

MEMBERSHIP FORM

Male

Female

First Names:

Family Name:

Username:

Date of Birth:

Postal Address:

Post Code:

Residential Address (if different from postal address):

Post Code:

Contact Phone Number:

Email:

SECOND CONTACT ADDRESS

Full Name:

Postal Address:

Post Code:

Contact Phone Number:

UNDER 18 - Parent/Legal Guardian

Full Name:

Residential Address (if different from child's address above)

Post Code:

Contact Phone Number:



LOCATIONS AND HOURS

BALCLUTHA LIBRARY

23 John Street, Phone 03 418 1677

Hours

Monday, Wednesday, Thursday, Friday 9.00 am - 5.30 pm

Tuesday 9.00 am - 6.00 pm

Saturday 10.00 am - noon

LAWRENCE LIBRARY

5 Peel Street, Phone 03 485 9909

Hours

Monday - Friday 8.30 am - 12.30 pm

1.30 pm - 5.00 pm

MILTON LIBRARY

124 Union Street, Phone 03 417 8109

Hours

Monday 8.30 am - 6.00 pm

Tuesday - Friday 8.30 am - 5.00 pm

OWAKA LIBRARY

10 Campbell Street, Phone: 03 415 8371

Hours

Monday - Friday 9.30 am - 1.00 pm

1.30 pm - 4.30 pm

TAPANUI LIBRARY

1 Suffolk Street, Phone 03 204 8306

Hours

Monday - Friday 8.30 am - 5.00 pm

WHAT IF I CAN'T GET TO THE LIBRARY?

We offer a delivery service for our members who are housebound through illness or injury. Ask library staff for details.

www.cluthadc.govt.nz/libraries

Welcome to the Clutha District Libraries

Membership Information

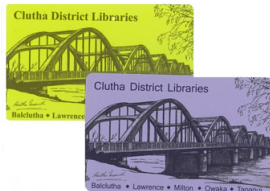


HOW DO I GET A CARD?

If you live in the Clutha District you can join and use your card at any Clutha library in the District. When submitting your membership form you must have some form of current photo ID and proof of your address.

Your first card is free, but there is a charge for replacements

We also have a reciprocal membership agreement with all other Otago Southland public libraries.



WHAT CAN I BORROW WITH MY CARD?

Books, magazines, eBooks, eAudio books, talking books, DVDs, jigsaw puzzles.

HOW DO I KNOW WHEN MY BORROWED ITEMS ARE DUE?

When your items are issued you will get a list which includes the date they are due back. You can also check your account online.

Each library also has an after hours bin.

WHAT IF AN ITEM IS LATE BACK?

We email or text a reminder notice before the item is due, and an overdue notice just after. A charge will be applied for late items.

CAN I GET AN ITEM RENEWED?

Most items can be renewed twice, so long as they're not reserved for someone else. Bring them in, phone or use the catalogue to renew them online.

WHAT IF AN ITEM I WANT IS OUT OR AT ANOTHER LIBRARY?

You can reserve an item via the catalogue or talk to the staff. There is a small charge for adults. We will let you know when the item is available.

If the item is not held by the Clutha District Libraries, it may be available via the national interlibrary loan system.

There is a small charge for this.

ARE THE LIBRARIES ONLINE?

You can access the library catalogue and other information at:

www.cluthadc.govt.nz/libraries

The website also has links to other sites including World Book and eBooks/eAudiobooks you can download.

CAN I ACCESS MY RECORD ONLINE?

With your username (membership number) and password you can use the library catalogue to :

- Check when your items are due back
- Renew your items twice
- Reserve an item and get it sent to your local branch
- Access eBooks and eAudiobooks

WHAT ELSE CAN I FIND AT THE LIBRARY?

Ancestry.com, World Books givUs, internet access, free wifi, photocopying, fax, scanning, printing, some council services, as well as newspapers and community information.

OTHER LIBRARY SERVICES

Wriggle & Rhyme, children's holiday activities, storytimes, reading programmes, book clubs.

For more information about what the Libraries can do for you, please ask the staff - they will be happy to help.



CONDITIONS OF MEMBERSHIP

- I am responsible for all items borrowed on this library card, even if they are lost or stolen.
- I will notify the Clutha District Libraries immediately if the card is lost or stolen.
- I will agree to return all items in good condition and on time.
- I will agree to pay for damaged or lost items, and for charges on overdue items.
- I will notify the Clutha District Libraries of any change of postal/residential address, phone number or email addresses.
- My personal information on my library membership application form may be used by the Clutha District Libraries for the purpose of ongoing development of its library service.

Signature of member:

Signature of parent/guardian

FOR CLUTHA DISTRICT LIBRARIES USE ONLY:

Membership number:

Date

Category

ID Sighted

Proof of address sighted

Enrolled by:

Checked by: