<u>NOTIFICATION OF BUILDING WORK – OWNER DECIDED EXEMPTIONS</u>

This form provides notification of building work to the Clutha District Council for inclusion on their records, where the owner has decided:

- The work meets all the requirements of the Building Code;
- And is exempt work under Building Act 2004 Schedule 1 Clause _____ (owner to complete)

OWNER/AGENT (Attach evidence of ownership to this application, and if not the owner, attach details of authorisation to lodge on the owner's behalf)	
Name:	Phone No:
Postal Address:	Mobile:
	Fax:
	Email:
Signature:	Date:
BUILDING/LOCATION	
Street Address:	
Legal Description:	
Year of Construction: Valuation No:	
Current, lawfully established use:	
PROJECT (Please provide sufficient description of works to enable scope of work to be fully identified)	
Description of building works Estimated value of work (incl. GST): \$	
Person/s undertaking work	
-	
ATTACHMENTS	Producer Statements
Copies of Plans and Specifications	Photographs
References to determinations/expert opinions	Other

<u>DISCLAIMER</u> The Clutha District Council makes no representation that the works have been completed in accordance with the description given by the owner:

- It has not inspected the proposed/completed work
- It **has not** checked the accuracy of the documents attached to this notification or approved in any way the decision/s made by the owner relating to this notification.
- It has not checked compliance with any other legislation as this remains the responsibility of the owner.

This notification will simply be recorded on the property file held by the Clutha District Council, and will be available for inclusion in a Land Information Memorandum.

Privacy Statement: The information you provide in this application and any supporting documents will be used by the Clutha District Council to process your application under the Building Act of 2004 and may be shared with relevant government agencies. Any member of the public may, under the Local Government Official Information and Meetings Act 1987, request access to information held by the council. Under the Privacy Act 2020, you have the right to see and correct personal information that the council holds about you. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at help.desk@cluthadc.govt.nz or 0800 801 350