



<b>BUILDING WORK – PART D</b>
Description of building work: _____
Date building work carried out: _____ <i>(Note: Certificate of Acceptance cannot be issued for work carried out prior to 1 July 1992)</i>

The personnel who carried out the building work are as follows: *(list names, addresses, phone numbers, and relevant registration numbers)*

<b>KEY PERSONNEL – PART E</b>	
Name of <b>Builder/Licensed Building Practitioner</b> :	Phone Number:
Mailing Address:	Registration Number:
E-mail Address:	
Name of <b>Craftsman Plumber</b> :	Phone Number:
Mailing Address:	Registration Number:
E-mail Address:	
Name of <b>Registered Drainlayer</b> :	Phone Number:
Mailing Address:	Registration Number:
E-mail Address:	
Name of <b>Gasfitter</b> :	Phone Number:
Mailing Address:	Registration Number:
E-mail Address:	
Name of <b>Designer</b> :	Phone Number:
Mailing Address:	Registration Number:
E-mail Address:	

<b>PART F</b>
The following plans and specifications are attached to this application:
<input type="checkbox"/> Site Plan <input type="checkbox"/> Floor Plan <input type="checkbox"/> Drainage Plan <input type="checkbox"/> Bracing Schedule
<input type="checkbox"/> Elevations <input type="checkbox"/> Cross Sections <input type="checkbox"/> Previously Issued PIM (Property Information Memorandum)
<input type="checkbox"/> Producer Statement or equivalent from an engineer or suitable qualified person
<input type="checkbox"/> Other

**PROJECT INFORMATION MEMORANDUM**

The following matters are involved in the project:

- Subdivision
- New or altered connections to public utilities
- New or altered access for vehicles
- Disposal of stormwater and waste water
- Alterations to land contours
- New or altered locations and/or external dimensions of buildings
- Building work over existing drains or sewers or in close proximity to wells or water mains
- other matters known to the applicant that may require authorisations from the territorial authority as listed below

\_\_\_\_\_

Did the building work result in a change of use?     Yes             No

If so, new intended use(s): \_\_\_\_\_

\_\_\_\_\_

Intended Life: \_\_\_\_\_

Indefinite, but not less than 50 years           

Specified as \_\_\_\_\_ years                     

List Building Consents previously issued for this project (if any). Include consent issuer, date of issue and consent number.

\_\_\_\_\_

\_\_\_\_\_

**Total Value** (inc GST)            \$ \_\_\_\_\_

Fees: *(for office use only)*

Certificate of Acceptance            \$ \_\_\_\_\_

PIM    \$ \_\_\_\_\_

Building Levy                                \$ \_\_\_\_\_

BRANZ Levy                                 \$ \_\_\_\_\_

Other \_\_\_\_\_                            \$ \_\_\_\_\_

**Compliance Schedule:** *(Delete if inapplicable)*

The specified systems for the building are as follows”

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The following specified systems were altered, added to, or removed in the course of the building work:

_____	_____	_____
_____	_____	_____
_____	_____	_____

There are no specified systems or features in this building.

**Attachments:**

The following documents are attached to this application: [√]

<input type="checkbox"/> Project Information Memorandum	<input type="checkbox"/> Plans and Specifications
<input type="checkbox"/> Certificates from personnel who carried Out the building work	<input type="checkbox"/> Energy Work Certificate