



CLUTHA DISTRICT COUNCIL APPLICATION FOR TRADING IN PUBLIC PLACES

I hereby apply for registration in respect of the activity referred to below, pursuant to the provisions of:

Clutha District Council – Trading in Public Places Bylaw 2022

Description of activity:	_____

Trade name (if any):	_____
Address of site:	_____

Name of applicant:	_____
Contact details (ph, email):	_____

Please select the following which apply:

- The approval of the owner/occupier of any adjacent properties is obtained and attached to this application.
- The approval of the council's Environmental Health Officer is obtained and attached if the activity involves food products.
- The approval of the council's Service Delivery Group is obtained and attached if the activity is to be located on the road reserve, council carpark, facility or reserve area.
- I have attached a site plan indicating the proposed position and layout of the site
- I agree to comply with all conditions of operation as set out in the Trading in Public Places Bylaw

Signed: _____ Date: _____

Full name: _____

OFFICE USE ONLY	
Fee enclosed: _____	Receipt number: _____
File reference: _____	
The above application is:	Approved/Not approved
Conditions _____	(if any): _____
Authorised _____	officer: _____
Signed: _____	Date: _____

CLUTHA DISTRICT COUNCIL REGULATORY BYLAW PART 7 TRADING IN PUBLIC PLACES

77 CONDITIONS OF OPERATION

Every person who wishes to sell goods, or solicit for donations or subscriptions, preach, undertake busking or distribute advertising materials in a public place shall comply with the following provisions:

- a) Selling goods for profit shall only occur if it:
 - (i) occurs for no more than 2 calendar days in any consecutive period of 30 days, if located beside a State Highway or within a Service, Retail Frontage area as identified within the Clutha District Plan; or
 - (ii) is not located beside any State Highway or Service, Retail Frontage area as identified within the Clutha District Plan; or
 - (iii) is part of a street fair, market or similar organised by a local community group;
 - (iv) activity is located more than 100 metres from any established competing business
- b) The approval of the occupier of the adjacent property must be obtained for all stationary activities;
- c) The approval of Council's Environmental Health Officer must be obtained for all activities involving food products;
- d) Operation is limited to daylight hours only;
- e) No road or footpath may be obstructed, and adequate space for clear passage must be maintained at all times;
- f) Activities must not be located where they will restrict the visibility of road users
- g) Activities must keep clear of all fire hydrants and markers so that these are clearly visible at all times and the hydrants themselves are readily accessible to the Fire Service;
- h) At the conclusion of the day's activities the operation must be completely removed, and the site left in a clean and tidy condition;
- i) Operators must not create excessive or unreasonable noise;
- j) All liability for claims of damages that may arise from the operation rests with the operator.

FEES

Council may by ordinary resolution, publicly notified, or through the annual plan process, prescribe fees for site rentals. Fees may differ for any class of license as prescribed.

COMPLIANCE WITH REQUESTS FROM AN AUTHORISED OFFICER

Every operator shall comply with any request from an authorised officer.

COMPLIANCE WITH CONDITIONS

An operator who fails to comply with any part of this bylaw shall be in breach of this bylaw.

PRIVACY STATEMENT

We collect personal information from you, including your name, contact details and location. We collect this in order to process your Trading in Public Places application.

Besides our staff, we may share this information with other government agencies, if required to obtain approvals for your application.

Providing some information is optional, however if you choose not supply the information requested, we may be unable to process the application.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at help.desk@cluthadc.govt.nz, 03 419 0200 or 1 Rosebank Terrace, Balclutha.