Members of the group attended a workshop with elected members on 11 November 2022 to give an update. Following the presentation and discussion the directive was that consultation on different options take place in June/July 2022.

Work by the Bruce Community Facilities Trust has identified two options, tabled below:

**Table: Bruce Community Facility Options**

Pool Options	Pool Area	Library Area	Total Area	Forecast Cost**
6 lanes*	2,261m <sup>2</sup>	452 m <sup>2</sup>	2,713m <sup>2</sup>	\$10-11M
8 lanes	2,648 m <sup>2</sup>	712 m <sup>2</sup>	3,360m <sup>2</sup>	\$14-17M

\* Any smaller scale option that doesn't require the purchase of additional land will have a lower rates impact however, delays may mean that escalation will catch up with any cost savings.

\*\* The likely construction for this project will be in approximately 12 to 18 months. As such, cost escalation has been allowed for and a range of cost between 10% escalation and 25% escalation to account for cost increases between now and the. These costs have rounded to the nearest million dollars.

## 3 Milton Community Library Update

Further work has also been carried out to confirm a potential layout for the community library to ensure that all of the required components can fit in. This has confirmed that an increase in area from the current footprint of 290m<sup>2</sup> to approximately 450m<sup>2</sup> will allow for future delivery of community library services for the Milton catchment.

## 4 Funding

Service Centre/Library funding is funded across the district through the uniform annual charge (UAGC). Community services such as pools are funded 50% through the UAGC

and 50% from the community area of benefit and in this case, this is the Bruce Ward area.

Initial funding for the proposed facility was split to reflect the different activities and was fully loan funded for the Service Centre/Library component of the project and 50% loan funding for the pool component, with the balance to be raised in discussion with the community to reduce the cost to ratepayers.

Further work by the Bruce Community Facilities Trust over the last two years has given them a better understanding of the ability of the local community and grant funders capacity. This has resulted in the group confirming that they expect to be able to raise \$2M (excl. GST) from local fundraising and grants. This then provides an indication to Council as to what funding will be required for this project to proceed and this has been used to develop the funding options and rates impacts.

The table below provides financial and funding information about each of the options.

Option	Forecast Cost	Community Fundraising	Library Rates Funding	Community Facility Rates Funding
6 lanes	\$10-11M	\$2M*	\$2.5-2.75M	\$5.5-6.25M
8 lanes	\$14-17M	\$2M**	\$5.04-6.12M	\$6.96-8.88M

\* Represents 24-27% of pool funding component

\*\* Represents 18-22% of pool funding component

## 5 Consultation

Attachment A has an assessment of against relevant legislation and Council's Significance and Engagement policy. The further information and options to be considered, including potential rates impact confirms the need for Council to consult. This will help inform Council's decision making and budgets for the 2023/24 Annual Plan, and rates impacts from 2024/25 onwards.

There are two options that are considered for consultation:

- Contribute to a community library and pool facility with 6 lanes (\$10M to 11M).
- Contribute to a community library and pool facility with 8 lanes (\$14M to \$17M).

This meeting seeks direction from Council as to whether to consult on these options, and if so, what is the preference.

## 6 Preferred Option

If a decision is taken to consult Council may agree to a preferred option. Highlighting a preferred option signals Council's view leading into the consultation and this is taken into consideration by those wishing to submit and present their views. Having a preferred option does not indicate a pre-determined position and Council remains free to decide having regard to the submissions and presentations.

## 7 Assessment of Options

Note that higher level information has been included below, but consultation material would include more detail.

<b>Option A: Contribute to a community library and pool facility with 6 swimming lanes (\$10M to \$11M)</b>	
<b>Advantages (Benefits)</b>	<b>Disadvantages (Costs)</b>
<ul style="list-style-type: none"> <li>• Provides new fit-for-purpose community facilities for swimming and library services.</li> <li>• Caters for future growth for the Milton Community into the future.</li> <li>• Provides modern community meeting space.</li> </ul>	<ul style="list-style-type: none"> <li>• Comes at the following cost to ratepayers:               <ul style="list-style-type: none"> <li><u>UAGC (all ratepayers)</u> <ul style="list-style-type: none"> <li>– \$34-39 per annum (no better off funding)</li> <li>– \$25-29 per annum (\$2M better off funding)</li> <li>\$20-24 per annum (\$3M better off funding)</li> </ul> </li> <li>• <u>Bruce Area Ratepayers (includes UAGC portion)</u> <ul style="list-style-type: none"> <li>– \$113-127 per annum (no better off funding)</li> <li>– \$84-98 per annum (\$2M better off funding)</li> <li>\$73-87 per annum (\$3M better off funding)</li> </ul> </li> </ul> </li> <li>• There is a risk that the community may not be able to raise \$2M.</li> </ul>

<b>Option B: Contribute to a community library and pool facility with 8 swimming lanes (\$14M to \$17M)</b>	
<b>Advantages (Benefits)</b>	<b>Disadvantages (Costs)</b>
<ul style="list-style-type: none"> <li>• Provides new state-of-the-art community facilities for swimming and library services.</li> <li>• Caters for future growth for the Milton Community into the future.</li> <li>• Provides modern community meeting spaces.</li> </ul>	<ul style="list-style-type: none"> <li>• Comes at the following cost to ratepayers:               <ul style="list-style-type: none"> <li><u>UAGC (all ratepayers)</u> <ul style="list-style-type: none"> <li>– \$56-69 per annum (no better off funding)</li> <li>– \$46-59 per annum (\$2M better off funding)</li> <li>\$41-55 per annum (\$3M better off funding)</li> </ul> </li> <li>• <u>Bruce Area Ratepayers (includes UAGC portion)</u> <ul style="list-style-type: none"> <li>– \$157-198 per annum (no better off funding)</li> <li>– \$125-164 per annum (\$2M better off funding)</li> </ul> </li> </ul> </li> </ul>

	<p><i>funding)</i>  <i>\$114-153 per annum (\$3M better off funding)</i></p> <ul style="list-style-type: none"> <li>• There is a risk that the community may not be able to raise \$2M.</li> </ul>
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Note that these tables include information about the impact on rates if 'better off' funding amounts were applied for these options. The decision about what amount Council might wish to apply for in the first tranche of funding available has been taken in an earlier item in this meeting.

## 8 Communication and Engagement

Consistent with the principles in section 82 of the Local Government Act 2002 and Council's Significance & Engagement Policy (SEP page 8), the level of engagement identified for Bruce Community Facility options is at the 'consult' level of engagement, providing a specific opportunity to receive information about options, give written feedback and also verbal feedback.

The four-week period for consultation proposed below is considered reasonable because Council has a good understanding of community views, and the project has been the subject of a Community Plan process, an Annual Plan process which included submissions, hearings, and decisions, and is included the 2021/2031 Long Term Plan. Early decision-making is also considered essential to provide certainty to the project and inform budgets for the 2023/24 Annual Plan.

In accordance with the SEP, it is recommended that the following take place:

- Bruce Community Facility consultation information in the Genesis, Clutha Leader, and public notices in ODT and Southland Times.
- Distribution of the proposed Bruce Community Facility consultation document via the Genesis.
- 'Feedback wall' hosted at the Tokomairiro Community Hub, with ability to talk with Bruce Community Facilities Trust representatives about project specifics at this location.
- Information on Council's website.
- Open night/meetings (2) in Milton.
- Facebook posts.
- Distribution of information to Council offices and Community Libraries.
- Opportunity to provide written and verbal feedback.

The proposed consultation timeline is:

- 2 June Council meeting to approve consultation material (additional meeting)
- 7 June to 7 July consultation period
- 20 July – Meeting to hear verbal submissions
- 4 August – Council meeting with decision

## **9 Policy Considerations**

Significance and Engagement Policy

## **10 References – Tabled/Agenda Attachments**

Attachment A - Assessment against s82 LGA 2002 and Council's significance criteria (Significance and Engagement Policy)

### Assessment against s82 LGA 2002 and Council's significance criteria (Significance and Engagement Policy)

Requirement	Policy Consultation Assessment
That persons who will or may be affected by, or have an interest in, the decision or matter should be provided by the local authority with reasonable access to relevant information in a manner and format that is appropriate to the preferences and needs of those persons.	Information equivalent to the LTP update used when approving the original \$5.8M
That persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged by the local authority to present their views to the local authority.	Gather submissions (written) and invite verbal (before the Council on a set date).
That persons who are invited or encouraged to present their views to the local authority should be given clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented.	Proposed preparation of consultation document.
That persons who wish to have their views on the decision or matter considered by the local authority should be provided by the local authority with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to the preferences and needs of those persons.	Proposed.
That the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration.	Noted.
That persons who present views to the local authority should have access to a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions, which may include, for example, reports relating to the matter that were considered before the decisions were made	Consultation document to include timeline and frequently asked questions to provide background and timing of decisions to date.
A local authority must ensure that it has in place processes for consulting with Māori in accordance with subsection.	Noted.
The potential level of financial consequence, in particular rates impact.	To be included in consultation document.
The degree of impact on or change to levels of service, positive or negative.	Information about the difference between the 6 and 8 lane options will be included in the consultation document.
How many residents and ratepayers might be affected by the proposal or decision.	Impacts on the UAGC affect all ratepayers, and these options primarily impact those in the Bruce community facilities rating area.
The likely degree of community interest in the proposal or decision.	Highest in the Bruce community facilities rating area, and proposed that consultation will be targeted on this area.
The extent to which the consequences of the decision might be controversial.	The project may receive negative feedback.
The degree to which the decision or proposal deviates from community outcomes or Long Term Plan, Annual Plan or policy.	Has been included in the Milton Community Plan and 2021 Long Term Plan.
The potential impact on current and future well-being of the community.	The proposed facility has a high impact on the social, cultural and economic well-being of the Bruce community.
Whether there is a legal requirement to engage with the community.	As per s82 of the LGA 2002.
The degree of impact on a strategic asset, particularly if it involves transferring ownership or control.	Not applicable.



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# Clutha District Council

## Item for DECISION

<b>Report</b>	Community Projects Update
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	11
<b>Prepared By</b>	Sharon Cousins – Project Manager – Community Plan Implementation
<b>File Reference</b>	731284

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### REPORT SUMMARY

This report presents a submission to provide additional funding for existing identified community projects.

### RECOMMENDATIONS

- 1 That Council receives the Community Projects Update report.
- 2 That Council approves/does not approve an increase of \$9,063 from \$8,000 to \$17,063 in 2022/23 for the installation of a bore at the Naish Park duck pond.
- 3 That Council carries forward existing funding of \$8,000 for the Naish Park duck pond from the 2020/21 to 2022/23 financial year.
- 4 That Council funds an additional \$9,063 in 2022/23 for the Naish Park duck pond bore installation from available investment fund surpluses.

OR

- 5 That Council funds an additional \$9,063 in 2022/23 for the Naish Park duck pond bore installation from Balclutha parks and reserves reserves.
- 6 That Council approves/does not approve \$24,000 in 2022/23 for stage one of a car park construction at the South Otago Athletics Club car park.
- 7 That Council funds \$24,000 in 2022/23 for car park construction at the South Otago Athletics Club car park from available investment fund surpluses.

OR

That Council funds \$24,000 in 2022/23 for car park construction at the South Otago Athletics Club car park from Balclutha Parks and Reserves budget.

- 8 That Council carries forward existing funding of \$50,000 from the 2020/21 to 2022/23 to progress the Gabriel's Gully entrance aspect of this project, including Council reserve, car park and toilet improvements.**

## REPORT

### 1. Background

Information is provided below on three community projects. Additional funding, through the 2022/23 Annual Plan is recommended, to progress these projects.

Alignment of these three projects with the Clutha District Council Policy on Community Funding has been considered and is outlined in each section.

An update is also provided regarding a 4<sup>th</sup> community project, for Council's information. No additional funding is requested for this project.

### 2. Strategic Goals and Outcomes

Relevant Community Outcomes identified in the *Living and Working in Clutha Strategy* include:

- Vibrant Rural Towns and Communities
- Healthy Sustainable Environment

Relevant priority areas identified in the *Living and Working in Clutha Strategy* include:

- Supporting Culture & Heritage
- Healthy Safe Communities

### 3. Assessment of Options

#### 3.1 Balclutha – Naish Park Duck Pond

*Background:*

In 2017, consultation for the Balclutha Reserve Management Plan highlighted that several community members wanted to see quality improvements at the Naish Park duck pond. Over the period that Clutha Parks Trust (CPT) have been working on the Naish Park and Centennial Ground development, the water quality at the duck pond has proven to need ongoing maintenance.

For the 2021/31 LTP, Council approved \$8,000 towards staff investigation into improvements at the duck pond, to be funded from the investment surplus. This work has progressed, with prices received for the installation of a bore on the site which is considered the best solution to improve water quality by allowing the system to be flushed with bore water.

This project is a previously confirmed Category 1: Living & Working in Clutha project and meets eligibility criteria in Council's Policy on Community Funding.

*Assessment of options:*

Staff investigation into water quality of the Naish Park duck pond considered:

- a. The current use of potable quality water at the pond.

- b. The uncertainty of supply or success for chemical options.
- c. Investigation into a bore to draw water from a lesser quality source.
- d. ORC requirements in drilling a bore.
- e. The more recent cost to council as rated water has come in.

The conclusion is that the installation of a bore will remove the need for rated potable water use and enable the duck pond to be flushed regularly which will help improve water quality. This is the recommended option.

*Financial Impact:*

Through the 2021/31 LTP, Council budgeted \$8,000 from investment surplus for investigation into improving the duck pond facility. Council and contracting staff have made investigations with the following result:

Bore installation (depends on depth, estimated 15m):	\$6335.00
Install pump, connect water, new taps (quote):	\$10,728.25
<b><u>Total cost</u></b>	<b><u>\$17,063.25</u></b>

CPT have expressed a preference for Council to find a funding source outside of the Naish & Centennial Parks project budget for any Naish Park duck pond upgrade work. Allowing for the \$8,000 assigned in the LTP budget (which is separate to the CPT project budget), there remains an outstanding balance of \$9,063, as shown below.

Total Cost:	\$17,063
Less LTP invest surplus funded budget	-\$ 8,000
<b><u>Balance (amount requested through 2022/23 AP)</u></b>	<b><u>\$ 9,063</u></b>

### 3.2 Balclutha - Centennial Park car park

*Background*

The 2018/28 LTP included targeted funding for Balclutha Playgrounds and Reserves, including a budget for development of Naish and Centennial Parks.

In 2018, a Terms of Reference (TOR) was developed and used by Council and the Naish and Centennial Park Coordinating Group to progress this priority project. The TOR guided the initial development work, initially by the Naish and Centennial Park Coordinating Group and more recently by the Clutha Parks Trust (CPT).

CPT intends to apply for external grant funding to secure at least 75% of the cost of the playground equipment and surface treatments; but is also seeking financial support from Council in the form of a grant.

The broader project has seven stages:

- Stage 1: junior bike park
- Stage 2: dog park
- Stage 3: playground
- Stage 4: senior bike/pump park
- Stage 5: half-court basketball

Stage 6: landscaping

**Stage 7: car park improvements**

The progress made by CPT has significantly enhanced the visitor experience for residents and visitors entering Naish Park and Centennial Park. With the junior bike park now established, there has been an increase in vehicular traffic into the parks. The pending development of the children's playground is likely to further increase traffic flow into the area and it is timely to investigate improvements to the existing car park area.

This project is a previously confirmed Category 1: Living & Working in Clutha project and meets eligibility criteria in Council's Policy on Community Funding.

*Assessment of options:*

Costings for car park improvements have been obtained. The first stage would involve sealing of the existing car park area. Additional work (stage 2) could be undertaken to extend the carpark, including excavation, and sealing.

Stage 1 - sealing of existing metal car park area (2022/23)	\$24,000
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Stage 2 - full extension, excavation, and sealing (date to be determined)	\$200,000
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Funding for stage 1 in 2022/23 is the recommended option. The alternative option is to leave the existing car park as is (gravel).

*Financial Impact:*

<b><u>Amount requested through 2022/23 AP</u></b>	<b><u>\$24,000</u></b>
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It is recommended that this work is funded through the existing parks and reserves fund or the investment fund surplus available.

### 3.4 Lawrence - Community Hub

*Background*

The Our Place Lawrence Community Plan includes three projects which would be located at or near the entrance to Gabriels Gully:

- A. Improvements to the reserve and car park area
- B. A business case to investigate options for a community hub facility
- C. Investigation of potential options for new public toilets

The Community Plan states that all three projects would be Council-led, although community input was also identified as a requirement.

There was a \$50,000 allocation of funding through the 2021-31 LTP for development of a business case and project plan for this area, incorporating all three of the above projects. This work was to be funded from investment returns.

Subsequently it was confirmed that there was not a sufficient level of community support to create a project champion and team from within the community to progress the community hub option. This has been included in Lawrence Tuapeka Community Board's submission. They also highlight they would like to see the funds retained for design plans/redevelopment of the Gabriel's Gully entrance which was also included as part of this project and it is important to them these funds are not reallocated to another project.

In parallel, Clutha Development was progressing a Destination Marketing project for Gabriel's Gully. This included the potential for a visitor experience relating to Gabriel's Gully. It was identified that one of the options to be investigated in that project was the potential for a visitor experience to be sited within the town of Lawrence rather than at Gabriel's Gully, or some combination of the two. Results are due in July, and these will help to inform a decision on whether to proceed with a detailed feasibility study.

Department of Internal Affairs (DIA) have indicated that an application for funding for a feasibility study could be made to the DIA Lotteries Community Facilities Fund. Applications for the next round of DIA funding open on 13 July and close on 17 September 2022.

*Recommendation:*

It is recommended Council carries forward \$50,000 from 2021/22 to 2022/23 to progress the Gabriel's Gully entrance aspect of this project, including Council reserve, car park and toilet improvements.

*Financial Impact:*

N/A – No additional funding is sought for this project.

#### **4. Consultation**

The items listed in section 3 form part of existing Council or community projects. These projects have in turn been informed by extensive community consultation, as part of the development of *Our Place* community plans, or reserve management plans. It is noted that additional consultation may be required in some circumstances if a project is to proceed.

#### **5. Policy Considerations**

N/A

#### **6. Legal Considerations**

N/A

#### **7. Financial Impact**

As reported in section 3 above.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Community Funding Requests
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	12
<b>Prepared By</b>	Jean Proctor – Community Support & Development Advisor
<b>File Reference</b>	731376

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### REPORT SUMMARY

The purpose of this report is to detail community funding requests to the proposed Annual Plan 2022/23 and make decisions on allocation.

### RECOMMENDATIONS

1. That Council receives the Community Funding Requests report.
2. That Council approves/does not approve funding increase of \$60,000 in 2022/23 to Lawrence Playground Committee for the Whitehaven Street Playground project.
3. That Council funds \$60,000 in 2022/23 for the Whitehaven Street Playground project from available investment fund surpluses.

OR

That Council funds \$60,000 in 2022/23 for the Whitehaven Street Playground project from Tuapeka community facilities rates/UAGC.

4. That Council approves/does not approve \$30,000 in 2022/23 to the Owaka Community Centre for kitchen renovations to upgrade the Owaka Memorial Community Centre.
5. That Council funds \$30,000 in 2022/23 for Owaka Memorial Community Centre improvements from the investment fund surplus.

OR

That Council funds \$30,000 in 2022/23 for an Owaka Memorial Community Centre upgrade in 2022/23 from Catlins community facilities rates/UAGC.

6. That Council approves/does not approve Council staff expertise and support to provide vehicular entrance and roadway into the park and fencing between the Balclutha Golf Club and the Park.
7. That Council approves/does not approve funding of \$27,000 in 2022/23 to provide a single lane vehicular entrance and roadway into the South Otago Mountain Bike Park and fencing between the Balclutha Golf Club and the Park.
8. That Council funds \$27,000 in 2022/23 from available investment fund surpluses.

OR

That Council funds \$27,000 in 2022/23 from Clutha community facilities rates/UAGC.

9. That Council approves/does not approve funding of \$18,848 in 2022/23 to Taieri Mouth Amenities Society towards resurfacing the existing Taieri Mouth tennis courts.
10. That Council funds \$18,848 in 2022/23 to Taieri Mouth Amenities Society from available investment fund surpluses.

OR

That Council funds \$18,848 in 2022/23 to Taieri Mouth Amenities Society from Bruce community facilities rates/UAGC.

11. That Council confirms the Cross Recreation Centre annual operating grant at \$55,158 in 2022/2023.
12. That Council confirms the Sport Clutha annual grant at \$47,859 in 2022/2023.
13. That Council approves/does not approve that Council work with Sport Clutha/Otago to develop a Play Strategy/Framework for the District.
14. That Council approves/does not approve Council support Sport Clutha/Otago to work with South Otago Athletics Club and Clutha Parks Trust.
15. That Council approves/does not approve funding of \$20,000 in 2022/23 towards Peace Gardens tree maintenance and plantings, funded from the Lawrence Parks and Reserves rates.
16. That Council approves/does not approve funding of \$20,000 in 2022/23 and \$20,000 in 2023/24 towards Steep Street Reserve tree management and maintenance, funded from the Lawrence Parks and Reserves budget.
17. That Council staff continue to investigate options for the maintenance of the grassed area at the Catlins-Clutha Information Layby.
18. That Council approves/does not approve funding to Catlins Coast Inc towards the Care Code (\$1,500) and Tear Off Map (\$3,000) in 2022/2023.
19. That any identified Council funding to Catlins Coast Inc is via the community support grants budget/investment surplus.

20. That Council approves/does not approve Kaka Point Surf Lifesaving's request of an increase of funding by \$5,000 from \$25,000 to \$30,000 in 2022/23.
21. That Council approves/does not approve funding of \$8,000 to Big River Kahui Ako in 2022/23 funded from the community support grants budget/investment surplus (DELETE ONE).
22. That Council confirms funding of \$8,634 to Gore Women's Refuge in 2022/2023.

OR

23. That Council approves/does not approve an increase of \$8,634 funding from \$23,290 to \$31,932 to Gore Women's Refuge in 2022/2023, funded from the community support grants budget.
24. That Council approves/does not approve funding of \$2,000 in 2022/23 to New Zealand Chinese Language Week from the community support grants budget/investment surplus.
25. That Council approves/does not approve staff support for New Zealand Chinese Language Week.
26. That Council approves /does not approve a Mayoral support video is provided for New Zealand Chinese Language Week.
27. That Council approves/does not approve to Clan Ayson funding for (\$AMOUNT) for restoration of family graves at Warepa cemetery.

AND (if relevant):

28. That funding to Clan Ayson for headstone restoration be funded via the community support grants budget/cemetery reserves (DELETE ONE).
29. That Council approves/does not approve \$24,920 (+GST) in 2022/23 to South Otago Historical Society for curator salary funding.

AND (if relevant):

That funding of \$24,920 (+GST) in 2022/23 to South Otago Historical Society for curator salary funding be funded via the community support grants budget/investment surplus.

30. That Council approves/does not approve partnering with the Cancer Society to hold an Awareness Clinic with Clutha District Youth Council, South Otago Mountain Bike Club and Clutha Parks Trust.
31. That Council approves/does not approves improving Smokefree/Vapefree signage at Council-owned facilities.



## REPORT

### 1 Background

In September 2021 Council adopted the Policy on Community Funding (Attachment A) to provide a clear framework to guide allocation and management of community funding. This includes for elected members, who are who are responsible for deciding on the allocation of funding in a way that best meets the needs of the community, addresses the priorities they have collectively set, and delivers good value for ratepayers.

Each year Council receives request from the community for support for projects and services provided by community organisations. Council determines budgets for community funding during its Long Term and Annual Plan process. These may be adjusted for inflation annually through the budget process (Policy Reference: 4.1).

This report presents community funding requests under the following areas:

#### **Category 1: Living and Working in Clutha Funding**

This funding links directly to the Living & Working in Clutha priorities, for example projects identified in Our Place Community plans. This category predominantly includes one-off grants towards the purchase, development, or maintenance of community facilities, and are approved through the long term or annual plan. This category is eligible for Council's investment surplus funding where available, or rates. If funded from rates, this funding can be loan-funded over an appropriate period e.g. 10 years-25 years, to minimum the impact and fluctuations in rates. For rating for community facilities, Council's current system sees 50% being rated from the applicable local community facilities rate and 50% from the UAGC.

#### **Category 2: Operational Funding Grants, with two subcategories as follows:**

***District Funding*** - These include operational funding grants to community organisations, for services or events that benefit, and are rates funded across the district via the UAGC.

***Local Community Funding*** - These include operational funding grants to community organisations by communities of interest for community-owned facilities such as halls and swimming pools. These are currently funded via the applicable local community facilities rate (50%) and UAGC (50%).

Note that further requests relating to Category 1: Living and Working in Clutha Funding are also included in other reports in this agenda.

### 2 Summary of Requests

A summary of the submissions received and the funding category that these relate to is summarised in the table over the page.

Further information about funding impacts is included in Attachment B.

Submitter	Community Funding Category		
	Living & Working in Clutha	Operational – District Funding	Operational – Local Funding
Lawrence Playground	X		
Owaka Community Centre	X		
South Otago Mountain Bike Club	X		
Taieri Mouth Amenities Society	X		
Clutha Recreation Centre Inc		X	
Sport Clutha/Otago		X	
Lawrence Tuapeka Community Board			X
Catlins Coast Incorporated		X	
Kaka Point Surf Lifesaving Club		X	
Big River Kahui Ako		X	
Gore and Balclutha Womens Refuge		X	
New Zealand Chinese Language Week		X	
South Otago Historical Society		X	
Clan Ayson	-	-	-

### 3 Lawrence Playground

The need for development of the Whitehaven Street playground was identified as a priority in the Our Place Lawrence community plan. From this the Lawrence Playground community led-fundraising committee was established. This committee is working across the community and in conjunction with Council staff on the upgrade.

Council committed \$40,000 in 2021/22 from investment returns for the upgrade (50%), and \$25,000 for fencing from the Lawrence Parks and Reserves budget.

The submission includes the original concept plan and a Compliance & Safety Audit on the existing playground, which identified extensive work is needed.

The written submission estimated the cost at approximately \$200,000.

The verbal submission confirmed the Committee has received two quotes and are favourably considering the quote of \$296,000 from the preferred supplier PlayGear/Otago Engineering Limited.

The Committee request that Council increase the current \$40,000 in 2021/22 by an additional \$60,000 in 2022/23, to bring Council's contribution to \$100,000 in total.

#### Recommendations:

- 1. That Council approves/does not approve funding increase of \$60,000 in 2022/23 to Lawrence Playground Committee for the Whitehaven Street Playground project.**
- 2. That Council funds \$60,000 in 2022/23 for the Whitehaven Street Playground project from available investment fund surpluses.**

OR

**That Council funds \$60,000 in 2022/23 for the Whitehaven Street Playground project from Tuapeka community facilities rates/UAGC.**

#### **4 Owaka Community Centre**

The Owaka Memorial Community Centre Committee has been operating for over 50 years and the facility is run by volunteers. Past upgrades have been instigated by the committee and funds have been raised through various charities, grants, hire charges and Council funding.

In their submission the Committee requested Council assist with financial support for the following improvements:

- Renovations to upgrade the kitchen, including replacing kitchen joinery, installation of gas hot water and replacement of the ovens. They estimate at \$41,500.
- Upgrading the facility toilets with a full renovation and repurposing of male and female to new unisex toilet area incorporating a paraplegic toilet area. This is estimated at \$49,950.

The preferred priority is as above with the kitchen first followed by the toilets. The Committee said they would also be applying for external grant funding for these improvements. It is recommended that in 2022/2023 Council consider funding for the kitchen and that the committee should re submit for funding for the toilet renovation to the year 2023/2024.

In accordance with Council's policy, eligibility criteria has been met for this request. This could be considered a Category 1: Living and Working in Clutha-related community facilities-related project. Alternatively, it could be considered a hall capital project funded from Catlins community facilities rates/UAGC.

- 1. That Council approves/does not approve \$30,000 in 2022/23 to the Owaka Community Centre for kitchen renovations to upgrade the Owaka Memorial Community Centre.**
- 2. That Council funds \$30,000 in 2022/23 for Owaka Memorial Community Centre improvements from the investment fund surplus.**

OR

**That Council funds \$30,000 in 2022/23 for an Owaka Memorial Community Centre upgrade in 2022/23 from Catlins community facilities rates/UAGC.**

## 5 South Otago Mountain Bike Club

In 2021 two young locals, Connor Bond and Jak Buckingham presented their idea of a mountain bike park for youth and the Clutha District community to the Council “Long Term Plan”. They received a positive response and were given the go ahead to work with proceed with support from the Council Community Support and Development Advisor.

Since then, as detailed in both their written and verbal submission they have made amazing progress to establish a formal club, initiating and progressing the onsite development the park, with members contributing well over 600 volunteer hours clearing ground and constructing tracks.

Safe access to the top of the site from Golfers Drive is important from a safety aspect. Jean Proctor has facilitated meetings between SOMBC, Balclutha Golf Club committee, the owners of 38 Golfers Drive and Gerry Essenberg CDC Capital Delivery Manger, to discuss and agree on options for vehicular access to the top of the site. This entrance will be securely gated.

The South Otago Mountain Bike Club request is for financial and staff support/expertise to develop a single lane vehicular entrance and roadway from Golfers Drive into the top flat area of the Bike Park development.

In accordance with Council’s policy, eligibility criteria has been met for this request. This could be considered a Category 1: Living and Working in Clutha-related community facilities project.

### Recommendations:

1. **That Council approves/does not approve Council staff expertise and support to provide vehicular entrance and roadway into the park and fencing between the Balclutha Golf Club and the Park.**
2. **That Council approves/does not approve funding of \$27,000 in 2022/23 to provide a single lane vehicular entrance and roadway into the South Otago Mountain Bike Park and fencing between the Balclutha Golf Club and the Park.**
3. **That Council funds \$27,000 in 2022/23 from available investment fund surpluses.**

**OR**

**That Council funds \$27,000 in 2022/23 from Clutha community facilities rates/UAGC.**

## 6 Taieri Mouth Amenities Society

The Taieri Mouth Amenities Society is requesting Council help to resurface the existing tennis court that lies on reserve land in Taieri Mouth next to the Taieri Mouth Holiday Park Campground. Built around the 1930's or 40's, from the 1950's to the early 1990's, a tennis club with many members was quite active. Now in a state of disrepair, the surface is now beyond superficial repair and needs to be completely removed and replaced.

The quote for resurfacing is \$28,933.50 and \$2,665.13 for new poles, a total of \$31,598.63 (excl GST). The group has raised nearly \$4,000 toward this and are asking Community Trust of Otago for \$9,000 toward this project. Their submission requests of Council assist with the balance required to resurface the courts which is \$18,848 (excl GST).

In accordance with Council's policy, eligibility criteria has been met for this request. While a community plan is yet to be developed for Taieri Mouth (scheduled for 2023/24) this could be considered a Category 1: Living and Working in Clutha-related parks and reserves project.

### Recommendations:

1. **That Council approves/does not approve funding of \$18,848 in 2022/23 to Taieri Mouth Amenities Society towards resurfacing the existing Taieri Mouth tennis courts.**
2. **That Council funds \$18,848 in 2022/23 to Taieri Mouth Amenities Society from available investment fund surpluses.**

**OR**

**That Council funds \$18,848 in 2022/23 to Taieri Mouth Amenities Society from Bruce community facilities rates/UAGC.**

## 7 Cross Recreation Centre

Cross Recreation Centre receives an ongoing operating grant. This was \$53,500 in 2021/2022. The submission requests confirmation of the inflation adjusted grant of \$55,158 for the year 2022/2023.

### Recommendation:

1. **That Council confirms the Cross Recreation Centre annual operating grant at \$55,158 in 2022/2023.**

## 8 Sport Clutha/Otago

Sport Clutha Otago specific issues noted in their written and verbal submission are:

The Regional Facilities Plan including work on identifying all sport and recreational facilities and open spaces within the Clutha District to be included in the Regional Facilities Strategy encouraging Councils to take a Regional Planning approach.

Invitation to Council to consider working with Sport Clutha to develop a Play Strategy/Framework.

Sport Clutha would like to see the Centennial Park/Naish Park Redevelopment Committee work with South Otago Athletics Club in relation to the planned development of the area.

The Sport Clutha/Otago submission requests confirmation of the inflation adjusted grant in 2022/2023.

### Recommendations:

1. **That Council confirms the Sport Clutha annual grant at \$47,859 in 2022/2023.**
2. **That Council approves/does not approve that Council work with Sport Clutha/Otago to develop a Play Strategy/Framework for the District.**
3. **That Council approves/does not approve Council support Sport Clutha/Otago to work with South Otago Athletics Club and Clutha Parks Trust.**

## 9 Lawrence Tuapeka Community Board

The Board has made two requests in their submission relating to parks and reserves maintenance. The information is as follows:

### Peace Gardens

The Peace Gardens are a beautiful and historic area of Lawrence which we believe requires an increased maintenance programme. There are a number of trees requiring significant pruning by an arborist and the cenotaph requires cleaning and investigation into a possible leak. LTCB requests an extra \$20K towards this maintenance and new plantings. This would be a fitting project to have completed by 2025 to mark the Cenotaph's centenary.

### Steep Street Reserve

The maintenance of this beautiful domain in the heart of Lawrence has been managed by volunteers over many years. This is a historic backdrop to the town and the tracks within are well used by locals and enjoyed by many visitors to the town. The enthusiastic volunteer committee holds regular working bees over the year.

However, as the years go by there are many more historic or old trees that are requiring careful attention or removal by a professional arborist. The LTCB requests that the Lawrence Parks & Recreation budget be increased by \$20K p.a. for the next two years to manage this process and that Council work with the Domain volunteer committee to develop a management plan for the future.

**Recommendations:**

- 1. That Council approves/does not approve funding of \$20,000 in 2022/23 towards Peace Gardens tree maintenance and plantings, funded from the Lawrence Parks and Reserves rates.**
- 2. That Council approves/does not approve funding of \$20,000 in 2022/23 and \$20,000 in 2023/24 towards Steep Street Reserve tree management and maintenance, funded from the Lawrence Parks and Reserves budget.**

**10 Catlins Coast Inc (CCI)**

Historically CCI have received an annual grant toward printing of The Catlins Care Code of \$1,500 per annum since 2019/2020 and \$3,000 in 2020/21 and 2021/22 for their Tear Off Map in 2020/2021 and 2021/2022. Council also provided funding of \$2,000 in 2021/2022 towards enhancements on the Catlins cost Inc website. These requests have been funded via the community support grants (UAGC-funded) budget, or investment fund surplus (2021/22).

CCI have requested funding of \$1,500 for the Care Code \$3,000 for the Tear Off Map in 2022/2023.

Also as background, Clutha Development and Great South (as the regional tourism organisations) are committed to work in partnership with a combined destination management (including marketing) approach to opportunities in The Catlins. Their 2-year funding from MBIE has allowed provision of funding support and accelerate some projects for Catlins Coast.

Clutha Development and Great South have jointly funded the review of The Catlins Te Akau Tai Toka Tourism Strategy. The draft is completed and includes a section on support and possible sustainable funding options. Clutha Development and Great South have met to discuss what support we may be able to provide Catlins Coast (including marketing that will align with our strategy goals). We are currently preparing a draft proposal for discussion with Catlins Coast.

Clutha Development has also funded the 'Welcome to The Catlins' sign at the new layby.

The submission from CCI requested that Council include the mowing of the grassed area at the Catlins-Clutha Information Layby in the Greenspace contract. During their verbal submission there was discussion that an all-weather surface could be more cost effective

than mowing grass. It is recommended staff continue to investigate options with Catlins Coast.

**Recommendations:**

- 1. That Council staff continue to investigate options for the maintenance of the grassed area at the Catlins-Clutha Information Layby.**
- 2. That Council approves/does not approve funding to Catlins Coast Inc towards the Care Code (\$1,500) and Tear Off Map \$3,000) in 2022/2023.**
- 3. That any identified Council funding to Catlins Coast Inc is via the community support grants budget/investment fund surplus.**

**11 Kaka Point Surf Life Saving Club (KPSLS)**

KPSLS has been dedicated to the South Otago community for 85 years. Their core duty is to supply a safe and secure beach for people to use in the seaside community of Kaka Point. They also supply services to local Search and Rescue. Historically Council has funded towards the costs of employing a Regional Paid Lifeguard. They have requested that Council increases their funding from \$25,000 to \$30,000 for 2022/2023. This increase takes into account:

- The fall of statutory days.
- Provides ability for the club to be able to bring experienced staff in from other clubs when the appropriate staffing is not available within KPSLC resources to enable the club to provide due diligence.
- The minimum wage increase for the upcoming season, and to take into consideration pay parity within the patrol, reflecting experience levels.

As per the Policy on Community Funding KPSLS was already eligible for an annual inflation adjustment and their funding approval resolution in 2021/22 LTP deliberations noted their intent to submit annually with regard to inflation, wages and cost increases during this period to be funded by rates.

**Recommendations:**

- 1. That Council approves/does not approve Kaka Point Surf Lifesaving's request of an increase of funding by \$5,000 from \$25,000 to \$30,000 in 2022/23.**

**12 Big River Kahui Ako**

The need for the Big River Kahui Ako initiative was identified post lockdown in 2020. Funding secured through the Ministry of Education's Covid funding enabled counselling begin in 2021. The service trialled in 2021 through the use of ChatBus was found to be successful in improving the well-being of young people in our district, supporting the transition for students as they move through their education pathway, supporting improvements in home life for some of our tamariki/children by assisting parents and



whanau who may have been experiencing stress or challenges which were impacting on their children.

The decision was made to continue to provide this support to young people in 2022 with the hope of making this a long-term commitment to the young people in our community.

This submitter asked consideration to be given for Council to cover \$8,000 in 2022/23 to meet a current funding shortfall.

This funding request relates to Category 2: Operational Funding – District and meets the eligibility funding criteria in the policy.

**Recommendation:**

1. **That Council approves/does not approve funding of \$8,000 to Big River Kahui Ako in 2022/23 funded from the community support grants budget/investment funds surplus (DELETE ONE).**

### **13 Gore and Clutha Women’s Refuge**

Council has provided Gore and Clutha Women’s Refuge with funding support for a number of years. Funding goes towards the salary for a qualified social worker to provide support services in Balclutha and the wider Clutha District. The current Council grant is \$8,634 per annum funded via the UAGC-funded community support grants budget.

The following information is provided in the submission:

- There have been 366 police referrals to Gore and Balclutha Women’s Refuge from 1st July 2020 to 20th April 2022. 166 of these referrals either accepted the support offered from Gore and Balclutha Women’s Refuge or met the criteria and were followed up.
- The total cost to deliver the position in the Clutha District is \$34,532. It is unclear from the information provided whether this is two or three days per week.
- The total cost is \$31,932.
- There is a funding shortfall of \$25,898 currently being subsidised by MSD contracts and donations primarily for Gore with a small amount for rural areas.
- They report they are not contracted to cover Balclutha and do not have to carry this work on without sufficient funding.

- The position covering Balclutha has been in place two days per week since 2007 but increased to a full-time position from 2019. They also manage a Transitional Housing Contract and provide shared accommodation for women and children in Balclutha.
- Their goal is to be based in Balclutha on a permanent basis.
- Gore and Clutha Women's Refuge request a grant of \$31,932 to cover the cost of delivering this service to Balclutha and the wider Clutha District for the year 2022/2023.

It is noted that future funding must meet the accountability requirements in section 7 of the Policy on Community Funding.

**Recommendations:**

1. **That Council confirms funding of \$8,634 to Gore Women's Refuge in 2022/2023.**

**OR**

2. **That Council approves/does not approve an increase of \$23,290 funding from \$8,634 to \$31,932 to Gore Women's Refuge in 2022/2023, funded from the community support grants budget.**

#### **14 Chinese Language Week New Zealand**

The New Zealand Chinese Language Week (NZCLW) is being held 25 September to 1 October 2022. Wishing to involve people from all around the country, the organisers are requesting from Council:

- Someone who can be the liaison person for us to contact about activities in your area district.
- A Mayoral video of support to be featured during the NZCLW week
- Funding support of \$2,000 for the year 2022/2023

This funding request falls under Category 2: Operational Funding – District and appears to meet the eligibility criteria in the policy.

**Recommendations:**

1. **That Council approves/does not approve funding of \$2,000 in 2022/23 to New Zealand Chinese Language Week from the community support grants budget/investment surplus.**
2. **That Council approves/does not approve staff support for New Zealand Chinese Language Week.**
3. **That Council approves /does not approve a Mayoral support video is provided for New Zealand Chinese Language Week.**

## 15 Clan Ayson

Clan Ayson have submitted seeking support to complete the following:

- Restore Ayson family graves in the Warepa Cemetery.
- Provided working on the gravestone of the first mayor of Balclutha, John McNeil, and his wife, Margaret to acknowledge their importance as the first mayor and mayoress of Balclutha.
- To erect a plaque to acknowledge their son who served as a Balclutha Councillor, is buried without a headstone in the plot beside his parents.

The Clan has sought a quote (\$3,625) for an upgraded headstone and grave restoration work from a registered monumental masonry firm and raised more than \$400 towards the cost. Clan Ayson have requested funding of \$1,000 to \$2,000 from Council towards the above proposals.

It is noted that to staff's knowledge headstone restoration in Clutha District cemeteries has been at the cost of descendants. Council should be aware that granting funding will set a precedent.

In terms of types of community funding this request doesn't appear to fit within Category 1: Living and Working in Clutha Funding or Category 2: Operational Funding Grants. However, if Council wishes to grant this request they may wish to fund from cemetery reserves (current balance \$534K) or the community support grants budget.

1. **That Council approves/does not approve to Clan Ayson funding for (\$AMOUNT) for restoration of family graves at Warepa cemetery.**

**AND (if relevant):**

2. **That funding to Clan Ayson for headstone restoration be funded via the community support grants budget/cemetery reserves (DELETE ONE).**

## 16 South Otago Historical Society

The South Otago Historical Society received funding for the position of Curator at South Otago Museum up to the year of 2017/2018. When Gary Ross (the then curator) resigned in January 2018. This resignation required the balance of unused funding to be returned to Council.

At that time South Otago Historical Society did request to retain the balance, however Council declined this request, and at this meeting expressed concern that no other options for funding had been investigated to the date of the request when the issue had been raised during the LTP process.

Since that time Dr Roz McKechnie has been providing Curator services to the museum.

To financially support this role the Society applied successfully to the Government, National Services Te Papa Covid Hardship fund receiving \$15,753 and \$10,000

(excluding GST) respectively from the first and second funding rounds. The Society currently has a further application in to the Covid Hardship Fund for \$25,000.

The Society have submitted the total cost for a salaried curator is \$49,920 (+GST). This is for 24 hrs/week x 52 weeks@ \$40 per hour. The Society has requested \$24,920 + GST in 2022/23 from Council.

Current Council support to the South Otago Historical Society is provided through the Community Development grant to the Clutha District Combined Museums Group. Subsequent to their written and verbal submission a letter (Attachment A) has been received from the Clutha District Combined Museums Group.

In terms of funding categories this request relates to Category 2 – Operational Grants (District Funding) and the Society appears to meet the eligibility criteria in the policy.

Changes and opportunities that have been developed since 2018 when curator funding ended includes the evolution of a heritage coordinator as a staff position under the community library umbrella.

Council could consider recommending to the Society the following actions:

- Provide further information including a business case would help evaluate this funding request, including:
  - The purpose of employing a curator and how this will contribute to Council's priority area of promoting culture and heritage.
  - Level of service and the deliverable outcomes a contract with SOTS would provide.
  - How it would relate to the provision of museum services more broadly across the district under the Clutha Combined Museums Group.
- Ensure liaison with the Clutha Community Hub Trust to support exhibits for sharing Clutha's stories and historical items.

#### **Recommendations:**

- 1. That Council approves/does not approve \$24,920 (+GST) in 2022/23 to South Otago Historical Society for curator salary funding.**

**AND (if relevant):**

- 2. That funding of \$24,920 (+GST) in 2022/23 to South Otago Historical Society for curator salary funding be funded via the community support grants budget/investment surplus.**

## **17 Cancer Society**

The Cancer Society of New Zealand, Otago & Southland Division submission reminded Council that cancer is a major cause of disease, disability, and death in Aotearoa. Skin cancer is our most common cancer and yet it is 90 percent preventable. Tobacco is still the leading cause of cancer death in Aotearoa.

The submission highlighted the best way to prevent skin cancer is to reduce over exposure to UV radiation and that it is important that all people have access to good quality shade in public spaces. It also highlighted that Smokefree areas help stop children from starting to smoke and also help individuals who are trying to quit.

In her verbal submission Linda Buxton suggested the Cancer Society and Council partner on outdoor projects and that she would also like to see greater emphasis on clear Smokefree/Vapefree signage in Council-owned outdoor areas. The submission included the following key recommendations to Council.

- To include some quality shade at parks, reserves, playgrounds, and community facilities where appropriate.
- To improve Smokefree/ Vapefree signage at Council owned facilities.

Clutha District Council Smokefree Policy is currently being changed to include Vapefree in all respects in response to the survey undertaken by the Youth Council in 2021.

**Recommendations:**

- 1. That Council approves/does not approve partnering with the Cancer Society to hold an Awareness Clinic with Clutha District Youth Council, South Otago Mountain Bike Club and Clutha Parks Trust.**
- 2. That Council approves/does not approves improving Smokefree/Vapefree signage at Council-owned facilities.**

### Summary of Potential Rates Impacts from Community Funding Request

Submitter	Community Funding Category			Budget Area (if to be rate funded)	Rates Impact \$ (if to be rate funded)
	L&W in Clutha	District Operational	Local Operational		
Lawrence Playground	\$60,000			Lawrence Parks & Reserves	0.38 UAGC 4.52 Tuapeka
Owaka Community Centre	\$30,000			Owaka Community Centre	0.19 UAGC 2.18 Catlins
South Otago Mountain Bike Club	\$27,000			Balclutha Parks & Reserves	0.17 UAGC 0.41 Lower Clutha
Taieri Mouth Amenities Society	\$18,848			Bruce Parks & Reserves	0.12 UAGC 0.48 Bruce
Lawrence Tuapeka Community Board – Peace Gardens			\$20,000	Lawrence Parks & Reserves	1.06 UAGC 12.75 Tuapeka
Lawrence Tuapeka Community Board – Steep Street			\$20,000	Lawrence Parks & Reserves	1.06 UAGC 12.75 Tuapeka
Catlins Coast Incorporated		\$4,500		Economic Development	0.48 UAGC
Kaka Point Surf Lifesaving Club		\$5,000		Community Support	0.53 UAGC
Big River Kahui Ako		\$8,000		Community Support	0.85 UAGC
Gore and Balclutha Women’s Refuge		\$25,898		Community Support	2.76 UAGC
New Zealand Chinese Language Week		\$2,000		Community Support	0.21 UAGC
South Otago Historical Society		\$24,920		Community Support	2.65 UAGC
Clan Ayson		\$1,000		Rural Cemeteries	0.11 UAGC
<b>Total</b>	<b>\$135,848</b>	<b>\$71,318</b>	<b>\$40,000</b>		



POLICY ON COMMUNITY FUNDING		ACTIVITY GROUP:	CE DEPARTMENT
<b>Policy Type:</b>	Council		
<b>Approved by:</b>	Council		
<b>Department:</b>	Chief Executive's Department		
<b>Date Approved:</b>	2 September 2021	<b>Next Review Date:</b>	2024 (in conjunction with the LTP)
<b>Relevant Legislation:</b>	Local Government Act 2002 Health and Safety at Work Act 2015		
<b>Clutha District Council Documents referenced:</b>	Living and Working in Clutha Strategy 2021 Clutha District Council Long Term Plan Clutha District Council Annual Plan Our Place Community Plans Significance and Engagement Policy Policy on Biodiversity Funding Policy on Reimbursement of Charges, Hire Fees, and Rents		

## PURPOSE

The purpose of the Policy on Community Funding is to provide a clear framework to guide allocation and management of Clutha District Council's (Council's) community funding, with regard to:

- **Community organisations seeking financial support**, who need clear guidance about Council's intentions and priorities for funding, fair and equitable funding processes, and upfront information about their obligations if they receive funding.
- **Elected members**, who are responsible for deciding on the allocation of funding in a way that best meets the needs of the community, addresses the priorities they have collectively set, and delivers good value for ratepayers.
- **Council staff**, who need a clear framework within which to work to provide high quality service and advice, stewardship of funds, evaluation of their impact and benefit, and effectively deliver community funding programmes, and
- **Clutha residents**, who help fund, through their rates the funding support Council provides; and who receive the benefit of the activities, projects and services funded on their behalf.

Community funding empowers local communities to deliver the outcomes they identify as important. It enhances community well-being and helps to achieve Council's vision for Clutha to be a great place to live, work and play.

This policy should be read alongside specific fund policies, criteria, application forms, closing dates and instructions for applying for funds that are available on Council's website.

A diagram of Clutha's Community Funding Framework is included as **Attachment A** of this policy.

## SCOPE

This policy relates to funding managed by Council departments including the Community Support and Development Team, Corporate Services, Service Delivery and Regulatory Services.

The type of community funding covered by this policy is described in the community funding categories section of this policy. Other funding sources not covered by this policy are also outlined in the community funding categories section.

## DEFINITIONS

**Community Funding** Is a means of Council financially supporting initiatives or facilities delivered by community organisations.

**Community Organisation** Not-for-profit, charitable and voluntary organisations operating in the Clutha District for Clutha District residents. Community organisations have a formal legal structure and founding documents (e.g., a constitution) which sets out governance and management consistent with their charitable mission.

**Not-for-Profit** Any society, association or organisation that is not carried out for the profit or gain of any individual member(s), and whose rules or objects state that any money earned or donated is used in pursuing the organisation's objectives for community good.

## POLICY

### 1. Principles

1.1 To ensure equity across the different types of funding covered by the policy, the following principles will be applied to all community funding requests.

<b>Transparency</b>	Community funding will operate in a transparent manner. Clear information about funding opportunities and Council's expectations of applicants and recipients will be provided in a timely manner. Information about all the grants Council provides, who has received them and for what purpose will be publicly available. Council will also provide information to unsuccessful recipients to help increase their chances of success next time (if applicable).
<b>Equity</b>	Council will seek to provide an equitable division of support across our diverse communities of people, place and interest.
<b>Accountability</b>	Staff and decision-makers will work together to deliver good value for residents by supporting initiatives that are effective, and which can produce clear benefits for the Clutha District's communities. Consistent processes will be applied to assessing grant applications at each level. All grant recipients will be required to account for how they have spent funds and share what they have achieved and learned using results based accountability (RBA), or as specified by the specific fund criteria.
<b>Respect</b>	Council shares many interests with the not-for profit sector but recognises that the sector is made up of many independent organisations with their own mission's and communities that they serve. Council's funding relationship with these organisations will be based on mutual respect and an understanding that delivering positive outcomes for the community is a shared responsibility.
<b>Proportionality</b>	Council's expectation for community funding applicants and recipients should always be proportionate to the scale of what is being proposed or funded. The processes and documentation that organisations are asked to complete should correlate with the size of the funds, the situation of the applicant and the risk presented to Council.



## 2 Types of Funding

2.1 The Council provides community funding in the following broad categories:

<p><b>CATEGORY 1</b> <b>Living and Working in Clutha Funding</b></p>	<p>This funding links directly to the Living and Working in Clutha priorities, for example projects identified in Our Place Community Plans.</p> <p>This category predominantly includes one-off grants towards the purchase, development, or maintenance of community facilities, and are approved through the long term or annual plan.</p> <p><i>Examples include: Clutha Community Hub Inc, Clutha Parks Trust, Kaitangata Promotions, West Otago Health Trust, Owaka Swimming Baths.</i></p>
<p><b>CATEGORY 2</b> <b>Operational Funding Grants</b></p>	<p><b>District Funding</b></p> <p>These include operational funding grants to community organisations for services or events that benefit and are rates funded across the district like Women’s Refuge, Kaka Point Lifesaving, Sport Clutha, Catlins Historical Society.</p> <p><i>Examples include: Malcam Charitable Trust, Women’s Refuge, Kaka Point Lifesaving, Sport Clutha</i></p> <p><b>Local Community Funding</b></p> <p>These include operational funding grants to community organisations by communities of interest for community-owned facilities such as halls and swimming pools.</p> <p><i>Examples include: Simpson Park, Milton Coronation Hall, West Otago Community Centre</i></p>
<p><b>CATEGORY 3</b> <b>Contestable Funds</b></p>	<p>Contestable funds for set amounts as per budget confirmed annual via long term and annual plans.</p> <p>These funds are allocated according to the specific fund’s criteria and delegations.</p> <p><i>Examples include: Council Fee Reimbursement Scheme, Clutha District Youth Council Youth Development Fund, Biodiversity Fund, Sport &amp; Recreation NZ Rural Travel Fund</i></p>

## 3 Eligibility for Funding

- 3.1 The primary beneficiaries of funding will be not-for-profit, charitable organisations operating in the Clutha District for Clutha District residents. These groups are often referred to collectively as ‘community organisations’ because they are established with the primary purpose of providing benefit to the community. Refer to the definitions section for further information.
- 3.2 Groups with no formal legal structure may apply for funding, provided they are able to nominate an ‘umbrella’ community organisation which has agreed to receive and administer the funding on their behalf. The umbrella organisation will be legally accountable to Council for the expenditure of the funding.
- 3.3 Award recipients are the exception to the primary beneficiaries of funding being not-for-profit or charitable organisations.
- 3.4 Council’s vision is that Clutha is a great place to live, work and play. Community outcomes are that Clutha has vibrant rural towns and communities, a healthy sustainable environment, and

is connected and collaborative. Funding should directly contribute to furthering at least one of Council's well-being strategic priorities which are:

- Enough Quality Housing
- Jobs are Filled
- Improved Environmental Footprint
- Adapt to Climate Change
- Invest in Infrastructure
- Healthy Safe Communities
- Support Culture & Heritage.

3.5 Community funding aims to enhance the well-being of Clutha (social, economic, environmental, and cultural), empower local communities and facilitate the delivery of community outcomes.

3.6 Funding should benefit the community by helping people to help themselves and their community.

3.7 Community funding should support vulnerable people and enable equal opportunity for participation.

3.8 Any specific criteria for the fund should be met by the applicant with supporting evidence including the relevant application form in the timeframe specified.

#### **4 Availability and Allocation of Funding**

4.1 Council will determine budgets for funding during its Long Term or Annual Plan processes. These may be adjusted for inflation annually through the budget process.

4.2 How specific contestable funds are allocated are subject to the criteria for each fund.

#### **5 Ineligible Applicants and Funding**

5.1 Community funding as covered by this policy are not available to:

- Political parties.
- Commercial entities.
- Internal applicants (for example to fund projects, programmes or facilities run by Council or its employees).
- Other local authorities, government agencies or public sector entities.

5.2 The following activities or project attributes will generally not be funded except in special circumstances that have been outlined in the funding application:

- a) Retrospective costs.
- b) Travel expenses in relation to a project, or for training or speaking.
- c) Debt servicing or repayment.
- d) Legal costs.
- e) The purchase of alcohol.
- f) Medical expenses.

- g) Public services that are the responsibility of central government (e.g., core education, primary health care).
  - h) Activities that promote religious ministry, political causes, gambling, or anything deemed to be illegal (this includes physical works that have not received the required consents or permits).
  - i) If the project is deemed to be part of the core business of another organization or service provider.
- 5.3 Out of scope of this policy support is provided from time to time via other council functions, including:
- Rates rebates, remissions, and postponements (refer to Policies).
  - Schemes administered by Council, but have criteria set and are funded by external organisations/funders e.g., Creative Communities.
  - The Mayoral Relief Fund.
  - Koha given in specific cultural situations and settings.
  - Alternative funding programmes such as events and waste minimisation schemes.

## **6. Conflicts of Interest**

- 6.1 Organisations affiliated in some way to elected members or employees of Council can still be considered for grant funding. However, organisations in this category should disclose any possible conflict of interest (or perception of a conflict of interest) in their application to ensure any necessary steps can be taken to mitigate this.
- 6.2 Elected members or Council employees involved in funding decisions are also required to disclose any possible conflict of interest (or perception of a conflict of interest) and will not be involved in any assessment or decision-making related to these applications.

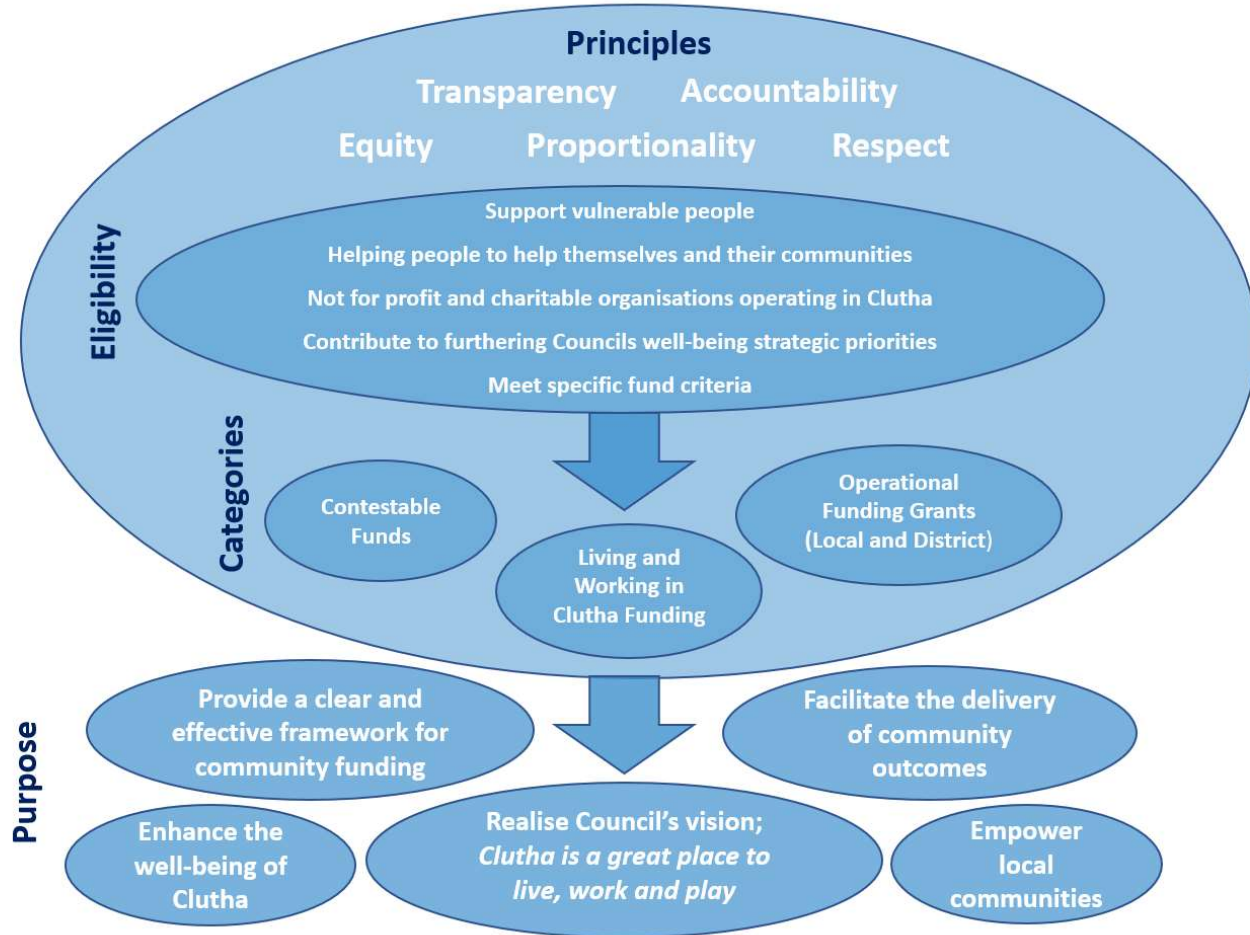
## **7. Accountability Requirements**

- 7.1 Any form of funding will be described in a funding agreement and/or memorandum of understanding. The agreement will contain the responsibilities of both the Council and the organisation receiving support agreed upon, and the project, activity, or service that the organisation will provide to the community. The agreement will vary depending on the type and amount of support provided.
- 7.2 Council has specific accountability requirements for all funds that it allocates. These need to be met by applicants as required by the specific criteria for each fund.
- 7.3 The processes and documentation that organisations are asked to complete will be appropriate to the size of the grant, the situation of the applicant and the level of risk presented to Council. If an applicant has previously applied for funding, but have not submitted an accountability form, they may be ineligible for funding until the next funding round.
- 7.4 Recipients of funding must:
- Use the funding as intended within 12 months of receiving the funding.
  - Return any unspent funds.
  - Seek approval for any changes that may affect the use of the funds as they were granted.
  - Publicly acknowledge Council's support in marketing material, advertising and/or on social media.

<b>Version History</b>			
<b>Date:</b>	<b>Action:</b>	<b>Name:</b>	<b>Version:</b>
<b>2 September 2021</b>	<b>Policy approved by Council.</b>	<b>Melissa Needham</b>	<b>1</b>

**ATTACHMENT A**

**Clutha's Community Funding Framework**



Clutha District Combined Museums

C/- N. Milne – Secretary

1427 Lakeside Road, R.D. 2

Milton 9292.

10<sup>th</sup> May 2022

Jean Proctor,

Clutha District Council

At the meeting of the Clutha District Combined Museums held at Kaitangata on 9<sup>th</sup> May 2022 those present have expressed and agreed to their consent to support the application of the South Otago Museum to the Clutha District Council for funding for an extra 12 hours per week for curator Roz McKechnie and the funds for this be paid into the Combined Museums Account to then be directed to the South Otago Museums Account for the purpose of wages to cover the said 12 hours as per their application.

Yours faithfully,

Noeline Milne

# Clutha District Council

## Item for DECISION

<b>Report</b>	Community Plan Funding Requests – West Otago
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	13
<b>Prepared By</b>	Ken Murray – Community Facilities Asset Officer Mike Goldsmith – Senior Policy Advisor
<b>File Reference</b>	731707

### REPORT SUMMARY:

This report identifies options for Council to fund Community Plan projects as part of the Annual Plan 2022/2023 process.

Although the West Otago Community Plan has not yet been completed, several projects have been identified, based on survey rankings and feedback received through consultation. It is appropriate to consider funding for these projects in this Annual Plan rather than wait for another year as there is a community expectation that action should occur now, and not wait another year.

Where items are capital in nature Council has identified that discretionary investment income can be applied to minimise any rating impact. Where items are recurring and operational in nature then any additional costs will have a rating impact.

The below table summarises the recommendations and funding impacts:

Project	Proposed budget (2022/23)	Rates impact if rates funded (2023/24 – 2033/34 term)
Bushyhill Street 50% of Playground Equipment	\$40,000	\$4,582 pa
Additional Recreational Facilities Investigation	\$50,000	\$5,727 pa
Walking and Cycling Trails	\$20,000	\$2,291 pa
Triangle Reserve improvements	\$20,000	\$2,291 pa
Residential Development	\$30,000	\$3,436 pa
Whiskey Gully improvements	\$30,000	\$3,436 pa
Black Gully improvements	\$10,000	\$1,145 pa
Main Street tidy up Tapanui/Heriot	\$20,000	\$2,291 pa
<b>Total</b>	<b>\$220,000</b>	<b>\$25,199*</b>

\* If completely rates funded, without use of investment fund surplus.

**RECOMMENDATIONS:**

- 1. That Council receives the Community Plan Funding Requests – West Otago report.**
- 2. That Council approve funding as follows:**
  - a. Bushyhill Street Playground: \$40K for 50% share of new play equipment funded from West Otago Parks and Reserves rates OR investment fund surplus (DELETE ONE).**
  - b. Additional Recreational Facilities Investigation: \$50K for 50% share for a new facility funded from West Otago Parks and Reserves rates OR investment fund surplus (DELETE ONE).**
  - c. Walking and Cycling Trails: \$20K for walking and cycling trail investigation funded from West Otago Community Board rates OR the investment fund surplus (DELETE ONE).**
  - d. Triangle Reserve Improvements: \$20k for a 50% share for enhancement of the Triangle Reserve, funded from West Otago Parks and Reserves rates OR the investment fund surplus (DELETE ONE).**
  - e. Residential Development: \$30k for investigation and community consultation on options to enable residential development funded from depreciation reserves OR investment fund surplus (DELETE ONE).**
  - f. Whiskey Gully Improvements: \$30k for amenity improvements and pest eradication at the Whiskey Gully Reserve funded from West Otago Community Board rates OR investment fund surplus (DELETE ONE).**
  - g. Black Gully Improvements: 2022/2023, \$10K for amenity Improvements/Pest eradication at the Black Gully Reserve area funded from West Otago Community Board rates or the investment fund surplus (DELETE ONE).**
  - h. Main Street and Town Entrances Tapanui / Heriot: \$20K to work with and provide guidance/assistance to commercial building owners to improve general street appeal, and to work with the community to enhance town entrances. Funded from West Otago Community Board rates OR the investment fund surplus (DELETE ONE).**



## REPORT

### 1 Background

Although the *Our Place West Otago* Community Plan is yet to be finalised, an analysis of community feedback has been completed and formalised through a [Feedback Report](#). The Feedback Report highlighted that the West Otago community are keen to prioritise work which will improve community facilities, create walking/cycling trails, and enhance parks and reserves. Other clear priorities are to enable additional residential development, and to improve main streets and town entrances.

A workshop with the West Otago Community Board on 13 April 2022 indicated that they support progressing work in these areas. Although definitive project scopes have yet to be defined, a funding allocation is sought so that progress can be made in the 2022/23 year, once this has occurred.

The West Otago Community Board has submitted to the 2022/23 Annual Plan in support of the projects listed below. Their submission includes additional information relevant to each project. Their submission notes that West Otago has been waiting patiently for its chance to develop a community plan, while other communities are already making good progress on the projects identified in their plans. The funding requested would enable staff and community leaders to commence work in the key areas identified by local residents through the *Our Place* consultation.

### 2 OUR PLACE WEST OTAGO PROJECT FUNDING

Funding is requested to progress the following projects, identified through analysis of *Our Place West Otago* Community Plan feedback.

#### PROJECT 1 - BUSHYHILL STREET PLAYGROUND

*Scope of work:* create additional play equipment and/or improve existing equipment.

*Structure:* playground upgrade to be led by the community, through the WOCB.

*Funding/resources requested:* \$50K for 50% share of new play equipment, administrative and technical support.

#### PROJECT 2 - NEW RECREATIONAL FACILITIES

*Scope of work:* investigate options and locations for additional recreational facilities. Options identified through consultation include skate park, bike or pump track, basketball court, frisbee golf, or outdoor gym equipment. A new facility could be developed on existing recreational land (including council reserves), or additional space may need to be found.

*Structure:* to be led by the community, through the WOCB.

*Funding/resources requested:* \$50K for 50% share for a new facility, administrative and technical support.

### **PROJECT 3 - WALKING AND CYCLING TRAILS**

*Scope of work:* Initial work to investigate options, prepare a business case, and create a project plan for the development of walking and cycle trails in West Otago and beyond. Key elements include:

- a. Creation of a project group to work with WOCB.
- b. Explore route options, including routes in and around Tapanui, and linkages to other sites of interest within, and outside the district.

*Structure:* to be coordinated by Council's Project Manager - Community Plan Implementation, with input from community leaders.

*Funding/resources requested:* \$20K for 50% share of investigative work, administrative and technical support.

### **PROJECT 4 - TRIANGLE RESERVE IMPROVEMENTS**

*Scope of work:* design work/physical works to develop the Triangle Reserve at the corner of Northumberland & Maple streets. Options identified through consultation include seating areas or shelters, paving, public art, plantings.

*Structure:* a partnership between Council and the community.

*Funding/resources requested:* \$20k for 50% share for improvements, administrative and technical support.

### **PROJECT 5 - RESIDENTIAL DEVELOPMENT**

*Scope of work:* investigate options to enable residential development in Tapanui and West Otago, in consultation with the community. Feedback received through consultation is that additional housing is urgently needed, and that Council support to enable additional development is required. Options to investigate include:

- a. improve or create infrastructure to urban undeveloped land (e.g., curb & channel, water).
- b. assisting landowners to navigate Council processes (i.e., a Council-appointed advocate to help streamline consenting processes).
- c. development of a master urban plan showing innovation in streetscape architecture (e.g., plantings, traffic-calming, bespoke lighting, etc).
- d. investigate other options which could be used in the future (e.g., increasing rates on bare land, Council-funded interest free loans, discussions with landowners outside the urban boundary).

*Structure:* to be coordinated by Council's Project Manager - Community Plan Implementation, with input from other Council staff and community leaders.

*Funding/resources requested:* \$30k for investigation and consultation.

### **PROJECT 6 - WHISKEY GULLY IMPROVEMENTS**

*Scope of work:* amenity improvements and pest eradication at Whiskey Gully Reserve, to enhance the environmental and amenity value of this reserve. The Reserve Management Plan for West Otago is still to be created; however, there is sufficient feedback provided through consultation to inform improvements and maintenance/pest management work at Whiskey Gully.

*Structure:* a partnership between Council and the community.

*Funding/resources requested:* \$30k to support work by volunteers and contractors.

### **PROJECT 7 - BLACK GULLY IMPROVEMENTS**

*Scope of work:* amenity improvements and pest eradication at Whiskey Gully Reserve, to enhance the environmental and amenity value of this reserve. The Reserve Management Plan for West Otago is still to be created; however, there is sufficient feedback provided through consultation to inform improvements and maintenance/pest management work at Black Gully.

*Structure:* a partnership between Council and the community.

*Funding/resources requested:* \$10k to support work by volunteers and contractors.

### **PROJECT 8 - MAIN STREET AND TOWN ENTRANCES**

*Scope of work:* work with commercial building owners and community leaders to improve the main street appeal in Tapanui and Heriot. Options to consider include:

- a. providing guidance and information to building owners
- b. general street improvements such as planters and screening
- c. enhancing town entrances
- d. safety improvements

*Structure:* to be coordinated by Council's Project Manager - Community Plan Implementation, with input from other Council staff and community leaders. A partnership between Council and the community is required, due to the mix of Council and privately-owned assets, and the importance of these areas to the community.

*Funding/resources requested:* \$20K for investigative and design work.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Remission of SUIPS
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	14
<b>Prepared By</b>	Sharon Jenkinson – Finance Manager Larissa Brown – Strategic Planning Manager
<b>File Reference</b>	733758

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### REPORT SUMMARY

This report recommends Council update the rates remission policy to include remission of Separately Used or Inhabited Parts of a Rating Unit (SUIP) in certain circumstances, from 1 July 2022.

### RECOMMENDATIONS

1. That Council receives the 'Remission of SUIPs Update' report.
2. That Council confirms the inclusion of the updated definition of a Separately Used or Inhabited Part of a Rating Unit (SUIP) in the Annual Plan 2022/23.
3. That Council approves the updates to the Policy on Rates Remission 2022
4. That Council notes the commencement of the overall rating review

### REPORT

#### 1. Background

A matter highlighted for Council consideration alongside the 2022/23 Annual Plan update was on the use of SUIPs in our rating system.

In 2021 ratepayers raised concerns to Council in public forum about a lack of clarity around the Separately Used or Inhabited Parts of a Rating Unit (SUIP) rating mechanism. There were also concerns raised by ratepayers with staff and elected members about SUIPs and the impact this rating mechanism has on the amount they pay in rates overall. These concerns had been primarily raised in instances where a residence and a non-residential/commercial activity are co-located at the same property i.e., home-based businesses.

Possible changes and improvements for SUIPs were explored with elected members during annual plan workshops on 13 October 2021 and 17 February 2022. Principles were discussed and direction given on the types of properties in principle that SUIPs apply to. The overarching principle was costs should lie where they fall, and that the level of rates links with levels of service.

Following on from this Council is proposed to:

1. Include an updated SUIP definition in the Annual Plan 2022/23 update
2. Provide staff guidance and greater transparency for how Council determines and applies the definition of a SUIP with interpretation rules and guidance notes.
3. Expand the rates remission policy to allow SUIP rates relief if certain criteria are met e.g., a residential property co-located with a commercial activity (home-based business).
4. Begin an overall rating review from November 2022, including the use of SUIPs as a rating mechanism.

Further information for 1-3 was incorporated into a Statement of Proposal for Remission of SUIP Rates (Attachment 1). This included a consultation question about whether the submitter supported Option 1 – Status Quo – no changes to the current Policy on Rates Remission or Option 2 – Introduce a new SUIP-based rates remission to the Policy on Rates Remission.

## **2. Consultation and engagement**

As approved by Council at their 17 March 2022 meeting, the following were actioned with respect to the proposed rates remission policy changes:

- A Statement of Proposal for Remission of SUIP Rates document was made available inviting written submissions to the proposed changes from 21 March to 21 April 2022.
- Information was provided in the Clutha Leader distributed to most households in the district.
- Public notices were published in the Clutha Leader, ODT, and Southland Times, Genesis, Tuapeka Times, Blue Mountain Express and the Star about the proposed update.
- Information was made available on Council’s website.
- Information was made available at libraries and service centres.
- Letters with information were sent to public forum attendees and those who have contacted staff and/or elected members regarding the SUIP update on 18 March 2022.
- Provision was made available on 27 March and 3 May for any verbal feedback/submissions.

A total of 5 written submissions were received, and there two verbal submitters on 27 March 2022. Information relating to these submissions and proposed changes to consider as a result are outlined in Section 3.

### 3. Submissions and Response

#### 3.1 Bean Jazzed Coffee – Nick & Leanne Salt (Submission Booklet p.7)

Submitter's Recommendation	Council's Proposed Response
Comments that he is seeking clarification, no specific recommendation made.	Thank you for your submission, we appreciate your feedback and comments, and these will be passed onto the elected members. Council will meet in May to consider feedback and make decisions on updates about SUIPs and remissions, and we will be in touch after that to let you know of the outcomes. Regarding your questions below – the proposal is that the remission is for 3 years at the end of which you can re-apply as long as your circumstances remain the same. The remission would be available going forward should the remission policy be adopted, but not retrospectively. The policy requires that the application be made in writing to the Chief Executive.

#### 3.2 Federated Farmers – Eleanor Linscott & Mark Patterson (Submission Booklet p.71 and verbal submitter)

Submitter's Recommendation	Council's Proposed Response
That Council removes the words 'other agreement' from the definition of SUIP	Thank you for your submission, we appreciate your feedback and comments, and these were considered by elected members prior to decisions being made on this topic. The wording 'other agreement' has been taken from a proposed definition and advice given to Council by our legal advisors and has since been through a legal review.
That Council amends the guidance notes to define 'self-contained' as not containing a kitchen	Thank you for this feedback, we will incorporate this suggestion to the guidance notes.
That Council clarifies that for rural properties a SUIP will only be applied to residential dwellings.	The additional wording on this point was added on legal advice, as there may be instances where there are other businesses being operated from a rural property. The example of an external farm office would not attract additional SUIP charges as it is part of the farming use.
That Council details the application of the SUIP definition for rural properties in the guidance notes.	Council will consider some scenarios and incorporate some rural property scenarios.
That Council clarifies that function/events buildings located on rural properties are	Council will consider some scenarios and incorporate some rural property scenarios.

excluded from the definition of SUIP, or eligible to apply for a rates remission.	
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### 3.3 Furness, Graham (Submission Booklet p.80)

Submitter's Recommendation	Council's Proposed Response
Seeking clarification on scenarios, no specific recommendation made.	Thank you for your submission, we appreciate your feedback and comments, and these will be passed on to elected members. There are various different circumstances and scenarios that relate to SUIPs. I encourage you to get in touch with me, so we can have a chat and better understand your specific circumstances and how Council's proposed improvements impact on your property and your rates. Council will meet in May to consider feedback and make decisions on updates about SUIPs and remissions, and we will be in touch after that to let you know of the outcomes.

### 3.4 Hewson, Trevor (Submission Booklet p.89 and verbal submitter)

Submitter's Recommendation	Council's Proposed Response
Supported Option 1: (Status Quo) – no changes to the current Policy on Rates Remission.	Thank you for your submission, we appreciate your feedback and comments, and these were considered by elected members prior to making decisions on this topic.

### 3.5 South Otago Lumber – Trevor Buchanan (Submission Booklet p.256)

Submitter's Recommendation	Council's Proposed Response
Supported Option 2: Introduce a new SUIP-based rates remission to the Policy on Rates Remission.	Thank you for your submission, we appreciate your feedback and comments, and these were passed on to elected members to help inform their decision making.

## 4. Next Steps

Final refinements will be incorporated into the Policy on Remissions and Rates Section of the Annual Plan 2022/23 which will come to Council for adoption at their 23 June 2022 meeting.

## 5. References – Tabled/Agenda Attachments

Statement of Proposal for Remission of SUIP Rates

**STATEMENT OF PROPOSAL FOR**

**CLUTHA DISTRICT COUNCIL**

**Remission of**

**SUIP Rates**

**Submissions close on 21 April 2022**



## Introduction

In 2021 ratepayers raised concerns about the clarity and impact the Separately Used or Inhabited Part of a Rating Unit (SUIP) rating mechanism has on the amount they pay in rates. These concerns were primarily where additional SUIP rates apply when a residence and a non-residential/ commercial activity are co-located at the same property e.g., home-based businesses.

From 1 July 2022 we're proposing to:

- Make SUIPs clearer and more transparent by having a more comprehensive definition and examples. We are also proposing to make our staff guidance notes publicly available.
- Make a rates remission available for mixed-use type properties to pay SUIPs for each mixed-use.

## Proposed updated SUIP definition

**Council's existing published definition for SUIP is as follows:**

SUIP - A 'separately used or inhabited part of a rating unit' includes any part or parts of a rating unit that can be separately used or inhabited in addition to the principal habitation or use.

**We're proposing the updated definition of SUIP from 1 July 2022 as below:**

A separately used or inhabited part of a rating unit includes any portion separately inhabited or used by the owner, or any portion separately inhabited or used by person/s other than the owner who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence or other agreement.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are provided by the owner for rental (or other form of occupation) on an occasional or long-term basis to someone other than the owner.

Where the owner of a rating unit resides on the rating unit and operates a business (or other non-residential undertaking) from a separate part of the rating unit (which would otherwise meet the above definition), the following exceptions apply to the above definition:

- For the purposes of targeted rates for local roading, new footpaths, community boards, community facilities, community projects, West Otago Health Trust services and Stormwater, the definition of separately used or inhabited part excludes those separately used parts that are used for non-residential purposes.
- For the purposes of the Water and wastewater targeted rates, the definition of a separately used or inhabited part is limited to any separately used or inhabited part of

a rating unit which has a separate bathroom or kitchen (being self-contained cooking facilities) or has an additional water or wastewater connection.

*Examples of separately used or inhabited parts include:*

- A. Each separate shop or business activity on a rating unit is considered a separately used or inhabited part.
- B. Each dwelling, flat, or additional rentable unit (attached or not attached) on a residential property which is let for three months or more (in total) of the year to persons other than immediate family members is a separately inhabited part of a rating unit.
- C. Each separate residential or non-residential uses undertaken on a separate part of a rating unit and which is in addition to a rating unit's principal use will be considered an additional separately used or inhabited part.
- D. Individually tenanted flats, including retirement units, apartments, and town houses (attached or not attached) or multiple dwellings on Māori freehold land are separately inhabited parts.
- E. Each dwelling, flat, or additional rentable unit on a property is a separately inhabited part of a rating unit.
- F. For rural properties, each residential dwelling is considered a separately used or inhabited part and each additional non-residential separately used part is considered an additional separately used or inhabited part.

**The proposed updated definition will be located in the Rates section of the Annual Plan 2022/23. Refer to the Draft Rates Information 2022/23 supporting document to see how and where this fits in.**

## Guidance notes

**For further transparency we're also providing the Guidance Notes as part of the information for SUIPs.**

The following notes are not rules but are intended to aid officers in the interpretation of the rules:

### 1) Commercial properties

- Where a number of businesses are located on one rating unit, each separate business will be a SUIP.
- A single building on one title with 4 separate shops would pay 4 SUIP-based rates.
- A motel with an attached dwelling would pay two SUIP-based rates.
- A motel with an attached restaurant which is available to the wider public has two separately used parts and would pay two SUIP-based rates. Likewise, a motel with an attached conference facility would pay an additional SUIP-based rate.



- A business which makes part of its income through leasing part of its space to semi-passive uses such as billboards, or money machines, is not regarded as having a separately used or inhabited part and would not be charged a separate SUIP-based rate.
- An apartment block in which each apartment is on a separately owned title is merely a series of co-sited rating units, and each will pay a SUIP-based rate.

## 2) Residential properties

- The rule will apply to properties identified as “flats” on the valuation record, administered by Council’s valuer. Sleep-outs and granny flats will generally be identified as “sleep-out” on the valuation record and will not normally qualify for additional SUIP-based rates.
- A residential sleep out or granny flat that is not self-contained will not be a SUIP
- A residential sleep out or granny flat that is occupied by a family member will not be a SUIP.

## 3) Individually tenanted flats

- Each flat, apartment, or retirement or disability home, and each property under a “licence to occupy”, is a separately used or inhabited part of a rating unit. Each will be required to pay an additional SUIP-based rate.

## 4) Mixed Use Properties

- A mixed-use property is one with more than one use, for example a property with a non-residential activity with a co-sited dwelling, a property with residential and non-residential activity, or a property with more than one separate non-residential activity.
- A residence with a separately accessible and leased space, such as may be used for surveyor, architect, or medical services, will attract an additional SUIP.
- A residence that an owner operates non-residential activities requiring registration from Council will be considered mixed use and attract an additional SUIP.
- A residential property, part of which is used continually for storage of large commercially-used industrial machinery, has a separately used part, would incur an additional SUIP-based rate.
- Non-residential use by the owner within a residence will not be charged an additional SUIP-based rate unless there is a separate entrance and permanent space set aside for the non-residential use.
- A shop, with a flat/dwelling attached, does have a separately used part, and would incur an additional SUIP-based rate charge.
- Homestays and bed and breakfast homes are a single (commercial) use and would not incur an additional SUIP-based rate.
- Certain government agencies, churches, marae, and the like are automatically rate exempt (except for service charges such as water and wastewater). But if these organisations undertake accommodation or business activities which are not related

to their core function, they will be charged rates and additional SUIP-based rates for each separately used or inhabited part of the rating unit.

These notes may be amended from time to time if there are instances where further guidance for officers is required. We're proposing these notes be made publicly available in the Rates area of Council's website [www.cluthadc.govt.nz](http://www.cluthadc.govt.nz).

## Proposed Remissions Policy update

As part of the review Council is proposing to introduce a rates remission to apply in instances where mixed-use type properties attract SUIPs for each mixed-use. Refer to the attached update to our existing Policy on Rates Remission to propose to enable the remission. Proposed changes to the existing policy are marked in red.

## Options

Clutha District Council is seeking feedback from the community on the following options:

**Option 1: Status Quo – no changes to the current Policy on Rates Remission, or**

**Option 2: Introduce a new SUIP-based rates remission to the Policy on Rates Remission.**

## Preferred option

Council's preference is to change the Policy on Rates Remission, on the basis that the change will enable fairer, more proportionate rates for mixed-use properties.

Submissions will give the Council a chance to hear community views on the proposal, before making a final decision.

## Attachments

- Policy on Remission of Rates (with proposed changes marked in red).

## Have your say

Before making any final decisions, we'd like to have your input. We welcome submissions from any interested person or organisation on any aspect of the proposed policies.

If you would like to clarify what the proposed changes mean for you and your property's rates please contact Finance Manager Sharon Jenkinson at 0800 801 350 or [sharon.jenkinson@cluthadc.govt.nz](mailto:sharon.jenkinson@cluthadc.govt.nz).

## Submissions

The Council is seeking submissions on the proposed update. These close on 21 April 2022.

## How to Make a Submission

You can make a submission by email, on our website or by post.

**Online:** <http://www.cluthadc.govt.nz>

**Email:** [help.desk@cluthadc.govt.nz](mailto:help.desk@cluthadc.govt.nz) with the subject: Remission of SUIP Rates.

### Post

Clutha District Council  
PO Box 25  
BALCLUTHA 9240

Submissions must include:

- Your name and contact details, and
- Whether you wish to speak about your submission at a public hearing.

A Council meeting to hear submissions will be held on 28 April 2022. If you wish to be heard, we will be in touch to let you know the exact date and time and this will be advised on the website.

Information provided as part of the public submissions process becomes part of the public record. We are required under the Local Government Act 2002 to publish all submissions. All information provided will be publicly available.

### Thank you

We look forward to hearing your views on the proposed rating policy update.

# Submission Form

Please provide your feedback on the proposed rating policy update to assist your Council in their decision-making.

## 1 PRIVACY

Note that submissions are public information. This supports our drive to be as transparent as possible, but, if there are any personal details you don't want made public please let us know.

## 2 YOUR DETAILS

First Name		Last Name	
Organisation			
Physical Address			
Email			

## 3 PRESENTING YOUR SUBMISSION IN PERSON

Would you like to come and talk to the Council about your submission on 28 April 2022?

Yes (in person), or  
 Yes (via Zoom)
  No

If yes, please confirm your phone number and email address so we can get in touch

## 4 YOUR FEEDBACK

You can leave your feedback on the proposal here or complete the 'your details' section above and attach your feedback.

Comments

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Schedule of Fees & Charges 2022/23
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	15
<b>Prepared By</b>	Trey Willis Croft – Management Accountant Greg Bowie – Management Accountant
<b>File Reference</b>	731378

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### REPORT SUMMARY

This report presents the Schedule of Fees and Charges for 1 July 2022 to 30 June 2023.

### RECOMMENDATIONS

1. That Council receives the 'Schedule of Fees & Charges 2022/23' report.
2. That Council adopts the Schedule of Fees and Charges for 1 July 2022 to 30 June 2023, subject to any changes that may arise prior to finalisation of the 2022/23 Annual Plan.
3. That Council adopts dog registration fees contained within the Schedule of Fees and Charges for 1 July 2022 to 30 June 2023 and publicly notifies these prior to 1 July 2022, in accordance with section 37(6) of the Dog Control Act 1996.

### REPORT

#### 1 Background

Council's Schedule of Fees and Charges contains an amalgamation of the various fees and charges across Council activities and services.

The proposed schedule was consulted on concurrently with the consultation material for the proposed Annual Plan 2022/23. The statement of proposal included information about proposed changes that were over and above changes made on an annual basis for inflation.

#### 2 Strategic Goals and Outcomes

The Schedule of Fees & Charges 2022/23 helps set the funding mix aiming to meet Council's Revenue and Financing Policy.

### 3 Consultation

A special consultative procedure in accordance with the Local Government Act 2002 was undertaken for the Schedule, with a corresponding statement of proposal including proposed changes. This ran concurrently with consultation for the Annual Plan 2022/23. One submission on this topic was received from Federated Farmers of New Zealand in support of separation of and a lower fees structure for rural working dogs. They were also in support of discounts for multiple rural working dogs.

Consequently, the attached Schedule of Fees and Charges for 1 July 2022 to 30 June 2023 is presented for adoption unchanged, with the exception of an update to Out of District Water Rates for Glenkenich and Moa Flat, following consultation with the rural water scheme committee.

### 4 Financial Considerations

As set out in the attached consultation material key areas for proposed changes include:

**Landfill fees and wheelie bin charges:** Due to significant upwards pressure on refuse disposal costs from a waste levy increase and a significantly higher Emissions Trading Scheme cost, waste costs will rise. The refuse charge per tonne to Mt Cooe landfill will increase from \$155 to \$209 incl from 1 July 2022. The wheelie bin rate will increase from \$177 to \$208 incl.

**Consents:** Introduce a Digi-docs charge of \$150 on all consents, to recover the cost of property file digitisation. Hourly charge out rates for consent-related work is expected to increase from \$150 to \$160. Note that Digi-docs charges have been included in the building consent fee charges presented in the Schedule, and a note to this effect has been included in the Schedule of Fees & Charges document.

**Dog Registrations:** Council takes a user pays approach to these services, aiming to ensure the majority of these costs are covered through dog registration fees. To ensure we meet target recoveries registration and animal control fees an increase in fees as presented in the Statement of Proposal, have been included as follows from 1 July 2022:

#### *Registration Fee (Dogs 3 months of age or over at 1 July 2022)*

Rural – Non-Working	63.00
Rural – Working	45.00
Urban – Working and Non-Working	90.00
Responsible Dog Owner – per dog	63.00
Dangerous Dog	Base fee + 50%

#### *Penalty Charge (After 1 August)*

Rural – Non-Working	31.50
Rural – Working	22.50
Urban – Working and Non-Working	45.00
Responsible Dog Owner – per dog	31.50

#### *Application Fees*

Responsible Dog Owner	25.00
Three or more Dogs (Non-Working)	66.00



**Swimming pool charges:** After remaining at the same level for the past five years, an increase of 50 cents per swim has been introduced.

**Basic Development Engineering Inspection Fee:** This fee has been included to enable recovery of costs for inspections to assist developers where work is not covered by a building consent and to ensure appropriate standards are being met for Council infrastructure. An inspection can cover both water and sewerage connections and is generally for work undertaken outside the boundary of a development. Large developments (greater than 3 additional lots) will be charged on a time basis at the consent monitoring staff hourly rate.

## **5 Policy Considerations**

Council's Revenue & Financing Policy is a key document relating to the Schedule of Fees & Charges 2022/23.

## **6 Legal Considerations**

Some of the fees and charges contained within the Schedule are set under Acts that require them to be fixed after using a special consultative procedure (SCP) set out in section 83 of the Local Government Act, for example the Food Act 2014 and Resource Management Act. This process has been undertaken.

Council is also required to publicly notify dog registration fees contained within the schedule prior to 1 July 2022, to meet requirements of the Dog Control Act 1996. This has been programmed.

## **7 References – Tabled/Agenda Attachments**

- Schedule of Fees & Charges 2022/23.

## Proposed Schedule of Fees & Charges 1 July 2022 to 30 June 2023

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## 1. AMUSEMENT DEVICE PERMIT (Set by Statute)

First device for up to 7 days	11.50
Each additional device for up to 7 days	2.30
For further period of up to 7 days	1.20

## 2. BUILDING CONSENT FEES

### 2.1 General Information

- i) All fee deposits must be paid upon application.
- ii) All deposits are based on expected officer involvement and are calculated relative to the estimated value of work.
- iii) In relation to deposits (minimum charges) paid, there shall be no obligation on the Council to perform any action until the appropriate charges are paid in full.
- iv) Charges may be reduced proportionally for consent elements certified by a building certifier or by way of a producer statement.
- v) Hourly rate for extra processing - \$160.00.
- vi) Minimum additional charge of 1 hour - \$160.00 where Engineering consent is required. Actual hours will be charged. Note: not applied to projects up to \$25,000 in value.

Estimated Value (\$)	Building without Plumbing & Drainage	Building with Plumbing & Drainage
0 – 5000	610.00	890.00
5001 - 10,000	905.00	1,185.00
10,001 – 25,000	1,410.00	1,770.00
25,001 – 50,000	1,875.00	2,155.00
50,001 – 75,000	2,180.00	2,620.00
75,001 – 100,000	2,885.00	3,525.00
100,001 – 200,000	4,110.00	4,750.00
200,001 – 400,000	4,910.00	5,830.00
400,001 – 600,000	6,030.00	7,110.00
600,001 – 1,000,000	7,230.00	8,310.00
over 1,000,000	Deposit \$9,430.00, then actual costs calc \$160/Hr	

### 2.2 Miscellaneous

Relocation of Dwellings	2,155.00
Solid Fuel Heater – Freestanding	390.00
Solid Fuel Heater – Inbuilt & Residential Boilers	490.00
Marquees	335.00

New Prefabricated Dwellings	2,655.00
Plumbing & Drainage Minor (not including septic tanks)	390.00
Septic Tanks	545.00
Swimming Pool Application	320.00
Swimming Pool Renewal	160.00
Notice to Fix	600.00
Amendment - Minor Variation	130.00
Amendment - Major	Actual Costs
Property Inspection and Report	160.00/hr
Demolition	280.00
Project Information Memorandum (PIM)	240.00
Compliance Schedule	350.00
Amendment to Compliance Schedule	130.00
Building Warrant of Fitness	\$160.00
Building Warrant of Fitness Audit (on-site) 3-5 yearly	160.00/hr
Certificate of Acceptance (Building fee applicable as well)	400.00
Certificate of Public Use	320.00
Dangerous & Insanitary Building Inspection	160.00/hr
Modification / Waiver of Building Code	160.00
Certificate of Title	45.00
Exemption – Schedule 1 Lodgement	160.00
Sec 73 or 75 Title Registration	385.00
Printing of Electronic Plans (including emailed information)	0.20
A4 black and white	0.40
A3 black and white	1.00
A4 colour	2.00
A3 colour	
Cost to receive information in a non-digital format that requires digitisation	Actual cost

Fees include the issuance of a Code Compliance Certificate upon satisfactory completion of work.

See following section for Additional Charges (i.e. BRANZ, BIA & Reserve Contributions)

### 2.3 Additional Charges

#### 2.3.1 Reserve Contribution

A charge of \$540555.00 (GST inclusive) will be payable for each dwelling house (with the exception of

farm dwellings), or additional dwelling unit in multi-unit development, consented to under the Building Act in all cases where no charge has previously been levied.

These contributions will be used for the acquisition, improvement and development of recreational facilities throughout the District.

### 2.3.2 Building Research Levy

A compliance schedule is in place, but no amendment is necessary from any work resulting from this building consent.

Building Research Levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,000	20.00	21.00	22.00	23.00	24.00	25.00	26.00	27.00	28.00	29.00
30,000	30.00	31.00	32.00	33.00	34.00	35.00	36.00	37.00	38.00	39.00
40,000	40.00	41.00	42.00	43.00	44.00	45.00	46.00	47.00	48.00	49.00
50,000	50.00	51.00	52.00	53.00	54.00	55.00	56.00	57.00	58.00	59.00
60,000	60.00	61.00	62.00	63.00	64.00	65.00	66.00	67.00	68.00	69.00
70,000	70.00	71.00	72.00	73.00	74.00	75.00	76.00	77.00	78.00	79.00
80,000	80.00	81.00	82.00	83.00	84.00	85.00	86.00	87.00	88.00	89.00
90,000	90.00	91.00	92.00	93.00	94.00	95.00	96.00	97.00	98.00	99.00
100,000	100.00	101.00	102.00	103.00	104.00	105.00	106.00	107.00	108.00	109.00
110,000	110.00	111.00	112.00	113.00	114.00	115.00	116.00	117.00	118.00	119.00
120,000	120.00	121.00	122.00	123.00	124.00	125.00	126.00	127.00	128.00	129.00

### 2.3.3 Building Levy

Building Levy is payable on values of \$20,444 or more at a rate of \$1.75 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,444		36.75	38.50	40.25	42.00	43.75	45.50	47.25	49.00	50.75
30,000	52.50	54.25	56.00	57.75	59.50	61.25	63.00	64.75	66.50	68.25
40,000	70.00	71.75	73.50	75.25	77.00	78.75	80.50	82.25	84.00	85.75
50,000	87.50	89.25	91.00	92.75	94.50	96.25	98.00	99.75	101.50	103.25
60,000	105.00	106.75	108.50	110.25	112.00	113.75	115.50	117.25	119.00	120.75
70,000	122.50	124.25	126.00	127.75	129.50	131.25	133.00	134.75	136.50	138.25
80,000	140.00	141.75	143.50	145.25	147.00	148.75	150.50	152.25	154.00	155.75

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
90,000	157.50	159.25	161.00	162.75	164.50	166.25	168.00	169.75	171.50	173.25
100,000	175.00	176.75	178.50	180.25	182.00	183.75	185.50	187.25	189.00	190.75
110,000	192.50	194.25	196.00	197.75	199.50	201.25	203.00	204.75	206.50	208.25
120,000	210.00	211.75	213.50	215.25	217.00	218.75	220.50	222.25	224.00	225.75

### 2.3.4 Accreditation Levy

This levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total of the contract. The total value includes plumbing and drainage work and is always taken to the next \$1,000.

**Note:** Council reserves the right to make additional charges depending upon circumstances, i.e. construction variations and/or re-inspections, inspections for multiple buildings on one consent.

#### Vehicle Crossings

All building consent applicants are required to sign an undertaking they will make good any repairs necessary to a footpath, kerb or road which may be damaged as a result of their activities. This may also incur additional inspection fees as included in the Roading section.

### 2.3.5 Building Reports

\$75.00 per annum

### 2.3.6 Building Infringement Offences

Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	1,000.00
Failing to apply for a certificate of acceptance for urgent building work as soon as after completion of building work (section 42)	500.00
Person who is not a licenced building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	750.00
Licensed building practitioner carrying out restricted building work without appropriate licence section (section 85 (2)(a))	500.00
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	500.00
Failing to comply with the requirement to obtain a compliance schedule (section 101)	250.00
Failing to supply territorial authority with a building warrant of fitness (section 108 (5)(aa))	250.00
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	250.00
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	1,000.00
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	1,000.00

Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	1,500.00
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	2,000.00
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building (section 124)	1,000.00
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128)	2,000.00
Failing to comply with a notice to fix (section 168)	1,000.00
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	500.00
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	1,500.00
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	500.00
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	500.00
Supervision of licensed building practitioner without appropriate licence (section 85(1))	750.00

### 2.3.7 Digitisation of Property Files Flat Charges: (new categories)

Category	\$
Building Consent	<i>Already included in fees in section 2</i>
Land Information Memorandum	20.00
Resource Consent	150.00
Property Searches	25.00

## 3. CAMPING GROUNDS

3.1 Annual Registration – Regulatory 155.00

3.2 Taylor Park – Milton Charges

	Power	Tent
Adult – single	16.50 per day	17.00 per day
School Children	13.50 per day	14.00 per day
Caravans (left on site)		17.00 per week
Tents		14.00 per week
Long Term Campers – maximum stay for long term campers is 52 consecutive days		133.00 per week

#### 4. CEMETERIES

##### 4.1 Purchase of Plots

Single	1,470.00
Ashes	510.00
RSA Plot	No Charge
Exhumation	Actual Cost

##### 4.2 Burial Fees

Interment	1,160.00
Infant (up to 12 years)	50% of normal
Ashes	200.00
Breaking Concrete	Actual Cost
Muslim Burials – additional requirement (timber lining)	617.00

#### Note

- All interments at extra depth, apart from Romahapa and Port Molyneux due to hard rock.
- The pre-selling of plots is not permitted except that one adjacent plot may be purchased at time of interment.

#### 5. DOG CONTROL & REGISTRATION FEES

##### 5.1 Registration Fee (Dogs 3 months of age or over at 1 July 2022)

Rural – Non-Working	63.00
Rural – Working	45.00
Urban – Working and Non-Working	90.00
Responsible Dog Owner – per dog	63.00
Dangerous Dog	Base fee plus 50%

##### 5.2 Penalty Charge (After 1 August) – *additional to Fees in 5.1 above*

Rural – Non-Working	31.50
Rural – Working	22.50
Urban – Working and Non-Working	45.00
Responsible Dog Owner – per dog	31.50

##### 5.3 Application Fees

Responsible Dog Owner	25.00
Three or more Dogs (Non-Working)	66.00

All new registrations for pups and dogs under three months of age reduced proportionately by one twelfth (1/12) per month, according to the date registered.



5.4 **Impounding Fees – Dogs**

First Offence	70.00
Second Offence	105.00
Third Offence	150.00

5.5 **Impounding Fees – Stock**

Sheep/Goats (first animal, \$15.00 per head thereafter)	36.00
Horse/Cattle/Deer (first animal, and \$20.00 per head thereafter)	113.00

5.6 **Plus**

Sustenance	16.50 per day or part thereof
Euthanasia Fee (per animal)	Actual Cost
Advertising	Actual Cost
Microchipping (non-working dog)	32.00

6. **COUNCIL COMMUNITY HOUSING**

Category & Location	Weekly Rental
Category 1: Clinton, Lawrence & Owaka	132.00
Category 2: Elderlee St & Spenser St (Milton) & Toshvale (Balclutha)	146.00
Category 3: Argyle St & Naish Courts (Balclutha), Kaitangata, Tapanui & Waihola	167.00

**Notes:**

- As confirmed by Council at their meeting on 17 February 2022 – effective for all new tenancies and existing tenants from 1 May 2022.
- Double units will be rented at an additional \$10 per week on top of the weekly charges listed above.
- Double units will be rented to a single tenant at the double rate.
- Carport – additional \$5.00 per week.

7. **EQUIPMENT HIRE**

Binding – Ring (per copy)	2.00
1 – 25 pages	2.30
26 – 50 pages	2.60
51 – 99 pages	3.00
100 + pages	3.50

## 8. FOOD PREMISES CHARGES

Food businesses with food control plans or national programmes approved from 1 March 2016 under Food Control Act 2014.

Application fee for:	
a) New registration of template food control plan or food business in a national programme for new or existing business	165.00
b) Multi-Site Business – in addition to above – additional fee per site	85.00
c) Renewal of registration for:	
• template food control plan (every 12 months from initial application)	85.00
• national programme (every 24 months from initial application)	85.00
Amendments and significant change in circumstances	150.00
Verification (hourly rate – invoiced following visit)	150.00/hr
Food Control Plan documents (per pack)	40.00

### 8.1 Compliance

Issue of notice	150.00
Application for review	150.00
Statement of compliance	80.00
Additional charges for time spent on site (per hour)	150.00/hr
Non-registration of a premises	440.00

## 9. FUNERAL DIRECTORS

Registrations	165.00
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## 10. GAMBLING VENUES

Application fee	360.00
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## 11. GIS MAPPING

Charges will vary depending on size and content of map required. A quote will be given on application.

## 12. HAIRDRESSING

Annual Registration	165.00
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**13. HALL CHARGES****13.1 Events Billboards (Balclutha) – Cost is per week, or part thereof**

Rosebank Triangle	25.50
Water Tower Reserve	25.50

**13.2 Clutha District Council**

Council Room Hire (at Service Centres)	37.00/day
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**14. KERBSIDE RENTAL**

For each operator per annum	150.00
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**15. LAND INFORMATION MEMORANDUM (LIM)**

LIM	Up to 10 Working Days	Urgent (2-3 days)
Residential – Deposit	290.00	395.00
Rural (over 10 hectares) - Deposit	335.00	435.00
Commercial/Industrial - Deposit	410.00	525.00

Where search requirements are complex or extensive an additional charge at the rate of \$160.00 per hour may be charged.

**16. LIBRARY CHARGES**

DVD rental	No charge
Interlibrary Loans–minimum fee	7.00
Replacement membership cards	2.00
Laminating	A4 - 3.00 / A3 - 4.00
Jigsaw rental	No charge
Book Covering	10.00
Lost or Damaged material	Replacement Cost

**17. NOISE CONTROL****17.1 Recovery of Seized Equipment**

Contractors Charges and Travelling	Actual
Council Administration	160.00

**18. OFFENSIVE TRADES**

Tankered Waste Operators	460.00
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Others	153.00
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## 19. OFFICIAL INFORMATION

Schedule of Charges for the Provision of Information Under the Local Government Official Information and Meetings Act 1987

- a) If the request is made by an identifiable person seeking access to any personal information about that person, then such requests are not subject to any charge.
- b) If the amount of staff time spent in actioning a request exceeds one hour, then the basis of charging is as follows:

An initial charge for the first chargeable half hour or part thereof	38.00
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Then for each additional half hour or part thereof	38.00
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- c) A charge may be modified or waived at the discretion of a Chief Executive where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the applicant in its work.
- d) Photocopying charges for official information are 20 cents per A4 page, where the total number of pages is in excess of 20 pages.

## 20. PHOTOCOPYING/PRINTING (per page)

A4	0.20
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A3	0.40
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Colour A4	1.00
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Colour A3	2.00
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(There is no multiple-copy discount)

Scanning	No charge
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## 21. RATE ENQUIRY

Prior year(s) (per hour)	58.00
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## 22. RESERVE CONTRIBUTIONS

(See Rule FIN 7 District Plan)

Subdivision (per residential, commercial or industrial allotment created)	555.00
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Building (per dwelling house – where no charge has previously been levied)	555.00
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## 23. RESOURCE CONSENT APPLICATION

Boundary Activity (Fixed Fee)	360.00
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**Controlled** (Minimum Fixed Charge/Deposit)\*

Non-notified	750.00
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Notified	3,500.00
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Boundary Activity (Fixed Fee)	360.00
<b>Discretionary (Minimum Fixed Charge/Deposit)*</b>	
Restricted	750.00
Non-notified	1,400.00
Notified	3,500.00
<b>Non-Complying (Minimum Fixed Charge/Deposit)*</b>	
Non-notified	1,400.00
Notified	3,500.00
Section 125 Renewals (Minimum Fixed Charge/Deposit)*	250.00
Section 127 Change of Conditions (Minimum Fixed Charge/Deposit)*	750.00
<b>Subdivision Consent (Minimum Fixed Charge/Deposit)*</b>	
i. Land Transfer Title – Survey Plan (no limit on allotments)	1,400.00
ii. Cross Lease/Unit Title – per plan (no limit on allotments)	1,400.00
<b>Note:</b> If plan submitted under (i) or (ii) is non-complying or discretionary then the applicant will be charged either the above fee, or the fee chargeable for a non-complying or discretionary activity, whichever is greater.	
iii. Council Certification on	
- Section 223	180.00
- Section 224c (or ss223 and 224c in conjunction)	400.00
- Section 221	180.00
- Cross Lease/Unit Title Plan	180.00
- Previous Plans	180.00
- Section 226 Certificate	750.00
iv. Application for Right of Way Consents, Easement Consents	750.00
<b>Development Engineering</b>	
A minimum charge equating to 1 hour of \$150 where Engineering consent is required.	160.00
Actual hours will be charged	
<b>Request for Plan Change (Deposit)*</b>	
i. Minor Affect – not requiring research	1,000.00 + public notice
ii. Moderate Affect – requiring standard research	3,000.00 + public notice
iii. Major Affect – affects whole district	15,000.00 + public notice

Boundary Activity (Fixed Fee)	360.00
<b>Consent Monitoring and Administration</b>	
Per hour of staff time	160.00
Consultants	Actual Cost
Outline Plan Approval (Deposit)	750.00
<b>Resource Consent Exemption (Fixed Fee)</b>	260.00
<b>Certificate of Compliance</b>	750.00
<b>Overseas Investment Regulations Certificates (Deposit)</b>	155.00
<b>Designations/Heritage Orders (Deposit)*</b>	
i. Minor- Section 181(3)	600.00
ii. Minor - No research	1,000.00 + public notice
iii. Moderate – standard research requirements	3,000.00 + public notice
iv. Major – affects large area of district	15,000.00 + public notice
* Note that deposits are a minimum charge and are non-refundable. At the completion of the service actual costs are calculated and any remaining balance owing will be charged.	

#### 24. ROADING PERMITS

New Vehicle Crossing Permits	100.00
Dust Suppression (Oiling) Permit – where dust suppressant carried out by applicant – Note oil is not allowed to be used as per ORC Rules	No charge
Roadside Planting Permits	100.00
Stock Crossing on Road Reserve	100.00
Street or Road Opening	No charge
Temporary Fencing Permits	100.00
Temporary Road Closure	Actual Cost of Advertising Plus cost of road inspection if necessary
Commercial Traffic Management Plan	100.00
Traffic Management Plan Amendment Fee – extension or alteration/addition	50.00
Traffic Management Plan Priority Processing Fee – where approval is required in less than that the statutory timeframe (i.e. less than 5 days for a standard TMP)	200.00
Non-Profit Group – Traffic Management Plan	No charge
License to Occupy Road Reserve	100.00
CAR Inspection Fee – if adequate photos and/or information have not been supplied by the applicant	160.00

Unauthorised Roadside Planting Inspection Fee	160.00
Danger & Damage to Roads Inspection Fee	
<b>Note:</b> this is in addition to any costs associated with clean-up or removal of material or dangerous items	270.00
Unauthorised Corridor Access Works Inspection – where no CAR has been applied for	320.00
Global Traffic Management Plans	630.00

## 25. SALE AND SUPPLY OF ALCOHOL (FEES) REGULATIONS 2013 (Set by Statute)

Following the introduction of the Sale and Supply of Alcohol Act 2012 National risk-based fees apply for all applications received from 18 December 2013. All fees include GST.

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
<b>On / Off / Club new, renewal or variation</b>			
Very Low	The fee will be calculated using an assessment of factors:	368.00	161.00
Low	Type of premises	609.50	391.00
Medium	Latest opening hour you operate	816.50	632.50
High	Number of enforcements you have had (Please see Table 1 and 2 to help calculate your fees)	1,023.50	1,035.00
Very High		1,207.50	1,437.50
<b>Special</b>	Application fees will be calculated according to the size and frequency of the event or events		
Class 3 (Small)	1-2 events of less than 100 persons	63.25	N/A
Class 2 (Medium)	1-3 events of 100-400 persons; or 3-12 Class 3 events	63.25	N/A
Class 1 (Large)	1 event with over 401 persons; or 4+ Class 2 events; or 13+ Class 3 events	207.00	N/A
Please note:	Although the Special Alcohol License fee structure above has been adopted by Council for 2019/20, a case is being made to amend the fees down in a subsequent Council meeting. Until then it has been decided that Class 2 fees shall be charged at the Class 3 fee.		
<b>Managers New or Renewal</b>	All	316.25	N/A
<b>Other</b>			





Type of Licensed Premises		Latest Alcohol Sales Time	
Off-licence in a Tavern, Hotel	10	On-licences and clubs - all other closing times	5
Hotels, Function Centres, "Class 1" Clubs (on) "Class 2" restaurants	10		
Remote sales, "Class 2" clubs (on), "Class 3" Restaurants, "Class 1,2,3" Clubs (off), Other	5		
Theatres/Cinemas, Wine Cellar Doors, BYO Restaurants, "Class 3" clubs (on)	2		

PLUS	Number of Enforcements	Weighting
	None	0
	1	10
	2 or more	20

### 25.3 Table 2: Fee Category

Total Weighting	Risk Category	Application Fee (Incl. GST)	Annual Fee (Incl. GST)
0-2	Very Low	368.00	161.00
3-5	Low	609.50	391.00
6-15	Medium	816.50	632.50
16-26	High	1,023.50	1,035.00
26 plus	Very High	1,027.50	1,437.50

### 25.4 Definitions: Restaurants:

**Class 1** - restaurants with a significant separate bar area which operates that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.

**Class 2** - restaurants that have a separate bar (which may include a small bar area) but which do not operate that area in the nature of a tavern at any time.

**Class 3** - restaurants that only serve alcohol to the table and do not have a separate bar area.

### 25.5 Clubs:

**Class 1** - large clubs (with 1,000 or more members of drinking age) and which, operate in the nature of a tavern (e.g. a large working men's club, combined clubs, or large 'cossie' clubs).

**Class 2** - clubs which do not fit Class 1 or Class 3 definitions (e.g. larger sports clubs, medium sized RSA's, many provincial social clubs).

**Class 3** - small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (e.g. small sports clubs like bowling clubs, golf clubs, bridge clubs, and small RSA's).

**Enforcement** - has the same meaning as a “Holding” under Section 288 of the Sale and Supply of Alcohol Act 2012, or a previous offence for which a holding has been issued if the offence occurred before 18 December 2013.

Local Authority Compliance Certificate (not set by statute) \$350.00  
 - Licensees are required to obtain this as supporting documentation, demonstrating that the activity they are seeking a licence for complies with the provisions of the District Plan.

## 26. SEWERAGE

### 26.1 Sewerage connection fees

Financial Contribution	(see formula below)
Administration Charge – Application Fee	250.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	200.00

For a **new single connection inside** the Scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

Where extensions have been made to existing schemes, the Financial Contribution for properties served by the extension includes the Financial Contribution for the existing scheme plus a contribution calculated on the basis of the value of the extension itself.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by Service Delivery Staff that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

### 26.2 Notes:

All properties connecting to or about to discharge to a public sewer shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contribution
	\$ per unit
Balclutha	2,825.00

Scheme	Financial Contribution
	\$ per unit
Benhar	11,940.00
Clinton	5,856.00
Heriot	9,139.00
Kaitangata	5,639.00
Kaka Point	5,066.00
Lawrence	4,934.00
Lawrence - eastern extension	9,764.00
Milton town	3,987.00
Milton – OCF	5,155.00
Owaka	3,338.00
Pounaweia – Gravity (includes Owaka contribution)	9,708.00
Pounaweia – Pumped (includes Owaka contribution)	5,808.00
Stirling	5,283.00
Tapanui	4,236.00
Tokoiti Area A	19,089.00
Waihola	7,213.00

Formula for FC (excluding Benhar and Tokoiti Area A) =  $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

Financial Contributions for Benhar and Tokoiti are calculated according to the following formula:

FC =  $\frac{BV \times 0.9 \times 2}{(NC \times 2) + NN} + GST$  + FC for Milton - OCF or Balclutha as appropriate

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

### 26.3 Bulk sewage disposal fees

#### 26.3.1 Pre-treated Bulk Sewage Disposal Fee

This fee is for disposal of bulk treated sewerage effluent, from oxidation ponds or similar standard treatment system, into Council sewers.

Scheme	Fee
All Schemes	1.22/m <sup>3</sup>

All Schemes– annual admin fee	388.00
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### 26.3.2 Untreated Bulk Sewage Disposal Fee

This fee is for disposal of bulk untreated sewage effluent, including septic tank cleanings, into Council sewers. At present, untreated bulk sewage will only be accepted by prior arrangement and only at the approved site at Balclutha.

Scheme	Fee
All Schemes (but limited to Balclutha at present)	24.00/m <sup>3</sup>
All Schemes– annual admin fee – annual admin fee	388.00

Note: If disposal is by tanker, the administration fee as per Clause 28 above applies.

## 27. SPORTSGROUNDS

Local club ground hire – Administration fee per club per season	418.00
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This does not include line marking, goals, wicket preparation or other services to set up playing fields. Clubs must register and pay the fee before the start of each playing season (i.e. summer and winter).

### 27.1 Special Charges

#### Balclutha A & P Showgrounds/Riverside Reserve Grounds

Major sports tournament	204.00 per day
Circus & similar type activities	428.00 per day
Refundable bond payable on booking	643.00

Individual clubs will be charged directly for usage of grounds where maintained by Council.

Casual Sport Hire	73.50 per day
Event Hire	105.00 per day

#### Milton A & P Showgrounds

Event Hire	105.00 per day
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## 28. STATUTORY DOCUMENTS

District Plan	
Text	48.00
Maps (full set)	160.00

## 29. STOCK SALEYARDS 62.00

## 30. SUNDRY LICENCE FEE

Where licence not otherwise covered	155.00
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## 31. SWIMMING POOLS

## 31.1 Balclutha

Swim	Adult	Snr Citizen	Child	Family
Casual	4.50	4.00	3.50	16.00
10 Swim Concession	36.00	32.00	28.00	
25 Swim Concession	78.70	70.00	61.20	
50 Swim Concession	135.00	120.00	105.00	
<b>Hire</b>				
Peak Pool Hire (per hour)	185.00			
Off Peak Pool Hire (per hour)	155.00			
Inflatable Pool Hire (per hour)	30.00			
Lane Hire (per hour)	30.00			
Meeting Room Hire (per hour)	20.00			
Meeting Room Day Hire	130.00			

## 31.2 Milton

Swim	Adult	Snr Citizen	Child	Family
Casual	4.50	4.00	3.50	16.00
10 Swim Concession	36.00	32.00	28.00	
25 Swim Concession	78.70	70.00	61.20	
50 Swim Concession	135.00	120.00	105.00	
<b>Hire</b>				
Peak Pool Hire (per hour)	185.00			
Off Peak Pool Hire (per hour)	155.00			
Inflatable Pool Hire (per hour)	30.00			
Lane Hire (per hour)	30.00			

Note:

Adult free if accompanying a pre-schooler. All hires are for a minimum of 1 hour

### 32. TRADE WASTE

Council adopted a Trade Waste Bylaw in 2019. Trade Waste discharges are classified as one of the following types:

**Permitted Trade Waste;** (in which case an Approval Notice must be obtained).

**Conditional Trade Waste,** (in which case a Consent must be obtained or a Trade Waste Agreement be entered into); or

**Prohibited Trade Waste,** (in which case no Consent will be granted and no Trade Waste Agreement will be entered into, will be required to pre-treatment or additional treatment if allowed to be connected at all).

Trade waste by law charges will be implemented in two stages. For the year 2021/22, the charges will be based on volume. The volumetric charge is based on the amount used above the normal domestic allowance (1,000 litres/house/day, 1m<sup>3</sup>/d, 366 m<sup>3</sup>/year), a ratio of 0.8 of water used to wastewater produced and a cost of \$1.60/m<sup>3</sup>. The cost per cubic metre is based on current wastewater charges and volumes.

The Trade Waste Charge is in addition to the UAC for wastewater and volumetric charges. Charging for other wastewater factors e.g., Total Suspended Solids, Biochemical Oxygen Demand etc will be implemented in 2022/23.

Charges for 2021/22:

Type of Consent	Category	UAC	Application fee for New or Change in Activity	Consent Period (Years)	Annual Inspection Fee	Annual Consent Maintenance Fee	Volumetric flow charge
Permitted	1	480.00	140.00	5	0	0	Not applicable
Permitted	2	480.00	140.00	5	0	0	Excess volume x 0.8 x \$1.60
Conditional	3	480.00	280.00	5	280.00	140.00	Excess volume x 0.8 x \$1.60
Conditional	4	480.00	280.00	5	560.00	140.00	Excess volume x 0.8 x \$1.60

Note:

- Volumetric charges will be invoiced Quarterly based on the water meter readings.
- Annual charges will be invoiced in the first quarter
- Excess volume = usage – 366 m<sup>3</sup>/year
- There will be no application charges for the existing customers. If the activity of the existing customer has changed, customer requires to complete and submit the application.

**Examples:** The table below shows the categories for the Trade Waste Bylaw with industry examples and examples of likely costs. The different type of consent and categories are volumetric based.

Category	Description	Examples	Charging regime	Example annual charges for existing commercial properties
1	Equivalent to a domestic demand for water use and load	Small office, banks	<ul style="list-style-type: none"> <li>Wastewater UAC</li> <li>Application fee for new activities of change of activity or discharge conditions</li> </ul>	<ul style="list-style-type: none"> <li>UAC = \$480</li> </ul>
2	Has higher water use than a domestic demand but with a similar load	Motels, camp-grounds	<ul style="list-style-type: none"> <li>Wastewater UAC</li> <li>Application fee for new activities of change of activity or discharge conditions</li> <li>Wastewater flow charge</li> </ul>	<ul style="list-style-type: none"> <li>UAC = \$480</li> <li>Water use = 1,000m<sup>3</sup>/yr</li> <li>Wastewater flow charge = (1000-366) x 0.8 x \$1.60 = \$811.50</li> <li>Total Annual Charge = \$1,291.50</li> </ul>
3	Equivalent to a domestic demand for water use but with a higher load concentration	Hairdresser, takeaways, restaurant, bars, schools	<ul style="list-style-type: none"> <li>Wastewater UAC</li> <li>Application fee for new activities of change of activity or discharge conditions</li> <li>Wastewater flow charge</li> <li>Inspection fee</li> <li>Annual consent maintenance fee</li> </ul>	<ul style="list-style-type: none"> <li>UAC = \$480</li> <li>Water use = 650m<sup>3</sup>/yr</li> <li>Wastewater flow charge = (650-366) x 0.8 x \$1.60 = \$363.50</li> <li>Inspection fee = \$280</li> <li>Annual account maintenance fee = \$140</li> <li>Total Annual Charge = \$1,263.50</li> <li>NOTE: additional contaminant loading charges will apply from the 2022/23 year</li> </ul>
4	Higher water use and increased load	Factories, Truck stops	<ul style="list-style-type: none"> <li>Wastewater UAC</li> <li>Application fee for new activities of change of activity or discharge conditions</li> <li>Wastewater flow charge</li> <li>Inspection fee</li> <li>Annual consent maintenance fee</li> </ul>	<ul style="list-style-type: none"> <li>UAC = \$480</li> <li>Water use = 6,000m<sup>3</sup>/yr</li> <li>Wastewater flow charge = (6000-366) x 0.8 x \$1.60 = \$7,211.50</li> <li>Inspection fee = \$560</li> <li>Annual account maintenance fee = \$140</li> <li>Total Annual Charge = \$8,391.50</li> <li>NOTE: additional contaminant loading charges will apply from the 2022/23 year</li> </ul>

The examples above are dependent on the activity and on the number of inspections required per year. The costs for sampling and flow monitoring are not included in the charges above as these are site specific. Any costs incurred for sampling or flow monitoring will be passed onto the commercial business.

Site inspection – actual cost	150.00 per hour
Tankered waste annual registration	388.00
Tankered waste discharge	24.00 per cubic metre

### 33. TRADING IN PUBLIC PLACES

(i.e. mobile shop, hawkers, itinerant traders)

Per day (non-charitable)	32.00
Per annum	155.00

34. **VEHICLE STANDS ON STREETS**

Per Stand	115.00
Per Operator Maximum	230.00
Per Day	31.00

35. **WASTE MANAGEMENT**35.1 **Wheelie Bins**

Bins damaged by consumer	130.00
Bins damaged on day while out for collection	No Cost
Wheelie Bin Charge	206.00

35.2 **Mt Cooee Landfill**

	<b>Disposal Charges</b>
General Refuse	209.00/tonne
Refuse Bag (max 70L)	9.00/bag
Green waste Discount *	50%
Household Recycling (as specified)	Free
Batteries	Free
Scrap Metal (including whiteware)	Free
LPG Cylinders	8.00/each
Disposal of Tyres: Car/4WD	10.00 each
Disposal of Tyres: - Truck	35.00 each
Disposal of Tyres: - Bulk	850.00/tonne

**Notes:** \*This discount will apply to all loads of green waste as defined below and assessed by landfill staff. Any loads that are found to be contaminated as they are unloaded will be charged at the full refuse rate as estimated by the landfill staff.

Approved green waste includes: lawn clippings, hedge clippings, tree trimmings with branches less than 150mm diameter, and garden weeds. Small amounts of soil associated with plant roots, etc. is acceptable.

36.2.1 **Special Waste**

Application for registering Special Waste	235.00
Deposit for special waste requiring further assessment	700.00
Special Waste Charge	350.00/tonne

Note: Any special burial costs will be additional to the above rate, e.g. the cost of a separate disposal hole.



**36.2.2 Car Bodies**

Complying	30.00
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Note: Fuel tank shall be emptied and cap removed, LPG and CNH tanks shall be removed, Batteries shall be removed, Engine and transmission shall be drained of all oil, seats, upholstery, glass and tyres shall be removed).

Waste or organic material shall not be present.

**35.3 Transfer Stations & Skip Sites**

Refuse Bag (max 70L)	9.00/bag
Up to 0.5m <sup>3</sup>	33.00
0.5-1.0m <sup>3</sup>	55.00
1.0-1.5m <sup>3</sup>	77.00
1.5-2.0m <sup>3</sup>	160.00

Notes: Charging will be based on estimated refuse volume.  
Large volumes of waste in excess of 2.0m<sup>3</sup> will not be accepted.  
Special waste will not be accepted.

**35.4 E Waste Recycling Price List**

Computer (desktop or laptop)	9.00
Computer server	18.00
All screens under 29 inches	23.00
All screens 29 inches and over	50.00
Keyboards, docking stations, mouse, routers, network devices	3.00
Inkjet printers, fax machines, laminators, typewriters	6.00
Laser printers	12.00
Photocopiers (small)	30.00
Photocopiers (large)	60.00
UPS	35.00
Microwaves and other consumer electronics	8.00
Power cords, data cables, toner and inkjet cartridges (sealed), cell phones, batteries within a device, upright cabinets	Free

**36. WATER ANALYSIS**

Bacteriological, chemical	Actual Cost
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**37. WATER SUPPLY (RURAL)**

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	250.00
Rural Water Scheme Modelling (Deposit)*	600.00

\* Please note that \$600 deposit is required for work to get underway – Actual Charge will be confirmed with applicant before proceeding, and the difference will be refunded if applicable.

**Financial Contribution for new consumers and additional over-design supplies**, to apply where a property is not connected to the scheme and has a design capacity allocated to it but no corresponding financial contribution has been paid. The contribution to be levied is to be for no less than the design capacity allocated to the property, or a property that has previously paid a financial contribution and has been given a corresponding allocation now seeks an increased supply in excess of that allocation. Provided it is possible to supply the additional water, the contribution is to be levied on each unit approved above the allocation.

The base financial contribution shall be calculated by multiplying the Property Area by the Scheme Factor except where otherwise indicated (see below). Residential/lifestyle properties may attract an increased charge. **The minimum charge shall be for a 2-unit supply.** Financial Contributions levied will be in addition to any cost of additional capital works required to make the connection or provide the supply. Payment of the financial contribution is required prior to the supply being made. In each case the contribution and any entitlement created by it is to attach to the land.

In particular cases, financial contributions may be amended by resolution of the Rural Water Scheme Committee.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Scheme Factor \$		Cost/Unit \$
Balmoral One	34.26		585.00
Balmoral Two	35.26		599.00
Clydevale – Pomahaka	2		1,070.00
Glenkenich	24.68		394.00
Moa Flat	21.04		336.00
North Bruce	39.70	farm connection (base charge)	887.00
North Bruce		residential / lifestyle <sup>1</sup>	3,548.00
Richardson	2	farm connection (base charge)	1,357.00
Richardson		residential / lifestyle <sup>1</sup>	3,252.00
South Bruce	22.44	farm connection (base charge)	380.00
South Bruce		Residential / lifestyle <sup>1</sup>	1,518.00
Tuapeka	22.65		371.00
Wangaloa	32.50		604.00
Waipahi			426.00

Scheme Factor =  $\left(\frac{((BV-OL) \times 0.25)}{SC}\right) \times 0.065 + \text{GST}$

Where: BV = Book Value. OL = outstanding loans and SC = scheme capacity.

<sup>1</sup>For properties less than 30 ha

<sup>2</sup>For the Richardson and Clydevale-Pomahaka Schemes the following contribution will respectively apply: The contribution shall be five times the current unit rate for the Richardson scheme and three times the current unit rate for the Clydevale-Pomahaka scheme per unit of additional supply.

### 37.1 Unauthorised Water Use

Under provisions of the CDC Water Supply Bylaw, unauthorised use of water on rural schemes will be charged for at the estimated maximum unauthorised usage rate multiplied by the annual scheme unit charge, multiplied by the estimated period in years of unauthorised use (minimum 1 year). Additional to the estimated charge for water used, an administration charge of \$281.25, plus the actual costs to remedy unauthorised fittings and of follow-up re-inspection, will also be payable by the offender.

Example: If a 2-unit restrictor is found drilled out to supply 18 units, typical charges will be:

16 (units stolen) x \$166.40 (scheme unit charge) + \$250 (admin) + GST = \$3,349.26 + actual remedial and re- inspection costs.

### 37.2 Subdivision

The property owner at the time of subdivision shall be liable for all costs required to provide the minimum water allocation to each lot.

### 37.3 Out of District Water Rates

Charge per unit for the sale of water supplied to out of district customers, from the following Rural Water Schemes:

Glenkenich	395.60
Moa Flat	221.95

## 38. WATER SUPPLY (URBAN)

### 38.1 Urban Water Connection Fees

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	250.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	200.00

For a **new single connection inside** the scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

For commercial premises (including residential premises converting to commercial) and for extraordinary connections (outside the Scheme area) a metered connection will be installed, for which the applicant shall be charged Actual Cost additional to all other relevant fees and charges.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by Service Delivery Staff that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contributions \$ / Unit
Balclutha	1,624.00
Benhar	6,377.00
Clinton (incl. Clydevale-Pomahaka Contribution)	2,502.00
Kaitangata	2,472.00
Kaka Point (incl. Richardson Contribution)	5,263.00
Lawrence	2,671.00
Milton town	4,275.00
Milton – OCF	5,094.00
Owaka	2,964.00
Stirling & Cherry Lane	2,036.00
Tapanui	1,799.00
Waiholā (incl. North Bruce Contribution)	5,658.00

Formula for FC =  $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

### 38.2 Metered Water Connection Charges

Water used below 366 m <sup>3</sup> /year	0.00
	(incorporated in annual water rate)
Water used over 366 m <sup>3</sup> /year	1.94/m <sup>3</sup>
Water used Commercial/industry penalty – in excess of agreed maximum	3.90/m <sup>3</sup>
Annual admin fee	326.00

Metered water charges will apply as per section 25 of the Clutha District Council Water Supply Bylaw as above for all metered commercial and residential connections and will be charged once the base allocation (usually 366 cubic metres per annum) has been used. The Annual Admin fee is for bulk water carriers.

**39 Inflow and Infiltration****39.1 Inflow and Infiltration Reinspection**

	<b>Hours</b>	<b>Rate</b>	<b>Total Cost \$</b>
Inspection costs including travel and vehicle	2	150.00	300.00
Admin and follow up	1	80.00	80.00
			<b>380.00</b>

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Approval of Responses to Submitters
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	16
<b>Prepared By</b>	Various Staff
<b>File Reference</b>	732739

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### REPORT SUMMARY

This report asks Council to approve responses to submitters as tabled.

### RECOMMENDATIONS

1. That Council receives the 'Approval of Responses to Submitters' report.
2. That Council approves the attached Approval of Responses to Submitters to the Annual Plan 2022/23, or as amended.

Ref	Name	Topic	Summary	Response
732337	BAFF, K	Walking & Cycling	Consider establishing a walking and cycling trail between Balclutha and Kaitangata.	Thank you for your submission in support of establishing a walking and cycling trail between Balclutha and Kaitangata. This concept is included as a project in the <i>Our Place Kaitangata</i> Community Plan, with the aim of investigating options and finding ways to fund trails to places such as Balclutha, Lake Tuakitoto or the mouth of the Clutha River/Mata-Au. This work is yet to commence, and will need to be community-led, given the ability of community groups or trusts to access alternative funding sources.
732603	BATT, A	Roading	Request roadside sealing at corner of Salcombe and Exmouth streets, Kaitangata (area is approx. 55m long & 3m wide = 165m <sup>2</sup> ).	Thank you for raising this concern with Council. Our Roothing Operations team will review this request and take remedial action, where appropriate.
731919	DOWLING, R	Clutha Community hub	Concerned over cost blowout to complete Clutha Community Hub.	Thank you for raising this concern with Council. Please find a copy of the decision report to Council which fully explains the options and the reasons for any decision, and the resolution of Council being the final decision. If you want to discuss this any further then please talk directly to any of the Trustees of the Clutha Community Hub Trust or you can speak to Council's CEO, Steve Hill.
731373	DUNN, M	Community facilities	Provide free overnight parking for self-contained vehicles at Crown St. dump station.	Thank you for your submission in support of establishing a free overnight parking site for self-contained vehicles at the Crown Street dump station. This would require an amendment to Council's Freedom Camping Bylaw 2021 which prohibits freedom camping in Council controlled public places in urban areas such as Balclutha. Your submission will be considered as part of any future review of this bylaw.

732569	HEWSON, T	Various	<p>WWTP – is technology ever going to work?</p> <p>Community housing – bring work forward</p>	<p>Thank you for your comments. With respect to wastewater treatment, we are continually reviewing our compliance with our consent conditions. We will be either upgrading or looking at other systems for compliance during the next two years.</p> <p>In terms of community housing Council has brought forward some work e.g., roof renewals and we are committed to meeting our Healthy Homes requirements for tenants.</p>
732658	HEWSON, T	Clutha Community hub	Suggests an alternative option '4' for funding	Thank you for suggesting an additional option. That option has been considered in Council's decision report.
724871	JELLONE, L	Stormwater	Would like drainage area beside property tidied up.	There are currently no budgets for additional stormwater piping in this area. We would encourage you to follow up with Waihola Looking Forward who have been leading beautification initiatives around the town.
732554	LAWRENCE-TUAPEKA COMMUNITY BOARD	Community plan projects	Investigate district-wide glass crushing and greenwaste chipping service.	Thank you for your submission. This will be considered as part of waste services and the waste minimisation and update plan.
732572	LINDNER, J.	Additional staff	Recommends employment of a Natural Resources Advisor	Thank you for your submission and your presentation at the hearing. One of the objectives of your submission was for Council to listen and consider your argument and you were very successful with that. We note that you also were aware that Council may not be able to add new positions into the staff establishment that have a rating impact because of a submission. Your presentation also highlighted that you hoped Council would consider it over the next year and having regard to that Council will ensure the suggestion is incorporated into planning and workshops for the next Long-Term Plan, so that Council does consider adding resources or not.



732567	PAUL	Clutha Community Hub	Why did the hub group give their own explanation in the Clutha Leader? Why the separation?	Thank you for your submission. The Clutha Community Hub project is being carried out by the Clutha Community Hub Trust. Council is one of several stakeholders who have an interest because we have granted funds to the project through the Trust. The Trust is running the project because it was identified as a community-led project and the Trust can access funds that Council cannot. Council rightly is responsible to ratepayers and the community for the funds we have provided and to go back to the community if more funds are required. We have a responsibility to communicate, to provide full explanations and to decide if more funding is to be provided. Equally however the Trust have the right to speak to the community about the project they are responsible for and that is why there can be more than one explanation or communication.
732462	PRATT	Community facilities	Believes there has been poor practice by Council regarding Lincoln Street playground.	Thank you for your feedback Mr Pratt. Council has previously resolved for this to be considered for a reserve revocation through the Balclutha RMP Process. Council will be considering this in the next three months and can consider this request before commencing on seeking feedback from the community with regard to the reserve revocation process.
732555	WILLS, G	Various	Improve High Street/James Street intersection to make it safer.	Thank you for raising your concern about the High Street/James Street intersection. Our Roading Operations team will review this request and take remedial action, where appropriate.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Reasons to Move to Public Excluded Session
<b>Meeting Date</b>	19 May 2022
<b>Item Number</b>	17
<b>Prepared By</b>	Steve Hill – Chief Executive
<b>File Reference</b>	732820

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### REPORT SUMMARY

The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting,

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

### RECOMMENDATIONS

1. That if required, Council resolves to exclude the public on the grounds contained in Appendix 1 of the Clutha District Council's Standing Orders under Sections A2 (i) and A2 (j).

### REPORT

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

Items included in the public excluded section of this agenda and the reasons to consider them in public excluded session are:

- 1 **Greenspace Maintenance Contract Award**

Under Sections A2 (i) and A2 (j) of Appendix 1 of the Clutha District Council's Standing Orders.

## Appendix 1: Grounds to exclude the public

A local authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the following grounds:

- A1** That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information would be likely:
- (a) to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
  - (b) to endanger the safety of any person.
- A2** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:
- (a) Protect the privacy of natural persons, including that of deceased natural persons; or
  - (b) Protect information where the making available of the information would:
    - i. disclose a trade secret; or
    - ii. be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or,
  - (c) In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Māori i, or to avoid the disclosure of the location of waahi tapu; or
  - (d) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would:
    - i. be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
    - ii. be likely otherwise to damage the public interest; or
  - (e) Avoid prejudice to measures protecting the health or safety of members of the public; or
  - (f) Avoid prejudice to measures that prevent or mitigate material loss to members of the public; or

- (g) Maintain the effective conduct of public affairs through –the protection of such members, officers, employees, and persons from improper pressure or harassment; or
- (h) Maintain legal professional privilege; or
- (i) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (j) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (k) Prevent the disclosure or use of official information for improper gain or improper advantage.

Provided that where A2 of this Appendix applies the public may be excluded unless, in the circumstances of the particular case, the exclusion of the public is outweighed by other considerations which render it desirable, in the public interest, that the public not be excluded.

- A3** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information, the public disclosure of which would:
- (a) Be contrary to the provisions of a specified enactment; or
  - (b) Constitute contempt of Court or of the House of Representatives.
- A4** That the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that Council by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a Council named or specified in Schedule 1 to this Act).
- A5** That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation in:
- (a) Any proceedings before a Council where
    - i. A right of appeal lies to any Court or tribunal against the final decision of the Council in those proceedings; or
    - ii. The Council is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
  - (b) Any proceedings of a Council in relation to any application or objection under the Marine Farming Act 1971.