

# Corporate & Property Committee

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Minutes of the meeting of the Corporate & Property Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 1 September 2022, following the Regulatory & Policy Committee, commencing at 3.35 pm.

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**Present** Councillors Ken Payne (Chairperson), His Worship the Mayor Bryan Cadogan, Dane Catherwood, Stewart Cowie, Wayne Felts, Gaynor Finch, Mel Foster, Bruce Graham, John Herbert, Alison Ludemann, Lloyd McCall, Selwyn Wilkinson, and Bruce Vollweiler.

**In Attendance** Steve Hill (Chief Executive), John Scott (Group Manager Corporate Services), Schalk Breytenbach (ICT Manager), Richard Davidson (Otago Daily Times Representative) and Lilly Paterson (Corporate Services Administrator).

**Apologies** Councillor Jo-Anne Thomson & Carol Sutherland

***Moved His Worship Mayor Cadogan /Councillor Felts and Resolved:***  
***“That the apologies be sustained.”***

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## DECLARATIONS OF INTEREST

## URGENT BUSINESS

## LATE ITEM

## PUBLIC FORUM

There was no public forum.

### 1. DATASCAPE AND IT AWARDS REPORT

The ICT Manager gave a presentation on CDC’s IT Projects for the ALGIM awards.

Schalk Breytenbach (ICT Manager) presented to the Corporate & Property Committee

***Moved Councillors Finch/McCall and Resolved:***

***“That the Corporate & Property Committee receives the Datascape and IT Awards Report.”***

## **2. INVESTMENT PORTFOLIO UPDATE REPORT**

The investment portfolio for the months of April to July 2022 was presented.

***Moved Councillors Cowie/Felts and Resolved:***

***“That the Corporate & Property Committee receives the Investment Portfolio Update report.”***

## **3. COMMUNITY LIBRARIES REPORT**

The Community Libraries report for July was presented.

- Lawrence Museum has taken over the visitor information centre in Lawrence, since Tuapeka Lawrence Community Company has closed
- Community Libraries are now distribution centres for masks and RAT tests
- The community libraries new website was officially uploaded at 1pm today.

***Moved Councillors Ludemann/Vollweiler and Resolved:***

***“That the Corporate & Property Committee receives the Community Libraries report.”***

## **4. CORPORATE SERVICES REPORT**

The Corporate Services Report was presented.

***Moved Councillors Finch/Herbert and Resolved:***

***“That the Corporate & Property Committee receives the Corporate Services Report.”***

## **5. CORPORATE PROPERTIES UPDATE REPORT**

The Corporate Properties Update Report to 30 June 2022 was presented.

- Valuation on Hairworkz was done this morning.

***Moved Councillors Cowie/Catherwood and Resolved:***

***“That the Corporate & Property Committee receives the Corporate Properties Update Report.”***

## **6. DEVELOPMENT PROPERTIES UPDATE REPORT**

The Development Properties Report as of 30 June 2022 was presented.

- Two properties left to sell at Rosebank Industrial
- Survey work is all complete at Stirling just waiting on the titles
- Waiting on consent for Rosebank Terrace.

***Moved Councillors Ludemann/Vollweiler and Resolved:***

***“That the Corporate & Property Committee receives the Development Properties Update report.”***

**7. CORPORATE & PROPERTY COMMITTEE WORK PROGRAMME REPORT**

The Corporate & Property Work Programme Report was presented.

***Moved Councillors Ludemann/Foster and Resolved:***

***“That the Corporate & Property Committee receives the Corporate & Property Committee Work Programme report.”***

**8. TUAPEKA VINTAGE CLUB COUNCIL REIMBURSEMENT REPORT**

Tuapeka Vintage Club has applied for a Reimbursement of Council fees and charges for their building warrant of fitness fees.

It is unclear whether this reimbursement fits within the Policy on Reimbursement of Charges, Hire Fees, and Rents, therefore is referred to the Corporate & Property Committee for decision.

***Moved Councillors Cowie/Catherwood and Resolved:***

***“That the Corporate & Property Committee receives the Tuapeka Vintage Club Council Reimbursement report.”***

***That the Corporate & Property Committee does not approve a reimbursement of \$150.00 to Tuapeka Vintage Club for the Building Warrant of Fitness Fees.”***

The meeting closed at 4.20 pm.

Confirmed

Ken Payne  
Chairperson