

Rates Email Application



Clutha
District Council

Clutha District Council, 1 Rosebank Terrace, PO Box 25, Balclutha 9240, Phone 0800 801 350,

This application is to request the delivery of rates invoices and inserts to be received by email. By completing this application, rates invoices and inserts will no longer be received via post.

1. Rating Unit

Valuation number:

Property location:

Email address for rates invoices and inserts to be received

2. Property Owners Details (Owners that are on the title of the property). Multiple forms must be completed if there are more than 4 property owners

Ratepayer name:

First Name

Last Name

Daytime phone:

Evening phone:

Cell phone:

Ratepayer name:

First Name

Last Name

Daytime phone:

Evening phone:

Cell phone:

Ratepayer name:

First Name

Last Name

Daytime phone:

Evening phone:

Cell phone:

3. Terms and Conditions

1. Clutha District Council is not responsible for rates invoices that cannot be delivered because of an incorrect or invalid email address.
2. If the email invoice is unable to be delivered, then a hard copy will be mailed to your mailing address.
3. Please advise Council of any change/cancellation of email address. It is your responsibility to keep the email address current.
4. Email authorisation may be cancelled at any time at the discretion of Council.
5. This authorisation covers rate invoices and inserts only. Other Council correspondence will continue to be sent to the current postal address. Please keep this up to date.
6. A rates invoice sent to an email address must be treated as received by you no later than 2 days after the date on which it is sent. However, a notice must not be treated as received if you prove it was not received, otherwise than through fault on your part.

I/We approve to the above terms and conditions and give approval for my/our rates invoices and inserts to be received by email.

Name:

Date:

Signature:

Name:

Date:

Signature:

Name:

Date:

Signature:

Name:

Date:

Signature:

Multiple forms have been completed for this property as there are more than four property owners (if applicable)