

Corporate & Property Committee

Minutes of the meeting of Corporate & Property Committee held by in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 4 February 2021, commencing at 1.32 pm.

Present Councillor Kenneth Payne (Chairperson), His Worship the Mayor Bryan Cadogan, Councillors Dane Catherwood, Stewart Cowie, Wayne Felts, Gaynor Finch, Mel Foster, Bruce Graham, John Herbert, Alison Ludemann, Carol Sutherland, Jo-Anne Thomson, Selwyn Wilkinson and Bruce Vollweiler.

In Attendance Steve Hill (Chief Executive), Sharon Jenkinson (Finance Manager), Sue Wilkins (Communications Co-ordinator), Debbie Duncan (Library Service Centre Manager) and Karen Piercy (Corporate Services Administrator),

Apologies There were no apologies.

DECLARATIONS OF INTEREST

There were no declarations of interest.

URGENT BUSINESS

There was no urgent business.

PUBLIC FORUM

There was no public forum.

1. MANAGEMENT ACCOUNTS REPORT

The Finance Manger presented the Management Accounts report for the period 1 July 2020 to 31 December 2021, noting that the Government Stimulus funding has been received.

Moved Councillor Herbert/Mayor Cadogan and Resolved:

“That the Corporate & Property Committee receives the Management Accounts Report.”

2. INVESTMENT PORTFOLIO UPDATE REPORT

The Finance Manger submitted a report on the investment portfolio for the months April to December 2020.

The portfolio made a small surplus for January, after quarterly management fees.

Moved Councillors Cowie/Wilkinson and Resolved:

“That the Corporate & Property Committee receives the Investment Portfolio Update report.”

3. LIBRARIES - SERVICE CENTRES REPORT

The Library Service Centre Manager submitted a report on the activities of the district libraries and service centres in the past period, including statistics and activities.

It was noted that 1.3 on page 21 – should be A& P shows, not AMP shows.

Approval has been given to get Dora (digital on road access bus) down to travel around the district providing digital support to communities.

The Chief Executive thanked the Library/Service Centre Manager for her work in securing funding for the additional positions.

Moved Councillors Catherwood/Sutherland and Resolved:

That the Corporate & Property Committee receives the Libraries/Service Centres report.”

4. CORPORATE SERVICES REPORT

The Corporate Services Administrator submitted a report updating the Committee on the activities of the Corporate Services Department in the past period, including funding schemes. The report covered:

- Creative Communities New Zealand Funding Scheme.
- Sport New Zealand Rural Travel Fund.
- Tuapeka Bursary.
- General Grant Allocations:
 - Reimbursement of Council Fees and Charges.
 - Reimbursement of Rent or Lease.
- District Swimming Pools.
- Rates Rebate Scheme.

Moved Councillors Ludemann/Graham and Resolved:

“That the Corporate & Property Committee receives the Corporate Services Report.”

5. CREATIVE COMMUNITIES ASSESSMENT COMMITTEE MINUTES

The Corporate Services Administrator submitted the unconfirmed minutes of the meeting of the Creative Communities Assessment Committee held on 9 December 2020 for noting.

Moved Councillors Vollweiler/Foster and Resolved:

“That the unconfirmed minutes of the meeting of the Creative Communities Assessment committee held on 9 December 2020 be noted.”

6. SPORT NZ RURAL TRAVEL FUND ASSESSMENT COMMITTEE MINUTES

The Corporate Services Administrator submitted the unconfirmed minutes of the meeting of the Sport New Zealand Rural Travel Fund Assessment Committee held on 11 December 2020.

Moved Councillors Herbert/Felts and Resolved:

“That the unconfirmed minutes of the meeting of the Sport New Zealand Rural Travel Fund Assessment committee held on 11 December 2020 be noted.”

7. CORPORATE PROPERTIES UPDATE REPORT

The Group Manager Corporate Services submitted the Corporate Properties Update report.

Moved Councillors Ludemann/Graham and Resolved:

“That the Corporate & Property Committee receives the Corporate Properties Update Report.”

8. DEVELOPMENT PROPERTIES UPDATE REPORT

The Group Manager Corporate Services and the Chief Executive submitted the Development Properties Update report.

8.1 Plantation Heights

There are only four sections of the original Plantation Heights subdivision left. The additional 14 lots are open for offers now.

8.2 Rosebank Industrial

Resource consents have been applied for and waiting for these before settling title.

Moved Councillors Cowie/Herbert and Resolved:

“That the Corporate & Property Committee receives the Development Properties Update Report.”

9. CORPORATE & PROPERTY COMMITTEE WORK PROGRAMME REPORT

The Group Manager Corporate Services presented the Corporate & Property Work Programme report.

Moved Councillors Felts/Thomson and Resolved:

“That the Corporate & Property Committee receives the Corporate & Property Committee Work Programme report.”

The meeting closed 2.18 pm.

Confirmed

Kenneth Payne
CHAIRPERSON