



Clutha District Council

APPLICATION FOR REDEFINITION OR REDESIGNATION OF LICENSED PREMISES

(Regulation 7, 10 & 13, Sale of Liquor Regulations 1990)

To: The Secretary
Clutha District Licensing Agency
PO Box 25
BALCLUTHA

This application form should be used to apply for the redefinition / redesignation* of licensed premises in accordance with the following details:-

1. YOUR DETAILS

a) Name and postal address of licence holder:-

b) Daytime contact name and telephone number:-

c) Licence Number:- _____

d) Expiry Date:- _____

2. PREMISES DETAILS

a) Address of the licensed premises:

b) Are you the Licensee of the licensed premises

YES / NO

c) What is your authority to make this application?

* Delete as necessary

If the Licensee does not own the Licensed Premises, please answer the following two questions. Otherwise, go straight to section f

d) Who is the owner for the premises?

e) Has the owner given consent for this application?

YES / NO

(Please supply a copy of any such consent in the form of a letter.)

f) Please complete whichever of the following two sections applies:-

<u>Redefinition</u>	Which areas of the premises are you applying to include/exclude within the Licence?
<u>Redesignation</u>	Which additional areas do you wish to be designated as:- i) A restricted area ii) A supervised area

Dated at _____ this _____ day of _____ 200_____

Signature:- _____

(Applicant)

NOTES

Please remember to enclose a properly scaled plan showing the existing, licensed premises and the area(s) that you now wish to include within your licence.

Please ensure that any areas that are too be designated as 'restricted' or 'supervised' are clearly labelled as such. Areas outside of the premises which cannot be properly monitored are unlikely to be acceptable for designation as either 'restricted' or 'supervised'.

Please note that the Council may not be able to redefine licensed premises without considering compliance issues relating to the Building Code and the District Plan.

Please note that a **fee** of \$200 must be enclosed with this application.

FOR OFFICIAL USE ONLY

Checklist	Inspector's Report	MOH Report	Police Report	Building Code	District Plan
Date					