



Clutha Country Community Event Equipment Hire/Loan Policy and Conditions

This agreement must be read and signed before uplifting the signs and the attached sheet filled in. We expect that people using these signs have an approved Traffic Management Plan and are conversant with safety requirements whilst placing out signage, fluoro safety vests and flashing lights as required. Please contact Sport Clutha if assistance is required with a Traffic Management Plan.

Conditions:

- All signs and equipment must be returned in the same condition as when hired / loaned out. Costs of repairs to be borne by group which hired them out.
- Any lost signs or signs not returned will be charged at replacement cost to the person hiring/loaning including freight. (Signs are labeled and numbered.)
- Signs must be returned to Sport Clutha within 24 hrs unless otherwise arranged
- Scale of fees applies as follows to the loan/hire of the signs. This covers insurance, maintenance and registration of trailer and the replacement of worn signage.

All equipment is stored at the Southroads, Crown St, Balclutha

Hours are Monday – Friday 8.30 – 4.30.

Please take care when using signs as they are easily damaged. Always ensure they are in the storage rack on trailer or in carry bag when not in use. The hire cost will be dependent on your event.

I AGREE TO BE RESPONSIBLE FOR THE SIGN TRAILER ON BEHALF OF THE ORGANISATION LISTED ABOVE

SIGNED: _____ **Print Name** _____



Supported by Balclutha Rotary























Organization: _____
 Phone Number: _____
 Address: _____

Bookings to be made with:
 Tiny Carruthers
 Sport Clutha
 Tel: 03 4183046
 kcarruthers@sportotago.co.nz

- Charges: \$200 for Bond (separate cheque)
 \$200 for outside organisations
 \$50 for Clutha District community groups
 \$100 for events with more than 100 competitors
There will be a \$100 charge per item not returned

Sign:	Quantity available:	Quantity required:	Sign:	Quantity available:	Quantity required:
	2			10	
	2			20	
	2			2	
	4			2	
	2			2	
	4			6	
	10			6	
 Footpath sign	4			6	
	50		 Tripod	25 uprights 25 bases	