

Application for Use of Grounds – Milton

Clutha
District Council



Form to be sent to: Milton Service Centre Officer, Clutha District Council
124-126 Union St, Milton. Fax: 03 417 8332

(CDC to send copy to SouthRoads Ltd, Fax: 03 418 4062) YES/NO Date Sent: _____

Name of Organisation:			
Contact Person (1):			
Phone:		Cellphone:	
Residential Address			
Contact Person (2):			
Residential Address			
Phone:		Cellphone:	
Grounds Required:			
Show ring (Rugby Ground No 1)			YES/NO
Practice Ground – behind Show Ring			YES/NO
Rugby Ground No 2 (in front of rugby clubrooms)			YES/NO
Rugby Ground No 3 (behind No 2 ground)			YES/NO
Cricket Wicket			YES/NO
GRANDSTAND:			YES/NO
TOILETS (by grandstand) Are these required to be open?			YES/NO
SPORT OR EVENT:			
DAY & HOURS OF USE:			
CANCELLATION DAY			
PRACTICE DAYS & TIMES (for seasonal hire)			
<ul style="list-style-type: none"> ▪ Days or half days required in addition to regular fixtures must be applied for separately. ▪ All representative/tournament games to be booked separately. ▪ Grounds are to be left in their original condition and any expenses incurred by the Clutha District Council in rectifying damage, including ground litter cleanup, will be on-charged to the hirer. ▪ Council/contractor reserves the right to cancel the use of any sportsground during periods of inclement weather or maintenance activities. ▪ All hirers must ensure that the performance, playing or showing of any copyrighted work complies with the Copyright Act 2004. ▪ Hiring of Rugby Clubrooms to be done directly with representatives from the Rugby Club. 			
APPROVAL OF GROUND HIRE:	(subject to ground conditions)		<input type="checkbox"/> YES/NO
Signature		Date	
APPROVAL SENT TO APPLICANT			<input type="checkbox"/> YES/NO
For queries concerning ground hire, please contact the Milton Service Centre Officer, ph 03 417 8109			
For Office Use Only			
<i>Please charge the above applicant for the hire of:</i>			
For seasonal hire / Day(s) hire:		Signed:	
Applicant charged:	YES / NO	CONTRACTOR	

Clutha District Council, Milton Service Centre, 124-126 Union St, Milton
P: 03 417 8109; F: 03 417 8332
www.cluthadc.govt.nz

FIRE SAFETY REQUIREMENTS

It is important that in using these facilities you do not carry out alterations or decorate the building in such a way or with materials which might increase the risk of spread of fire or impede evacuation of the building in the event of fire. Before carrying out any work of this nature, please ensure you consult a Fire Safety Officer from the Dunedin office of the Fire Service (Ph. 03 474 0709), or a Council Building Officer (Ph. 03 419 0200).

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