

Clutha District Council
SCHEDULE OF
FEES & CHARGES 2026/27



Schedule of Fees & Charges 1 July 2026 to 30 June 2027

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Notes

All fees included in this schedule are GST inclusive unless otherwise stated.

A surcharge fee of 2% will be apply to all credit card transactions.

1. AMUSEMENT DEVICE PERMIT (Set by Statute)

First device for up to 7 days	11.50
Each additional device for up to 7 days	2.30
For further period of up to 7 days	1.20

2. BUILDING CONSENT FEES (All charges listed below are minimum fee/deposit)**

2.1 General Information

- i) All fee deposits must be paid upon application.
- ii) All deposits are based on expected officer involvement and are calculated relative to the estimated value of work.
- ii) In relation to deposits (minimum charges) paid, there shall be no obligation on the Council to perform any action until the appropriate charges are paid in full.
- iv) Charges may be reduced proportionally for consent elements certified by a building certifier.
- v) Hourly rate for extra processing - \$245.00.

Estimated Value (\$)	Minimum Deposit Fee
0 – 25,000	1,360.00
25,001 – 50,000	3,140.00
50,001 – 75,000	4,325.00
75,001 – 100,000	5,750.00
100,001 – 200,000	7,870.00
200,001 – 400,000	9,520.00
400,001 – 700,000	11,600.00
700,001 – 1,200,000	13,560.00
Over 1,200,001	Deposit 16,810.00, then actual costs calc \$245/hr

2.2 Processing Charge Out Rates

Building Officer	245.00/hr
Consultants/Contractors	245.00/hr or actual Costs if higher

Additional Inspection charge out rate	
Includes re-inspection (after a failed inspection) and also cancelled inspections (if not cancelled by 2pm the day prior to the inspection booking).	330.00 per inspection
Pre-application meeting	First 30mins free (Charged hereafter)

2.3 Miscellaneous

Minor Building Consent, Drainage, Septic Tank, etc, with one inspection	865.00
Relocation of Dwellings	3,005.00
Solid Fuel Heater – Freestanding *	620.00
Solid Fuel Heater – Inbuilt & Residential Boilers	810.00
New Prefabricated Dwellings	4,150.00
Swimming Pool Application *	490.00
Swimming Pool Renewal	245.00
Notice to Fix	650.00
Amendment	245.00
Unlined Shed/Accessory Building < 100,000	2,850.00
Unlined Shed/Accessory Building 100,000-\$800,000	4,330.00
Unlined Shed/Accessory Building > \$800,000	6,175.00
Property Inspection and Report	245.00/hr
Demolition	405.00
Project Information Memorandum (PIM)	450.00
Project Information Memorandum (PIM) for Detached Minor Residential Units (Granny Flats)	650.00
Compliance Schedule	245.00/hr
Amendment to Compliance Schedule	245.00/hr
Building Warrant of Fitness	245.00/hr
Building Warrant of Fitness Audit (on-site) 3-5 yearly	245.00/hr
Certificate of Acceptance (Plus Building Consent Fee and Levies where applicable)	540.00
Certificate of Public Use	420.00
Dangerous & Insanitary Building Inspection	245.00/hr
Modification / Waiver of Building Code	245.00
Certificate of Title Record of Title	45.00

Marquees *	Refer to schedule 1.2 fee below
Exemption – Schedule 1.2 Lodgement	245.00/hr
Exemption – Schedule 1 Owner Decided	110.00
Sec 73 or 75 Title Registration	560.00
Scanning of Documents (Per 50 Leaves)	80.00
Printing of Electronic Plans (including emailed information)	0.20
A4 black and white	0.40
A3 black and white	1.00
A4 colour	2.00
A3 colour	
Cost to receive information in a non-digital format that requires digitisation	Actual cost

* 1 Inspection only allowed for

**Note that deposits are a minimum charge and are non-refundable. At the completion of the service actual costs are calculated and any remaining balance owing will be charged.

Fees include the issuance of a Code Compliance Certificate upon satisfactory completion of work.

See following section for Additional Charges (i.e. BRANZ, BIA & Reserve Contributions).

2.4 Additional Charges

2.4.1 Reserve Contribution

A charge of \$600.00 GST (inclusive) will be payable for each dwelling house (with the exception of farm dwellings), or additional dwelling unit in multi-unit development, consented to under the Building Act in all cases where no charge has previously been levied.

These contributions will be used for the acquisition, improvement and development of recreational facilities throughout the district.

2.4.2 Building Research Levy

A compliance schedule is in place, but no amendment is necessary from any work resulting from this building consent.

Building Research Levy is payable on values of \$20,000 or more at a rate of \$1.00 Plus GST per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,000	20.00	21.00	22.00	23.00	24.00	25.00	26.00	27.00	28.00	29.00
30,000	30.00	31.00	32.00	33.00	34.00	35.00	36.00	37.00	38.00	39.00
40,000	40.00	41.00	42.00	43.00	44.00	45.00	46.00	47.00	48.00	49.00
50,000	50.00	51.00	52.00	53.00	54.00	55.00	56.00	57.00	58.00	59.00
60,000	60.00	61.00	62.00	63.00	64.00	65.00	66.00	67.00	68.00	69.00
70,000	70.00	71.00	72.00	73.00	74.00	75.00	76.00	77.00	78.00	79.00

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
80,000	80.00	81.00	82.00	83.00	84.00	85.00	86.00	87.00	88.00	89.00
90,000	90.00	91.00	92.00	93.00	94.00	95.00	96.00	97.00	98.00	99.00
100,000	100.00	101.00	102.00	103.00	104.00	105.00	106.00	107.00	108.00	109.00
110,000	110.00	111.00	112.00	113.00	114.00	115.00	116.00	117.00	118.00	119.00
120,000	120.00	121.00	122.00	123.00	124.00	125.00	126.00	127.00	128.00	129.00

2.4.3 Building Levy

Building Levy is payable on values of \$65,000 or more at a rate of \$1.75 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
65,000						113.75	115.50	117.25	119.00	120.75
70,000	122.50	124.25	126.00	127.75	129.50	131.25	133.00	134.75	136.50	138.25
80,000	140.00	141.75	143.50	145.25	147.00	148.75	150.50	152.25	154.00	155.75
90,000	157.50	159.25	161.00	162.75	164.50	166.25	168.00	169.75	171.50	173.25
100,000	175.00	176.75	178.50	180.25	182.00	183.75	185.50	187.25	189.00	190.75
110,000	192.50	194.25	196.00	197.75	199.50	201.25	203.00	204.75	206.50	208.25
120,000	210.00	211.75	213.50	215.25	217.00	218.75	220.50	222.25	224.00	225.75

2.4.4 Accreditation Levy

This levy is payable on values of \$20,000 or more at a rate of \$1.00 Plus GST per \$1,000 or part thereof, on the total of the contract. The total value includes plumbing and drainage work and is always taken to the next \$1,000.

Note: Council reserves the right to make additional charges depending upon circumstances, i.e. construction variations and/or re-inspections, inspections for multiple buildings on one consent.

Vehicle Crossings

All building consents applicants are required to sign an undertaking they will make good any repairs necessary to a footpath, kerb or road which may be damaged as a result of their activities.

2.4.5 Building Reports

\$85.00 per annum

2.4.6 Building Infringement Offences

Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	1,000.00
Failing to apply for a certificate of acceptance for urgent building work as soon as after completion of building work (section 42)	500.00

Person who is not a licenced building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	750.00
Licensed building practitioner carrying out restricted building work without appropriate licence section (section 85 (2)(a))	500.00
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	500.00
Failing to comply with the requirement to obtain a compliance schedule (section 101)	250.00
Failing to supply territorial authority with a building warrant of fitness (section 108(5)(aa))	1,000.00
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	1,000.00
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	1,000.00
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	1,000.00
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	1,500.00
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	2,000.00
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building (section 124)	1,000.00
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128)	2,000.00
Failing to comply with a notice to fix (section 168)	1,000.00
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	500.00
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	1,500.00
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	500.00
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	500.00
Supervision of licensed building practitioner without appropriate licence (section 85(1))	750.00

Independent Qualified Persons who negligently issue a 12A form for a specified system where the inspection, maintenance, and reporting procedures of the compliance schedule have not been fully complied with in the last 12 months for that system	50,000.00 for an individual 150,000 for a body corporate
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2.4.7 Property Files Request (*Minimum fee/Deposit)

Category	
Property File Request	40.00

*Note that deposits are a minimum charge and are non-refundable. At the completion of the service actual costs are calculated and any remaining balance owing will be charged.

3. CAMPING GROUNDS

3.1 Annual Registration – Regulatory 260.00

3.2 Taylor Park – Milton Charges

Non powered sites base rate + one person(\$13.00 extra per person for additional campers. Under 5 years old, free.)	20.00 per night
Powered Sites base rate + one person (\$17.00 extra per person or additional campers. Under 5 years old, free.)	24.00 per night
Camper on powered site up to 49 nights base rate + one person (98.00 extra per person per week)	150.00 per week
Caravan Storage (limited to 4 spaces)	10.00 per week

4. CEMETERIES

4.1 Purchase of Plots

Single	2,030.00
Ashes	705.00
RSA Plot	No Charge
Exhumation	Actual Cost

4.2 Burial Fees

Interment	1,815.00
Infant (up to 12 years)	50% of normal

Ashes	690.00
Breaking Concrete	Actual Cost
Muslim Burials – additional requirement (timber lining)	720.00

Note

- All interments at extra depth, apart from Romahapa and Port Molyneux due to hard rock.
- The pre-selling of plots is not permitted except that one adjacent plot may be purchased at time of interment.

5. DOG CONTROL & REGISTRATION FEES

5.1 Registration Fee (Dogs 3 months of age or over at 1 July 2026)

Rural – Non-Working	76.00
Rural – Working	54.00
Urban – Working and Non-Working	108.00
Responsible Dog Owner – per dog	76.00
Dangerous Dog	Base fee plus 50%

5.2 Penalty Charge (After 1 August) – *additional to Fees in 5.1 above*

Rural – Non-Working	38.00
Rural – Working	27.00
Urban – Working and Non-Working	54.00
Responsible Dog Owner – per dog	38.00

5.3 Application Fees

Responsible Dog Owner	31.00
Three or more Urban Dogs	76.00

All new registrations for pups and dogs under three months of age reduced proportionately by one twelfth (1/12) per month, according to the date registered.

5.4 Impounding Fees – Dogs

First Offence	83.00
Second Offence	122.00
Third Offence	174.00

5.5 Impounding Fees – Stock

Sheep/Goats (first animal, \$15.00 per head thereafter)	47.00
Horse/Cattle/Deer (first animal, and \$20.00 per head thereafter)	135.00

5.6 Plus

Sustenance	21.00 per day or part thereof
Euthanasia Fee (per animal)	Actual Cost
Advertising	Actual Cost
Microchipping	Actual Cost

6. COUNCIL COMMUNITY HOUSING

Category & Location	Weekly Rental
Category 1: Clinton, Lawrence & Owaka	165.00
Category 2: Elderlee St & Spenser St (Milton) & Toshvale (Balclutha)	183.00
Category 3: Argyle St & Naish Courts (Balclutha), Kaitangata, Tapanui & Waiholā	210.00

Notes:

- Effective for all new tenancies from 1 July 2026.
- Double units will be rented at an additional \$10 per week on top of the weekly charges listed above.
- Double units will be rented to a single tenant at the double rate.
- Carport – additional \$5.00 per week.

7. FOOD PREMISES CHARGES

Food businesses with food control plans or national programmes approved from 1 March 2016 under Food Control Act 2014.

Application fee for:	
a) New registration of template food control plan or food business in a national programme for new or existing business	215.00
b) Multi-Site Business – in addition to above – additional fee per site	105.00
c) Renewal of registration for:	
• template food control plan (every 12 months from initial application)	105.00
• national programme (every 24 months from initial application)	105.00
Amendments and significant change in circumstances	215.00

Verification (hourly rate listed as per contractors fees and charges ie: ICC website – invoiced following visit) (Note CDC pay any Travel costs)	Actual cost from food verification contractor/Compliance costs + CDC administration fee
CDC administration fee	215.00/hr
Food Control Plan documents (per pack)	50.00

7.1 Compliance

Issue of notice	215.00
Application for review	215.00
Statement of compliance	215.00
Additional charges for time spent on site (per hour)	215.00/hr
Non-registration of a premises	475.00
Food business levy (Charged per site)	99.19
Collection fee for MPI Food Business Levy (charged per invoice raised)	12.65

8. FUNERAL DIRECTORS

Registrations	215.00
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9. GAMBLING VENUES

Application fee	420.00
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10. GIS MAPPING

Charges will vary depending on size and content of map required. A quote will be given on application.

RAPID Number Sign	23.00
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11. COMMUNITY BILLBOARD CHARGES Cost is per week, or part thereof

Rosebank Triangle	28.00
Water Tower Reserve	28.00

12. KERBSIDE RENTAL

For each operator per annum	150.00
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13. LAND INFORMATION MEMORANDUM (LIM)

LIM	Up to 10 Working Days	Urgent (Up to 5 working days)
Residential – Deposit	350.00	470.00
Commercial/Industrial/Rural (or all properties over 2.5ha) - Deposit	480.00	N/A

Where search requirements are complex or extensive an additional charge at the rate of \$215.00 per hour may be charged.

14. LIBRARY CHARGES

Interlibrary Loans – minimum fee	7.00
Replacement membership cards	2.00
Laminating	A4 – 3.00 / A3 – 4.00
Book Covering – minimum fee	10.00
Lost or Damaged material	Replacement Cost

15. NOISE CONTROL Below fees are as set in the Resource Management Act and associated regulations and are subject to increase as per the Resource Management Act and associated regulations.

15.1 Recovery of Seized Equipment

Contractors Charges and Travelling	Actual
Council Administration	215.00
Issue of Excessive Noise Direction	600.00
Breach of Excessive Noise Direction	1,000.00

16. OFFENSIVE TRADES

Tankered Waste Operators	500.00
Others	215.00

17. OFFICIAL INFORMATION

Schedule of Charges for the Provision of Information Under the Local Government Official Information and Meetings Act 1987:

- a) If the request is made by an identifiable person seeking access to any personal information about that person, then such requests are not subject to any charge.

- b) If the amount of staff time spent in actioning a request exceeds one hour, then the basis of charging is as follows:

An initial charge for the first chargeable half hour or part thereof	38.00
Then for each additional half hour or part thereof	38.00

- c) A charge may be modified or waived at the discretion of a Chief Executive where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public or assist the applicant in its work.
- d) Photocopying charges for official information are 20 cents per A4 page, where the total number of pages is in excess of 20 pages.

18. PHOTOCOPYING/PRINTING (per page)

A4	0.20
A3	0.40
Colour A4	1.00
Colour A3	2.00
(There is no multiple-copy discount)	
Scanning	No charge

19. RESERVE CONTRIBUTIONS

(See Rule FIN 7 District Plan)

Subdivision (per residential, commercial or industrial allotment created)	600.00
Building (per dwelling house – where no charge has previously been levied)	600.00

20. RESOURCE CONSENT APPLICATION (All charges listed below are minimum fee/deposit)*

Subdivision/Land Use (Minimum Fee/Deposit) *	
Non-Notified Resource Consents	1,450.00
Notified Resource Consents	4,140.00
Pre-application meetings	First hour free, at cost thereafter**
Fast Track Pre-Application	1,075.00
Other Resource Consents (Minimum Fee/Deposit)*	
Section 226 Subdivision	860.00
Section 128 Review of existing Resource Consent	200.00
Section 127 Variation of a Resource Consent	860.00
Section 221 Variation to a Consent Notice	860.00
Section 125 Lapse Date Extension	470.00

Section 139 Certificate of Compliance	860.00
Section 87AB Deemed Permitted Boundary Activity	460.00
Section 87BB Marginal/Temporary Permitted Activity	460.00
Section 223 – Depositing Survey Plan	290.00
Section 224I Confirmation all subdivision conditions have been met. Rural/Urban Subdivisions over 10 Lots shall be charged an additional fee of \$170.00 per hour.	350.00
Section 223 and 224 combined	620.00
Other Applications and Certificates (Minimum Fee/Deposit)*	
Section 348 Local Government Act 1974 Right of Way Easement	860.00
Section 243I Cancellation of Easement	200.00
Section 241(3) Cancellation of Amalgamation Conditions	200.00
Overseas Investment Regulations Certificates	200.00
Issue of an abatement notice	\$310.00
National Environmental Standards for Commercial Forestry:	
Afforestation	Minimum of \$215.00***
Harvesting	Minimum of \$215.00***
Notice of Requirements or Alterations to Designations, Heritage Orders (Minimum Fee/Deposit)*	
Minor – Section 181(3), no research required	690.00
Minor – No research (public notice additional cost)	1,140.00
Moderate – Standard Research (public notice additional cost)	3,420.00
Major – Effect on large area of district (public notice additional cost)	17,100.00
Outline Plan Approvals and Waivers (Minimum Fee/Deposit)*	
Section 176A Outline Plan Approval	860.00
Outline Plan Waiver Approval	860.00
Plan Change Application (Deposit)	
Minor Effect – Not requiring research	1,140.00
Moderate Effect – Standard Research (public notice additional cost)	3,420.00
Major Effect – Effect on large area of district (public notice additional cost)	17,100.00
Bonds (Deposit)	
Bond Establishment Application	390.00
Release of Bond	200.00
Resource Consents and Monitoring	
Planners (per hour)	215.00
Development Engineer (per hour)	215.00
Compliance Officer (per hour)	215.00
Other Council Staff (per hour)	215.00

Consultants (internal or External, per hour)

Minimum of \$215.00 or actual costs if higher

*Note that deposits are a minimum charge and are non-refundable. At the completion of the service actual costs are calculated and any remaining balance owing will be charged.

**Please refer to the pre-application webpage for more specific information on this service. Where pre-application meetings are sought and agreed to by the council for large or complex projects a deposit of 500.00 will be applicable.

*** The minimum fee is equivalent to one hour of staff time, and time spent over one hour will be cost recovered according to our standard rates (\$215 per hour).

21. ROADING PERMITS

Corridor Access Request (CAR)	150.00
New Vehicle Crossing Permits	112.00
Dust Suppression Permit – where dust suppressant carried out by applicant – Note oil is not allowed to be used as per ORC Rules	No charge
Roadside Planting Permits	112.00
Stock Crossing on Road Reserve	112.00
Temporary Fencing Permits	112.00
Temporary Road Closure Events	165.00*
Temporary Road Closure	250.00*
Commercial Traffic Management Plan	150.00
Global Traffic Management Plans	450.00
Inspection of non -approved traffic management methodology (methodology deployed substantially outside traffic management plan approval)	355.00
Inspection of non-conformance - worksite deployed not in accordance with traffic management plan	180.00
Traffic Management Plan Amendment Fee – extension or alteration/addition	59.00
Traffic Management Plan Priority Processing Fee – where approval is required in less than that the statutory timeframe (i.e. less than 5 days for a standard TMP)	300.00
Non-Profit Group – Traffic Management Plan	No charge
License to Occupy Road Reserve Admin Fee	112.00

License to Occupy Road Reserve Annual License Fee	\$ 1.00 per m2 or minimum of \$50
License to Occupy Road Reserve Assessment Fee	Actual costs
CAR Inspection Fee – if adequate photos and/or information have not been supplied by the applicant	180.00
Unauthorised Roadside Planting Inspection Fee	180.00
Danger & Damage to Roads Inspection Fee	
Note: this is in addition to any costs associated with clean-up or removal of material or dangerous items	300.00
	355.00 Plus actual costs to make safe where required
Unauthorised Corridor Access Works Inspection – where no CAR has been applied for	710.00 2 nd Occurrence 1,420.00 3 rd Occurrence 3,500.00 4 th Occurrence

* Fee indicative of simple road closure. Complex closures involving multiple roads or over multiple days may incur additional fees to cover actual advertising costs.

22. SALE AND SUPPLY OF ALCOHOL (FEES) REGULATIONS 2013 (Set by Statute)

Following the introduction of the Sale and Supply of Alcohol Act 2012, national risk-based fees apply for all applications received from 18 December 2013. All fees include GST.

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
On / Off / Club new, renewal or variation			
Very Low	The fee will be calculated using an assessment of factors:	368.00	161.00
Low	Type of premises	609.50	391.00
Medium	Latest opening hour you operate	816.50	632.50
High	Number of enforcements you have had (Please see Table 1 and 2 to help calculate your fees)	1,023.50	1,035.00
Very High		1,207.50	1,437.50
Special	Application fees will be calculated according to the size and frequency of the event or events		

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
Class 3 (Small)	1-2 events of less than 100 persons	63.25	N/A
Class 2 (Medium)	1-3 events of 100-400 persons; or 3-12 Class 3 events	207.00	N/A
Class 1 (Large)	1 event with over 401 persons; or 4+ Class 2 events; or 13+ Class 3 events	575.00	N/A
Managers New or Renewal	All	316.25	N/A
Other			
Temporary Authority	Section 136(2)	296.70	N/A
Temporary Licence	Section 74	296.70	N/A
Permanent Club Charter	Section 414	632.50	N/A
Extract from Register	Section 66(2)	57.50	N/A

* All fees are payable on application.

** All Annual fees on existing licences are payable on or prior to the anniversary of the most recent of the following:

- The date on which the licence was issued
- The date on which the licence was renewed
- The date on which a variation of the licence was granted

22.1 To Calculate your Premises Risk Rating and Fee

Step 1 – select your premises type from Table 1 – record the weighting in the box below

Step 2 – select your latest closing time (based on what is on your licence) from Table 1 – record the weighting in the box below

Step 3 – select the number of enforcements for your premises in the last 18 months from Table 1 – record the weighting in the box below.

Step 4 – add all the recorded weightings together to get your final risk rating score.

Step 5 – select your total weighting in Table 2 – this line in the table shows your risk category and fees applicable:

Premises Weighting Score	Hours Weighting Score	Enforcement Weighting Score	Total Weighting Score	My Risk Category
	+	+	=	

22.2 Table 1: Determining a Premises Risk Rating and Fees

Type of Licensed Premises		Latest Alcohol Sales Time	
Bottle Store, Supermarket, Grocery Store	15	On-licences and clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time)	0
Night Clubs, Taverns, Adult premises, "Class 1" Restaurants	15	On-licences and clubs 2:01am to 3:01am; Off-licences 10:01pm and later	3
Off-licence in a Tavern, Hotel	10	On-licences and clubs – all other closing times	5
Hotels, Function Centres, "Class 1" Clubs (on) "Class 2" restaurants	10		
Remote sales, "Class 2" clubs (on), "Class 3" Restaurants, "Class 1,2,3" Clubs (off), Other	5		
Theatres/Cinemas, Wine Cellar Doors, BYO Restaurants, "Class 3" clubs (on)	2		

PLUS	Number of Enforcements	Weighting
	None	0
	1	10
	2 or more	20

22.3 Table 2: Fee Category

Total Weighting	Risk Category	Application Fee (Incl. GST)	Annual Fee (Incl. GST)
0-2	Very Low	368.00	161.00
3-5	Low	609.50	391.00
6-15	Medium	816.50	632.50
16-26	High	1,023.50	1,035.00
26 plus	Very High	1,027.50	1,437.50

22.4 Definitions: Restaurants:

Class 1 – Restaurants with a significant, separate bar area which operates that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.

Class 2 – Restaurants that have a separate bar (which may include a small bar area) but which do not operate that area in the nature of a tavern at any time.

Class 3 – Restaurants that only serve alcohol to the table and do not have a separate bar area.

22.5 Clubs:

Class 1 – large clubs (with 1,000 or more members of drinking age) and which, operate in the nature of a tavern (e.g. a large working men’s club, combined clubs, or large ‘cossie’ clubs).

Class 2 – clubs which do not fit Class 1 or Class 3 definitions (e.g. larger sports clubs, medium sized RSA’s, many provincial social clubs).

Class 3 – small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (e.g. small sports clubs like bowling clubs, golf clubs, bridge clubs, and small RSA’s).

Enforcement – has the same meaning as a “Holding” under Section 288 of the Sale and Supply of Alcohol Act 2012, or a previous offence for which a holding has been issued if the offence occurred before 18 December 2013.

Local Authority Compliance Certificate (not set by statute)

\$350.00

- Licensees are required to obtain this as supporting documentation, demonstrating that the activity they are seeking a licence for complies with the provisions of the District Plan.

23. SEWERAGE

23.1 Sewerage connection fees

Financial Contribution	(see formula below)
Administration Charge – Application Fee	270.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	210.00

For a **new single connection inside** the Scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata, i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

Where extensions have been made to existing schemes, the Financial Contribution for properties served by the extension includes the Financial Contribution for the existing scheme plus a contribution calculated on the basis of the value of the extension itself.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by council staff or by its approved contractors that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

23.2 Notes:

All properties connecting to or about to discharge to a public sewer shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. Work must be completed by an approved contractor. This includes the costs associated with any required system upgrade.

Scheme	Financial Contribution per unit
Balclutha	3,015.00
Benhar	13,790.00
Clinton	6,255.00
Heriot	9,760.00
Kaitangata	6,025.00
Kaka Point	5,415.00
Lawrence	5,270.00
Lawrence – eastern extension	10,430.00
Milton town	4,260.00
Milton – OCF	5,505.00
Owaka	3,565.00
Pounawea – Gravity (includes Owaka contribution)	10,370.00
Pounawea – Pumped (includes Owaka contribution)	6,205.00
Stirling	5,640.00
Tapanui	4,520.00
Tokoiti Area A	20,390.00
Waiholā	7,705.00

Formula for FC (excluding Benhar and Tokoiti Area A) = $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

Financial Contributions for Benhar and Tokoiti are calculated according to the following formula:

FC = $\frac{BV \times 0.9 \times 2}{(NC \times 2) + NN} + GST$ + FC for Milton – OCF or Balclutha as appropriate

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

23.3 Bulk sewage disposal fees

23.3.1 Pre-treated Bulk Sewage Disposal Fee

This fee is for disposal of bulk treated sewerage effluent, from oxidation ponds or similar standard treatment system, into Council sewers.

Scheme	Fee
All Schemes	2.47/m ³
All Schemes– annual admin fee	415.00

23.3.2 Untreated Bulk Sewage Disposal Fee

This fee is for disposal of bulk untreated sewage effluent, including septic tank cleanings, into Council sewers. At present, untreated bulk sewage will only be accepted by prior arrangement and only at the approved site at Balclutha.

Scheme	Fee
All Schemes (but limited to Balclutha at present)	36.00 /m ³
All Schemes – Tankered waste annual registration	520.00

23.4 Pump Failure Fee

This fee is for properties with boundary boxes or household sewer pumps in Benhar and Tokoiti townships. Pump failures from foreign objects and/or misuse resulting in a call out and/or repairs. This does not include failures or call outs resulting from general wear and tear.

Scheme	Fee
Benhar and Tokoiti townships	Minimum of \$400.00 or actual costs if higher

23.5 Sewer Pipe Location

If a pipe location request is over and above providing general locates off council GIS maps for private reasons, and a contractor is required to pothole, dig or attend site to locate a pipe for any reason, actual costs of this work will be passed on including – labour, transport, corridor access request, traffic management plan and plant.

Scheme	Fee
All Schemes	Actual costs

24. SPORTSGROUNDS

Local club ground hire – Administration fee per club per season	470.00
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This does not include line marking, goals, wicket preparation or other services to set up playing fields. Clubs must register and pay the fee before the start of each playing season (i.e. summer and winter).

24.1 Special Charges

Balclutha A & P Showgrounds/Riverside Reserve Grounds

Show Ring (area 1)	83.50 per day
Rugby Ground – ring by riverbank (area 2)	83.50 per day
Football Ground No 1 – Ground near Glasgow Street (area 3)	83.50 per day
Riverside Reserve Grounds – please confer with Clutha Rugby (area 4)	83.50 per day
Football Ground No 2 – please confer with the Football Club (area 5)	83.50 per day
Area 1 + 2	150.00 per day
Area 1 + 2 + 3	210.00 per day
Area 4 + 5	150.00 per day
Area 1 + 2 + 3 + 4 + 5	350.00 per day

Milton A & P Showgrounds

Show Ring – Rugby Ground No 1	83.50 per day
Practice Ground – behind show ring	50.00 per day
Rugby Ground No 2 – in front of rugby clubrooms	83.50 per day
Rugby Ground No 3 – behind No 2 ground	83.50 per day
No 2 + No 3	150.00 per day
Show Ring + Practice Ground + No 2 + No 3	220.00 per day

Kaitangata Sportsground

Rugby Ground/Field	83.50 per day
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Circus & similar type activities 470.00 per day

Refundable bond payable on booking 720.00

Individual clubs will be charged directly for usage of grounds where maintained by Council.

25. SUNDRY LICENCE FEE

Where licence not otherwise covered	195.00
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26. SWIMMING POOLS

26.1 Balclutha/Milton

Swim	Adult	Snr Citizen	Child	Family
Casual	5.00	4.50	4.00	18.00
10 Swim Concession	40.00	36.00	32.00	
25 Swim Concession	87.50	78.70	70.00	
50 Swim Concession	150.00	135.00	120.00	
Hire				
Peak Pool Hire (per hour)				220.00
Off Peak Pool Hire (per hour)				190.00
Lane Hire (per hour)				32.00
Meeting Room Hire (per hour) (Balclutha only)				20.00
Meeting Room Day Hire				130.00

Note:

Adult free if accompanying a pre-schooler. All hires are for a minimum of 1 hour.

27. TRADE WASTE

Council adopted a Trade Waste Bylaw in 2019. Trade Waste discharges are classified as one of the following types:

Permitted Trade Waste: (in which case an Approval Notice must be obtained).

Conditional Trade Waste: (in which case a Consent must be obtained, or a Trade Waste Agreement be entered into)

Prohibited Trade Waste: (in which case no Consent will be granted, and no Trade Waste Agreement will be entered into, will be required to pre-treatment or additional treatment if allowed to be connected at all).

Charges for 2026/27:

Type of Consent	Category	Application fee for New or Change in Activity	Consent Period (Years)	Annual Inspection Fee	Annual Consent Maintenance Fee	Volumetric flow charge
Permitted	1	150.00	5	0	0	Not applicable

Type of Consent	Category	Application fee for New or Change in Activity	Consent Period (Years)	Annual Inspection Fee	Annual Consent Maintenance Fee	Volumetric flow charge
Permitted	2	150.00	5	0	0	Excess volume x 0.8 x \$3.16*
Conditional	3	300.00	5	300.00	150.00	Excess volume x 0.8 x \$3.16*
Conditional	4	300.00	5	600.00	150.00	Excess volume x 0.8 x \$3.16*

* This is calculated using the urban wastewater rate (GST Inclusive) $\$925.60 / (366 \times 80\%) = \3.16

Note:

- All properties will be charged 1 x urban sewer rate.
- Volumetric charges will be invoiced Quarterly based on the water meter readings.
- Annual charges will be invoiced in the first quarter.
- Excess volume = usage – 366 m³/year.
- There will be no application charges for existing customers. If the activity of the existing customer has changed, customer is required to complete and submit an application.
- 80% factor on basis that it is assumed 80% of the water used in a property will go into the wastewater system

Examples: The table below shows the categories for the Trade Waste Bylaw with industry examples and examples of likely costs. The different type of consent and categories are volumetric based.

Category	Description	Examples	Charging regime	Example annual charges for existing commercial properties
1	Equivalent to a domestic demand for water use and load	Small Office, Banks	• Wastewater UAC • Application fee for new activities of change of activity or discharge conditions	• Covered by UAC
2	Has higher water use than a domestic demand but with a similar load	Motels, Campgrounds	• Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge	• Water use = 1,000m³/yr • Wastewater flow charge = $(1000-366) \times 0.8 \times \\$3.16 = \\$1,602.75$
3	Equivalent to a domestic demand for water use but with a higher load concentration	Hairdresser, takeaways, restaurant, bars, schools	• Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge • Inspection fee • Annual consent maintenance fee	• Water use = 650m³/yr • Wastewater flow charge = $(650-366) \times 0.8 \times \\$3.16 = \\$572.54$ • Inspection fee = \$300.00 • Annual account maintenance fee = \$150.00 • Total Annual Charge = \$1,167.95

Category	Description	Examples	Charging regime	Example annual charges for existing commercial properties
4	Higher water use and increased load	Factories, Truck stops	• Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge • Inspection fee - Annual consent maintenance fee	• Water use = 6,000m³/yr • Wastewater flow charge = (6000-366) x 0.8 x \$3.16 = 11,358.14 • Inspection fee = \$600.00 • Annual account maintenance fee = \$150.00 • Total Annual Charge = \$13,390

The examples above are dependent on the activity and on the number of inspections required per year. The costs for sampling and flow monitoring are not included in the charges above as these are site specific. Any costs incurred for sampling or flow monitoring will be passed onto the commercial business.

Site inspection – actual cost	160.00 per hour
Tankered waste annual registration	595.00
Tankered waste discharge	36.00 per cubic metre

28. TRADING IN PUBLIC PLACES

(i.e. mobile shop, hawkers, itinerant traders)

Per day (non-charitable)	35.00
Per annum	195.00

29. VEHICLE STANDS ON STREETS

Per Stand	123.00
Per Operator Maximum	246.00
Per Day	34.00

30. WASTE MANAGEMENT

30.1 Wheelie Bins

Bins damaged by consumer	185.00
Bins damaged on day while out for collection	No Cost

30.2 Additional Wheelie bins – Household kerbside collection only

Red lidded rubbish wheelie bin (1x extra max per household)	194.00*
Yellow lidded rubbish wheelie bin (1x extra max per household)	194.00*

One off fee per bin for delivery of extra wheelie bin	150.00
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30.3 Beaumont Skip

Key for skip use	388.00**
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30.4 Mt Cooee Landfill

	Disposal Charges
General Refuse	380.00/tonne (420/tonne for transfer station)
Green Waste Discount ***	50%
Household Recycling (as specified)	Free
Vehicle Batteries	Free
Scrap Metal (excluding fridges, air conditioning units and heat pumps)	Free
Fridges	36.00 each
Air conditioning units and heat pumps	60.00 each
Fridge, heat pump or air conditioning unit with approved degassing certificate	Free
VENM (virgin excavated natural materials – soil, clary, gravel, rock) (by prior arrangement)	Free
LPG Cylinders	24.00 each
Disposal of Tyres: Car/4WD ****	First 5 free after that 15.50 each *****
Disposal of Tyres: - Truck ****	First 5 free after that 53.00 each *****
Disposal of Tyres: - Bulk ****	1,350.00/tonne

Notes: *This is equal to 50% of the kerbside collection rate.

** This is equal to 100% of the kerbside collection rate.

***This discount will apply to all loads of green waste as defined below and assessed by landfill staff. Any loads that are found to be contaminated as they are unloaded will be charged at the full refuse rate as estimated by the landfill staff.

Approved green waste includes lawn clippings, hedge clippings, tree trimmings with branches less than 150mm diameter, and garden weeds. Small amounts of soil associated with plant roots, etc. is acceptable.

**** All tyres must be clean (not caked in mud) and de-rimmed. We will not accept tyres with rims (noting that a separated rim can be dropped off for free as scrap metal).

***** First 5 tyres are free through the Tyrewise scheme

30.4.1 Special Waste

Application for registering Special Waste	83.00
Deposit for special waste requiring further assessment	920.00
Special Waste Charge	505.00/tonne

Note: Any special burial costs will be additional to the above rate, e.g. the cost of a separate disposal hole.

30.4.2 Car Bodies

Complying	45.00
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Note: Fuel tank shall be emptied and cap removed, LPG and CNH tanks shall be removed, batteries shall be removed, engine and transmission shall be drained of all oil, seats, upholstery, and glass and tyres shall be removed.

Waste or organic material shall not be present.

30.5 Transfer Stations & Skip Sites

Refuse Bag (max 120L)	8.50/bag
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Notes: Charging will be based on estimated refuse volume.
Large volumes of waste in excess of 2.0m³ will not be accepted.
Special waste will not be accepted.

30.6 E Waste Recycling Price List

Computer (desktop or laptop)	9.50
Computer server	22.00
LCD/LED Screen less than 24"	18.50
LCD/LED Screen 24" - 40"	25.00
LCD/LED Screen 40" – 60"	37.00
CRT TV Old style TV	53.00
Data Projector	9.50
Printer/Fax/Typewriter/Photocopier	
Small	9.50
Medium	12.50
Large	25.00
Microwave, VHS, DVD, vacuum cleaner, laminator, shredder, telephone, grooming devices, dehumidifier, keyboard, kitchen appliances, camera	
Small	3.50
Medium	6.50
Large	9.50

Oversized	12.50
Batteries (All types)	*
Power cords, data cables, toner and inkjet cartridges (sealed), cell phones, batteries within a device, sundry wires	Free

* These are now free -funded by the Waste Levy and partnered with Phoenix Recycling Group

31. WATER ANALYSIS

Bacteriological, chemical	Actual Cost
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32. WATER SUPPLY (RURAL)

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	270.00
Rural Water Scheme Modelling (Deposit)*	640.00

* Please note that \$640 deposit is required for work to get underway – Actual Charge will be confirmed with applicant before proceeding, and the difference will be refunded if applicable.

Financial Contribution for new consumers and additional over-design supplies, to apply where a property is not connected to the scheme where water supply is available but no corresponding financial contribution has been paid.

The contribution is based on number of units supplied, or if a property that has previously paid a financial contribution and has been given a corresponding allocation now seeks an increased supply in excess of that allocation. Provided it is possible to supply the additional water, the contribution is to be levied on each unit approved above the allocation.

The minimum charge shall be for a 2-unit supply. Financial Contributions levied will be in addition to any cost of additional capital works required to make the connection or provide the supply. Payment of the financial contribution is required prior to the supply being made. In each case, the contribution and any entitlement created by it is to attach to the land.

In particular cases, financial contributions may be amended by resolution of the Rural Water Scheme Committee.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. Work must be completed by a council approved contractor. This includes the costs associated with any required system upgrade.

Scheme	Cost/Unit \$
Balmoral-Tuapeka	590.00
Clydevale – Pomahaka	1,155.00
Glenkenich	425.00
Moa Flat	360.00

Scheme		Cost/Unit \$
North Bruce	farm connection (base charge)	955.00
North Bruce	residential / lifestyle ¹	3,820.00
Richardson	farm connection (base charge) ²	1,460.00
Richardson	residential / lifestyle ¹	3,505.00
South Bruce	farm connection (base charge)	405.00
South Bruce	Residential / lifestyle ¹	1,635.00
Wangaloa		655.00
Waipahi		460.00

Scheme Factor = (((BV-OL) x 0.25) / SC) x 0.065 + GST

Where: BV = Book Value. OL = outstanding loans and SC = scheme capacity.

¹For properties less than 30 ha.

²For the Richardson and Clydevale-Pomahaka Schemes, the following contribution will respectively apply: The contribution shall be five times the current unit rate for the Richardson scheme and three times the current unit rate for the Clydevale-Pomahaka scheme per unit of additional supply.

32.1 Unauthorised Water Use

Under provisions of the CDC Water Supply Bylaw, unauthorised use of water on rural schemes will be charged for at the estimated maximum unauthorised usage rate multiplied by the annual scheme unit charge, multiplied by the estimated period in years of unauthorised use (minimum 1 year). Additional to the estimated charge for water used, an administration charge of \$310, plus the actual costs to remedy unauthorised fittings and of follow-up re-inspection, will also be payable by the offender.

Example: If a 2-unit restrictor is found drilled out to supply 18 units, typical charges will be:

16 (units stolen) x \$172.00 (scheme unit charge) + GST + \$310.00 (admin) = \$3,474.80 + actual remedial and re- inspection costs.

32.2 Subdivision

The property owner at the time of subdivision shall be liable for all costs required to provide the minimum water allocation to each lot.

32.3 Out of District Water Rates

Charge per unit for the sale of water supplied to out of district customers, from the following Rural Water Schemes:

Glenkenich	662.20*
Moa Flat	465.00*

32.4 Water Pipe Location

If a pipe location request is over and above providing general location information off council GIS for private reasons, and a contractor is required to pothole, dig or attend site to locate a pipe for any reason, actual costs of this work will be passed on including labour, transport, corridor access requests, traffic management plan and plant.

Scheme	Fee
All Schemes	Actual costs

33. WATER SUPPLY (URBAN)

33.1 Urban Water Connection Fees

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	270.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	210.00

For a **new single connection inside** the scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata, i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

For commercial premises (including residential premises converting to commercial) and for extraordinary connections (outside the Scheme area), a metered connection will be installed, for which the applicant shall be charged Actual Cost additional to all other relevant fees and charges.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by council staff or contractors that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc shall be the responsibility of the applicant. Work must be completed by a council approved contractor. This includes the costs associated with any required system upgrade.

Scheme	Financial Contributions \$ / Unit
Balclutha	1,735.00
Benhar	6,810.00
Clinton (incl. Clydevale-Pomahaka Contribution)	2,670.00
Kaitangata	2,640.00
Kaka Point (incl. Richardson Contribution)	5,620.00
Lawrence	2,850.00
Milton town	4,565.00
Tokoiti to Milton Extension	6,195.00
Milton – OCF	5,410.00
Owaka	3,165.00
Stirling & Cherry Lane	2,175.00

Scheme	Financial Contributions \$ / Unit
Tapanui	1,920.00
Waihola	6,045.00

Formula for FC = $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

33.2 Metered Water Connection Charges

Water used below 366 m ³ /year	(incorporated in annual water rate)
Water used over 366 m ³ /year	4.65*/m ³
Water used Commercial/industry penalty – in excess of agreed maximum	9.29**/m ³
Water meter reading fee – on demand	54.00
Annual admin fee (bulk water carriers only)	345.00

* This is calculated using the urban water rate (GST Inclusive) \$1,700.70/366

** This is double the Water used over 366 m³/year charge

Metered water charges will apply as per section 25 of the Clutha District Council Water Supply Bylaw as above for all metered commercial and residential connections and will be charged once the base allocation (usually 366 cubic metres per annum) has been used.

33.3 Water Pipe Location

If a pipe location request is over and above providing general locates off council GIS for private reasons, and a contractor is required to pothole, dig or attend site to locate a pipe for any reason, actual costs of this work will be passed on including – labour, transport, CAR, TMP and plant.

Scheme	Fee
All Schemes	Actual costs

34. Inflow and Infiltration

34.1 Inflow and Infiltration Reinspection

	Hours	Rate	Total Cost \$
Inspection costs including travel and vehicle	2	160.00	320.00
Admin and follow up	1	85.00	85.00
			405.00

35. Three Waters Approved Contracting

35.1 Application to become an approved contractor

Admin Fee on Application	250.00
Inspection Fee	205.00*
Admin Fee for Reapplication (3-yearly)	150.00

*For each individual who will be an Approved services installer (ASI) for cut ins to the CDC network