



# Clutha District Council

## Building Consent Application Checklist Plumbing & Drainage

**Application details required before a building consent  
can be processed by Council staff**

| Not Applicable | Not Acceptable | Acceptable |  |
|----------------|----------------|------------|--|
|                |                |            | Two (2) full copies of all building plans.   |
|                |                |            | Building Code clauses and means of compliance identified.                                |
|                |                |            | Site plan showing location of proposed drains from all boundaries and buildings.         |
|                |                |            | Full specification covering all the trades involved in the proposed building work.       |
|                |                |            | Producer statement from registered engineer (if required).                               |
|                |                |            | For septic tanks include soil soakage test results.                                      |
|                |                |            | Where facilities are for persons with disabilities, provide dimensioned elevation plans. |

NB: If the plans or specifications are not complete or drafted to a satisfactory standard, there may be delays in issuing the Building Consent.

**For Office Use**

Owner's Name: ..... VNZ No: .....

- Application Lodgement Accepted  (commence application processing)
- Application Lodgement Declined  (returned with verbal reasons for declining)
- (returned with letter giving reasons for declining)

Receiving Officer: ..... Date: .....